

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
October 18, 2021
6:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Randell Woodruff, County Manager
Bob Shaver, County Attorney
Steve Stone, Deputy County Manager
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Julie Miller, Finance Director
Daralyn Spivey, Clerk to the Board
Meagan Kasczak, Communications Director
Neal Galloway, IT
Raquel Perez, Executive Assistant

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Williams gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).

IV. PUBLIC COMMENTS

Lisa Rushing, Reign Over Me Ministry, commented on the need for affordable housing within the County.

V. APPROVAL OF CONSENT AGENDA

Commissioner Williams moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0). See individual items for approval status:

1. Clerk to the Board - Meeting Minutes October 4, 2021 – Approved

The Board of Commissioners approved the Draft Minutes from the October 4, 2021 Regular Meeting.

2. **Clerk to the Board – Trillium Health Resources/ABC Funds Report FY 20-21 - Approved**
The Board of Commissioners reviewed the report submitted by Dennis Williams, Southern Regional Director for Trillium Health Resources, regarding funding for FY 20-21.
3. **Engineering – Courthouse Addition & Renovation – Monteith Change Order (3) – Approved**
The Board of Commissioners approved the requested Change Order (3) with Monteith Construction Corporation for renewing the exterior concrete joint sealing and pressure washing the building in the amount of \$81,627.00 and twenty-five (25) additional contract days for Courtroom # 5 redesign and accumulated rain days in 2021.
4. **Finance - Fiscal Items - Approved**
The Board of Commissioners approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:
 - **LINKS Consolidated Appropriations Act Supplemental Payments**
The Board of Commissioners approved the LINKS Supplemental payments provided by the Consolidated Appropriations Act for the LINKS Program.
 - **Financial Reports for July, August, September 2021 (unaudited)**
The Board of Commissioners received the summary information for General and Enterprise Funds key indicators of Revenues and Expenditures and Cash and Investments with all reports provided at the County website.
5. **Health and Human Services - Public Housing – CARES Funding - Approved**
The Board of Commissioners approved the plan for the use of Public Housing's allocated CARES funding.
6. **Health and Human Services - Public Housing – Increase Subsidy Payment Standards - Approved**
The Board of Commissioners approved the plan to increase the payment standards for the Housing Choice Voucher Program.
7. **IT – ATMC – Metro Ethernet Public Utilities - Approved**
The Board of Commissioners approved the ATMC Metro Ethernet Public Utilities Contract to increase services at an overall reduced cost.
8. **Sheriff's Office – Amendment Ratification – Approved**
The Board of Commissioners approved the ratification of an amendment to the agreement with North Carolina Sound of Goldsboro, LLC which covers a change order to the project originally approved in the FY21 budget request.
9. **Sheriff's Office – Amendment to SRO Agreement with BCS – Approved**
The Board of Commissioners approved an amendment to the agreement with Brunswick County Schools for an additional deputy position to be reimbursed by BCS.
10. **Sheriff's Office – Vehicle Donation Resolution – Approved**
The Board of Commissioners approved the resolution to donate a vehicle currently assigned the Sheriff's Office to the Village of Bald Head Island. The Resolution reads as follows:

**RESOLUTION AUTHORIZING THE BRUNSWICK COUNTY SHERIFF TO
TRANSFER OWNERSHIP OF A BRUNSWICK COUNTY LAW
ENFORCEMENT VEHICLE NO LONGER NECESSARY OR USEFUL FOR
LAW ENFORCEMENT PURPOSES**

WHEREAS, the Brunswick County Board of Commissioners, on behalf of the citizens of Brunswick County, wish to support another governmental unit in Brunswick County seeking to make the County a better place for its residents; and

DRAFT

WHEREAS, pursuant to N.C.G.S. § 160A-280, personal property that the Board of Commissioners deems to be surplus, obsolete, or unused may be donated to another governmental unit within the United States, a sister county, or a non-profit organization incorporated by the United States, one of the United States, or the District of Columbia; and

WHEREAS, the Village of Bald Head Island is another governmental unit within the State of North Carolina and situated in Brunswick County; and

WHEREAS, the Brunswick County Sheriff has a 2009 DODGE CHARGER vehicle, VIN# 2B3KA43T19H548568, that is a fixed asset of Brunswick County, and that is no longer suitable or useful for law enforcement or other County purposes; and

WHEREAS, the Brunswick County Sheriff requests that he be allowed to transfer ownership and possession of the above-described vehicle to the Village of Bald Head Island.

NOW, THEREFORE, BE IT RESOLVED BY THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS:

1. That the Sheriff, or his designee, is hereby authorized to transfer ownership and possession of the 2009 DODGE CHARGER vehicle, VIN# 2B3KA43T19H548568, that is no longer useful or necessary for law enforcement or other County purposes from Brunswick County to the Village of Bald Head Island.
2. That the transfer of the above-described vehicle is “AS IS, WHERE IS” and without any warranties, express or implied.
3. That this resolution shall be effective upon adoption.

Adopted this the 18th day of October, 2021.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:
Daralyn Spivey, NCCCC
Clerk to the Board

11. Superior Court Judge – SAMHSA Contracts – Approved

The Board of Commissioners approved the Year 4 service contracts for the Substance Abuse and Mental Health Services Administration (SAMHSA) grant.

12. Tax Admin – October 2021 Releases – Approved

The Board of Commissioners approved the tax releases for October 2021.

13. Utilities – Northeast Regional Wastewater System Force Main Improvements Change Order (1) - Approved

The Board of Commissioners approved the Final Adjusting Change Order No. 1 with TA Loving Co. for construction of the NE Brunswick Regional Wastewater System Force Main Improvements Contract 1 – West Project with a deductive amount of \$163,701 and a total deduction from the contract from \$2,385,000 to \$2,221,229.

VI. ADMINISTRATIVE REPORT

1. Operation Services – Municipal Solid Waste New Transfer Station Construction Agreement

The Board of Commissioners heard the request to approve the Notice of Award to enter into a construction agreement with Monteith Construction Co. in the amount of \$5,290,090 for the construction of the Municipal Solid Waste New Transfer Station Facility.

Commissioner Williams moved to approve the Notice of Award. The motion was seconded by Vice-Chairman Forte and passed unanimously (5-0).

VII. OTHER BUSINESS/INFORMAL DISCUSSION

No other business brought forward for discussion

VIII. CLOSED SESSION

1. Closed Session

Request the Board of Commissioners conduct a Closed Session meeting pursuant to G.S. 143-318.11(a)(1)(3)(4) and (6) to approve Draft Closed Session Minutes from September 18, 2021, to consult with Attorney, to discuss matters relating to the location or expansion of industries or other businesses in the area serviced by the public body, and to discuss personnel matters.

Mr. Shaver noted the statutory requirements listed above.

Commissioner Cook made the motion to enter Closed Session as stated at 6:14 p.m. The motion was seconded by Commissioner Sykes and passed unanimously (5-0).

X. ADJOURNMENT

Commissioner Williams moved to adjourn the meeting at 6:58 p.m. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

Daralyn Spivey, NCCMC
Clerk to the Board