

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
November 15, 2021
6:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes

ABSENT: Commissioner Frank Williams

STAFF: Randell Woodruff, County Manager
Bob Shaver, County Attorney
Steve Stone, Deputy County Manager
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Julie Miller, Finance Director
Daralyn Spivey, Clerk to the Board
Meagan Kascak, Communications Director
Neal Galloway, IT
Raquel Perez, Executive Assistant
Lt. Jeff Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Cooke gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Vice-Chairman Forte and passed unanimously (4 to 0).

IV. PUBLIC COMMENTS

Mr. Cameron Moore spoke regarding the need for the additional requested code enforcement officer that is included on this agenda. The letter he submitted is filed in the Clerk to the Board's office.

V. APPROVAL OF CONSENT AGENDA

Commissioner Sykes moved to approve the Consent Agenda as presented. The motion was seconded by Vice-Chairman Forte and passed unanimously (4 to 0). See individual items for approval status:

- 1. Clerk to the Board – Meeting Minutes of November 1, 2021 – Approved**

The Board of Commissioners approved the Minutes from the November 1, 2021 Regular Meeting.

2. Clerk to the Board – Resolution – Amend Meeting Schedule FY 21-22 – Approved

The Resolution to Amend the FY2021-22 Meeting Schedule reads as follows:

RESOLUTION OF THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS AMENDING THE FY 2020-2021 REGULAR MEETING SCHEDULE

WHEREAS, N.C.G.S. 153A-40, provides for a resolution establishing regular meeting dates of the Board of Commissioners; and

WHEREAS, the FY 2021-2022 Regular Meeting Schedule was established by resolution of the Board of Commissioners on January 15, 2021; and

WHEREAS, the Board of Commissioners desires to remove the February 7, 2022 regular meeting from the FY 2021-2022 Regular Meeting Schedule; and

NOW, THEREFORE, BE IT RESOLVED that the Brunswick County Board of Commissioners' does hereby amend the FY 2021-2022 meeting schedule to remove the February 7, 2022 meeting.

REGULAR MEETING SCHEDULE

July 6, 2021 at 3:00 p.m.

August 2, 2021 at 3:00 p.m.

August 16, 2021 at 6:00 p.m.

September 7, 2021 at 3:00 p.m.

September 20, 2021 at 6:00 p.m.

October 4, 2021 at 3:00 p.m.

October 18, 2021 at 6:00 p.m.

November 1, 2021 at 3:00 p.m.

November 15, 2021 at 6:00 p.m.

December 6, 2021 at 3:00 p.m.

Adopted this the 15th day of November, 2021.

January 18, 2022 at 6:00 p.m.

February 21, 2022 at 6:00 p.m.

March 7, 2022 at 3:00 p.m.

March 21, 2021 at 6:00 p.m.

April 4, 2022 at 3:00 p.m.

April 18, 2022 at 6:00 p.m.

May 2, 2022 at 3:00 p.m.

May 16, 2022 at 6:00 p.m.

June 6, 2022 at 3:00 p.m.

June 20, 2022 at 6:00p.m.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

3. Clerk to the Board – Revised County Budget Calenda FY 2022-2023 - Approved
The Board of Commissioners approved the revised Budget Calendar as presented.

4. County Attorney – Bluffs on the Cape Fear, Ph 4A Lots 458-471 Deed of Dedication - Approved

The Board of Commissioners accepted the Deed of Dedication for water and sewer infrastructure for Bluffs on the Cape Fear, Phase 4A, Lots 458-471.

5. County Attorney – Roger Bacon Academy Deed of Dedication - Approved

The Board of Commissioners accepted the Deed of Dedication for water infrastructure for Roger Bacon Academy, Leland.

6. County Attorney – South Brunswick Charter School Deed of Dedication - Approved

The Board of Commissioners accepted the Deed of Dedication for water infrastructure for South Brunswick Charter School.

7. County Attorney – Windsor Pines at Windsor Park Section 16, Water Deed of Dedication - Approved

The Board of Commissioners accepted the Deed of Dedication for water infrastructure for Windsor Pines at Windsor Park Section 16.

8. Finance - Fiscal Items - Approved

The Board of Commissioners approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:

- **Water Tap Connections Budget Amendment**

Appropriate Tap and Connection revenues of \$972,500 to ensure adequate inventory to meet the demand for new services and repairs.

- **Financial Reports for October 2021 (unaudited)**

Included are Summary Information (*Page 1*) for General and Enterprise Funds, Key indicators of Revenue and Expenditures (*Pages 30-38*) and Cash and Investments (*Page 28*). All of the required reports are provided at: <http://brunswickcountync.gov/finance/reports>

9. FY23-FY27 Strategic Plan Goals and Objectives Overview – Approved

The Board of Commissioners reviewed the proposed updates to the draft FY23-27 Strategic Plan based on discussions during the Nov. 1, 2021, regular meeting and adopted the final draft of the plan as presented.

10. Operations Services – Landfill Waiver for Derelict Vessels – Approved

The Board of Commissioners approved the landfill waiver for the disposal of two (2) derelict vessels near Holden Beach and associated budget amendment.

11. Sheriff's Office – GHSP Region 3 LEL Position Grant – Approved

The Board of Commissioners approved the below Resolution to authorize the receipt of a Governor Highway Safety Program grant, which will allow for the reimbursement of travel and equipment expenses in the amount of \$25,000 with no county match. The grant supports GHSP's Region 3 Law Enforcement Liaison position; a Sheriff's Office member was recently appointed to that position. The Resolution reads as follows:

North Carolina Governor's Highway Safety Program

LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Brunswick County Sheriff's Office (herein called the "Agency") has completed an application contract for traffic safety funding; and that Brunswick County Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED by the Brunswick County Board of Commissioners in open meeting assembled in the city of Boliva, North Carolina, this 15th day of November, 2021, as follows:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That is authorized to file, on behalf of the Governing (Name and Title of Representative) Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$25,000 to be made to the Governing Body to assist in defraying (Federal Dollar Request) the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$0 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and

6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by Chairman Randy Thompson

ATTESTED BY Daralyn Spivey, Clerk to the Board

12. Tax Admin – November 2021 Releases – Approved

The Board of Commissioners approved the November 2021 releases.

13. Tax Admin – November 2021 MV Discovery, Valuation and Levy for October 2021 – Approved

The Board of Commissioners approved the November 2021 motor vehicle valuation and levy discoveries created in October 2021.

VI. PRESENTATION

1. Engineering – Courthouse Addition and Renovation – Big Sky Interior Design Furniture Presentation and Funding Request

The Board of Commissioners received a courthouse furniture project update from John Sawyer, AIA, of Sawyer Sherwood Architects and Jennifer Kraner of Big Sky Interior Design. Commissioner Sykes made the motion to allocate funding in the amount of \$991,102 for new furniture for the courthouse. The motion was seconded by Vice-Chairman Forte with all in favor (4 to 0).

2. Human Resources – Presentation – Classification and Total Compensation Study Overview from Piedmont Triad Regional Council

The Board of Commissioners received a presentation from David Hill, Piedmont Triad Regional Council, regarding the Classification and Total Compensation Study project.

VII. ADMINISTRATIVE REPORT

1. Administration Initial Resolution Brunswick Limited Obligation Bonds

The Board of Commissioners approved the below Initial Resolution and the engagement of Parker Poe as Bond Counsel and Robert W. Baird & Co., Incorporated to serve as the managing underwriter and/or placement agent for the Brunswick County 2022 Limited Obligation Bonds, Refunding Series 2012 LOBS and call a Public Hearing for December 6, 2021. Commissioner Cooke made the motion to approve the request. The motion was seconded by Commissioner Sykes with all in favor (4 to 0). The Resolution reads as follows:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE COUNTY OF BRUNSWICK, NORTH CAROLINA,
AUTHORIZING THE NEGOTIATION OF AN AMENDMENT
TO AN INSTALLMENT FINANCING CONTRACT AND
PROVIDING FOR CERTAIN OTHER RELATED MATTERS
THERE TO**

WHEREAS, the County of Brunswick, North Carolina (the "County") is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the "State");

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) enter into installment contracts in order to purchase, or finance or refinance the purchase of, real or personal property and to finance or refinance the construction or repair of fixtures or improvements on real property and (2) create a security interest in some or all of the property financed or refinanced to secure repayment of the purchase price;

WHEREAS, the County has previously entered into an Installment Financing Contract between Brunswick County Leasing Corporation and the County dated as of March 15, 2012 (the "2012 Contract"), the proceeds of which were used

- to refinance prior contracts which had financed
- (1) the acquisition, construction, equipping and furnishing of a new County Law Enforcement/Detention Center,
 - (2) renovations and additions to Bolivia Elementary, Union Elementary and South Brunswick Middle Schools
 - (3) acquisition of land for, construction, furnishing and equipping of Town Creek Elementary School and
 - (4) acquisition of land for, construction, furnishing and equipping of Cedar Grove Middle School (collectively, the "Projects");

WHEREAS, the County has been advised that it may be advantageous to refinance the 2012 Contract to achieve debt service savings;

WHEREAS, the Board hereby determines that it is in the best interest of the County to enter into an amendment to the 2012 Contract (the "Amendment") in order to obtain sufficient funds to refinance the 2012 Contract, secured by an existing deed of trust and security agreement dated as of March 15, 2012 (the "2012 Deed of Trust") that granted a security interest in the real property on which Town Creek Elementary School and Cedar Grove Middle School are located;

WHEREAS, the County hereby determines that the Projects are essential to the County's proper, efficient and economic operation and to the general health and welfare of its inhabitants; that the Projects provide an essential use and permit the County to carry out public functions that it is authorized by law to perform and that entering into the Amendment is necessary and expedient for the County by virtue of the findings presented herein;

WHEREAS, the County hereby determines that the Amendment allows the County to refinance the 2012 Contract at a favorable interest rate currently available in the financial marketplace and on terms advantageous to the County;

WHEREAS, the County hereby determines that the estimated cost of refinancing the 2012 Contract is an amount not to exceed \$11,500,000 and that such cost exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, although the cost of refinancing the 2012 Contract pursuant to the Amendment is expected to exceed the cost pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of refinancing the 2012 Contract pursuant to the Amendment and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of refinancing the 2012 Contract; and (3) insufficient revenues are produced by the Projects so as to permit a revenue bond financing;

WHEREAS, the County has determined and hereby determines that the estimated cost of refinancing the 2012 Contract pursuant to the Amendment reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the increase in taxes, if any, necessary to meet the sums to fall

due under the Amendment will not be excessive;

WHEREAS, Parker Poe Adams & Bernstein LLP, as special counsel ("Special Counsel"), will render an opinion to the effect that entering into the Amendment and the transactions contemplated thereby are authorized by law;

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Amendment, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any money due under the Amendment;

WHEREAS, the County is not in default under any of its debt service obligations;

WHEREAS, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act, and external auditors have determined that the County has conformed with generally accepted accounting principles as applied to governmental units in preparing its Annual Budget ordinance;

WHEREAS, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "LGC"), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

WHEREAS, a public hearing on the Amendment after publication of a notice with respect to such public hearing must be held and approval of the LGC with respect to entering the Amendment must be received.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Brunswick, North Carolina, as follows:

Section I. Authorization to Negotiate. That the County Manager and the Director of Fiscal Operations, with advice from the County Attorney and Special Counsel, are hereby authorized and directed to solicit proposals from financial institutions to refinance the 2012 Contract and proceed and negotiate on behalf of the County for such purposes for a principal amount not to exceed \$11,500,000 under the Amendment to be entered into in accordance with the provisions of Section 160A-20 of the General Statutes of North Carolina.

Section 2. Application to LGC. That the Director of Fiscal Operations or her designee is hereby directed to file with the LGC an application for its approval of the Amendment and all relevant transactions contemplated thereby on a form prescribed by the LGC and to state such application such facts and to attach thereto such exhibits regarding the County and its financial condition as the LGC may require.

Section 3. Direction to Retain Special Counsel and Placement Agent. That the County Manager and the Director of Fiscal Operations, with advice from the County Attorney, are hereby authorized and directed to retain the assistance of Parker Poe Adams & Bernstein LLP, Raleigh, North Carolina, as special counsel ("Special Counsel") and Robert W. Baird & Co., Incorporated, Winston-Salem, North Carolina, as placement agent.

Section 4. Public Hearing. That a public hearing (the "Public Hearing") shall be conducted by the Board of Commissioners on December 6, 2021, at 3:00 p.m. in the Commissioners' Chambers, the David R. Sandifer Administration Building, 30 Government Center Drive NE, Bolivia, North Carolina,

concerning the Amendment, the proposed refinancing of the Projects and any other transactions contemplated therein and associated therewith.

Section 5. Notice of Public Hearing. That the Clerk to the Board is hereby directed to cause a notice of the Public Hearing, in the form attached hereto as Exhibit A, to be published in a qualified newspaper of general circulation within the County no fewer than 10 days prior to the Public Hearing.

Section 6. Repealer. That all motion, orders, resolutions and parts thereof in conflict herewith are hereby repealed.

Section 7. Effective Date. That this Resolution is effective on the date of its adoption.

Randy Thompson, Chair
Board of Commissioners

ATTEST

Daralyn Spivey
Clerk to the Board

2. Clerk to the Board – Manager Recognition – Member of the Year NCBIWA

The Board of Commissioners acknowledged and congratulated Mr. Woodruff for his receipt of the "Member of the Year Award" during his tenure of service as the NCBIWA Chairman.

3. Clerk to the Board – Resolution in Support of Individual Freedom Over Personal Vaccination Status

Commissioner Cooke made the motion to adopt the Resolution with Commissioner Sykes seconding and all in favor (4 to 0). The Resolution reads as follows:

**BRUNSWICK COUNTY RESOLUTION IN
SUPPORT OF INDIVIDUAL FREEDOM OVER
PERSONAL VACCINATION STATUS**

WHEREAS, the freedom to make personal health choices is one of the most fundamental human rights protected under the Bill of Rights of the United States Constitution; and

WHEREAS, informed consent is the bedrock of ethical practice in medicine, consisting of three essential elements: access to complete information, patient comprehension, and voluntariness; and

WHEREAS, an alarming number of private and government entities across the United States and around the world are mandating COVID-19 vaccination, coupled with punitive restrictions on freedom, commerce, employment and medical care for non-compliance; and

WHEREAS, there are various reasons why Americans choose not to be vaccinated, including, but not limited to established medical conditions, previous infection and recovery, preference for therapeutics; robust immune systems; prevention of potential adverse events; religious beliefs; intolerance to vaccine ingredients; previous anaphylactic and other reactions; and

WHEREAS, during the 2021 legislative session House Bill 572, "No Vaccine Mandate by EO, Rule, or Agency" passed the house; and

WHEREAS, during the 2021 legislative session House Bill 686, "An Act Prohibiting State and Local Government Retribution Regarding Refusal of Vaccines" is currently in committee;

WHEREAS, on September 9, 2021, despite his promise to the contrary, President Biden enacted a sweeping order mandating vaccinations and/or testing requirements for businesses with over 100 employees; and

WHEREAS, we firmly oppose President Biden's over reach of the vaccine mandate; and

NOW, THEREFORE, the Brunswick County Board of Commissioners upholds the United States Constitution and fully supports the individual freedom to choose whether to be vaccinated or unvaccinated. We recognize the historical efficacy of proven vaccines in public health, but rejects policies of mandatory vaccination, regardless of FDA approval and rejects proposals for statewide, nationwide, or global "vaccine passports," "health passes" or similar policies. We thank and support North Carolina legislators, local government officials and other elected officials for their continued efforts to ensure that the individual freedom to be vaccinated or unvaccinated without penalty or discrimination is fully protected.

Adopted this, the 15th day of November 2021.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

4. **Code Administration – Appropriation of Revenue for Three (3) Multi-Trade Inspectors and Associated Vehicles/Equipment**
The Board of Commissioners changed the request to include a fourth (4) multi-trade inspector and associated vehicles and equipment which includes item 5 below. Commissioner Cooke made the motion with Chairman Thompson seconding and all in favor (4 to 0).
5. **Code Administration – Appropriation of Revenue for One (1) Vehicle for Code Administration Department**
The Board of Commissioners approved the request, see above reference. Vice-Chairman Forte made the motion with Commissioner Sykes seconding with all in favor (4 to 0).
6. **EMS – Motorola Radio Purchase**
The Board of Commissioners heard a request to purchase twenty-four (24) Motorola radios and associated accessories for Emergency Services. Vice-Chairman Forte made the motion to approve the request with Commissioner Sykes seconding and all in favor (4 to 0).
7. **EMS – Northwestern Emergency Vehicles Ambulance Purchase**
The Board of Commissioners heard a request to purchase two ambulances from Northwestern Emergency Vehicles under the North Carolina Sheriff's Association NCSA Bid 21-01-0608R for \$268,477.59 per unit for a total of \$536,955.18. Commissioner Cooke made the motion to approve the request with Commissioner Sykes seconding with all in favor (4 to 0).
8. **Planning – Habitat for Humanity Updated Agreement and Reimbursement**
The Board of Commissioners heard a request to approve an updated agency funding agreement, subject to review and approval of the County Attorney, with Brunswick County Habitat for Humanity, and to consider reimbursing permit fees totaling \$3,682.29 for permits completed in 2020 and 2021. Commissioner Sykes made the motion to approve with Commissioner Cooke seconding and all in favor (4 to 0).
9. **Utilities – Agreement with State Utility Contractors, Inc.**

Requested the Board of Commissioners ratify the decision to proceed with the repair of the 48" raw water line, appropriated funds not to exceed \$2,846,000 and authorize the County Manager to execute an agreement with State Utility Contractors, Inc., contingent on the County Attorney's review and approval of the agreement. Commissioner Sykes made the motion with Commissioner Cooke seconding and all in favor (4 to 0).

10. Utilities McKim and Creed Task Order #1

Request that the Board of Commissioners approve a budget amendment and authorize the Chairman and Clerk to the Board to execute the Task Order #1 with McKim & Creed, P.A. in an amount not to exceed \$40,000 for engineering services associated with the On-Call Engineering Contract Task Order No. 1. Vice-Chairman Forte made the motion with Commissioner Sykes seconding and all in favor (4 to 0).

11. Utilities – Northeast Regional WWTP Expansion Change Order

Request that the Board of Commissioners approve Final Adjusting Change Order No. 1 with TA Loving Co. for construction of the Northeast Brunswick Regional Wastewater System Force Main Improvements Contract 2 – East Project. The change order is deductive in the amount of \$202,220.17. This decreases the contract value from \$3,025,400.00 to \$2,822,779.83. Commissioner Sykes made the motion to approve the request with Commissioner Cooke seconding and all in favor (4 to 0).

12. Utilities – Resolution to Accept CWSRF

Request that the Board of Commissioners approve a resolution to accept the loan offer and associated assurances to secure \$2,852,818 in North Carolina Department of Environmental Quality Clean Water State Revolving funding for the repair and rehabilitation of the Town of Navassa wastewater system; and to authorize the County Manager to furnish such information as the appropriate State agency may request in connection with the acceptance of funding. Vice-Chairman Forte made the motion to adopt the Resolution with Commissioner Sykes seconding and all in favor (4 to 0). The Resolution reads as follows:

**RESOLUTION TO ACCEPT NORTH CAROLINA DEPARTMENT OF
ENVIRONMENTAL QUALITY CLEAN WATER STATE
REVOLVING FUND AWARD**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a Clean Water State Revolving Fund in the amount of \$2,852,818.00 for the repair and rehabilitation of the Town of Navassa drinking water system, hereafter referred to as the "Project"; and

WHEREAS, Brunswick County intends to construct said Project in accordance with engineering plans and specifications that have been or will have been approved by the North Carolina Public Water Supply Section.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Brunswick County:

- 1) That Brunswick County does hereby accept the CWSRF loan offer in the amount of \$2,852,818.00; and
- 2) That Brunswick County does hereby give assurance to the North Carolina Department of Environmental Quality that they will adhere to all applicable items specified in the standard "Conditions" and "Assurances" of the Department's funding offer, awarded in the form of a CWSRF principal forgiveness loan; and

- 3) That Randell Woodruff, County Manager, as the Authorized Official, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application; and
- 4) That Brunswick County has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

ADOPTED this the 15th day of November, 2021

Randy Thompson, Chairman
Brunswick County Board of Commissioners

VIII. BOARD APPOINTMENTS

1. Clerk to the Board – Lower Cape Fear Water and Sewer Authority Board of Directors

The Board of Commissioners, with Vice-Chairman Forte making the motion and Commissioner Cooke seconding, appointed Mr. Scott Phillips to the Lower Cape Fear Water and Sewer Authority Board of Directors to complete the three (3) year term vacated by William A. Milliken Jr. expiring June 30, 2023. All in favor (4 to 0).

IX. OTHER BUSINESS/INFORMAL DISCUSSION

There was no other business or informal discussions from the Board.

X. CLOSED SESSION

The Board of Commissioner entered into closed session pursuant to G.S. § 143-318.11(a)(1) to approve closed session minutes, G.S. § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege, and G.S. § 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Mr. Shaver noted the above statutory requirements and that these were noted in the agenda.

Commissioner Cooke made the motion to enter Closed Session with Commissioner Sykes seconding and all in favor (4 to 0).

Chairman Thompson called the Regular Session to order at 8:30 p.m. There were no items to report from Closed Session.

X. ADJOURNMENT

Commissioner Sykes made the motion to recess the meeting to reconvene at 8:15 a.m. on Thursday, November 18, 2021 to meet in Closed Session citing NC GS 143-318.11(a)(6). The motion was seconded by Commissioner Cooke and passed unanimously (4 to 0).

November 18, 2021 8:15 a.m.

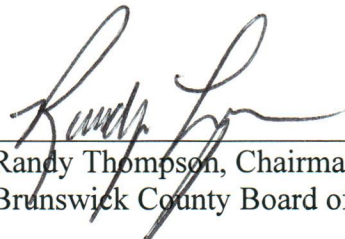
Chairman Thompson called the recessed meeting of November 15, 2021 to order.

Commissioner Williams made the motion to enter into closed session citing NC GS 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public

officer or employee or prospective public officer or employee. Commissioner Cooke seconded with all in favor (5 to 0).

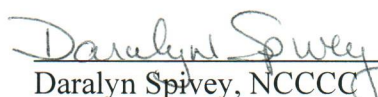
Chairman Thompson called the Regular Meeting to order at 4:25 p.m. There were no items to report from Closed Session.

Commissioner Williams made the motion to adjourn at 4:26 p.m. Commissioner Sykes seconding with all in favor (4 to 0) and Commissioner Cooke being excused at 4:04 p.m.



Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:



Daralyn Spivey, NCCCC
Clerk to the Board

