

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
December 6, 2021
3:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 3:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Randell Woodruff, County Manager
Bob Shaver, County Attorney
Steve Stone, Deputy County Manager
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Julie Miller, Finance Director
Daralyn Spivey, Clerk to the Board
Meagan Kascsak, Communications Director
Neal Galloway, IT
Raquel Perez, Executive Assistant
Lt. Jeff Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 3:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chairman Thompson gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Vice-Chairman Forte and passed unanimously (5 to 0).

IV. ELECTION OF THE CHAIRMAN

1. Mr. Shaver, County Attorney, explained the process of the election of the Chairman and opened the floor for nominations.

Commissioner Cooke moved to nominate Commissioner Forte as Vice-Chairman. The motion was seconded by Commissioner Williams. Chairman Thompson opened the floor for discussion. Hearing none, the nominations were closed. The vote for approval was unanimous (5 to 0).

VI. APPROVAL OF THE BOND

1. The Board of Commissioners heard a request to adopt a Resolution approving the bonding of county officials. Vice-Chairman Forte made the motion to adopt the Resolution with Commissioner Sykes seconding and all in favor (5 to 0). The Resolution reads as follows:

RESOLUTION APPROVING THE BONDING OF COUNTY OFFICIALS

WHEREAS, North Carolina General Statute § 105-349(c) requires the Tax Collector to provide a performance bond in an amount prescribed by this Board; and

WHEREAS, NCGS §159-29(a) requires the Finance Officer to provide a performance bond with sufficient sureties in an amount to be fixed by this Board but not less than \$50,000; and

WHEREAS, NCGS §161-4 requires the Register of Deeds to provide a performance bond with sufficient surety to be approved by this Board, in an amount of not less than \$10,000 nor more than \$50,000; and

WHEREAS, NCGS §162-8 requires the Sheriff to provide a performance bond of any amount to be determined by this Board but not to exceed \$25,000; and

WHEREAS, NCGS §58-72-55 requires the Clerk to the Board to record in the proceedings the names of those Commissioners who are present at the time of approval of official bonds and who voted for such approval; and

WHEREAS, NCGS §58-72-55 further provides that any Commissioner may cause his or her written dissent to an official bond to be entered into the record of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Brunswick as follows:

1. That this Board hereby accepts and approves bonds for public officials as follows:
 - a. Jeff Niebauer, Tax Collector, \$500,000.00 with Travelers Insurance;
 - b. Julie Miller, Finance Director, (ending December 22, 2021) \$250,000.00 with Western Surety Company;
 - c. Aaron Smith, Finance Director, (beginning December 13, 2021)

3. That pursuant to NCGS 58-72-55, any Commissioner who votes against this resolution may cause his or her written dissent to be entered into the record of the Board.

4. That this resolution shall be effective upon its adoption.

APPROVED AND ADOPTED this the 6th day of December 2020.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

VII. PUBLIC COMMENT

Mr. Carl Parker spoke regarding his request for a letter of recommendation for his company to be awarded the contract for the work to be completed at the NE Leland Super Fund site. The letter he submitted requesting the recommendation is filed in the Clerk to the Board's office.

VIII. APPROVAL OF CONSENT AGENDA

Commissioner Cooke moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0). Chairman Thompson would like to draw attention to Item #9 under the Consent Agenda for the Proclamations honoring those who were part of the EMS Temporary Ambulance Strike Team who have been assisting during the COVID-19 outbreak.

See individual items for approval status:

1. **Administration – Brunswick County Schools South Brunswick High School Roof Contract - Approved**
The Board of Commissioners approved and authorized the Chairman to sign the Industrial Contract Services Corporation contract for roof replacement at South Brunswick High School for \$326,636.
2. **Clerk to the Board – Meeting Minutes – November 15, 2021**
The Board of Commissioners approved the Draft Minutes from the November 15, 2021 Regular Meeting.
3. **County Attorney – Deed of Dedication Campbells Ridge Phase 3 - Approved**
The Board of Commissioners accepted the Deed of Dedication for water infrastructure in Campbell's Ridge, Phase 3.
4. **Emergency Services - Ambulance Franchise Agreement Columbus County EMS, Inc. - Approved**
The Board of Commissioners approved the annual ambulance franchise agreement with Columbus County EMS, Inc.

The Board of Commissioners approved the annual contract with Brunswick Search and Rescue.

8. Emergency Services - St. James Fire and EMS Ambulance Franchise Agreement – Approved

The Board of Commissioners approved the annual ambulance franchise agreement with St. James Fire and EMS.

9. Emergency Services - Proclamations Recognizing Service of Temporary Ambulance Strike Team Members - Approved

The Board of Commissioners adopted Proclamations honoring the following paramedic professionals who served Brunswick County with dedication and professionalism during their tenure with the Brunswick County Emergency Medical Services (EMS) team in the Fall of 2021:

- Mitzi Adair
- Dacion Crabtree
- Andrea Cragier
- Charles Dexter
- Brandon Howard
- Tami Smith

The Proclamation reads as follows:

**PROCLAMATION RECOGNIZING PARAMEDIC
DACION CRABTREE FOR SERVICE TO BRUNSWICK COUNTY,
NORTH CAROLINA**

WHEREAS, Brunswick County was one of nine North Carolina counties that received temporary paramedic and ambulance support in Fall 2021 as part of a request from the North Carolina Department of Public Safety to the Federal Emergency Management Agency following increasing calls for service and hospitalizations due to the COVID-19 pandemic; and

WHEREAS, the Brunswick County Board of Commissioners wish to extend their sincerest appreciation and gratitude to the paramedic professionals who served Brunswick County with dedication and professionalism during their tenure with the Brunswick County Emergency Medical Services (EMS) team; and

WHEREAS, _____ diligently served as part of a two-person paramedic crew in Brunswick County, providing much needed assistance to Brunswick County EMS crews during an exceptional period of higher emergency call volumes; and

WHEREAS, _____ came to Brunswick County from out of state, requiring them to spend a significant amount of time away from their family, friends, and their community; and

WHEREAS, _____ willingness to support the Brunswick County EMS team helped the team continue to provide essential emergency medical services and meet established response time goals for one of the fastest growing counties in the state and country.

NOW, THEREFORE, BE IT RESOLVED THAT the Brunswick County Board of Commissioners recognize and commend _____ for their support and service to

10. Finance – Change in Designation of Applicants Agents to NC Division of Emergency Management for Prior Hurricanes and COVID-19 Disaster Assistance – Approved

The Board of Commissioners changed the agent designations to Steve Stone as the Primary Agent and Aaron Smith as the Secondary Agent for Brunswick County to the NC Division of Emergency Management. This is necessary to execute documents, file claims, and represent the county in all dealings with the State of NC and FEMA related to disaster assistance required by grant agreements for COVID-19 and Hurricanes Florence, Dorian, and Isaias.

11. Fiscal Items – Approved

The Board of Commissioners approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:

-FY22 ROAP Budget Amendments

The Board of Commissioners approved FY22 ROAP funding of \$245,881.00. Brunswick County has a Memorandum of Understanding with Brunswick Transit as required under the Rural Operating Assistance Program for agencies receiving pass through funds and FY22 Application with DOT funding. The FY22 ROAP program requires in their FY22 application process for transit systems receiving pass through funds to have a MOU in place. The DOT will provide funding of \$245,881.00 with no county match. The allocation of funds are as follows:

Elderly & Disabled Transportation Assistance Program \$110,642.00
Employment Transportation Assistance \$31,285.00
Rural General Public Program \$103,954.00

-Water and Wastewater Budget Amendment

The Board of Commissioners appropriated wastewater expendable net assets of \$339,227 and reduce the water transfer to projects of \$147,382 for the remaining refundable utility capital recovery and transmission fees.

12. Health and Human Services – BSRI – Council of Governments Grant Agreement for Evidence Based Health Promotion FY 2021-22 – Approved

The Board of Commissioners approved the Grant Agreement for the Provision of Title III-D Health Promotion/Disease Prevention Evidence Based Health Promotion FY 2021-2022 ending June 30, 2022.

13. Health and Human Services – AA – 716 CDC COVID-19 Vaccination Program – Approved

The Board of Commissioners approved the additional funding presented with Revised Agreement Addendum # 1 for 716 CDC COVID-19 Vaccination Program.

14. Operation Services – Access Security System – Approved

The Board of Commissioners approved a rider to the Johnson Controls Security Solutions, LLC Agreement for additional door security at the Brunswick County Government Center.

15. Operation Services – Tip Fee Exemption Request – Approved

The Board of Commissioners approved a tip fee exemption at the Brunswick County Landfill for Goodwill Industries of Eastern North Carolina, Inc.

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "Services") to be based on qualifications and without regard to fee;

WHEREAS, Brunswick County proposes to enter into one or more contracts for design services for work on Smithville Park improvements that include expansion of park amenities to include Trails, Dog Parks and Basketball Courts; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for such Services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for the Services for the above-described project is less than \$50,000.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS THAT:

1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31
2. This resolution shall be effective upon adoption.

Adopted this the 6th day of December, 2021.

Randell Thompson
Brunswick County Board of Commissioners

ATTEST

Daralyn Spivey
Clerk to the Board

17. Sheriff's Office – GCC Grant Acceptance

The Board of Commissioners authorized the County Manager to sign and accept a grant award from the North Carolina Governor's Crime Commission valued at \$23,177. This grant has a no matching funds requirement from the county.

18. Sheriff's Office – Resolution Authorizing Purchase Under Sole Source Exception - Approved

The Board of Commissioners approved a Sole Source Resolution Associated with the purchase of an investigative tool and associated software system commonly referred to as Penlink. The Resolution reads as follows:

**RESOLUTION AUTHORIZING PURCHASE OF PEN-LINK
INVESTIGATIVE EQUIPMENT AND ACCOMPANYING
SOFTWARE UNDER SOLE SOURCE EXCEPTION TO
FORMAL BIDDING REQUIREMENTS**

WHEREAS, N.C.G.S 143-129(e)(6), Procedure for Letting of Public Contracts, allows for the waiver of formal bidding requirements for purchases of apparatus, supplies, materials, or equipment when performance or price competition for a

WHEREAS, current generally available technology and resources create time delays that result in longer investigations and potentially higher risks; and
WHEREAS, the Pen-Link system, including all Pen-Link software products, maintenance, and hardware configurations, is proprietary and only available from Pen-Link, Ltd., as PenLink, Ltd. does not utilize any other agents, dealers, or distributors for its products; and

WHEREAS, the governing board must approve the purchase under this bidding exemption prior to awarding the contract.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the purchase described herein utilizing the exception to formal bidding requirements contained in N.C.G.S. 143-129(e)(6) and finds that the conditions described in that statute have been met.

Adopted this the 6th day of December, 2021.

Randy Thompson, Chairman
 Brunswick County Board of Commissioners

ATTEST:
 Daralyn Spivey, NCCCC
 Clerk to the Board

19. Tax Administration – December 2021 Releases – Approved

The Board of Commissioners approved the December 2021 releases.

20. Utilities – McKim and Creed NE Regional WWTP Design Amendment – Approved

The Board of Commissioners approved the contract amendment with McKim and Creed to extend the construction, administration, and periodic construction observation portions of their agreement from a total of 20 months to a total of 27 months, and to increase their contract amount by \$63,400.

21. Utilities – Northeast Regional WWTP Expansion Change Order No. 2 - Approved

The Board of Commissioners approved a change order in the amount of \$263,691.24 and a time extension of 44 calendar days for work associated with the Northeast Brunswick Regional Wastewater Treatment Plant 2.5 MGD Expansion Project. This will adjust the not-to-exceed total contract amount from \$41,724,181.05 to \$41,987,871.29, and the project completion deadline from January 7, 2022, to February 20, 2022.

22. Utilities – On Call Grants Contract – Approved

The Board of Commissioners approved a budget amendment and authorized the Chairman and Clerk to the Board to approve the contract with The Ferguson Group, LLC (TFG) for consulting services associated with grant writing and other grant related assistance.

23. Utilities – Trailwood Drive Force main Project Replacement - Approved

The Board of Commissioners approved a budget amendment authorizing the use of County ARP funds and authorized the Chairman and Clerk to the Board to execute the construction contract with TA Loving Company for the Trailwood Drive Force Main Replacement project contingent on the County Attorney's review and approval.

2. Clerk to the Board – Resolution Honoring Julie Miller

The Board of Commissioners approved the below Resolution honoring Julie Miller for her years of service upon her retirement. Commissioner Williams made the motion with Vice-Chairman Forte seconding with all in favor (5 to 0). The Resolution reads as follows:

RESOLUTION HONORING JULIE A. MILLER

WHEREAS, we are here today to express our appreciation to Julie A. Miller and honor her for her distinguished career with Brunswick County and dedicated service to our residents that spans nearly 20 years; and

WHEREAS, Julie Miller began her career with Brunswick County on March 18, 2002, as Fiscal Specialist, and in March 2005 she became the Assistant Finance Director, which later became Deputy Finance Director, and then was promoted to Director of Fiscal Operations in June 2013; and

WHEREAS, Julie Miller has led the Finance Department through many challenges, changes, and developments while always looking for ways to improve processes for internal efficiencies and offering resident services; and

WHEREAS, Julie Miller has coordinated multiple county bond issues that have funded numerous capital projects countywide, keeping our government one of sound infrastructure with state-of-the-art facilities and equipment to perform our jobs and serve the public well; and

WHEREAS, under Julie Miller's leadership, Brunswick County has received both the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada for nine consecutive years; and

WHEREAS, during nearly 20 years of employment with Brunswick County, Julie Miller's fiscal responsibility and work ethic serve as an exceptional example for all Brunswick County employees; and

WHEREAS, the Brunswick County Board of Commissioners express their sincere appreciation to Julie Miller for her loyalty to the County and wish her much happiness as she begins this exciting new chapter in her life.

NOW, THEREFORE, BE IT RESOLVED THAT the Brunswick County Board of Commissioners do hereby extend our sincere and grateful appreciation to Julie A. Miller for her exceptional service to Brunswick County, our congratulations on a well-earned retirement, and our best wishes to her for continued success, happiness, and good health in the years to come.

PROCLAIMED this 6th day of December 2021.

Randy Thompson, Chairman
Brunswick County Commissioners

ATTEST:

Daralvn Snivev. NCCCC

WHEREAS, we are here today to express our appreciation to Maurice "Reecie" Tate and honor her for her distinguished 41-year career and dedicated her service with Brunswick County; and

WHEREAS, Ms. Tate began her career serving the three branch, non-profit led Library system before it was transferred to Brunswick County for operations in 1992. Ms. Tate was one of the first Brunswick County Library system employees, beginning her employment with Brunswick County on October 13, 1980. During her time, Ms. Tate has worked with multiple Library Board of Trustee members, County Board of Commissioners, and County Managers; and

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community, and Ms. Tate has worked constantly for the betterment of the Brunswick County Public Library System, which contributes to the intellectual, educational, informational, recreational and cultural resources of this community; and

WHEREAS, during Ms. Tate's tenure the Library system has expanded two facilities and overseen the addition of three new branches to serve the growing County. Ms. Tate has overseen significant operation updates within the branches, including implementation of technology to improve efficiency for users. Ms. Tate is most proud of expanding Library services to Brunswick County's diverse population and developing services to meet the changing demands from Library users over the years. During her tenure, Ms. Tate has overseen numerous grants, program development and initiation, and staff development for each of the County's five branch locations. Ms. Tate is also a long-time member of the North Carolina Public Library Director Association; and

WHEREAS, on behalf of the entire Board of Commissioners, I want to express my sincere appreciation to Ms. Tate for her loyalty to Brunswick County over the past 41 years and wish her happiness and adventure as she begins this new chapter in her life.

NOW, THEREFORE, BE IT PROCLAIMED by the Board of Commissioners of Brunswick County do hereby extend our sincere and grateful appreciation to Maurice "Reecie" Tate for her dedicated service to Brunswick County, our congratulations on a well-earned retirement and our best wishes to her for continued success, happiness, and good health in the years to come.

PROCLAIMED this 6th day of December 2021.

Randy Thompson
Board Chair

ATTEST:
Daralyn Spivey
Clerk to the Board

X. PUBLIC HEARING

1. Administration – Resolution Brunswick Limited Obligation Bonds

Chairman Thompson opened the public hearing and to approve the Resolution authorizing the amendment to an installment purchase contract for the Brunswick County 2022 Limited Obligation Bonds, Refunding Series 2012 LOBS. Hearing no comments, the public hearing was closed. Commissioner Sykes made the motion to adopt the Resolution. Commissioner Williams seconded with all in favor (5 to 0). The Resolution reads as follows:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BRUNSWICK, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING CONTRACT AND THE DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Brunswick, North Carolina (the “*County*”) is a validly existing political subdivision of the State of North Carolina (the “*State*”), existing as such under and by virtue of the Constitution, statutes and laws of the State;

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to

1. purchase real and personal property,
2. enter into installment financing contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and
3. finance the construction of fixtures or improvements on real property by contracts that create in the fixtures or improvements and in the real property on which such fixtures or improvements are located a security interest to secure repayment of moneys advanced or made available for such construction;

WHEREAS, the County has previously entered into an Installment Financing Contract between Brunswick County Leasing Corporation and the County dated as of March 15, 2012 (as amended by Amendment Number One to the Installment Financing Contract dated as of June 20, 2012, the “*2012 Contract*”), the proceeds of which were used to refinance prior contracts which had financed:

1. the acquisition, construction, equipping and furnishing of a new County Law Enforcement/Detention Center,
2. renovations and additions to Bolivia Elementary, Union Elementary and South Brunswick Middle Schools (3) acquisition of land for, construction, furnishing and equipping of Town Creek Elementary School and (4) acquisition of land for, construction, furnishing and equipping of Cedar Grove Middle School (collectively, the “*Projects*”);

WHEREAS, the Corporation has previously executed and delivered Limited Obligation Bonds (County of Brunswick, North Carolina), Series 2012, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues under the Contract in the aggregate principal amount of \$31,010,000 pursuant to an Indenture of Trust dated as of March 15, 2012 (the “*2012 Indenture*”) between the County and U.S. Bank National Association, as trustee

WHEREAS, the Corporation will issue its Limited Obligation Bond (County of Brunswick, North Carolina), Series 2022 (the “*2022 Bond*”) in an aggregate principal amount not to exceed \$11,500,000, evidencing proportionate undivided interests in rights to receive certain Revenues (as defined in the 2012 Contract) pursuant to the Contract, in order to refinance the Projects;

WHEREAS, the Corporation will sell the 2022 Bond to Wells Fargo Bank, National Association pursuant to a Bond Purchase Agreement, dated the date of delivery thereof (the “*Purchase Agreement*”) among the County, the Corporation, and the Purchaser;

WHEREAS, there have been described to the Board the forms of the following documents (collectively, the “*Instruments*”), which the Board proposes to approve, enter into and deliver, as applicable, to effectuate the proposed installment financing:

- a. the Second Amendment; and
- b. a Supplemental Indenture, Number 1 dated as of January 1, 2022 (the “*First Supplement*”) between the Corporation and the trustee, supplementing the 2012 Indenture;

WHEREAS, it appears that each of the Instruments is in an appropriate form and is an appropriate instrument for the purposes intended;

WHEREAS, the Board conducted a public hearing on December 6, 2021 to receive public comment on the proposed Second Amendment and the refinancing of the Project thereby and approval of the LGC with respect to entering into the Second Amendment must be received;

WHEREAS, the County has filed an application to the LGC for approval of the Second Amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BRUNSWICK, NORTH CAROLINA, AS FOLLOWS:

Section 1. Authorization to Execute the Second Amendment. The County hereby approves the refinancing of the Projects in accordance with the terms of the Second Amendment, which will be a valid, legal and binding obligation of the County in accordance with its terms. The form and content of the Second Amendment are hereby in all respects authorized, approved and confirmed, and the Chairman, the Clerk and the County Manager and their respective designees are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Second Amendment, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the County’s approval of any and all changes, modifications, additions or deletions therein from the form and content of the

transactions contemplated by the Instruments, and the Chairman, the County Manager and the Director of Fiscal Operations are authorized to proceed with the refinancing of the Projects in accordance with the Instruments and to seek opinions as a matter of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The County's representative and/or designee or designees are in all respects authorized on behalf of the County to supply all information pertaining to the County as may be required. The County's representatives or their respective designees are hereby authorized, empowered and directed, individually and collectively, to do any and all other acts and to execute any and all other documents, including the Purchase Agreement which they, in their discretion, deem necessary and appropriate to consummate the transactions contemplated by the Instruments or as they deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 3. Appointment of Director. Pursuant to the By-Laws of the Corporation, Aaron C. Smith is hereby appointed as a director of the Corporation.

Section 4. Severability. If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 5. Repealer. All motions, orders, resolutions and parts thereof, in conflict herewith are hereby repealed.

Section 6. Effective Date. This Resolution is effective on the date of its adoption.

XI. ADMINISTRATIVE REPORT

1. Parks and Recreation - ARP Funding

The Board of Commissioners appropriated \$2 million of American Rescue Plan Act funds towards Brunswick County Park improvements.

2. Utilities – Job Position Adjustment

The Board of Commissioners approve the adjustment of two job descriptions and associated grade changes for two open positions.

XII. BOARD APPOINTMENTS

1. Clerk to the Board – Board of Commissioners Board Seat Assignment for Calendar Year 2022

The Board of Commissioners appointed its membership to fill the Calendar Year 2022 Board Seat listing. Those seats are as follows:

Brunswick Business & Industry Development: Chairman Thompson
Brunswick-Columbus Industrial Park: Chairman Thompson

Southeastern Economic Development Commission: Commissioner Sykes
MOTSU: Commissioner Sykes, Commissioner Forte (Alternate)

XIII. OTHER BUSINESS/INFORMAL DISCUSSION

There was no other business or informal discussions from the Board

XIV. CLOSED SESSION

The Board of Commissioner entered into closed session pursuant to G.S. § 143-318.11(a)(1) to approve closed session minutes, G.S. § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege, and G.S. § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Mr. Shaver noted the above statutory requirements and that these were noted in the agenda.

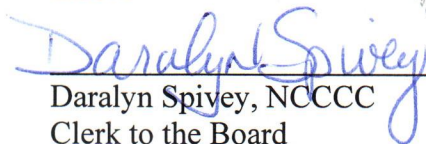
Commissioner Williams made the motion to enter Closed Session with Commissioner Cooke seconding and all in favor (5 to 0).

Chairman Thompson called the Regular Session to order at 5:13 p.m. Chairman Thompson made the motion to recognize Steve Stone as new County Manager. Mr. Stone's starting date will be January 15, 2022. Chairman Thompson also asked that the finance signing authority be effective immediately. Commissioner Williams seconded the motion with all in favor (5 to 0).

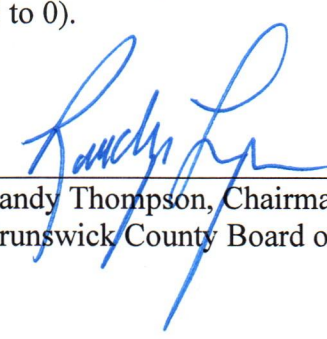
XV. ADJOURNMENT

Commissioner Sykes made the motion to adjourn at 5:15 p.m. The motion was seconded by Commissioner Williams with all in favor (5 to 0).

Attest:


Daralyn Spivey, NCCCC
Clerk to the Board




Randy Thompson, Chairman
Brunswick County Board of Commissioners