

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
January 18, 2022
6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Financial Advisory Services Phase Three (3) School General Obligation Bonds
Request that the Board of Commissioners receive information and approve the agreement with Stifel, Nicolaus & Company, Inc. to serve as the county's financial advisor for the upcoming phase three (3) general obligation bonds issue of \$51,500,000.
2. Administration - Surplus Property Offers for Upset Bid Process
Request that the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.
3. Clerk to the Board - JCPC Appointment
Request the Board Appoint Commissioner Mike Forte to the JCPC.
4. Clerk to the Board - Meeting Minutes December 6, 2021
Request that the Board of Commissioners approve the Draft Minutes from the December 6, 2021 Regular Meeting.
5. Code Administration - Request a Public Hearing Be Scheduled To Consider Specifying A Residential ADA Access Ramp Fee
Request that the Board schedule a Public Hearing during the February 21, 2022 Commissioners Meeting to consider adding a Residential ADA Access Ramp Fee into the Fee Schedule.
6. County Attorney - Meridian Forest Subdivision Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Meridian Forest Subdivision.
7. County Attorney - Somerset Subdivision DOD
Consider accepting the Deed of Dedication for water infrastructure in Somerset Subdivision.
8. County Attorney - Temporary Easement for Town of Belville
To grant a Temporary Construction Easement over the Belville Elementary property for the construction of a multi-purpose path.
9. Engineering - Courthouse Addition & Renovation - Monteith Construction Contract Change Order (4)
Request that the Board of Commissioners review and approve Change Order #4 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$101,082.00 and fifteen (15) additional contract construction days.
10. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Ordinances, and Fiscal Items of a routine nature on the consent agenda.

-Brunswick Waterway Park Improvement Budget Amendment and CPO

Transfer \$126,127 from the county capital reserve to the Brunswick Waterway Park project for expenditures to date not grant eligible due to the project not being complete. The term of the grant has expired with no additional grant extensions eligible.

-Airport Grant 36244.58.13.1 Additional Funds Budget Amendment and CPO

Appropriate \$31,272 of additional state grant funds and \$3,475 of local match for grant modification to grant 36244.58.13.1 as approved by NCDOT-Division of Aviation.

-Ocean Ridge Reclaimed Water Main Budget Amendment and CPO

Transfer \$10,000 from the wastewater capital reserve to the Ocean Ridge Reclaimed Water Main project for expenses outside the scope of the engineering contract such as appraisals.

-Register of Deeds Additional Revenues Budget Amendment

Appropriate Register of Deeds Excise Tax revenue in the amount of \$2,500,000 and corresponding expenditure lines due to the State fees associated with revenue collected.

-DSS Low-Income Household Water Assistance Program Budget Amendment

Appropriate \$177,276 of federal revenues awarded by Department of Health and Human Services to Brunswick County for the Low-Income Household Water Assistance Program for service months December 2021 thru May 2022.

-Occupancy Tax Budget Amendment

Appropriate Occupancy Tax revenue of \$750,000 and corresponding expenditures for projected Occupancy Tax thru June 30, 2022.

-Financial Reports for November 2021 and December 2021 (unaudited)

Included are Summary Information for General and Enterprise Funds, key indicators of Revenues and Expenditures and Cash and Investments. All reports provided at: <http://brunswickcountync.gov/finance/reports>

11. Fire Marshall - Appropriation of Funding Inspection Software
Request the Board of Commissioners approve the appropriation of funding for new Inspection Software for the Fire Marshall's Office in the amount of \$22,031.00 for a one-time fee and recurring annually of \$16,296.00.
12. Governing Body - Regular Meeting Schedule FY 2022-2023
Request that the Board of Commissioners adopt the Regular Meeting schedule for FY 2022-2023.
13. Health and Human Services - Social Services - Southeastern Community and Family Services, Inc. Community Service Block Grant Application FY 2022 - 2023
Request that the Board of Commissioners review the provided information on Southeastern's Community Service Block Grant refunding application for FY 2022-2023, and authorize the clerk to sign the provided documentation form.
14. Health and Human Services - WARM 2022 Urgent Repair Program Support Request

Request that the Board of Commissioners support an application and 20% funding match up to a maximum of \$20,000 for the 2022 Urgent Repair Program to be submitted by the Wilmington Area Rebuilding Ministry, Inc. (WARM) for their housing rehabilitation activities in Brunswick County.

15. Human Resources - Temporary Advancement of Sick Leave Policy
Request that the Board of Commissioners approve the Temporary Advancement of Sick Leave Policy.
16. Planning - Blueprint Brunswick Additional Services Contract for Municipalities
Request to approve a contract related to the Blueprint Brunswick Project for additional planning services for the participating Municipalities. The contract will be based on the attached scope of services and will be executed subject to approval by the County Attorney.
17. Planning - NC Map Review Officer Resolution Update
Request that the Board of Commissioners approve a North Carolina Map Review Officers Resolution that amends the list of NC Map Review Officers designated within Brunswick County.
18. Tax Admin - January 2022 Releases
Request that the Board of Commissioners approve the January 2022 releases.
19. Utilities - McKim & Creed On-Call Engineering Task Order #1 (John Nichols, PE - Director of Public Utilities)
Request that the Board of Commissioners approve a budget amendment in an amount not to exceed \$20,000 and ratify the First Amendment to Task Order No. 1 with McKim & Creed, P.A. signed by the County Manager to extend the duration of the Task Order and include the additional funds.
20. Utilities - Navassa Grant-Mapping Task Order-Dewberry (John Nichols, PE - Director of Public Utilities)
Request that the Board approve the proposed On-Call Contract Task Order No. 2 with Dewberry Engineers in the amount of \$21,567 and On-Call Contract Task Order No. 3 in the amount of \$30,413 to provide engineering services associated with the mapping of the Navassa water and sewer systems respectively.
21. Utilities - SynaGro Sludge Contract Renewal (John Nichols, PE - Director of Public Utilities)
Request that the Board of Commissioners approve a contract renewal with SynaGro Central LLC for residuals dewatering at the Northwest Water Treatment Plant for an estimated \$667,000.

VI. Presentation

1. Clerk to the Board - Presentation - Community Services Block Grant Program and Family Empowerment Self-Sufficiency Project
Request the Board of Commissioners receive a presentation and a grant application for consideration from Sarah Shipman for Community Services Block Grant (CSBG) and the Family Empowerment Self-Sufficiency (FESS) Project.
2. Health and Human Services - Presentation - COVID-19 Update (Cris Harrelson, Health Director)
Request that the Board of Commissioners receive an update on the Coronavirus (COVID-19).
3. Utilities - Project Updates (John Nichols, PE - Director of Public Utilities)
Request that the Board of Commissioners receive information regarding the status of various key Utilities projects.

VII. Other Business/Informal Discussion

VIII. Closed Session

1. Closed Session

Enter closed session pursuant to G.S. § 143-318.11(a)(1) to approve closed session minutes from the December 6, 2021 Closed Session, G.S. § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and G.S. § 143-318.11(a)(5) to establish or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the acquisition of real property.

IX. Adjournment



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

From:
Steve Stone

Action Item # V. - 1.

Administration - Financial Advisory Services Phase Three (3)
School General Obligation Bonds

Issue/Action Requested:

Request that the Board of Commissioners receive information and approve the agreement with Stifel, Nicolaus & Company, Inc. to serve as the county's financial advisor for the upcoming phase three (3) general obligation bonds issue of \$51,500,000.

Background/Purpose of Request:

In November 2016, voters approved a referendum for the issuance of \$152 million in general obligation bonds. These bonds are being issued in three (3) phases to construct, improve and renovate school facilities. Phase three (3) of the GO bonds will be issued June/July 2022 in the amount of \$51,500,000 inclusive of all financing costs.

It is highly recommended to have a financial advisor in place due to the Municipal Advisor rule not allowing underwriters and lawyers the ability to provide non-legal or non-deal-specific advice without registering as a Municipal Advisor and particularly with a competitively-placed general obligation bond.

The county has worked with Jared White on both phase one (1) and phase two (2) of the \$100.50 million general obligation issued when the county received its first AAA rating. After negotiations with Mr. White, an agreement is being provided for financial advisory services with Stifel, Nicolaus & Company, Inc. for the upcoming phase three (3) general obligation bonds issue with a total fee of \$28,000 to include all out of pocket expenses.

Fiscal Impact:

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Fee will be paid from bond proceeds

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners receive information and approve the agreement with Stifel, Nicolaus & Company, Inc. to serve as the county's financial advisor for the upcoming phase three (3) general obligation bonds issue of \$51,500,000.

ATTACHMENTS:

Description

- FA Agreement (Brunswick County NC Series 2022 GO) Stifel

STIFEL

12/10/2021

Brunswick County, North Carolina
30 Government Center Drive NE
Bolivia, North Carolina 28422

RE: FINANCIAL ADVISORY SERVICES
General Obligation Bonds, Series 2022

Stifel, Nicolaus & Company, Incorporated ("Stifel") presents for your acceptance this agreement to retain Stifel as financial advisor to the County of Brunswick, North Carolina ("Issuer") for the proposed General Obligation Bonds, Series 2022 (the "Bonds") estimated to be issued in the aggregate principal amount of approximately \$51,500,000. This agreement will be effective on the date signed by an authorized representative of Issuer and will authorize Stifel to act as financial advisor through the completed sale of the proposed Bonds, at which time this agreement will terminate. This agreement may also be terminated on thirty (30) days written notice by either party.

1. Scope of Work. Stifel agrees to perform the following services for Issuer with respect to the Bonds:
 - a. Assume overall responsibility for the financial analysis and structuring recommendations for the Bonds;
 - b. Assist the North Carolina Local Government Commission and Issuer in preparation of the preliminary and final official statements for the Bonds consistent with all federal and state requirements;
 - c. Coordinate with consultants, accountants, bond counsel, other attorneys and staff in connection with the sale of the Bonds;
 - d. Coordinate financing time schedule, distribution of documents, preliminary and final official statement printing, wire-transfer of funds, delivery of bonds and bond closing;
 - e. Assist Issuer on the matter of bond rating(s) for the proposed issue and coordinate the preparation of credit information for submission and presentation to the rating agency(ies);
 - f. Coordinate pre-pricing discussions of bond pricing and structuring, supervise the competitive sale process, and advise on acceptability of offer to purchase bonds by the underwriters;

- g. If requested, assist Issuer in procuring any appropriate ancillary financing-related products and services including, credit enhancement (e.g., bond insurance), paying agent/registrar/trustee, escrow agent (if applicable), escrow investments, and other such products and services as Issuer may deem necessary or desirable in connection with any financing.
 - h. Attend Issuer meetings as requested, with reasonable advance notice;
 - i. Provide such other services as are mutually agreed upon in writing by Issuer and Stifel.
- 2. Issuer's Obligations. Issuer agrees that, with respect to the Bonds, its staff and consultants will cooperate with Stifel and make available any data in the possession of Issuer necessary to perform Stifel's financial advisory services and regulatory obligations as described in Exhibit A to this agreement.
- 3. Regulatory Disclosures:
 - a. Issuer is aware of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the Securities and Exchange Commission's adopted rule commonly known as the "Municipal Advisor Rule" (SEC Rule 15Ba1-1 to 15Ba1-8 -"the Rule"). Stifel will be serving as a municipal advisor to the Issuer under the Rule and this agreement documents the municipal advisory relationship between Stifel and the Issuer.
 - b. MSRB Rule G-42 requires that a municipal advisor provide its client with certain written disclosures. Please see Exhibit A to this agreement for those disclosures.
- 4. Compensation:

For Stifel's financial advisory services and expenses in processing this bond series to be sold in a single competitive sale, Stifel shall be paid a fee equal to \$28,000.00 to be paid at the completion of the sale of the Bonds. This amount includes all out of pocket expenses.
- 5. Authority to Direct Financial Advisor:

The following individuals have the authority to direct Stifel's performance of its scope of work under this agreement: Aaron Smith, Director of Fiscal Operations.

Respectfully submitted this 13 day of December, 2021.

STIFEL, NICOLAUS & COMPANY, INCORPORATED

By: _____

Name: Jared White

Title: Director

ACCEPTANCE

I, _____, upon approval by the governing body of Brunswick County, North Carolina, hereby accept the agreement as submitted by Stifel, Nicolaus & Company, Incorporated relative to the financial advisory services, as described herein.

By: _____

Name: _____

Title: _____

Date: _____

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

Approved as to Form.

County Attorney

EXHIBIT A

Brunswick County, North Carolina General Obligation Bonds, Series 2022

MSRB Rule G-42 Disclosures

As municipal advisor to Brunswick County, North Carolina (“you”), Stifel Nicolaus (“Stifel” or “we”) is subject to the rules of the Municipal Securities Rulemaking Board (MSRB), including MSRB Rule G-42. The rule directs us to make certain disclosures to you. Please review the following disclosures and contact your Stifel municipal advisor if you have any questions.

Our Duties as Your Municipal Advisor

Rule G-42 describes our basic duties to you. Most importantly, we owe you a fiduciary duty, the principal element of which is a duty of loyalty. Under the duty of loyalty, we are required to deal honestly and in the utmost good faith with you and to act in your best interests without regard to our financial or other interests. We may not serve as your municipal advisor if we believe that we have any conflicts of interest that we cannot manage or mitigate so that we can act in your best interests.

Rule G-42 also provides that we owe you a duty of care. As part of that duty, we must possess the degree of knowledge and expertise needed to provide you with informed advice. Also, under that duty, when we make recommendations to you or help you to evaluate the recommendations of others, we may need to ask questions to make sure that we have all the relevant facts.

Disclosure of Conflicts

Rule G-42 requires us to disclose to you any known material, actual or potential conflicts of interest that could reasonably be expected to impair our ability to provide you with advice, including any conflicts associated with contingent fee arrangements. As described in our engagement letter, the payment of our fee will be contingent on the closing of the bond issue described in the engagement letter [and the amount of compensation will be based on a percentage of the principal amount of the bond issue]. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since we may have an incentive to recommend a transaction to you that is unnecessary or to recommend that the size of the bond issue be larger than is necessary. We would, of course, be willing to discuss an alternative fee arrangement, if that is your preference.

Stifel has not identified any additional potential or actual material conflicts that require disclosure.

While Stifel does not believe that the following represents a potential or actual material conflict of interest, we note that:

Legal and Disciplinary Event Disclosures

Each firm that is registered as a municipal advisor with the U.S. Securities and Exchange Commission (SEC) is required to file Form MA with the SEC and update that form periodically and as events change. The firm is also required to file a Form MA-I for each of its employees who is engaged in municipal advisory activities. Stifel's most recent Form MA and the Form MA-1 for each current Stifel municipal advisor employee may be found on the SEC's EDGAR website using the following hyperlink: <http://www.sec.gov/cgi-bin/browse-edgar?CIK=0000094403&owner=exclude&action=getcompany&Find=Search>.

Item 9 of Form MA requires each municipal advisor firm to disclose any criminal, regulatory violations, or self-regulatory violations and certain civil litigation. Because we are a broker-dealer firm, Form MA permits us to cross-reference to our Form BD, which is available on the website of the Financial Industry Regulatory Authority (FINRA), and our Form ADV, which is available on the SEC website. For your convenience, you may access our Form BD by using the following hyperlink: <http://brokercheck.finra.org/Firm/Summary/793>. You may access our Form ADV by using the following hyperlink: <https://www.adviserinfo.sec.gov/IAPD/IAPDSearch.aspx> and entering Firm 793 in the search field. Item 6 of each Form MA-I requires comparable disclosure about a municipal advisor individual, as well as customer complaint, arbitration, investigation, termination, financial, and judgment/lien disclosure. When an individual has a disciplinary history, Form MA-1 permits us to cross-reference to that individual's Form U-4. The disciplinary history on an individual's Form U-4 is accessible entering the individual's name in FINRA's "Broker-Check" service, using the following hyperlink: <http://brokercheck.finra.org/>.

In May 2020, Stifel, Nicolaus & Company, Incorporated (the Firm) entered into a Letter of Acceptance, Waiver and Consent (AWC) with the Financial Industry Regulatory Authority (FINRA) whereby the Firm without admitting or denying any specific findings, consented to findings that, from January 2012 through December 2016, the Firm failed to establish, maintain and enforce written supervisory procedures (WSPS) that were reasonably designed to achieve compliance with FINRA's suitability rule as it pertains to early rollovers of unit investment trusts (UITs). As a result the Firm violated NASD Rule 3010, FINRA Rule 3110, and FINRA Rule 2010. Additionally, the Firm consented to a further violation of FINRA Rule 2010 in connection with the sending of "switch letters" to customers containing inaccurate information about the costs they incurred as a result of the early UIT rollovers. The Firm agreed to pay a fine of \$1.75 million and restitution in the amount of \$1,891,188.13, plus interest. The FINRA staff did not require any remedial undertakings by the Firm in the AWC. The Firm has implemented various enhancements to its supervision and compliance oversight of early rollovers of UITs which it believes addresses the alleged deficiencies identified by FINRA. Those enhancements include implementation of a switch alert notification for early rollovers, a risk-based approach of

compliance oversight for early rollover activity and a periodic “look-back” by the compliance department of early rollover activity by selected financial advisors.

None of the activities addressed in the AWC were municipal advisory services provided to our municipal entity or obligated person clients. We do not believe that any of the legal or disciplinary event disclosures described in our Form MA is material to our ability to serve as your municipal advisor. We do not believe that any of the legal or disciplinary event disclosures described in our Form MA is material to our ability to serve as your municipal advisor.

Evaluation of Recommendations/Suitability

As provided in our engagement letter, we will assist you in evaluating recommendations, whether made by Stifel or, upon your written request, by third-parties, such as underwriters. We will provide you with our evaluation of the material risks, potential benefits, structure, and other characteristics of the transaction or product. We will discuss with you why we think a recommendation we make is suitable for you. In the case of recommendations made by an underwriter or other third-party that you request in writing that we review, we will discuss with you why we think the recommended transaction or product is or is not suitable for you. We will also inform you of any other reasonably feasible alternatives considered.

In order for us to evaluate whether we think a recommendation is suitable for you, we are required to consider the following factors and we may need information from you about those factors, much as if you were opening a brokerage account:

- financial situation and needs,
- objectives,
- tax status,
- risk tolerance,
- liquidity needs,
- experience with municipal securities transactions or municipal financial products generally or of the type and complexity being recommended,
- financial capacity to withstand changes in market conditions during the term of the municipal financial product or the period that municipal securities to be issued in the municipal securities transaction were reasonably expected to be outstanding, and
- any other material information known by the municipal advisor about the client and the municipal securities transaction or municipal financial product, after reasonable inquiry.

Additional Information

We also wish to inform you that Stifel is registered as a municipal advisor with both the SEC and the MSRB. Information about the duties of a municipal advisor, as well as the procedures for filing a complaint, may be found on the MSRB's website by clicking on the following link: <http://www.msrb.org/~media/Files/Resources/MSRB-MA-Clients-Brochure.ashx?la=en>. The general website for the MSRB is www.msrb.org. If you have any questions, please contact your municipal advisor.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 2.

From:

Steve Stone, Deputy County Manager

Administration - Surplus Property Offers for Upset Bid Process

Issue/Action Requested:

Request that the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.

Background/Purpose of Request:

Parcel	Location	Size	Tax Value	Acquired	Cost	Bid
070DA022	454 Creekview LN, SE	.33 acre	\$10,200.00	3-14-2007	\$2,014.48	\$2,800.00
2140005204	Marsh Hen Dr, SW	.56 acre	\$4,000.00	6-3-2019	\$2,744.56	\$2,000.00

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

Advisory Board Recommendation:

Not Applicable

County Manager's Recommendation:

Recommend the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.

ATTACHMENTS:

Description

- ☐ Bid 070DA022
- ☐ Bid 2140005204

From: BrunswickCountyNC.gov
To: [Steve Stone](#)
Subject: Surplus Land Bid: Parcel # 070DA022
Date: Friday, December 3, 2021 2:48:52 PM

CAUTION: This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

John Marshburn
(910) 379-4111
johnmarshburn@yahoo.com
563 Brock Rd., Raeford, NC, 28376, United States
Parcel # 070DA022
Bid Amount: \$2800
Optional Additional Comments:

From: [BrunswickCountyNC.gov](mailto:Steve.Stone@BrunswickCountyNC.gov)
To: [Steve Stone](#)
Subject: Surplus Land Bid: Parcel # 2140005204
Date: Tuesday, December 28, 2021 4:08:18 PM

CAUTION: This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Heather Montalban
(518) 335-7670
hcasey3946@gmail.com
3991 Marsh Hen Drive Southwest, Shallotte, NC, 28470, United States
Parcel # 2140005204
Bid Amount: \$2000
Optional Additional Comments:



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 3.

Clerk to the Board - JCPC Appointment

From:

Daralyn Spivey

Issue/Action Requested:

Request the Board Appoint Commissioner Mike Forte to the JCPC.

Background/Purpose of Request:

At the December 6, 2021 Annual Board Meeting, Chairman Thompson was appointed. Commissioner Forte will be assuming that Board appointment.

Fiscal Impact:

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board Appoint Commissioner Mike Forte to the JCPC.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 4.

Clerk to the Board - Meeting Minutes December 6, 2021

From:

Daralyn Spivey

Issue/Action Requested:

Request that the Board of Commissioners approve the Draft Minutes from the December 6, 2021 Regular Meeting.

Background/Purpose of Request:

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners approve the Draft Minutes from the December 6, 2021 Regular Meeting.

ATTACHMENTS:

Description

- ▣ Regular Meeting Minutes 2021-12-1

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
December 6, 2021
3:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 3:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Randell Woodruff, County Manager
Bob Shaver, County Attorney
Steve Stone, Deputy County Manager
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Julie Miller, Finance Director
Daralyn Spivey, Clerk to the Board
Meagan Kasczak, Communications Director
Neal Galloway, IT
Raquel Perez, Executive Assistant
Lt. Jeff Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 3:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chairman Thompson gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Vice-Chairman Forte and passed unanimously (5 to 0).

IV. ELECTION OF THE CHAIRMAN

1. Mr. Shaver, County Attorney, explained the process of the election of the Chairman and opened the floor for nominations.

Commissioner Williams moved to nominate Commissioner Randy Thompson as Chairman. The motion was seconded by Commissioner Forte. Mr. Shaver opened the floor discussion. Hearing none, the nominations were closed. The vote for approval was unanimous (5 to 0).

Mr. Shaver turned the meeting over to Chairman Thompson.

V. ELECTION OF THE VICE-CHAIRMAN

1. Chairman Thompson opened the floor for nominations.

Commissioner Cooke moved to nominate Commissioner Forte as Vice-Chairman. The motion was seconded by Commissioner Williams. Chairman Thompson opened the floor for discussion. Hearing none, the nominations were closed. The vote for approval was unanimous (5 to 0).

VI. APPROVAL OF THE BOND

1. The Board of Commissioners heard a request to adopt a Resolution approving the bonding of county officials. Vice-Chairman Forte made the motion to adopt the Resolution with Commissioner Sykes seconding and all in favor (5 to 0). The Resolution reads as follows:

**RESOLUTION APPROVING THE BONDING
OF COUNTY OFFICIALS**

WHEREAS, North Carolina General Statute § 105-349(c) requires the Tax Collector to provide a performance bond in an amount prescribed by this Board; and

WHEREAS, NCGS §159-29(a) requires the Finance Officer to provide a performance bond with sufficient sureties in an amount to be fixed by this Board but not less than \$50,000; and

WHEREAS, NCGS §161-4 requires the Register of Deeds to provide a performance bond with sufficient surety to be approved by this Board, in an amount of not less than \$10,000 nor more than \$50,000; and

WHEREAS, NCGS §162-8 requires the Sheriff to provide a performance bond of any amount to be determined by this Board but not to exceed \$25,000; and

WHEREAS, NCGS §58-72-55 requires the Clerk to the Board to record in the proceedings the names of those Commissioners who are present at the time of approval of official bonds and who voted for such approval; and

WHEREAS, NCGS §58-72-55 further provides that any Commissioner may cause his or her written dissent to an official bond to be entered into the record of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Brunswick as follows:

1. That this Board hereby accepts and approves bonds for public officials as follows:
 - a. Jeff Niebauer, Tax Collector, \$500,000.00 with Travelers Insurance;
 - b. Julie Miller, Finance Director, (ending December 22, 2021) \$250,000.00 with Western Surety Company;
 - c. Aaron Smith, Finance Director, (beginning December 13, 2021) \$250,000.00 with Western Surety Company;
 - d. Brenda Clemmons, Register of Deeds, \$10,000.00 with Travelers Insurance;
 - e. John Ingram, V, Sheriff, \$25,000.00 with Western Surety Company;
2. That pursuant to NCGS 58-72-55, the Clerk is hereby instructed to record the names of all Commissioners present at this meeting who vote in favor of this resolution.

3. That pursuant to NCGS 58-72-55, any Commissioner who votes against this resolution may cause his or her written dissent to be entered into the record of the Board.
4. That this resolution shall be effective upon its adoption.

APPROVED AND ADOPTED this the 6th day of December 2020.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

VII. PUBLIC COMMENT

Mr. Carl Parker spoke regarding his request for a letter of recommendation for his company to be awarded the contract for the work to be completed at the NE Leland Super Fund site. The letter he submitted requesting the recommendation is filed in the Clerk to the Board's office.

VIII. APPROVAL OF CONSENT AGENDA

Commissioner Cooke moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0). Chairman Thompson would like to draw attention to Item #9 under the Consent Agenda for the Proclamations honoring those who were part of the EMS Temporary Ambulance Strike Team who have been assisting during the COVID-19 outbreak.

See individual items for approval status:

1. **Administration – Brunswick County Schools South Brunswick High School Roof Contract - Approved**
The Board of Commissioners approved and authorized the Chairman to sign the Industrial Contract Services Corporation contract for roof replacement at South Brunswick High School for \$326,636.
2. **Clerk to the Board – Meeting Minutes – November 15, 2021**
The Board of Commissioners approved the Draft Minutes from the November 15, 2021 Regular Meeting.
3. **County Attorney – Deed of Dedication Campbells Ridge Phase 3 - Approved**
The Board of Commissioners accepted the Deed of Dedication for water infrastructure in Campbell's Ridge, Phase 3.
4. **Emergency Services - Ambulance Franchise Agreement Columbus County EMS, Inc. - Approved**
The Board of Commissioners approved the annual ambulance franchise agreement with Columbus County EMS, Inc.
5. **Emergency Services - Ambulance Franchise for Med1 NC – Approved**
The Board of Commissioners approved the annual ambulance franchise agreement with Med 1 NC Transport Service.
6. **Emergency Services – Bald Head Island Ambulance Franchise Agreement - Approved**
The Board of Commissioners approved the annual ambulance franchise agreement with the Village of Bald Head Island Fire and EMS.
7. **Emergency Services – Brunswick Search and Rescue - Approved**

The Board of Commissioners approved the annual contract with Brunswick Search and Rescue.

8. Emergency Services - St. James Fire and EMS Ambulance Franchise Agreement – Approved

The Board of Commissioners approved the annual ambulance franchise agreement with St. James Fire and EMS.

9. Emergency Services - Proclamations Recognizing Service of Temporary Ambulance Strike Team Members - Approved

The Board of Commissioners adopted Proclamations honoring the following paramedic professionals who served Brunswick County with dedication and professionalism during their tenure with the Brunswick County Emergency Medical Services (EMS) team in the Fall of 2021:

- Mitzi Adair
- Dacion Crabtree
- Andrea Cragier
- Charles Dexter
- Brandon Howard
- Tami Smith

The Proclamation reads as follows:

**PROCLAMATION RECOGNIZING PARAMEDIC
DACION CRABTREE FOR SERVICE TO BRUNSWICK COUNTY,
NORTH CAROLINA**

WHEREAS, Brunswick County was one of nine North Carolina counties that received temporary paramedic and ambulance support in Fall 2021 as part of a request from the North Carolina Department of Public Safety to the Federal Emergency Management Agency following increasing calls for service and hospitalizations due to the COVID-19 pandemic; and

WHEREAS, the Brunswick County Board of Commissioners wish to extend their sincerest appreciation and gratitude to the paramedic professionals who served Brunswick County with dedication and professionalism during their tenure with the Brunswick County Emergency Medical Services (EMS) team; and

WHEREAS, _____ diligently served as part of a two-person paramedic crew in Brunswick County, providing much needed assistance to Brunswick County EMS crews during an exceptional period of higher emergency call volumes; and

WHEREAS, _____ came to Brunswick County from out of state, requiring them to spend a significant amount of time away from their family, friends, and their community; and

WHEREAS, _____ willingness to support the Brunswick County EMS team helped the team continue to provide essential emergency medical services and meet established response time goals for one of the fastest growing counties in the state and country.

NOW, THEREFORE, BE IT RESOLVED THAT the Brunswick County Board of Commissioners recognize and commend _____ for their support and service to Brunswick County's Emergency Medical Services team during Fall 2021.

This the 6th day of December, 2021.

Randy Thompson, Chairman
Brunswick County Commissioners

ATTEST:
Daralyn Spivey, NCCCC
Clerk to the Board

10. Finance – Change in Designation of Applicants Agents to NC Division of Emergency Management for Prior Hurricanes and COVID-19 Disaster Assistance – Approved

The Board of Commissioners changed the agent designations to Steve Stone as the Primary Agent and Aaron Smith as the Secondary Agent for Brunswick County to the NC Division of Emergency Management. This is necessary to execute documents, file claims, and represent the county in all dealings with the State of NC and FEMA related to disaster assistance required by grant agreements for COVID-19 and Hurricanes Florence, Dorian, and Isaias.

11. Fiscal Items – Approved

The Board of Commissioners approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:

-FY22 ROAP Budget Amendments

The Board of Commissioners approved FY22 ROAP funding of \$245,881.00. Brunswick County has a Memorandum of Understanding with Brunswick Transit as required under the Rural Operating Assistance Program for agencies receiving pass through funds and FY22 Application with DOT funding. The FY22 ROAP program requires in their FY22 application process for transit systems receiving pass through funds to have a MOU in place. The DOT will provide funding of \$245,881.00 with no county match. The allocation of funds are as follows:

Elderly & Disabled Transportation Assistance Program \$110,642.00

Employment Transportation Assistance \$31,285.00

Rural General Public Program \$103,954.00

-Water and Wastewater Budget Amendment

The Board of Commissioners appropriated wastewater expendable net assets of \$339,227 and reduce the water transfer to projects of \$147,382 for the remaining refundable utility capital recovery and transmission fees.

12. Health and Human Services – BSRI – Council of Governments Grant Agreement for Evidence Based Health Promotion FY 2021-22 – Approved

The Board of Commissioners approved the Grant Agreement for the Provision of Title III-D Health Promotion/Disease Prevention Evidence Based Health Promotion FY 2021-2022 ending June 30, 2022.

13. Health and Human Services – AA – 716 CDC COVID-19 Vaccination Program – Approved

The Board of Commissioners approved the additional funding presented with Revised Agreement Addendum # 1 for 716 CDC COVID-19 Vaccination Program.

14. Operation Services – Access Security System – Approved

The Board of Commissioners approved a rider to the Johnson Controls Security Solutions, LLC Agreement for additional door security at the Brunswick County Government Center.

15. Operation Services – Tip Fee Exemption Request – Approved

The Board of Commissioners approved a tip fee exemption at the Brunswick County Landfill for Goodwill Industries of Eastern North Carolina, Inc.

16. Parks and Recreation – Resolution Exempting Smithville Park Improvements – Approved

The Board of Commissioners approved a Resolution exempting the Smithville Park Improvements from N.C.G.S. 143-64.31 and the associated budget amendment. The Resolution reads as follows:

**RESOLUTION EXEMPTING SMITHVILLE PARK
IMPROVEMENTS FROM G.S. 143-64.31**

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively “Services”) to be based on qualifications and without regard to fee;

WHEREAS, Brunswick County proposes to enter into one or more contracts for design services for work on Smithville Park improvements that include expansion of park amenities to include Trails, Dog Parks and Basketball Courts; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for such Services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for the Services for the above-described project is less than \$50,000.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS THAT:

- 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31
- 2. This resolution shall be effective upon adoption.

Adopted this the 6th day of December, 2021.

Randell Thompson
Brunswick County Board of Commissioners

ATTEST

Daralyn Spivey
Clerk to the Board

17. Sheriff’s Office – GCC Grant Acceptance

The Board of Commissioners authorized the County Manager to sign and accept a grant award from the North Carolina Governor's Crime Commission valued at \$23,177. This grant has a no matching funds requirement from the county.

18. Sheriff’s Office – Resolution Authorizing Purchase Under Sole Source Exception - Approved

The Board of Commissioners approved a Sole Source Resolution Associated with the purchase of an investigative tool and associated software system commonly referred to as Penlink. The Resolution reads as follows:

**RESOLUTION AUTHORIZING PURCHASE OF PEN-LINK
INVESTIGATIVE EQUIPMENT AND ACCOMPANYING
SOFTWARE UNDER SOLE SOURCE EXCEPTION TO
FORMAL BIDDING REQUIREMENTS**

WHEREAS, N.C.G.S 143-129(e)(6), Procedure for Letting of Public Contracts, allows for the waiver of formal bidding requirements for purchases of apparatus, supplies, materials, or equipment when performance or price competition for a product are not available, or a needed product is available from only one source of supply, or standardization or compatibility is the overriding consideration; and

WHEREAS, the Pen-Link system is the only fully-automated law enforcement surveillance data collection and analysis tool that includes hardware, software, and other support that allows investigators access to both historical and real-time resources that are currently unavailable, including, without limitation, missing persons, wanted persons, and drug investigations; and

WHEREAS, current generally available technology and resources create time delays that result in longer investigations and potentially higher risks; and
WHEREAS, the Pen-Link system, including all Pen-Link software products, maintenance, and hardware configurations, is proprietary and only available from Pen-Link, Ltd., as PenLink, Ltd. does not utilize any other agents, dealers, or distributors for its products; and

WHEREAS, the governing board must approve the purchase under this bidding exemption prior to awarding the contract.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the purchase described herein utilizing the exception to formal bidding requirements contained in N.C.G.S. 143-129(e)(6) and finds that the conditions described in that statute have been met.

Adopted this the 6th day of December, 2021.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:
Daralyn Spivey, NCCCC
Clerk to the Board

19. Tax Administration – December 2021 Releases – Approved

The Board of Commissioners approved the December 2021 releases.

20. Utilities – McKim and Creed NE Regional WWTP Design Amendment – Approved

The Board of Commissioners approved the contract amendment with McKim and Creed to extend the construction, administration, and periodic construction observation portions of their agreement from a total of 20 months to a total of 27 months, and to increase their contract amount by \$63,400.

21. Utilities – Northeast Regional WWTP Expansion Change Order No. 2 - Approved

The Board of Commissioners approved a change order in the amount of \$263,691.24 and a time extension of 44 calendar days for work associated with the Northeast Brunswick Regional Wastewater Treatment Plant 2.5 MGD Expansion Project. This will adjust the not-to-exceed total contract amount from \$41,724,181.05 to \$41,987,871.29, and the project completion deadline from January 7, 2022, to February 20, 2022.

22. Utilities – On Call Grants Contract – Approved

The Board of Commissioners approved a budget amendment and authorized the Chairman and Clerk to the Board to approve the contract with The Ferguson Group, LLC (TFG) for consulting services associated with grant writing and other grant related assistance.

23. Utilities – Trailwood Drive Force main Project Replacement - Approved

The Board of Commissioners approved a budget amendment authorizing the use of County ARP funds and authorized the Chairman and Clerk to the Board to execute the construction contract with TA Loving Company for the Trailwood Drive Force Main Replacement project contingent on the County Attorney's review and approval of the construction contract, performance bond, payment bond, and insurance certificates. Staff recommends award of the project for the base bid amount of \$142,500.00.

IX. PRESENTATION

1. Clerk to the Board – Presentation – Free Spirit Conservatory of the Arts

The Board of Commissioners received a presentation from Richard Dysinger, Executive Director of Free Spirit Conservatory of the Arts, regarding upcoming programs they will be bringing to Brunswick County.

2. Clerk to the Board – Resolution Honoring Julie Miller

The Board of Commissioners approved the below Resolution honoring Julie Miller for her years of service upon her retirement. Commissioner Williams made the motion with Vice-Chairman Forte seconding with all in favor (5 to 0). The Resolution reads as follows:

RESOLUTION HONORING JULIE A. MILLER

WHEREAS, we are here today to express our appreciation to Julie A. Miller and honor her for her distinguished career with Brunswick County and dedicated service to our residents that spans nearly 20 years; and

WHEREAS, Julie Miller began her career with Brunswick County on March 18, 2002, as Fiscal Specialist, and in March 2005 she became the Assistant Finance Director, which later became Deputy Finance Director, and then was promoted to Director of Fiscal Operations in June 2013; and

WHEREAS, Julie Miller has led the Finance Department through many challenges, changes, and developments while always looking for ways to improve processes for internal efficiencies and offering resident services; and

WHEREAS, Julie Miller has coordinated multiple county bond issues that have funded numerous capital projects countywide, keeping our government one of sound infrastructure with state-of-the-art facilities and equipment to perform our jobs and serve the public well; and

WHEREAS, under Julie Miller’s leadership, Brunswick County has received both the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada for nine consecutive years; and

WHEREAS, during nearly 20 years of employment with Brunswick County, Julie Miller’s fiscal responsibility and work ethic serve as an exceptional example for all Brunswick County employees; and

WHEREAS, the Brunswick County Board of Commissioners express their sincere appreciation to Julie Miller for her loyalty to the County and wish her much happiness as she begins this exciting new chapter in her life.

NOW, THEREFORE, BE IT RESOLVED THAT the Brunswick County Board of Commissioners do hereby extend our sincere and grateful appreciation to Julie A. Miller for her exceptional service to Brunswick County, our congratulations on a well-earned retirement, and our best wishes to her for continued success, happiness, and good health in the years to come.

PROCLAIMED this 6th day of December 2021.

Randy Thompson, Chairman
Brunswick County Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

3. Clerk to the Board – Resolution Honoring Maurice (Reecie) Tate

The Board of Commissioners approved the below Resolution honoring Maurice “Reecie” Tate for her years of service upon her retirement. Commissioner Cooke made the motion with Commissioner Sykes seconding with all in favor (5 to 0). The Resolution reads as follows:

RESOLUTION HONORING MAURICE "REECIE" TATE

WHEREAS, we are here today to express our appreciation to Maurice "Reecie" Tate and honor her for her distinguished 41-year career and dedicated her service with Brunswick County; and

WHEREAS, Ms. Tate began her career serving the three branch, non-profit led Library system before it was transferred to Brunswick County for operations in 1992. Ms. Tate was one of the first Brunswick County Library system employees, beginning her employment with Brunswick County on October 13, 1980. During her time, Ms. Tate has worked with multiple Library Board of Trustee members, County Board of Commissioners, and County Managers; and

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community, and Ms. Tate has worked constantly for the betterment of the Brunswick County Public Library System, which contributes to the intellectual, educational, informational, recreational and cultural resources of this community; and

WHEREAS, during Ms. Tate's tenure the Library system has expanded two facilities and overseen the addition of three new branches to serve the growing County. Ms. Tate has overseen significant operation updates within the branches, including implementation of technology to improve efficiency for users. Ms. Tate is most proud of expanding Library services to Brunswick County's diverse population and developing services to meet the changing demands from Library users over the years. During her tenure, Ms. Tate has overseen numerous grants, program development and initiation, and staff development for each of the County's five branch locations. Ms. Tate is also a long-time member of the North Carolina Public Library Director Association; and

WHEREAS, on behalf of the entire Board of Commissioners, I want to express my sincere appreciation to Ms. Tate for her loyalty to Brunswick County over the past 41 years and wish her happiness and adventure as she begins this new chapter in her life.

NOW, THEREFORE, BE IT PROCLAIMED by the Board of Commissioners of Brunswick County do hereby extend our sincere and grateful appreciation to Maurice "Reecie" Tate for her dedicated service to Brunswick County, our congratulations on a well-earned retirement and our best wishes to her for continued success, happiness, and good health in the years to come.

PROCLAIMED this 6th day of December 2021.

Randy Thompson
Board Chair

ATTEST:
Daralyn Spivey
Clerk to the Board

4. Health and Human Services – Presentation – COVID-19 Update

The Board of Commissioners received an update on the Coronavirus (COVID-19).

5. Health and Human Services – Social Services – Recognition of Child Support Employee of the Year Award Recipient

The Board of Commissioners recognize Katherine Silvernail as the recipient of the North Carolina Child Support Employee of the Year Award.

6. Utilities - Raw Water Line Update

The Board of Commissioners received a presentation of the 2021 Lower Cape Fear Water & Sewer Authority Raw Water Main Repair.

X. PUBLIC HEARING

1. Administration – Resolution Brunswick Limited Obligation Bonds

Chairman Thompson opened the public hearing and to approve the Resolution authorizing the amendment to an installment purchase contract for the Brunswick County 2022 Limited Obligation Bonds, Refunding Series 2012 LOBS. Hearing no comments, the public hearing was closed. Commissioner Sykes made the motion to adopt the Resolution. Commissioner Williams seconded with all in favor (5 to 0). The Resolution reads as follows:

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BRUNSWICK, NORTH CAROLINA, APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING CONTRACT AND THE DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the County of Brunswick, North Carolina (the “*County*”) is a validly existing political subdivision of the State of North Carolina (the “*State*”), existing as such under and by virtue of the Constitution, statutes and laws of the State;

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to

1. purchase real and personal property,
2. enter into installment financing contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and
3. finance the construction of fixtures or improvements on real property by contracts that create in the fixtures or improvements and in the real property on which such fixtures or improvements are located a security interest to secure repayment of moneys advanced or made available for such construction;

WHEREAS, the County has previously entered into an Installment Financing Contract between Brunswick County Leasing Corporation and the County dated as of March 15, 2012 (as amended by Amendment Number One to the Installment Financing Contract dated as of June 20, 2012, the “*2012 Contract*”), the proceeds of which were used to refinance prior contracts which had financed:

1. the acquisition, construction, equipping and furnishing of a new County Law Enforcement/Detention Center,
2. renovations and additions to Bolivia Elementary, Union Elementary and South Brunswick Middle Schools (3) acquisition of land for, construction, furnishing and equipping of Town Creek Elementary School and (4) acquisition of land for, construction, furnishing and equipping of Cedar Grove Middle School (collectively, the “*Projects*”);

WHEREAS, the Corporation has previously executed and delivered Limited Obligation Bonds (County of Brunswick, North Carolina), Series 2012, Evidencing Proportionate Undivided Interests in Rights to Receive Certain Revenues under the Contract in the aggregate principal amount of \$31,010,000 pursuant to an Indenture of Trust dated as of March 15, 2012 (the “*2012 Indenture*”) between the County and U.S. Bank National Association, as trustee (the “*Trustee*”);

WHEREAS, to secure its obligations under the 2012 Contract, the County executed and delivered a deed of trust (the “*Deed of Trust*”) granting a security interest in the real property on which Town Creek Elementary School and Cedar Grove Middle School are located (the “*Mortgaged Property*”);

WHEREAS, the County hereby determines that it would be in the best interest of the County to enter into Amendment Number Two to the 2012 Contract (the “*Second Amendment*”) between the County and the Corporation in order to refinance the Projects;

WHEREAS, the Corporation will issue its Limited Obligation Bond (County of Brunswick, North Carolina), Series 2022 (the “2022 Bond”) in an aggregate principal amount not to exceed \$11,500,000, evidencing proportionate undivided interests in rights to receive certain Revenues (as defined in the 2012 Contract) pursuant to the Contract, in order to refinance the Projects;

WHEREAS, the Corporation will sell the 2022 Bond to Wells Fargo Bank, National Association pursuant to a Bond Purchase Agreement, dated the date of delivery thereof (the “Purchase Agreement”) among the County, the Corporation, and the Purchaser;

WHEREAS, there have been described to the Board the forms of the following documents (collectively, the “Instruments”), which the Board proposes to approve, enter into and deliver, as applicable, to effectuate the proposed installment financing:

- a. the Second Amendment; and
- b. a Supplemental Indenture, Number 1 dated as of January 1, 2022 (the “First Supplement”) between the Corporation and the trustee, supplementing the 2012 Indenture;

WHEREAS, it appears that each of the Instruments is in an appropriate form and is an appropriate instrument for the purposes intended;

WHEREAS, the Board conducted a public hearing on December 6, 2021 to receive public comment on the proposed Second Amendment and the refinancing of the Project thereby and approval of the LGC with respect to entering into the Second Amendment must be received;

WHEREAS, the County has filed an application to the LGC for approval of the Second Amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BRUNSWICK, NORTH CAROLINA, AS FOLLOWS:

Section 1. Authorization to Execute the Second Amendment. The County hereby approves the refinancing of the Projects in accordance with the terms of the Second Amendment, which will be a valid, legal and binding obligation of the County in accordance with its terms. The form and content of the Second Amendment are hereby in all respects authorized, approved and confirmed, and the Chairman, the Clerk and the County Manager and their respective designees are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Second Amendment, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the County’s approval of any and all changes, modifications, additions or deletions therein from the form and content of the Second Amendment presented to the Board. From and after the execution and delivery of the Second Amendment, the Chairman, the Clerk, the County Manager and the Director of Fiscal Operations of the County are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Second Amendment as executed.

Section 2. County Representative. The Chairman, the County Manager and the Director of Fiscal Operations of the County are hereby designated as the County’s representative to act on behalf of the County in connection with the

transactions contemplated by the Instruments, and the Chairman, the County Manager and the Director of Fiscal Operations are authorized to proceed with the refinancing of the Projects in accordance with the Instruments and to seek opinions as a matter of law from the County Attorney, which the County Attorney is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The County's representative and/or designee or designees are in all respects authorized on behalf of the County to supply all information pertaining to the County as may be required. The County's representatives or their respective designees are hereby authorized, empowered and directed, individually and collectively, to do any and all other acts and to execute any and all other documents, including the Purchase Agreement which they, in their discretion, deem necessary and appropriate to consummate the transactions contemplated by the Instruments or as they deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 3. Appointment of Director. Pursuant to the By-Laws of the Corporation, Aaron C. Smith is hereby appointed as a director of the Corporation.

Section 4. Severability. If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 5. Repealer. All motions, orders, resolutions and parts thereof, in conflict herewith are hereby repealed.

Section 6. Effective Date. This Resolution is effective on the date of its adoption.

XI. ADMINISTRATIVE REPORT

1. Parks and Recreation - ARP Funding

The Board of Commissioners appropriated \$2 million of American Rescue Plan Act funds towards Brunswick County Park improvements.

2. Utilities – Job Position Adjustment

The Board of Commissioners approve the adjustment of two job descriptions and associated grade changes for two open positions.

XII. BOARD APPOINTMENTS

1. Clerk to the Board – Board of Commissioners Board Seat Assignment for Calendar Year 2022

The Board of Commissioners appointed its membership to fill the Calendar Year 2022 Board Seat listing. Those seats are as follows:

Brunswick Business & Industry Development: Chairman Thompson

Brunswick-Columbus Industrial Park: Chairman Thompson

Cape Fear Council of Governments: Vice-Chairman Forte

Commissioner Cooke (Alternate)

Cape Fear Rural Planning Org Trans Adv Committee: Commissioner Williams

Commissioner Thompson (Alternate)

Grand Strand MPO Transportation Adv Committee: Commissioner Sykes

Chairman Thompson

Health and Human Services Advisory Board: Commissioner Cooke

Juvenile Crime Prevention Council (JCPC): Chairman Thompson

Local Emergency Protection Committee: Commissioner Cooke

Trillium Regional Board: Commissioner Cooke

XIII. OTHER BUSINESS/INFORMAL DISCUSSION

There was no other business or informal discussions from the Board

XIV. CLOSED SESSION

The Board of Commissioner entered into closed session pursuant to G.S. § 143-318.11(a)(1) to approve closed session minutes, G.S. § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege, and G.S. § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Mr. Shaver noted the above statutory requirements and that these were noted in the agenda.

Commissioner Williams made the motion to enter Closed Session with Commissioner Cooke seconding and all in favor (5 to 0).

Chairman Thompson called the Regular Session to order at 5:13 p.m. Chairman Thompson made the motion to recognize Steve Stone as new County Manager. Mr. Stone's starting date will be January 15, 2022. Chairman Thompson also asked that the finance signing authority be effective immediately. Commissioner Williams seconded the motion with all in favor (5 to 0).

XV. ADJOURNMENT

Commissioner Sykes made the motion to adjourn at 5:15 p.m. The motion was seconded by Commissioner Williams with all in favor (5 to 0).

Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

Daralyn Spivey, NCCCC
Clerk to the Board



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 5.

From:
Haynes Brigman

Code Administration - Request a Public Hearing Be Scheduled
To Consider Specifying A Residential ADA Access Ramp Fee

Issue/Action Requested:

Request that the Board schedule a Public Hearing during the February 21, 2022 Commissioners Meeting to consider adding a Residential ADA Access Ramp Fee into the Fee Schedule.

Background/Purpose of Request:

Currently, the County's Fee Schedule does not specifically identify a fee for ADA access ramps, and they are treated as a standard building permit. The minimum fee for a building permit is \$100.

Staff is proposing to establish a Residential ADA Access Ramp Fee of \$5 within the Residential Standard Fee Schedule. The purpose of establishing this fee is to reduce the costs associated with constructing an ADA access ramp for residents in Brunswick County. This fee will not apply to commercial ADA access ramp applications.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board schedule a Public Hearing during the February 21, 2022 Commissioners Meeting to consider adding a Residential ADA Access Ramp Fee into the Fee Schedule.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 6.

From:

Asst. County Attorney--Bryan Batton

County Attorney - Meridian Forest Subdivision Deed of Dedication

Issue/Action Requested:

Consider accepting the Deed of Dedication for water and sewer infrastructure for Meridian Forest Subdivision.

Background/Purpose of Request:

Acquisition Holdings, LLC has submitted a Deed of Dedication for water and sewer infrastructure for Meridian Forest Subdivision. The lines have been tested and approved and are ready to be incorporated into our utility system.

Fiscal Impact:

\$ 325,000.00 for water

\$ 167,000.00 for sewer

Approved By County Attorney:

Yes

County Attorney's Recommendation:

Accept the Deed of Dedication for water and sewer infrastructure from Acquisition Holdings, LLC.

County Manager's Recommendation:

Recommend the Board accept the Deed of Dedication for water and sewer infrastructure for Meridian Forest Subdivision.

ATTACHMENTS:

Description

- ☐ Meridian Forest Subdivision DOD

Prepared by: Brent D. Barringer
Barringer Sasser, LLP
111 Commonwealth Court, Suite 101
Cary, NC 27511

DEED OF DEDICATION

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

THIS DEED OF DEDICATION, made and entered into the 21st day of December, 2021, by and between Acquisition Holdings, LLC, a North Carolina limited liability company, with an office and place of business in Brunswick County, North Carolina, party of the first part, hereinafter referred to as "Developer", and BRUNSWICK COUNTY, a governmental entity created and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as Grantee; *whose mailing address is PO Box 249, Bolivia, NC 28422.* WITNESSETH

That whereas Developer is the owner and developer of a tract or parcel located in Lockwood Folly Township, Brunswick County, North Carolina, known as Meridian Forest;

And whereas Developer wishes to obtain water and sewer from Grantee for the property and to make water and sewer from Grantee's system available to individual owners;

And whereas Grantee has adopted through appropriate resolution stated policy regarding water distribution and sewer systems under the terms of which, among other things, in order to obtain water and sewer for said subdivision, Developer must convey title to water and sewer distribution system to Grantee through an instrument of dedication acceptable to Grantee;

NOW, THEREFORE, Developer, in consideration of Grantee accepting said water and sewer lines and making water and sewer available to said subdivision, has conveyed by these presents does hereby convey to Grantee, its lawful successors and assigns, the following described property:

See Exhibit A attached hereto and hereby incorporated by reference.

TO HAVE AND TO HOLD said water and/or sewer lines and equipment and related equipment and infrastructure above described, together with the privileges and appurtenances thereto belonging to Grantee forever.

The said water and/or sewer lines and related infrastructure and equipment, and the said privileges and appurtenances thereto belonging to the Grantee include: (a) non-exclusive easements over, along and upon the entire area of the streets and cul-de-sacs depicted on the maps and serving the areas referenced above for purposes of entry into the subdivision for maintenance; (b) repair and upkeep of the water and sewer distribution systems; and (c) for connecting the same to the individual lots developed or to be developed lying adjacent to said streets and cul-de-sacs reserving unto Developers, its successors and assigns, equal rights of easement and easement over, in, along and upon said streets and cul-de-sacs for purposes of installing and maintaining such utilities as may be required for the development of said subdivision, including, but not limited to, electric, gas, telephone, cable and sewer.

And Developer does hereby covenant that it is seized of said water and sewer lines and equipment described above in fee simple and has the right to convey the same in fee simple, that the same are free and clear of all encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Developer warrants to Grantee that the system herein conveyed is of good quality and free from faults and defects and conforms to as-built drawings. Developer warrants said system for a period of one (1) year from the date of recording this Deed of Dedication in the office of the Brunswick County Register of Deeds.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed, the day and year first above written.

*

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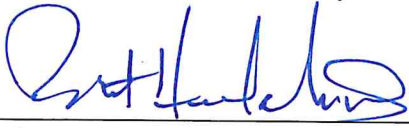
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*

Signatures and notary blocks on the following pages.

GRANTOR:

Acquisition Holdings, LLC,
a North Carolina limited liability company

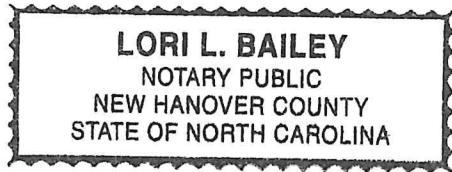
By: 
Robert E. Huckabee, III, Manager

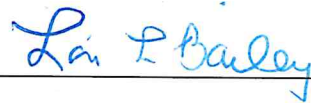
STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

I, a Notary Public of New Hanover County, North Carolina, hereby certify that Robert E. Huckabee, III, known to me or proved on the basis of satisfactory evidence to be the person described, acknowledged that he is the Manager of Acquisition Holdings, LLC, a North Carolina limited liability company, and further acknowledged the due and voluntary execution of the foregoing instrument on behalf of the said limited liability company for the purposes stated therein.

Witness my hand and Notarial stamp or seal this 21ST day of December, 2021.





Signature of Notary Public

NOTARY SEAL OR STAMP

Lori L. Bailey

Notary's Printed or Typed Name

My Commission Expires: 09/27/2025

ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit for Acquisition Holdings, LLC, was accepted by the Brunswick County Board of Commissioners on the ____ day of December, 2021.

Brunswick County Board of Commissioners

By: _____

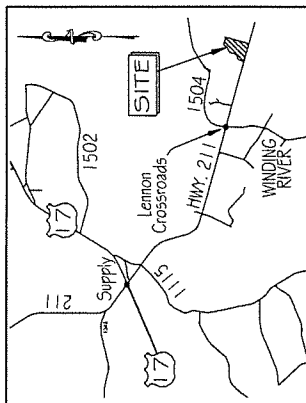
Randy Thompson, Chairman

_____ (SEAL)

Daralyn Spivey, Clerk to the Board

EXHIBIT A

BEING all of the water and sewer lines and related equipment and infrastructure, as shown on and contemplated in that certain plat of record entitled, "Subdivision Plat for Meridian Forest Lots 1-84", as depicted on that certain map entitled, "Subdivision Plat for Meridian Forest Lots 1-84", prepared by Joshua W. Taylor, Professional Land Surveyor, dated December 13, 2021, and recorded in Map Cabinet 133, Pages 74 through 77, Brunswick County Registry.



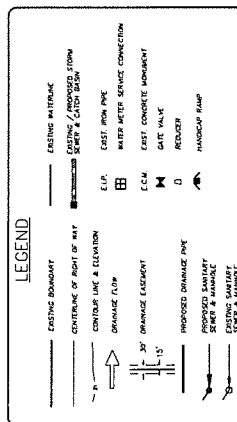
THIS MAP IS NOT A CERTIFIED
SURVEY AND HAS NOT BEEN
REVIEWED BY A LOCAL
GOVERNMENT AGENCY FOR
COMPLIANCE WITH ANY APPLICABLE
LAND DEVELOPMENT REGULATIONS.

OWNER
ACQUISITION HOLDINGS, LLC
P.O. BOX 749
WRIGHTSVILLE, NC 28480
PHONE: (910) 253-8200

SURVEYOR
DANFORD
& ASSOCIATES
1000 WEST 10TH ST. S.
SUITE 100
MILWAUKEE, WI 53233
PHONE: (414) 761-4916

DESIGNER
CSD ENGINEERING
P.O. BOX 4041
WILMINGTON, NC 28405
PHONE: (910) 791-4441
FAX: (910) 791-1501
EMAIL: howard@cso-engineer.com

TYPE OF WORK: ROAD GRADES / PROFILES, WATER, FORCED SS SEWER, AND STORM DRAINAGE DESIGN DRAWINGS FOR 84 LOT SUBDIVISION

[illegible]

APPROVAL STATUS APPROVED FOR CONSTRUCTION	DATE	BY	DEPARTMENT
☐ YES ☐ NO			PLANNING
☐ YES ☐ NO			ENGINEERING
☐ YES ☐ NO			PUBLIC UTILITIES



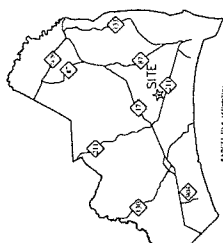
OVERALL SITE
SCALE: 1" = 500'

SHEET NO.	DESCRIPTION	DRAWING NO.
1 OF 3	COVER SHEET	CON
2 OF 3	MIDSPAN TIEBOLT FOR UTILITY PERSON	PP-1 A50
3 OF 3	WIND-UP TIEBOLT FOR UTILITY PERSON	PP-2 A50
4 OF 3	WIND-UP TIEBOLT FOR UTILITY PERSON	PP-3 A50
5 OF 3	WIND-UP TIEBOLT FOR UTILITY PERSON	PP-4 A50



SCALE IN FEET: 1" = 500'

WATER + SEWER AS-BUILTS for
MERIDIAN FOREST



NOTES:

1. BOUNDARY SURVEY PERFORMED BY DAVENPORT AND ASSOCIATES
2. TOPOGRAPHY SURVEY PERFORMED BY DAVENPORT AND ASSOCIATES
3. THIS MAP IS NOT FOR CONTINUANCE, RECONSTRUCTION, OR SALES
4. THIS MAP IS NOT TO BE USED WITHOUT FIRST OBTAINING A SPECIAL FLOOD HAZARD AREA
5. ACCORDING TO TDM RULES.
6. THE PROPERTY IS ZONED R-6000
7. WATER IS PUBLIC BY BROWNSHAW COUNTY
8. ALL CONSTRUCTION TO CONFORM TO BROWNSHAW COUNTY STANDARDS
9. APPLICABLE STATE & LOCAL CODES
10. CONSTRUCTION TO CONFORM TO BROWNSHAW COUNTY STANDARDS
11. BROWNSHAW COUNTY.
12. WATER SHALL BE TAKEN DURING PUMP, DURING TO DESIRED POSITIVE
13. STORAGE OR DIRECTED TO STREET/PARKING AREAS WHERE APPLICABLE
14. STORMWATER SHALL BE DISCHARGED TO STORM DRAINAGE
15. BE-ALUMINUMS, DISCONNECTORS OR CONNECTIONS OF LISTING
16. UTILITIES WITH APPLICABLE AUTHORITIES.
17. CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE DESIGN OF EXISTING
18. STORMS AND EXISTING EXITS, AND OTHER STRUCTURES INCLUDING INGRESS
19. AND EGRESS TO AND FROM THE SITE. PILES NOT REQUIRED TO BE
20. INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER
21. CONSTRUCTION. CONTRACTING ENGINEER/UNITIES SHALL BE RESPONSIBLE FOR
22. THE INFORMATION CONTAINED HEREIN. IT IS THE RESPONSIBILITY OF THE
23. CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS FOR
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127. APPROVALS FOR ANY EXISTING

CSD
ENGINEERING

LICENSE / C-2710
ENGINEERING
LAND PLANNING
COMMERCIAL / RESIDENTIAL

P.O. BOX 4041
WILMINGTON, NC 28406
(910) 791-4441

WARNING: Do not use a magnetized object closer than 10 cm (4 inches) and also within 10 cm (4 inches) of the head. Do not use a magnetized object closer than 10 cm (4 inches) of the head. Do not use a magnetized object closer than 10 cm (4 inches) of the head. Do not use a magnetized object closer than 10 cm (4 inches) of the head.

OWNER: ACQUISITION HOLDINGS, LLC
PO BOX 749
MIRSVILLE BEACH, NC 28460

LOCATED IN LINDWOOD FOLLY TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

MERIDIAN FOREST

WATER & SEWER INCLUDING DRAINAGE

[illegible]

REV. NO.	1
REVISED FOR	

DATE: 11/15/21
NOTE SCALE: 1" = 500'
VERT. SCALE: N/A
DRAWN BY: R.W.
CHECKED BY: HSR
PROJECT NO.: 05-0051



SSD
ENGINEERING
10000 N. C-270
COMMERCIAL / RESIDENTIAL
LAND PLANNING
P.O. BOX 491
MARTIN, NC 28606
(704) 255-1234

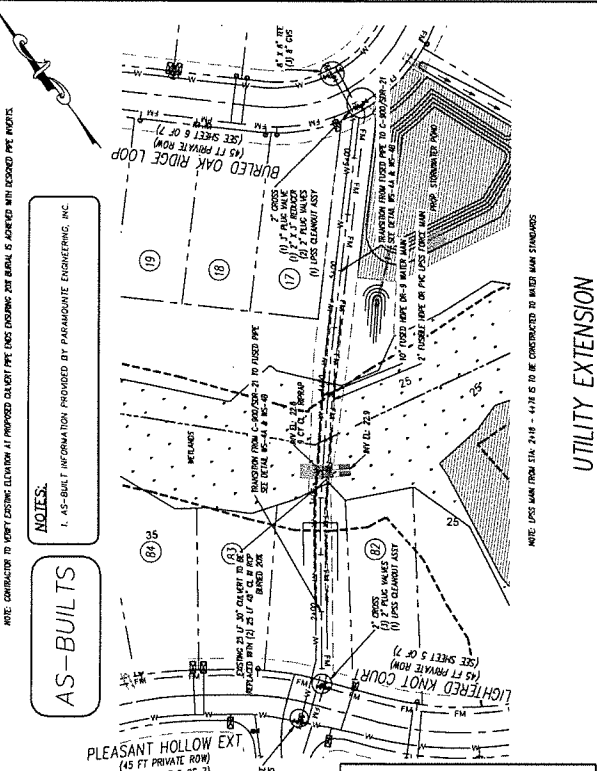
STATIONING: 1+00 TO 6+85.70
UTILITY EXTENSION
STATIONING: 1+00 TO 5+81.08
MERIDIAN FOREST DRIVE

OWNER: ACQUISITION HOLDINGS, LLC
LOCATION: IN LENOIR COUNTY, NORTH CAROLINA
BROWNSVILLE BEACH, NC 28540
WATER & SEWER RECORD DRAWINGS FOR
MERIDIAN FOREST

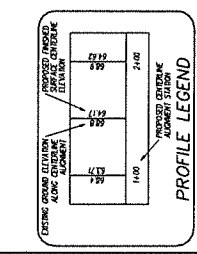
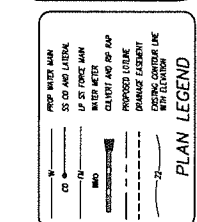
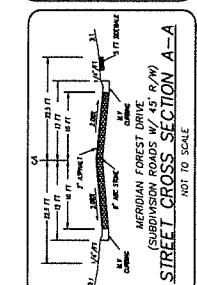
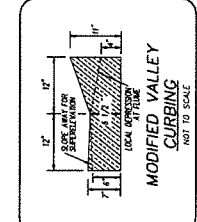
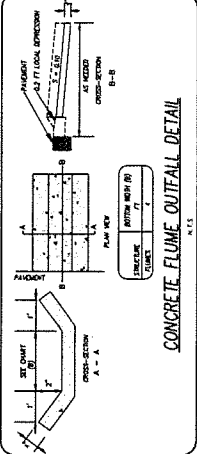
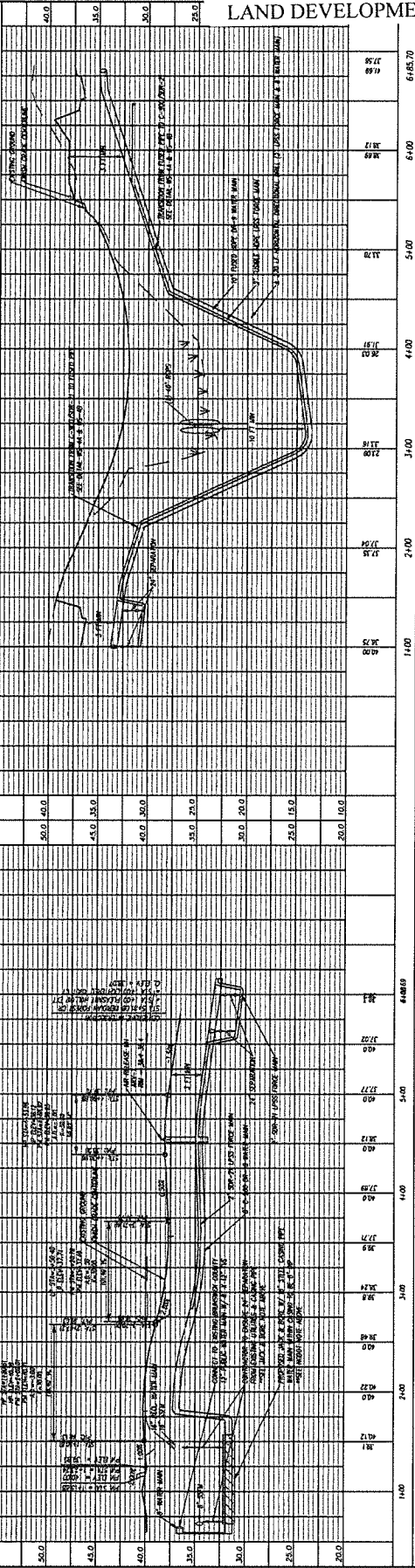
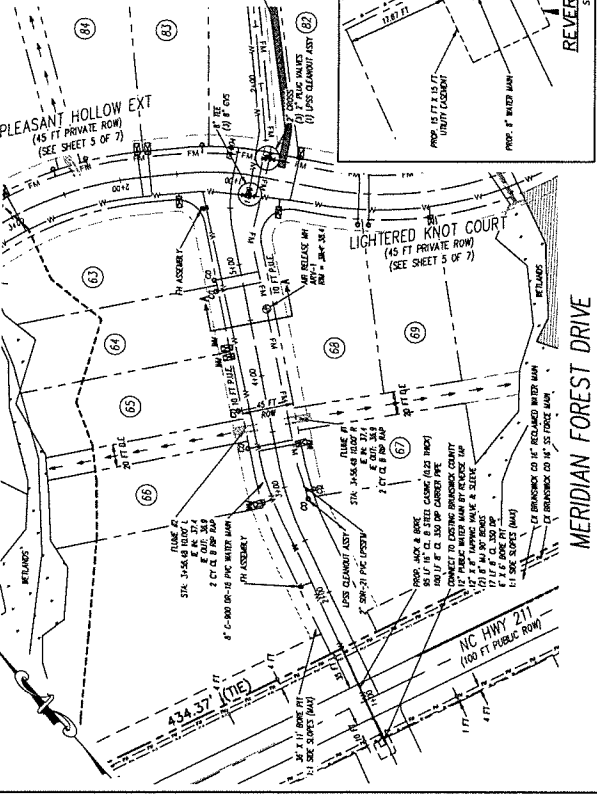


DATE: 12/07/21
BY: DLS

THIS MAP IS NOT A CERTIFIED
SURVEY AND HAS NOT BEEN
REVIEWED BY A LOCAL
GOVERNMENT AGENCY FOR
COMPLIANCE WITH ANY APPLICABLE
LAND DEVELOPMENT REGULATIONS.



NOTES:
1. AS-BUILT INFORMATION PROVIDED BY PARAMOUNT ENGINEERING, INC.
2. CONTRACTOR TO VERIFY EXISTING ELEVATION AT PROPOSED OUTLET PIPE (NOS. EXISTING 20\"





SSD ENGINEERING
 LICENSE # C-2710
 LAND PLANNING
 COMMERCIAL / RESIDENTIAL
 P.O. BOX 404
 WASHINGTON, NC 27606
 (919) 681-1111

PLEASANT HOLLOW EXTENSION
 STA: 1+00 TO 7+75.4
LIGHTED KNOT COURT
 STA: 1+00 TO 7+51.86

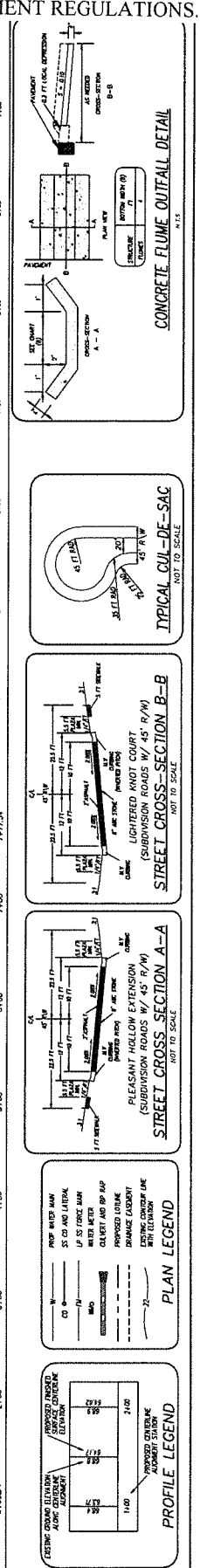
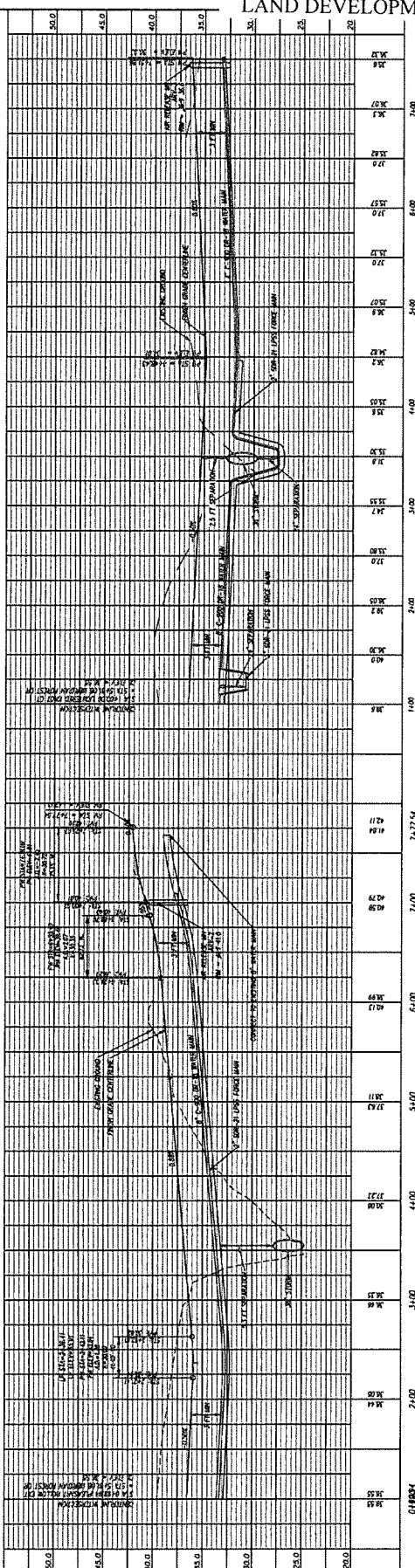
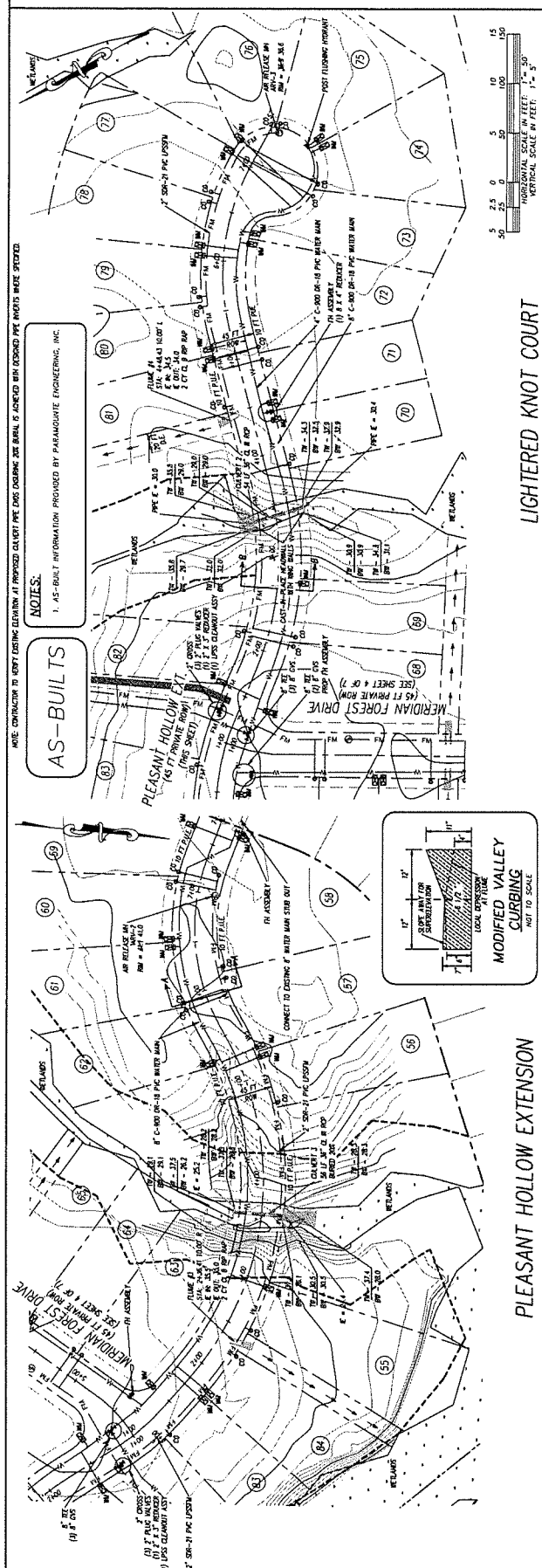
OWNER: ACQUISITION HOLDINGS, LLC
 2710 WILSON ROAD, SUITE 200
 WASHINGTON, NC 27606
 (919) 681-1111

DATE: 12/10/14
 DRAWN BY: J. L. LEE
 CHECKED BY: J. L. LEE

WATER & SEWER RECORD DRAWINGS FOR
 MERIDIAN FOREST
 LOCATED IN LENOIR COUNTY, NORTH CAROLINA
 BRUNSWICK COUNTY, NORTH CAROLINA

SCALE: 1" = 40'

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ENGINEERING
10000 N. 27th Ave.
DENVER, CO 80231
LAND PLANNING
COMMERCIAL / RESIDENTIAL
P.O. BOX 4041
HAWAII, HI 96706
1001 1001

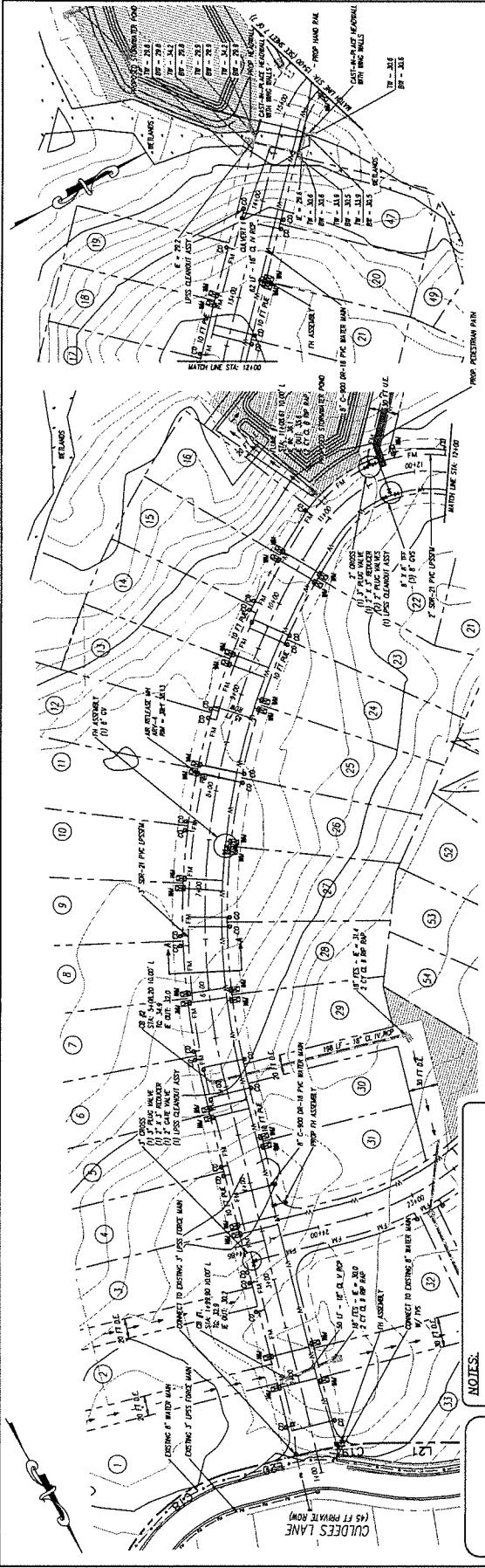
BURIED OAK RIDGE LOOP
STA. 1+00 TO 15+00

OWNER: ACQUISITION HOLDINGS, LLC
20000 N. 27th Ave.
DENVER, CO 80231
LOCATION: IN LOOKWOOD VALLEY TOWNSHIP
BROWARD COUNTY, NORTH CAROLINA
MERCATOR FOREST
WATER & SEWER RECORD DRAWINGS FOR



DATE: 12/10/14
BY: [Signature]

THIS MAP IS NOT A CERTIFIED
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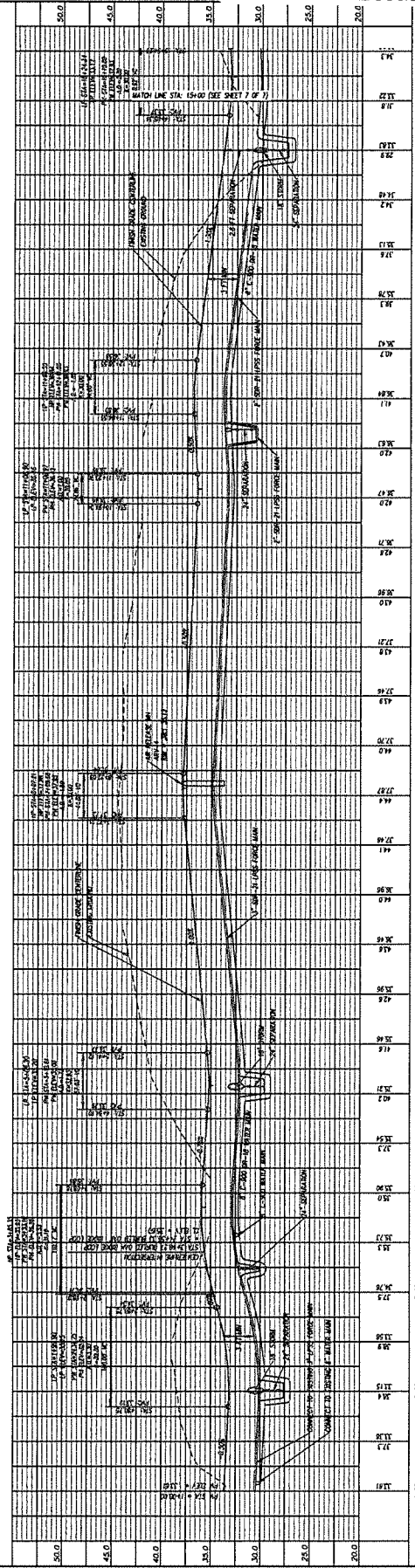


BURIED OAK RIDGE LOOP

NOTES:

1. AS-BUILT INFORMATION PROVIDED BY PARAMOUNT ENGINEERING, INC.

AS-BUILTS



PLAN LEGEND

- PROPOSED WATER MAIN
- EXISTING WATER MAIN
- PROPOSED SEWER MAIN
- EXISTING SEWER MAIN
- PROPOSED 18" DIAMETER WATER MAIN
- EXISTING 18" DIAMETER WATER MAIN
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- EXISTING 18" DIAMETER SEWER MAIN

PROFILE LEGEND

- PROPOSED GROUND ELEVATION
- EXISTING GROUND ELEVATION
- PROPOSED GRADE ELEVATION
- EXISTING GRADE ELEVATION
- PROPOSED 18" DIAMETER WATER MAIN
- EXISTING 18" DIAMETER WATER MAIN
- PROPOSED 18" DIAMETER SEWER MAIN
- EXISTING 18" DIAMETER SEWER MAIN

STREET CROSS-SECTION A-A

(SUBDIVISION ROADS W/ 45' R/W)

NOT TO SCALE

MODIFIED VALLEY CURBING

NOT TO SCALE

CONCRETE FLUME OUTFALL DETAIL

NOT TO SCALE

840.03 INLET GRADING KEY

NOT TO SCALE



REV. NO.	BY	DATE
1	AM	12/2/21

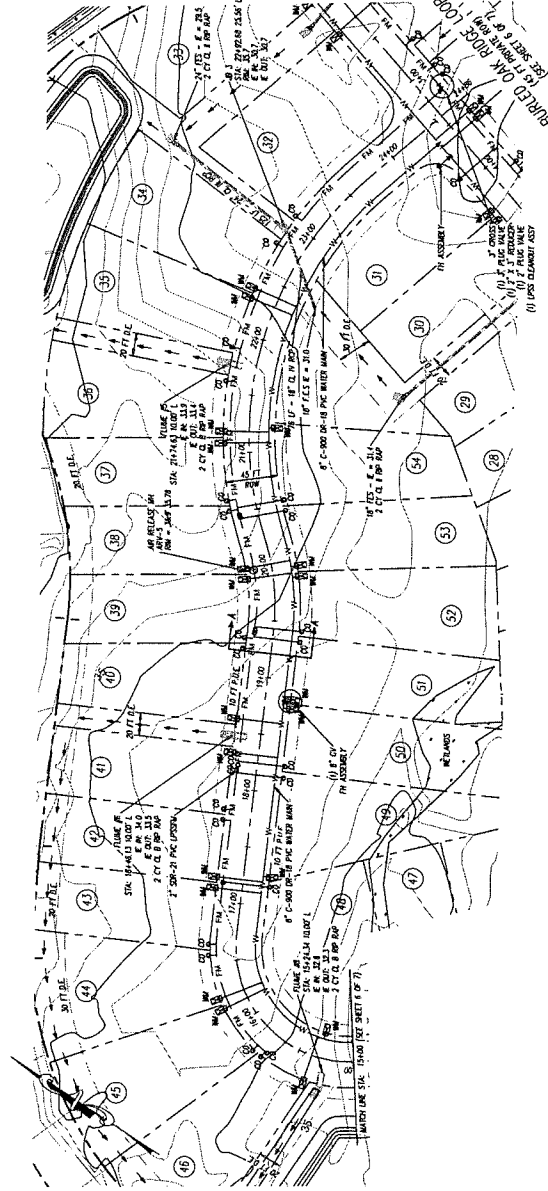
REMARKS
REDESIGN RECORD DRAINAGE

DATE: 11/15/21
DRAWN BY: JSM
CHECKED BY: JSM
PROJECT NO.: 05-0003
SHEET NO.: 5
TOTAL SHEETS: 5

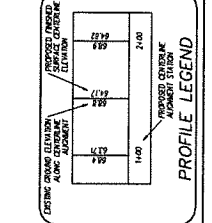
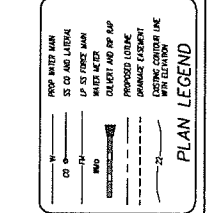
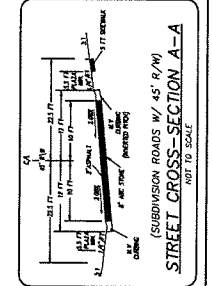
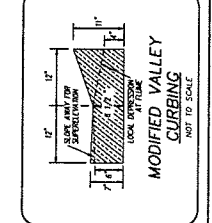
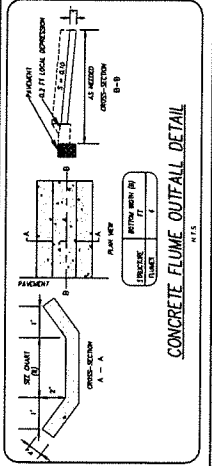
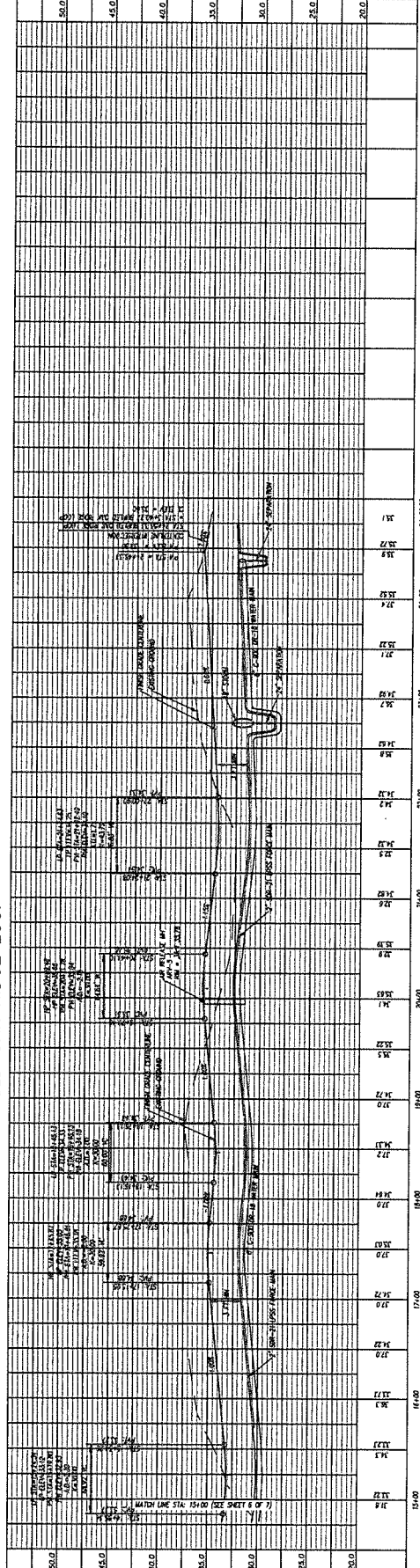
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NOTES:
1. AS-BUILT INFORMATION PROVIDED BY PARADIGM ENGINEERING, INC.

AS-BUILTS



BURIED OAK RIDGE LOOP



STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

AFFIDAVIT

Acquisition Holdings, LLC, a North Carolina limited liability company, with an office and place of business in New Hanover County, North Carolina, hereinafter referred to as Affiant, being first duly sworn, hereby deposes and says under oath as follows:

1. That it is the owner of certain real property located in Lockwood Folly Township, Brunswick County, North Carolina, known as Meridian Forest Subdivision, containing lots numbered 1 through 84, as more particularly described in a Deed of Dedication in favor of Brunswick County of even date herewith.

2. That it has caused to be installed water distribution and/or sewer lines under and along the road rights-of-way property hereinafter described and referenced:

BEING all the property as shown on and contemplated in that certain plat of record entitled, "Subdivision Plat for Meridian Forest Lots 1-84", as depicted on that certain map entitled, "Subdivision Plat for Meridian Forest Lots 1-84", prepared by Joshua W. Taylor, Professional Land Surveyor, dated December 13, 2021, and recorded in Map Cabinet 133, Pages 74 through 77, Brunswick County Registry.

3. All the work which has been performed in the construction and installation of said water distribution lines and/or sewer lines described in Paragraph 2, above, has been fully paid for and there are now (a) no liens of any kind including any lien for labor or material against the subdivision property which would in any way jeopardize title of Affiant to the property in said subdivision, (b) nor are there any legal actions pending against Affiant or any contractor arising out of any work performed in said subdivision or the water lines and/or sewer lines installed therein which would in any jeopardize title the subdivision or the water distribution lines and/or sewer lines located therein.

*

Signature and notary block on following page.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed by its authorized officer, this the ____ day of December, 2021.

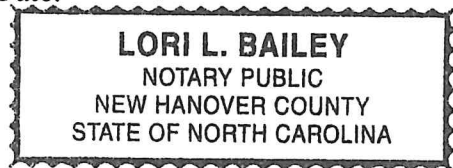
Acquisition Holdings, LLC,
a North Carolina limited liability company

By: 
Robert E. Huckabee, III, Manager

STATE OF NORTH CAROLINA
COUNTY OF New Hanover

Signed and sworn to (or affirmed) before me this day by Robert E. Huckabee, III.

Date: 12/23/2021



(NOTARY SEAL)


Signature of Notary Public

Lori L. Bailey
Printed or Typed Name of Notary Public

My Commission Expires: 09/27/2025

The seal of Brunswick County, North Carolina, is a circular emblem. It features a central shield divided into four quadrants by a cross. The top-left quadrant shows a plow, the top-right shows a sheaf of wheat, the bottom-left shows a cotton plant, and the bottom-right shows a bundle of cotton. The shield is surrounded by a wreath. The outer ring of the seal contains the text "BRUNSWICK COUNTY" on the left and "NORTH CAROLINA" on the right, separated by a small star at the bottom.

OVERALL SITE
SCALE: 1" = 500'

INDEX TO DRAWINGS		
SHEET NO.	DESCRIPTION	DRAWING NO.
1 OF 2	COVER SHEET	COV
2 OF 2	MEADOW FOREST BK. UNITY EXTENSION	PP 1 A-2B
3 OF 3	MEADOW FOREST BK. UNITY EXTENSION	PP 2 A-2B
4 OF 3	MEADOW FOREST BK. UNITY EXTENSION	PP 3 A-2B
5 OF 3	MEADOW FOREST BK. UNITY EXTENSION	PP 4 A-2B



WICINITY MAP
(Not to Scale)

OWNER
ACQUISITION HOLDINGS, LLC
P.O. BOX 749
FRIEDRICHSTADT, NC 28440
PHONE: (910) 233-8200

**DANFORD
& ASSOCIATES**
1002 J. OLEANDER DRIVE
WILMINGTON, NC 28403
PHONE: (910) 791-4916

DESIGNER
 ALSO ENGINEERING
 P.O. BOX 4041
 WILMINGTON, NC 28406
 PHONE: (910) 791-4441
 FAX: (910) 791-1501
 MAIL: howard@csd-engineer

TYPE OF WORK:
ROAD GRADES / PROFILES, WATER, FORCED SS SEWER,
AND STORM DRAINAGE DESIGN DRAWINGS FOR 84 LOT SUBDIVISION.

LEGEND

[illegible][illegible]

APPROVAL STATUS	DATE	BY	DEPARTMENT
☐ 011 ☐ 012 ☐ 013			PLANNING
☐ 014 ☐ 015 ☐ 016			ENGINEERING
☐ 017 ☐ 018 ☐ 019			BUILDING UTILITIES
☐ 020 ☐ 021 ☐ 022			

PAULINE OF THE HERMITAGE

NOTES:

1. BOUNDARY SURVEY PERFORMED BY DANDRO AND ASSOCIATES
2. THIS PLAN IS NOT FOR CONTRACTED, RECORDATION, OR SALES
3. THIS PLAN IS NOT TO BE LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA
4. THE PROPERTY IS ZONED R-4000
5. WATER TO BE PUBLIC BY BRANCHED COUNTY
6. ALL CONSTRUCTION TO CONFORM TO BRANCHED COUNTY STANDARDS
7. APPLICABLE STATE & LOCAL CODES
8. ALL CONSTRUCTION TO CONFORM TO BRANCHED COUNTY STANDARDS WITH BRANCHED COUNTY
9. CARE SHALL BE TAKEN DURING TAIL DRAINAGE TO ENSURE POSITIVE FLOW DRAIN DIRECTION
10. STORM DRAIN DIRECTION IS TO BE CONNECTED TO STORM DRAINAGE
11. THE NATURAL, DISCONTINUOUS CONNECTIONS OF EXISTING UTILITIES WITH APPLICABLE AUTHORITIES
12. CLEARANCE AND EXISTING ON SITE SHALL REMOVAL OF EXISTING STUMPS AND DEBRIT EXISTING ON SITE. IT'S NECESSARY TO BE REQUIRED TO BE CLEARED FOR CONSTRUCTION SHALL HAVE UNLESS OTHERWISE DIRECTED
13. AVAILABLE RECORDS. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE THE EXACT ELEVATIONS AND LOCATIONS PROPOSED FOR EXCAVATION. IF ACTUAL CLEARANCES ARE LESS THAN INDICATED ON THIS PLAN, THE CONTRACTOR SHALL CONTACT THE DESIGN ENGINEER BEFORE PROCEEDING
14. THE CONTRACTOR SHALL MAINTAIN THE EXISTING PAVEMENT SURFACE SHALL BE BROUGHT TO THE ATTENTION OF THE DESIGN ENGINEER BEFORE PROCEEDING
15. NO CONSTRUCTION IS TO BE DONE BEFORE OF EXISTING UTILITIES HAVE BEEN DETERMINED
16. UTILITIES SHALL MAINTAIN ALL UTILITIES HAVE A CHAIN ROADS TO CHAIN GRADE UPON COMPLETION OF ALL CONSTRUCTION. ANY BOXES DAMAGED OR OTHERWISE DETRIMENTED BY THE CONSTRUCTION SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE
17. THE CONTRACTOR IS RESPONSIBLE FOR CONTROLLING DUST AND PREVENT DURING CONSTRUCTION AT THE EXPENSE. PARKING AREAS SHALL BE MAINTAINED TO MAINT FOR SURVEYABILITY OF SUBGRADE, AND UNDOUBT MAINTAIN IN CASE FOR SURVEYABILITY OF SUBGRADE, AND UNDOUBT
18. IF THE SAME SHALL BE, THEN TO EXISTING MATERIAL SPREADINGS
19. AT ALL UTILITIES PROSODINGS
20. THE CONTRACTOR SHALL MAINTAIN THE EXISTING PAVEMENT SURFACE SHALL BE BROUGHT TO THE ATTENTION OF THE DESIGN ENGINEER BEFORE PROCEEDING
21. STORM DRAIN DIRECTION IS TO BE CONNECTED TO STORM DRAINAGE
22. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL REQUIRED PERMITS
23. THIS PLAN IS FOR SITE GRADING, UTILITIES, BUILDINGS, AND DRAINAGE ONLY
24. SEE BUILDING PLAN FOR DETAILED UTILITIES TO BUILDINGS
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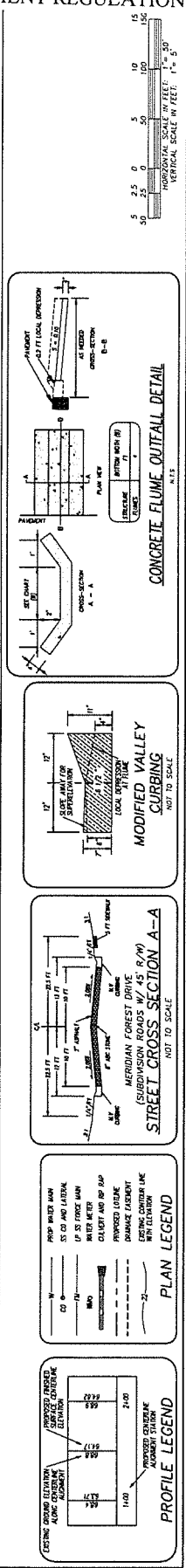
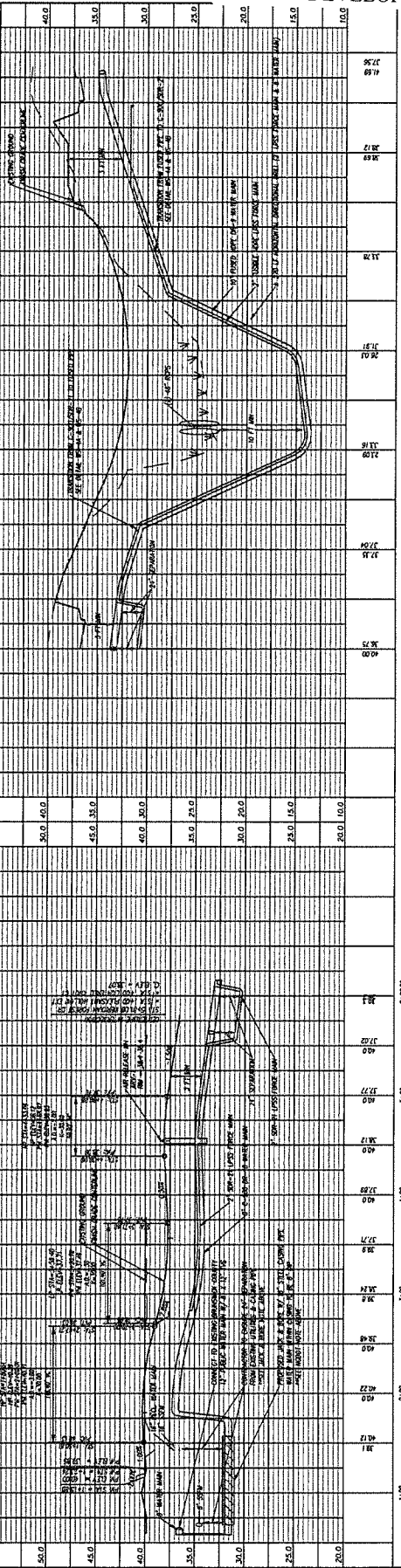
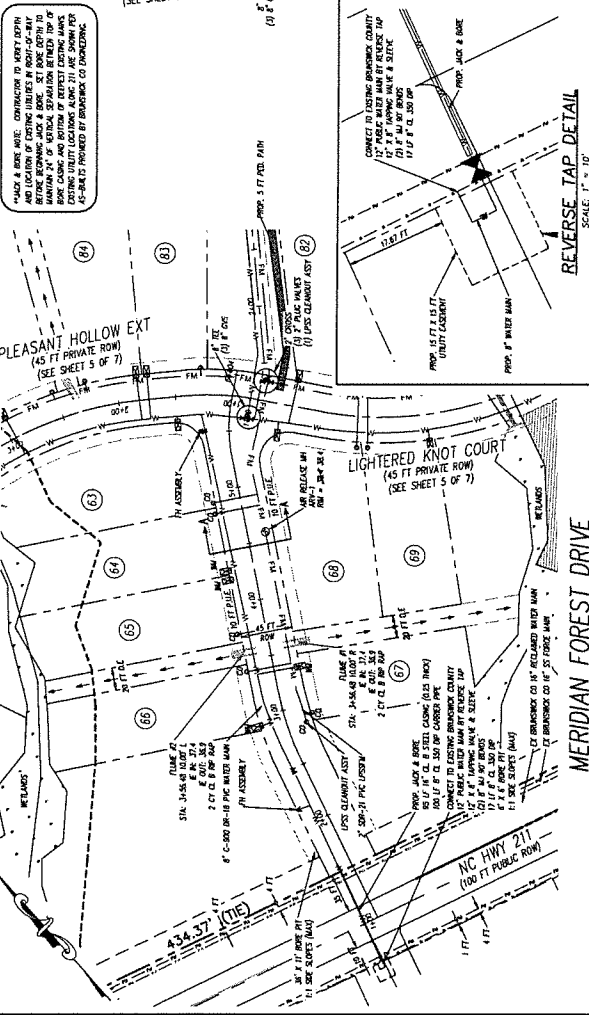
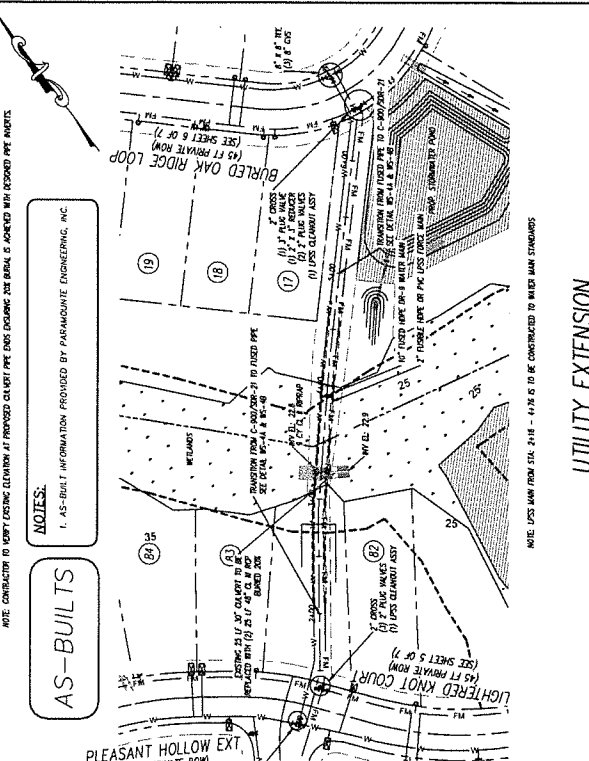


SSD
ENGINEERING
10000 E. C-270
DURHAM, NC 27706
COMMERCIAL / RESIDENTIAL
P.O. BOX 4041
DURHAM, NC 27702-4041
TEL: 919.286.1441
FAX: 919.286.1442

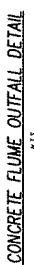
STATIONING
STATION 1+00 TO 5+81.08
STATION 1+00 TO 6+85.70
UTILITY EXTENSION
MERIDIAN FOREST DRIVE

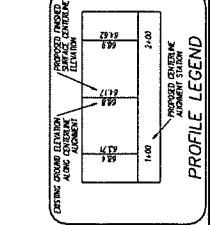
OWNER: ACCORDION HOLDINGS, LLC
10000 E. C-270
DURHAM, NC 27706
LOCATION: IN LENOIR COUNTY, NORTH CAROLINA
WATER & SEWER RECORD (SHEETS 101-105)
DATE: 12/07/21
12/07/21

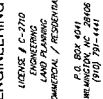
THIS MAP IS NOT A CERTIFIED
SURVEY AND HAS NOT BEEN
REVIEWED BY A LOCAL
GOVERNMENT AGENCY FOR
COMPLIANCE WITH ANY APPLICABLE
LAND DEVELOPMENT REGULATIONS.



BY	DATE
11/5/71	



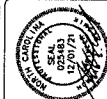




BURLED OAK RIDGE LOOP
STA: 15+00 TO 24+86.33

MERIDIAN FOREST
LOCATED IN LOCKWOOD FOREST TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

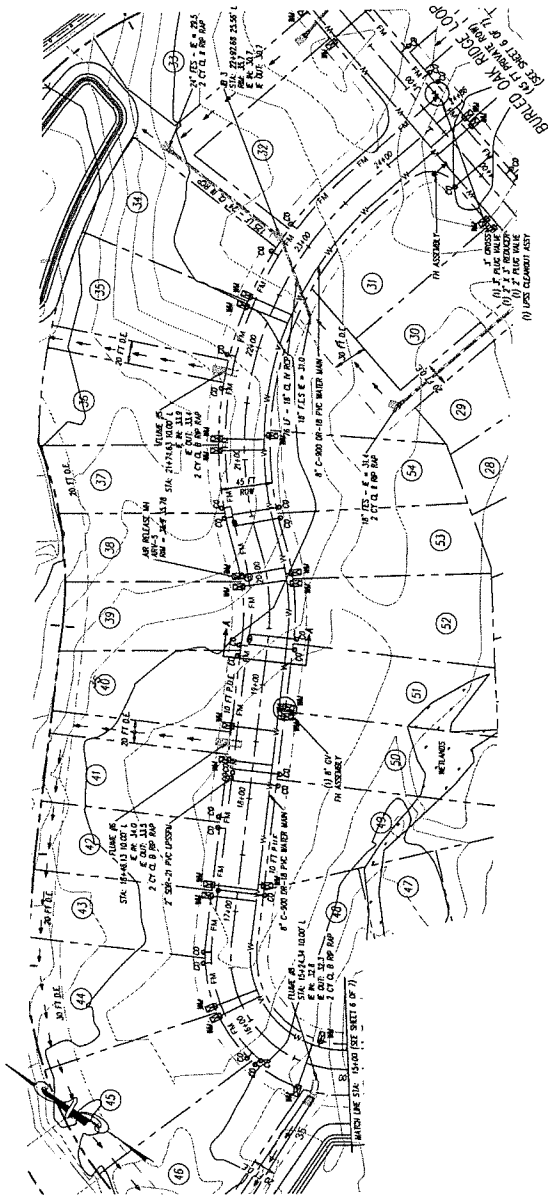
OWNER: ACQUISITION HOLDINGS, LLC
PO BOX 749
WRIGHTSVILLE BEACH, NC 28480

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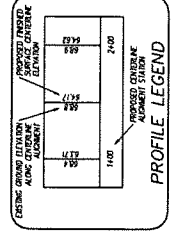
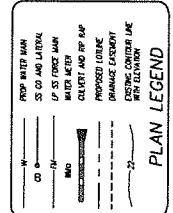
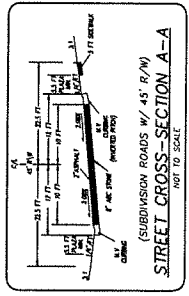
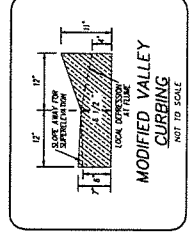
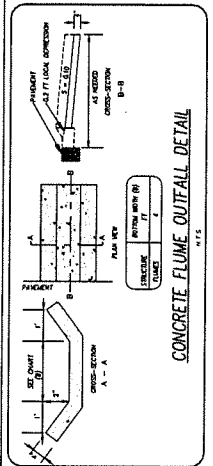
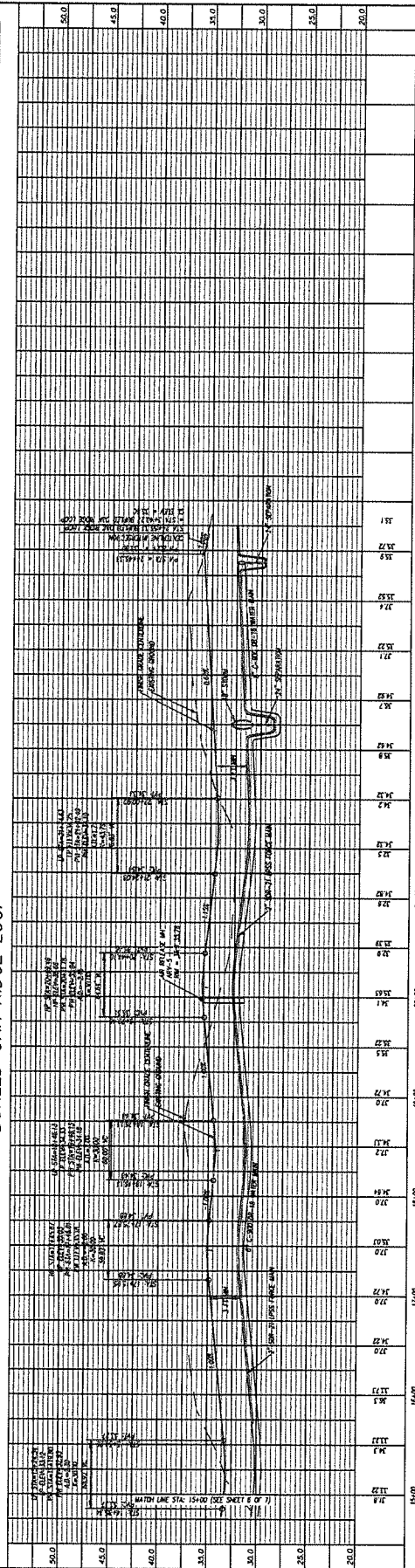
AS-BUILTS

NOTES:

1. AS-BUILT INFORMATION PROVIDED BY PARAMOUNT ENGINEERING, INC.



BURLED OAK RIDGE LOOP





Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 7.

From:

Asst. Attorney--Bryan Batton

County Attorney - Somerset Subdivision DOD

Issue/Action Requested:

Consider accepting the Deed of Dedication for water infrastructure in Somerset Subdivision.

Background/Purpose of Request:

Leader Homes, Inc. has submitted a Deed of Dedication for water infrastructure for Somerset Subdivision. The lines have been tested and are ready to be incorporated into our utility system.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

\$ 74,983.00 for water

Approved By County Attorney:

Yes

County Attorney's Recommendation:

Accept the Deed of Dedication for water infrastructure from Leader Homes, Inc.

County Manager's Recommendation:

Recommend accepting the Deed of Dedication for water infrastructure in Somerset Subdivision.

ATTACHMENTS:

Description

- ▣ Somerset Subdivision DOD

Prepared by: WILLIAM BUCHAN AN AUTHORIZED REPRESENTATIVE OF LEADER HOMES, INC.
– A NORTH CAROLINA CORPORATION

- DEED OF DEDICATION -

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

THIS DEED OF DEDICATION, made and entered into this the day of DECEMBER 24, 2021,
by and between LEADER HOMES, INC. a NORTH CAROLINA CORPORATION with an office or
place of business in Brunswick County, North Carolina, party of the first part,

hereinafter referred to as "Developer", and BRUNSWICK COUNTY, a governmental entity
created and existing under the laws of the State of North Carolina, party of the second part,
hereinafter referred to as Grantee;

WITNESSETH:

That whereas Developer is the owner and developer of a tract or parcel located in BOLIVIA,
Brunswick County, North Carolina, known as; SOMERSET SUBDIVISION.

And whereas Developer has caused to be installed water distribution lines under and along
the road rights-of-way hereinafter described and referenced;

And whereas Developer wishes to obtain water from Grantee for the
property and to make water from Grantee's system available to individual
owners.

And whereas Grantee has adopted through appropriate resolution stated policy
regarding water distribution systems under the terms of which, among other
things, in order to obtain water for said subdivision Developer must
convey title to the water distribution system to Grantee through an

instrument of dedication acceptable to Grantee;

NOW, THEREFORE, Developer, in consideration of Grantee accepting said water lines and making water [and/or sewer] available to said subdivision, has conveyed by these presents does hereby convey to Grantee, its lawful successors and assigns, the following described property:

SOMERSET SUBDIVISION IN THE TOWN OF BOLIVIA, BRUNSWICK COUNTY, NC - 17 LOTS WITH THE FOLLOWING TAX IDENTIFICATIONS: 125PE001, 125PE002, 125PE003, 125PE004, 125PE005, 125PE006, 125PE007, 125PE008, 125PE009, 125PE010, 125PE011, 125PE012, 125PE013, 125PE014, 125PE015, 125PE016, 125PE017 – SEE EXHIBIT “A” FOR AS-BUILTS.

TO HAVE AND TO HOLD said water lines and equipment above described together with the privileges and appurtenances thereto belonging to Grantee forever.

Non-exclusive easements over, along and upon the entire area of the streets and cul-de-sacs depicted on the maps and serving the areas referenced above for purposes of entry into the subdivision for maintenance, repair and upkeep of the water distribution systems and for connecting the same to the individual lots developed or to be developed lying adjacent to said streets and cul-de-sacs reserving unto Developers, its successor and assigns, equal rights of easement and easement over, in, along and upon said streets and cul-de-sacs for purposes of installing and maintaining such utilities as may be required for the development of said subdivision, including, but not limited to, electric, gas, telephone, cable and sewer.

And Developer does hereby covenant that it is seized of said water lines and equipment described above in fee simple and has the right to convey the same in fee simple, that the same are free and clear of encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Developer warrants to Grantee that the system herein conveyed is of good quality and free from faults and defects, and conforms to as-built drawings. Developer warrants said system for a period of one (1) year from the date of recording this Deed of Dedication in the office of the Brunswick County Register of Deeds.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed, the day and year first above written.

LEADER HOMES, INC.

By: WILLIAM BUCHAN – PRESIDENT



STATE OF NORTH CAROLINA
COUNTY OF BRUNSWICK

I, Kimberly Stokley a Notary Public of the County and State

aforesaid, do hereby certify that WILLIAM BUCHAN – AN AUTHORIZED REPRESENTATIVE OF LEADER HOMES, INC. personally came before me this day, and (I have personal knowledge of the identity of the principal) OR (I have seen satisfactory evidence of the principal's identity, by a current state or federal identification with the principal's photograph in the form of a) OR (a credible witness has sworn to the identity of the principal(s)); and he/she acknowledged that he is President of LEADER HOMES, INC. a North Carolina Corporation and that he, as PRESIDENT, being authorized to do so, executed the foregoing on behalf of the (Corporation or LLC).

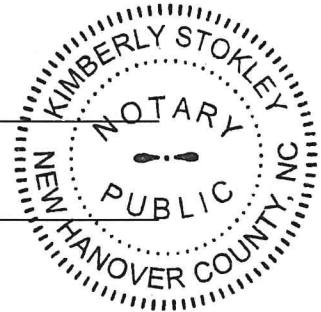
Witness my hand and official seal, this the 24 day of DECEMBER, 2021

(NOTARY SEAL)


Signature of Notary Public

Kimberly Stokley
Printed or Typed Name of Notary Public

My Commission Expires: May 7, 2023



ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit for LEADER HOMES, INC. was accepted by the Brunswick County Board of Commissioners on the day of _____, 20____.

Brunswick County Board of Commissioners

Randy Thompson, Chairman

Daralyn Spivey, Clerk to the Board

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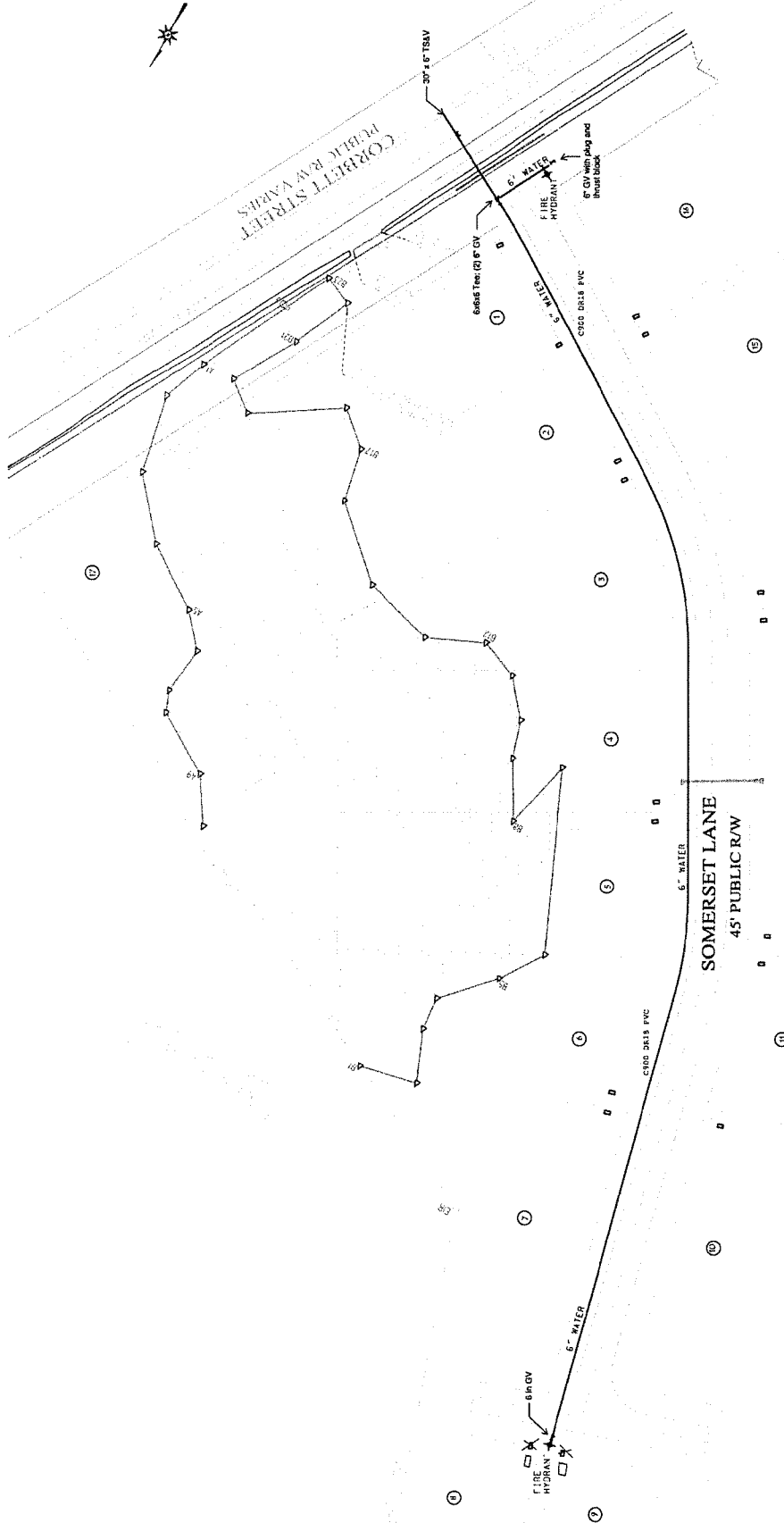
OWNER:	STROUD ENGINEERING, P.A.	DATE:	06/22/2021
ADDRESS:	108-35 PLUM BRANCH CIRCLE, BLD. 24-03	SCALE:	1" = 30'
PHONE:	WILMINGTON, NORTH CAROLINA 28403	SHEET:	1 OF 1
	TEL: 704-415-0075 FAX: 704-415-0533		

NOTE
THIS PLAN REPRESENTS A WATER SYSTEM AS-BUILT SURVEY, ONLY THE VISIBLE SURFACE ELEMENTS WERE LOCATED. ALL OTHER ELEMENTS SHOWN ON THIS PLAN ARE FROM PLANS PROVIDED BY CHENOS AND ARE NOT PART OF THE AS-BUILT SURVEY BY STRONG ENGINEERING, P.A. THEY ARE SHOWN FOR CLARITY ONLY.

LEGEND

	WATER METER
	WATER VALVE
	FIRE HYDRANT

GRAPHIC SCALE: 1" = 30'

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STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK AFFIDAVIT

LEADER HOMES, INC., a North Carolina CORPORATION, with a place of business in the Town of Bolivia, Brunswick County, North Carolina, hereinafter referred to as Affiant, being first duly sworn, hereby deposes and says under oath as follows:

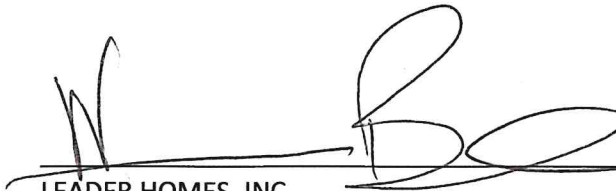
1. That it is the owner of certain property located in The Town of Bolivia, Brunswick County, North Carolina, known as SOMERSET Subdivision, containing lots numbered ___1___ thru ___17___, as more particularly described in a Deed of Dedication in favor of Brunswick County of even date herewith.

2. That it has caused to be installed water distribution lines under and along the road Right-Of-Ways property hereinafter described and referenced:

SOMERSET SUBDIVISION IN THE TOWN OF BOLIVIA, BRUNSWICK COUNTY, NC - 17 LOTS WITH THE FOLLOWING TAX IDENTIFICATIONS: 125PE001, 125PE002, 125PE003, 125PE004, 125PE005, 125PE006, 125PE007, 125PE008, 125PE009, 125PE010, 125PE011, 125PE012, 125PE013, 125PE014, 125PE015, 125PE016, 125PE017 – SEE EXHIBIT "A" FOR AS-BUILTS.

3. All the work which has been performed in the construction and installation of said water distribution lines described in paragraph 2, above, has been fully paid for and there are now no liens of any kind including any lien for labor or material against the subdivision property which would in any way jeopardizes title of Affiant to the property in said subdivision nor are there any legal actions pending against Affiant or any contractor arising out of any work performed in said subdivision or the water lines installed therein which would in any way jeopardize title to the subdivision or the water distribution lines located therein.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed by
its authorized officer(s), this 24 day of DECEMBER, 2021.


LEADER HOMES, INC.

By: WILLIAM BUCHAN – AN AUTHORIZED REPRESENTATIVE OF LEADER HOMES, INC.

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

Signed and sworn to (or affirmed) before me this day by: WILLIAM BUCHAN.

Date: 12/24/2021



Signature of Notary Public



Kimberly Stokley

Printed or Typed Name of Notary Public

My Commission Expires: May 7, 2023





Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 8.

From:

Asst. County Attorney-- Bryan Batton

County Attorney - Temporary Easement for Town of Belville

Issue/Action Requested:

To grant a Temporary Construction Easement over the Belville Elementary property for the construction of a multi-purpose path.

Background/Purpose of Request:

The Town of Belville is requesting a temporary easement along the Belville Elementary School parcels for the construction of an eight foot asphalt multi-purpose path along NC 133. The parcels are identified as Tax Parcels 038NA00101 and 038NA002.

Brunswick County schools negotiated for language protecting the parties for damaged utility lines or plantings. Brunswick County schools approves the requested easement. However, as property owner, the County must approve and execute the temporary easement.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Attorney's Recommendation:

To grant a Temporary Construction Easement over the Belville Elementary property for the construction of a multi-purpose path.

Advisory Board Recommendation:

Brunswick County Schools has recommended granting the easement requested.

County Manager's Recommendation:

Recommend granting a Temporary Construction Easement over the Belville Elementary property for the construction of a multi-purpose path.



Brunswick County Board of Commissioners ACTION AGENDA ITEM January 18, 2022

Action Item # V. - 9.

From: Engineering - Courthouse Addition & Renovation - Monteith
Wm. L. Pinnix, P.E.-Engineering Director Construction Contract Change Order (4)

Issue/Action Requested:

Request that the Board of Commissioners review and approve Change Order #4 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$101,082.00 and fifteen (15) additional contract construction days.

Background/Purpose of Request:

The courthouse addition and renovation project commenced on April 1, 2020 with a two year construction contract period and is currently scheduled for completion on May 20, 2022. The project is currently within budget and on schedule.

Phase 1 was the new 15,000 SF addition to the north end of the existing courthouse and was completed and in service on April 9, 2021.

Phase 2 renovations of the existing building commenced on April 26, 2021 and was complete on December 17, 2021.

Phase 3 renovations will start on January 2, 2022 and will run until the project completion on May 20, 2022.

During the Phase 2 renovations many concealed and unknown items with the existing building became apparent and were addressed with the use of the construction contingency within the contract. A detailed summary of the items that had to be corrected is attached to this item as Change Order (4) with Construction Change Directives #17, #18, and #19 as backup documentation.

County staff and the architect recommend Board approval of Change Order (4) in the amount of 101,082.00 and fifteen (15) additional contract days with this additional funding going back to the contract contingency.

Use of the contingency is only by written approval of the architect and County Engineering. Any unused funds within the contract will be returned to the county at the end of Phase 3 renovations via the Final Adjusting Change Order. With the additional fifteen (15) contract days the adjusted Phase 3 finish date will be June 4, 2022.

Fiscal Impact:

Budget Amendment Required, Capital Project/Grant Ordinance Required, Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

Budget amendment and the associated capital project ordinance appropriates \$150,000 and transfers undesignated funds in the county capital reserve to the project.

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners review and approve Change Order #4 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$101,082.00 and fifteen (15) additional contract construction days.

ATTACHMENTS:

Description

- ▣ BC CH Add Renov _ Monteith Construction Corp CO (4)
- ▣ Budget Amendment

BRUNSWICK COUNTY
CHANGE ORDER NO. 4

PROJECT: **Courthouse
Addition & Renovation**
ORIG. TIME OF COMP.
(730) days- NTP was
04/01/2020
ORIG. DATE OF COMP.

CAUSE CODE: **OR & CC**

April 2, 2022

FOR BC USE ONLY

- | | |
|-------------------------------------|------------------------|
| ☒ | OR Owner Request |
| ☐ | CR Contractor Request |
| ☐ | DR Designer Request |
| ☒ | CC Concealed Condition |
| ☐ | DE Design Error |
| ☐ | DO Design Omission |
| ☐ | SC Schedule Change |
| ☐ | OT Other |

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: Description of change order with detailed breakdown attached):

This proposed change order to the construction contract is to restore funding to the project construction contingency within the contract that had to expensed due to unforeseen issues with the existing building that arose during Phase 2 renovations. Replenished construction contingency is needed for the Phase 3 renovations. These items have been handled with construction contingency within the contract:

- Revise elevator equipment room power circuits to run overhead from new elevator equipment room to the power source panel. Existing circuits are installed under slab to wall mounted disconnect switches. Partitions supporting the disconnect switches must be demolished and the existing circuits cannot be extended under slab to the new elevator equipment room location..... **\$5,333.00**
- Demolish large existing return air transfer duct above the ceiling in the third-floor lobby. The duct no longer serves a purpose and conflicts with the new lobby ceiling..... **\$1,405.00**
- Core drill existing portico slab and perform soil testing needed to define the undercut and backfill need prior to removing the damaged front portico slab **\$1,772.00**
- Additional footing and stem wall construction at new ADA ramp and platform and building front portico serving the building lobby. Due to poor underlying soil conditions found in the existing front portico area and needed for proper structural support of the front portico area **\$7,866.00**
- Repair existing raised access floor in Courtroom #2..... **\$2,709.00**
- Add shaftwall between existing Toilet Room # 1078 and renovated Courtroom #1 to maintain required one hour fire rating at wall between these two spaces... **\$2,147.00**
- Extended construction time and general conditions due to the redesign of Courtroom #5 and Courtroom #6 and third floor plan changes requested by courthouse judges and staff..... **\$8,736.00**
- Add additional wall partition & door for Office #3061 in D. A. office area and add interior partition and door to close off open hallway in Superior Court Judges third floor office..... **\$5,784.00**
- Additional wall prep and painting due to wall issues from existing wallpaper removal and repaint six offices, three restrooms, & first floor corridor from Elevator #5 to Courtroom #1 not in original scope..... **\$6,165.00**
- Adjust existing fire sprinkler head in Room #2084 to fit renovated ceiling height..... **\$1,306.00**
- Raise existing fire sprinkler supply line piping to fit renovated ceiling height required by redesign of Courtroom # 5 **\$8,582.00**
- Additional demolition, wall framing, drywall repair, and tile work in Restroom 3003A and Restroom 3003B due to uneven tile shower floor and re-slope floor for proper drainage to floor drain..... **\$7,316.00**

- Remove existing recessed wall type paper towel dispenser and waste receptable in Restroom #3003A and close up wall with drywall and ceramic tile to match existing and install programmed casework and fixtures **\$2,405.00**
 - Add additional fire alarm devices in Elevator Room 1100 per fire code..... **\$4,928.00**
 - Repair existing drywall in corridor and lobby spaces 1001, 1002, 2001, & 2002 following removal of existing vinyl wall fabric..... **\$3,202.00**
 - Raise existing fire sprinkler piping in lobby 1081 to conceal piping above ceiling..... **\$1,712.00**
 - Correct existing return air duct construction above ceiling in Courtroom #2 **\$700.00**
 - Provide temporary door from Main Entrance 1000 to renovated TASC office suite for Phase 3 work and then remove door, opening, and repair, finish, and paint at Phase 3 completion..... **\$2,148.00**
 - Raise and rework (10) existing fire sprinkler heads located on first and third floors to fit renovated ceiling heights during the Phase 2 renovations..... **\$2,732.00**
 - Provide new carpet & wall base in Clerk's conf. room #3004 not in original scope..... **\$1,936.00**
 - Add a branch circuit, switch, and light fixture in Elevator Equip. Room #1100 per code..... **\$729.00**
 - Relocate building FDC and signage from original location on north end of building to the rear wall of the building mechanical room at the fire pump and riser equipment per request of County Fire Marshal and Bolivia VFD Chief; reworked employee parking lot and vehicle gate restrict easy access to the FDC by first responders..... **\$4,874.00**
 - Additional power outlets in Data 1119, 2066, and 3052 per request of County IT..... **\$1,250.00**
 - Additional labor and material costs for Courtroom #5 WEBEX Integration Technology per requirements of the NC AOC and County IT..... **\$3,510.00**
 - Correct existing ductwork not located as per original drawings and affecting code compliance of elevator equipment room 1100..... **\$3,973.00**
 - Extended Gen. Conditions due to elevator equipment room & elevator inspection delays..... **\$7,862.00**
- Total: \$ 101,082.00**

The funding to be restored to the project construction contingency will only be used with the written approval of the county engineering department and the Architect per county policy and the General Conditions of the Contract. The project construction contingency needs to be restored for use as needed during the final Phase 3 renovations and project completion. Unused construction contingency will be returned to the county on the Final Adjusting Change Order.

The Time of Completion including previous orders is **(753)** calendar days and shall be **(increased)** (decreased) (unchanged) by **(15)** calendar days by this change order for a **revised Contract Date of Completion of June 5, 2022.**

CONTRACT COST SUMMARY

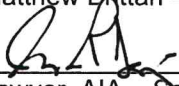
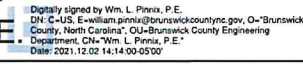
TOTALS

1. Original Contract Amount					\$10,983,000
2. Amount of Previous Orders	ADD	\$533,269.00	Deduct	\$0	
3. Amount of This Order:	ADD	\$101,082.00	Deduct	\$0	
4. Total additions lines 2 & 3		\$634,351.00	Minus Total Deducts:	\$0	\$634,351.00

(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)

5. Revised Contract Total Amount **\$11,617,351**

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Matt Brittan	By: 	12/2/21
Monteith Construction Corporation	Matthew Brittan – Project Manager	(Date)
John Sawyer, AIA	By: 	12-2-2021
Sawyer Sherwood & Assoc. Architecture	John Sawyer, AIA – Sawyer Sherwood Assoc.	(Date)
William L. Pinnix, P.E.	By: Wm. L. Pinnix, P.E. 	12-2-2021
Brunswick County	Wm. L. Pinnix, P.E. – Dir. Of Engineering	(Date)
(County Commissioners)	By: Randy Thompson, Chairman	(Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Approved as to Form.

Brunswick County Finance Officer

Brunswick County Attorney

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:

REQUEST NO.:	Change Order (4)	PROJECT NAME:	Courthouse Addition & Renovation
OWNER:	Brunswick County	CONTRACTOR:	Monteith Construction Corporation
DESIGNER:	Sawyer Sherwood & Associate Architecture	CONTRACT FOR:	

REASON FOR CHANGE:

Unforeseen building issues that arose during Phase 2 renovations and /or NC Building Code and NC Fire Code requirements.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

DESIGNER SUMMARY:

- Schedule items affected by this change: **Project is currently on schedule.**
- Can Contractor mitigate the change without requiring a Contract time extension? **No**
- Will the change require a Contract time extension for other Contractors? Which? **No**
- Are additional costs indicated by reason of the time extension If so they must be included in 5 & 6 Below. **No**

**CONTRACTOR'S
ESTIMATE**

DESIGNER'S ESTIMATE

5. Estimated cost of change:

6. Estimated time extension field cost (if any): _____

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by:  Date: 12-2-2021
John Sawyer, AIA

President: Sawyer Sherwood & Associate Architecture

DISTRIBUTION: 1 original to Owner 1 original to Contractor 1 original to Architect



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Bruns. Co. Eng. Dept.

09/01/2021 2:30:05 PM

WLP, PE

Construction Change Directive

PROJECT: <i>(name and address)</i> Brunswick County Courthouse Addition & Renovations Brunswick County Government Center Bolivia, N.C.	CONTRACT INFORMATION: Contract For: General Construction Date: 4-1-2020	CCD INFORMATION: Directive Number: 17 Date: 9-1-2021
OWNER: <i>(name and address)</i> Brunswick County PO Box 249 Bolivia, NC 28422	ARCHITECT: <i>(name and address)</i> Sawyer Sherwood & Associate PO Box 176 Wilmington, NC 28401	CONTRACTOR: <i>(name and address)</i> Montieth Construction Corporation 208 Princess Street Wilmington, NC 28401

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

ARP 113 Revise elevator equipment room power circuits to run overhead from new elevator machine room to the power source panel. The existing circuits run under the first floor slab to wall mounted safety switches. Partitions supporting the safety switches are being demolished and the under slab circuits cannot be extended to above ceiling
Add \$5,333.00

ARP 122 Demolish existing large return air transfer duct above ceiling at the third floor lobby. This duct no longer serves a need and in conflict with new lobby ceiling
Add \$1,405.00

ARP 126 R1 Core drill existing portico slab and perform soil testing. This investigation was needed to define the undercut and backfill need prior to removing the slab.
Add \$1,772.00

ARP 129 R2 Additional footing and stem wall construction at the new ramp and platform serving the building lobby. This revision follows poor soil conditions found in the existing portico area. This change also deletes concrete stem walls in the project but not constructed that were found to be unnecessary following inspection of existing underground construction revealed during demolition of the portico slab.
Add \$7,866.00

ARP 131 Existing access floor repairs in courtroom #2
Add \$2,709.00

ARP 132 Add shaftwall between existing toilet room 1078 and courtroom #1 to maintain one hour fire rating at wall between these two spaces.
Add \$2,147.00

ARP 145 Correction to ARP 117 third floor revisions to reflect contractors revised pricing. Deduct \$4,680.00

Total adjustment CCD # 17: Add \$16,552.00

Construction Contingency Allowance has been increased by change order #1 & #2. The new total allowance is \$427,767.00

PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - ☐ Lump Sum of \$0.00
 - ☐ Unit Price of \$ per
 - ☐ Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)

- ☒ As follows: Utilize the construction contingency allowance. Following reduction for CCD 1, CCD 2, CCD 3, CCD 4, CCD 5, CCD 6, CCD 7, CCD 8, CCD 10, CCD 11, CCD 12, CCD 13, CCD 14, CCD 15, CCD 16 & CCD 17 the balance remaining in the contingency allowance is \$91,252.00. CCD 9 is not funded from the contingency allowance

2. The Contract Time is proposed to remain . The proposed adjustment, if any, is 0 days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Sawyer Sherwood & Associate

ARCHITECT (Firm name)

SIGNATURE

John R. Sawyer, AIA

PRINTED NAME AND TITLE

9-1-2021

DATE

Brunswick County

OWNER (Firm name)

SIGNATURE

William Pinnix, P.E.

PRINTED NAME AND TITLE

DATE

Montieth Construction Corp.

CONTRACTOR (Firm name)

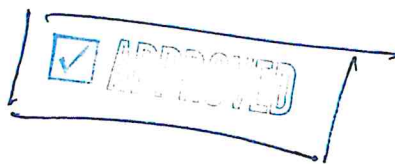
SIGNATURE

Matt Brittan, Project Manager

PRINTED NAME AND TITLE

09.01.21

DATE





AIA® Document G714™ – 2017

Construction Change Directive

Bruns. Co. Eng. Dept.

10/06/2021 9:20:57 AM

PROJECT: <i>(name and address)</i> Brunswick County Courthouse Addition & Renovations Brunswick County Government Center Bolivia, N.C.	CONTRACT INFORMATION: Contract For: General Construction Date: 4-1-2020	CCD INFORMATION: Directive Number: 18 Date: 10-5-2021
OWNER: <i>(name and address)</i> Brunswick County PO Box 249 Bolivia, NC 28422	ARCHITECT: <i>(name and address)</i> Sawyer Sherwood & Associate PO Box 176 Wilmington, NC 28401	CONTRACTOR: <i>(name and address)</i> Montieth Construction Corporation 208 Princess Street Wilmington, NC 28401

The Contractor is hereby directed to make the following change(s) in this Contract:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

ARP 72 Rev 2 Change door hardware at four existing openings to coordinate with existing conditions. One secure hollow metal door is also replaced in this cost. Add \$2,632.00

ARP 135 Extended construction time and general conditions due to redesign of Courtroom #5 revisions to courtroom #6 and third floor plan changes all as requested by owner Add \$8,736.00

ARP 138 Rev 1 Provide interior partitions and door allow closing of office #3061 in the DAs office area. Provide interior partitions and door to allow closing of hall way used by offices in the ast end of the superior court judges office area. Two existing door frames, doors and on door lock are being repurposed for this change. Add \$5,784.00

ARP 141 Point up gypsum board and paint six offices, three restrooms and first floor corridor from elevator #5 to courtroom #1 Add \$6,165.00

ARP 144 Relocate existing fire sprinkler heads in room 2084 E to fit new ceiling height. Add \$1,306.00

ARP 146 Re-pipe fire sprinkler supply piping to fit ceiling height revised by courtroom #5 redesign Add \$8,582.00

Total adjustment CCD # 18: Add \$33,205.00

Construction Contingency Allowance has been increased by change order #1 & #2 . The new total allowance is \$427,767.00

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☐ Lump Sum of \$0.00
- ☐ Unit Price of \$ per
- ☐ Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)

- ☒ As follows: Utilize the construction contingency allowance. Following reduction for CCD 1 thru CCD 18, the balance remaining in the contingency allowance is \$58,047.00. CCD 9 is not funded from the contingency allowance

2. The Contract Time is proposed to increase . The proposed adjustment, if any, is 14 days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

APPROVED

Sawyer Sherwood & Associate

ARCHITECT (Firm name)

SIGNATURE

John R. Sawyer, AIA

PRINTED NAME AND TITLE

10-5-2021

DATE

Brunswick County

OWNER (Firm name)

Wm. L. Pinnix, P.E.

SIGNATURE

William Pinnix, P.E.

PRINTED NAME AND TITLE

October 6, 2021

DATE

Montieth Construction Corp.

CONTRACTOR (Firm name)

SIGNATURE

Matt Brittan, PM

PRINTED NAME AND TITLE

10/06/2021

DATE

Director of Engineering
Brunswick County



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Bruns. Co. Eng. Dept.

11/09/2021 4:51:38 PM

Construction Change Directive

PROJECT: <i>(name and address)</i> Brunswick County Courthouse Addition & Renovations Brunswick County Government Center Bolivia, N.C.	CONTRACT INFORMATION: Contract For: General Construction Date: 4-1-2020	CCD INFORMATION: Directive Number: 19 Date: 11-8-2021
OWNER: <i>(name and address)</i> Brunswick County PO Box 249 Bolivia, NC 28422	ARCHITECT: <i>(name and address)</i> Sawyer Sherwood & Associate PO Box 176 Wilmington, NC 28401	CONTRACTOR: <i>(name and address)</i> Montieth Construction Corporation 208 Princess Street Wilmington, NC 28401

The Contractor is hereby directed to make the following change(s) in this Contract:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

ARP 123 Rev 2 Add demolition, wall framing, drywall repair, floor tile and wall tile scope in restroom 3003A & 3003B due to existing tile shower floor that must removed and due to wall framing support for vanity casework. Add \$7316.00

ARP 124 Rev 2 Elevator equipment room 1100, add fire alarm devices. two elevators are served keeping one operational at all times while existng elevator equipment is relocated to this new machine room. Add \$4928.00

ARP 136 Repair existng drywall in corridor and looby spaces 1001, 1002, 2001 & 2002 following removal of vinyl wall fabric Add \$3202.00

ARP 142 Raise existng fire sprinkler branch piping in lobby 1081 to conceal piping above ceiling. Add \$1712.00

ARP 151 R1 Add a 2'6 x 7'0 hollow metal door frame, wood door and door hardware at the evidence closet serving courtroom 5 Add \$2,245.00

ARP 152 Correct existing retirn air duct construction above ceiling in courtroom #2 Add \$700.00

ARP 153 Provide temporary door from Main Entrance 1000 to TASC office suite, remove door opening and repair, finish and paint wall at completion of phase three construction. Add \$2148.00

ARP 155 Revise fire sprinkler piping at 10 existing hard piped sprinkler heads located on the first and third floor in the phase two construction to fit ceiling heights. Add \$2,732.00

ARP 156 Provide new carpet and rubber base in conference room 3004 Add \$1,936.00

ARP 161 Paint wall repairs at door openings on room 2087 side of openings. Add \$315.00

ARP 162 Add a lighting fixture, circuit and switch in Elevator Equipment room 1100 Add \$729.00

ARP 163 Restroom 3003A: Remove existing recessed wall type paper towel dispenser and waste receptacle. Repair wall, closing opening with drywall and ceramic tile to match existing. Revision clears the the area for vanity casework and lavatory installation. Add \$2,405.00

Total adjustment CCD # 19: Add \$30,368.00

Construction Contingency Allowance has been increased by change order #1, #2 & #3 . The new total allowance is \$509,394.00

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☐ Lump Sum of \$0.00
- ☐ Unit Price of \$ per
- ☐ Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)

☒ As follows: Utilize the construction contingency allowance. Following reduction for CCD 1 thru CCD 19, the balance remaining in the contingency allowance is \$27,679.00. CCD 9 is not funded from the contingency allowance

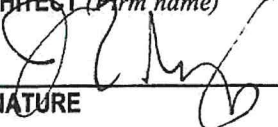
2. The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is 0 days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Sawyer Sherwood & Associate
ARCHITECT (Firm name)


SIGNATURE

John R. Sawyer, AIA
PRINTED NAME AND TITLE

11-9-2021
DATE

Brunswick County
OWNER (Firm name)

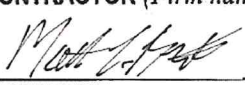
Wm. L. Pinnix, P.E.
Digitally signed by Wm. L. Pinnix, P.E.
DN: CN=US, E=William.pinnix@brunswickcountync.gov,
O="Brunswick County, North Carolina", OU="Brunswick
County Engineering Department", CN="Wm. L. Pinnix,
P.E."
Date: 2021.11.09 16:53:14-05'00'

SIGNATURE

William Pinnix, P.E.
PRINTED NAME AND TITLE

11-9-2021
DATE

Montieth Construction Corp.
CONTRACTOR (Firm name)


SIGNATURE

Matt Brittan, PM
PRINTED NAME AND TITLE

11-15-21
DATE

APPROVED

Request Info	
Type	Budget Amendment
Description	Courthouse Change Orders
Justification	Board Meeting 01/18/2022-Transfer \$150,000 of undesignated funds from the county capital reserve undesignated to the Courthouse project for change order 4 with Monteith Construction in the amount of \$101,082 and the additional estimated storage fees \$25,000, moving expense \$13,000, and additional equipment and change orders for data project \$10,918 associated with the project.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
439801	398110	Interfund Trans Co Cap Reserve	Trans Frm General Fund	-150000	Decrease	Debit
439801	464299	Interfund Trans Co Cap Reserve	Undesignated Funds	-150000	Decrease	Credit
438207	398110	Court House Renovation	Trans Frm General Fund	150000	Increase	Credit
438207	464002	Court House Renovation	Construction	150000	Increase	Debit

Total	
Grand Total:	0



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 10.
Finance - Fiscal Items

From:
Aaron Smith

Issue/Action Requested:

Request that the Board of Commissioners approve Budget Amendments, Capital Ordinances, and Fiscal Items of a routine nature on the consent agenda.

-Brunswick Waterway Park Improvement Budget Amendment and CPO

Transfer \$126,127 from the county capital reserve to the Brunswick Waterway Park project for expenditures to date not grant eligible due to the project not being complete. The term of the grant has expired with no additional grant extensions eligible.

-Airport Grant 36244.58.13.1 Additional Funds Budget Amendment and CPO

Appropriate \$31,272 of additional state grant funds and \$3,475 of local match for grant modification to grant 36244.58.13.1 as approved by NCDOT-Division of Aviation.

-Ocean Ridge Reclaimed Water Main Budget Amendment and CPO

Transfer \$10,000 from the wastewater capital reserve to the Ocean Ridge Reclaimed Water Main project for expenses outside the scope of the engineering contract such as appraisals.

-Register of Deeds Additional Revenues Budget Amendment

Appropriate Register of Deeds Excise Tax revenue in the amount of \$2,500,000 and corresponding expenditure lines due to the State fees associated with revenue collected.

-DSS Low-Income Household Water Assistance Program Budget Amendment

Appropriate \$177,276 of federal revenues awarded by Department of Health and Human Services to Brunswick County for the Low-Income Household Water Assistance Program for service months December 2021 thru May 2022.

-Occupancy Tax Budget Amendment

Appropriate Occupancy Tax revenue of \$750,000 and corresponding expenditures for projected Occupancy Tax thru June 30, 2022.

-Financial Reports for November 2021 and December 2021 (unaudited)

Included are Summary Information for General and Enterprise Funds, key indicators of Revenues and Expenditures and Cash and Investments. All reports provided at: <http://brunswickcountync.gov/finance/reports>

Background/Purpose of Request:

Fiscal Impact:

Budget Amendment Required, Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners approve Budget Amendments, Capital Ordinances, and Fiscal Items of a routine nature on the consent agenda.

ATTACHMENTS:

Description

- ▣ 20220118 Budget Amendment Brunswick Waterway Park.pdf
- ▣ 20220118 CPO Brunswick Nature Park.pdf
- ▣ 20220118 Budget Amendment Airport Grant 36244.58.13.1.pdf
- ▣ 20220118 CPO Airport Grants.pdf
- ▣ 20220118 Budget Amendment ROD Additional Revenues.pdf
- ▣ 20220118 Budget Amendment Ocean Ridge Reclaimed Water Main.pdf
- ▣ 20220118 CPO Ocean Ridge Reclaimed Water Main.pdf
- ▣ 20220118 Budget Amendment LIHWAP Program.pdf
- ▣ 20220118 Budget Amendment Occupancy Tax Revenue.pdf
- ▣ November Monthly Financial Statements.pdf
- ▣ December Monthly Financial Statements.pdf

Request Info	
Type	Budget Amendment
Description	Brunswick Waterway Park Improv
Justification	Board Meeting 1/18/2022-Transfer \$126,127 from the county capital reserve to the Brunswick Waterway Park project for expenditures to date not grant eligible due to the incomplete project at expiration of grant term no additional eligible grant extensions.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
439801	398110	Interfund Trans Co Cap Reserve	Trans Frm General Fund	-126127	Decrease	Debit
439801	464215	Interfund Trans Co Cap Reserve	Waterway Park	-118500	Decrease	Credit
439801	464215	Interfund Trans Co Cap Reserve	Waterway Park	-7627	Decrease	Credit
438205	332000	Brunswick Waterway Park Improv	State Revenues - Restricted	-450500	Decrease	Debit
438205	398110	Brunswick Waterway Park Improv	Trans Frm General Fund	126127	Increase	Credit
438205	464002	Brunswick Waterway Park Improv	Construction	-323180	Decrease	Credit
438205	464001	Brunswick Waterway Park Improv	Arch/Engnrg/Legal	-1193	Decrease	Credit

Total	
Grand Total:	-901000

**COUNTY OF BRUNSWICK, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE**

**Brunswick Waterway Park
(438205)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund:

County Capital Projects Fund:

Revenues:

Transfer from General Fund	<u>201,210</u>
Total County Capital Project Revenues	\$ 201,210

Expenditures:

Arch/Eng/Legal	111,137
Construction	<u>90,073</u>
Total County Capital Project Expenditures	\$ 201,210

Section 2. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated	\$ 201,210
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Section 3. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contribution to Capital Project Fund	\$ 201,210
--------------------------------------	------------

Section 4. This Capital Project Ordinance shall be entered into the minutes of the January 18, 2022 meeting of the Brunswick County Board of Commissioners.

Request Info	
Type	Budget Amendment
Description	36244.58.13.1 additional funds
Justification	Board Meeting 01/18/2022-Appropriate \$31,272 of additional state grant funds and \$3,475 of local match for grant modification to grant 36244.58.13.1 as approved by NCDOT-Division of Aviation.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
438157	332123	Airport Grants	State Rev?36244.58.13.1	31272	Increase	Credit
438157	398110	Airport Grants	Trans Frm General Fund	3475	Increase	Credit
438157	449846	Airport Grants	36244.58.13.1 West Apron Expan	34747	Increase	Debit
439801	398110	Interfund Trans Co Cap Reserve	Trans Frm General Fund	-3475	Decrease	Debit
439801	464299	Interfund Trans Co Cap Reserve	Undesignated Funds	-3475	Decrease	Credit

Total	
Grand Total:	62544

COUNTY OF BRUNSWICK, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE
Airport Grants Program
Amended (438157)

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Airport Grants Capital Projects Fund:

Airport Grant Project Fund:

Revenues:

36237.45.13.2	3,031,885
36237.45.14.1	449,252
36237.45.15.2	899,841
36237.45.16.1	21,508
36244.58.4.1	62,000
36237.45.10.2	513,265
36237.45.10.3	409,235
36237.45.10.1	150,000
36244.58.5.1	2,853,811
36237.45.11.1	288,401
36244.58.6.1	2,814,516
36237.45.10.4	172,359
36237.45.13.1	229,592
36244.58.7.1	85,000
36237.45.15.1	201,656
46333.1.1	111,000
46333.2.1	251,281
36244.58.8.3	448,107
36244.58.10.1	1,276,182
36244.58.10.2	2,000,000
36244.58.10.3	1,168,447
36244.58.10.4	277,446
36244.58.9.1	1,105,950
36244.58.11.1	309,454
36244.58.11.2	1,492,037
36244.58.8.2	225,000
36244.58.12.1	297,810
36237.45.17.1	127,892
36237.45.18.1	390,244
36237.45.18.3	92,000
46333.3.1	192,646
36244.58.12.2	500,000
36244.58.13.1	3,564,375
Transfer from General Fund	1,173,568
Total Airport Grant Capital Project Fund Revenues	\$ 27,185,760

Expenditures:

36237.45.13.2	3,031,885
36237.45.14.1	449,252
36237.45.15.2	899,911
36237.45.16.1	21,508
36244.58.4.1	62,000
36237.45.10.2	528,873
36237.45.10.3	409,235
36237.45.10.1	150,000
36244.58.5.1	2,853,811
36237.45.11.1	288,401
36244.58.6.1	2,814,516
36237.45.10.4	172,359
36237.45.13.1	229,592

36244.58.7.1

85,000

36237.45.15.1	209,467
46333.1.1	111,000
46333.2.1	251,281
36244.58.8.3	459,932
36244.58.10.1	1,345,248
36244.58.10.2	2,000,000
36244.58.9.1	1,326,412
36244.58.10.3	1,298,277
36244.58.10.4	308,273
36244.58.11.1	309,455
36244.58.8.2	250,000
36244.58.11.2	1,657,818
36244.58.12.1	330,901
36237.45.17.1	142,103
36237.45.18.1	433,603
36237.45.18.3	92,000
46333.3.1	192,646
36244.58.12.2	500,000
36244.58.13.1	3,960,418
Miscellaneous Expense	10,583
Land	-
Total Airport Grant Capital Project Fund Expenditures	27,185,760

Section 2. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated	\$	1,173,568
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Section 3. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contribution to Capital Project Fund	\$	1,173,568
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Section 4. This Capital Project Ordinance shall be entered into the minutes of the January 18, 2021 meeting of the Brunswick County Board of Commissioners.

Request Info	
Type	Budget Amendment
Description	ROD Additional Revenues
Justification	Board Meeting 1/18/2022-Appropriate Register of Deeds Excise Tax revenue in the amount of \$2,500,000 and corresponding expenditure lines due to the State fees associated with revenue collected.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104180	324000	Register Of Deeds	ROD-Excise Tax	2500000	Increase	Credit
104180	466001	Register Of Deeds	ROD-Excise Tax-St NC	2500000	Increase	Debit

Total	
Grand Total:	5000000

Request Info	
Type	Budget Amendment
Description	Ocean Ridge Reclaimed Wtr Main
Justification	Board Meeting 01/18/2022-Transfer \$10,000 from the wastewater capital reserve to the Ocean Ridge Reclaimed Water Main project for expenses outside the scope of the engineering contract such as appraisals.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
448272	398662	Ocean Ridge Reclaimed Wtr Main	Trans Frm Wastewater Fund	10000	Increase	Credit
448272	464001	Ocean Ridge Reclaimed Wtr Main	Arch/Engnrg/Legal	10000	Increase	Debit
449800	464399	Interfund Trans Wstwtr Cap Rsv	Ocean Ridge	-10000	Decrease	Credit
449800	398662	Interfund Trans Wstwtr Cap Rsv	Trans Frm Wastewater Fund	-10000	Decrease	Debit

Total	
Grand Total:	0

**COUNTY OF BRUNSWICK, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE
Ocean Ridge Reclaimed Water Main
(448272)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Wastewater Capital Projects Fund:

Wastewater Capital Projects Fund:

Revenues:

Investment Earnings	<u>125,800</u>
Total Wastewater Capital Project Revenues	\$ 125,800

Expenditures:

Arch/Eng/Legal	<u>125,800</u>
Total Wastewater Capital Project Expenditures	\$ 125,800

Section 2. It is estimated that the following revenues will be available in the Brunswick County Wastewater Fund:

Current Funds Appropriated	\$ 125,800
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Section 3. The following amounts are hereby appropriated in the Brunswick County Wastewater Fund:

Contribution to Capital Project Fund	\$ 125,800
--------------------------------------	------------

Section 4. This Capital Project Ordinance shall be entered into the minutes of the January 18, 2022 meeting of the Brunswick County Board of Commissioners.

Request Info	
Type	Budget Amendment
Description	LIHWAP Program
Justification	Board Meeting 01/18/2022-Appropriate \$177,276 of federal revenues awarded from Department of Health and Human Services to Brunswick County for the Low-Income Household Water Assistance Program for service months December 2021 thru May 2022.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
145310	331046	DSS-Administration	LIHWAP-Low Income Water Assist	177276	Increase	Credit
145310	433500	DSS-Administration	Water and Wastewater	177276	Increase	Debit

Total	
Grand Total:	354552

Request Info	
Type	Budget Amendment
Description	Occupancy Tax Revenue
Justification	Board Meeting 01/18/2022-Appropriate Occupancy Tax revenue of \$750,000 and corresponding expenditures for projected Occupancy Tax thru June 30, 2022.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104930	327000	Brunswick County Occupancy Tax	1% Occupancy Tax-County	285000	Increase	Credit
104930	327001	Brunswick County Occupancy Tax	1% Occupancy Tax-Municipal	465000	Increase	Credit
104930	439300	Brunswick County Occupancy Tax	Collection Cost-Municipal	7000	Increase	Debit
104930	439301	Brunswick County Occupancy Tax	Collection Cost-Brunswick Cty	15500	Increase	Debit
104930	465100	Brunswick County Occupancy Tax	Contributions	727500	Increase	Debit

Total	
Grand Total:	1500000

COUNTY OF BRUNSWICK NORTH CAROLINA

***MONTHLY FINANCIAL STATEMENTS
(UNAUDITED)***

FOR THE PERIOD ENDED NOVEMBER 30, 2021



COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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Summary Information for General and Enterprise Funds as of November 30, 2021:

General Fund:

- Total revenues for the General Fund are \$126.2 million for an increase of \$13.9 million or 12.4% over the same period in the prior year. The main reason for this is a \$7.6 million increase in Ad Valorem collections, \$1.9 million increase in local option sales tax, \$0.5 million increase in occupancy tax, \$0.3 million increase in deed excise tax, \$0.6 million increase in building inspections and permits and \$1.1 million increase in EMS charges due to growth in the County. Total revenues collected are 55.4% of the amended budget for the fiscal year.
- Total expenditures for the General Fund are \$90.9 million and are 39.8% of the current budget. Total expenditures are more than the expenditures of the same period in the prior year by \$7.4 million or 8.8%. This is due to a \$3.4 million increase in debt service for the first year of the 2020 GO Phase 2 School Debt, \$0.7 million increase in education, \$0.5 million increase in occupancy tax, and a \$2.6 million increase in public safety.
- Net transfers to county capital projects of \$22.1 million increased compared to transfers of \$10.3 million in the same period of the prior year.
- Revenues are greater than expenditures and net transfers by \$13.3 million for the current period end compared to greater than by \$18.6 million at the end of the same period of the prior year.

Water Fund:

- Total revenues for the Water Fund increased \$0.9 million over the same period in the prior year to \$14.4 million. This is a result of irrigation sales increase of 23.6% or \$0.5 million and \$0.2 million in capital recovery over the same period in the prior year. Total revenues are 42.6% of the amended budget for the fiscal year.
- Total expenditures for the Water Fund are \$9.4 million and are 31.1% of current budget. Expenditures increased \$0.5 million or 5.5% mainly due to \$0.3 million increase in one time capital outlay expense.
- Net transfers to water capital projects of more than \$0.7 million increased compared to no transfers to water capital projects in the same period of the prior year due to the increase in Pay Go spending of projects.
- Revenues are more than expenditures and net transfers by \$4.3 million compared to more than by \$4.7 million in the same period of the prior year.

Wastewater Fund:

- Total revenues for the Wastewater Fund increased \$1.2 million over the same period in the prior year to \$14.4 million. This is a result of capital recovery increase of 36.5% or \$0.7 million, \$0.5 million increase in taps and connections, and \$0.4 million increase in retail sales over the same period in the prior year. Total revenues are 49.7% of the amended budget for the fiscal year.
- Total expenditures for the Wastewater Fund are \$9.8 million and are 30.2% of the current budget. Expenditures increased 22.0% or \$1.8 million over the same period in the prior year mainly due to \$0.9 million increase in debt over the same period in the prior year. Debt service increased due to the early redemption of the 2021 maturity of the 2012B Enterprise Revenue Bonds saving the county \$17.4 thousand.
- Net transfers to wastewater capital projects of \$2.5 million increased compared to transfers from wastewater capital projects of \$0.3 million in the same period of the prior year.
- Revenues are more than expenditures and net transfers by \$2.1 million compared to more than by \$5.5 million in the same period of the prior year.

COUNTY OF BRUNSWICK, NORTH CAROLINA

BALANCE SHEET - GOVERNMENTAL FUNDS
NOVEMBER 30, 2021

	Major Funds			Non Major	Total
	General	County Capital Project	Education Capital Project	Governmental Funds	Governmental Funds
Assets:					
Cash and cash equivalents/investments	\$ 136,344,364	\$ 49,479,338	\$ 21,936,361	\$ 2,646,020	\$ 210,406,083
Restricted cash and investments	1,723,264	-	19,135,294	11,501,013	32,359,571
Interest receivable	19,546	5,449	3,072	464	28,531
Taxes receivable - net	56,007,099	-	-	-	56,007,099
Receivables - net	2,249,990	-	-	-	2,249,990
Other governmental agencies	544,395	36,952	87,431	-	668,778
Due from other funds	66,778	-	-	-	66,778
Prepaid expenditures	64,000	-	-	-	64,000
Total assets	<u>\$ 197,019,436</u>	<u>\$ 49,521,739</u>	<u>\$ 41,162,158</u>	<u>\$ 14,147,497</u>	<u>\$ 301,850,830</u>
Liabilities:					
Accounts payable and other liabilities	\$ 5,661,849	\$ -	\$ 1,430,987	\$ 143,925	\$ 7,236,761
Due to other funds	-	-	-	66,778	66,778
Total liabilities	<u>5,661,849</u>	<u>-</u>	<u>1,430,987</u>	<u>210,703</u>	<u>7,303,539</u>
Deferred Inflows of Resources:	<u>56,846,837</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>56,846,837</u>
Fund Balances:					
Nonspendable	64,000	-	-	-	64,000
Restricted:					
Stabilization by State Statute	14,593,199	-	-	464	14,593,663
Restricted - other	4,832,259	-	19,135,294	2,636,594	26,604,147
Committed	214,566	49,521,739	20,595,877	-	70,332,182
Assigned	3,349,236	-	-	11,299,736	14,648,972
Unassigned	<u>111,457,490</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>111,457,490</u>
Total fund balances	<u>134,510,750</u>	<u>49,521,739</u>	<u>39,731,171</u>	<u>13,936,794</u>	<u>237,700,454</u>
Total liabilities, deferred inflow of resources and fund balances	<u>\$ 197,019,436</u>	<u>\$ 49,521,739</u>	<u>\$ 41,162,158</u>	<u>\$ 14,147,497</u>	<u>\$ 301,850,830</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED NOVEMBER 30, 2021

	Major Funds			Non Major	Total
	General	County Capital Project	Education Capital Project	Governmental Funds	Governmental Funds
Revenues:					
Ad valorem taxes	\$ 91,992,415	\$ -	\$ -	\$ -	\$ 91,992,415
Local option sales taxes	11,684,272	-	-	-	11,684,272
Other taxes and licenses	5,273,999	-	-	-	5,273,999
Unrestricted intergovernmental revenues	172,386	-	-	-	172,386
Restricted intergovernmental revenues	6,279,502	324,000	-	14,130,198	20,733,700
Permits and fees	3,009,242	-	-	107,271	3,116,513
Sales and services	6,834,428	-	-	-	6,834,428
Investment earnings	26,663	8,662	6,229	701	42,255
Other	973,393	-	-	-	973,393
Total revenues	<u>126,246,300</u>	<u>332,662</u>	<u>6,229</u>	<u>14,238,170</u>	<u>140,823,361</u>
Expenditures:					
Current:					
General government	6,340,640	927,424	-	194,562	7,462,626
Public safety	21,829,202	-	-	365,257	22,194,459
Central services	7,978,491	-	-	-	7,978,491
Human services	11,148,698	-	-	2,369,543	13,518,241
Transportation	80,500	1,342,544	-	-	1,423,044
Environmental protection	7,963,116	6,455	-	183,176	8,152,747
Culture and recreation	1,827,775	14,969	-	-	1,842,744
Economic and physical development	4,069,658	-	-	-	4,069,658
Education	22,252,661	-	5,314,961	-	27,567,622
Debt Service:					
Principal retirement	4,590,000	-	-	-	4,590,000
Interest and fiscal charges	2,793,876	-	-	-	2,793,876
Total expenditures	<u>90,874,617</u>	<u>2,291,392</u>	<u>5,314,961</u>	<u>3,112,538</u>	<u>101,593,508</u>
Revenues over (under) expenditures	<u>35,371,683</u>	<u>(1,958,730)</u>	<u>(5,308,732)</u>	<u>11,125,632</u>	<u>39,229,853</u>
Other Financing Sources (Uses):					
Transfers from other funds	-	21,538,843	516,559	-	22,055,402
Transfers to other funds	(22,055,402)	-	-	-	(22,055,402)
Total other financing sources (uses)	<u>(22,055,402)</u>	<u>21,538,843</u>	<u>516,559</u>	<u>-</u>	<u>-</u>
Net change in fund balance	13,316,281	19,580,113	(4,792,173)	11,125,632	39,229,853
Fund balance, beginning of year	<u>121,194,469</u>	<u>29,941,626</u>	<u>44,523,344</u>	<u>2,811,162</u>	<u>198,470,601</u>
Fund balance, end of year	<u>\$134,510,750</u>	<u>\$ 49,521,739</u>	<u>\$ 39,731,171</u>	<u>\$ 13,936,794</u>	<u>\$237,700,454</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:				
Ad valorem taxes	\$ 148,800,658	\$ 148,800,658	\$ 91,992,415	\$ (56,808,243)
Local option sales taxes	31,718,980	32,055,229	11,684,272	(20,370,957)
Other taxes and licenses	5,245,000	5,245,000	5,273,999	28,999
Unrestricted intergovernmental revenues	2,710,000	2,710,000	172,386	(2,537,614)
Restricted intergovernmental revenues	15,654,560	18,266,364	6,279,502	(11,986,862)
Permits and fees	4,966,110	5,369,470	3,009,242	(2,360,228)
Sales and services	13,423,392	13,935,404	6,834,428	(7,100,976)
Investment earnings	100,275	100,275	26,663	(73,612)
Other	1,186,332	1,580,886	973,393	(607,493)
Total revenues	<u>223,805,307</u>	<u>228,063,286</u>	<u>126,246,300</u>	<u>(101,816,986)</u>
Expenditures:				
Current:				
General government	14,786,186	14,662,159	6,340,640	8,321,519
Central services	19,256,727	19,897,651	7,978,491	11,919,160
Public safety	55,189,599	58,883,557	21,829,202	37,054,355
Transportation	161,000	406,881	80,500	326,381
Environmental protection	19,272,998	19,191,159	7,963,116	11,228,043
Economic and physical development	8,641,052	9,714,141	4,069,658	5,644,483
Human services	29,155,754	31,410,857	11,148,698	20,262,159
Education	53,314,798	53,314,798	22,252,661	31,062,137
Culture and recreation	5,413,060	5,060,052	1,827,775	3,232,277
Debt Service:				
Principal retirement	10,980,001	10,980,001	4,590,000	6,390,001
Interest and fiscal charges	4,966,876	4,966,876	2,793,876	2,173,000
Total expenditures	<u>221,138,051</u>	<u>228,488,132</u>	<u>90,874,617</u>	<u>137,613,515</u>
Revenues over (under) expenditures	<u>2,667,256</u>	<u>(424,846)</u>	<u>35,371,683</u>	<u>35,796,529</u>
Other Financing Sources (Uses):				
Transfers to other funds	(6,888,736)	(27,879,838)	(22,055,402)	5,824,436
Appropriated fund balance	4,221,480	28,304,684	-	(28,304,684)
Total other financing sources (uses)	<u>(2,667,256)</u>	<u>424,846</u>	<u>(22,055,402)</u>	<u>(22,480,248)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	13,316,281	<u>\$ 13,316,281</u>
Fund balance, beginning of year			121,194,469	
Restated				
Fund balance, beginning, as restated			121,194,469	
Fund balance, end of year			<u>\$ 134,510,750</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Revenues:							
Ad Valorem Taxes:							
Current year taxes	\$145,900,658	\$145,900,658	\$ 90,626,755	\$ (55,273,903)	62%	\$ 145,794,285	\$ 83,004,668
Prior year taxes	2,200,000	2,200,000	1,053,276	(1,146,724)	48%	3,366,220	1,141,959
Penalties and interest	700,000	700,000	312,384	(387,616)	45%	1,082,975	263,946
	<u>148,800,658</u>	<u>148,800,658</u>	<u>91,992,415</u>	<u>(56,808,243)</u>	62%	<u>150,243,480</u>	<u>84,410,573</u>
Local Option Sales Taxes:							
Article 39 (1%)	13,189,257	13,525,506	5,446,122	(8,079,384)	40%	14,963,939	4,494,616
Article 40 (1/2%)	9,471,405	9,471,405	2,846,513	(6,624,892)	30%	10,047,866	2,434,701
Article 42 (1/2%)	9,058,318	9,058,318	3,391,637	(5,666,681)	37%	10,074,104	2,815,854
	<u>31,718,980</u>	<u>32,055,229</u>	<u>11,684,272</u>	<u>(20,370,957)</u>	36%	<u>35,085,909</u>	<u>9,745,171</u>
Other Taxes and Licenses:							
Scrap tire disposal fee	180,000	180,000	57,603	(122,397)	32%	150,464	52,213
Deed stamp excise tax	3,100,000	3,100,000	3,522,623	422,623	114%	7,909,198	3,175,186
Solid waste tax	60,000	60,000	17,032	(42,968)	28%	68,361	16,589
White goods disposal tax	55,000	55,000	20,023	(34,977)	36%	56,098	20,569
1% Occupancy Tax	1,850,000	1,850,000	1,656,718	(193,282)	90%	2,337,074	1,141,781
	<u>5,245,000</u>	<u>5,245,000</u>	<u>5,273,999</u>	<u>28,999</u>	101%	<u>10,521,195</u>	<u>4,406,338</u>
Unrestricted Intergovernmental:							
Medicaid hold harmless	2,000,000	2,000,000	-	(2,000,000)	0%	6,238,454	-
Beer and wine tax	250,000	250,000	-	(250,000)	0%	300,219	-
Jail fees	460,000	460,000	172,386	(287,614)	37%	539,398	180,511
	<u>2,710,000</u>	<u>2,710,000</u>	<u>172,386</u>	<u>(2,537,614)</u>	6%	<u>7,078,071</u>	<u>180,511</u>
Restricted Intergovernmental:							
State and federal grant	15,382,060	17,993,864	6,135,679	(11,858,185)	34%	21,351,937	5,634,636
State Aid to Libraries	145,000	145,000	63,495	(81,505)	44%	152,730	61,865
Court facility fees	110,000	110,000	48,117	(61,883)	44%	121,970	41,303
Payments in lieu of taxes	-	-	-	-	na	6,050	-
ABC education requirement	-	-	2,224	2,224	na	2,154	-
ABC law enforcement services	10,000	10,000	-	(10,000)	0%	13,043	13,043
State drug tax	7,500	7,500	29,987	22,487	400%	52,616	5,999
	<u>15,654,560</u>	<u>18,266,364</u>	<u>6,279,502</u>	<u>(11,986,862)</u>	34%	<u>21,700,500</u>	<u>5,756,846</u>
Permits and Fees:							
Bldg inspections and permits	2,861,000	3,264,360	2,038,767	(1,225,593)	62%	3,973,907	1,335,843
Recording fees	800,000	800,000	509,308	(290,692)	64%	1,300,198	536,076
Fire inspection fees	200,000	200,000	83,220	(116,780)	42%	218,774	85,628
Concealed handgun permit	250,000	250,000	101,805	(148,195)	41%	382,794	148,994
Other permit and fees	855,110	855,110	276,142	(578,968)	32%	906,219	296,355
	<u>4,966,110</u>	<u>5,369,470</u>	<u>3,009,242</u>	<u>(2,360,228)</u>	56%	<u>6,781,892</u>	<u>2,402,896</u>
Sales and Services:							
Solid waste fees	2,600,000	2,610,000	1,498,093	(1,111,907)	57%	3,477,371	1,191,482
School resource officer reimb.	1,601,476	1,665,840	800,738	(865,102)	48%	1,570,071	769,083
Rents	15,000	15,000	7,026	(7,974)	47%	13,930	5,804
EMS Charges	5,100,000	5,523,798	2,569,140	(2,954,658)	47%	5,195,662	1,507,821
Public health user fees	944,950	944,950	657,397	(287,553)	70%	1,368,638	459,148
Sheriff animal prot. serv. fees	98,500	98,500	44,012	(54,488)	45%	93,282	40,715
Social services fees	78,700	78,700	15,616	(63,084)	20%	59,288	22,638
Public housing fees	16,300	16,300	812	(15,488)	5%	3,077	2,177
Tax collection fees	280,000	280,000	132,948	(147,052)	47%	318,152	113,957
Other sales and services	1,984,406	1,998,256	765,200	(1,233,056)	38%	2,098,204	693,841
Register of deeds	344,510	344,510	183,121	(161,389)	53%	428,066	174,339

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Sales and Services (continued):							
Marriage licenses	52,200	52,200	26,607	(25,593)	51%	56,841	27,240
Recreation services	307,350	307,350	133,718	(173,632)	44%	89,183	(3,969)
	<u>13,423,392</u>	<u>13,935,404</u>	<u>6,834,428</u>	<u>(7,100,976)</u>	49%	<u>14,771,765</u>	<u>5,004,276</u>
Investment earnings	<u>100,275</u>	<u>100,275</u>	<u>26,663</u>	<u>(73,612)</u>	27%	<u>80,630</u>	<u>31,797</u>
Other:							
ABC bottles taxes	45,000	45,000	29,374	(15,626)	65%	81,640	29,881
Cnty Brd of Alcohol Control	24,000	24,000	7,500	(16,500)	31%	30,000	7,500
Contributions	9,000	14,220	50,180	35,960	353%	116,784	27,984
Other revenues	1,108,332	1,497,666	886,339	(611,327)	59%	3,938,919	339,569
	<u>1,186,332</u>	<u>1,580,886</u>	<u>973,393</u>	<u>(607,493)</u>	62%	<u>4,167,343</u>	<u>404,934</u>
Total revenues	<u>223,805,307</u>	<u>228,063,286</u>	<u>126,246,300</u>	<u>(101,816,986)</u>	55%	<u>250,430,785</u>	<u>112,343,342</u>
Expenditures:							
General Government:							
Governing Body:							
Salaries	195,066	195,066	99,868	95,198	51%	189,464	79,680
Fringe benefits	76,260	76,260	27,852	48,408	37%	55,331	23,049
Operating costs	70,850	70,850	22,444	48,406	32%	32,707	19,823
	<u>342,176</u>	<u>342,176</u>	<u>150,164</u>	<u>192,012</u>	44%	<u>277,502</u>	<u>122,552</u>
County Administration:							
Salaries	740,299	740,299	326,814	413,485	44%	669,217	288,564
Fringe benefits	231,509	231,509	95,543	135,966	41%	199,287	84,458
Operating costs	48,554	48,554	12,527	36,027	26%	46,021	16,377
	<u>1,020,362</u>	<u>1,020,362</u>	<u>434,884</u>	<u>585,478</u>	43%	<u>914,525</u>	<u>389,399</u>
Human Resources:							
Salaries	363,674	363,674	159,431	204,243	44%	339,421	144,608
Fringe benefits	129,468	129,468	54,612	74,856	42%	120,060	50,680
Operating costs	11,650	11,650	1,159	10,491	10%	4,876	2,484
	<u>504,792</u>	<u>504,792</u>	<u>215,202</u>	<u>289,590</u>	43%	<u>464,357</u>	<u>197,772</u>
Communications:							
Salaries	118,792	118,792	27,362	91,430	23%	-	-
Fringe benefits	46,111	46,111	9,862	36,249	21%	-	-
Operating costs	82,035	82,035	7,986	74,049	10%	-	-
	<u>246,938</u>	<u>246,938</u>	<u>45,210</u>	<u>201,728</u>	18%	<u>-</u>	<u>-</u>
Finance:							
Salaries	968,207	968,207	410,716	557,491	42%	903,580	382,955
Fringe benefits	347,282	347,282	143,300	203,982	41%	305,634	129,642
Operating costs	573,225	611,198	399,804	211,394	65%	449,470	329,634
	<u>1,888,714</u>	<u>1,926,687</u>	<u>953,820</u>	<u>972,867</u>	50%	<u>1,658,684</u>	<u>842,231</u>
Tax Administration:							
Salaries	2,688,430	2,688,430	1,064,313	1,624,117	40%	2,448,067	1,049,363
Fringe benefits	1,072,276	1,072,276	424,171	648,105	40%	965,052	410,613
Operating costs	1,080,485	1,080,485	398,829	681,656	37%	875,946	372,266
	<u>4,841,191</u>	<u>4,841,191</u>	<u>1,887,313</u>	<u>2,953,878</u>	39%	<u>4,289,065</u>	<u>1,832,242</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
County Attorney:							
Salaries	424,569	424,569	182,109	242,460	43%	416,647	175,752
Fringe benefits	137,615	137,615	57,746	79,869	42%	127,666	53,867
Operating costs	151,450	151,450	24,841	126,609	16%	52,168	17,405
	<u>713,634</u>	<u>713,634</u>	<u>264,696</u>	<u>448,938</u>	<u>37%</u>	<u>596,481</u>	<u>247,024</u>
Court Facilities:							
Operating costs	274,936	274,936	73,638	201,298	27%	177,361	60,424
Board of Elections:							
Salaries	702,664	702,664	169,427	533,237	24%	864,924	232,354
Fringe benefits	160,553	160,553	56,536	104,017	35%	148,583	58,198
Operating costs	286,987	286,987	59,474	227,513	21%	359,566	234,283
	<u>1,150,204</u>	<u>1,150,204</u>	<u>285,437</u>	<u>864,767</u>	<u>25%</u>	<u>1,373,073</u>	<u>524,835</u>
Register of Deeds:							
Salaries	749,245	749,245	292,292	456,953	39%	654,767	280,318
Fringe benefits	337,070	337,070	127,851	209,219	38%	293,209	124,411
Operating costs	2,016,924	2,016,924	1,610,133	406,791	80%	4,347,293	1,492,285
Capital outlay	-	-	-	-	na	29,454	-
	<u>3,103,239</u>	<u>3,103,239</u>	<u>2,030,276</u>	<u>1,072,963</u>	<u>65%</u>	<u>5,324,723</u>	<u>1,897,014</u>
Contingency:							
Operating Costs	700,000	538,000	-	538,000	0%	-	-
Total general government	<u>14,786,186</u>	<u>14,662,159</u>	<u>6,340,640</u>	<u>8,321,519</u>	<u>43%</u>	<u>15,075,771</u>	<u>6,113,493</u>
Central Services:							
Information Technology:							
Salaries	1,315,513	1,315,513	510,309	805,204	39%	1,163,698	497,145
Fringe benefits	474,782	474,782	176,223	298,559	37%	399,503	169,636
Operating costs	1,681,300	1,772,122	369,603	1,402,519	21%	1,111,739	280,548
Capital outlay	24,000	24,000	-	24,000	0%	96,271	90,771
	<u>3,495,595</u>	<u>3,586,417</u>	<u>1,056,135</u>	<u>2,530,282</u>	<u>29%</u>	<u>2,771,211</u>	<u>1,038,100</u>
Fleet Services:							
Salaries	714,600	714,600	288,975	425,625	40%	684,393	292,961
Fringe benefits	294,249	294,249	115,234	179,015	39%	270,912	115,975
Operating costs	319,129	319,129	(98,043)	417,172	-31%	334,222	26,611
Capital outlay	-	399,260	-	399,260	0%	86,736	66,858
	<u>1,327,978</u>	<u>1,727,238</u>	<u>306,166</u>	<u>1,421,072</u>	<u>18%</u>	<u>1,376,263</u>	<u>502,405</u>
Engineering:							
Salaries	481,590	481,590	206,474	275,116	43%	463,069	197,086
Fringe benefits	168,716	168,716	70,865	97,851	42%	157,068	66,289
Operating costs	32,975	69,866	33,503	36,363	48%	162,185	17,800
	<u>683,281</u>	<u>720,172</u>	<u>310,842</u>	<u>409,330</u>	<u>43%</u>	<u>782,322</u>	<u>281,175</u>
Operation Services:							
Salaries	2,368,103	2,368,103	967,297	1,400,806	41%	2,238,716	979,622
Fringe benefits	1,056,851	1,056,851	415,316	641,535	39%	966,100	411,836
Operating costs	3,633,683	3,697,634	1,134,964	2,562,670	31%	3,090,250	1,159,876
Capital outlay	293,000	343,000	60,381	282,619	18%	226,280	218,459
	<u>7,351,637</u>	<u>7,465,588</u>	<u>2,577,958</u>	<u>4,887,630</u>	<u>35%</u>	<u>6,521,346</u>	<u>2,769,793</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Non-departmental:							
Fringe benefits	6,021,158	6,021,158	2,998,071	3,023,087	50%	5,696,954	2,883,929
Operating costs	377,078	377,078	729,319	(352,241)	193%	294,482	761,713
	<u>6,398,236</u>	<u>6,398,236</u>	<u>3,727,390</u>	<u>2,670,846</u>	58%	<u>5,991,436</u>	<u>3,645,642</u>
Total central services	<u>19,256,727</u>	<u>19,897,651</u>	<u>7,978,491</u>	<u>11,919,160</u>	40%	<u>17,442,578</u>	<u>8,237,115</u>
Public Safety:							
District Attorney:							
Operating costs	53,000	53,000	2,039	50,961	4%	20,886	2,207
Sheriff:							
Salaries	11,592,681	11,634,314	4,970,314	6,664,000	43%	11,010,834	4,631,849
Fringe benefits	4,390,822	4,405,764	1,808,897	2,596,867	41%	3,988,151	1,649,004
Operating costs	3,073,394	3,557,260	1,290,414	2,266,846	36%	2,928,027	918,737
Capital outlay	1,196,955	1,459,427	559,095	900,332	38%	1,173,204	494,923
	<u>20,253,852</u>	<u>21,056,765</u>	<u>8,628,720</u>	<u>12,428,045</u>	41%	<u>19,100,216</u>	<u>7,694,513</u>
Detention Center:							
Salaries	5,569,791	5,570,291	2,092,529	3,477,762	38%	4,774,415	1,976,943
Fringe benefits	2,271,624	2,271,624	823,323	1,448,301	36%	1,855,402	761,116
Operating costs	3,318,358	3,341,497	1,455,770	1,885,727	44%	2,709,348	1,044,111
Capital outlay	188,139	228,562	97,010	131,552	42%	107,353	62,052
	<u>11,347,912</u>	<u>11,411,974</u>	<u>4,468,632</u>	<u>6,943,342</u>	39%	<u>9,446,518</u>	<u>3,844,222</u>
Emergency Medical:							
Salaries	7,104,840	7,300,475	2,711,056	4,589,419	37%	6,400,504	2,705,992
Fringe benefits	2,573,198	2,655,112	966,243	1,688,869	36%	2,228,571	926,810
Operating costs	2,121,385	2,200,700	966,884	1,233,816	44%	2,083,217	785,872
Capital outlay	1,693,500	2,949,743	279,158	2,670,585	9%	262,034	91,449
	<u>13,492,923</u>	<u>15,106,030</u>	<u>4,923,341</u>	<u>10,182,689</u>	33%	<u>10,974,326</u>	<u>4,510,123</u>
Emergency Management:							
Salaries	272,999	272,999	133,086	139,913	49%	266,941	118,042
Fringe benefits	92,174	92,174	38,531	53,643	42%	84,156	34,208
Operating costs	545,075	557,075	108,940	448,135	20%	488,770	246,984
Capital outlay	137,300	137,300	-	137,300	0%	5,334	5,334
	<u>1,047,548</u>	<u>1,059,548</u>	<u>280,557</u>	<u>778,991</u>	26%	<u>845,201</u>	<u>404,568</u>
Other Agencies:							
Fire districts	60,000	60,000	30,000	30,000	50%	60,000	15,000
Rescue Squads	331,800	331,800	84,275	247,525	25%	322,800	6,075
	<u>391,800</u>	<u>391,800</u>	<u>114,275</u>	<u>277,525</u>	29%	<u>382,800</u>	<u>21,075</u>
Building Inspections and Central Permitting							
Salaries	1,999,581	2,126,788	855,358	1,271,430	40%	1,760,876	719,220
Fringe benefits	749,702	797,855	303,833	494,022	38%	619,581	252,103
Operating costs	167,500	704,140	91,764	612,376	13%	128,360	38,772
Capital outlay	43,000	288,000	-	288,000	0%	59,991	4
	<u>2,959,783</u>	<u>3,916,783</u>	<u>1,250,955</u>	<u>2,665,828</u>	32%	<u>2,568,808</u>	<u>1,010,099</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Fire Inspections							
Salaries	407,511	407,511	165,094	242,417	41%	379,345	159,784
Fringe benefits	149,006	149,006	51,706	97,300	35%	116,578	48,854
Operating costs	51,356	51,356	22,863	28,493	45%	61,437	32,251
Capital outlay	12,000	12,000	11,623	377	97%	36,267	-
	<u>619,873</u>	<u>619,873</u>	<u>251,286</u>	<u>368,587</u>	<u>41%</u>	<u>593,627</u>	<u>240,889</u>
Central Communications:							
Salaries	2,121,774	2,122,274	751,400	1,370,874	35%	1,768,119	740,365
Fringe benefits	838,242	838,242	291,556	546,686	35%	686,836	283,675
Operating costs	619,520	571,757	76,356	495,401	13%	446,376	60,052
Capital outlay	213,911	427,790	254,665	173,125	60%	194,830	27,256
	<u>3,793,447</u>	<u>3,960,063</u>	<u>1,373,977</u>	<u>2,586,086</u>	<u>35%</u>	<u>3,096,161</u>	<u>1,111,348</u>
Animal Protective Services:							
Salaries	608,380	608,380	272,454	335,926	45%	611,377	249,435
Fringe benefits	249,123	249,123	108,614	140,509	44%	241,044	98,085
Operating costs	321,958	400,970	122,449	278,521	31%	217,740	80,411
Capital outlay	50,000	49,248	31,903	17,345	65%	33,253	-
	<u>1,229,461</u>	<u>1,307,721</u>	<u>535,420</u>	<u>772,301</u>	<u>41%</u>	<u>1,103,414</u>	<u>427,931</u>
Total public safety	<u>55,189,599</u>	<u>58,883,557</u>	<u>21,829,202</u>	<u>37,054,355</u>	<u>37%</u>	<u>48,131,957</u>	<u>19,266,975</u>
Transportation:							
Cape Fear Regional Jetport	111,000	111,000	55,500	55,500	50%	111,000	55,500
Odell Williamson Mun. Air.	50,000	50,000	25,000	25,000	50%	27,500	13,750
Brunswick Transit System	-	245,881	-	245,881	0%	-	-
Total transportation	<u>161,000</u>	<u>406,881</u>	<u>80,500</u>	<u>326,381</u>	<u>20%</u>	<u>138,500</u>	<u>69,250</u>
Environmental Protection:							
Solid Waste:							
Salaries	416,216	416,216	161,277	254,939	39%	359,300	161,571
Fringe benefits	178,623	178,623	65,210	113,413	37%	148,002	65,335
Operating costs	18,371,550	18,289,711	7,672,573	10,617,138	42%	18,527,744	7,472,131
Capital outlay	36,500	36,500	-	36,500	0%	224,830	216,860
	<u>19,002,889</u>	<u>18,921,050</u>	<u>7,899,060</u>	<u>11,021,990</u>	<u>42%</u>	<u>19,259,876</u>	<u>7,915,897</u>
Other:							
Forestry services	270,109	270,109	64,056	206,053	24%	245,902	70,147
Total environmental protection	<u>19,272,998</u>	<u>19,191,159</u>	<u>7,963,116</u>	<u>11,228,043</u>	<u>41%</u>	<u>19,505,778</u>	<u>7,986,044</u>
Economic Development:							
Community Enforcement:							
Salaries	185,248	185,248	78,013	107,235	42%	150,565	46,834
Fringe benefits	79,501	79,501	32,811	46,690	41%	60,950	18,328
Operating costs	17,840	17,840	5,738	12,102	32%	13,338	7,453
Capital outlay	32,000	32,000	-	32,000	0%	-	-
	<u>314,589</u>	<u>314,589</u>	<u>116,562</u>	<u>198,027</u>	<u>37%</u>	<u>224,853</u>	<u>72,615</u>
Planning:							
Salaries	512,964	512,964	220,081	292,883	43%	483,307	209,065
Fringe benefits	193,589	193,589	76,632	116,957	40%	175,107	75,840
Operating costs	264,150	264,150	75,753	188,397	29%	260,491	84,346
	<u>970,703</u>	<u>970,703</u>	<u>372,466</u>	<u>598,237</u>	<u>38%</u>	<u>918,905</u>	<u>369,251</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Cooperative Extension:							
Salaries	321,660	362,498	106,066	256,432	29%	300,897	101,126
Fringe benefits	155,016	158,140	39,625	118,515	25%	125,904	49,095
Operating costs	140,845	160,008	44,604	115,404	28%	170,679	65,208
Capital outlay	90,000	90,000	-	90,000	0%	7,571	-
	<u>707,521</u>	<u>770,646</u>	<u>190,295</u>	<u>580,351</u>	<u>25%</u>	<u>605,051</u>	<u>215,429</u>
Soil and Water Conservation:							
Salaries	151,302	151,302	63,613	87,689	42%	177,544	71,857
Fringe benefits	62,628	62,628	26,109	36,519	42%	65,779	27,158
Operating costs	17,950	17,289	4,110	13,179	24%	12,296	3,305
Capital outlay	28,000	29,136	-	29,136	0%	-	-
	<u>259,880</u>	<u>260,355</u>	<u>93,832</u>	<u>166,523</u>	<u>36%</u>	<u>255,619</u>	<u>102,320</u>
Public Housing Section 8:							
Salaries	179,878	179,878	74,371	105,507	41%	156,687	50,188
Fringe benefits	78,718	78,718	31,973	46,745	41%	63,454	19,935
Operating costs	2,111,183	2,204,194	932,939	1,271,255	42%	2,043,166	821,276
	<u>2,369,779</u>	<u>2,462,790</u>	<u>1,039,283</u>	<u>1,423,507</u>	<u>42%</u>	<u>2,263,307</u>	<u>891,399</u>
1% Occupancy Tax:							
Operating costs	<u>1,850,000</u>	<u>1,850,000</u>	<u>1,656,718</u>	<u>193,282</u>	<u>90%</u>	<u>2,337,073</u>	<u>1,141,781</u>
Other Economic Development:							
Contracted Services	149,700	149,700	59,624	90,076	na	23,325	-
Holden Beach Special Obligation Bond	1,343,880	1,343,880	-	1,343,880	0%	-	-
Lockwood Folly & Shallotte Dredging	-	270,045	270,045	-	100%	494,343	158,848
Reserve for shoreline	200,000	346,433	-	346,433	0%	-	-
Brunswick Business & Industry Development	475,000	575,000	270,833	304,167	47%	425,000	212,500
Access Road Ec. Dev. Proj.	-	400,000	-	400,000	0%	-	-
	<u>2,168,580</u>	<u>3,085,058</u>	<u>600,502</u>	<u>2,484,556</u>	<u>19%</u>	<u>942,668</u>	<u>371,348</u>
Total economic development	<u>8,641,052</u>	<u>9,714,141</u>	<u>4,069,658</u>	<u>5,644,483</u>	<u>42%</u>	<u>7,547,476</u>	<u>3,164,143</u>
Human Services:							
Health:							
Administration:							
Salaries	2,624,201	2,624,201	1,107,330	1,516,871	42%	2,128,499	1,060,735
Fringe benefits	1,388,231	1,388,231	551,906	836,325	40%	1,306,112	571,260
Operating costs	405,700	427,142	81,040	346,102	19%	279,939	115,616
Capital outlay	-	71,488	71,488	-	100%	25,527	-
	<u>4,418,132</u>	<u>4,511,062</u>	<u>1,811,764</u>	<u>2,699,298</u>	<u>40%</u>	<u>3,740,077</u>	<u>1,747,611</u>
Communicable Diseases:							
Operating costs	<u>414,957</u>	<u>414,957</u>	<u>217,618</u>	<u>197,339</u>	<u>52%</u>	<u>367,227</u>	<u>254,742</u>
Adult Health Maintenance:							
Operating costs	<u>263,055</u>	<u>272,100</u>	<u>16,300</u>	<u>255,800</u>	<u>6%</u>	<u>1,032,759</u>	<u>960,038</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Senior Health							
Salaries	52,000	52,000	21,801	30,199	42%	39,807	8,654
Fringe benefits	21,259	21,259	8,848	12,411	42%	14,875	2,697
Operating costs	4,985	4,985	789	4,196	16%	1,754	761
	<u>78,244</u>	<u>78,244</u>	<u>31,438</u>	<u>46,806</u>	<u>40%</u>	<u>56,436</u>	<u>12,112</u>
Maternal and Child Health:							
Salaries	388,887	388,887	151,558	237,329	39%	352,333	137,687
Fringe benefits	172,098	172,098	64,954	107,144	38%	151,954	59,177
Operating costs	594,250	604,387	187,472	416,915	31%	444,365	219,750
	<u>1,155,235</u>	<u>1,165,372</u>	<u>403,984</u>	<u>761,388</u>	<u>35%</u>	<u>948,652</u>	<u>416,614</u>
Environmental Health:							
Salaries	1,339,700	1,339,700	564,085	775,615	42%	1,285,709	523,236
Fringe benefits	497,881	497,881	202,652	295,229	41%	460,867	187,364
Operating costs	144,900	1,553,379	285,730	1,267,649	18%	969,738	132,850
Capital outlay	17,128	17,128	-	17,128	0%	244,218	-
	<u>1,999,609</u>	<u>3,408,088</u>	<u>1,052,467</u>	<u>2,355,621</u>	<u>31%</u>	<u>2,960,532</u>	<u>843,450</u>
Total health	<u>8,329,232</u>	<u>9,849,823</u>	<u>3,533,571</u>	<u>6,316,252</u>	<u>36%</u>	<u>9,105,683</u>	<u>4,234,567</u>
Veterans' Services:							
Salaries	152,773	152,773	64,297	88,476	42%	141,152	56,487
Fringe benefits	62,985	62,985	26,244	36,741	42%	57,800	23,323
Operating costs	37,951	40,951	15,492	25,459	38%	14,468	7,687
Total veterans' services	<u>253,709</u>	<u>256,709</u>	<u>106,033</u>	<u>150,676</u>	<u>41%</u>	<u>213,420</u>	<u>87,497</u>
Social Services:							
Administration:							
Salaries	8,148,758	8,328,758	3,209,690	5,119,068	39%	7,236,249	3,058,031
Fringe benefits	3,992,988	4,065,628	1,552,262	2,513,366	38%	3,478,156	1,465,230
Operating costs	2,992,551	3,226,375	778,034	2,448,341	24%	3,081,107	639,681
Capital outlay	150,000	150,000	-	150,000	0%	83,343	2,451
	<u>15,284,297</u>	<u>15,770,761</u>	<u>5,539,986</u>	<u>10,230,775</u>	<u>35%</u>	<u>13,878,855</u>	<u>5,165,393</u>
Other Operating Costs:							
Medical assistance	20,000	20,000	1,098	18,902	5%	5,630	1,913
Aid to the blind	4,100	4,100	3,549	551	87%	4,100	-
Adoption assistance	250,000	250,000	75,356	174,644	30%	169,448	71,137
Special assistance	425,000	415,000	107,462	307,538	26%	272,019	112,139
Foster care	600,000	600,000	214,414	385,586	36%	592,306	173,723
State foster home	800,000	800,000	208,066	591,934	26%	724,210	230,777
Special assistance	27,121	27,121	13,741	13,380	51%	23,604	4,461
Day care	23,000	23,000	1,539	21,461	7%	4,207	-
Special child adopt. assistance	-	75,687	1,978	73,709	3%	5,959	2,447
	<u>2,149,221</u>	<u>2,214,908</u>	<u>627,203</u>	<u>1,587,705</u>	<u>28%</u>	<u>1,801,483</u>	<u>596,597</u>
Total social services	<u>17,433,518</u>	<u>17,985,669</u>	<u>6,167,189</u>	<u>11,818,480</u>	<u>34%</u>	<u>15,680,338</u>	<u>5,761,990</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Other Human Services:							
Trillium Health Resources	250,443	250,443	62,611	187,832	25%	250,443	62,611
Brunswick Senior Resources	2,888,852	2,888,852	1,203,688	1,685,164	42%	2,713,739	1,130,724
Other human services	-	179,361	75,606	103,755	42%	211,238	62,169
	<u>3,139,295</u>	<u>3,318,656</u>	<u>1,341,905</u>	<u>1,976,751</u>	<u>40%</u>	<u>3,175,420</u>	<u>1,255,504</u>
Total human services	<u>29,155,754</u>	<u>31,410,857</u>	<u>11,148,698</u>	<u>20,262,159</u>	<u>35%</u>	<u>28,174,861</u>	<u>11,339,558</u>
Education:							
Public schools	47,523,253	47,523,253	19,801,355	27,721,898	42%	46,096,535	19,206,890
Public schools - capital outlay	996,991	996,991	415,415	581,576	42%	967,060	402,940
Pub. sch.-fines and forfeitures	-	-	92,142	(92,142)	na	299,765	-
Community college	4,438,054	4,438,054	1,795,209	2,642,845	40%	4,354,069	1,858,799
Community college - cap. out.	356,500	356,500	148,540	207,960	42%	295,343	123,060
Total education	<u>53,314,798</u>	<u>53,314,798</u>	<u>22,252,661</u>	<u>31,062,137</u>	<u>42%</u>	<u>52,012,772</u>	<u>21,591,689</u>
Culture and Recreation:							
Parks and Recreation:							
Administration:							
Salaries	734,565	734,565	291,569	442,996	40%	571,044	249,363
Fringe benefits	222,930	222,930	90,223	132,707	40%	190,075	82,588
Operating costs	714,744	726,744	196,800	529,944	27%	380,468	137,648
Capital outlay	569,000	66,000	-	66,000	0%	168,930	163,428
	<u>2,241,239</u>	<u>1,750,239</u>	<u>578,592</u>	<u>1,171,647</u>	<u>33%</u>	<u>1,310,517</u>	<u>633,027</u>
Maintenance:							
Salaries	805,274	805,274	312,892	492,382	39%	684,841	291,586
Fringe benefits	338,793	338,793	128,371	210,422	38%	286,792	121,697
Operating costs	461,600	599,592	234,927	364,665	39%	367,738	131,201
Capital outlay	108,000	108,000	12,040	95,960	11%	66,054	-
	<u>1,713,667</u>	<u>1,851,659</u>	<u>688,230</u>	<u>1,163,429</u>	<u>37%</u>	<u>1,405,425</u>	<u>544,484</u>
Total Parks and Recreation	<u>3,954,906</u>	<u>3,601,898</u>	<u>1,266,822</u>	<u>2,335,076</u>	<u>35%</u>	<u>2,715,942</u>	<u>1,177,511</u>
Brunswick County Library:							
Salaries	840,024	840,024	330,358	509,666	39%	777,644	333,856
Fringe benefits	367,930	367,930	135,150	232,780	37%	322,420	137,447
Operating costs	250,200	250,200	95,445	154,755	38%	213,176	97,829
	<u>1,458,154</u>	<u>1,458,154</u>	<u>560,953</u>	<u>897,201</u>	<u>38%</u>	<u>1,313,240</u>	<u>569,132</u>
Total culture and recreation	<u>5,413,060</u>	<u>5,060,052</u>	<u>1,827,775</u>	<u>3,232,277</u>	<u>36%</u>	<u>4,029,182</u>	<u>1,746,643</u>
Debt Service:							
Principal retirement	10,980,001	10,980,001	4,590,000	6,390,001	42%	12,305,000	2,500,000
Interest and fees	4,966,876	4,966,876	2,793,876	2,173,000	56%	3,240,524	1,472,481
Total debt service	<u>15,946,877</u>	<u>15,946,877</u>	<u>7,383,876</u>	<u>8,563,001</u>	<u>46%</u>	<u>15,545,524</u>	<u>3,972,481</u>
Total expenditures	<u>221,138,051</u>	<u>228,488,132</u>	<u>90,874,617</u>	<u>137,613,515</u>	<u>40%</u>	<u>207,604,399</u>	<u>83,487,391</u>
Revenues over (under) expenditures	<u>2,667,256</u>	<u>(424,846)</u>	<u>35,371,683</u>	<u>35,796,529</u>		<u>42,826,386</u>	<u>28,855,951</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>November 30, 2021</u>	<u>Variance Positive (Negative)</u>	<u>% of Budget</u>	<u>June 30, 2021</u>	<u>November 30, 2020</u>
Transfers To Other Funds:							
Transfer to county capital projects fund	(547,741)	(21,538,843)	(21,538,843)	-	100%	(10,000,000)	(10,000,000)
Transfer to grant projects funds	-	-	-	-	na	(300,000)	(300,000)
Transfer to emergency telephone system fund	-	-	-	-	na	(145,288)	-
Transfer to school capital projects fund	<u>(6,340,995)</u>	<u>(6,340,995)</u>	<u>(516,559)</u>	<u>5,824,436</u>	8%	<u>(8,731,926)</u>	<u>-</u>
	<u>(6,888,736)</u>	<u>(27,879,838)</u>	<u>(22,055,402)</u>	<u>5,824,436</u>	79%	<u>(19,177,214)</u>	<u>(10,300,000)</u>
Budgetary Financing Sources (Uses):							
Appropriated fund balance	<u>4,221,480</u>	<u>28,304,684</u>	<u>-</u>	<u>(28,304,684)</u>	0%	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>(2,667,256)</u>	<u>424,846</u>	<u>(22,055,402)</u>	<u>(22,480,248)</u>		<u>(19,177,214)</u>	<u>(10,300,000)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>13,316,281</u>	<u>\$ 13,316,281</u>		<u>23,649,172</u>	<u>18,555,951</u>
Fund balance, beginning of year			<u>121,194,469</u>			<u>97,026,999</u>	<u>97,026,999</u>
Restated			<u>-</u>			<u>518,298</u>	<u>-</u>
Fund balance, beginning, as restated			<u>121,194,469</u>			<u>97,545,297</u>	<u>97,026,999</u>
Fund balance, end of year			<u>\$134,510,750</u>			<u>\$ 121,194,469</u>	<u>\$115,582,950</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
 BUDGET TO ACTUAL - COUNTY CAPITAL PROJECTS FUND
 FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2021

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental-NC Dept. of Transportation	\$ 25,888,920	\$ 22,135,399	\$ 324,000	\$ 22,459,399
Restricted intergovernmental-NC Parks & Rec. Trust Fund	750,500	300,000	-	300,000
CARES Act	92,000	92,000	-	92,000
Investment earnings	841,170	852,789	8,662	861,451
Performance bonds	290,876	290,876	-	290,876
Other	350,000	349,240	-	349,240
Total revenues	<u>28,213,466</u>	<u>24,020,304</u>	<u>332,662</u>	<u>24,352,966</u>
Expenditures:				
General Government:				
Court House Renovation	15,148,966	11,338,650	927,424	12,266,074
Future Capital Projects	<u>30,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>45,148,966</u>	<u>11,338,650</u>	<u>927,424</u>	<u>12,266,074</u>
Environmental protection:				
Landfill Transfer Station	5,727,000	282,024	6,455	288,479
Future Capital Projects	<u>9,961,735</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>15,688,735</u>	<u>282,024</u>	<u>6,455</u>	<u>288,479</u>
Economic Development:				
Springlake at Maritime Shores	<u>274,585</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cultural and recreation:				
OIB Park Improvements	5,805,569	5,805,568	-	5,805,568
Smithville Park Improvements	6,189,666	5,979,162	14,969	5,994,131
Brunswick Waterway Park Improvements	644,083	201,210	-	201,210
Waccamaw Multiuse Building	355,800	242,369	-	242,369
Smithville Park Improvements Phase III	<u>500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>13,495,118</u>	<u>12,228,309</u>	<u>14,969</u>	<u>12,243,278</u>
Transportation:				
Airport Improvements	<u>27,151,013</u>	<u>22,994,173</u>	<u>1,342,544</u>	<u>24,336,717</u>
Other:				
Future Capital Projects	<u>739,506</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>102,497,923</u>	<u>46,843,156</u>	<u>2,291,392</u>	<u>49,134,548</u>
Revenues over (under) expenditures	<u>(74,284,457)</u>	<u>(22,822,852)</u>	<u>(1,958,730)</u>	<u>(24,781,582)</u>
Other Financing Sources (Uses):				
Appropriated fund balance	4,805,618	-	-	-
Transfer from general fund	73,772,723	52,233,884	21,538,843	73,772,727
Transfer to general fund	<u>(4,293,884)</u>	<u>(4,293,884)</u>	<u>-</u>	<u>(4,293,884)</u>
Total other financing sources (uses)	<u>74,284,457</u>	<u>47,940,000</u>	<u>21,538,843</u>	<u>69,478,843</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 25,117,148</u>	<u>19,580,113</u>	<u>\$ 44,697,261</u>
Fund balance, beginning of year			<u>29,941,626</u>	
Fund balance, end of year			<u>\$ 49,521,739</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL - EDUCATION CAPITAL PROJECTS FUND
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2021

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
NC Public Education Lottery	\$ 7,082,039	\$ 7,092,797	\$ -	\$ 7,092,797
Investment earnings	-	411,034	5,041	416,075
Investment earnings-debt proceeds	-	1,295,275	1,188	1,296,463
Total revenues	<u>7,082,039</u>	<u>8,799,106</u>	<u>6,229</u>	<u>8,805,335</u>
Expenditures:				
Brunswick County Schools	193,686,314	144,838,549	5,314,961	150,153,510
Brunswick Community College	<u>2,304,445</u>	<u>2,004,940</u>	<u>-</u>	<u>2,004,940</u>
Total expenditures	<u>195,990,759</u>	<u>146,843,489</u>	<u>5,314,961</u>	<u>152,158,450</u>
Revenues over (under) expenditures	(188,908,720)	(138,044,383)	(5,308,732)	(143,353,115)
Other Financing Sources (Uses):				
Transfer from general fund	82,171,104	75,830,108	516,559	76,346,667
Transfer to general fund	(314,013)	(314,013)	-	(314,013)
Premium on bonds issued	8,749,216	8,749,217	-	8,749,217
Debt financing issued	91,750,000	91,750,000	-	91,750,000
Appropriated fund balance	<u>6,552,413</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>188,908,720</u>	<u>176,015,312</u>	<u>516,559</u>	<u>176,531,871</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 37,970,929</u>	(4,792,173)	<u>\$ 33,178,756</u>
Fund balance, beginning of year			<u>44,523,344</u>	
Fund balance, end of year			<u>\$ 39,731,171</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED NOVEMBER 30, 2021

	Emergency Telephone System Fund	Grant Project	ROD- Technology Enhancement Fund	Total
Assets:				
Cash and cash equivalents/investments	\$ 1,553,284	\$ -	\$ 1,092,736	\$ 2,646,020
Restricted cash and investments	-	11,501,013	-	11,501,013
Interest receivable	289	-	175	464
Total assets	<u>1,553,573</u>	<u>11,501,013</u>	<u>1,092,911</u>	<u>14,147,497</u>
Liabilities:				
Accounts payable and other liabilities	4,543	134,499	4,883	143,925
Due to other funds	-	66,778	-	66,778
Total liabilities	<u>4,543</u>	<u>201,277</u>	<u>4,883</u>	<u>210,703</u>
Fund Balance:				
Stabilization by State Statute	289	-	175	464
Restricted - other	1,548,741	-	1,087,853	2,636,594
Assigned	-	11,299,736	-	11,299,736
Total fund balances	<u>1,549,030</u>	<u>11,299,736</u>	<u>1,088,028</u>	<u>13,936,794</u>
Total liabilities, deferred inflow of resources and fund balances	<u>\$ 1,553,573</u>	<u>\$ 11,501,013</u>	<u>\$ 1,092,911</u>	<u>\$ 14,147,497</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED NOVEMBER 30, 2021

	Emergency Telephone System Fund	Grant Project	ROD- Technology Enhancement Fund	Total
Revenues:				
Restricted intergovernmental	\$ 136,289	\$ 13,993,909	\$ -	\$ 14,130,198
Permits and fees	-	-	107,271	107,271
Investment earnings	432	-	269	701
Total revenues	<u>136,721</u>	<u>13,993,909</u>	<u>107,540</u>	<u>14,238,170</u>
Expenditures:				
General government	-	141,454	53,108	194,562
Public safety	365,257	-	-	365,257
Human Services	-	2,369,543	-	2,369,543
Environmental protection	-	183,176	-	183,176
Total expenditures	<u>365,257</u>	<u>2,694,173</u>	<u>53,108</u>	<u>3,112,538</u>
Revenues over (under) expenditures	(228,536)	11,299,736	54,432	11,125,632
Fund balance, beginning of year	<u>1,777,566</u>	<u>-</u>	<u>1,033,596</u>	<u>2,811,162</u>
Fund balance, end of year	<u>\$ 1,549,030</u>	<u>\$ 11,299,736</u>	<u>\$ 1,088,028</u>	<u>\$ 13,936,794</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
 ACTUAL AND CHANGES IN FUND BALANCE - EMERGENCY TELEPHONE SYSTEM FUND
 FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021**

	Budget	November 30, 2021	Variance Positive (Negative)	June 30, 2021	November 30, 2020
Revenues:					
Restricted intergovernmental	\$ 408,865	\$ 136,289	\$ (272,576)	\$ 799,291	\$ 266,430
Investment earnings	-	432	432	1,295	712
Total revenues	<u>408,865</u>	<u>136,721</u>	<u>(272,144)</u>	<u>800,586</u>	<u>267,142</u>
Expenditures:					
Operating costs	466,862	225,560	241,302	388,022	187,948
Capital outlay	<u>1,294,595</u>	<u>139,697</u>	<u>1,154,898</u>	<u>168,292</u>	<u>-</u>
Total expenditures	<u>1,761,457</u>	<u>365,257</u>	<u>1,396,200</u>	<u>556,314</u>	<u>187,948</u>
Revenues over (under) expenditures	(1,352,592)	(228,536)	1,124,056	244,272	79,194
Other Financing Sources (Uses):					
Transfers from general fund	-	-	-	145,288	-
Appropriated fund balance	<u>1,352,592</u>	<u>-</u>	<u>(1,352,592)</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>1,352,592</u>	<u>-</u>	<u>(1,352,592)</u>	<u>145,288</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>(228,536)</u>	<u>\$ (228,536)</u>	<u>389,560</u>	<u>79,194</u>
Fund balance, beginning of year		<u>1,777,566</u>		<u>1,388,006</u>	<u>1,388,006</u>
Fund balance, end of year		<u>\$ 1,549,030</u>		<u>\$ 1,777,566</u>	<u>\$ 1,467,200</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO
ACTUAL - GRANT PROJECT FUND
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2021**

	Project Authorization	Actual		
		Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental	\$ 32,650,229	\$ 1,965,372	\$ 13,993,909	\$ 15,959,281
Expenditures:				
SAMHSA Expansion Grant FY 19-24	1,600,000	947,011	141,454	1,088,465
SAMHSA	1,380,527	259,531	-	259,531
Pacon Manufacturing Incentive and Reuse	1,300,000	1,000,000	-	1,000,000
Watershed Grant Round 1	498,919	24,315	111	24,426
Watershed Grant Round 2	381,072	3,570	183,065	186,635
Watershed Grant Round 3	48,600	30,945	-	30,945
American Rescue Plan	<u>27,741,111</u>	<u>-</u>	<u>2,369,543</u>	<u>2,369,543</u>
Total expenditures	<u>32,950,229</u>	<u>2,265,372</u>	<u>2,694,173</u>	<u>4,959,545</u>
Revenues over (under) expenditures	(300,000)	(300,000)	11,299,736	10,999,736
Other Financing Sources (Uses):				
Transfers from general fund	<u>300,000</u>	<u>300,000</u>	<u>-</u>	<u>300,000</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	11,299,736	<u>\$ 11,299,736</u>
Fund balance, beginning of year			<u>-</u>	
Fund balance, end of year			<u>\$ 11,299,736</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
 ACTUAL AND CHANGES IN FUND BALANCE -
 REGISTER OF DEEDS TECHNOLOGY ENHANCEMENT FUND
 FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021

	<u>Budget</u>	<u>November 30, 2021</u>	<u>Variance Positive (Negative)</u>	<u>June 30, 2021</u>	<u>November 30, 2020</u>
Revenues:					
Permits and fees	\$ 193,000	\$ 107,271	\$ (85,729)	\$ 279,279	\$ 115,891
Investment earnings	<u>7,000</u>	<u>269</u>	<u>(6,731)</u>	<u>823</u>	<u>461</u>
Total revenues	<u>200,000</u>	<u>107,540</u>	<u>(92,460)</u>	<u>280,102</u>	<u>116,352</u>
Expenditures:					
General government	<u>217,548</u>	<u>53,108</u>	<u>164,440</u>	<u>149,417</u>	<u>52,802</u>
Revenues over (under) expenditures	(17,548)	54,432	71,980	130,685	63,550
Other Financing Sources (Uses):					
Appropriated fund balance	<u>17,548</u>	<u>-</u>	<u>(17,548)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>54,432</u>	<u>\$ 54,432</u>	<u>130,685</u>	<u>63,550</u>
Fund balance, beginning of year		<u>1,033,596</u>		<u>902,911</u>	<u>902,911</u>
Fund balance, end of year		<u>\$ 1,088,028</u>		<u>\$ 1,033,596</u>	<u>\$ 966,461</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WATER FUND (NON-GAAP)
NOVEMBER 30, 2021

	Water Fund	Water Capital Projects	Total
Current Assets:			
Cash, cash equivalents and investments	\$ 44,242,649	\$ 5,379,125	\$ 49,621,774
Restricted cash	3,052,128	108,512,323	111,564,451
Interest receivable	6,997	662	7,659
Receivables and special assessments, net	4,124,597	-	4,124,597
Due from other governmental agencies	479,487	228,216	707,703
Inventories	1,501,706	-	1,501,706
Total current assets	<u>53,407,564</u>	<u>114,120,326</u>	<u>167,527,890</u>
Current Liabilities:			
Accounts payable and other liabilities	4,858,777	50,151	4,908,928
Customer deposits	2,242,053	-	2,242,053
Interest payable	216,529	-	216,529
Current portion of debt	2,594,508	-	2,594,508
Total current liabilities	<u>9,911,867</u>	<u>50,151</u>	<u>9,962,018</u>
Expendable net positon	43,495,697	114,070,175	157,565,872
Noncurrent Items:			
Non-depreciable capital assets	83,672,623	-	83,672,623
Depreciable capital assets, net	148,973,624	-	148,973,624
Deferred outflow	4,388,702	-	4,388,702
Net pension liability	(2,155,552)	-	(2,155,552)
Compensated absences	(492,120)	-	(492,120)
Total other post-employment liability	(14,964,210)	-	(14,964,210)
Non-current portion of debt	(211,853,972)	-	(211,853,972)
Deferred inflow	(1,393,012)	-	(1,393,012)
Total net positon	<u>\$ 49,671,780</u>	<u>\$ 114,070,175</u>	<u>\$ 163,741,955</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - WATER SYSTEM
 OPERATING FUND (NON-GAAP)
 FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
 WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR**

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Revenues:							
User charges	\$ 29,271,800	\$ 30,244,300	\$ 14,240,900	\$ (16,003,400)	47%	\$ 29,633,015	\$ 13,338,767
Restricted intergovernmental	-	-	-	-	na	81,663	-
Investment earnings	40,000	40,000	10,886	(29,114)	27%	33,656	19,191
Other	680,377	3,596,377	183,582	(3,412,795)	5%	743,270	170,421
Total revenues	<u>29,992,177</u>	<u>33,880,677</u>	<u>14,435,368</u>	<u>(19,445,309)</u>	43%	<u>30,491,604</u>	<u>13,528,379</u>
Expenditures:							
Salaries	5,731,502	5,741,927	2,326,174	3,415,753	41%	5,147,321	2,200,912
Fringe benefits	2,752,959	2,758,359	1,156,570	1,601,789	42%	2,434,496	1,099,163
Operating expenditures	8,306,276	9,077,835	3,530,269	5,547,566	39%	7,892,608	3,518,054
Repairs and maintenance	2,920,143	6,469,330	1,064,074	5,405,256	16%	2,538,732	1,007,941
Capital outlay	1,556,500	2,894,989	881,695	2,013,294	30%	1,332,422	603,610
Debt Service:							
Principal	1,865,574	1,865,574	-	1,865,574	0%	1,324,463	-
Interest	1,309,167	1,309,167	408,083	901,084	31%	892,349	446,175
Total expenditures	<u>24,442,121</u>	<u>30,117,181</u>	<u>9,366,865</u>	<u>20,750,316</u>	31%	<u>21,562,391</u>	<u>8,875,855</u>
Revenues over (under) expenditures	5,550,056	3,763,496	5,068,503	1,305,007	135%	8,929,213	4,652,524
Other Financing Sources (Uses):							
Transfer to water capital project fund	(5,550,056)	(3,616,114)	(741,000)	2,875,114	20%	(920,580)	-
Claims settlement	-	(147,382)	-	147,382	0%	(4,471,457)	-
Total other fin. sources (uses)	<u>(5,550,056)</u>	<u>(3,763,496)</u>	<u>(741,000)</u>	<u>3,022,496</u>	20%	<u>(5,392,037)</u>	<u>-</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,327,503</u>	<u>\$ 4,327,503</u>		<u>\$ 3,537,176</u>	<u>\$ 4,652,524</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO ACTUAL -
WATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2021**

		Actual		
	Project Budget	Prior Year	Current Year	Total to Date
Revenues:				
Restricted intergovernmental revenue	\$ 2,218,967	\$ -	\$ -	\$ -
Investment earnings	120,276	177,956	885	178,841
Investment earnings-debt proceeds	-	263,111	4,966	268,077
Assessments	52,724	39,495	-	39,495
Penalties and interest assessments	-	13,229	-	13,229
Total revenues	<u>2,391,967</u>	<u>493,791</u>	<u>5,851</u>	<u>499,642</u>
Expenditures:				
Southeast Water Tank	50,550	50,550	-	50,550
FY16 Water Mains Top 7 and Apollo	1,773,285	1,731,758	-	1,731,758
Raw Water Mains Project	28,683,127	23,242,549	1,347,381	24,589,930
Shallotte Transmission Main	6,123,000	1,888,136	781,953	2,670,089
NW Plant Treatment Expansion 12MGD	168,221,390	56,337,000	7,647,398	63,984,398
74-76 Industrial Park Water Main	1,727,715	1,307,724	-	1,307,724
74-76 Mintz Dr. to Old Maco	85,000	71,526	5,500	77,026
Navassa Water System Rehabilitation	2,263,347	15,000	5,000	20,000
Utility Operations Center	110,000	-	-	-
Total expenditures	<u>209,037,414</u>	<u>84,644,243</u>	<u>9,787,232</u>	<u>94,431,475</u>
Revenues over (under) expenditures	(206,645,447)	(84,150,452)	(9,781,381)	(93,931,833)
Other Financing Sources (Uses):				
Long term debt issued	178,600,000	178,600,000	-	178,600,000
Bond premium	17,428,317	17,428,317	-	17,428,317
Transfers from water fund	11,171,970	10,430,981	741,000	11,171,981
Transfers to water fund	(985,770)	(985,770)	-	(985,770)
Future capital projects	(1,352,567)	-	-	-
Appropriated fund balance	1,783,497	-	-	-
Total other financing sources (uses)	<u>206,645,447</u>	<u>205,473,528</u>	<u>741,000</u>	<u>206,214,528</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$121,323,076</u>	<u>\$ (9,040,381)</u>	<u>\$112,282,695</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WASTEWATER FUND (NON-GAAP)
NOVEMBER 30, 2021

	Wastewater Fund	Wastewater Capital Projects	Total
Current Assets:			
Cash and cash equivalents/investments	\$ 33,829,851	\$ 3,292,663	\$ 37,122,514
Restricted cash	3,617,475	8,123,778	11,741,253
Interest receivable	5,294	123	5,417
Receivables and special assessments, net	6,576,547	-	6,576,547
Due from other governmental agencies	287,232	131,235	418,467
Inventories	153,420	-	153,420
Total current assets	<u>44,469,819</u>	<u>11,547,799</u>	<u>56,017,618</u>
Current Liabilities:			
Accounts payable and other liabilities	10,533,686	135,054	10,668,740
Interest payable	1,009,778	-	1,009,778
Prepaid fees	129,711	-	129,711
Current portion of debt	<u>11,589,722</u>	<u>-</u>	<u>11,589,722</u>
Total current liabilities	<u>23,262,897</u>	<u>135,054</u>	<u>23,397,951</u>
Expendable net positon	21,206,922	11,412,745	32,619,667
Noncurrent Items:			
Non-depreciable capital assets	45,682,075	-	45,682,075
Depreciable capital assets, net	215,289,193	-	215,289,193
Deferred outflow	2,982,563	-	2,982,563
Net pension liability	(1,174,529)	-	(1,174,529)
Compensated absences	(216,401)	-	(216,401)
Total other post-employment liability	(8,398,248)	-	(8,398,248)
Non-current portion of debt	(104,877,832)	-	(104,877,832)
Deferred inflow	(811,089)	-	(811,089)
Total net positon	<u>\$ 169,682,654</u>	<u>\$ 11,412,745</u>	<u>\$ 181,095,399</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL - WASTEWATER FUND (NON-GAAP)
FOR THE PERIOD ENDED NOVEMBER 30, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR**

	Original Budget	Current Budget	November 30, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	November 30, 2020
Revenues:							
User charges	\$ 28,330,761	\$ 28,806,761	\$ 14,319,354	\$ (14,487,407)	50%	\$ 37,123,956	\$ 13,128,217
Investment earnings	20,000	20,000	8,047	(11,953)	40%	23,804	12,419
Restricted intergovernmental	-	-	-	-	na	25,254	-
Other	104,000	104,000	48,478	(55,522)	47%	300,541	72,420
Total revenues	<u>28,454,761</u>	<u>28,930,761</u>	<u>14,375,879</u>	<u>(14,554,882)</u>	50%	<u>37,473,555</u>	<u>13,213,056</u>
Expenditures:							
Salaries	3,389,151	3,393,165	1,294,774	2,098,391	38%	2,888,778	1,235,008
Fringe benefits	1,553,796	1,547,523	622,715	924,808	40%	1,308,719	579,591
Operating expenditures	4,772,678	5,838,731	2,455,247	3,383,484	42%	4,493,558	1,724,183
Repairs and maintenance	2,327,000	2,367,669	790,962	1,576,707	33%	2,117,757	806,760
Capital outlay	3,333,000	4,300,060	850,131	3,449,929	20%	2,747,367	749,761
Debt Service:							
Principal	10,918,002	10,918,002	1,739,848	9,178,154	16%	12,391,786	662,650
Interest	4,149,247	4,149,247	2,071,913	2,077,334	50%	4,591,276	2,298,705
Total expenditures	<u>30,442,874</u>	<u>32,514,397</u>	<u>9,825,590</u>	<u>22,688,807</u>	30%	<u>30,539,241</u>	<u>8,056,658</u>
Revenues over (under) expenditures	(1,988,113)	(3,583,636)	4,550,289	8,133,925	-127%	6,934,314	5,156,398
Other Financing Sources (Uses):							
Transfer to wastewater capital project	(1,661,020)	(2,667,143)	(2,667,143)	-	100%	(618,809)	(618,809)
Transfer from wastewater capital project	375,000	375,000	190,985	(184,015)	51%	1,128,000	912,794
Transfer from Special Revenue Fund	-	142,500	-	(142,500)	0%	-	-
Claims settlement	-	(339,227)	-	339,227	0%	(10,291,934)	-
Appropriated net positon	3,274,133	6,072,506	-	(6,072,506)	0%	-	-
Total other fin. sources (uses)	<u>1,988,113</u>	<u>3,583,636</u>	<u>(2,476,158)</u>	<u>(6,059,794)</u>	-69%	<u>(9,782,743)</u>	<u>293,985</u>
Revenues and other financing sources over (under) expenditures and other financing uses							
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,074,131</u>	<u>\$ 2,074,131</u>		<u>\$ (2,848,429)</u>	<u>\$ 5,450,383</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
WASTEWATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2021**

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental revenue	\$ 2,852,818	\$ -	\$ -	\$ -
Assessments	557,053	557,052	-	557,052
SAD interest and penalties	99,017	102,512	-	102,512
Investment earnings	169,754	169,852	236	170,088
Investment earnings-debt proceeds	-	418,862	591	419,453
West Brunswick Regional WWTP Southport Contribution	2,630,000	-	-	-
Total revenues	<u>6,308,642</u>	<u>1,248,278</u>	<u>827</u>	<u>1,249,105</u>
Expenditures:				
WBRWWTF Expansion Southport	2,630,000	1,580,659	49,389	1,630,048
NEBRWWTP Expansion	45,714,971	36,134,721	2,708,988	38,843,709
NEBRWWTP East Transmission Main	3,616,997	3,180,855	-	3,180,855
NEBRWWTP West Transmission Main	2,891,839	2,529,722	100,249	2,629,971
Ocean Ridge Reclaimed Water Main	115,800	45,100	25,500	70,600
Sea Trail WWTP	147,000	53,840	33,000	86,840
Navassa Wastewater System Rehabilitation	2,852,818	15,000	5,000	20,000
Total expenditures	<u>57,969,425</u>	<u>43,539,897</u>	<u>2,922,126</u>	<u>46,462,023</u>
Revenues over (under) expenditures	(51,660,783)	(42,291,619)	(2,921,299)	(45,212,918)
Other Financing Sources (Uses):				
Long term debt issued	44,980,000	44,980,000	-	44,980,000
Bond premium	7,243,807	7,243,806	-	7,243,806
Transfer from wastewater fund	8,734,785	6,067,646	2,667,143	8,734,789
Transfer to wastewater fund	(8,998,274)	(8,668,274)	(190,985)	(8,859,259)
Future capital projects	(4,480,131)	-	-	-
Appropriated fund balance	4,180,596	-	-	-
Total other financing sources (uses)	<u>51,660,783</u>	<u>49,623,178</u>	<u>2,476,158</u>	<u>52,099,336</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$ 7,331,559</u>	<u>\$ (445,141)</u>	<u>\$ 6,886,418</u>

Cash and Investments

A Summary of Cash and Investments is presented on the Brunswick County Government website as of November 30, 2021. It reports that the County had \$314.3 million of unrestricted cash and investments in all funds including those accruing for outside agencies that the county performs collections plus \$148.5 million of capital project restricted cash from debt proceeds. All cash and investments are earning an average yield of 0.04%.

BRUNSWICK COUNTY
SUMMARY OF CASH AND INVESTMENTS
AS OF NOVEMBER 30, 2021

	Purchase Date	Maturity Date	Book Value	Total Book Value	% of Portfolio	Yield
Unrestricted Cash and Investments						
Checking & Petty Cash						
Petty Cash			\$ 6,200			0.00%
BB&T			70,618,184			0.00%
Total Checking & Petty Cash				\$ 70,624,384	15%	
Money Markets / Savings						
BB&T Money Rate Savings			150,676,951			0.07%
JP Morgan Chase Savings			10,002,711			0.05%
SunTrust Money Market			5,063,662			0.01%
Total Money Markets / Savings				\$ 165,743,324	36%	
Certificates of Deposit / CDARS						
First Bank	3/28/21	9/28/22	21,223,895			0.30%
Total Certificates of Deposit / CDARS				\$ 21,223,895	5%	
NC Capital Management Trust - Government Portfolio				\$ 56,739,988	12%	0.01%
Total Unrestricted Cash and Investments				\$ 314,331,590		
Restricted Cash and Investments						
Bond Proceeds & Debt Reserve Fund						
NC Capital Management Trust-Government Portfolio			\$ 133,096,864		29%	0.01%
BB&T General Fund Restricted						
Restricted for Revaluation			214,566		0%	0.00%
Restricted for Holden Beach Debt			1,343,880		1%	0.00%
Restricted for ARP Funds			13,870,556		3%	0.00%
Total Restricted Cash and Investments				\$ 148,525,865		
Grand Total All Cash and Investments				\$ 462,857,456	101%	0.04%

Cash Balances:

General Fund	\$ 135,837,269
County Capital Reserve Fund	41,353,440
School Capital Projects Fund	17,411,632
Water Fund	46,483,594
Water Capital Reserve Fund	1,397,058
Wastewater Fund	33,830,974
Wastewater Capital Reserve Fund	4,968,585

Key Indicators of Revenues and Expenditures

Presented on the Brunswick County Government website are charts with actual history, current month actual and annual budget information for major revenues and expenditures in both the enterprise and general funds.

County of Brunswick
Ad Valorem and Motor Vehicle Tax Revenues

PRIOR YEARS AD VALOREM TAX REVENUE									
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ANNUAL BUDGET 2021-22	ACTUAL 2021-22	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	305,329	377,089	414,438	297,635	401,391		156,196	-61%	
Aug	324,296	420,293	345,102	270,439	176,083		123,100	-30%	
Sept	262,164	419,816	269,452	205,209	197,004		76,789	-61%	
Oct	208,607	207,830	315,241	168,570	168,939		558,293	230%	
Nov	207,774	235,025	244,032	268,715	198,542		138,898	-30%	
Dec	46,595	203,220	412,058	190,359	287,344				
Jan	305,760	189,817	214,920	293,817	213,357				
Feb	427,181	337,199	258,244	317,056	263,765				
Mar	370,146	378,028	288,344	194,186	669,482				
Apr	296,216	307,480	155,194	168,582	502,933				
May	260,659	218,586	135,962	122,872	151,238				
June	490,189	257,695	167,843	155,982	136,142				
Total	3,504,916	3,552,078	3,220,830	2,653,422	3,366,220	2,200,000	1,053,276		48%
CURRENT YEAR AD VALOREM TAX REVENUE									
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ANNUAL BUDGET 2021-22	ACTUAL 2021-22	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	141,121	5,141,356	7,655,126	8,464,387	11,426,822		15,056,407	32%	
Aug	15,853,299	14,003,220	13,213,303	15,145,908	14,811,590		16,051,515	8%	
Sept	6,433,818	6,763,894	5,259,838	7,225,241	9,666,084		9,106,994	-6%	
Oct	9,896,672	17,631,294	10,487,256	12,078,923	6,344,889		5,442,700	-14%	
Nov	23,944,507	17,678,530	28,069,669	30,675,338	37,436,947		41,436,883	11%	
Dec	24,416,021	20,728,131	19,916,780	28,966,741	28,595,685				
Jan	23,377,586	26,045,100	26,931,609	23,866,807	22,854,561				
Feb	2,086,134	2,100,604	2,490,412	2,522,834	2,696,145				
Mar	957,399	928,997	1,078,484	795,566	1,191,240				
Apr	466,309	533,520	572,320	440,218	643,060				
May	341,102	588,170	331,238	377,697	255,033				
June	560,206	396,426	261,232	387,011	251,167				
Total	108,474,174	112,539,242	116,267,267	130,946,671	136,173,223	138,383,158	87,094,499		63%
CURRENT YEAR MOTOR VEHICLE TAX REVENUE									
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ANNUAL BUDGET 2021-22	ACTUAL 2021-22	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	603,858	611,857	671,914	735,512	865,948		876,340	1%	
Aug	657,269	652,753	723,623	697,838	792,070		935,244	18%	
Sept	579,331	542,846	448,121	540,459	837,937		862,853	3%	
Oct	507,568	544,226	666,358	707,908	822,381		857,819	4%	
Nov	471,246	499,198	576,498	706,266	633,461				
Dec	464,226	501,030	543,041	675,364	746,091				
Jan	523,460	557,142	685,653	729,042	785,852				
Feb	485,610	572,728	600,556	632,979	746,426				
Mar	654,797	631,825	665,643	668,762	895,846				
Apr	550,623	624,293	676,850	600,272	828,566				
May	595,819	634,860	709,996	640,499	763,799				
June	627,536	651,911	709,693	691,320	902,685				
Total	6,721,343	7,024,669	7,677,946	8,026,221	9,621,062	7,517,500	3,532,256		47%

**County of Brunswick
Local Option Sales Tax Revenues**

ARTICLE 39 SALES TAX REVENUE 1% (POINT OF DELIVERY) (100000-323100)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	986,394	1,049,718	1,252,130	1,373,725	1,553,767		1,829,967	18%	
Aug	1,224,865	1,289,737	1,329,792	1,425,459	1,612,392		2,035,059	26%	
Sept	952,042	978,445	938,675	1,173,168	1,328,479		1,581,054	19%	
Oct	752,088	864,937	680,715	734,132	1,191,688				
Nov	635,873	767,798	871,829	935,348	1,090,992				
Dec	626,293	698,356	576,321	790,721	1,048,030				
Jan	436,031	558,342	775,353	820,652	778,802				
Feb	613,865	613,581	755,861	773,827	1,049,687				
Mar	588,222	547,868	746,104	759,800	963,956				
Apr	815,552	800,559	917,784	910,261	1,396,420				
May	837,814	794,102	966,306	892,802	1,414,226				
June	833,600	910,785	1,041,564	1,186,228	1,535,496				
Total	9,302,639	9,874,229	10,852,434	11,776,122	14,963,935	13,525,506	5,446,080		40%
ARTICLE 40 SALES TAX REVENUE 1/2% (PER CAPITA) 30% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE (100000-323201,323202)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	594,375	631,075	703,995	750,371	858,173		998,072	16%	
Aug	517,985	596,047	601,502	712,368	808,739		974,190	20%	
Sept	577,305	597,606	646,891	734,652	767,789		874,251	14%	
Oct	551,928	614,008	639,392	704,618	813,391				
Nov	544,444	562,350	635,351	731,594	796,614				
Dec	583,254	636,108	692,311	725,423	832,617				
Jan	667,322	699,734	736,094	769,355	948,734				
Feb	477,316	527,845	561,192	627,025	800,730				
Mar	512,277	512,954	577,546	636,198	668,723				
Apr	625,842	658,044	749,898	721,696	959,211				
May	588,735	607,640	697,346	625,357	897,180				
June	550,848	660,846	722,096	717,955	895,965				
Total	6,791,631	7,304,257	7,963,614	8,456,612	10,047,866	9,471,405	2,846,513		30%
ARTICLE 42 SALES TAX REVENUE 1/2% (POINT OF DELIVERY) (APPROXIMATELY 60% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE) (100000-323301, 323302)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	631,292	673,530	789,002	860,370	977,927		1,152,200	18%	
Aug	711,398	766,949	788,633	868,474	986,372		1,234,716	25%	
Sept	610,962	631,968	632,656	767,824	851,555		1,004,721	18%	
Oct	514,766	588,455	517,955	565,888	808,230				
Nov	464,016	527,365	599,197	662,923	757,703				
Dec	471,285	522,056	488,465	597,475	750,922				
Jan	415,344	482,885	591,453	625,627	674,196				
Feb	430,959	448,839	522,450	556,763	742,219				
Mar	430,745	414,149	525,003	553,242	657,337				
Apr	569,042	575,072	658,475	650,981	947,531				
May	566,462	554,566	661,360	608,865	933,024				
June	551,091	622,799	701,865	769,351	987,088				
Total	6,367,362	6,808,632	7,476,514	8,087,784	10,074,104	9,058,318	3,391,637		37%

Note: Sales Taxes are 2 months behind in reporting.

**County of Brunswick
Occupancy Tax Revenues**

Occupancy Tax County and Municipal (104930-327000 and -327001)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		
July	427,339	354,812	458,624	431,392	294,802		361,370	23%	
Aug	281,756	302,684	78,606	242,265	468,661		777,338	66%	
Sept	52,634	206,775	335,404	215,488	261,168		296,598	14%	
Oct	105,459	41,724	71,490	71,643	117,150		221,412	89%	
Nov	35,359	49,419	37,420	52,189	124,681				
Dec	29,523	25,730	52,499	40,899	41,634				
Jan	23,088	29,151	33,004	36,395	52,627				
Feb	21,918	31,404	36,711	40,439	75,053				
Mar	33,329	41,682	48,766	24,387	108,028				
Apr	75,775	80,581	60,920	19,599	148,504				
May	99,108	110,150	138,430	74,613	266,926				
June	273,477	320,356	376,807	418,691	377,840				
Total	1,458,765	1,594,467	1,728,681	1,667,999	2,337,074	1,850,000	1,656,718		90%

**County of Brunswick
Water Fund Revenues**

WATER RETAIL SALES REVENUE (617110-371316)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	474,405	469,373	505,818	591,725	523,514		638,302	22%	
Aug	585,205	598,346	550,056	600,391	670,354		619,526	-8%	
Sept	552,130	509,091	483,455	557,746	602,195		601,695	0%	
Oct	455,542	436,731	468,436	505,182	545,696		579,452	6%	
Nov	356,558	400,272	395,448	547,927	473,672		497,307	5%	
Dec	358,875	401,470	360,250	412,440	448,165				
Jan	326,617	330,727	345,037	396,758	392,757				
Feb	322,884	424,539	344,991	383,230	399,325				
Mar	318,405	338,275	368,390	330,184	370,313				
Apr	317,943	323,228	295,003	349,132	377,533				
May	407,205	404,362	397,617	405,038	485,547				
June	481,962	458,544	576,215	457,978	672,352				
Total	4,957,731	5,094,958	5,090,716	5,537,731	5,961,423	7,500,000	2,936,282		39%

IRRIGATION REVENUE (617110-371319)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	274,655	303,891	272,157	499,622	377,696		594,454	57%	
Aug	391,161	364,814	318,911	553,720	382,832		509,510	33%	
Sept	402,057	341,474	241,677	540,455	472,949		444,272	-6%	
Oct	312,823	245,944	316,475	468,263	425,114		491,882	16%	
Nov	170,875	230,786	171,308	480,292	318,977		403,743	27%	
Dec	79,215	194,433	137,776	288,809	236,541				
Jan	53,423	75,964	44,935	54,445	78,562				
Feb	17,281	42,193	12,900	21,440	51,705				
Mar	23,304	26,984	10,834	15,547	14,079				
Apr	33,613	25,042	20,209	25,833	25,970				
May	111,147	80,405	91,368	136,556	178,763				
June	294,456	171,484	547,092	179,548	747,018				
Total	2,164,010	2,103,414	2,185,642	3,264,530	3,310,206	3,500,000	2,443,861		70%

WATER WHOLESALE REVENUE (617110-371317)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	549,891	502,369	648,595	706,223	680,405		700,573	3%	
Aug	662,991	739,238	657,834	829,608	788,526		779,585	-1%	
Sept	593,390	580,350	714,447	714,837	656,650		685,362	4%	
Oct	467,518	439,291	391,422	624,590	614,944		636,257	3%	
Nov	315,869	468,542	452,905	597,115	547,120		582,970	7%	
Dec	329,525	415,210	401,300	420,180	437,859				
Jan	271,848	461,637	300,896	378,791	378,543				
Feb	293,671	254,055	329,861	346,753	352,029				
Mar	257,119	297,083	304,562	320,726	322,327				
Apr	315,449	374,571	356,824	391,888	413,198				
May	381,741	399,036	442,050	463,838	577,579				
June	723,529	625,328	794,773	582,778	862,466				
Total	5,162,541	5,556,710	5,795,469	6,377,327	6,631,646	6,900,000	3,384,747		49%

**County of Brunswick
Water Fund Revenues**

WATER INDUSTRIAL REVENUE (617110-371318)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	193,363	171,810	220,490	189,253	182,261		132,784	-27%	
Aug	176,628	242,014	216,454	206,096	203,154		139,641	-31%	
Sept	177,912	227,218	234,523	206,417	175,903		144,874	-18%	
Oct	141,672	208,907	112,229	184,682	196,762		141,426	-28%	
Nov	153,071	213,605	190,551	215,263	196,202		137,448	-30%	
Dec	140,427	181,314	194,601	133,730	183,074				
Jan	156,917	209,780	129,208	75,047	195,035				
Feb	144,230	145,744	169,457	330,804	173,101				
Mar	163,680	162,151	160,850	125,412	160,942				
Apr	153,967	200,376	138,655	203,438	160,584				
May	125,676	182,242	171,195	187,763	144,910				
June	126,581	250,422	166,681	187,056	89,875				
Total	1,854,124	2,395,583	2,104,894	2,244,961	2,061,803	1,400,000	696,173		50%
WATER BASE SERVICE CHARGE REVENUE (617110-371308)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	470,153	487,562	504,765	525,317	546,494		575,137	5%	
Aug	475,932	489,608	507,711	524,696	459,642		575,421	25%	
Sept	476,892	490,840	508,083	526,261	640,453		578,955	-10%	
Oct	476,516	493,066	512,632	528,995	553,211		581,069	5%	
Nov	475,832	494,282	512,064	526,349	554,711		583,483	5%	
Dec	477,375	495,252	513,738	529,100	553,984				
Jan	480,043	496,679	514,422	529,586	557,207				
Feb	481,021	498,450	515,996	525,462	561,584				
Mar	483,538	501,888	517,084	540,691	563,664				
Apr	482,955	500,982	518,320	536,522	563,388				
May	485,236	505,223	521,211	541,995	568,672				
June	506,112	522,511	542,329	565,179	600,089				
Total	5,771,605	5,976,343	6,188,355	6,400,153	6,723,099	7,900,000	2,894,065		37%
WATER TAPS AND CONNECTION REVENUE (617180-371305)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	79,919	83,631	98,990	92,524	104,217		153,239	47%	
Aug	73,809	104,621	97,268	83,810	136,856		104,490	-24%	
Sept	69,412	81,193	43,844	82,803	115,699		128,425	11%	
Oct	60,061	91,599	86,568	94,890	112,961		144,645	28%	
Nov	77,525	99,482	73,282	73,114	119,892		114,000	-5%	
Dec	59,843	54,196	61,096	83,464	95,350				
Jan	63,308	74,470	88,359	75,364	162,630				
Feb	88,268	65,659	111,682	140,452	99,798				
Mar	89,333	143,953	103,540	89,886	131,460				
Apr	76,900	79,001	120,681	55,484	197,615				
May	86,057	97,222	105,635	64,074	165,457				
June	88,308	88,973	106,785	64,804	244,050				
Prior Year's Adj				(160,000)					
Total	912,743	1,064,000	1,097,730	1,000,669	1,685,985	1,712,500	644,799		38%

**County of Brunswick
Water Fund Revenues**

WATER CAPITAL RECOVERY REVENUE (619100-371404)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	82,430	82,749	167,036	121,501	137,818		115,147	-16%	
Aug	87,643	120,522	155,663	85,320	103,863		86,778	-16%	
Sept	137,586	114,051	45,363	85,192	119,232		200,990	69%	
Oct	53,152	83,126	89,233	187,338	100,884		234,397	132%	
Nov	89,642	128,155	84,568	81,404	125,863		151,864	21%	
Dec	49,323	40,491	65,826	98,693	141,178				
Jan	53,168	70,156	80,237	212,681	195,284				
Feb	80,368	43,033	108,298	126,263	152,086				
Mar	83,957	142,979	126,088	144,952	315,248				
Apr	191,678	78,156	136,336	54,925	247,599				
May	110,980	93,189	108,079	53,432	198,315				
June	89,349	111,500	112,809	173,356	296,071				
Total	1,109,276	1,108,107	1,279,536	1,425,057	2,133,441	688,000	789,176		115%

WATER TRANSMISSION LINE REVENUE (619800-371309)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	29,279	34,402	55,946	39,806	51,532		39,887	-23%	
Aug	24,946	42,390	39,850	31,354	39,432		29,456	-25%	
Sept	31,882	42,063	18,567	31,475	44,492		70,088	58%	
Oct	26,858	33,713	35,876	65,131	38,196		79,399	108%	
Nov	37,187	52,512	32,990	29,678	46,531		51,324	10%	
Dec	25,429	23,427	25,114	36,150	47,704				
Jan	25,978	28,493	36,370	77,458	64,031				
Feb	35,550	24,480	44,692	58,888	51,372				
Mar	36,122	53,897	41,813	54,147	106,302				
Apr	28,496	33,669	50,545	23,926	83,656				
May	30,911	35,926	38,462	23,723	67,045				
June	29,625	40,209	40,830	63,536	99,226				
Total	362,263	445,181	461,055	535,272	739,519	232,000	270,154		116%

**County of Brunswick
Wastewater Fund Revenues**

WASTEWATER RETAIL SALES REVENUE (627210-371405)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	791,640	805,054	872,549	1,033,355	1,178,919		1,301,977	10%	
Aug	874,819	933,343	918,675	1,063,547	1,153,679		1,208,219	5%	
Sept	837,178	835,710	889,327	1,038,172	1,143,466		1,212,544	6%	
Oct	773,191	813,375	848,410	1,016,846	1,105,444		1,210,002	9%	
Nov	735,391	792,739	834,354	1,120,192	1,062,364		1,151,381	8%	
Dec	753,597	801,946	827,199	839,603	1,067,872				
Jan	739,484	778,549	823,964	982,576	1,028,993				
Feb	740,280	835,392	825,743	957,436	1,052,992				
Mar	747,301	776,766	823,196	939,142	1,058,857				
Apr	744,239	786,370	825,562	963,854	1,046,991				
May	765,249	826,002	940,447	968,081	1,084,887				
June	834,436	905,605	1,157,941	1,126,957	1,302,838				
Total	9,336,805	9,890,851	10,587,367	12,049,761	13,287,302	13,276,000	6,084,123		46%

WASTEWATER TAPS & CONNECTIONS REVENUE (627220-371402)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	76,350	108,000	216,000	227,406	262,361		301,000	15%	
Aug	152,000	133,000	202,100	158,000	199,361		200,650	1%	
Sept	84,450	95,750	80,000	133,000	187,027		453,500	142%	
Oct	95,775	185,275	156,000	221,000	151,600		298,000	97%	
Nov	136,000	210,480	92,000	104,575	214,583		232,000	8%	
Dec	109,000	84,000	131,900	252,000	267,888				
Jan	117,775	113,840	209,000	163,712	317,301				
Feb	164,450	97,250	121,000	236,980	306,000				
Mar	103,050	276,486	205,000	144,478	196,958				
Apr	104,000	168,614	156,000	195,285	409,525				
May	110,545	140,000	218,658	163,993	394,000				
June	189,500	132,000	224,000	109,800	283,084				
Total	1,442,895	1,744,695	2,011,658	2,110,229	3,189,688	1,800,000	1,485,150		83%

WASTEWATER CAPITAL RECOVERY REVENUE (629100-371404)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	185,127	219,750	452,432	262,301	403,076		535,573	33%	
Aug	131,836	402,208	287,165	242,580	324,206		328,016	1%	
Sept	183,719	337,302	120,331	206,331	365,057		528,580	45%	
Oct	205,927	268,123	269,318	548,140	294,779		673,369	128%	
Nov	270,061	392,249	125,062	226,861	398,706		372,000	-7%	
Dec	154,451	186,084	173,249	261,012	363,938				
Jan	196,396	218,124	289,652	230,092	522,147				
Feb	214,802	134,813	320,135	405,333	372,289				
Mar	233,802	411,900	296,269	414,943	480,805				
Apr	210,136	271,541	355,535	158,173	621,016				
May	205,427	313,000	274,019	139,759	549,395				
June	214,635	259,250	276,101	168,900	865,519				
Total	2,406,319	3,414,344	3,239,268	3,264,425	5,560,933	600,000	2,437,538		406%

**County of Brunswick
Wastewater Fund Revenues**

WASTEWATER TRANSMISSION LINE FEES (629800-371309)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		
July	60,709	69,520	149,044	86,684	130,012		184,673	42%	
Aug	44,611	104,289	90,413	73,566	101,360		107,681	6%	
Sept	59,236	107,773	39,518	64,381	120,738		241,031	100%	
Oct	66,644	75,363	86,302	180,566	94,263		216,268	129%	
Nov	83,049	122,632	39,649	74,453	130,869		121,212	-7%	
Dec	47,819	52,692	54,696	91,528	119,197				
Jan	67,463	68,707	95,136	75,597	174,506				
Feb	68,932	49,027	104,837	199,392	124,639				
Mar	77,931	133,296	97,992	138,568	157,783				
Apr	61,376	83,511	121,059	51,437	205,472				
May	61,474	98,665	91,916	46,534	181,950				
June	68,211	78,581	88,282	60,775	274,391				
Total	767,455	1,044,056	1,058,844	1,143,481	1,815,180	200,000	870,865		435%

County of Brunswick
Water and Wastewater Number of Customers

NUMBER OF WATER RETAIL CUSTOMERS							
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	Change
July	38,912	40,199	41,676	42,979	44,682	47,397	270
Aug	39,036	40,345	41,855	43,169	45,244	47,622	225
Sept	39,155	40,518	41,896	43,258	45,380	47,829	207
Oct	39,238	40,581	41,973	43,338	45,517	48,033	204
Nov	39,338	40,758	42,186	43,460	45,726		
Dec	39,466	40,908	42,291	43,632	45,914		
Jan	39,573	40,982	42,379	43,703	46,090		
Feb	39,690	41,094	42,466	44,122	46,277		
Mar	39,736	41,248	42,481	44,248	46,412		
Apr	39,894	41,365	42,647	44,345	46,675		
May	39,998	41,402	42,725	44,443	46,872		
June	40,101	41,557	42,934	44,583	47,127		
Average	39,511	40,913	42,292	43,773	45,993	47,720	906

NUMBER OF WASTEWATER RETAIL CUSTOMERS							
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	Change
July	15,862	16,695	17,861	18,822	19,904	21,611	137
Aug	15,878	16,758	17,925	18,930	20,383	21,721	110
Sept	15,940	16,908	18,011	19,004	20,475	21,872	151
Oct	16,014	17,017	18,023	19,040	20,569	22,150	278
Nov	16,070	17,026	18,083	19,157	20,648		
Dec	16,157	17,193	18,145	19,215	20,758		
Jan	16,235	17,241	18,206	19,242	20,848		
Feb	16,295	17,300	18,331	19,551	21,009		
Mar	16,371	17,471	18,449	19,647	21,116		
Apr	16,506	17,549	18,681	19,721	21,199		
May	16,537	17,675	18,741	19,785	21,255		
June	16,579	17,719	18,816	19,825	21,474		
Average	16,204	17,213	18,273	19,328	20,803	21,839	676

COUNTY OF BRUNSWICK NORTH CAROLINA

*MONTHLY FINANCIAL STATEMENTS
(UNAUDITED)*

FOR THE PERIOD ENDED DECEMBER 31, 2021



COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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Summary Information for General and Enterprise Funds as of December 31, 2021:

General Fund:

- Total revenues for the General Fund are \$162.3 million for an increase of \$11.0 million or 7.3% over the same period in the prior year. The main reason for this is a \$6.6 million increase in Ad Valorem collections, \$1.9 million increase in local option sales tax, \$0.5 million increase in occupancy tax, \$0.6 million increase in deed excise tax, \$0.6 million increase in building inspections and permits and \$0.7 million increase in EMS charges due to growth in the County. Total revenues collected are 71.2% of the amended budget for the fiscal year.
- Total expenditures for the General Fund are \$109.5 million and are 47.9% of the current budget. Total expenditures are more than the expenditures of the same period in the prior year by \$8.3 million or 8.2%. This is due to a \$3.4 million increase in debt service for the first year of the 2020 GO Phase 2 School Debt, \$0.8 million increase in education, \$0.5 million increase in occupancy tax, and a \$3.1 million increase in public safety.
- Net transfers to county capital projects of \$22.8 million increased compared to transfers of \$10.8 million in the same period of the prior year.
- Revenues are greater than expenditures and net transfers by \$30.0 million for the current period end compared to greater than by \$39.2 million at the end of the same period of the prior year.

Water Fund:

- Total revenues for the Water Fund increased \$1.1 million over the same period in the prior year to \$16.9 million. This is a result of irrigation sales increase of 23.0% or \$0.5 million and \$0.3 million in capital recovery over the same period in the prior year. Total revenues are 49.9% of the amended budget for the fiscal year.
- Total expenditures for the Water Fund are \$10.8 million and are 35.7% of current budget. Expenditures increased \$0.5 million or 4.9% mainly due to \$0.3 million increase in one time capital outlay expense.
- Net transfers to water capital projects of more than \$0.7 million increased compared to no transfers to water capital projects in the same period of the prior year due to the increase in Pay Go spending of projects.
- Revenues are more than expenditures and net transfers by \$5.4 million compared to more than by \$5.5 million in the same period of the prior year.

Wastewater Fund:

- Total revenues for the Wastewater Fund increased \$1.4 million over the same period in the prior year to \$17.1 million. This is a result of capital recovery increase of 37.1% or \$0.8 million, \$0.5 million increase in taps and connections, and \$0.5 million increase in retail sales over the same period in the prior year. Total revenues are 59.0% of the amended budget for the fiscal year.
- Total expenditures for the Wastewater Fund are \$10.8 million and are 33.2% of the current budget. Expenditures increased 18.6% or \$1.7 million over the same period in the prior year mainly due to \$0.9 million increase in debt over the same period in the prior year. Debt service increased due to the early redemption of the 2021 maturity of the 2012B Enterprise Revenue Bonds saving the county \$17.4 thousand.
- Net transfers to wastewater capital projects of \$2.5 million increased compared to transfers from wastewater capital projects of \$0.3 million in the same period of the prior year.
- Revenues are more than expenditures and net transfers by \$3.8 million compared to more than by \$6.8 million in the same period of the prior year.

COUNTY OF BRUNSWICK, NORTH CAROLINA

BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2021

	Major Funds			Non Major	Total
	General	County Capital Project	Education Capital Project	Governmental Funds	Governmental Funds
Assets:					
Cash and cash equivalents/investments	\$ 153,853,836	\$ 50,259,506	\$ 20,785,359	\$ 2,680,351	\$ 227,579,052
Restricted cash and investments	1,558,458	-	16,948,593	11,501,013	30,008,064
Interest receivable	21,904	6,307	3,453	510	32,174
Taxes receivable - net	28,469,005	-	-	-	28,469,005
Receivables - net	2,151,171	-	-	-	2,151,171
Other governmental agencies	597,237	36,952	87,431	-	721,620
Due from other funds	404,756	-	-	-	404,756
Prepaid expenditures	64,000	-	-	-	64,000
Total assets	<u>\$ 187,120,367</u>	<u>\$ 50,302,765</u>	<u>\$ 37,824,836</u>	<u>\$ 14,181,874</u>	<u>\$ 289,429,842</u>
Liabilities:					
Accounts payable and other liabilities	\$ 6,620,549	\$ -	\$ 1,430,987	\$ 9,908	\$ 8,061,444
Due to other funds	-	-	-	404,756	404,756
Total liabilities	<u>6,620,549</u>	<u>-</u>	<u>1,430,987</u>	<u>414,664</u>	<u>8,466,200</u>
Deferred Inflows of Resources:	<u>29,316,092</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,316,092</u>
Fund Balances:					
Nonspendable	64,000	-	-	-	64,000
Restricted:					
Stabilization by State Statute	14,593,199	-	-	510	14,593,709
Restricted - other	4,832,259	-	16,948,593	2,670,443	24,451,295
Committed	214,566	50,302,765	19,445,256	-	69,962,587
Assigned	3,349,236	-	-	11,096,257	14,445,493
Unassigned	<u>128,130,466</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>128,130,466</u>
Total fund balances	<u>151,183,726</u>	<u>50,302,765</u>	<u>36,393,849</u>	<u>13,767,210</u>	<u>251,647,550</u>
Total liabilities, deferred inflow of resources and fund balances	<u>\$ 187,120,367</u>	<u>\$ 50,302,765</u>	<u>\$ 37,824,836</u>	<u>\$ 14,181,874</u>	<u>\$ 289,429,842</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2021

	Major Funds			Non Major	Total
	General	County Capital Project	Education Capital Project	Governmental Funds	Governmental Funds
Revenues:					
Ad valorem taxes	\$120,560,873	\$ -	\$ -	\$ -	\$120,560,873
Local option sales taxes	14,496,796	-	-	-	14,496,796
Other taxes and licenses	6,335,723	-	-	-	6,335,723
Unrestricted intergovernmental revenues	219,206	-	-	-	219,206
Restricted intergovernmental revenues	7,668,067	1,341,203	-	14,164,270	23,173,540
Permits and fees	3,766,164	-	-	128,138	3,894,302
Sales and services	8,112,149	-	-	-	8,112,149
Investment earnings	33,510	11,151	7,485	833	52,979
Other	1,077,189	-	-	-	1,077,189
Total revenues	<u>162,269,677</u>	<u>1,352,354</u>	<u>7,485</u>	<u>14,293,241</u>	<u>177,922,757</u>
Expenditures:					
Current:					
General government	7,878,335	1,044,769	-	234,604	9,157,708
Public safety	27,105,702	-	-	373,684	27,479,386
Central services	9,519,111	-	-	-	9,519,111
Human services	13,979,371	-	-	2,369,543	16,348,914
Transportation	326,381	1,455,165	-	-	1,781,546
Environmental protection	9,621,256	6,455	-	359,362	9,987,073
Culture and recreation	2,273,857	23,669	-	-	2,297,526
Economic and physical development	4,585,145	-	-	-	4,585,145
Education	26,683,417	-	9,357,300	-	36,040,717
Debt Service:					
Principal retirement	4,590,000	-	-	-	4,590,000
Interest and fiscal charges	2,958,682	-	-	-	2,958,682
Total expenditures	<u>109,521,257</u>	<u>2,530,058</u>	<u>9,357,300</u>	<u>3,337,193</u>	<u>124,745,808</u>
Revenues over (under) expenditures	<u>52,748,420</u>	<u>(1,177,704)</u>	<u>(9,349,815)</u>	<u>10,956,048</u>	<u>53,176,949</u>
Other Financing Sources (Uses):					
Transfers from other funds	-	21,538,843	1,220,320	-	22,759,163
Transfers to other funds	(22,759,163)	-	-	-	(22,759,163)
Total other financing sources (uses)	<u>(22,759,163)</u>	<u>21,538,843</u>	<u>1,220,320</u>	<u>-</u>	<u>-</u>
Net change in fund balance	29,989,257	20,361,139	(8,129,495)	10,956,048	53,176,949
Fund balance, beginning of year	<u>121,194,469</u>	<u>29,941,626</u>	<u>44,523,344</u>	<u>2,811,162</u>	<u>198,470,601</u>
Fund balance, end of year	<u>\$151,183,726</u>	<u>\$ 50,302,765</u>	<u>\$ 36,393,849</u>	<u>\$ 13,767,210</u>	<u>\$251,647,550</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE PERIOD ENDED DECEMBER 31, 2021

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:				
Ad valorem taxes	\$148,800,658	\$148,800,658	\$120,560,873	\$ (28,239,785)
Local option sales taxes	31,718,980	32,055,229	14,496,796	(17,558,433)
Other taxes and licenses	5,245,000	5,245,000	6,335,723	1,090,723
Unrestricted intergovernmental revenues	2,710,000	2,710,000	219,206	(2,490,794)
Restricted intergovernmental revenues	15,654,560	18,266,364	7,668,067	(10,598,297)
Permits and fees	4,966,110	5,369,470	3,766,164	(1,603,306)
Sales and services	13,423,392	13,935,404	8,112,149	(5,823,255)
Investment earnings	100,275	100,275	33,510	(66,765)
Other	1,186,332	1,580,886	1,077,189	(503,697)
Total revenues	<u>223,805,307</u>	<u>228,063,286</u>	<u>162,269,677</u>	<u>(65,793,609)</u>
Expenditures:				
Current:				
General government	14,786,186	14,666,391	7,878,335	6,788,056
Central services	19,256,727	19,877,549	9,519,111	10,358,438
Public safety	55,189,599	58,899,427	27,105,702	31,793,725
Transportation	161,000	406,881	326,381	80,500
Environmental protection	19,272,998	19,191,159	9,621,256	9,569,903
Economic and physical development	8,641,052	9,714,141	4,585,145	5,128,996
Human services	29,155,754	31,410,857	13,979,371	17,431,486
Education	53,314,798	53,314,798	26,683,417	26,631,381
Culture and recreation	5,413,060	5,060,052	2,273,857	2,786,195
Debt Service:				
Principal retirement	10,980,001	10,980,001	4,590,000	6,390,001
Interest and fiscal charges	4,966,876	4,966,876	2,958,682	2,008,194
Total expenditures	<u>221,138,051</u>	<u>228,488,132</u>	<u>109,521,257</u>	<u>118,966,875</u>
Revenues over (under) expenditures	<u>2,667,256</u>	<u>(424,846)</u>	<u>52,748,420</u>	<u>53,173,266</u>
Other Financing Sources (Uses):				
Transfers to other funds	(6,888,736)	(27,879,838)	(22,759,163)	5,120,675
Appropriated fund balance	4,221,480	28,304,684	-	(28,304,684)
Total other financing sources (uses)	<u>(2,667,256)</u>	<u>424,846</u>	<u>(22,759,163)</u>	<u>(23,184,009)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	29,989,257	<u>\$ 29,989,257</u>
Fund balance, beginning of year			121,194,469	
Fund balance, end of year			<u>\$151,183,726</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
Revenues:							
Ad Valorem Taxes:							
Current year taxes	\$145,900,658	\$145,900,658	\$118,966,729	\$ (26,933,929)	82%	\$ 145,794,285	\$112,233,814
Prior year taxes	2,200,000	2,200,000	1,207,375	(992,625)	55%	3,366,220	1,429,303
Penalties and interest	700,000	700,000	386,769	(313,231)	55%	1,082,975	334,166
	<u>148,800,658</u>	<u>148,800,658</u>	<u>120,560,873</u>	<u>(28,239,785)</u>	81%	<u>150,243,480</u>	<u>113,997,283</u>
Local Option Sales Taxes:							
Article 39 (1%)	13,189,257	13,525,506	6,579,071	(6,946,435)	49%	14,963,939	5,686,304
Article 40 (1/2%)	9,471,405	9,471,405	3,718,961	(5,752,444)	39%	10,047,866	3,248,092
Article 42 (1/2%)	9,058,318	9,058,318	4,198,764	(4,859,554)	46%	10,074,104	3,624,084
	<u>31,718,980</u>	<u>32,055,229</u>	<u>14,496,796</u>	<u>(17,558,433)</u>	45%	<u>35,085,909</u>	<u>12,558,480</u>
Other Taxes and Licenses:							
Scrap tire disposal fee	180,000	180,000	57,603	(122,397)	32%	150,464	52,213
Deed stamp excise tax	3,100,000	3,100,000	4,486,727	1,386,727	145%	7,909,198	3,917,304
Solid waste tax	60,000	60,000	17,032	(42,968)	28%	68,361	16,589
White goods disposal tax	55,000	55,000	20,023	(34,977)	36%	56,098	20,569
1% Occupancy Tax	1,850,000	1,850,000	1,754,338	(95,662)	95%	2,337,074	1,266,462
	<u>5,245,000</u>	<u>5,245,000</u>	<u>6,335,723</u>	<u>1,090,723</u>	121%	<u>10,521,195</u>	<u>5,273,137</u>
Unrestricted Intergovernmental:							
Medicaid hold harmless	2,000,000	2,000,000	-	(2,000,000)	0%	6,238,454	-
Beer and wine tax	250,000	250,000	-	(250,000)	0%	300,219	-
Jail fees	460,000	460,000	219,206	(240,794)	48%	539,398	238,342
	<u>2,710,000</u>	<u>2,710,000</u>	<u>219,206</u>	<u>(2,490,794)</u>	8%	<u>7,078,071</u>	<u>238,342</u>
Restricted Intergovernmental:							
State and federal grant	15,382,060	17,993,864	7,480,651	(10,513,213)	42%	21,351,937	8,219,792
State Aid to Libraries	145,000	145,000	76,194	(68,806)	53%	152,730	74,797
Court facility fees	110,000	110,000	58,214	(51,786)	53%	121,970	50,648
Payments in lieu of taxes	-	-	-	-	na	6,050	-
ABC education requirement	-	-	2,224	2,224	na	2,154	-
ABC law enforcement services	10,000	10,000	20,295	10,295	203%	13,043	13,043
State drug tax	7,500	7,500	30,489	22,989	407%	52,616	6,976
	<u>15,654,560</u>	<u>18,266,364</u>	<u>7,668,067</u>	<u>(10,598,297)</u>	42%	<u>21,700,500</u>	<u>8,365,256</u>
Permits and Fees:							
Bldg inspections and permits	2,861,000	3,264,360	2,404,117	(860,243)	74%	3,973,907	1,660,096
Recording fees	800,000	800,000	607,870	(192,130)	76%	1,300,198	649,206
Fire inspection fees	200,000	200,000	99,141	(100,859)	50%	218,774	95,969
Concealed handgun permit	250,000	250,000	117,350	(132,650)	47%	382,794	180,689
Other permit and fees	855,110	855,110	537,686	(317,424)	63%	906,219	441,393
	<u>4,966,110</u>	<u>5,369,470</u>	<u>3,766,164</u>	<u>(1,603,306)</u>	70%	<u>6,781,892</u>	<u>3,027,353</u>
Sales and Services:							
Solid waste fees	2,600,000	2,610,000	1,768,332	(841,668)	68%	3,477,371	1,405,578
School resource officer reimb.	1,601,476	1,665,840	800,738	(865,102)	48%	1,570,071	1,522,213
Rents	15,000	15,000	8,187	(6,813)	55%	13,930	6,965
EMS Charges	5,100,000	5,523,798	3,084,312	(2,439,486)	56%	5,195,662	2,338,756
Public health user fees	944,950	944,950	814,350	(130,600)	86%	1,368,638	568,086
Sheriff animal prot. serv. fees	98,500	98,500	55,832	(42,668)	57%	93,282	47,893
Social services fees	78,700	78,700	17,861	(60,839)	23%	59,288	27,157
Public housing fees	16,300	16,300	943	(15,357)	6%	3,077	2,359
Tax collection fees	280,000	280,000	220,184	(59,816)	79%	318,152	187,744
Other sales and services	1,984,406	1,998,256	947,270	(1,050,986)	47%	2,098,204	891,900
Register of deeds	344,510	344,510	220,115	(124,395)	64%	428,066	207,389

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>December 31, 2021</u>	<u>Variance Positive (Negative)</u>	<u>% of Budget</u>	<u>June 30, 2021</u>	<u>December 31, 2020</u>
Sales and Services (continued):							
Marriage licenses	52,200	52,200	29,716	(22,484)	57%	56,841	30,602
Recreation services	307,350	307,350	144,309	(163,041)	47%	89,183	(2,869)
	<u>13,423,392</u>	<u>13,935,404</u>	<u>8,112,149</u>	<u>(5,823,255)</u>	<u>58%</u>	<u>14,771,765</u>	<u>7,233,773</u>
Investment earnings	<u>100,275</u>	<u>100,275</u>	<u>33,510</u>	<u>(66,765)</u>	<u>33%</u>	<u>80,630</u>	<u>37,842</u>
Other:							
ABC bottles taxes	45,000	45,000	36,794	(8,206)	82%	81,640	35,782
Cnty Brd of Alcohol Control	24,000	24,000	7,500	(16,500)	31%	30,000	7,500
Contributions	9,000	14,220	52,965	38,745	372%	116,784	78,683
Other revenues	1,108,332	1,497,666	979,930	(517,736)	65%	3,938,919	371,324
	<u>1,186,332</u>	<u>1,580,886</u>	<u>1,077,189</u>	<u>(503,697)</u>	<u>68%</u>	<u>4,167,343</u>	<u>493,289</u>
Total revenues	<u>223,805,307</u>	<u>228,063,286</u>	<u>162,269,677</u>	<u>(65,793,609)</u>	<u>71%</u>	<u>250,430,785</u>	<u>151,224,755</u>
Expenditures:							
General Government:							
Governing Body:							
Salaries	195,066	195,066	124,646	70,420	64%	189,464	101,267
Fringe benefits	76,260	76,260	33,845	42,415	44%	55,331	28,292
Operating costs	70,850	70,850	24,403	46,447	34%	32,707	21,923
	<u>342,176</u>	<u>342,176</u>	<u>182,894</u>	<u>159,282</u>	<u>53%</u>	<u>277,502</u>	<u>151,482</u>
County Administration:							
Salaries	740,299	740,299	404,416	335,883	55%	669,217	360,785
Fringe benefits	231,509	231,509	115,259	116,250	50%	199,287	102,827
Operating costs	48,554	48,554	14,955	33,599	31%	46,021	19,835
	<u>1,020,362</u>	<u>1,020,362</u>	<u>534,630</u>	<u>485,732</u>	<u>52%</u>	<u>914,525</u>	<u>483,447</u>
Human Resources:							
Salaries	363,674	363,674	198,984	164,690	55%	339,421	183,238
Fringe benefits	129,468	129,468	67,640	61,828	52%	120,060	63,034
Operating costs	11,650	11,650	1,403	10,247	12%	4,876	2,882
	<u>504,792</u>	<u>504,792</u>	<u>268,027</u>	<u>236,765</u>	<u>53%</u>	<u>464,357</u>	<u>249,154</u>
Communications:							
Salaries	118,792	118,792	35,571	83,221	30%	-	-
Fringe benefits	46,111	46,111	12,562	33,549	27%	-	-
Operating costs	82,035	82,035	8,083	73,952	10%	-	-
	<u>246,938</u>	<u>246,938</u>	<u>56,216</u>	<u>190,722</u>	<u>23%</u>	<u>-</u>	<u>-</u>
Finance:							
Salaries	968,207	968,207	555,124	413,083	57%	903,580	485,161
Fringe benefits	347,282	347,282	184,229	163,053	53%	305,634	160,432
Operating costs	573,225	611,198	422,058	189,140	69%	449,470	354,804
	<u>1,888,714</u>	<u>1,926,687</u>	<u>1,161,411</u>	<u>765,276</u>	<u>60%</u>	<u>1,658,684</u>	<u>1,000,397</u>
Tax Administration:							
Salaries	2,688,430	2,688,430	1,350,045	1,338,385	50%	2,448,067	1,328,474
Fringe benefits	1,072,276	1,072,276	526,301	545,975	49%	965,052	508,897
Operating costs	1,080,485	1,080,485	457,392	623,093	42%	875,946	422,599
	<u>4,841,191</u>	<u>4,841,191</u>	<u>2,333,738</u>	<u>2,507,453</u>	<u>48%</u>	<u>4,289,065</u>	<u>2,259,970</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
County Attorney:							
Salaries	424,569	424,569	229,868	194,701	54%	416,647	222,001
Fringe benefits	137,615	137,615	70,729	66,886	51%	127,666	66,071
Operating costs	151,450	151,450	29,749	121,701	20%	52,168	20,698
	<u>713,634</u>	<u>713,634</u>	<u>330,346</u>	<u>383,288</u>	<u>46%</u>	<u>596,481</u>	<u>308,770</u>
Court Facilities:							
Operating costs	274,936	274,936	77,131	197,805	28%	177,361	76,647
Board of Elections:							
Salaries	702,664	702,664	291,112	411,552	41%	864,924	655,186
Fringe benefits	160,553	164,785	74,416	90,369	45%	148,583	81,804
Operating costs	286,987	286,987	102,653	184,334	36%	359,566	290,736
	<u>1,150,204</u>	<u>1,154,436</u>	<u>468,181</u>	<u>686,255</u>	<u>41%</u>	<u>1,373,073</u>	<u>1,027,726</u>
Register of Deeds:							
Salaries	749,245	749,245	367,612	381,633	49%	654,767	361,326
Fringe benefits	337,070	337,070	157,327	179,743	47%	293,209	155,159
Operating costs	2,016,924	2,016,924	1,940,822	76,102	96%	4,347,293	1,776,888
Capital outlay	-	-	-	-	na	29,454	864
	<u>3,103,239</u>	<u>3,103,239</u>	<u>2,465,761</u>	<u>637,478</u>	<u>79%</u>	<u>5,324,723</u>	<u>2,294,237</u>
Contingency:							
Operating Costs	700,000	538,000	-	538,000	0%	-	-
Total general government	<u>14,786,186</u>	<u>14,666,391</u>	<u>7,878,335</u>	<u>6,788,056</u>	<u>54%</u>	<u>15,075,771</u>	<u>7,851,830</u>
Central Services:							
Information Technology:							
Salaries	1,315,513	1,309,513	624,826	684,687	48%	1,163,698	636,266
Fringe benefits	474,782	474,782	212,300	262,482	45%	399,503	212,789
Operating costs	1,681,300	1,778,122	450,359	1,327,763	25%	1,111,739	346,291
Capital outlay	24,000	24,000	-	24,000	0%	96,271	96,271
	<u>3,495,595</u>	<u>3,586,417</u>	<u>1,287,485</u>	<u>2,298,932</u>	<u>36%</u>	<u>2,771,211</u>	<u>1,291,617</u>
Fleet Services:							
Salaries	714,600	714,600	369,450	345,150	52%	684,393	371,310
Fringe benefits	294,249	294,249	144,443	149,806	49%	270,912	143,683
Operating costs	319,129	319,129	(32,671)	351,800	-10%	334,222	24,176
Capital outlay	-	399,260	-	399,260	0%	86,736	66,858
	<u>1,327,978</u>	<u>1,727,238</u>	<u>481,222</u>	<u>1,246,016</u>	<u>28%</u>	<u>1,376,263</u>	<u>606,027</u>
Engineering:							
Salaries	481,590	481,590	263,957	217,633	55%	463,069	251,329
Fringe benefits	168,716	168,716	88,931	79,785	53%	157,068	82,934
Operating costs	32,975	69,866	34,837	35,029	50%	162,185	19,312
	<u>683,281</u>	<u>720,172</u>	<u>387,725</u>	<u>332,447</u>	<u>54%</u>	<u>782,322</u>	<u>353,575</u>
Operation Services:							
Salaries	2,368,103	2,368,103	1,225,044	1,143,059	52%	2,238,716	1,240,508
Fringe benefits	1,056,851	1,059,441	518,522	540,919	49%	966,100	510,558
Operating costs	3,633,683	3,697,634	1,384,670	2,312,964	37%	3,090,250	1,404,492
Capital outlay	293,000	343,000	60,381	282,619	18%	226,280	218,459
	<u>7,351,637</u>	<u>7,468,178</u>	<u>3,188,617</u>	<u>4,279,561</u>	<u>43%</u>	<u>6,521,346</u>	<u>3,374,017</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
Non-departmental:							
Fringe benefits	6,021,158	5,998,466	3,413,565	2,584,901	57%	5,696,954	3,284,495
Operating costs	377,078	377,078	760,497	(383,419)	202%	294,482	782,184
	6,398,236	6,375,544	4,174,062	2,201,482	65%	5,991,436	4,066,679
Total central services	19,256,727	19,877,549	9,519,111	10,358,438	48%	17,442,578	9,691,915
Public Safety:							
District Attorney:							
Operating costs	53,000	53,000	2,866	50,134	5%	20,886	2,258
Sheriff:							
Salaries	11,592,681	11,634,314	6,339,870	5,294,444	54%	11,010,834	5,855,397
Fringe benefits	4,390,822	4,407,625	2,263,604	2,144,021	51%	3,988,151	2,047,805
Operating costs	3,073,394	3,557,260	1,583,087	1,974,173	45%	2,928,027	1,079,407
Capital outlay	1,196,955	1,459,427	648,583	810,844	44%	1,173,204	494,923
	20,253,852	21,058,626	10,835,144	10,223,482	51%	19,100,216	9,477,532
Detention Center:							
Salaries	5,569,791	5,570,291	2,680,605	2,889,686	48%	4,774,415	2,567,009
Fringe benefits	2,271,624	2,285,513	1,046,527	1,238,986	46%	1,855,402	959,279
Operating costs	3,318,358	3,341,497	1,680,452	1,661,045	50%	2,709,348	1,304,554
Capital outlay	188,139	228,562	110,374	118,188	48%	107,353	69,937
	11,347,912	11,425,863	5,517,958	5,907,905	48%	9,446,518	4,900,779
Emergency Medical:							
Salaries	7,104,840	7,300,475	3,443,574	3,856,901	47%	6,400,504	3,462,484
Fringe benefits	2,573,198	2,655,232	1,203,971	1,451,261	45%	2,228,571	1,165,005
Operating costs	2,121,385	2,200,700	1,134,298	1,066,402	52%	2,083,217	888,556
Capital outlay	1,693,500	2,949,743	279,158	2,670,585	9%	262,034	91,449
	13,492,923	15,106,150	6,061,001	9,045,149	40%	10,974,326	5,607,494
Emergency Management:							
Salaries	272,999	272,999	162,864	110,135	60%	266,941	147,589
Fringe benefits	92,174	92,174	47,098	45,076	51%	84,156	42,407
Operating costs	545,075	557,075	117,779	439,296	21%	488,770	249,746
Capital outlay	137,300	137,300	-	137,300	0%	5,334	5,334
	1,047,548	1,059,548	327,741	731,807	31%	845,201	445,076
Other Agencies:							
Fire districts	60,000	60,000	30,000	30,000	50%	60,000	30,000
Rescue Squads	331,800	331,800	84,275	247,525	25%	322,800	6,075
	391,800	391,800	114,275	277,525	29%	382,800	36,075
Building Inspections and Central Permitting							
Salaries	1,999,581	2,126,788	1,096,091	1,030,697	52%	1,760,876	914,369
Fringe benefits	749,702	797,855	383,048	414,807	48%	619,581	313,694
Operating costs	167,500	704,140	138,117	566,023	20%	128,360	51,058
Capital outlay	43,000	288,000	-	288,000	0%	59,991	4
	2,959,783	3,916,783	1,617,256	2,299,527	41%	2,568,808	1,279,125

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
Fire Inspections							
Salaries	407,511	407,511	209,860	197,651	51%	379,345	197,770
Fringe benefits	149,006	149,006	65,309	83,697	44%	116,578	60,413
Operating costs	51,356	51,356	26,618	24,738	52%	61,437	35,305
Capital outlay	12,000	12,000	11,623	377	97%	36,267	1,113
	<u>619,873</u>	<u>619,873</u>	<u>313,410</u>	<u>306,463</u>	<u>51%</u>	<u>593,627</u>	<u>294,601</u>
Central Communications:							
Salaries	2,121,774	2,122,274	957,322	1,164,952	45%	1,768,119	944,167
Fringe benefits	838,242	838,242	361,586	476,656	43%	686,836	352,912
Operating costs	619,520	571,757	88,982	482,775	16%	446,376	71,364
Capital outlay	213,911	427,790	254,665	173,125	60%	194,830	27,256
	<u>3,793,447</u>	<u>3,960,063</u>	<u>1,662,555</u>	<u>2,297,508</u>	<u>42%</u>	<u>3,096,161</u>	<u>1,395,699</u>
Animal Protective Services:							
Salaries	608,380	608,380	340,986	267,394	56%	611,377	318,085
Fringe benefits	249,123	249,123	133,004	116,119	53%	241,044	122,402
Operating costs	321,958	400,970	147,603	253,367	37%	217,740	100,866
Capital outlay	50,000	49,248	31,903	17,345	65%	33,253	-
	<u>1,229,461</u>	<u>1,307,721</u>	<u>653,496</u>	<u>654,225</u>	<u>50%</u>	<u>1,103,414</u>	<u>541,353</u>
Total public safety	<u>55,189,599</u>	<u>58,899,427</u>	<u>27,105,702</u>	<u>31,793,725</u>	<u>46%</u>	<u>48,131,957</u>	<u>23,979,992</u>
Transportation:							
Cape Fear Regional Jetport	111,000	111,000	55,500	55,500	50%	111,000	55,500
Odell Williamson Mun. Air.	50,000	50,000	25,000	25,000	50%	27,500	13,750
Brunswick Transit System	-	245,881	245,881	-	100%	-	-
Total transportation	<u>161,000</u>	<u>406,881</u>	<u>326,381</u>	<u>80,500</u>	<u>80%</u>	<u>138,500</u>	<u>69,250</u>
Environmental Protection:							
Solid Waste:							
Salaries	416,216	416,216	207,035	209,181	50%	359,300	202,124
Fringe benefits	178,623	178,623	81,953	96,670	46%	148,002	79,919
Operating costs	18,371,550	18,289,711	9,252,401	9,037,310	51%	18,527,744	8,965,266
Capital outlay	36,500	36,500	-	36,500	0%	224,830	216,860
	<u>19,002,889</u>	<u>18,921,050</u>	<u>9,541,389</u>	<u>9,379,661</u>	<u>50%</u>	<u>19,259,876</u>	<u>9,464,169</u>
Other:							
Forestry services	270,109	270,109	79,867	190,242	30%	245,902	99,789
Total environmental protection	<u>19,272,998</u>	<u>19,191,159</u>	<u>9,621,256</u>	<u>9,569,903</u>	<u>50%</u>	<u>19,505,778</u>	<u>9,563,958</u>
Economic Development:							
Community Enforcement:							
Salaries	185,248	185,248	99,428	85,820	54%	150,565	64,009
Fringe benefits	79,501	79,501	40,772	38,729	51%	60,950	24,335
Operating costs	17,840	17,840	6,614	11,226	37%	13,338	7,934
Capital outlay	32,000	32,000	-	32,000	0%	-	-
	<u>314,589</u>	<u>314,589</u>	<u>146,814</u>	<u>167,775</u>	<u>47%</u>	<u>224,853</u>	<u>96,278</u>
Planning:							
Salaries	512,964	512,964	268,760	244,204	52%	483,307	263,774
Fringe benefits	193,589	193,589	92,483	101,106	48%	175,107	93,943
Operating costs	264,150	264,150	104,561	159,589	40%	260,491	123,469
	<u>970,703</u>	<u>970,703</u>	<u>465,804</u>	<u>504,899</u>	<u>48%</u>	<u>918,905</u>	<u>481,186</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
Cooperative Extension:							
Salaries	321,660	362,498	134,874	227,624	37%	300,897	126,088
Fringe benefits	155,016	158,140	50,365	107,775	32%	125,904	57,944
Operating costs	140,845	160,008	50,827	109,181	32%	170,679	67,842
Capital outlay	90,000	90,000	-	90,000	0%	7,571	-
	<u>707,521</u>	<u>770,646</u>	<u>236,066</u>	<u>534,580</u>	<u>31%</u>	<u>605,051</u>	<u>251,874</u>
Soil and Water Conservation:							
Salaries	151,302	151,302	82,827	68,475	55%	177,544	111,450
Fringe benefits	62,628	62,628	32,891	29,737	53%	65,779	37,643
Operating costs	17,950	17,289	4,746	12,543	27%	12,296	3,874
Capital outlay	28,000	29,136	-	29,136	0%	-	-
	<u>259,880</u>	<u>260,355</u>	<u>120,464</u>	<u>139,891</u>	<u>46%</u>	<u>255,619</u>	<u>152,967</u>
Public Housing Section 8:							
Salaries	179,878	179,878	94,500	85,378	53%	156,687	72,203
Fringe benefits	78,718	78,718	39,625	39,093	50%	63,454	27,141
Operating costs	2,111,183	2,204,194	1,103,929	1,100,265	50%	2,043,166	986,571
	<u>2,369,779</u>	<u>2,462,790</u>	<u>1,238,054</u>	<u>1,224,736</u>	<u>50%</u>	<u>2,263,307</u>	<u>1,085,915</u>
1% Occupancy Tax:							
Operating costs	<u>1,850,000</u>	<u>1,850,000</u>	<u>1,754,338</u>	<u>95,662</u>	<u>95%</u>	<u>2,337,073</u>	<u>1,266,462</u>
Other Economic Development:							
Contracted Services	149,700	149,700	82,727	66,973	na	23,325	-
Holden Beach Special Obligation Bond	1,343,880	1,343,880	-	1,343,880	0%	-	-
Lockwood Folly & Shallotte Dredging	-	270,045	270,045	-	100%	494,343	158,848
Reserve for shoreline	200,000	346,433	-	346,433	0%	-	-
Brunswick Business & Industry Development	475,000	575,000	270,833	304,167	47%	425,000	212,500
Access Road Ec. Dev. Proj.	-	400,000	-	400,000	0%	-	-
	<u>2,168,580</u>	<u>3,085,058</u>	<u>623,605</u>	<u>2,461,453</u>	<u>20%</u>	<u>942,668</u>	<u>371,348</u>
Total economic development	<u>8,641,052</u>	<u>9,714,141</u>	<u>4,585,145</u>	<u>5,128,996</u>	<u>47%</u>	<u>7,547,476</u>	<u>3,706,030</u>
Human Services:							
Health:							
Administration:							
Salaries	2,624,201	2,624,201	1,402,072	1,222,129	53%	2,128,499	1,340,967
Fringe benefits	1,388,231	1,388,231	677,916	710,315	49%	1,306,112	695,358
Operating costs	405,700	427,142	100,864	326,278	24%	279,939	120,154
Capital outlay	-	71,488	71,488	-	100%	25,527	-
	<u>4,418,132</u>	<u>4,511,062</u>	<u>2,252,340</u>	<u>2,258,722</u>	<u>50%</u>	<u>3,740,077</u>	<u>2,156,479</u>
Communicable Diseases:							
Operating costs	<u>414,957</u>	<u>414,957</u>	<u>224,105</u>	<u>190,852</u>	<u>54%</u>	<u>367,227</u>	<u>279,263</u>
Adult Health Maintenance:							
Operating costs	<u>263,055</u>	<u>272,100</u>	<u>44,734</u>	<u>227,366</u>	<u>16%</u>	<u>1,032,759</u>	<u>971,310</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>December 31, 2021</u>	<u>Variance Positive (Negative)</u>	<u>% of Budget</u>	<u>June 30, 2021</u>	<u>December 31, 2020</u>
Senior Health							
Salaries	52,000	52,000	27,747	24,253	53%	39,807	14,423
Fringe benefits	21,259	21,259	10,998	10,261	52%	14,875	4,735
Operating costs	4,985	4,985	789	4,196	16%	1,754	993
	<u>78,244</u>	<u>78,244</u>	<u>39,534</u>	<u>38,710</u>	<u>51%</u>	<u>56,436</u>	<u>20,151</u>
Maternal and Child Health:							
Salaries	388,887	388,887	195,337	193,550	50%	352,333	180,281
Fringe benefits	172,098	172,098	81,901	90,197	48%	151,954	75,296
Operating costs	594,250	604,387	222,255	382,132	37%	444,365	254,783
	<u>1,155,235</u>	<u>1,165,372</u>	<u>499,493</u>	<u>665,879</u>	<u>43%</u>	<u>948,652</u>	<u>510,360</u>
Environmental Health:							
Salaries	1,339,700	1,339,700	705,441	634,259	53%	1,285,709	669,251
Fringe benefits	497,881	497,881	249,343	248,538	50%	460,867	234,831
Operating costs	144,900	1,553,379	323,124	1,230,255	21%	969,738	286,530
Capital outlay	17,128	17,128	-	17,128	0%	244,218	-
	<u>1,999,609</u>	<u>3,408,088</u>	<u>1,277,908</u>	<u>2,130,180</u>	<u>37%</u>	<u>2,960,532</u>	<u>1,190,612</u>
Total health	<u>8,329,232</u>	<u>9,849,823</u>	<u>4,338,114</u>	<u>5,511,709</u>	<u>44%</u>	<u>9,105,683</u>	<u>5,128,175</u>
Veterans' Services:							
Salaries	152,773	152,773	78,484	74,289	51%	141,152	72,229
Fringe benefits	62,985	62,985	31,097	31,888	49%	57,800	29,074
Operating costs	37,951	40,951	17,952	22,999	44%	14,468	7,987
Total veterans' services	<u>253,709</u>	<u>256,709</u>	<u>127,533</u>	<u>129,176</u>	<u>50%</u>	<u>213,420</u>	<u>109,290</u>
Social Services:							
Administration:							
Salaries	8,148,758	8,328,758	4,100,320	4,228,438	49%	7,236,249	3,891,503
Fringe benefits	3,992,988	4,065,628	1,926,739	2,138,889	47%	3,478,156	1,801,808
Operating costs	2,992,551	3,226,375	1,123,907	2,102,468	35%	3,081,107	1,045,681
Capital outlay	150,000	150,000	-	150,000	0%	83,343	2,451
	<u>15,284,297</u>	<u>15,770,761</u>	<u>7,150,966</u>	<u>8,619,795</u>	<u>45%</u>	<u>13,878,855</u>	<u>6,741,443</u>
Other Operating Costs:							
Medical assistance	20,000	20,000	1,460	18,540	7%	5,630	2,116
Aid to the blind	4,100	4,100	3,549	551	87%	4,100	4,100
Adoption assistance	250,000	250,000	89,980	160,020	36%	169,448	84,338
Special assistance	425,000	415,000	127,218	287,782	31%	272,019	136,293
Foster care	600,000	600,000	262,998	337,002	44%	592,306	215,736
State foster home	800,000	800,000	260,979	539,021	33%	724,210	301,595
Special assistance	27,121	27,121	15,495	11,626	57%	23,604	5,901
Day care	23,000	23,000	1,539	21,461	7%	4,207	4,207
Special child adopt. assistance	-	75,687	7,130	68,557	9%	5,959	2,863
	<u>2,149,221</u>	<u>2,214,908</u>	<u>770,348</u>	<u>1,444,560</u>	<u>35%</u>	<u>1,801,483</u>	<u>757,149</u>
Total social services	<u>17,433,518</u>	<u>17,985,669</u>	<u>7,921,314</u>	<u>10,064,355</u>	<u>44%</u>	<u>15,680,338</u>	<u>7,498,592</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>December 31, 2021</u>	<u>Variance Positive (Negative)</u>	<u>% of Budget</u>	<u>June 30, 2021</u>	<u>December 31, 2020</u>
Other Human Services:							
Trillium Health Resources	250,443	250,443	62,611	187,832	25%	250,443	62,611
Brunswick Senior Resources	2,888,852	2,888,852	1,444,426	1,444,426	50%	2,713,739	1,356,869
Other human services	-	179,361	85,373	93,988	48%	211,238	76,864
	<u>3,139,295</u>	<u>3,318,656</u>	<u>1,592,410</u>	<u>1,726,246</u>	<u>48%</u>	<u>3,175,420</u>	<u>1,496,344</u>
Total human services	<u>29,155,754</u>	<u>31,410,857</u>	<u>13,979,371</u>	<u>17,431,486</u>	<u>45%</u>	<u>28,174,861</u>	<u>14,232,401</u>
Education:							
Public schools	47,523,253	47,523,253	23,761,626	23,761,627	50%	46,096,535	23,048,268
Public schools - capital outlay	996,991	996,991	498,498	498,493	50%	967,060	483,528
Pub. sch.-fines and forfeitures	-	-	109,164	(109,164)	na	299,765	-
Community college	4,438,054	4,438,054	2,135,881	2,302,173	48%	4,354,069	2,194,326
Community college - cap. out.	356,500	356,500	178,248	178,252	50%	295,343	147,672
Total education	<u>53,314,798</u>	<u>53,314,798</u>	<u>26,683,417</u>	<u>26,631,381</u>	<u>50%</u>	<u>52,012,772</u>	<u>25,873,794</u>
Culture and Recreation:							
Parks and Recreation:							
Administration:							
Salaries	734,565	734,565	364,643	369,922	50%	571,044	308,928
Fringe benefits	222,930	222,930	112,248	110,682	50%	190,075	100,931
Operating costs	714,744	726,744	226,205	500,539	31%	380,468	151,698
Capital outlay	569,000	66,000	-	66,000	0%	168,930	164,052
	<u>2,241,239</u>	<u>1,750,239</u>	<u>703,096</u>	<u>1,047,143</u>	<u>40%</u>	<u>1,310,517</u>	<u>725,609</u>
Maintenance:							
Salaries	805,274	805,274	392,650	412,624	49%	684,841	367,309
Fringe benefits	338,793	338,793	158,879	179,914	47%	286,792	149,224
Operating costs	461,600	599,592	281,499	318,093	47%	367,738	145,173
Capital outlay	108,000	108,000	51,639	56,361	48%	66,054	27,936
	<u>1,713,667</u>	<u>1,851,659</u>	<u>884,667</u>	<u>966,992</u>	<u>48%</u>	<u>1,405,425</u>	<u>689,642</u>
Total Parks and Recreation	<u>3,954,906</u>	<u>3,601,898</u>	<u>1,587,763</u>	<u>2,014,135</u>	<u>44%</u>	<u>2,715,942</u>	<u>1,415,251</u>
Brunswick County Library:							
Salaries	840,024	840,024	415,343	424,681	49%	777,644	424,486
Fringe benefits	367,930	367,930	167,021	200,909	45%	322,420	170,958
Operating costs	250,200	250,200	103,730	146,470	41%	213,176	100,554
	<u>1,458,154</u>	<u>1,458,154</u>	<u>686,094</u>	<u>772,060</u>	<u>47%</u>	<u>1,313,240</u>	<u>695,998</u>
Total culture and recreation	<u>5,413,060</u>	<u>5,060,052</u>	<u>2,273,857</u>	<u>2,786,195</u>	<u>45%</u>	<u>4,029,182</u>	<u>2,111,249</u>
Debt Service:							
Principal retirement	10,980,001	10,980,001	4,590,000	6,390,001	42%	12,305,000	2,500,000
Interest and fees	4,966,876	4,966,876	2,958,682	2,008,194	60%	3,240,524	1,650,412
Total debt service	<u>15,946,877</u>	<u>15,946,877</u>	<u>7,548,682</u>	<u>8,398,195</u>	<u>47%</u>	<u>15,545,524</u>	<u>4,150,412</u>
Total expenditures	<u>221,138,051</u>	<u>228,488,132</u>	<u>109,521,257</u>	<u>118,966,875</u>	<u>48%</u>	<u>207,604,399</u>	<u>101,230,831</u>
Revenues over (under) expenditures	<u>2,667,256</u>	<u>(424,846)</u>	<u>52,748,420</u>	<u>53,173,266</u>		<u>42,826,386</u>	<u>49,993,924</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>December 31, 2021</u>	<u>Variance Positive (Negative)</u>	<u>% of Budget</u>	<u>June 30, 2021</u>	<u>December 31, 2020</u>
Transfers To Other Funds:							
Transfer to county capital projects fund	(547,741)	(21,538,843)	(21,538,843)	-	100%	(10,000,000)	(10,000,000)
Transfer to grant projects funds	-	-	-	-	na	(300,000)	(300,000)
Transfer to emergency telephone system fund	-	-	-	-	na	(145,288)	-
Transfer to school capital projects fund	(6,340,995)	(6,340,995)	(1,220,320)	5,120,675	19%	(8,731,926)	(535,489)
	<u>(6,888,736)</u>	<u>(27,879,838)</u>	<u>(22,759,163)</u>	<u>5,120,675</u>	82%	<u>(19,177,214)</u>	<u>(10,835,489)</u>
Budgetary Financing Sources (Uses):							
Appropriated fund balance	<u>4,221,480</u>	<u>28,304,684</u>	<u>-</u>	<u>(28,304,684)</u>	0%	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>(2,667,256)</u>	<u>424,846</u>	<u>(22,759,163)</u>	<u>(23,184,009)</u>		<u>(19,177,214)</u>	<u>(10,835,489)</u>
Net change in fund balance	\$ -	\$ -	29,989,257	\$ 29,989,257		23,649,172	39,158,435
Fund balance, beginning of year			<u>121,194,469</u>			<u>97,026,999</u>	<u>97,026,999</u>
Restated			<u>-</u>			<u>518,298</u>	<u>-</u>
Fund balance, beginning, as restated			<u>121,194,469</u>			<u>97,545,297</u>	<u>97,026,999</u>
Fund balance, end of year			<u>\$151,183,726</u>			<u>\$ 121,194,469</u>	<u>\$136,185,434</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
 BUDGET TO ACTUAL - COUNTY CAPITAL PROJECTS FUND
 FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2021

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental-NC Dept. of Transportation	\$ 25,888,920	\$ 22,135,399	\$ 1,341,203	\$ 23,476,602
Restricted intergovernmental-NC Parks & Rec. Trust Fund	750,500	300,000	-	300,000
CARES Act	92,000	92,000	-	92,000
Investment earnings	841,170	852,789	11,151	863,940
Performance bonds	290,876	290,876	-	290,876
Other	350,000	349,240	-	349,240
Total revenues	28,213,466	24,020,304	1,352,354	25,372,658
Expenditures:				
General Government:				
Court House Renovation	15,148,966	11,338,650	1,044,769	12,383,419
Future Capital Projects	30,000,000	-	-	-
	45,148,966	11,338,650	1,044,769	12,383,419
Environmental protection:				
Landfill Transfer Station	5,727,000	282,024	6,455	288,479
Future Capital Projects	9,961,735	-	-	-
	15,688,735	282,024	6,455	288,479
Economic Development:				
Springlake at Maritime Shores	274,585	-	-	-
Cultural and recreation:				
OIB Park Improvements	5,805,569	5,805,568	-	5,805,568
Smithville Park Improvements	6,189,666	5,979,162	15,769	5,994,931
Brunswick Waterway Park Improvements	644,083	201,210	-	201,210
Waccamaw Multiuse Building	355,800	242,369	7,900	250,269
Smithville Park Improvements Phase III	500,000	-	-	-
	13,495,118	12,228,309	23,669	12,251,978
Transportation:				
Airport Improvements	27,151,013	22,994,173	1,455,165	24,449,338
Other:				
Future Capital Projects	739,506	-	-	-
Total expenditures	102,497,923	46,843,156	2,530,058	49,373,214
Revenues over (under) expenditures	(74,284,457)	(22,822,852)	(1,177,704)	(24,000,556)
Other Financing Sources (Uses):				
Appropriated fund balance	4,805,618	-	-	-
Transfer from general fund	73,772,723	52,233,884	21,538,843	73,772,727
Transfer to general fund	(4,293,884)	(4,293,884)	-	(4,293,884)
Total other financing sources (uses)	74,284,457	47,940,000	21,538,843	69,478,843
Net change in fund balance	\$ -	\$ 25,117,148	20,361,139	\$ 45,478,287
Fund balance, beginning of year			29,941,626	
Fund balance, end of year			\$ 50,302,765	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
 BUDGET TO ACTUAL - EDUCATION CAPITAL PROJECTS FUND
 FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2021

	Project Budget	Actual		
		Prior Years	Current Year	Total to Date
Revenues:				
NC Public Education Lottery	\$ 7,082,039	\$ 7,092,797	\$ -	\$ 7,092,797
Investment earnings	-	411,034	6,144	417,178
Investment earnings-debt proceeds	-	1,295,275	1,341	1,296,616
Total revenues	<u>7,082,039</u>	<u>8,799,106</u>	<u>7,485</u>	<u>8,806,591</u>
Expenditures:				
Brunswick County Schools	193,686,314	144,838,549	9,357,300	154,195,849
Brunswick Community College	2,304,445	2,004,940	-	2,004,940
Total expenditures	<u>195,990,759</u>	<u>146,843,489</u>	<u>9,357,300</u>	<u>156,200,789</u>
Revenues over (under) expenditures	(188,908,720)	(138,044,383)	(9,349,815)	(147,394,198)
Other Financing Sources (Uses):				
Transfer from general fund	82,171,104	75,830,108	1,220,320	77,050,428
Transfer to general fund	(314,013)	(314,013)	-	(314,013)
Premium on bonds issued	8,749,216	8,749,217	-	8,749,217
Debt financing issued	91,750,000	91,750,000	-	91,750,000
Appropriated fund balance	6,552,413	-	-	-
Total other financing sources (uses)	<u>188,908,720</u>	<u>176,015,312</u>	<u>1,220,320</u>	<u>177,235,632</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 37,970,929</u>	(8,129,495)	<u>\$ 29,841,434</u>
Fund balance, beginning of year			<u>44,523,344</u>	
Fund balance, end of year			<u>\$ 36,393,849</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2021

	Emergency Telephone System Fund	Grant Project	ROD- Technology Enhancement Fund	Total
Assets:				
Cash and cash equivalents/investments	\$ 1,577,880	\$ -	\$ 1,102,471	\$ 2,680,351
Restricted cash and investments	-	11,501,013	-	11,501,013
Interest receivable	316	-	194	510
Total assets	<u>1,578,196</u>	<u>11,501,013</u>	<u>1,102,665</u>	<u>14,181,874</u>
Liabilities:				
Accounts payable and other liabilities	3,443	-	6,465	9,908
Due to other funds	-	404,756	-	404,756
Total liabilities	<u>3,443</u>	<u>404,756</u>	<u>6,465</u>	<u>414,664</u>
Fund Balance:				
Stabilization by State Statute	316	-	194	510
Restricted - other	1,574,437	-	1,096,006	2,670,443
Assigned	-	11,096,257	-	11,096,257
Total fund balances	<u>1,574,753</u>	<u>11,096,257</u>	<u>1,096,200</u>	<u>13,767,210</u>
Total liabilities, deferred inflow of resources and fund balances	<u>\$ 1,578,196</u>	<u>\$ 11,501,013</u>	<u>\$ 1,102,665</u>	<u>\$ 14,181,874</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2021

	Emergency Telephone System Fund	Grant Project	ROD- Technology Enhancement Fund	Total
Revenues:				
Restricted intergovernmental	\$ 170,361	\$ 13,993,909	\$ -	\$ 14,164,270
Permits and fees	-	-	128,138	128,138
Investment earnings	510	-	323	833
Total revenues	<u>170,871</u>	<u>13,993,909</u>	<u>128,461</u>	<u>14,293,241</u>
Expenditures:				
General government	-	168,747	65,857	234,604
Public safety	373,684	-	-	373,684
Human Services	-	2,369,543	-	2,369,543
Environmental protection	-	359,362	-	359,362
Total expenditures	<u>373,684</u>	<u>2,897,652</u>	<u>65,857</u>	<u>3,337,193</u>
Revenues over (under) expenditures	(202,813)	11,096,257	62,604	10,956,048
Fund balance, beginning of year	<u>1,777,566</u>	<u>-</u>	<u>1,033,596</u>	<u>2,811,162</u>
Fund balance, end of year	<u>\$ 1,574,753</u>	<u>\$ 11,096,257</u>	<u>\$ 1,096,200</u>	<u>\$ 13,767,210</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
 ACTUAL AND CHANGES IN FUND BALANCE - EMERGENCY TELEPHONE SYSTEM FUND
 FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021

	<u>Budget</u>	<u>December 31, 2021</u>	<u>Variance Positive (Negative)</u>	<u>June 30, 2021</u>	<u>December 31, 2020</u>
Revenues:					
Restricted intergovernmental	\$ 408,865	\$ 170,361	\$ (238,504)	\$ 799,291	\$ 333,038
Investment earnings	-	510	510	1,295	787
Total revenues	<u>408,865</u>	<u>170,871</u>	<u>(237,994)</u>	<u>800,586</u>	<u>333,825</u>
Expenditures:					
Operating costs	466,862	233,987	232,875	388,022	213,732
Capital outlay	<u>1,294,595</u>	<u>139,697</u>	<u>1,154,898</u>	<u>168,292</u>	<u>-</u>
Total expenditures	<u>1,761,457</u>	<u>373,684</u>	<u>1,387,773</u>	<u>556,314</u>	<u>213,732</u>
Revenues over (under) expenditures	(1,352,592)	(202,813)	1,149,779	244,272	120,093
Other Financing Sources (Uses):					
Transfers from general fund	-	-	-	145,288	-
Appropriated fund balance	<u>1,352,592</u>	<u>-</u>	<u>(1,352,592)</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>1,352,592</u>	<u>-</u>	<u>(1,352,592)</u>	<u>145,288</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>(202,813)</u>	<u>\$ (202,813)</u>	389,560	120,093
Fund balance, beginning of year		<u>1,777,566</u>		<u>1,388,006</u>	<u>1,388,006</u>
Fund balance, end of year		<u>\$ 1,574,753</u>		<u>\$ 1,777,566</u>	<u>\$ 1,508,099</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO
ACTUAL - GRANT PROJECT FUND
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2021**

	Project Authorization	Actual		
		Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental	\$ 32,650,229	\$ 1,965,372	\$ 13,993,909	\$ 15,959,281
Total revenues	<u>32,650,229</u>	<u>1,965,372</u>	<u>13,993,909</u>	<u>15,959,281</u>
Expenditures:				
SAMHSA Expansion Grant FY 19-24	1,600,000	947,011	168,747	1,115,758
SAMHSA	1,380,527	259,531	-	259,531
Pacon Manufacturing Incentive and Reuse	1,300,000	1,000,000	-	1,000,000
Watershed Grant Round 1	498,919	24,315	174,754	199,069
Watershed Grant Round 2	381,072	3,570	184,608	188,178
Watershed Grant Round 3	48,600	30,945	-	30,945
American Rescue Plan	<u>27,741,111</u>	<u>-</u>	<u>2,369,543</u>	<u>2,369,543</u>
Total expenditures	<u>32,950,229</u>	<u>2,265,372</u>	<u>2,897,652</u>	<u>5,163,024</u>
Revenues over (under) expenditures	(300,000)	(300,000)	11,096,257	10,796,257
Other Financing Sources (Uses):				
Transfers from general fund	<u>300,000</u>	<u>300,000</u>	<u>-</u>	<u>300,000</u>
Total other financing sources (uses)	<u>300,000</u>	<u>300,000</u>	<u>-</u>	<u>300,000</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	11,096,257	<u>\$ 11,096,257</u>
Fund balance, beginning of year			<u>-</u>	
Fund balance, end of year			<u>\$ 11,096,257</u>	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND
 ACTUAL AND CHANGES IN FUND BALANCE -
 REGISTER OF DEEDS TECHNOLOGY ENHANCEMENT FUND
 FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021

	<u>Budget</u>	<u>December 31, 2021</u>	<u>Variance Positive (Negative)</u>	<u>June 30, 2021</u>	<u>December 31, 2020</u>
Revenues:					
Permits and fees	\$ 193,000	\$ 128,138	\$ (64,862)	\$ 279,279	\$ 136,899
Investment earnings	7,000	323	(6,677)	823	511
Total revenues	<u>200,000</u>	<u>128,461</u>	<u>(71,539)</u>	<u>280,102</u>	<u>137,410</u>
Expenditures:					
General government	<u>217,548</u>	<u>65,857</u>	<u>151,691</u>	<u>149,417</u>	<u>65,278</u>
Revenues over (under) expenditures	(17,548)	62,604	80,152	130,685	72,132
Other Financing Sources (Uses):					
Appropriated fund balance	<u>17,548</u>	<u>-</u>	<u>(17,548)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>62,604</u>	<u>\$ 62,604</u>	<u>130,685</u>	<u>72,132</u>
Fund balance, beginning of year		<u>1,033,596</u>		<u>902,911</u>	<u>902,911</u>
Fund balance, end of year		<u>\$ 1,096,200</u>		<u>\$ 1,033,596</u>	<u>\$ 975,043</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WATER FUND (NON-GAAP)
DECEMBER 31, 2021

	Water Fund	Water Capital Projects	Total
Current Assets:			
Cash, cash equivalents and investments	\$ 45,298,018	\$ 3,990,239	\$ 49,288,257
Restricted cash	3,210,316	103,202,872	106,413,188
Interest receivable	7,803	756	8,559
Receivables and special assessments, net	4,024,719	-	4,024,719
Due from other governmental agencies	509,990	280,742	790,732
Inventories	1,501,706	-	1,501,706
Total current assets	<u>54,552,552</u>	<u>107,474,609</u>	<u>162,027,161</u>
Current Liabilities:			
Accounts payable and other liabilities	4,916,427	17,261	4,933,688
Customer deposits	2,255,376	-	2,255,376
Interest payable	216,529	-	216,529
Current portion of debt	2,594,508	-	2,594,508
Total current liabilities	<u>9,982,840</u>	<u>17,261</u>	<u>10,000,101</u>
Expendable net position	44,569,712	107,457,348	152,027,060
Noncurrent Items:			
Non-depreciable capital assets	83,672,623	-	83,672,623
Depreciable capital assets, net	148,973,624	-	148,973,624
Deferred outflow	4,388,702	-	4,388,702
Net pension liability	(2,155,552)	-	(2,155,552)
Compensated absences	(492,120)	-	(492,120)
Total other post-employment liability	(14,964,210)	-	(14,964,210)
Non-current portion of debt	(211,853,972)	-	(211,853,972)
Deferred inflow	(1,393,012)	-	(1,393,012)
Total net position	<u>\$ 50,745,795</u>	<u>\$ 107,457,348</u>	<u>\$ 158,203,143</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - WATER SYSTEM
 OPERATING FUND (NON-GAAP)
 FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021
 WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR**

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
Revenues:							
User charges	\$ 29,271,800	\$ 30,244,300	\$ 16,658,140	\$ (13,586,160)	55%	\$ 29,633,015	\$ 15,521,004
Restricted intergovernmental	-	-	6,301	6,301	na	81,663	-
Investment earnings	40,000	40,000	13,230	(26,770)	33%	33,656	21,164
Other	680,377	3,596,377	220,412	(3,375,965)	6%	743,270	222,133
Total revenues	<u>29,992,177</u>	<u>33,880,677</u>	<u>16,898,083</u>	<u>(16,982,594)</u>	50%	<u>30,491,604</u>	<u>15,764,301</u>
Expenditures:							
Salaries	5,731,502	5,741,927	2,955,668	2,786,259	51%	5,147,321	2,815,546
Fringe benefits	2,752,959	2,758,359	1,405,348	1,353,011	51%	2,434,496	1,333,269
Operating expenditures	8,306,276	9,077,835	3,978,452	5,099,383	44%	7,892,608	3,874,186
Repairs and maintenance	2,920,143	6,469,330	1,092,861	5,376,469	17%	2,538,732	1,123,020
Capital outlay	1,556,500	2,894,989	915,153	1,979,836	32%	1,332,422	664,237
Debt Service:							
Principal	1,865,574	1,865,574	-	1,865,574	0%	1,324,463	-
Interest	1,309,167	1,309,167	408,083	901,084	31%	892,349	446,175
Total expenditures	<u>24,442,121</u>	<u>30,117,181</u>	<u>10,755,565</u>	<u>19,361,616</u>	36%	<u>21,562,391</u>	<u>10,256,433</u>
Revenues over (under) expenditures	5,550,056	3,763,496	6,142,518	2,379,022	163%	8,929,213	5,507,868
Other Financing Sources (Uses):							
Transfer to water capital project fund	(5,550,056)	(3,616,114)	(741,000)	2,875,114	20%	(920,580)	-
Claims settlement	-	(147,382)	-	147,382	0%	(4,471,457)	-
Total other fin. sources (uses)	<u>(5,550,056)</u>	<u>(3,763,496)</u>	<u>(741,000)</u>	<u>3,022,496</u>	20%	<u>(5,392,037)</u>	<u>-</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,401,518</u>	<u>\$ 5,401,518</u>		<u>\$ 3,537,176</u>	<u>\$ 5,507,868</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO ACTUAL -
WATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2021**

		Actual		
	Project Budget	Prior Year	Current Year	Total to Date
Revenues:				
Restricted intergovernmental revenue	\$ 2,218,967	\$ -	\$ -	\$ -
Investment earnings	120,276	177,956	1,178	179,134
Investment earnings-debt proceeds	-	263,111	5,843	268,954
Assessments	52,724	39,495	-	39,495
Penalties and interest assessments	-	13,229	-	13,229
Total revenues	<u>2,391,967</u>	<u>493,791</u>	<u>7,021</u>	<u>500,812</u>
Expenditures:				
Southeast Water Tank	50,550	50,550	-	50,550
FY16 Water Mains Top 7 and Apollo	1,773,285	1,731,758	-	1,731,758
Raw Water Mains Project	28,683,127	23,242,549	1,519,968	24,762,517
Shallotte Transmission Main	6,123,000	1,888,136	1,789,813	3,677,949
NW Plant Treatment Expansion 12MGD	168,221,390	56,337,000	13,061,188	69,398,188
74-76 Industrial Park Water Main	1,727,715	1,307,724	-	1,307,724
74-76 Mintz Dr. to Old Maco	85,000	71,526	5,500	77,026
Navassa Water System Rehabilitation	2,263,347	15,000	5,000	20,000
Utility Operations Center	110,000	-	19,760	19,760
Total expenditures	<u>209,037,414</u>	<u>84,644,243</u>	<u>16,401,229</u>	<u>101,045,472</u>
Revenues over (under) expenditures	(206,645,447)	(84,150,452)	(16,394,208)	(100,544,660)
Other Financing Sources (Uses):				
Long term debt issued	178,600,000	178,600,000	-	178,600,000
Bond premium	17,428,317	17,428,317	-	17,428,317
Transfers from water fund	11,171,970	10,430,981	741,000	11,171,981
Transfers to water fund	(985,770)	(985,770)	-	(985,770)
Future capital projects	(1,352,567)	-	-	-
Appropriated fund balance	1,783,497	-	-	-
Total other financing sources (uses)	<u>206,645,447</u>	<u>205,473,528</u>	<u>741,000</u>	<u>206,214,528</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$121,323,076</u>	<u>\$ (15,653,208)</u>	<u>\$105,669,868</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WASTEWATER FUND (NON-GAAP)
DECEMBER 31, 2021

	Wastewater Fund	Wastewater Capital Projects	Total
Current Assets:			
Cash and cash equivalents/investments	\$ 35,031,855	\$ 3,285,115	\$ 38,316,970
Restricted cash	4,171,287	7,359,200	11,530,487
Interest receivable	5,881	180	6,061
Receivables and special assessments, net	6,522,850	-	6,522,850
Due from other governmental agencies	293,121	136,285	429,406
Inventories	153,420	-	153,420
Total current assets	<u>46,178,414</u>	<u>10,780,780</u>	<u>56,959,194</u>
Current Liabilities:			
Accounts payable and other liabilities	10,527,259	-	10,527,259
Interest payable	1,009,778	-	1,009,778
Prepaid fees	129,711	-	129,711
Current portion of debt	<u>11,589,722</u>	<u>-</u>	<u>11,589,722</u>
Total current liabilities	<u>23,256,470</u>	<u>-</u>	<u>23,256,470</u>
Expendable net position	22,921,944	10,780,780	33,702,724
Noncurrent Items:			
Non-depreciable capital assets	45,682,075	-	45,682,075
Depreciable capital assets, net	215,289,193	-	215,289,193
Deferred outflow	2,982,563	-	2,982,563
Net pension liability	(1,174,529)	-	(1,174,529)
Compensated absences	(216,401)	-	(216,401)
Total other post-employment liability	(8,398,248)	-	(8,398,248)
Non-current portion of debt	(104,877,832)	-	(104,877,832)
Deferred inflow	(811,089)	-	(811,089)
Total net position	<u>\$ 171,397,676</u>	<u>\$ 10,780,780</u>	<u>\$ 182,178,456</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND

ACTUAL - WASTEWATER FUND (NON-GAAP)

FOR THE PERIOD ENDED DECEMBER 31, 2021 AND THE YEAR ENDED JUNE 30, 2021

WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR

	Original Budget	Current Budget	December 31, 2021	Variance Positive (Negative)	% of Budget	June 30, 2021	December 31, 2020
Revenues:							
User charges	\$ 28,330,761	\$ 28,806,761	\$ 17,014,268	\$ (11,792,493)	59%	\$ 37,123,956	\$ 15,574,195
Investment earnings	20,000	20,000	9,776	(10,224)	49%	23,804	13,912
Restricted intergovernmental	-	-	-	-	na	25,254	-
Other	104,000	104,000	49,143	(54,857)	47%	300,541	80,032
Total revenues	<u>28,454,761</u>	<u>28,930,761</u>	<u>17,073,187</u>	<u>(11,857,574)</u>	59%	<u>37,473,555</u>	<u>15,668,139</u>
Expenditures:							
Salaries	3,389,151	3,393,165	1,660,976	1,732,189	49%	2,888,778	1,576,044
Fringe benefits	1,553,796	1,547,523	766,445	781,078	50%	1,308,719	709,499
Operating expenditures	4,772,678	5,838,731	2,673,602	3,165,129	46%	4,493,558	1,940,542
Repairs and maintenance	2,327,000	2,367,669	821,892	1,545,777	35%	2,117,757	1,072,237
Capital outlay	3,333,000	4,300,060	1,073,200	3,226,860	25%	2,747,367	856,291
Debt Service:							
Principal	10,918,002	10,918,002	1,739,848	9,178,154	16%	12,391,786	662,650
Interest	4,149,247	4,149,247	2,071,913	2,077,334	50%	4,591,276	2,298,705
Total expenditures	<u>30,442,874</u>	<u>32,514,397</u>	<u>10,807,876</u>	<u>21,706,521</u>	33%	<u>30,539,241</u>	<u>9,115,968</u>
Revenues over (under) expenditures	(1,988,113)	(3,583,636)	6,265,311	9,848,947	-175%	6,934,314	6,552,171
Other Financing Sources (Uses):							
Transfer to wastewater capital project	(1,661,020)	(2,667,143)	(2,667,143)	-	100%	(618,809)	(618,809)
Transfer from wastewater capital project	375,000	375,000	190,985	(184,015)	51%	1,128,000	912,794
Transfer from Special Revenue Fund	-	142,500	-	(142,500)	0%	-	-
Claims settlement	-	(339,227)	-	339,227	0%	(10,291,934)	-
Appropriated net position	3,274,133	6,072,506	-	(6,072,506)	0%	-	-
Total other fin. sources (uses)	<u>1,988,113</u>	<u>3,583,636</u>	<u>(2,476,158)</u>	<u>(6,059,794)</u>	-69%	<u>(9,782,743)</u>	<u>293,985</u>
Revenues and other financing sources over (under) expenditures and other financing uses							
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,789,153</u>	<u>\$ 3,789,153</u>		<u>\$ (2,848,429)</u>	<u>\$ 6,846,156</u>

COUNTY OF BRUNSWICK, NORTH CAROLINA

**SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
WASTEWATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2021**

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental revenue	\$ 2,852,818	\$ -	\$ -	\$ -
Assessments	557,053	557,052	-	557,052
SAD interest and penalties	99,017	102,512	-	102,512
Investment earnings	169,754	169,852	401	170,253
Investment earnings-debt proceeds	-	418,862	662	419,524
West Brunswick Regional WWTP Southport Contribution	2,630,000	-	-	-
Total revenues	<u>6,308,642</u>	<u>1,248,278</u>	<u>1,063</u>	<u>1,249,341</u>
Expenditures:				
WBRWWTF Expansion Southport	2,630,000	1,580,659	49,389	1,630,048
NEBRWWTP Expansion	45,714,971	36,134,721	3,214,038	39,348,759
NEBRWWTP East Transmission Main	3,616,997	3,180,855	120,710	3,301,565
NEBRWWTP WestTransmission Main	2,891,839	2,529,722	100,320	2,630,042
Ocean Ridge Reclaimed Water Main	115,800	45,100	25,500	70,600
Sea Trail WWTP	147,000	53,840	39,370	93,210
Navassa Wastewater System Rehabilitation	2,852,818	15,000	5,000	20,000
Total expenditures	<u>57,969,425</u>	<u>43,539,897</u>	<u>3,554,327</u>	<u>47,094,224</u>
Revenues over (under) expenditures	(51,660,783)	(42,291,619)	(3,553,264)	(45,844,883)
Other Financing Sources (Uses):				
Long term debt issued	44,980,000	44,980,000	-	44,980,000
Bond premium	7,243,807	7,243,806	-	7,243,806
Transfer from wastewater fund	8,734,785	6,067,646	2,667,143	8,734,789
Transfer to wastewater fund	(8,998,274)	(8,668,274)	(190,985)	(8,859,259)
Future capital projects	(4,480,131)	-	-	-
Appropriated fund balance	4,180,596	-	-	-
Total other financing sources (uses)	<u>51,660,783</u>	<u>49,623,178</u>	<u>2,476,158</u>	<u>52,099,336</u>
Revenues and other financing sources over (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$ 7,331,559</u>	<u>\$ (1,077,106)</u>	<u>\$ 6,254,453</u>

Cash and Investments

A Summary of Cash and Investments is presented on the Brunswick County Government website as of December 31, 2021. It reports that the County had \$335.5 million of unrestricted cash and investments in all funds including those accruing for outside agencies that the county performs collections plus \$137.9 million of capital project restricted cash from debt proceeds. All cash and investments are earning an average yield of 0.04%.

BRUNSWICK COUNTY
SUMMARY OF CASH AND INVESTMENTS
AS OF DECEMBER 31, 2021

	Purchase Date	Maturity Date	Book Value	Total Book Value	% of Portfolio	Yield
Unrestricted Cash and Investments						
Checking & Petty Cash						
Petty Cash			\$ 6,200			0.00%
BB&T			69,883,012			0.00%
Total Checking & Petty Cash				\$ 69,889,212	15%	
Money Markets / Savings						
BB&T Money Rate Savings			172,183,125			0.07%
JP Morgan Chase Savings			10,003,132			0.05%
SunTrust Money Market			5,063,705			0.01%
Total Money Markets / Savings				\$ 187,249,962	40%	
Certificates of Deposit / CDARS						
First Bank	3/28/21	9/28/22	21,223,895			0.30%
Total Certificates of Deposit / CDARS				\$ 21,223,895	4%	
NC Capital Management Trust - Government Portfolio				\$ 57,146,255	12%	0.01%
Total Unrestricted Cash and Investments				\$ 335,509,324		
Restricted Cash and Investments						
Bond Proceeds & Debt Reserve Fund						
NC Capital Management Trust-Government Portfolio			\$ 124,836,113		26%	0.01%
BB&T General Fund Restricted						
Restricted for Revaluation			214,566		0%	0.00%
Restricted for Holden Beach Debt			1,343,880		1%	0.00%
Restricted for ARP Funds			11,501,013		2%	0.00%
Total Restricted Cash and Investments				\$ 137,895,571		
Grand Total All Cash and Investments				\$ 473,404,896	100%	0.04%

Cash Balances:

General Fund	\$ 153,684,435
County Capital Reserve Fund	41,325,070
School Capital Projects Fund	17,322,319
Water Fund	47,553,391
Water Capital Reserve Fund	1,397,235
Wastewater Fund	35,031,859
Wastewater Capital Reserve Fund	4,968,693

Key Indicators of Revenues and Expenditures

Presented on the Brunswick County Government website are charts with actual history, current month actual and annual budget information for major revenues and expenditures in both the enterprise and general funds.

County of Brunswick
Ad Valorem and Motor Vehicle Tax Revenues

PRIOR YEARS AD VALOREM TAX REVENUE									
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ANNUAL BUDGET 2021-22	ACTUAL 2021-22	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	305,329	377,089	414,438	297,635	401,391		156,196	-61%	
Aug	324,296	420,293	345,102	270,439	176,083		123,100	-30%	
Sept	262,164	419,816	269,452	205,209	197,004		76,789	-61%	
Oct	208,607	207,830	315,241	168,570	168,939		558,293	230%	
Nov	207,774	235,025	244,032	268,715	198,542		138,898	-30%	
Dec	46,595	203,220	412,058	190,359	287,344		154,099	-46%	
Jan	305,760	189,817	214,920	293,817	213,357				
Feb	427,181	337,199	258,244	317,056	263,765				
Mar	370,146	378,028	288,344	194,186	669,482				
Apr	296,216	307,480	155,194	168,582	502,933				
May	260,659	218,586	135,962	122,872	151,238				
June	490,189	257,695	167,843	155,982	136,142				
Total	3,504,916	3,552,078	3,220,830	2,653,422	3,366,220	2,200,000	1,207,375		55%

CURRENT YEAR AD VALOREM TAX REVENUE									
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ANNUAL BUDGET 2021-22	ACTUAL 2021-22	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	141,121	5,141,356	7,655,126	8,464,387	11,426,822		15,056,407	32%	
Aug	15,853,299	14,003,220	13,213,303	15,145,908	14,811,590		16,051,515	8%	
Sept	6,433,818	6,763,894	5,259,838	7,225,241	9,666,084		9,106,994	-6%	
Oct	9,896,672	17,631,294	10,487,256	12,078,923	6,344,889		5,442,700	-14%	
Nov	23,944,507	17,678,530	28,069,669	30,675,338	37,436,947		41,436,883	11%	
Dec	24,416,021	20,728,131	19,916,780	28,966,741	28,595,685		27,571,885	-4%	
Jan	23,377,586	26,045,100	26,931,609	23,866,807	22,854,561				
Feb	2,086,134	2,100,604	2,490,412	2,522,834	2,696,145				
Mar	957,399	928,997	1,078,484	795,566	1,191,240				
Apr	466,309	533,520	572,320	440,218	643,060				
May	341,102	588,170	331,238	377,697	255,033				
June	560,206	396,426	261,232	387,011	251,167				
Total	108,474,174	112,539,242	116,267,267	130,946,671	136,173,223	138,383,158	114,666,384		83%

CURRENT YEAR MOTOR VEHICLE TAX REVENUE									
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ANNUAL BUDGET 2021-22	ACTUAL 2021-22	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	603,858	611,857	671,914	735,512	865,948		876,340	1%	
Aug	657,269	652,753	723,623	697,838	792,070		935,244	18%	
Sept	579,331	542,846	448,121	540,459	837,937		862,853	3%	
Oct	507,568	544,226	666,358	707,908	822,381		857,819	4%	
Nov	471,246	499,198	576,498	706,266	633,461		768,089	21%	
Dec	464,226	501,030	543,041	675,364	746,091				
Jan	523,460	557,142	685,653	729,042	785,852				
Feb	485,610	572,728	600,556	632,979	746,426				
Mar	654,797	631,825	665,643	668,762	895,846				
Apr	550,623	624,293	676,850	600,272	828,566				
May	595,819	634,860	709,996	640,499	763,799				
June	627,536	651,911	709,693	691,320	902,685				
Total	6,721,343	7,024,669	7,677,946	8,026,221	9,621,062	7,517,500	4,300,345		57%

**County of Brunswick
Local Option Sales Tax Revenues**

ARTICLE 39 SALES TAX REVENUE 1% (POINT OF DELIVERY) (100000-323100)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	986,394	1,049,718	1,252,130	1,373,725	1,553,767		1,829,967	18%	
Aug	1,224,865	1,289,737	1,329,792	1,425,459	1,612,392		2,035,059	26%	
Sept	952,042	978,445	938,675	1,173,168	1,328,479		1,581,054	19%	
Oct	752,088	864,937	680,715	734,132	1,191,688		1,133,627	-5%	
Nov	635,873	767,798	871,829	935,348	1,090,992				
Dec	626,293	698,356	576,321	790,721	1,048,030				
Jan	436,031	558,342	775,353	820,652	778,802				
Feb	613,865	613,581	755,861	773,827	1,049,687				
Mar	588,222	547,868	746,104	759,800	963,956				
Apr	815,552	800,559	917,784	910,261	1,396,420				
May	837,814	794,102	966,306	892,802	1,414,226				
June	833,600	910,785	1,041,564	1,186,228	1,535,496				
Total	9,302,639	9,874,229	10,852,434	11,776,122	14,963,935	13,525,506	6,579,707		49%
ARTICLE 40 SALES TAX REVENUE 1/2% (PER CAPITA) 30% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE (100000-323201,323202)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	594,375	631,075	703,995	750,371	858,173		998,072	16%	
Aug	517,985	596,047	601,502	712,368	808,739		974,190	20%	
Sept	577,305	597,606	646,891	734,652	767,789		874,251	14%	
Oct	551,928	614,008	639,392	704,618	813,391		872,448	7%	
Nov	544,444	562,350	635,351	731,594	796,614				
Dec	583,254	636,108	692,311	725,423	832,617				
Jan	667,322	699,734	736,094	769,355	948,734				
Feb	477,316	527,845	561,192	627,025	800,730				
Mar	512,277	512,954	577,546	636,198	668,723				
Apr	625,842	658,044	749,898	721,696	959,211				
May	588,735	607,640	697,346	625,357	897,180				
June	550,848	660,846	722,096	717,955	895,965				
Total	6,791,631	7,304,257	7,963,614	8,456,612	10,047,866	9,471,405	3,718,961		39%
ARTICLE 42 SALES TAX REVENUE 1/2% (POINT OF DELIVERY) (APPROXIMATELY 60% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE) (100000-323301, 323302)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	631,292	673,530	789,002	860,370	977,927		1,152,200	18%	
Aug	711,398	766,949	788,633	868,474	986,372		1,234,716	25%	
Sept	610,962	631,968	632,656	767,824	851,555		1,004,721	18%	
Oct	514,766	588,455	517,955	565,888	808,230		807,127	0%	
Nov	464,016	527,365	599,197	662,923	757,703				
Dec	471,285	522,056	488,465	597,475	750,922				
Jan	415,344	482,885	591,453	625,627	674,196				
Feb	430,959	448,839	522,450	556,763	742,219				
Mar	430,745	414,149	525,003	553,242	657,337				
Apr	569,042	575,072	658,475	650,981	947,531				
May	566,462	554,566	661,360	608,865	933,024				
June	551,091	622,799	701,865	769,351	987,088				
Total	6,367,362	6,808,632	7,476,514	8,087,784	10,074,104	9,058,318	4,198,764		46%

Note: Sales Taxes are 2 months behind in reporting.

**County of Brunswick
Occupancy Tax Revenues**

Occupancy Tax County and Municipal (104930-327000 and -327001)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		
July	427,339	354,812	458,624	431,392	294,802		361,370	23%	
Aug	281,756	302,684	78,606	242,265	468,661		777,338	66%	
Sept	52,634	206,775	335,404	215,488	261,168		296,598	14%	
Oct	105,459	41,724	71,490	71,643	117,150		221,412	89%	
Nov	35,359	49,419	37,420	52,189	124,681		97,620	-22%	
Dec	29,523	25,730	52,499	40,899	41,634				
Jan	23,088	29,151	33,004	36,395	52,627				
Feb	21,918	31,404	36,711	40,439	75,053				
Mar	33,329	41,682	48,766	24,387	108,028				
Apr	75,775	80,581	60,920	19,599	148,504				
May	99,108	110,150	138,430	74,613	266,926				
June	273,477	320,356	376,807	418,691	377,840				
Total	1,458,765	1,594,467	1,728,681	1,667,999	2,337,074	1,850,000	1,754,338		95%

**County of Brunswick
Water Fund Revenues**

WATER RETAIL SALES REVENUE (617110-371316)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	474,405	469,373	505,818	591,725	523,514		638,302	22%	
Aug	585,205	598,346	550,056	600,391	670,354		619,526	-8%	
Sept	552,130	509,091	483,455	557,746	602,195		601,695	0%	
Oct	455,542	436,731	468,436	505,182	545,696		579,452	6%	
Nov	356,558	400,272	395,448	547,927	473,672		497,307	5%	
Dec	358,875	401,470	360,250	412,440	448,165		475,329	6%	
Jan	326,617	330,727	345,037	396,758	392,757				
Feb	322,884	424,539	344,991	383,230	399,325				
Mar	318,405	338,275	368,390	330,184	370,313				
Apr	317,943	323,228	295,003	349,132	377,533				
May	407,205	404,362	397,617	405,038	485,547				
June	481,962	458,544	576,215	457,978	672,352				
Total	4,957,731	5,094,958	5,090,716	5,537,731	5,961,423	7,500,000	3,411,611		45%

IRRIGATION REVENUE (617110-371319)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	274,655	303,891	272,157	499,622	377,696		594,454	57%	
Aug	391,161	364,814	318,911	553,720	382,832		509,510	33%	
Sept	402,057	341,474	241,677	540,455	472,949		444,272	-6%	
Oct	312,823	245,944	316,475	468,263	425,114		491,882	16%	
Nov	170,875	230,786	171,308	480,292	318,977		403,743	27%	
Dec	79,215	194,433	137,776	288,809	236,541		278,462	18%	
Jan	53,423	75,964	44,935	54,445	78,562				
Feb	17,281	42,193	12,900	21,440	51,705				
Mar	23,304	26,984	10,834	15,547	14,079				
Apr	33,613	25,042	20,209	25,833	25,970				
May	111,147	80,405	91,368	136,556	178,763				
June	294,456	171,484	547,092	179,548	747,018				
Total	2,164,010	2,103,414	2,185,642	3,264,530	3,310,206	3,500,000	2,722,323		78%

WATER WHOLESALE REVENUE (617110-371317)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	549,891	502,369	648,595	706,223	680,405		700,573	3%	
Aug	662,991	739,238	657,834	829,608	788,526		779,585	-1%	
Sept	593,390	580,350	714,447	714,837	656,650		685,362	4%	
Oct	467,518	439,291	391,422	624,590	614,944		636,257	3%	
Nov	315,869	468,542	452,905	597,115	547,120		582,970	7%	
Dec	329,525	415,210	401,300	420,180	437,859		458,037	5%	
Jan	271,848	461,637	300,896	378,791	378,543				
Feb	293,671	254,055	329,861	346,753	352,029				
Mar	257,119	297,083	304,562	320,726	322,327				
Apr	315,449	374,571	356,824	391,888	413,198				
May	381,741	399,036	442,050	463,838	577,579				
June	723,529	625,328	794,773	582,778	862,466				
Total	5,162,541	5,556,710	5,795,469	6,377,327	6,631,646	6,900,000	3,842,784		56%

**County of Brunswick
Water Fund Revenues**

WATER INDUSTRIAL REVENUE (617110-371318)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	193,363	171,810	220,490	189,253	182,261		132,784	-27%	
Aug	176,628	242,014	216,454	206,096	203,154		139,641	-31%	
Sept	177,912	227,218	234,523	206,417	175,903		144,874	-18%	
Oct	141,672	208,907	112,229	184,682	196,762		141,426	-28%	
Nov	153,071	213,605	190,551	215,263	196,202		137,448	-30%	
Dec	140,427	181,314	194,601	133,730	183,074		134,226	-27%	
Jan	156,917	209,780	129,208	75,047	195,035				
Feb	144,230	145,744	169,457	330,804	173,101				
Mar	163,680	162,151	160,850	125,412	160,942				
Apr	153,967	200,376	138,655	203,438	160,584				
May	125,676	182,242	171,195	187,763	144,910				
June	126,581	250,422	166,681	187,056	89,875				
Total	1,854,124	2,395,583	2,104,894	2,244,961	2,061,803	1,400,000	830,399		59%
WATER BASE SERVICE CHARGE REVENUE (617110-371308)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	470,153	487,562	504,765	525,317	546,494		575,137	5%	
Aug	475,932	489,608	507,711	524,696	459,642		575,421	25%	
Sept	476,892	490,840	508,083	526,261	640,453		578,955	-10%	
Oct	476,516	493,066	512,632	528,995	553,211		581,069	5%	
Nov	475,832	494,282	512,064	526,349	554,711		583,483	5%	
Dec	477,375	495,252	513,738	529,100	553,984		585,704	6%	
Jan	480,043	496,679	514,422	529,586	557,207				
Feb	481,021	498,450	515,996	525,462	561,584				
Mar	483,538	501,888	517,084	540,691	563,664				
Apr	482,955	500,982	518,320	536,522	563,388				
May	485,236	505,223	521,211	541,995	568,672				
June	506,112	522,511	542,329	565,179	600,089				
Total	5,771,605	5,976,343	6,188,355	6,400,153	6,723,099	7,900,000	3,479,769		44%
WATER TAPS AND CONNECTION REVENUE (617180-371305)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	79,919	83,631	98,990	92,524	104,217		153,239	47%	
Aug	73,809	104,621	97,268	83,810	136,856		104,490	-24%	
Sept	69,412	81,193	43,844	82,803	115,699		128,425	11%	
Oct	60,061	91,599	86,568	94,890	112,961		144,645	28%	
Nov	77,525	99,482	73,282	73,114	119,892		114,000	-5%	
Dec	59,843	54,196	61,096	83,464	95,350		161,592	69%	
Jan	63,308	74,470	88,359	75,364	162,630				
Feb	88,268	65,659	111,682	140,452	99,798				
Mar	89,333	143,953	103,540	89,886	131,460				
Apr	76,900	79,001	120,681	55,484	197,615				
May	86,057	97,222	105,635	64,074	165,457				
June	88,308	88,973	106,785	64,804	244,050				
Prior Year's Adj				(160,000)					
Total	912,743	1,064,000	1,097,730	1,000,669	1,685,985	1,712,500	806,391		47%

**County of Brunswick
Water Fund Revenues**

WATER CAPITAL RECOVERY REVENUE (619100-371404)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	82,430	82,749	167,036	121,501	137,818		115,147	-16%	
Aug	87,643	120,522	155,663	85,320	103,863		86,778	-16%	
Sept	137,586	114,051	45,363	85,192	119,232		200,990	69%	
Oct	53,152	83,126	89,233	187,338	100,884		234,397	132%	
Nov	89,642	128,155	84,568	81,404	125,863		151,864	21%	
Dec	49,323	40,491	65,826	98,693	141,178		209,879	49%	
Jan	53,168	70,156	80,237	212,681	195,284				
Feb	80,368	43,033	108,298	126,263	152,086				
Mar	83,957	142,979	126,088	144,952	315,248				
Apr	191,678	78,156	136,336	54,925	247,599				
May	110,980	93,189	108,079	53,432	198,315				
June	89,349	111,500	112,809	173,356	296,071				
Total	1,109,276	1,108,107	1,279,536	1,425,057	2,133,441	688,000	999,055		145%

WATER TRANSMISSION LINE REVENUE (619800-371309)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	29,279	34,402	55,946	39,806	51,532		39,887	-23%	
Aug	24,946	42,390	39,850	31,354	39,432		29,456	-25%	
Sept	31,882	42,063	18,567	31,475	44,492		70,088	58%	
Oct	26,858	33,713	35,876	65,131	38,196		79,399	108%	
Nov	37,187	52,512	32,990	29,678	46,531		51,324	10%	
Dec	25,429	23,427	25,114	36,150	47,704		71,221	49%	
Jan	25,978	28,493	36,370	77,458	64,031				
Feb	35,550	24,480	44,692	58,888	51,372				
Mar	36,122	53,897	41,813	54,147	106,302				
Apr	28,496	33,669	50,545	23,926	83,656				
May	30,911	35,926	38,462	23,723	67,045				
June	29,625	40,209	40,830	63,536	99,226				
Total	362,263	445,181	461,055	535,272	739,519	232,000	341,375		147%

**County of Brunswick
Wastewater Fund Revenues**

WASTEWATER RETAIL SALES REVENUE (627210-371405)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	791,640	805,054	872,549	1,033,355	1,178,919		1,301,977	10%	
Aug	874,819	933,343	918,675	1,063,547	1,153,679		1,208,219	5%	
Sept	837,178	835,710	889,327	1,038,172	1,143,466		1,212,544	6%	
Oct	773,191	813,375	848,410	1,016,846	1,105,444		1,210,002	9%	
Nov	735,391	792,739	834,354	1,120,192	1,062,364		1,515,381	43%	
Dec	753,597	801,946	827,199	839,603	1,067,872		752,741	-30%	
Jan	739,484	778,549	823,964	982,576	1,028,993				
Feb	740,280	835,392	825,743	957,436	1,052,992				
Mar	747,301	776,766	823,196	939,142	1,058,857				
Apr	744,239	786,370	825,562	963,854	1,046,991				
May	765,249	826,002	940,447	968,081	1,084,887				
June	834,436	905,605	1,157,941	1,126,957	1,302,838				
Total	9,336,805	9,890,851	10,587,367	12,049,761	13,287,302	13,276,000	7,200,864		54%

WASTEWATER TAPS & CONNECTIONS REVENUE (627220-371402)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	76,350	108,000	216,000	227,406	262,361		301,000	15%	
Aug	152,000	133,000	202,100	158,000	199,361		200,650	1%	
Sept	84,450	95,750	80,000	133,000	187,027		453,500	142%	
Oct	95,775	185,275	156,000	221,000	151,600		298,000	97%	
Nov	136,000	210,480	92,000	104,575	214,583		232,000	8%	
Dec	109,000	84,000	131,900	252,000	267,888		285,500	7%	
Jan	117,775	113,840	209,000	163,712	317,301				
Feb	164,450	97,250	121,000	236,980	306,000				
Mar	103,050	276,486	205,000	144,478	196,958				
Apr	104,000	168,614	156,000	195,285	409,525				
May	110,545	140,000	218,658	163,993	394,000				
June	189,500	132,000	224,000	109,800	283,084				
Total	1,442,895	1,744,695	2,011,658	2,110,229	3,189,688	1,800,000	1,770,650		98%

WASTEWATER CAPITAL RECOVERY REVENUE (629100-371404)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		BUDGET
July	185,127	219,750	452,432	262,301	403,076		535,573	33%	
Aug	131,836	402,208	287,165	242,580	324,206		328,016	1%	
Sept	183,719	337,302	120,331	206,331	365,057		528,580	45%	
Oct	205,927	268,123	269,318	548,140	294,779		673,369	128%	
Nov	270,061	392,249	125,062	226,861	398,706		372,000	-7%	
Dec	154,451	186,084	173,249	261,012	363,938		510,001	40%	
Jan	196,396	218,124	289,652	230,092	522,147				
Feb	214,802	134,813	320,135	405,333	372,289				
Mar	233,802	411,900	296,269	414,943	480,805				
Apr	210,136	271,541	355,535	158,173	621,016				
May	205,427	313,000	274,019	139,759	549,395				
June	214,635	259,250	276,101	168,900	865,519				
Total	2,406,319	3,414,344	3,239,268	3,264,425	5,560,933	600,000	2,947,539		491%

**County of Brunswick
Wastewater Fund Revenues**

WASTEWATER TRANSMISSION LINE FEES (629800-371309)									
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ACTUAL	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
Month	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2021-22		
July	60,709	69,520	149,044	86,684	130,012		184,673	42%	
Aug	44,611	104,289	90,413	73,566	101,360		107,681	6%	
Sept	59,236	107,773	39,518	64,381	120,738		241,031	100%	
Oct	66,644	75,363	86,302	180,566	94,263		216,268	129%	
Nov	83,049	122,632	39,649	74,453	130,869		121,212	-7%	
Dec	47,819	52,692	54,696	91,528	119,197		170,830	43%	
Jan	67,463	68,707	95,136	75,597	174,506				
Feb	68,932	49,027	104,837	199,392	124,639				
Mar	77,931	133,296	97,992	138,568	157,783				
Apr	61,376	83,511	121,059	51,437	205,472				
May	61,474	98,665	91,916	46,534	181,950				
June	68,211	78,581	88,282	60,775	274,391				
Total	767,455	1,044,056	1,058,844	1,143,481	1,815,180	200,000	1,041,695		521%

County of Brunswick
Water and Wastewater Number of Customers

NUMBER OF WATER RETAIL CUSTOMERS							
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	Change
July	38,912	40,199	41,676	42,979	44,682	47,397	270
Aug	39,036	40,345	41,855	43,169	45,244	47,622	225
Sept	39,155	40,518	41,896	43,258	45,380	47,829	207
Oct	39,238	40,581	41,973	43,338	45,517	48,033	204
Nov	39,338	40,758	42,186	43,460	45,726	48,207	174
Dec	39,466	40,908	42,291	43,632	45,914		
Jan	39,573	40,982	42,379	43,703	46,090		
Feb	39,690	41,094	42,466	44,122	46,277		
Mar	39,736	41,248	42,481	44,248	46,412		
Apr	39,894	41,365	42,647	44,345	46,675		
May	39,998	41,402	42,725	44,443	46,872		
June	40,101	41,557	42,934	44,583	47,127		
Average	39,511	40,913	42,292	43,773	45,993	47,818	1,080

NUMBER OF WASTEWATER RETAIL CUSTOMERS							
Month	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	Change
July	15,862	16,695	17,861	18,822	19,904	21,611	137
Aug	15,878	16,758	17,925	18,930	20,383	21,721	110
Sept	15,940	16,908	18,011	19,004	20,475	21,872	151
Oct	16,014	17,017	18,023	19,040	20,569	22,150	278
Nov	16,070	17,026	18,083	19,157	20,648	22,264	114
Dec	16,157	17,193	18,145	19,215	20,758		
Jan	16,235	17,241	18,206	19,242	20,848		
Feb	16,295	17,300	18,331	19,551	21,009		
Mar	16,371	17,471	18,449	19,647	21,116		
Apr	16,506	17,549	18,681	19,721	21,199		
May	16,537	17,675	18,741	19,785	21,255		
June	16,579	17,719	18,816	19,825	21,474		
Average	16,204	17,213	18,273	19,328	20,803	21,924	790



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 11.

From: Fire Marshall - Appropriation of Funding Inspection Software
Michael Slate-Director Code Administration

Issue/Action Requested:

Request the Board of Commissioners approve the appropriation of funding for new Inspection Software for the Fire Marshall's Office in the amount of \$22,031.00 for a one-time fee and recurring annually of \$16,296.00.

Background/Purpose of Request:

The Brunswick County Fire Marshall's Office is in urgent need of software to manage daily activities, reports and inspections. The current software utilized by the Fire Marshall's office is inefficient and non-compliant with State requirements. The appropriation of funding will allow the Fire Marshall's Office to enter into a contract with Tyler Technologies, Inc to immediately utilize compliant software.

Fiscal Impact:

Budget Amendment Required, Reviewed By Director of Fiscal Operations
Budget amendment appropriates \$22,031 of building permit fees for the Inspection Software

Approved By County Attorney:

Yes

County Attorney's Recommendation:

The contract is currently under review in iContracts. The contract itself will not require board approval.

County Manager's Recommendation:

Recommend the Board of Commissioners approve the appropriation of funding for new Inspection Software for the Fire Marshall's Office in the amount of \$22,031.00 for a one-time fee and recurring annually of \$16,296.00.

ATTACHMENTS:

Description

- ☐ Tyler Technologies Inc-Contract
- ☐ Budget Amendment



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Service Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means Brunswick County, North Carolina.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary. If Exhibit A contains EnerGov labeled software, defined users mean the maximum number of named users that are authorized to use the EnerGov labeled modules as indicated in the Investment Summary.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date by which both your and our authorized representatives have signed the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the products and services attached as Exhibit A.

- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **“Order Form”** means an ordering document that includes a quote or investment summary and specifying the items to be provided by Tyler to Client, including any addenda and supplements thereto.
- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.
- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party SaaS Services”** means software as a service provided by a third party, if any, identified in the Investment Summary.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Products or other parties’ products or services, as applicable, and attached or indicated at Exhibit D.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. Rights Granted. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement including, without limitation, Section B(4). We will make any such

software available to you for download.

2. SaaS Fees. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).
3. Ownership.
 - 3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.
 - 3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
 - 3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.
4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party's business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.
5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.
6. SaaS Services.
 - 6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 18. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. The scope of audit coverage varies for some Tyler Software solutions. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information. If our SaaS Services are provided using a 3rd party data center, we will provide available compliance reports for that data center.

- 6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.
- 6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event of a data center failure, we reserve the right to employ our disaster recovery plan for resumption of the SaaS Services. In that event, we commit to a Recovery Point Objective (“RPO”) of 24 hours and a Recovery Time Objective (“RTO”) of 24 hours. RPO represents the maximum duration of time between the most recent recoverable copy of your hosted Data and subsequent data center failure. RTO represents the maximum duration of time following data center failure within which your access to the Tyler Software must be restored.
- 6.4 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
- 6.5 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.
- 6.6 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.
- 6.7 We provide secure Data transmission paths between each of your workstations and our servers.
- 6.8 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.
- 6.9 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to

supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If travel is required, we will make all reasonable efforts to schedule travel for our personnel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts

to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

9. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:

9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);

9.2 provide support during our established support hours;

9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;

9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and

9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. The initial term of this Agreement is equal to the number of years indicated for SaaS Services

in Exhibit A, commencing on the first day of the first month following the Effective Date, unless earlier terminated as set forth below. If no duration is indicated in Exhibit A, the initial term is one (1) year. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.

2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).

- 2.1 Failure to Pay SaaS Fees. You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.

- 2.2 For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).

- 2.3 Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.

- 2.4 Lack of Appropriations. If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.

1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.

1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER. EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.**

4. **LIMITATION OF LIABILITY. EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN**

RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).

5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.
4. **Taxes.** The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a

copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.

5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.

13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
 - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
18. Quarantining of Client Data. Some services provided by Tyler require us to be in possession of your Data. In the event we detect malware or other conditions associated with your Data that are reasonably suspected of putting Tyler resources or other Tyler clients' data at risk, we reserve the absolute right to move your Data from its location within a multi-tenancy Tyler hosted environment to an isolated "quarantined" environment without advance notice. Your Data will remain in such quarantine for a period of at least six (6) months during which time we will review the Data, and all

traffic associated with the Data, for signs of malware or other similar issues. If no issues are detected through such reviews during the six (6) month period of quarantine, we will coordinate with you the restoration of your Data to a non-quarantined environment. In the event your Data must remain in quarantine beyond this six (6) month period through no fault of Tyler's, we reserve the right to require payment of additional fees for the extended duration of quarantine. We will provide an estimate of what those costs will be upon your request.

19. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
20. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
21. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
22. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
23. Socrata Solution Terms. Your use of certain Tyler solutions includes Tyler's Socrata data platform. Your rights, and the rights of any of your end users, to use Tyler's Socrata SaaS Services Terms of Services, available at <https://www.tylertech.com/terms/socrata-saas-services-terms-of-service>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.
24. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement Schedule 1: Support Call Process
Exhibit D	Third Party Terms

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

Brunswick County, North Carolina

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

Brunswick County
45 Courthouse Drive
Bolivia, NC 28422
Attention: _____



Exhibit A

Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

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Quoted By:
Quote Expiration:
Quote Name:

Greg Stephens
5/8/22

Sales Quotation For:

Brunswick County
45 Courthouse Dr
Bolivia NC 28422
Phone: +1 (910) 253-2070

Tyler SaaS - SaaS - Silver

Description	Term	Monthly Fee	Users/Units	Annual Fee
MobileEyes				
MobileEyes Inspector		\$ 169	6	\$ 12,168
MobileEyes Inspector Plus - Silver (Invoicing Add-On)		\$ 49	6	\$ 3,528
MobileEyes Onboard Codes - ICC (use code template)		\$ 50	1	\$ 600
TOTAL	3			\$ 16,296

Professional Services

Description	Quantity	Unit Price	Extended Price	Maintenance
Professional Services				
MobileEyes Setup & Configuration Services	15	\$ 185	\$ 2,775	\$ 0

MobileEyes Training Services - Inspector/Plus	16	\$ 185	\$ 2,960	\$ 0
TOTAL:			\$ 5,735	\$ 0

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 16,296
Total Services	\$ 5,735	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	\$ 5,735	\$ 16,296
Contract Total	\$ 22,031	

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and

Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.

- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
- Expenses associated with onsite services are invoiced as incurred.



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. **SaaS Fees.** SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F (1) of this Agreement. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.
2. **Other Tyler Software and Services.**
 - 2.1 *VPN Device:* The fee for the VPN device will be invoiced upon installation of the VPN.
 - 2.2 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
 - 2.3 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
 - 2.4 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
 - 2.5 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.

2.6 *Other Fixed Price Services*: Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where “Project Planning Services” are provided, payment will be due upon delivery of the Implementation Planning document.

3. Third Party Products.

3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.

3.2 *Third Party Software Maintenance*: The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.

3.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.

3.4 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.

3.5 *Third Party SaaS*: Third Party SaaS Services fees, if any, are invoiced annually, in advance, commencing with availability of the respective Third Party SaaS Services. Pricing for the first year of Third Party SaaS Services is indicated in the Investment Summary. Pricing for subsequent years will be at the respective third party’s then-current rates.

4. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in Schedule A and may be increased by Tyler upon notice of no less than thirty (30) days.

5. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B as Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C Service Level Agreement

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. This SLA does not apply to any Third Party SaaS Services. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Actual Attainment: The percentage of time the Tyler Software is available during a calendar quarter, calculated as follows: $(\text{Service Availability} - \text{Downtime}) \div \text{Service Availability}$.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during Service Availability, as defined below, when all users cannot launch, login, search or save primary data in the Tyler Software. Downtime does not include those instances in which only a Defect is present.

Emergency Maintenance: (1) maintenance that is required to patch a critical security vulnerability; (2) maintenance that is required to prevent an imminent outage of Service Availability; or (3) maintenance that is mutually agreed upon in writing by Tyler and the Client.

Planned Downtime: Downtime that occurs during a Standard or Emergency Maintenance window.

Service Availability: The total number of minutes in a calendar quarter that the Tyler Software is capable of receiving, processing, and responding to requests, excluding Planned Downtime, Client Error Incidents, denial of service attacks and Force Majeure.

Standard Maintenance: Routine maintenance to the Tyler Software and infrastructure. Standard Maintenance is limited to five (5) hours per week.

III. Service Availability

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support case number.

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of Planned

Downtime, a Client Error Incident, Denial of Service attack or Force Majeure). We will also work with you to resume normal operations.

c. Client Relief

Our targeted Attainment Goal is 100%. You may be entitled to credits as indicated in the Client Relief Schedule found below. Your relief credit is calculated as a percentage of the SaaS fees paid for the calendar quarter.

In order to receive relief credits, you must submit a request through one of the channels listed in our Support Call Process within fifteen days (15) of the end of the applicable quarter. We will respond to your relief request within thirty (30) day(s) of receipt.

The total credits confirmed by us will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Client Relief Schedule	
Actual Attainment	Client Relief
99.99% - 98.00%	Remedial action will be taken
97.99% - 95.00%	4%
Below 95.00%	5%

IV. Maintenance Notifications

We perform Standard Maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

Not all maintenance activities will cause application unavailability. However, if Tyler anticipates that activities during a Standard or Emergency Maintenance window may make the Tyler Software unavailable, we will provide advance notice, as reasonably practicable that the Tyler Software will be unavailable during the maintenance window.



Exhibit C Schedule 1 Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

- (1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most “how-to” and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
- (2) Email – for less urgent situations, users may submit emails directly to the software support group.
- (3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
- (2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
- (3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

For support teams that provide after-hours service, we will provide you with procedures for contacting support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of

such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler's Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler's Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client's needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain "characteristics" may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a "confirmed support incident" mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets*
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

**Response and Resolution Targets may differ by product or business need*

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D

THIRD PARTY TERMS

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Request Info	
Type	Budget Amendment
Description	Fire Inspections Software
Justification	Board Meeting 01/18/2022-Appropriate building permits revenue of \$22,031 for new fire inspections software.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104350	334300	Bldg Inspections and CP	Building Permits	22031	Increase	Credit
104355	426010	Fire Inspections	Computer Software	22031	Increase	Debit

Total	
Grand Total:	44062



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 12.

From:
Daralyn Spivey

Governing Body - Regular Meeting Schedule FY 2022-2023

Issue/Action Requested:

Request that the Board of Commissioners adopt the Regular Meeting schedule for FY 2022-2023.

Background/Purpose of Request:

Staff recommends that the Board consider approving the Regular Meeting Schedule for FY 2022-2023. The schedule does not include a meeting on July 18, 2022 due to the Commissioners attendance at the NACo Annual Conference, December 19, 2022 and January 2, 2023 due to the Christmas and New Year's Day holidays.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners adopt the Regular Meeting schedule for FY 2022-2023.

ATTACHMENTS:

Description

- ☐ Resolution Establishing Regular Meeting Schedule FY 2022-23
- ☐ FY 2022-23 Calendar and Deadlines for NOVUS

County of Brunswick
Office of the County Commissioners



**RESOLUTION OF THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS
ESTABLISHING THE FY 2022-2023 REGULAR MEETING SCHEDULE**

WHEREAS, N.C.G.S. 153A-40, provides for a resolution establishing regular meeting dates of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Brunswick County Board of Commissioners' establishes the FY 2022-2023 meeting schedule to include one Regular meeting to occur the first Monday of each month at 3:00 p.m. and one Regular meeting to occur the third Monday of each month at 6:00 p.m., excluding holidays as shown below, and that such meetings will be held in the David R. Sandifer County Administration Building, 30 Government Center Drive NE, Bolivia, NC, in the County Commissioners' Chambers. Special meetings will be scheduled as needed.

REGULAR MEETING SCHEDULE

July 5, 2022 at 3:00 p.m.	January 17, 2023 at 6:00 p.m.
August 1, 2022 at 3:00 p.m.	February 20, 2023 6:00 p.m.
August 15, 2022 at 6:00 p.m.	March 6, 2023 at 3:00 p.m.
September 6, 2022 at 3:00 p.m.	March 20, 2023 at 6:00 p.m.
September 19, 2022 at 6:00 p.m.	April 3, 2023 at 3:00 p.m.
October 3, 2022 at 3:00 p.m.	April 17, 2023 at 6:00 p.m.
October 17, 2022 at 6:00 p.m.	May 1, 2023 at 3:00 p.m.
November 7, 2022 at 3:00 p.m.	May 15, 2023 at 6:00 p.m.
November 21, 2022 at 6:00 p.m.	June 5, 2023 at 3:00 p.m.
December 5, 2022 at 3:00 p.m.	June 19, 2023 at 6:00 p.m.

Adopted this the 18th day of January, 2022.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

FY 2022/2023 Board Meeting Calendar with Novus Deadlines

01/18/2022

BOC Regular Meeting 3:00 p.m. Commissioners Chambers (1 st Monday)	BOC Regular Meeting 6:00 p.m. Commissioners Chambers (3 rd Monday, except 9/6 & 1/17)	Department Head Deadline 5:00 p.m.	Finance/Legal/Admin/Clerk Deadline to publish for BOC 5:00 p.m.	Conference Call with Chair/Vice-Chair to Establish Agenda 3:00 p.m.	Clerk Publishing Deadline 5:00 p.m.	Important Notes	Leadership Team Meeting 9:30 a.m. 2 nd Floor Training Room Admin Bldg. or virtual
2021							
07/05*		06/23	06/29	06/30	07/01	Meeting moved due to Independence Day	
08/01		07/21	07/27	07/28	07/29		
	08/15	08/04	08/10	08/11	08/12		08/17
09/06*		08/25	08/31	09/01	09/02	*Meeting moved due to Labor Day	
	09/19	09/08	09/14	09/15	09/16		09/21
10/03		09/22	09/28	09/29	09/30		
	10/17	10/06	10/12	10/13	10/14		10/19
11/07		10/27	11/02	11/03	11/04		
	11/21	11/10	11/16	11/17	11/18		11/23
12/05		11/23*	11/30	12/01	12/02	*DH Deadline moved due to Thanksgiving	
2022							
	1/17*	01/05	01/11	01/12	01/13	*Meeting moved due to Martin Luther King Jr Day	01/18
2/20		02/09	02/15	02/16	02/17		02/22
	03/06	02/23	03/01	03/02	03/03		
03/20		03/09	03/15	03/16	03/17		03/22
	04/03	03/23	03/29	03/30	03/31		
04/17		04/06	04/12	04/13	04/14		04/19
	05/01	04/20	04/26	04/27	04/28		
05/015		05/04	05/10	05/11	05/12		05/17
	06/05	05/25	05/31	06/01	06/02		
06/19		06/08	06/14	06/15	06/16		06/21



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

From:

David Stanley, Deputy County Manager

Action Item # V. - 13.

Health and Human Services - Social Services - Southeastern
Community and Family Services, Inc. Community Service Block
Grant Application FY 2022 - 2023

Issue/Action Requested:

Request that the Board of Commissioners review the provided information on Southeastern's Community Service Block Grant refunding application for FY 2022-2023, and authorize the clerk to sign the provided documentation form.

Background/Purpose of Request:

The objective of Southeastern, through this Community Service Block Grant (CSBG), is to assure that families engage in activities designed to help bring them to a state of self-sufficiency with income above the federal poverty level. The CSBG program will serve the counties of Bladen, Brunswick, Columbus, Hoke, Pender, Robeson, and Scotland.

The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG recipient submit its Community Anti-Poverty Plan (grant application) to each County Commissioner that it serves.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners review the provided information on Southeastern's Community Service Block Grant refunding application for FY 2022-2023, and authorize the clerk to sign the provided documentation form.

ATTACHMENTS:

Description

- ☐ Application for Funding FY 22-23
- ☐ BC Submission Documentation

**Community Services Block Grant Program
Fiscal Year 2022-23 Application for Funding
One-Year Work Program
OEO Form 212**

Section I: Project Identification				
1. Project Name:	Family Empowerment Self-Sufficiency (FESS)			
2. Mission Statement:	To improve and empower the lives of the people we serve.			
4. Objective Statement:	To assist 30 families, obtain self-sufficiency with income above the federal poverty guidelines by June 30, 2023			
5. Project Period:	July 1, 2022-June 30, 2023			
6. CSBG Funds Requested for this Project:	July 1, 2022	To	June 30, 2023	\$1,598,395
7. Total Number Expected to Be Served:	325			
a. Expected Number of New Clients	196			
b. Expected Number of Carryover Clients	104			

**One-Year Work Program
OEO Form 212 (continued)**

Section II: One-Year CSBG Program Objective and Activities				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Five(5) of the seven(7) counties we serve has a poverty rate higher than the north Carolina State Average .Poverty continues to keep the fiercest grip on our communities and a growing number of people in our service area are living in neighborhoods of concentrated poverty which restricts access to jobs, education and other networks that can improve their financial standing.	To provide comprehensive services in fiscal year 2022-2023 to 325 low-income families designed to enable them to achieve self-sufficiency and informed of available resources in the community.	325 Families enrolled in the FESS program by June 30, 2023	4.1	Program Director CSBG Supervisor Case Manager II ROMA Compliance Officer (RCO) Case Managers Administrative Assistant
	To provide effective and efficient delivery of services by the following: Utilize NC Care 360 in service areas available • Collect and share data on current sources with staff for use with clients. Provide regular training (individual and group). • Prepare and issue PSAs announcing services. • Notify local service agencies to make referrals.	325families enrolled in the FESS program by June 30, 2023	4.1	Program Director CSBG Supervisor Case Manager II ROMA Compliance Officer (RCO) Case Managers Administrative Assistant
	• Participate in Community Service Block Grant (CSBG) advisory			

	committee meetings to inform other agencies of services and remain abreast of other community services available to clients. • Distribute brochures to clients, faith-based organizations, human service organizations, businesses, and community at large			
Low wealth individuals face restrictions on information, resources, and networks that are available that can improve their financial standing.	To provide case management services to low wealth individuals to enable them to achieve self-sufficiency. Utilize NC Care 360 in participating counties s • Recruit eligible applicants • Assess each client • Prepare development plan. • Make referrals and advocate for needs • Follow up on referrals • Coordinate services • Re-assess needs on quarterly basis • Follow up on progress • Coach and mentor clients offer informal life skills and problem-solving skills. • Provide training • Facilitate group support • Maintain accurate records	To provide comprehensive case management services to 325 families by June 30, 2023	4.1	Program Director CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant Office Assistant
Primary barrier to individuals and families attaining self-sufficiency is the lack of jobs with a livable wage, job stability, and a need for job training.	To provide employment training and opportunities for low wealth participants to achieve self-sufficiency and assist with 70 families in securing employment	65 participant families will obtain employment and 30 will obtain better employment by June 30, 2023	1.1 1.1 A 1.1 B	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant Office Assistant
	To provide direct educational support to 20 participants by assisting with tuition, books, childcare, transportation,	26 participants will receive educational supports by June 30, 2023	1.2 (A-G)	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant

	uniforms, and supplies			
Low incomes lead to substandard or unaffordable housing. Hurricanes Matthew and Florence's impact damaged or destroyed low-income housing/apartments. The lack of affordable housing has hindered relocation efforts for many. Affordable housing or better housing is needed	To assist 20 families in accessing standard, affordable housing through home ownership, home improvement, rental housing, and retirement/nursing homes, Veteran Affairs, private sector owners and builders, Habitat for Humanity, faith-based organizations, tribal grants, Section 8, and others. Utilize NC Care 360 in service area that are utilizing database	30 participant families will secure stand housing by June 30, 2022	1.2 H 3.2 C 6.4E	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
Lower incomes impact all facets of life that creates a vicious circle for many families which creates a greater need for financial resources. Lower incomes impact all facets of life that creates a vicious circle for many families which creates a greater need for financial resources. (Unemployment, underemployment, medical bills due to lack of insurance, and lack of medical care or preventive medical contributes to poor nutrition	To provide financial literacy workshops to support self-sufficiency. Training topics may include budgeting effectively, managing resources, couponing, managing a checking and savings account, etc. (Note: The number represents one workshop per county per quarter).	28 financial workshops will be conducted for family participants by June 30, 2023	1.3 (D-G)	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
	To assist 325 families in analyzing finance and prepare a budget using the Accountable Results for Community Action program (AR4CA) budget form	325 families will have a budget completed by	1.3	CSBG Supervisor Case Manager II/RCO Case Managers
	the Accountable Results for Community Action program (AR4CA) budget form			CSBG Supervisor Case Manager II/RCO Case Managers

Lack of health insurance has been shown to be associated with problems obtaining health care, and the unemployed are less likely to have health insurance than their employed counterparts. With no health insurance, individuals more likely delay or not receive needed prescriptions, eye exams, preventive medical visits, dental exams, etc. and eat poorly. Health (Mental and Physical), Wellness and Nutrition are needed.	To provide wellness and nutritional supportive services to 100 low wealth participants to enable them to achieve self-sufficiency and to strengthen families to include health care, medical care, eye exam, glasses, dental care, mental health, and supplemental food. Link client's healthcare.gov for affordable insurance	100 family participants will receive health, wellness, and/or nutritional services by June 30, 2022	1.2 G 6.3 6.4 D	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
	To assist customers in accessing life skills classes to reduce stress such as conflict resolution, parenting and community relations through entities such as county cooperative extension offices and through in-house training.	20 family participants will receive life skill classes by June 30, 2022	4.1	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
	To assist customers in accessing nutrition programs such as Women Infants & Children, Food stamps, US Department of Agriculture Commodities, and school breakfast/lunch programs, and others	100 family participants will receive nutritional support and/or referrals by June 30, 2022	1.2 I 4.1 6.2 6.4 F	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
In rural communities, public transportation is very limited. According to the case study "Resolving the Transportation Problem in a Rural Community", individuals with limited income struggles with acquiring reliable	To provide transportation assistance for employment support, education/training support, and medical support such as gas, bus tickets if available, and small car repairs	To provide transportation assistance for employment support, education/training support, and medical support such as gas, bus tickets if available,	1.2F	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant

transportation to and from work as well as to medical appointments and to school to continue their education. Transportation accessibility or better transportation		and small car repairs		
As stated in the brief by the NC Department of Justice, research shows elevated levels of crime, higher stress level, and more emotional problems. The communities also face problems with high child-abuse and neglect rates, drug abuse, and adolescent and teen pregnancies. Community Awareness on Prevention of Crime/Violence, Alcohol/Substance/Drug Abuse, available resources in the community for our youth ages 13-18 and Teenage Pregnancy is needed.	To provide 12 community awareness workshops/seminars/town hall meetings for family participants and the community at large on the prevention of crime/violence, child abuse, teenage	12 community awareness workshops/seminars will be conducted by June 30, 2023	2.3 3.2	CSBG Director CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
As stated in the brief by the NC Department of Justice, research shows elevated levels of crime, higher stress level, and more emotional problems. The communities also face problems with high child-abuse and neglect rates, drug abuse, and adolescent and teen pregnancies. Community Awareness on Prevention of Crime/Violence, Alcohol/Substance/Drug	pregnancy, opioid crisis (Alcohol/Substance/Drug Abuse), and other topics as important to the specific community or county			

Abuse, available resources in the community for our youth ages 13-18 and Teenage Pregnancy is needed.				
	To provide 7 youth pop up events in Bladen, Columbus, Robeson and Scotland counties on leadership, teenage pregnancy, nutrition and wellness, education, employment, financial management, crime prevention, social and cyber bullying, and social etiquette	700family participants will complete the Youth pop up events	6.3	CSBG Director CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant Office Assistant

**Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111(b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Southeastern Community Action Partnership

County: Brunswick

Date of Application Submission: January 6, 2022

Clerk to the Board should initial all items below.

The agency submitted a complete grant application for Commissioner review.

The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

Commissioners' comments provided those to the agency. (If applicable)

Clerk to the Board

Date

Notary

Date



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 14.

From: Health and Human Services - WARM 2022 Urgent Repair
David Stanley, Deputy County Manager Program Support Request

Issue/Action Requested:

Request that the Board of Commissioners support an application and 20% funding match up to a maximum of \$20,000 for the 2022 Urgent Repair Program to be submitted by the Wilmington Area Rebuilding Ministry, Inc. (WARM) for their housing rehabilitation activities in Brunswick County.

Background/Purpose of Request:

Ms. JC Lyle, WARM Executive Director, has requested that Brunswick County provide a letter of support for the funding application and a \$20,000 match should WARM be awarded the 2022 Urgent Repair Program from the NC Housing Finance Agency. As a grantee of Brunswick County, WARM has committed to provide documentation that the match funding is spent on urgent repairs and accessibility upgrades for low income homeowners in Brunswick County. These matching funds if approved will be disbursed to WARM for the reimbursement of hard cost only for Brunswick County residents at a rate of 20% of the total cost of the Urgent Repair Program in Brunswick County during the FY2023 budget year. A proposed letter from the county and resolution attached.

Staff recommends approval of the request.

Fiscal Impact:

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners support an application and 20% funding match up to a maximum of \$20,000 for the 2022 Urgent Repair Program to be submitted by the Wilmington Area Rebuilding Ministry, Inc. (WARM) for their housing rehabilitation activities in Brunswick County.

ATTACHMENTS:

Description

- ❑ WARM Matching Funds Request Letter - URP 2022
- ❑ FY22 WARM Urgent Repair Application Resolution of Commitment



Celebrating **25** *Years*
REBUILDING HOMES AND LIVES

5058 WRIGHTSVILLE AVENUE - WILMINGTON, NC - 28403 • 910.399.7563 - WWW.WARMNC.ORG - INFO@WARMNC.ORG

December 20, 2021

To the Attention of the Brunswick County Commissioners:

WARM is honored by your continuing faith in our capacity to implement NCHFA's Urgent Repair Program (URP) in Brunswick County. Since 2015, we have worked hard to provide a strong return on your investment.

The past few years have been anything but typical for our region and our country. Since Hurricane Florence struck in 2018, followed by years of intense recovery and preparation for future natural disasters, WARM has ramped up services to meet the increased need.

COVID-19 put an unwelcome pause on operations in early 2020, but WARM met that challenge by making safe adaptations to our repair/rebuild process. By making appropriate use of PPE, confining repairs to outside work in the early months of the pandemic, and bringing in groups of volunteers only after our governor allowed gatherings outdoors, WARM was able to maintain safe operations and a satisfactory level of productivity.

Everyone who calls on WARM for assistance has an urgent need for repairs. Many have been living in substandard, storm-damaged, or inaccessible housing for months or years. Their health and safety depend on WARM being responsive to their application as quickly as possible.

Although the total number of households served was slightly down in 2020, we have been making steady progress toward our goals in 2021. Funding awarded in 2022 from Brunswick County and URP are critical to meeting the increasing demand.

From January 1, 2021, to December 17, 2021, WARM and our volunteers served 57 households in Brunswick County. Despite continuing challenges arising from COVID-19, volunteers contributed 7401 hours of free labor, a value of \$133,218! Brunswick County residents received repairs valued at **\$817,218**, a great return on the County's investment of \$20,000 to preserve affordable housing. This high ROI is one benefit of working with a multi-county agency with the ability to secure and administer regional, state, and federal funds.

The financial impact of COVID-19 on our homeowners is not always apparent. In order to qualify for our services, the 48% of applicants carrying mortgages must be current on their payments. WARM doesn't question whether they are in forbearance or if they have lost jobs or income due to COVID, but Ms. K's story (attached) makes it clear that our applicants are typical of financially vulnerable low-income households across the state.

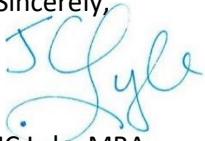
Today, there are 53 individuals living in Brunswick County low-income households waiting for rebuilds from WARM, with 9 households still needing repairs from Hurricane Florence. A \$20,000 matching grant to Hope Comes Home, WARM's URP program in Brunswick County, can leverage \$100,000 in URP funding and tens of thousands more in volunteer hours to make families like Ms. K's safe at home.

As a grantee of Brunswick County, WARM will provide documentation that the \$20,000 is spent on urgent repairs and accessibility upgrades for low-income homeowners in Brunswick County.

Feel free to contact me with any questions or concerns by email JCLyle@warmnc.org or on my mobile: 910.540. 5326.

We look forward to continuing our growth in Brunswick County and a continued partnership with the county government.

Sincerely,

A handwritten signature in blue ink, appearing to read "JC Lyle". The signature is fluid and cursive, with the first name "JC" and last name "Lyle" clearly distinguishable.

JC Lyle, MBA
Executive Director

Attached: Homeowner Story – Ms. K



Ms. K, age 28, is the single mother of an 8-year-old son. In March 2020, as the COVID-19 lockdowns and school closings were in their early stages, she was forced to leave her job as a daycare worker to stay at home with her son. She needed to keep him safe from potential infections because his asthma made him a high risk for contracting Covid. He also needed full-time care and supervision while he adjusted to attending the second grade remotely.

Once she left her job, Ms. K's only income was just \$500 per month child support from her ex-husband, only 10% Annual Median Income (AMI). Her new boyfriend became abusive, forcing her to demand that he leave her home.

Today, she is still unemployed, caring for her young son, and relying on help from family and SNAP benefits to supplement child support and keep a roof over their heads.

Ms. K bought her home three years ago, just as Hurricane Florence struck, causing leaks in her roof and flood damage. Interior water damage was caused by the roof leaks as well as damaged plumbing, leading her walls and floors to weaken and rot.

Her home did not have central air conditioning, forcing her to use an electric heater in the winter. Drafty windows meant the house was always cold, and she was anxious that the heater would pose a threat to her son's safety. Window air conditioning units barely touched the heat of summer.



Fortunately for Ms. K, a friend told her about WARM. Her home was quickly assessed, and contractors installed a new HVAC system and repaired the roof.

But most of the work performed for WARM homeowners is completed by caring volunteers, like the group of realtors that came to Ms. K's house to repair her floors.

NC REALTORS® Gives Back Day is an annual event for local Realtor associations and their members to come together and

participate in a housing-related service project. This year, they changed the lives of Ms. K and her son. WARM field staff supervised their work so that the finished project will pass any relevant inspections and will last for years.



County of Brunswick
Office of the County Commissioners



BRUNSWICK COUNTY

FY22 WARM URGENT REPAIR APPLICATION

RESOLUTION OF COMMITMENT

WHEREAS, Brunswick County wishes to demonstrate local support for the Wilmington Area Building Ministry, Inc. (WARM) FY22 Urgent Repair application; and

WHEREAS, WARM wishes to submit a competitive application to the North Carolina Housing Finance Agency to assist Brunswick County residents.

NOW, THEREFORE, the Board of Commissioners of Brunswick County hereby resolves to commit \$20,000.00 in unrestricted local revenues to the FY22 Urgent Repair Program project. If the project is funded, these funds will be restricted in use for Brunswick County residents and be disbursed for "hard cost only" at the discretion of the Urgent Repair administrator during the FY-2023 budget year.

RESOLVED this 18th day of January, 2022.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey,
NCCCC Clerk to the
Board



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 15.

From:
Melanie Turrise, Human Resources
Director

Human Resources - Temporary Advancement of Sick Leave
Policy

Issue/Action Requested:

Request that the Board of Commissioners approve the Temporary Advancement of Sick Leave Policy.

Background/Purpose of Request:

Request that the Board of Commissioners approve the Temporary Advancement of Sick Leave Policy to be in place retroactively from January 1, 2022 through March 31, 2022. The prior temporary policy expired on December 31, 2021.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners approve the Temporary Advancement of Sick Leave Policy.

ATTACHMENTS:

Description

- Temporary Advancement of Sick Leave policy



Brunswick County
Temporary Advancement of Sick Leave Policy
Effective January 1, 2022 through March 31, 2022

PURPOSE:

The County realizes that in extreme circumstances, employees may be in a situation where they are unable to work due to issues related to the recent outbreak of the novel coronavirus (COVID-19). It is recognized that such employees may enter a leave without pay status due to lack of accumulated leave, and therefore; may experience a loss of income. For this reason, we have set forth a temporary advancement of sick leave policy.

POLICY AND PROCEDURE:

ELIGIBILITY

Advanced sick leave may be granted to an employee if they meet the following criteria:

- Employee is in a benefit eligible position; and
- Employee has exhausted all available leave options including sick leave, comp time, petty leave and annual leave; and
- Employee is unable to work or telework due to the following:
 - a. Employee's own sickness, quarantine, isolation, or exposure to COVID-19; or
 - b. A need to provide care for an immediate family member due to the family member's sickness, quarantine, isolation, or exposure to COVID-19

Sick leave cannot be advanced when an employee has given notice of separation through resignation or retirement.

METHOD OF TAKING LEAVE

An employee is not entitled to the advancement of sick leave and must provide a written request to the Department Head for approval.

- Requests for the advancement of sick leave should be submitted prior to taking the leave when possible.
- Approved written requests must be forwarded to the Human Resources Department for the coordination of repayment.

The amount of advanced sick leave will be determined on a case-by-case basis but shall not exceed 84 hours without the approval of the County Manager.

REPAYMENT OF ADVANCED SICK LEAVE

An employee will repay advanced sick leave incrementally as leave accrues each month. The advanced sick leave balance will be repaid from both sick and annual leave accruals automatically.

REPAYMENT UPON SEPARATION

An employee who separates employment while indebted for advanced sick leave will be required to reimburse the monetary value of the advanced sick leave to the County at the time of separation. The employee, through their participation in the temporary advancement of sick leave program, authorizes the County to deduct the repayment amount, if applicable, from wages for hours worked, leave, or other funds due to the employee at the time of separation.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

From:
Kirstie Dixon, Planning Director

Action Item # V. - 16.

Planning - Blueprint Brunswick Additional Services Contract for Municipalities

Issue/Action Requested:

Request to approve a contract related to the Blueprint Brunswick Project for additional planning services for the participating Municipalities. The contract will be based on the attached scope of services and will be executed subject to approval by the County Attorney.

Background/Purpose of Request:

Additional planning services are needed for the Municipalities participating in the Blueprint Brunswick Project to ensure their compliance with NCGS 160D. It is anticipated at least 5 municipalities will participate including Bald Head Island, Belville, Bolivia, Northwest, and Sandy Creek. The contract denotes a detailed Scope of Services that includes meetings to draft a *Future Land Use Plan Map* and an *Action Plan* for each participating municipality.

The Municipalities participating have committed to providing all the funding associated with this contact to cover these additional services. *The contract requires for a Lump Sum Fee of \$14,000 for each participating municipality. Note that the fee for the Town of Belville would be \$12,250 because the Town of Belville will not require an Action Plan Meeting.*

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board approve a contract related to the Blueprint Brunswick Project for additional planning services for the participating Municipalities. The contract will be based on the attached scope of services and will be executed subject to approval by the County Attorney.

ATTACHMENTS:

Description

- ☐ Funding Resolution Town of Bolivia
- ☐ Funding Resolution Town of Sandy Creek
- ☐ Funding Resolution City of Northwest
- ☐ Letter of Funding Commitment Bald Head Island
- ☐ Funding Resolution for Town of Belville
- ☐ Additional Services Ex. "A-1" Scope and Fee
- ☐ Services Agreement for Additional Services

Brunswick Blueprint Project Resolution

WHEREAS, the TOWN OF BOLIVIA, a North Carolina incorporated municipality, wishes to partner with Brunswick County on the Brunswick Blueprint Project that includes a Comprehensive Land Use Plan and a Parks & Recreation Comprehensive Master Plan;

WHEREAS, the TOWN OF BOLIVIA supports this important multi-jurisdictional land use planning effort that will benefit the entire community by guiding development and future land use decisions;

WHEREAS, the TOWN OF BOLIVIA supports this important multi-jurisdictional park and recreation planning effort that will address current trends, assess community needs, and identify future parks and recreation enhancement;

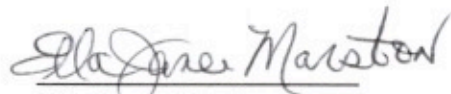
WHEREAS, Chapter 160D of the North Carolina General Statutes (NCGS) requires all cities and counties within the State of North Carolina that has a zoning ordinance to have an up-to-date comprehensive plan or land use plan by July 1, 2022, that will include a separate community process with standalone maps, demographic data, goals, and action items; and

WHEREAS, the TOWN OF BOLIVIA is willing to dedicate \$14,000 in funding to share in the cost of the Brunswick Blueprint Project.

NOW THEREFORE BE IT RESOLVED, by the BOARD OF ALDERMEN of the TOWN OF BOLIVIA to participate in the Brunswick Blueprint Project and commit to funding,

ADOPTED THIS the 9th day of November, 2021




Ella Jane Marston
Mayor, Town of Bolivia

Brunswick Blueprint Project Resolution

WHEREAS, the Town of Sandy Creek a North Carolina incorporated municipality, wishes to partner with Brunswick County on the Brunswick Blueprint Project that includes a Comprehensive Land Use Plan and a Parks & Recreation Comprehensive Master Plan;

WHEREAS, the Town of Sandy Creek supports this important multi-jurisdictional land use planning effort that will benefit the entire community by guiding development and future land use decisions;

WHEREAS, the Town of Sandy Creek supports this important multi-jurisdictional park and recreation planning effort that will address current trends, assess community needs, and identified future parks and recreation enhancement;

WHEREAS, Chapter 160D of the North Carolina General Statutes (NCGS) requires all cities and counties within the State of North Carolina that has a zoning ordinance to have an up-to-date comprehensive plan or land use plan by July 1, 2022, that will include a separate community process with standalone maps, demographic data, goals, and action items; and

WHEREAS, the Town of Sandy Creek is willing to dedicated \$14,000 in funding to share in the cost of the Brunswick Blueprint Project.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Sandy Creek to participate in the Blueprint Brunswick Project and commit to funding,

ADOPTED THIS the 12 day of October, 2021.

A handwritten signature in cursive script, reading "Glenn Marshall". The signature is written in dark ink and is positioned below the adoption date line.

Brunswick Blueprint Project Resolution

WHEREAS, the City of Northwest, a North Carolina incorporated municipality, wishes to partner with Brunswick County on the Brunswick Blueprint Project that includes a Comprehensive Land Use Plan and a Parks & Recreation Comprehensive Master Plan;

WHEREAS, the City of Northwest supports this important multi-jurisdictional land use planning effort that will benefit the entire community by guiding development and future land use decisions;

WHEREAS, the City of Northwest supports this important multi-jurisdictional park and recreation planning effort that will address current trends, assess community needs, and identified future parks and recreation enhancement;

WHEREAS, Chapter 160D of the North Carolina General Statutes (NCGS) requires all cities and counties within the State of North Carolina that has a zoning ordinance to have an up-to-date comprehensive plan or land use plan by July 1, 2022, that will include a separate community process with standalone maps, demographic data, goals, and action items; and

WHEREAS, the City of Northwest is willing to dedicated \$14,000 in funding to share in the cost of the Brunswick Blueprint Project.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Northwest to participate in the Blueprint Brunswick Project and commit to funding,

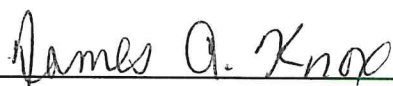
ADOPTED THIS the 23rd day of November, 2021.

ATTEST:



City Clerk

(SEAL)



James A. Knox, Mayor





The Village of Bald Head Island

December 17, 2021

Kirstie Dixon
Planning Director
Brunswick County Planning
PO Box 249
Bolivia, NC 28422
kirstie.dixon@brunswickcountync.gov

RE: Letter of Commitment for Separate Community Process

Ms. Dixon,

This letter is in response to your November 5, 2021, e-mail correspondence that explained that adopting the County Plan as done in the past will not be sufficient to satisfy the new 160D requirements in the NCGS. In your letter you indicate that the undisputable recommended option that will ensure compliance is to have additional services completed by the consultants working on the Blueprint Brunswick Project.

The Village of Bald Head Island commits to spending an additional \$14,000 to be featured within the Blueprint Brunswick Comprehensive Land Use Plan (County Plan). These services will include a separate community process, standalone maps, demographic data, standalone goals, and standalone action items. The proposed work was introduced to the Village Council with no objections. The suggested resolution will be on its January 22, 2022, agenda for adoption.

Thank you for your assistance throughout this process.

Sincerely,

K. Christopher McCall
Village Manager

**Brunswick Blueprint Project Resolution**

WHEREAS, the Town of Belville, a North Carolina incorporated municipality, wishes to partner with Brunswick County on the Brunswick Blueprint Project that includes a Comprehensive Land Use Plan and a Parks & Recreation Comprehensive Master Plan;

WHEREAS, the Belville Board of Commissioners supports this important multi-jurisdictional land use planning effort that will benefit the entire community by guiding development and future land use decisions;

WHEREAS, the Belville Board of Commissioners supports this important multi-jurisdictional park and recreation planning effort that will address current trends, assess community needs, and identified future parks and recreation enhancement;

WHEREAS, Chapter 160D of the North Carolina General Statutes (NCGS) requires all cities and counties within the State of North Carolina that have a zoning ordinance to have an up-to-date comprehensive plan or land use plan by July 1, 2022, that will include a separate community process with standalone maps, demographic data, goals, and action items; and

WHEREAS, the Town of Belville is willing to fully participate and is willing to dedicate funding to share in the cost of the Brunswick Blueprint Project.

NOW THEREFORE BE IT RESOLVED, by the Belville Board of Commissioners of the Town of Belville to participate in the Blueprint Brunswick Project and commit to funding,

ADOPTED THIS the 15th day of November, 2021.

Signed:



Mike Allen, Mayor

Attest:

Sharon A. Niemann, Town Clerk

EXHIBIT “A-1”

SCOPE OF SERVICES /FEES

The North Carolina General Statutes (NCGS 160D) provide for the creation a comprehensive plan through a combined approach. The participating municipalities can choose to partner with the County by participating in the County’s comprehensive planning process, “Blueprint Brunswick 2040.” The following describes the scope of work to be completed by the Provider to help participating municipalities satisfy the requirements of NCGS 160D.

Task 1 – Data Collection

Data about the County has been collected and reported in Section 2 of the draft Comprehensive Land Use Plan. *Additional Data Collection Services to be provided by the Provider:*

- To provide specific data about the participating municipalities, we will expand information already collected for the County (maps, tables, and charts) to present the following:
 - a. Population – expanded table of population estimates and projections for each participating municipality
 - b. Demographics – highlighted data points about the residents of each participating municipality
 - c. Existing Land Use – maps of existing land use (based on county tax parcel data), cropped to the planning/zoning jurisdictions of each participating municipalities
 - d. Environmental Features – maps of environmental features (based on county GIS data), cropped/cutting to the planning/zoning jurisdictions of each participating municipalities.

The additional information will be incorporated into the formatted Blueprint Brunswick 2040 plan report as the draft document is produced at the end of the planning process. It will be presented with the data provided about the County and other municipalities.

Task 2 – Community Visioning & Public Outreach

Municipalities should be represented in the public engagement activities.

Additional Community Visioning & Public Outreach Services to be provided by the Provider:

The Provider can assist the County with noting which municipalities were represented in the district-level meetings hosted in November 2020. In addition, we can break out responses by district and acknowledge which municipalities are associated with each subset of responses.

Additional Community Visioning & Public Outreach Services to be provided by the Provider:

- Municipal Meetings –
 - a. Vision & Goals Meeting – We will host a two-hour meeting in each municipality to gather additional input on the vision and goals for the future as they specifically apply to each municipality. **(Deliverables: One meeting in each participating municipality.)**
 - b. Future Land Use Workshop – We will host a two-hour meeting in each municipality to craft a separate land use plan map for each municipality. For this step, we will prepare a map for each participating municipality, displaying the County's proposed place types applied to the parcels within the municipality. The meeting will be used to refine the application of the place types. **(Deliverables: One meeting in each participating municipality.)**
 - c. Action Plan Work Session– We will host a one-hour virtual work session with representatives of each participating municipality to define a set of actions steps for each municipality to pursue. These steps will be a subset of the action steps defined for the county. **(Deliverables: One virtual work session for each participating municipality.)**

Note: For the in-person meetings, the Provider will conduct each meeting as part of a multi-day (up to three business days) trip to Brunswick County during which at least four such meetings will be scheduled. The Provider reserves the right to reschedule a trip and meetings if the minimum number of meetings cannot be accomplished.

Task 3 – Comprehensive Land Use Plan (10-Year)

All municipalities will be acknowledged in the elements of the County's Comprehensive Plan. However, in connection with the meeting topics addressed in Task 2 Additional Services, the participating municipalities should have specific content (Future Land Use Plan Map and Action Plan) in the County's Comprehensive Land Use Plan that represents their aspirations, policy directions, and implementation priorities (including proposed programs and projects). *Additional Comprehensive Land Use Plan Services:*

- Future Land Use Map – We will prepare a map for each participating municipality, displaying the County's proposed place types applied to the parcels within the municipality. The meeting will be used to refine the application of the place types. After the meeting, a refined map will be produced for each municipality. Following review and comment period, the project team will produce a second and final map reflecting the changes, as directed by each municipality. **(Deliverables: One PDF of the draft future land use plan map per participating municipality; One page displaying the final future land use plan map for each participating in the final County Comprehensive Land Use Plan.)**

- Action Plan – We will prepare a final action plan for each participating municipality based on the revised set provided by the municipality and formatted for inclusion in the final County Comprehensive Land Use Plan. *[Note: In preparation for the work session, we will develop a short list for each municipality informed by the county-level action steps, particularly those that would enable/encourage partnerships between the County and municipalities.]* **(Deliverables: One set of proposed action steps from each participating municipality, formatted for inclusion in the final County Comprehensive Land Use Plan.)**

Task 4 – Parks and Recreation Master Plan

There are no add-on Services for Municipalities related to Task #4.

Task 5 – Final Approval

There are no add-on Services for Municipalities related to Task #5.

Project Coordination

The Provider will participate in up to four one-hour coordination calls or virtual meetings with municipal representatives.

Services not included in Scope of Work

The following services are not included in the Scope of Work defined above. However, such services can be added and accomplished through a fee increase negotiated separately with each municipality.

- Optional Support in Task 5:
 - Ordinance Drafting – We will assist each participating municipality in drafting an ordinance for the formal adoption of (1) the County Comprehensive Land Use Plan, and (2) the applicable section of the County's Comprehensive Land Use Plan to the municipality.
 - Draft Presentations – We will assist each participating municipality in the creation of a brief (PowerPoint) presentation about the County/Municipal Comprehensive Land Use Plan.
 - Final Presentations and Virtual Meeting Attendance – We will assist each participating municipality in delivering a brief (PowerPoint) presentation about the County/Municipal Comprehensive Land Use Plan. With input on the draft presentation from the municipality, we will finalize the presentation and join the meeting(s) virtually to assist staff.
- Additional coordination calls or virtual meetings via Zoom, MS Teams, or GoToMeeting.

- Additional in-person meetings or workshops.
- Customized land use categories and mapping.
- Draft presentation template to be used by each municipality.
- Action plan steps that explore actions beyond the set of determined for the County.
- Presentations specific to a municipality (i.e., public meeting presentations and/or presentations to the governing board).
- Creation of a standalone plan for a municipality.
- Content to satisfy the CAMA land use plan requirements set forth by the NC Division of Coastal Management (DCM).

FEES

Scope of Services shall be provided for a **Lump Sum Fee of \$14,000 per municipality, with a minimum of four (4) municipalities (\$54,250) and a maximum of eight (8) municipalities (\$110,250).** ***Note that the fee for the Town of Belville would be \$12,250. The Town of Belville will not require an Action Plan Meeting.*** Provider shall submit monthly invoices to County as work progresses. Additional services to accommodate scope modifications may be addressed through supplemental agreements as desired by County should the need for such arise.

STATE OF NORTH CAROLINA

SERVICES AGREEMENT

COUNTY OF BRUNSWICK

This Services Agreement (hereinafter referred to as the “Agreement”) is made and entered into effective the 18th day of January, 2022, by and between Brunswick County (hereinafter referred to as “County”) and McGill Associates, P.A. (hereinafter referred to as “Provider”).

WITNESSETH:

WHEREAS, County and Provider entered into a Services Agreement effective June 15, 2020, (hereinafter referred to as the “Prior Agreement”) under which Provider was to provide services in connection with a joint Comprehensive Land Use Plan and Parks and Recreation Comprehensive Master Plan (also known as and hereinafter referred to as the “Blueprint Brunswick 2040 Project”); and

WHEREAS, additional planning services are needed in connection with the Blueprint Brunswick 2040 Project, including, specifically, services for participating municipalities to ensure their compliance with Chapter 160D of the North Carolina General Statutes; and

WHEREAS, it is anticipated that at least five (5) municipalities will participate in the Blueprint Brunswick 2040 Project, including, without limitation, Bald Head Island, Belville, Bolivia, Northwest and Sandy Creek; and

WHEREAS, the additional planning services will result in additional fees per participating municipality; and

WHEREAS, County and Provider desire to enter into a new Services Agreement as set forth herein to allow Provider to continue performing services in connection with the Blueprint Brunswick 2040 Project, including, without limitation, on behalf of participating municipalities, until completion of same.

NOW, THEREFORE, in consideration of the mutual covenants and agreements as set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Incorporation of Prior Agreement. All provisions of the Prior Agreement between the parties in connection with the Blueprint Brunswick 2040 Project are hereby restated and incorporated by reference into this Agreement as if fully set forth herein.

2. Additional Services and Fees. Additional services to be provided by Provider in connection with the Blueprint Brunswick 2040 Project and the fees for same are set forth on Exhibit “A-1” attached hereto and incorporated herein by reference.

3. Term and Termination. The term of this Agreement begins on January 18, 2022, (the “Effective Date”) and continues in effect until completion of all services set forth in the Prior Agreement and on Exhibit “A-1” attached hereto, unless sooner terminated as provided herein. The County may terminate this Agreement at any time without cause by giving sixty (60) days’ written notice to Provider. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to County showing in detail the work performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause

by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

4. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-58.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

IN WITNESS WHEREOF, the parties hereto execute this Agreement by their duly authorized representatives.

ATTEST:

BRUNSWICK COUNTY

Clerk to the Board

By: _____
Chairman, Board of Commissioners

[SEAL]

MCGILL ASSOCIATES, P.A.

By: _____

Printed Name: Michael Norton

Title: Principal / Shallotte Office Manager

Date: _____

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Aaron Smith, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney



EXHIBIT “A-1”

SCOPE OF SERVICES /FEES

The North Carolina General Statutes (NCGS 160D) provide for the creation a comprehensive plan through a combined approach. The participating municipalities can choose to partner with the County by participating in the County’s comprehensive planning process, “Blueprint Brunswick 2040.” The following describes the scope of work to be completed by the Provider to help participating municipalities satisfy the requirements of NCGS 160D.

Task 1 – Data Collection

Data about the County has been collected and reported in Section 2 of the draft Comprehensive Land Use Plan. *Additional Data Collection Services to be provided by the Provider:*

- To provide specific data about the participating municipalities, we will expand information already collected for the County (maps, tables, and charts) to present the following:
 - a. Population – expanded table of population estimates and projections for each participating municipality
 - b. Demographics – highlighted data points about the residents of each participating municipality
 - c. Existing Land Use – maps of existing land use (based on county tax parcel data), cropped to the planning/zoning jurisdictions of each participating municipalities
 - d. Environmental Features – maps of environmental features (based on county GIS data), cropped/cutting to the planning/zoning jurisdictions of each participating municipalities.

The additional information will be incorporated into the formatted Blueprint Brunswick 2040 plan report as the draft document is produced at the end of the planning process. It will be presented with the data provided about the County and other municipalities.

Task 2 – Community Visioning & Public Outreach

Municipalities should be represented in the public engagement activities.

Additional Community Visioning & Public Outreach Services to be provided by the Provider:

The Provider can assist the County with noting which municipalities were represented in the district-level meetings hosted in November 2020. In addition, we can break out responses by district and acknowledge which municipalities are associated with each subset of responses.

Additional Community Visioning & Public Outreach Services to be provided by the Provider:

Brunswick County

January 4, 2022

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- Municipal Meetings –
 - a. Vision & Goals Meeting – We will host a two-hour meeting in each municipality to gather additional input on the vision and goals for the future as they specifically apply to each municipality. **(Deliverables: One meeting in each participating municipality.)**
 - b. Future Land Use Workshop – We will host a two-hour meeting in each municipality to craft a separate land use plan map for each municipality. For this step, we will prepare a map for each participating municipality, displaying the County’s proposed place types applied to the parcels within the municipality. The meeting will be used to refine the application of the place types. **(Deliverables: One meeting in each participating municipality.)**
 - c. Action Plan Work Session– We will host a one-hour virtual work session with representatives of each participating municipality to define a set of actions steps for each municipality to pursue. These steps will be a subset of the action steps defined for the county. **(Deliverables: One virtual work session for each participating municipality.)**

Note: For the in-person meetings, the Provider will conduct each meeting as part of a multi-day (up to three business days) trip to Brunswick County during which at least four such meetings will be scheduled. The Provider reserves the right to reschedule a trip and meetings if the minimum number of meetings cannot be accomplished.

Task 3 – Comprehensive Land Use Plan (10-Year)

All municipalities will be acknowledged in the elements of the County’s Comprehensive Plan. However, in connection with the meeting topics addressed in Task 2 Additional Services, the participating municipalities should have specific content (Future Land Use Plan Map and Action Plan) in the County’s Comprehensive Land Use Plan that represents their aspirations, policy directions, and implementation priorities (including proposed programs and projects). *Additional Comprehensive Land Use Plan Services:*

- Future Land Use Map – We will prepare a map for each participating municipality, displaying the County’s proposed place types applied to the parcels within the municipality. The meeting will be used to refine the application of the place types. After the meeting, a refined map will be produced for each municipality. Following review and comment period, the project team will produce a second and final map reflecting the changes, as directed by each municipality. **(Deliverables: One PDF of the draft future land use plan map per participating municipality; One page displaying the final future land use plan map for each participating in the final County Comprehensive Land Use Plan.)**

Brunswick County

January 4, 2022

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- Action Plan – We will prepare a final action plan for each participating municipality based on the revised set provided by the municipality and formatted for inclusion in the final County Comprehensive Land Use Plan. *[Note: In preparation for the work session, we will develop a short list for each municipality informed by the county-level action steps, particularly those that would enable/encourage partnerships between the County and municipalities.]* **(Deliverables: One set of proposed action steps from each participating municipality, formatted for inclusion in the final County Comprehensive Land Use Plan.)**

Task 4 – Parks and Recreation Master Plan

There are no add-on Services for Municipalities related to Task #4.

Task 5 – Final Approval

There are no add-on Services for Municipalities related to Task #5.

Project Coordination

The Provider will participate in up to four one-hour coordination calls or virtual meetings with municipal representatives.

Services not included in Scope of Work

The following services are not included in the Scope of Work defined above. However, such services can be added and accomplished through a fee increase negotiated separately with each municipality.

- Optional Support in Task 5:
 - Ordinance Drafting – We will assist each participating municipality in drafting an ordinance for the formal adoption of (1) the County Comprehensive Land Use Plan, and (2) the applicable section of the County's Comprehensive Land Use Plan to the municipality.
 - Draft Presentations – We will assist each participating municipality in the creation of a brief (PowerPoint) presentation about the County/Municipal Comprehensive Land Use Plan.
 - Final Presentations and Virtual Meeting Attendance – We will assist each participating municipality in delivering a brief (PowerPoint) presentation about the County/Municipal Comprehensive Land Use Plan. With input on the draft presentation from the municipality, we will finalize the presentation and join the meeting(s) virtually to assist staff.
- Additional coordination calls or virtual meetings via Zoom, MS Teams, or GoToMeeting.

Brunswick County

January 4, 2022

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- Additional in-person meetings or workshops.
- Customized land use categories and mapping.
- Draft presentation template to be used by each municipality.
- Action plan steps that explore actions beyond the set of determined for the County.
- Presentations specific to a municipality (i.e., public meeting presentations and/or presentations to the governing board).
- Creation of a standalone plan for a municipality.
- Content to satisfy the CAMA land use plan requirements set forth by the NC Division of Coastal Management (DCM).

FEES

Scope of Services shall be provided for a **Lump Sum Fee of \$14,000 per municipality, with a minimum of four (4) municipalities (\$54,250) and a maximum of eight (8) municipalities (\$110,250). Note that the fee for the Town of Belville would be \$12,250. The Town of Belville will not require an Action Plan Meeting.** Provider shall submit monthly invoices to County as work progresses. Additional services to accommodate scope modifications may be addressed through supplemental agreements as desired by County should the need for such arise.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 17.

From: Planning - NC Map Review Officer Resolution Update
Kirstie Dixon, Planning Director

Issue/Action Requested:

Request that the Board of Commissioners approve a North Carolina Map Review Officers Resolution that amends the list of NC Map Review Officers designated within Brunswick County.

Background/Purpose of Request:

Designated North Carolina Map Review Officers regularly review and approve plat maps prior to recording to ensure compliance with state standards. The North Carolina General Statutes require all counties to designate Map Review Officers via resolution. Every few years the resolution must be updated and amended to reflect staffing changes. This resolution will amend the NC Map Review Officer Resolution of September 15, 1997, to add the names of Garrett Huckins and Robert Lewis. It will further amend the Resolution by removing the names of Jennifer Dickinson, Miranda Garmenn, and Brandon Hackney.

These changes will help ensure maps are reviewed in a timely manner. The Planning Department will coordinate with the State of North Carolina on future training sessions for Map Review Officers.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners approve a North Carolina Map Review Officers Resolution that amends the list of NC Map Review Officers designated within Brunswick County.

ATTACHMENTS:

Description

- ☐ NC Map Review Officer Resolution

County of Brunswick
Office of the County Commissioners



RESOLUTION AMENDING REVIEW OFFICER DESIGNATION FOR MAPS AND PLATS

WHEREAS, North Carolina General Statute §47-30.2 has been enacted into law by the General Assembly of 1997, and pursuant to that statute, the Brunswick County Commissioners have designated certain persons as review officers, and

WHEREAS, there has been a change in the personnel of Brunswick County, and

WHEREAS, it is the intent of Brunswick County Commissioners to provide that there are an adequate number of review officers to prevent patrons unnecessarily waiting and to avoid customer delay in recording maps or plats.

NOW THEREFORE, the Brunswick County Commissioners hereby amend the Map Review Officer Resolution dated September 15, 1997, to add the names of and hereby charge Garrett Huckins and Robert Lewis to execute the duties and obligations of that office, as proscribed in the above-named General Statute. Further, the Commissioners hereby amends the said Resolution to delete the names of Jennifer Dickinson, Miranda Garmenn, and Brandon Hackney. Except as Amended herein, the previous Resolution of September 15, 1997, remains in full force and effect. This instrument shall be duly executed and then filed in the Brunswick County Register of Deeds Office, indexed in the Grantor Index in the name of the Review Officer named above.

This the 18th day of January 2022.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board (SEAL)



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 18.

From:

Jeff Niebauer

Tax Admin - January 2022 Releases

Issue/Action Requested:

Request that the Board of Commissioners approve the January 2022 releases.

Background/Purpose of Request:

Approval of the tax releases for January 2022. A summary of the releases is listed below.

County real property release value \$632,350 (23 releases)

Smithville real property release value \$189,160 (2 releases)

Bald Head Island real property release value \$1,000,000 (1 release)

County personal property release value \$237,317 (6 releases)

Smithville personal property release value \$90,899 (4 releases)

Shallotte personal property release value \$100,823 (1 release)

Southport personal property release value \$76,526 (3 releases)

County VTS January 2022 release value \$206,736 (14 releases)

Smithville VTS January 2022 release value \$2,683 (1 release)

Carolina Shores VTS January 2022 release value \$29,220 (1 release)

Leland VTS January 2022 release value \$86,408 (3 releases)

Oak Island VTS January 2022 release value \$2,683 (1 release)

Ocean Isle VTS January 2022 release value \$8,700 (1 release)

St James VTS January 2022 release value \$14,500(1 release)

For information purposes only

Calabash fire district \$180 (1 release)

Leland fire district \$6,923.50 (54 release)

Oak Island fire district \$15 (1 release)

Tri-Beach fire district \$16.54 (1 release)

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners approve the January 2022 releases.

ATTACHMENTS:

Description

- ▣ Tax Releases January 2022
- ▣ Motor Vehicle Releases (VTS) January 2022 Processed December 2021 (NCDMV Tax & Tag)
- ▣ Fire Fee Releases

Tax Releases for January 2022

REAL RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048375	12/1/2021	SMITH ISLAND LAND TRUST	300205 (2021)	31042800	VILLAGE OF BALD HEAD	2654D014	SMITHVILLE	\$7419.00-BHI	\$1,000,000.00	TRANSFER CORRECTION-TAXPAYER EXEMPT
048408	1/6/2022	NH SOIL & WATER CONSERVATION DIST	100413 (2016)	10196090		0300001101	NORTHWEST	\$33.76-C	\$6,960.00	Exempt
048409	1/6/2022	NH SOIL & WATER CONSERVATION DIST	099234 (2015)	10196090		0300001101	NORTHWEST	\$33.76-C	\$6,960.00	Exempt
048410	1/6/2022	NH SOIL & WATER CONSERVATION DIST	098025 (2014)	10196090		0300001101	NORTHWEST	\$30.80-C	\$6,960.00	Exempt
048411	1/6/2022	NH SOIL & WATER CONSERVATION DIST	097591 (2013)	10196090		0300001101	NORTHWEST	\$30.80-C	\$6,960.00	EXEMPT
048449	1/7/2022	NH SOIL & WATER CONSERVATION DIST	100412 (2016)	10196090		03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt
048450	1/7/2022	NH SOIL & WATER CONSERVATION DIST	099233 (2015)	10196090		03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt
048451	1/7/2022	NH SOIL & WATER CONSERVATION DIST	098024 (2014)	10196090		03000011	NORTHWEST	\$71.11-C	\$16,070.00	Exempt
048452	1/7/2022	NH SOIL & WATER CONSERVATION DIST	097590 (2013)	10196090		03000011	NORTHWEST	\$71.11-C	\$16,070.00	Exempt

Tax Releases for January 2022

PERSONAL RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048376	12/1/2021	WELCH KENNETH LAWRENCE	302886 (2021)	80088734		NULL	LOCKWOOD FOLLY	\$221.14-C \$22.11-LL	\$45,595.00	SITUS IN ANOTHER STATE
048377	12/14/2021	BRYDEN CHRISTOPHER L & BRYDEN LINDA D	301938 (2021)	80092270	SOUTHPORT	NULL	SMITHVILLE	\$277.15-C \$27.72-LL \$22.86-SM \$2.29-LSM \$168.92-SP \$16.89-SPLL	\$57,144.00	Did Not Own January 1
048378	12/14/2021	MYERS JAN RAY	302587 (2021)	80091771	SOUTHPORT	237LD032	SMITHVILLE	\$3.65-C \$0.37-LL \$0.30-SM \$0.03-LSM \$2.22-SP \$0.22-SPLL	\$752.00	Situs in Another County
048379	12/14/2021	BRUMBAUGH DAVID B	301930 (2021)	80009236		NULL	SMITHVILLE	\$69.71-C \$6.97-LL \$5.75-SM \$0.58-LSM	\$14,373.00	Did Not Own January 1
048387	1/5/2022	HELTON GARY DWAYNE	063538 (2021)	4142259	SOUTHPORT	NULL	SMITHVILLE	\$90.36-C \$7.45-SM \$55.07-SP	\$18,630.00	Duplicate Listing

Tax Releases for January 2022

BUSINESS PERSONAL RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048380	12/14/2021	BRANTLEYS CENTRAL AUTO PARTS	302817 (2019)	60085450	SHALLOTTE	1820003301	LOCKWOOD FOLLY	\$488.99-C \$48.90-LL \$355.40-SHA \$35.54-SHALL	\$100,823.00	Business Sold

Tax Releases for January 2022

Appraisal RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048381	12/29/2021	TOMPKINS LAND SURVEYING P A	141515 (2021)	80107260	Brunswick County	240AB006		\$362.59-C	\$74,760.00	Clerical error/DE error
048383	1/5/2022	VFW Post 10226	149364 (2022)	80086044	Oak Island	235MB01501		\$412.25-C \$34.00-SM	\$85,000.00	Mapping correction
048385	1/5/2022	THE HILL AT ASH INC	143235 (2022)	80103726	Brunswick County	14800035		\$84.00-C	\$17,320.00	Land Value adjustment
048386	1/5/2022	MAJOR RETA WILLETTTS ETALS	89985 (2022)	22772220	Brunswick County	14100044		\$697.62-C	\$143,840.00	Land Value adjustment
048388	1/6/2022	OAK ISLAND POST NO 10226	300009 (2022)	30809360	Oak Island	235mb024		\$505.18-C \$41.66-SM	\$104,160.00	Exempt
048394	1/6/2022	NH SOIL & WATER CONSERVATION DIST	104338 (2021)	10196090	Brunswick County	0300001101	NORTHWEST	\$33.76-C	\$6,960.00	Exempt
048395	1/6/2022	NH SOIL & WATER CONSERVATION DIST	103962 (2020)	10196090	Brunswick County	0300001101	NORTHWEST	\$33.76-C	\$6,960.00	Exempt
048396	1/6/2022	NH SOIL & WATER CONSERVATION DIST	102594 (2019)	10196090	Brunswick County	0300001101	NORTHWEST	\$33.76-C	\$6,960.00	Exempt
048397	1/6/2022	NH SOIL & WATER CONSERVATION DIST	101470 (2018)	10196090	Brunswick County	0300001101		\$33.76-C	\$6,960.00	Exempt
048398	1/6/2022	NH SOIL & WATER CONSERVATION DIST	102802 (2017)	10196090	Brunswick County	0300001101		\$33.76-C	\$6,960.00	Exempt
048421	1/7/2022	NH SOIL & WATER CONSERVATION DIST	104337 (2021)	10196090	Brunswick County	03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt
048423	1/7/2022	NH SOIL & WATER CONSERVATION DIST	103961 (2020)	10196090	Brunswick County	03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt
048425	1/7/2022	NH SOIL & WATER CONSERVATION DIST	102593 (2019)	10196090	Brunswick County	03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt

Tax Releases for January 2022

Appraisal RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048427	1/7/2022	NH SOIL & WATER CONSERVATION DIST	101469 (2018)	10196090	Brunswick County	03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt
048429	1/7/2022	NH SOIL & WATER CONSERVATION DIST	102801 (2017)	10196090	Brunswick County	03000011	NORTHWEST	\$77.94-C	\$16,070.00	Exempt

Release Category Codes

Release Code Release Type

BHI	BALD HEAD ISLAND
BEL	BELVILLE
BSL	BOILING SPRING LAKES
BOL	BOLIVIA
CLF	C LIEN FEE
CALLL	CALABASH LATE LIST
CSLL	CAROLINA SHORES LATE LIST
CASLL	CASWELL BEACH LATE LIST
FF	FIRE FEE
HBLL	HOLDEN BEACH LATE LIST
LL	LATE LIST PENALTY
LEL	LELAND
LB	LONG BEACH
NAV	NAVASSA
NW	NORTHWEST
OI	OAK ISLAND
OIB	OCEAN ISLE BEACH
PL02	OFF PREMISES MALT

Release Code Release Type

BHILL	BALH HEAD ISLAND LATE LIST
BELL	BELVILLE LATE LIST
BSLLL	BOILING SPRING LAKES LATE LIST
BOLLL	BOLIVIA LATE LIST
CAL	CALABASH
CS	CAROLINA SHORES
CAS	CASWELL BEACH
C	COUNTY
HB	HOLDEN BEACH
INT	INTEREST
LSM	LATE LIST SMITHVILLE
LELLL	LELAND LATE LIST
LBLL	LONG BEACH LATE LIST
NAVLL	NAVASSA LATE LIST
NWLL	NORTHWEST LATE LIST
OILL	OAK ISLAND LATE LIST
OIBLL	OCEAN ISLE BEACH LATE LIST
PL04	OFF PREMISES WINE

Release Category Codes

Release Code	Release Type
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PL01	ON PREMISES MALT
SAD24	SAD 24
SAD27	SAD 27
SC	SANDY CREEK
SBSD	SE BRUNSWICK SAN DIST
SHALL	SHALLOTTE LATE LIST
SP	SOUTHPORT
SAD	SPECIAL ASSESSMENT DISTRICT
SJLL	ST JAMES LATE LIST
SBLL	SUNSET BEACH LATE LIST
VAR	VARNAMTOWN
YP	YAUPON BEACH

Release Code	Release Type
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PL03	ON PREMISES WINE
SAD25	SAD 25
SAD28	SAD 28
SCLL	SANDY CREEK LATE LIST
SHA	SHALLOTTE
SM	SMITHVILLE HOSPITAL
SPLL	SOUTHPORT LATE LIST
SJ	ST JAMES
SB	SUNSET BEACH
T	TOTAL TAX
VARLL	VARNAMTOWN LATE LIST
YPLLL	YAUPON BEACH LAST LIST

VTS RELEASES PROCESSED DECEMBER 2021

<u>Adjustment #</u>	<u>Abstract #</u>	<u>Name-Last, First, Middle</u>	<u>Tag #</u>	<u>Year</u>	<u>Make</u>	<u>B-VAL</u>	<u>New Value</u>	<u>Diff.</u>	<u>City</u>	<u>Twp.</u>	<u>Override %</u>	<u>Override Value</u>	<u>Override Status</u>	<u>Acquisition Cost</u>	<u>Acquisition Year</u>	<u>Dep Sch</u>	<u>Exempt Type</u>	<u>Notes</u>	<u>Date</u>	<u>Code</u>	<u>Code Description</u>
1098168	63722852	HAISLIP, THOMAS MITCHEL JR	Z77	1990	HD	9,200	500	8,700	12		100	500	PERM					ANTIQUE VALUE APP APPROVED	12/03/21	19	Antique Value Approved
1097809	45481080	HOOVER, GREGORY ALEXANDER	FAL8551	2008	FORD	5,950	-	5,950					TEMP				MILITARY	HOR- SC	12/03/21	4	Military Exempt
1097809	49230704	HOOVER, GREGORY ALEXANDER	FKE7913	2011	HOND	9,810	-	9,810					TEMP				MILITARY	HOR- SC	12/03/21	4	Military Exempt
1096356	46187358	SIMPSON, MATTHEW DAVID	DLN7262	2018	FORD	24,750	-	24,750					PERM				MILITARY	HOR- PA ETS- 230706	12/03/21	4	Military Exempt
1098311	63892284	FLYNN-LEWIS ELIZABETH JANE	CN53121	2013	CONT	4,740	2,057	2,683	14	3		2,057						OVERVALUED ENCLOSED 14' TRAILER	12/03/21	15	TEC Value Issue
1099161	64042982	SMITH, KEVIN E	EXBAUSA	2020	JEEP	29,220	-	29,220	18				TEMP				MILITARY	HOR- TX	12/15/21	4	Military Exempt
1099452	64056961	KELLEY, PAUL JOSEPH	78115	1948	CHEV	15,000	500	14,500	29		100	500	PERM					ANTIQUE VALUE APP APPROVED	12/15/21	19	Antique Value Approved
1100679	64113040	STANLEY, MARVIN JOSHUA	TDZ2051	1967	CHEV	16,400	500	15,900			100	500	PERM					ANTIQUE VALUE APP APPROVED	12/15/21	19	Antique Value Approved
1100023	50689142	CALKINS, LLOYD ELWOOD	CL77453	2016	HAUL	7,274	1,973	5,301				1,973						OVERVALUED 12' TRAILER	12/15/21	15	TEC Value Issue
1102718	64144352	ARPINO, MICHAEL JAMES	CN52989	2017	LOAD	7,130	662	6,468	31					600	2016			OVERVALUED TRAILER/ BOS 2016=\$900	12/21/21	1	Adjusted per Purchase Price
1103553	52056633	SHAIKH, ZAIN SHAWN	HFP4154	2020	MERZ	32,210	-	32,210	31				TEMP				MILITARY	HOR- VA	12/21/21	4	Military Exempt
1100130	57393015	SEPULVEDA, WILFREDO WILLIAMS, FREDRICK	HMA7127	2019	FORD	47,730	-	47,730	31				TEMP				MILITARY	HOR- IA	12/15/21	4	Military Exempt
1104351	64052455	RANDOLPH	CN53128	2010	HOME	3,220	740	2,480				740						OVERVALUED 8X12 TRAILER	12/28/21	15	TEC Value Issue
1104688	51069358	STEVENSON, ASHLEY KAREEM	PHD5821	2010	HONDA	10,340	9,306	1,034										NC INSPECTION 131,581 MILES	12/28/21	12	High Mileage/Condition

JANUARY 2022 Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048382	12/29/2021	TOMPKINS LAND SURVEYING P A	141515 (2021)	80107260	Brunswick County	240AB006		\$180.00-CALF	\$74,760.00	Clerical error/DE error
048384	1/5/2022	VFW Post 10226	149364 (2022)	80086044	Oak Island	235MB01501		\$15.00-OIF	\$85,000.00	Mapping correction
048389	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	104011 (2021)	20298000	Brunswick County	03900005	TOWN CREEK	\$82.50-LELF	\$0.00	EXEMPT--UNDERWATER
048390	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	103641 (2020)	20298000	Brunswick County	03900005	TOWN CREEK	\$165.00-LELF	\$0.00	EXEMPT--UNDERWATER
048391	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	102286 (2019)	20298000	Brunswick County	03900005	TOWN CREEK	\$150.00-LELF	\$0.00	EXEMPT--UNDERWATER
048392	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	101158 (2018)	20298000	Brunswick County	03900005	TOWN CREEK	\$125.00-LELF	\$0.00	EXEMPT--UNDERWATER
048393	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	102489 (2017)	20298000	Brunswick County	03900005	TOWN CREEK	\$125.00-LELF	\$0.00	EXEMPT--UNDERWATER
048399	1/6/2022	NC AGRICULTURAL FOUNDATION INC	103445 (2021)	50563190	Brunswick County	246CE095		\$16.54-TRIF	\$0.00	Clerical error/DE error
048400	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	100112 (2016)	20298000		03900005	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048401	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	098936 (2015)	20298000		03900005	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048402	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	097722 (2014)	20298000		03900005	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048403	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	097309 (2013)	20298000		03900005	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER

JANUARY 2022

Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048404	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	100113 (2016)	20298000		03900014	TOWN CREEK	\$20.00-LELF		EXEMPT-- UNDERWATER
048405	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	098937 (2015)	20298000		03900014	TOWN CREEK	\$20.00-LELF		EXEMPT-- UNDERWATER
048406	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	097723 (2014)	20298000		03900014	TOWN CREEK	\$20.00-LELF		EXEMPT-- UNDERWATER
048407	1/6/2022	NEW HANOVER SOIL & WATER CON DISTRI	097310 (2013)	20298000		03900014	TOWN CREEK	\$20.00-LELF		EXEMPT-- UNDERWATER
048412	1/6/2022	NH SOIL & WATER CONSERVATION DIST	100413 (2016)	10196090		0300001101	NORTHWEST	\$100.00-LELF	\$0.00	EXEMPT-- UNDERWATER
048413	1/6/2022	NH SOIL & WATER CONSERVATION DIST	099234 (2015)	10196090		0300001101	NORTHWEST	\$100.00-LELF	\$0.00	EXEMPT-- UNDERWATER
048414	1/6/2022	NH SOIL & WATER CONSERVATION DIST	098025 (2014)	10196090		0300001101	NORTHWEST	\$100.00-LELF	\$0.00	EXEMPT-- UNDERWATER
048415	1/6/2022	NH SOIL & WATER CONSERVATION DIST	097591 (2013)	10196090		0300001101	NORTHWEST	\$100.00-LELF	\$0.00	EXEMPT-- UNDERWATER
048416	1/6/2022	NH SOIL & WATER CONSERVATION DIST	104338 (2021)	10196090		0300001101	NORTHWEST	\$165.00-LELF		EXEMPT-- UNDERWATER
048417	1/6/2022	NH SOIL & WATER CONSERVATION DIST	103962 (2020)	10196090		0300001101	NORTHWEST	\$165.00-LELF		EXEMPT-- UNDERWATER
048418	1/6/2022	NH SOIL & WATER CONSERVATION DIST	102594 (2019)	10196090		0300001101	NORTHWEST	\$150.00-LELF		EXEMPT-- UNDERWATER
048419	1/6/2022	NH SOIL & WATER CONSERVATION DIST	101470 (2018)	10196090		0300001101	NORTHWEST	\$125.00-LELF		EXEMPT-- UNDERWATER

JANUARY 2022 Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048420	1/6/2022	NH SOIL & WATER CONSERVATION DIST	102802 (2017)	10196090		0300001101	NORTHWEST	\$125.00-LELF		EXEMPT--UNDERWATER
048422	1/7/2022	NH SOIL & WATER CONSERVATION DIST	104337 (2021)	10196090	Brunswick County	03000011	NORTHWEST	\$247.50-LELF	\$16,070.00	EXEMPT-UNDERWATER
048424	1/7/2022	NH SOIL & WATER CONSERVATION DIST	103961 (2020)	10196090	Brunswick County	03000011	NORTHWEST	\$247.50-LELF	\$16,070.00	EXEMPT-UNDERWATER
048426	1/7/2022	NH SOIL & WATER CONSERVATION DIST	102593 (2019)	10196090	Brunswick County	03000011	NORTHWEST	\$225.00-LELF	\$16,070.00	EXEMPT-UNDERWATER
048428	1/7/2022	NH SOIL & WATER CONSERVATION DIST	101469 (2018)	10196090	Brunswick County	03000011	NORTHWEST	\$187.50-LELF	\$16,070.00	EXEMPT-UNDERWATER
048430	1/7/2022	NH SOIL & WATER CONSERVATION DIST	102801 (2017)	10196090	Brunswick County	03000011	NORTHWEST	\$187.50-LELF	\$16,070.00	EXEMPT-UNDERWATER
048431	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	104009 (2021)	10196080	Brunswick County	03800025	NORTHWEST	\$247.50-LELF	\$0.00	EXEMPT-UNDERWATER
048432	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	103639 (2020)	10196080	Brunswick County	03800025	NORTHWEST	\$247.50-LELF	\$0.00	EXEMPT-UNDERWATER
048433	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	102284 (2019)	10196080	Brunswick County	03800025	NORTHWEST	\$225.00-LELF	\$0.00	EXEMPT-UNDERWATER
048434	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	101156 (2018)	10196080	Brunswick County	03800025	NORTHWEST	\$187.50-LELF	\$0.00	EXEMPT-UNDERWATER
048435	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	102487 (2017)	10196080	Brunswick County	03800025	NORTHWEST	\$187.50-LELF	\$0.00	EXEMPT-UNDERWATER
048436	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	104010 (2021)	20298000	Brunswick County	03900002	NORTHWEST	\$165.00-LELF	\$0.00	EXEMPT-UNDERWATER

JANUARY 2022 Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048437	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	103640 (2020)	20298000	Brunswick County	03900002	NORTHWEST	\$165.00-LELF	\$0.00	EXEMPT-UNDERWATER
048438	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	102285 (2019)	20298000	Brunswick County	03900002	NORTHWEST	\$150.00-LELF	\$0.00	EXEMPT-UNDERWATER
048439	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	101157 (2018)	20298000	Brunswick County	03900002	NORTHWEST	\$125.00-LELF	\$0.00	EXEMPT-UNDERWATER
048440	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	102488 (2017)	20298000	Brunswick County	03900002	NORTHWEST	\$125.00-LELF	\$0.00	EXEMPT-UNDERWATER
048441	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	100111 (2016)	20298000	LELAND	03900002	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048442	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	098935 (2015)	20298000	LELAND	03900002	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048443	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	097721 (2014)	20298000	LELAND	03900002	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048444	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	097308 (2013)	20298000	LELAND	03900002	TOWN CREEK	\$100.00-LELF		EXEMPT--UNDERWATER
048445	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	100110 (2016)	10196080	LELAND	03800025	NORTHWEST	\$150.00-LELF		EXEMPT--UNDERWATER
048446	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	098934 (2015)	10196080	LELAND	03800025	NORTHWEST	\$150.00-LELF		EXEMPT--UNDERWATER
048447	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	097720 (2014)	10196080	LELAND	03800025	NORTHWEST	\$150.00-LELF		EXEMPT--UNDERWATER
048448	1/7/2022	NEW HANOVER SOIL & WAT CONSERV DIST	097307 (2013)	10196080	LELAND	03800025	NORTHWEST	\$150.00-LELF		EXEMPT--UNDERWATER

JANUARY 2022 Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
048453	1/7/2022	NH SOIL & WATER CONSERVATION DIST	100412 (2016)	10196090		03000011	NORTHWEST	\$150.00-LELF	\$0.00	EXEMPT--UNDERWATER
048454	1/7/2022	NH SOIL & WATER CONSERVATION DIST	099233 (2015)	10196090		03000011	NORTHWEST	\$150.00-LELF	\$0.00	EXEMPT--UNDERWATER
048455	1/7/2022	NH SOIL & WATER CONSERVATION DIST	098024 (2014)	10196090		03000011	NORTHWEST	\$150.00-LELF	\$0.00	EXEMPT--UNDERWATER
048456	1/7/2022	NH SOIL & WATER CONSERVATION DIST	097590 (2013)	10196090		03000011	NORTHWEST	\$150.00-LELF	\$0.00	EXEMPT--UNDERWATER
048457	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	104012 (2021)	20298000	Brunswick County	03900014	TOWN CREEK	\$33.00-LELF	\$0.00	EXEMPT-UNDERWATER
048458	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	103642 (2020)	20298000	Brunswick County	03900014	TOWN CREEK	\$33.00-LELF	\$0.00	EXEMPT-UNDERWATER
048459	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	102287 (2019)	20298000	Brunswick County	03900014	TOWN CREEK	\$30.00-LELF	\$0.00	EXEMPT-UNDERWATER
048460	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	101159 (2018)	20298000	Brunswick County	03900014	TOWN CREEK	\$25.00-LELF	\$0.00	EXEMPT-UNDERWATER
048461	1/7/2022	NEW HANOVER SOIL & WATER CON DISTRI	102490 (2017)	20298000	Brunswick County	03900014	TOWN CREEK	\$25.00-LELF	\$0.00	EXEMPT-UNDERWATER

Release Category Codes

Release Code Release Type

BHI	BALD HEAD ISLAND
BEL	BELVILLE
BSL	BOILING SPRING LAKES
BOL	BOLIVIA
CLF	C LIEN FEE
CALLL	CALABASH LATE LIST
CSLL	CAROLINA SHORES LATE LIST
CASLL	CASWELL BEACH LATE LIST
FF	FIRE FEE
HBLL	HOLDEN BEACH LATE LIST
LL	LATE LIST PENALTY
LEL	LELAND
LB	LONG BEACH
NAV	NAVASSA
NW	NORTHWEST
OI	OAK ISLAND
OIB	OCEAN ISLE BEACH
PL02	OFF PREMISES MALT

Release Code Release Type

BHILL	BALH HEAD ISLAND LATE LIST
BELLL	BELVILLE LATE LIST
BSLLL	BOILING SPRING LAKES LATE LIST
BOLLL	BOLIVIA LATE LIST
CAL	CALABASH
CS	CAROLINA SHORES
CAS	CASWELL BEACH
C	COUNTY
HB	HOLDEN BEACH
INT	INTEREST
LSM	LATE LIST SMITHVILLE
LELLL	LELAND LATE LIST
LBLL	LONG BEACH LATE LIST
NAVLL	NAVASSA LATE LIST
NWLL	NORTHWEST LATE LIST
OILL	OAK ISLAND LATE LIST
OIBLL	OCEAN ISLE BEACH LATE LIST
PL04	OFF PREMISES WINE

Release Category Codes

Release Code	Release Type
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PL01	ON PREMISES MALT
SAD24	SAD 24
SAD27	SAD 27
SC	SANDY CREEK
SBSD	SE BRUNSWICK SAN DIST
SHALL	SHALLOTTE LATE LIST
SP	SOUTHPORT
SAD	SPECIAL ASSESSMENT DISTRICT
SJLL	ST JAMES LATE LIST
SBLL	SUNSET BEACH LATE LIST
VAR	VARNAMTOWN
YP	YAUPON BEACH

Release Code	Release Type
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PL03	ON PREMISES WINE
SAD25	SAD 25
SAD28	SAD 28
SCLL	SANDY CREEK LATE LIST
SHA	SHALLOTTE
SM	SMITHVILLE HOSPITAL
SPLL	SOUTHPORT LATE LIST
SJ	ST JAMES
SB	SUNSET BEACH
T	TOTAL TAX
VARLL	VARNAMTOWN LATE LIST
YPLLL	YAUPON BEACH LAST LIST



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 19.

From:
John Nichols, PE - Director of Public
Utilities

Utilities - McKim & Creed On-Call Engineering Task Order #1
(John Nichols, PE - Director of Public Utilities)

Issue/Action Requested:

Request that the Board of Commissioners approve a budget amendment in an amount not to exceed \$20,000 and ratify the First Amendment to Task Order No. 1 with McKim & Creed, P.A. signed by the County Manager to extend the duration of the Task Order and include the additional funds.

Background/Purpose of Request:

On November 15, 2021, the Board of Commissioners approved Task Order No. 1 and an associated budget amendment in an amount not to exceed \$40,000 allowing McKim & Creed P.A. to perform engineering services and assistance during the repair operation for the 48" raw water main break that occurred on Thursday, November 4, 2021, at the Kings Bluff Pump Station. McKim & Creed's Task Order No. 1 was to develop a design for the temporary bypass in conjunction with the County's emergency on-call contractor (State Utility Contractors, Inc.), as well as provide technical assistance to County staff and the contractor, provide coordination and communication during the bypass and repair process, and provide resident project representation during the bypass and repair construction process. Due to the complexity of the repairs, the anticipated timeframe to complete the repair has been extended; therefore, the amendment will allow McKim & Creed to continue to work under this Task Order until completion of the project.

The original approved Task Order expired on January 9, 2022. When it became evident that the work was not able to be completed by that date, authorization was given to proceed timely with the amendment to be ratified at the next scheduled meeting.

Brunswick County is under contract to operate LCFWSA's raw water line and as such is responsible for undertaking the design and repair of the line. All costs incurred by Brunswick County associated with the design and repair shall be reimbursed by LCFWSA per the contract.

Staff recommends that the Board ratify the signed First Amendment to Task Order No. 1 with McKim & Creed, P.A., and approve a budget amendment for an additional amount not to exceed \$20,000, for a total Lump Sum under Task Order No. 1 not to exceed \$60,000.

Fiscal Impact:

Budget Amendment Required, Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Budget amendment appropriates \$70,000 of reimbursement revenues for the contract and miscellaneous expenditures.

Approved By County Attorney:

Yes

Advisory Board Recommendation:

Not Applicable.

County Manager's Recommendation:

Recommend the Board of Commissioners approve a budget amendment in an amount not to exceed \$20,000 and ratify the First Amendment to Task Order No. 1 with McKim & Creed, P.A. signed by the County Manager to extend the duration of the Task Order and include the additional funds.

ATTACHMENTS:

Description

- ▣ Utilities - Task Order 1 - McKimCreed - Attach 1
- ▣ Utilities - On Call contract - McKimCreed - Attach 2
- ▣ Utilities – Amendment
- ▣ Budget Amendment

TASK ORDER No. 1

McKim & Creed, P.A.

Effective Date: November 9, 2021
Engineer: McKim & Creed, P.A.
Project: LCFWSA Kings Bluff Raw Water Main Break

Engineer's Services

This Task Order, consisting of six (6) pages, referred to in and part of the **Professional Services Agreement between Owner and Engineer**, effective August 20, 2021.

Engineer shall provide services in accordance with the Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 Study and Report Phase

- A. Wetlands Delineation: NA
- B. Geotechnical Investigation: NA
- C. Survey: NA

A1.02 Preliminary Design Phase

- A. NA

A1.03 Permitting

- A. NA

A1.04 Easement Maps

- A. NA

A1.05 Final Design Phase

- A. Engineer shall:
 - 1. Consult with Owner to define and clarify Owner's requirements for the Project and available data. The Lower Cape Fear Water and Sewer Authority ("LCFWSA") 48" raw water main that is installed on the former DAK property and west of the Cape Fear River recently experienced a significant leak that will require repair to establish full operational service. This scope of services will entail engineering assistance during the repair operation to include technical assistance, bypass design, and field representation.

2. Advise Owner of any need for Owner to provide data or services which are not part of Engineer's Basic Services.
 3. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by Engineer, including, but not limited to, mitigating measures identified in the environmental assessment.
- B. Develop a schematic design for a temporary bypass in conjunction with the Owner's emergency contractor. Generally, this plan will include the following:
1. Plan view of bypass pipeline route
 2. Location of proposed tapping sleeve, valve, and line stop assemblies.
 3. Temporary access road for construction.
 4. Limits of the LCFWSA easement
- C. Provide technical assistance including, but not limited to:
1. Review of existing system, record drawings, and available information
 2. Technical guidance on repair and bypass approach.
 3. Review of pipe material and applicable methods to tap or repair
- D. Provide coordination and communication during the bypass and repair process to include Brunswick County, LCFWSA, Pender County, CFPUA, and pertinent stakeholders.
- E. Provide Resident Project Representation ("RPR") as appropriate during the bypass and repair construction process.

A1.06 Bidding or Negotiating Phase

A. NA

A1.07 Construction Phase

A. NA

A1.08 Post-Construction Phase

A. NA

PART 2 – ADDITIONAL SERVICES

A2.01 Additional Services Requiring Owner's Written Authorization

Additional professional services can be provided (within the qualifications of the Engineer and associate firms) upon request by Owner, or upon authorization by Owner following recommendation of the Engineer. These services shall include, but not be limited to, the following:

1. Design services
2. Bid services.
3. Permitting services
4. Testing for soil or groundwater contamination.
5. Easement mapping or easement surveys.
6. Expert witness or technical support concerning property surveying or engineering matters for which the Engineer has no direct liability.
7. Geotechnical investigations
8. Providing for an environmental impact statement (EIS).
9. Providing for detailed investigations and/or surveys for archaeological sites, protected/threatened/endangered species of shellfish, fish, wildlife, and natural vegetation.
10. Providing for Phase 1 or Phase 2 Environmental Site Assessment for the project area.
11. Providing assistance for wetland delineation, permitting, or mitigation.
12. Surveying or SUE services
13. Providing for funding assistance for grant or loan applications that the Owner may decide to seek funding.
14. Providing for assistance for specialized special inspections services
15. Providing for a hydrogeological site evaluation

Payments to Engineer for Services
Basic Services - Lump Sum

The Professional Services Agreement is supplemented to include the following agreement of the parties.

Compensation for Basic Services - Method of Payment

A. Owner shall pay Engineer for Basic Services as follows:

1. A Lump Sum amount based on the following estimated distribution of compensation:

	<u>Amount</u>	<u>Duration</u>
a. Study and Report Phase	\$_____	_____ days
b. Wetlands Delineation	\$_____	
c. Geotechnical Investigation	\$_____	
_____ Borings @ \$_____ each		
d. Survey	\$_____	_____ days
(Wetlands and Geotechnical work to be performed concurrent with Survey work)		
e. Preliminary Design Phase	\$_____	_____ days
f. Permitting	\$_____	_____ days
g. Easement Maps	\$_____	_____ days
_____ Easements @ \$_____ each		
h. Final Design Phase	\$ <u>\$40,000.00</u>	<u>61</u> days
i. Bidding and Negotiating Phase	\$_____	_____ days
j. Construction Phase	\$_____	_____ days
k. Post-Construction Phase	\$_____	_____ days
Basic Services Total	\$ <u>40,000.00</u>	<u>61</u> days

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.
3. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.
4. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period.
5. The date for project completion shall be determined by adding the above noted Total Duration, also known as the "Time for Completion" to the Effective Date of the Task Order.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

This Task Order, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same. This Task Order may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S. § 66-58.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S. § 66-311 et seq.). Delivery of an executed counterpart of this Task Order by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

BRUNSWICK COUNTY

Daralyn Spivey

Clerk to the Board

By: Randy Thompson

Chairman, Board of Commissioners

[SEAL]

MCKIM & CREED, P.A.

By: Anthony Boahn

Printed Name: Anthony Boahn

Title: Vice President

Date: 11/10/2021

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Julie Miller

Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

Robert V. Shaver, Jr.

Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

**NORTH CAROLINA
BRUNSWICK COUNTY**

**PROFESSIONAL SERVICES AGREEMENT
FOR ENGINEERING SERVICES
[with FEMA clauses]**

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter referred to as the “Agreement”) is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as “County” or “Owner”), party of the first part and McKim & Creed, P.A., (hereinafter referred to as “Engineer” or “Provider”), party of the second part.

WITNESSETH:

1. SERVICES

The services that may be performed under this Agreement (hereinafter referred to collectively as the “Services”) are set forth in the Request for Qualifications for As-Needed On-Call Engineering Services as published by Brunswick County on April 28, 2020, and any addenda thereto, all of which are incorporated herein by reference.

County will assign a Task Order for specific Services on an as-needed basis in its sole and absolute discretion. Project scheduling will be based on a task-to-task basis decided by County and Provider. All Services shall be performed under the direction of a licensed professional registered with the State of North Carolina. Provider shall provide a scope of work and budget within seventy-two (72) hours of the request by County unless otherwise directed by County. When Services are being requested, County will request additional information, including project understanding, fee rates for the completion of the tasks, proposed methods, hours to be spent on tasks, and a schedule including the time needed to complete the tasks. Failure to submit the requested information by the prescribed time or inability to agree to the terms established by County may cause Provider to be rejected and another firm assigned the Task Order. County will issue a formal Notice to Proceed for each specific Task Order. The Notice to Proceed and each Task Order are hereby incorporated herein by reference.

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

2. TERM OF AGREEMENT AND TERMINATION

The term of this Agreement begins one (1) business day after issuance of a Notice of Award by Brunswick County (the “Effective Date”) and continues in effect for an initial term of two (2) years unless extended or sooner terminated as provided for herein. This Agreement may be renewed for a successive two (2) year term upon mutual written agreement of the parties. Engineer shall complete the Services in accordance with the schedule set forth in each Task Order, unless this Agreement is sooner terminated or

amended as provided herein. County may terminate this Agreement at any time without cause by giving written notice to Provider. County may set the effective date of termination at a time up to thirty (30) days following notice to Engineer to allow Engineer ample time to complete tasks for which value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks and/or to assemble Project materials in orderly files. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to County showing in detail the work performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

3. BRUNSWICK COUNTY GENERAL CONDITIONS OF THE CONTRACT

If applicable, this Agreement, in addition to any construction documents prepared hereunder, shall be subject to the Brunswick County, North Carolina General Conditions of the Contract (for construction contracts), unless the County directs otherwise. In the event of a conflict between the General Conditions of the Contract and this Agreement, this Agreement shall prevail.

4. NONAPPROPRIATION

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Provider of the non-appropriation and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

5. COMPENSATION

The County agrees to pay fees for each Task Order that is assigned under this Agreement and for which the Services are satisfactorily performed in accordance with this Agreement. Unless otherwise specified, Provider shall submit monthly invoices to County and include detail of all Services delivered or performed under the terms of this Agreement. County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, County will not pay late fees on any charges under this Agreement. If County disputes any portion of the charges on any

invoice received from Provider, the County shall inform Provider in writing of the disputed charges. Once the dispute has been resolved, Provider shall re-invoice County for the previously disputed charges, and, per any resolution between County and Provider, the County shall pay those charges in full at that time. No advance payment shall be made for the Services to be performed by Provider under this Agreement. **In no event shall Services for Task Orders assigned under this Agreement exceed One Hundred Fifty-Thousand and no/100 Dollars (\$150,000.00) unless mutually agreed to in writing between the parties in advance.**

6. INDEPENDENT CONTRACTOR

Both County and Provider agree that Provider shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Provider represents that it has or will secure, at its own expense, all personnel required in performing the Services under this Agreement. Accordingly, Provider shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including, without limitation, federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required. Provider shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

In the event the Internal Revenue Service should determine that Provider is, according to Internal Revenue Service guidelines, an employee subject to withholding and social security contributions, then Provider hereby acknowledges that all payments hereunder are gross payments, and the Provider is responsible for all income taxes and social security payments thereon.

7. OPINIONS OF COST

If applicable, Provider shall provide opinions of probable construction costs, including but not limited to, designer fees, costs of construction, costs of equipment, furnishings, signage, permit fees and appropriate contingencies, at Project intervals determined by County. Such opinions of costs shall be representative of Provider's best judgment as an experienced and qualified professional generally familiar with the construction industry. The parties acknowledge that actual bids, proposals and costs may vary from Provider's opinions of costs based on the cost of labor, materials, equipment or services furnished by others, differing methods for determining prices, competitive bidding or other market conditions. When requested by County, Provider shall participate in rebidding, renegotiation and design adjustments to the extent such are necessary to reduce Project costs. Such services shall be performed by Provider without additional compensation.

8. PERMITS AND APPROVALS

If applicable, Provider shall provide County with a schedule of all required approvals and the dates by which application for such approvals must be made in order to avoid any risk of delay to the Project. Provider shall prepare the necessary application forms, present documents requiring approval by County and submit documents with County approval to appropriate federal, state and local government or other agencies in a timely manner. County shall be financially responsible for all necessary permits, licenses, approvals, easements, assessments and charges required for the construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

9. ENVIRONMENTAL CONDITIONS

County shall disclose to Provider the existence of all known and suspected hazardous substances, including, without limitation: asbestos; polychlorinated biphenyls (PCBs); petroleum; hazardous waste; or radioactive material located at or near the site where the Services are to be performed. If Provider discovers any undisclosed hazardous substances, or if investigative or remedial action or other professional services are necessary, Provider may, at its option and without liability for damages, suspend performance of the Services hereunder until County: (1) retains an appropriate specialist consultant or contractor to identify and, as appropriate, abate, remediate or remove the hazardous substances; and (2) warrants that the site where the Services are to be performed are in full compliance with applicable laws and regulations. Notwithstanding the foregoing, if the presence of any hazardous materials adversely affects the performance of Provider's duties under this Agreement, then Provider shall have the option of: (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause upon thirty (30) days' written notice to County.

10. PROVIDER REPRESENTATIONS

- (1) Provider is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;
- (2) Provider has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;
- (3) No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Provider to enter into and perform its obligations under this Agreement;
- (4) In connection with Provider's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;
- (5) Provider shall not violate any agreement with any third party by entering into or performing the Services under this Agreement;

- (6) Provider has not engaged in corrupt, fraudulent or coercive practices in competing for or executing this Agreement;
- (7) Provider will perform all Services in conformity with the specifications and requirements of this Agreement;
- (8) The Services provided by Provider under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including, without limitation, non-compete agreements);
- (9) Provider shall exercise reasonable care and diligence when performing the Services hereunder and will ensure that it adheres to the highest generally accepted standards in the industry when performing said Services;
- (10) Provider shall be responsible for all errors, omissions or deficiencies in technical accuracy in any drawings, specifications or other documents prepared or services rendered by Provider, its subcontractors or consultants and shall correct, at no additional cost to County, any and all errors, omissions, discrepancies, ambiguities, mistakes, deficiencies or conflicts;
- (11) Provider acknowledges that if any specific licenses, certifications or related credentials are required in its performance of the Services, it will ensure that such credentials remain current and active and not in a state of suspension or revocation; and
- (12) Provider shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

11.COMPLIANCE WITH FEDERAL LAWS, REGULATIONS, AND EXECUTIVE ORDERS

The parties acknowledge that FEMA financial assistance will be used to fund all or a portion of the Agreement. Provider will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

12. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA

Provider shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data arising out of the negligent or willful act or omission of Provider or its subcontractors or consultants. In the event that Provider causes damage to the County's equipment or facilities, Provider shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

13. NON-ENDORSEMENT AND PUBLICITY

County is not endorsing Provider or its Services, and Provider is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Provider may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

14. NON-EXCLUSIVITY

Provider acknowledges that County is not obligated to contract solely with Provider for the Services covered under this Agreement.

15. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

Provider hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

16. BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (AS AMENDED)

Contractors or Providers who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

17. PROCUREMENT OF RECOVERED MATERIALS

- (1) In the performance of this Agreement, Provider shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –

- i. Competitively within a timeframe providing for compliance with the Agreement performance schedule;
 - ii. Meeting Agreement performance requirements; or
 - iii. At a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- (3) Provider also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

18.ACCESS TO RECORDS

The following access to records requirements apply to this Agreement:

- (1) Provider agrees to provide County, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of Provider which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) Provider agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) Provider agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Agreement.
- (4) In compliance with the Disaster Recovery Act of 2018, County and Provider acknowledge and agree that no language in this Agreement is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

19.DHS SEAL, LOGO, AND FLAGS

Provider shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

20. SUSPENSION AND DEBARMENT

- (1) This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such Provider is required to verify that none of the Provider's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Provider must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by County. If it is later determined that Provider did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to FEMA and County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

21. INDEMNIFICATION

Provider shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Provider, its employees or agents. Provider further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Provider shall be fully responsible to County for the acts and omissions of its subcontractors or consultants and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

22. FRAUD AND FALSE OR FRAUDULENT OR RELATED ACTS

Provider acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Provider's actions pertaining to this Agreement.

23.NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the non-federal entity, Provider, or any other party pertaining to any matter resulting from the Agreement.

24.MINORITY BUSINESS ENTERPRISES

Provider will make “good faith efforts” to utilize Minority Business Enterprises (MBEs), pursuant to 2 C.F.R. § 200.321, for subcontractors in the performance of this Agreement.

25.INSURANCE

Provider shall procure and maintain in full force and effect at all times and at its sole cost and expense, and shall ensure that any of its consultants maintains in full force and effect at all times and at its sole cost and expense, Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers’ Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers’ Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Provider shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days’ advance notice in the event of termination or cancellation of coverage. Provider shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

26.WORKERS’ COMPENSATION

To the extent required by law, Provider shall comply with the North Carolina Workers’ Compensation Act and shall provide for the payment of workers’ compensation to its employees in the manner and to the extent required by such Act. In the event Provider is excluded from the requirements of such Act and does not voluntarily carry workers’ compensation coverage, Provider shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Provider’s obligations under this Agreement.

Provider agrees to furnish County proof of compliance with said Act or adequate medical/ accident insurance coverage upon request.

27. REMEDIES

- (1) **RIGHT TO COVER.** If Provider fails to meet any completion date or resolution time set forth, due to no fault of County, the County may take any of the following actions with or without terminating this Agreement, and in addition to, and without limiting, any other remedies it may have:
 - i. Employ such means as it may deem advisable and appropriate to perform itself or obtain the Services from a third party until the matter is resolved and Provider is again able to resume performance under this Agreement; and
 - ii. Deduct any and all expenses incurred by County in obtaining or performing the Services from any money then due or to become due Provider and, should the County's cost of obtaining or performing the Services exceed the amount due Provider, collect the amount due from Provider.
- (2) **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Provider fails to perform under this Agreement until such breach has been fully cured.
- (3) **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.
- (4) **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently in addition to any other available remedy.
- (5) **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Provider, notwithstanding anything to the contrary in this Agreement, Provider agrees that it will not terminate this Agreement or suspend or limit any Services or warranties, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

28. TAXES

Provider shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Provider shall

substantiate, on demand by the County, that all taxes and other charges are being properly paid.

29. HEALTH AND SAFETY

Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with performing the Services. Provider shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with performing the Services and other persons who may be affected thereby.

30. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Agreement, Provider agrees as follows:

- (1) Provider will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) Provider will, in all solicitations or advertisements for employees placed by or on behalf of Provider, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
- (3) Provider will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provisions shall not apply to instances in which the employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Provider's legal duty to furnish information.

- (4) Provider will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Provider's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) Provider will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) Provider will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of Provider's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and Provider may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) Provider will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. Provider will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event Provider becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency Provider may request the United States to enter into such litigation to protect the interests of the United States.

31. COMPLIANCE WITH THE COPELAND “ANTI-KICKBACK” ACT

- (1) Provider. If applicable, Provider shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this Agreement.
- (2) Subcontracts. If applicable, Provider or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
- (3) Breach. A breach of the Agreement clauses above may be grounds for termination of the Agreement, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

32. COMPLIANCE WITH THE DAVIS-BACON ACT (AS AMENDED)

- (1) If applicable, all transactions regarding this Agreement shall be done in compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) and the requirements of 29 C.F.R. Part 5, as may be applicable. Provider shall comply with 40 U.S.C. §§ 3141-3144 and 3146-3148 and the requirements of 29 C.F.R. Part 5, as applicable.
- (2) Providers are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (3) Additionally, Providers are required to pay wages not less than once a week.

33. CLEAN AIR ACT

- (1) Provider agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- (2) Provider agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) Provider agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

34. FEDERAL WATER POLLUTION CONTROL ACT

- (1) Provider agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) Provider agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) Provider agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

35. COMPLIANCE WITH THE CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

- (1) Overtime requirements. No contractor or subcontractor contracting for any part of the Services which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section Provider and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, Provider and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- (3) Withholding for unpaid wages and liquidated damages. County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by Provider or subcontractor under any such contract or any other federal contract with the same prime

contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

- (4) Subcontracts. Provider or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

36. COMPLIANCE WITH E-VERIFY PROGRAM

Pursuant to N.C.G.S. § 143-133.3, Provider understands that it is a requirement of this Agreement that Provider and its subcontractors or consultants must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Provider agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Provider shall require its subcontractors and consultants to do the same. Upon request, Provider agrees to provide County with an affidavit of compliance or exemption.

37. CONFIDENTIAL INFORMATION

For purposes of this Agreement, the party disclosing Confidential Information is the "Discloser," and the party receiving Confidential Information is the "Recipient." "Confidential Information" shall mean any nonpublic information concerning the parties' respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as "Confidential." Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

- (1) in the public domain through no fault of the Recipient;

- (2) within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;
- (3) lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;
- (4) independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;
- (5) disclosed with the prior written consent of the Discloser; or
- (6) required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser's sole expense.

38. OWNERSHIP OF WORK PRODUCT

- (1) All work product created by Provider pursuant to this Agreement, including, without limitation, design drawings, construction documents, photographs and models and any derivative works and compilations, and whether or not such work product is considered a "work made for hire" or an employment to invent (hereinafter referred to collectively as "Work Product") shall be the exclusive property of County. County and Provider agree that such original works of authorship are "works made for hire" of which County is the author within the meaning of the United States Copyright Act. To the extent that County is not the owner of the intellectual property rights in and to such Work Product, Provider hereby irrevocably assigns to County any and all of its rights, title and interest in and to all original Work Product created pursuant to this Agreement, whether arising from copyright, patent, trademark, trade secret or any other state or federal intellectual property law or doctrine. Upon County's request, Provider shall execute such further documents and instruments or obtain such documents from third parties, including consultants and subcontractors, if applicable, necessary to fully vest such rights in County. Provider forever waives any and all rights relating to original Work Product created pursuant to this Agreement, including without limitation, any and all rights arising under 17 U.S.C. § 106A or any other rights of identification of authorship or rights of approval, restriction or limitation on use or subsequent modifications.
- (2) In the event the use of any of Provider's intellectual property, including any derivative work created with the use of third-party intellectual property, is necessary for the use of any Work Product, Provider hereby grants to County an irrevocable, non-exclusive, non-transferable, perpetual, royalty-

free license to use the intellectual property for the purposes set forth in this Agreement and will ensure that any third-party grants the same.

- (3) County may use Work Product for any other purpose and on any other project without additional compensation to Provider. Notwithstanding the foregoing, the use of Work Product by County for any purpose other than as set forth in this Agreement shall be at County's risk.

39.NO ASSIGNMENT WITHOUT CONSENT

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

40.GOVERNING LAW AND VENUE

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

41.DISPUTE RESOLUTION

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

42.GOVERNMENTAL IMMUNITY

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

43.NON-WAIVER

Failure by County at any time to require the performance by Provider of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

44. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

45. HEADINGS

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

46. SEVERABILITY

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

47. AMENDMENTS

No amendments or changes to this Agreement shall be valid unless in writing and signed by authorized agents of both Provider and County.

48. NOTICES

- (1) **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.
- (2) **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.
- (3) **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:

- i. For the County: Brunswick County Manager
P.O. Box 249
Bolivia, NC 28422
Fax: 910-253-2022

- ii. For the Provider: McKim & Creed, P.A.
243 N. Front Street
Wilmington, NC 28401

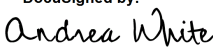
[SIGNATURES APPEAR ON FOLLOWING PAGE]

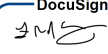
49. SIGNATURES

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

BRUNSWICK COUNTY

DocuSigned by:

 F0D8C8FF83F47E...
 Clerk to the Board

DocuSigned by:

 D84765BA180047B...
 By: Frank Williams
 Chairman

[SEAL]

MCKIM & CREED, P.A.

DocuSigned by:

 By: 943883970A0D474...
 Printed Name: Anthony Boahn

Title: Vice President

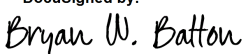
Date: 8/18/2020

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

DocuSigned by:

 02299718CD108B2...
 Julie A. Miller, Finance Director
 Brunswick County, North Carolina

APPROVED AS TO FORM

DocuSigned by:

 P195D13D6EE7473...
 Robert V. Shaver, Jr., County Attorney /
 Bryan W. Batton, Assistant County Attorney

FIRST AMENDMENT TO TASK ORDER NO. 1

This First Amendment to Task Order No. 1 (the “First Amendment”) is made and entered into the 9th day of January, 2022, by and between Brunswick County (“County”) and McKim & Creed, P.A. (“Engineer”).

WITNESSETH:

WHEREAS, County and Engineer entered into Task Order No. 1 effective November 9, 2021, under a Professional Services Agreement for On-Call Engineering Services (the “Agreement”) between the parties, which was effective August 20, 2020; and

WHEREAS, Task Order No. 1 under the Agreement was for Engineer to provide engineering assistance, to include, without limitation, technical assistance, bypass design, and field representation in connection with emergency repairs to the Lower Cape Fear Water and Sewer Authority Kings Bluff Raw Water Main Break project (the “Project”); and

WHEREAS, the estimated duration of Task Order No. 1 was 61 days; and

WHEREAS, the not-to-exceed Lump Sum amount for Engineer’s services under Task Order No. 1 was \$40,000.00; and

WHEREAS, the bypass and repair construction phases of the Project are taking longer than anticipated, and the parties mutually agree to extend the duration of Task Order No. 1 to allow Engineer to provide continued Resident Project Representation during those phases through completion of the Project; and

WHEREAS, Engineer’s continued provision of services during the extended duration of Task Order No. 1 will result in additional costs and fees, and the parties mutually agree to increase the Lump Sum amount allowed under Task Order No. 1 in order to cover the additional services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements as set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. All capitalized terms not defined herein shall have the meaning ascribed to them in Task Order No. 1 or the Agreement.
2. The duration of Task Order No. 1 under the Agreement is hereby extended for an additional sixty (60) days.
3. The Lump Sum of Task Order No. 1 under the Agreement is hereby increased by \$20,000.00 for a total Lump Sum amount not to exceed \$60,000.00 for the Project.
4. Except as otherwise amended herein, all other terms of Task Order No. 1 and the Agreement shall remain in full force and effect.

5. This First Amendment, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This First Amendment may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this First Amendment by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

IN WITNESS WHEREOF, the parties hereto execute this First Amendment by their duly authorized representatives.

BRUNSWICK COUNTY

By: Randell K. Woodruff

Printed Name: Randell K. Woodruff

Title: County Manager

Date: 1/5/2022

MCKIM & CREED, P.A.

By: Anthony Boahn

Printed Name: Anthony W. Boahn

Title: Vice President

Date: 1/5/2022

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Aaron Smith
 Aaron Smith, Director of Fiscal Operations
 Brunswick County, NC

APPROVED AS TO FORM

Robert V. Shaver, Jr.
 Robert V. Shaver, Jr., County Attorney /
 Bryan W. Batton, Asst. County Attorney

Request Info	
Type	Budget Amendment
Description	LCFWSA Line Break Expenses
Justification	Board Meeting 01/18/2022-Appropriate \$70,000 of additional reimbursement revenues for McKim and Creed Engineering contract in the amount of \$60,000 and \$10,000 miscellaneous expenditures for reimbursement related to the Lower Cape Fear Water and Sewer Authority's (LCFWSA) 48" raw water line break.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
617150	383927	LCFWSA - Reimbursable	LCFWSA O and M Reimbursement	70000	Increase	Credit
617150	435217	LCFWSA - Reimbursable	R and M - Transmission Mains	70000	Increase	Debit

Total	
Grand Total:	140000



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # V. - 20.

From:
John Nichols, P.E.

Utilities - Navassa Grant-Mapping Task Order-Dewberry (John Nichols, PE - Director of Public Utilities)

Issue/Action Requested:

Request that the Board approve the proposed On-Call Contract Task Order No. 2 with Dewberry Engineers in the amount of \$21,567 and On-Call Contract Task Order No. 3 in the amount of \$30,413 to provide engineering services associated with the mapping of the Navassa water and sewer systems respectively.

Background/Purpose of Request:

At the November 15, 2021, Board Meeting and the September 20, 2021, Board Meeting, the Board of Commissioners approved the resolution to accept \$2,852,818 in North Carolina Department of Environmental Quality Clean Water State Revolving funding and \$2,218,967 in North Carolina Department of Environmental Quality Drinking Water State Revolving Fund, respectively, for the repair and rehabilitation of the Town of Navassa drinking water and sewer systems which were turned over to the County in 2020.

The allocation of the funds included the procurement of consulting services to accurately locate in the existing components of the water and sewer system and collect data for inclusion in the County's GIS system.

Dewberry Engineering was selected as part of the existing on-call engineering contract to complete the required mapping and data collection of the systems. As the DWSRF is a federally funded source, and the SRP is a state funded source, a separate Task Order has been set up for each. The task orders consist of evaluating available documentation including as-builts and GIS data; performing site visits to collect data; performing a data gap review upon completion of data collection and provide to Brunswick County Utilities GIS shapefiles of the water and sewer system to include field notes and photographs gathered during the field work.

Staff recommends that the Board approve Dewberry Task Order No. 2 in the amount of \$21,567 and Task Order No. 3 in the amount of \$30,413.

Fiscal Impact:

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Funds available in the current project

Approved By County Attorney:

Yes

Advisory Board Recommendation:

Not Applicable.

County Manager's Recommendation:

Recommend the Board approve the proposed On-Call Contract Task Order No. 2 with Dewberry Engineers in the amount of \$21,567 and On-Call Contract Task Order No. 3 in the amount of \$30,413 to provide engineering services associated with the mapping of the Navassa water and sewer systems respectively.

ATTACHMENTS:

Description

- ▣ Dewberry Water Mapping - On-Call Task Order No. 2
- ▣ Dewberry Sewer Mapping - On-Call Task Order No. 3

TASK ORDER NO. 2

Effective Date: January 19, 2022
Provider: Dewberry Engineers Inc.
Project: Navassa Grant Water Mapping

Engineer's Services

This Task Order, consisting of five (5) pages, is referred to in and part of the **Professional Services Agreement between Owner and Engineer** effective August 20, 2020.

Engineer shall provide services in accordance with the Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 *Map Utilities and provide data to populate Brunswick County's existing GIS database*

A. Engineer shall:

1. Consult with Owner to define and clarify Owner's requirements for the Project and available data.
2. Advise Owner of any need for Owner to provide data or services which are not part of Engineer's Basic Services.
3. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by Engineer, including but not limited to mitigating measures identified in the environmental assessment.

Scope

Task 1 - Kick off Meeting and Information Request

- As an initial activity, Dewberry will conduct a kick-off meeting via Microsoft Teams to review scope, schedule, fee, lines of communication, project approach and available data.
- Determine the data collection fields to be collected
- Ensure compatibility with ESRI and Lucity products
- Following the meeting, Dewberry will submit a formal request for information. This will likely include, but may not be limited to:
 - o Existing GIS Data and shape files
 - o Existing As-builts

Task 2 – Field Work

- Dewberry will provide a two-person field crew to collect utility data related to the Navassa area. The area is generally located within the confines of Old Mill Road, Navassa Road, Cedar Hill Road and Mt. Misery Road.
- Data anticipated to be collected via visual observation and ground truthing are as follows: water meters, manholes, valves, hydrants, sewer clean-outs, blow-offs, air release valves, pump stations, position indicator valves, back-flow preventors, and other above ground water and sewer appurtenances.

Task 3 – Data Gap Review

- Dewberry will provide to the County GIS layer shapefiles with the collected data for incorporation into the Counties overall GIS and for review and discussion to ascertain the gaps that may exist within the collected data and other items for collection or development.
- An in-person or Microsoft Teams meeting is planned to further describe and detail data gaps.
- Additional field visits may be needed to gather additional information or to further detail previously gathered information.
- Dewberry will provide (at direction of the County) subsurface utility location services utilizing our in-house crews to conduct Level A SUE locates. These location services can be used to provide depth of pipeline, material of construction and type of utility service. We propose these on an as-needed basis and a per test hole cost and would anticipate use to close the initial data gathering gap or capture specific information.

Task 4 – Final Deliverable

- Dewberry will provide to Brunswick County GIS shapefiles of the Navassa water system and the Navassa sewer system as well as field notes and photographs gathered during field work.

Assumptions

- In developing this scope of services, Dewberry assumes the following:
- A Brunswick County employee will be available to periodically assist Dewberry field crews to answer questions or communicate with the Navassa neighbors.
- No detailed survey (topographic, inverts, etc) will be required.
- Extents of the mapping will be contained within public areas, rights-of-ways and easily accessible locations.
- Dewberry will not operate valves or hydrants.
- Pump stations will be located, but detailed assessment is not included.
- No SUE services without assignment from Brunswick County included in base scope.

4. Perform or provide the following additional Phase tasks or deliverables: no additional task or deliverables are anticipated.

- B. Engineer's services under the task will be considered complete on the date when the data and any other deliverables have been delivered to Owner.

PART 2 – ADDITIONAL SERVICES

A2.01 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below.
 1. No Additional Services

Payments to Engineer for Services

Basic Services - Lump Sum

The Professional Services Agreement is supplemented to include the following agreement of the parties.

Compensation for Basic Services - Method of Payment

B. Owner shall pay Engineer for Basic Services as follows:

1. A Lump Sum amount based on the following estimated distribution of compensation:

	<u>Amount</u>	<u>Duration</u>
a. Kick off and Project Management	\$ <u>3,830</u>	<u> </u> days
b. Field Work	\$ <u>10,852</u>	<u> </u> days
c. Data Gap Reivew	\$ <u>4,385</u>	<u> </u> days
d. Final Deliverable	\$ <u>2,500</u>	<u> </u> days
 Basic Services Total	 \$ <u>21,567</u>	 <u>90</u> days

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.
3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.
4. The portion of the Lump Sum amount billed for Engineer’s services will be based upon Engineer’s estimate of the percentage of the total services actually completed during the billing period.

The date for project completion shall be determined by adding the above noted Total Duration, also known as the “Time for Completion” to the Effective Date of the Task Order.

This Task Order, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same. This Task Order may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Task Order by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

BRUNSWICK COUNTY

Clerk to the Board

By: _____
Chairman, Board of Commissioners

[SEAL]

DEWBERRY ENGINEERS INC.

By: Matthew B. West

Printed Name: Matthew B. West

Title: Vice President

Date: 1/7/2022

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Aaron Smith
Aaron Smith, Director of Fiscal Operations
Brunswick County, NC

APPROVED AS TO FORM

Bryan W. Batton
Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

TASK ORDER NO. 3

Effective Date: January 19, 2022
Provider: Dewberry Engineers Inc.
Project: Navassa Grant – Sewer Mapping

Engineer's Services

This Task Order, consisting of five (5) pages, is referred to in and part of the **Professional Services Agreement between Owner and Engineer** effective August 20, 2020.

Engineer shall provide services in accordance with the Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 Map Utilities and provide data to populate Brunswick County's existing GIS database

A. Engineer shall:

1. Consult with Owner to define and clarify Owner's requirements for the Project and available data.
2. Advise Owner of any need for Owner to provide data or services which are not part of Engineer's Basic Services.
3. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by Engineer, including but not limited to mitigating measures identified in the environmental assessment.

Scope

Task 1 - Kick off Meeting and Information Request

- As an initial activity, Dewberry will conduct a kick-off meeting via Microsoft Teams to review scope, schedule, fee, lines of communication, project approach and available data.
- Determine the data collection fields to be collected.
- Ensure compatibility with ESRI and Lucity products
- Following the meeting, Dewberry will submit a formal request for information. This will likely include, but may not be limited to:
 - o Existing GIS Data and shape files
 - o Existing As-builts

Task 2 – Field Work

- Dewberry will provide a two-person field crew to collect utility data related to the Navassa area. The area is generally located within the confines of Old Mill Road, Navassa Road, Cedar Hill Road and Mt. Misery Road.
- Data anticipated to be collected via visual observation and ground truthing are as follows: water meters, manholes, valves, hydrants, sewer clean-outs, blow-offs, air release valves, pump stations, position indicator valves, back-flow preventors, and other above ground water and sewer appurtenances.
- Dewberry will use survey grade GPS to gather rim elevation of sewer manholes and measuring tape from rim to invert to calculate invert elevations.
-

Task 3 – Data Gap Review

- Dewberry will provide to the County GIS layer shapefiles with the collected data for incorporation into the Counties overall GIS and for review and discussion to ascertain the gaps that may exist within the collected data and other items for collection or development.
- An in-person or Microsoft Teams meeting is planned to further describe and detail data gaps.
- Additional field visits may be needed to gather additional information or to further detail previously gathered information.
- Dewberry will provide (at direction of the County) subsurface utility location services utilizing our in-house crews to conduct Level A SUE locates. These location services can be used to provide depth of pipeline, material of construction and type of utility service. We propose these on an as-needed basis and a per test hole cost and would anticipate use to close the initial data gathering gap or capture specific information.

Task 4 – Final Deliverable

- Dewberry will provide to Brunswick County GIS shapefiles of the Navassa water system and the Navassa sewer system as well as field notes and photographs gathered during field work.

Assumptions

- In developing this scope of services, Dewberry assumes the following:
- A Brunswick County employee will be available to periodically assist Dewberry field crews to answer questions or communicate with the Navassa neighbors.
- No detailed survey (topographic, inverts, etc) will be required.
- Extents of the mapping will be contained within public areas, rights-of-ways and easily accessible locations.
- Dewberry will not operate valves or hydrants.
- Pump stations will be located, but detailed assessment is not included.
- No SUE services without assignment from Brunswick County included in base scope.

4. Perform or provide the following additional Phase tasks or deliverables: [no additional task or deliverables are anticipated.]

- B. Engineer's services under the task will be considered complete on the date when the data and any other deliverables have been delivered to Owner.

PART 2 – ADDITIONAL SERVICES

A2.01 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below.

1. No Additional Services

Payments to Engineer for Services

Basic Services - Lump Sum

The Professional Services Agreement is supplemented to include the following agreement of the parties.

Compensation for Basic Services - Method of Payment

B. Owner shall pay Engineer for Basic Services as follows:

1. A Lump Sum amount based on the following estimated distribution of compensation:

	<u>Amount</u>	<u>Duration</u>
a. Kick off and Project Management	\$ <u>6,230</u>	<u> </u> days
b. Field Work	\$ <u>16,278</u>	<u> </u> days
c. Data Gap Reivew	\$ <u>4,385</u>	<u> </u> days
d. Final Deliverable	\$ <u>3,520</u>	<u> </u> days
 Basic Services Total	 \$ <u>30,413</u>	 <u> </u> days

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.
3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.
4. The portion of the Lump Sum amount billed for Engineer’s services will be based upon Engineer’s estimate of the percentage of the total services actually completed during the billing period.

The date for project completion shall be determined by adding the above noted Total Duration, also known as the “Time for Completion” to the Effective Date of the Task Order.

This Task Order, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same. This Task Order may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Task Order by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

BRUNSWICK COUNTY

Clerk to the Board

By: _____
Chairman, Board of Commissioners

[SEAL]

DEWBERRY ENGINEERS INC.

By: Matthew B. West

Printed Name: Matthew B. West

Title: Vice President

Date: 1/7/2022

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Aaron Smith
Aaron Smith, Director of Fiscal Operations
Brunswick County, NC

APPROVED AS TO FORM

Bryan W. Batton
Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

From:
John Nichols, P.E.

Action Item # V. - 21.

Utilities - SynaGro Sludge Contract Renewal (John Nichols, PE -
Director of Public Utilities)

Issue/Action Requested:

Request that the Board of Commissioners approve a contract renewal with SynaGro Central LLC for residuals dewatering at the Northwest Water Treatment Plant for an estimated \$667,000.

Background/Purpose of Request:

The Northwest WTP has historically contracted with a solids dewater company for dewatering and removal of sludge. SynaGro Central LLC's unit cost for sludge disposal is \$429.19 per dry ton for land application, \$513.19 per ton for disposal at McGill Environmental Inc., and \$602 per ton for disposal at Sampson County Landfill. For a total estimated annual contract amount of \$667,000. Staff recommends executing an agreement with SynaGro Central LLC for sludge removal at the Northwest Water Treatment Plant.

Fiscal Impact:

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Funds Available in Budget

Approved By County Attorney:

Yes

Advisory Board Recommendation:

Not Applicable

County Manager's Recommendation:

Recommend the Board of Commissioners approve a contract renewal with SynaGro Central LLC for residuals dewatering at the Northwest Water Treatment Plant for an estimated \$667,000.

ATTACHMENTS:

Description

- ▣ Utilities - SynaGro Central LLC Amendment - Attach 1

FIRST AMENDMENT TO SERVICES AGREEMENT

THIS FIRST AMENDMENT TO SERVICES AGREEMENT (the “First Amendment”) is made and entered into the 18th day of January, 2022, by and between Brunswick County (hereinafter referred to as “County”) and Synagro Central, LLC (hereinafter referred to as “Provider”).

WITNESSETH:

WHEREAS, County and Provider entered into a Services Agreement (the “Agreement”) effective March 1, 2019, under which Provider performs dewatering services and removal of non-hazardous residuals at County’s Northwest Water Treatment Plant; and

WHEREAS, the initial term of the Agreement is set to expire on February 28, 2022; and

WHEREAS, pursuant to Section 1 of Exhibit “A” of the Agreement, the initial term may be extended in additional three (3) year increments by mutual written agreement of the parties; and

WHEREAS, the parties wish to extend the term of the Agreement for an additional three (3) years until February 28, 2025; and

WHEREAS, the parties also wish to amend the pricing structure for the renewal term to allow for tiered pricing based on the ultimate disposition of the residuals.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Section 2 – The term of the Agreement is hereby extended for an additional three (3) years until February 28, 2025.

2. Exhibit “A” of the Agreement is hereby replaced in its entirety with Exhibit “A” attached hereto and incorporated herein by reference to reflect a new tiered pricing structure during the renewal term.

3. Except as otherwise amended herein, all other terms of the Agreement shall remain in full force and effect.

4. This First Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This First Amendment may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this First Amendment by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

IN WITNESS WHEREOF, the parties hereto execute this First Amendment by their duly authorized representatives.

ATTEST:

BRUNSWICK COUNTY

Clerk to the Board

By: _____
Chairman, Board of Commissioners

[SEAL]

SYNAGRO CENTRAL, LLC

By: Emil Kneis

Printed Name: Emil Kneis

Title: Sales Support Manager

Date: 12/15/2021

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Julie A. Miller
Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

Robert V. Shaver, Jr.
Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

EXHIBIT “A” SCOPE OF WORK/PROPOSAL

2022-2025 Renewal

Background Information:

Brunswick County’s Northwest Water Treatment Plant (“NWTP”) is a 24mgd water treatment facility. It was constructed in 1984 and treats water from the Cape Fear River via the Kings Bluff Pump Station in Bladen County. Currently the average raw water flow for 2021 is 13.9 million gallons a day.

NWTP utilizes chlorine dioxide, polyaluminumchloride, polymer, and sodium hydroxide as its primary chemicals in the treatment of making drinking water. Sodium fluorosilicate, orthophosphate, chlorine, and ammonia are also used to finish the water before being pumped to the distribution system.

River sediment is removed from the treatment process via two routes, one being clarifier sludge blowdowns and the other filter backwashes. Each process has its own unique percent solids and can vary widely. Solids from these processes travel to a two-million gallon settling lagoon. The lagoon is equipped with aluminum handrails, a 20/1 sloped bottom, floor pressure relief valves, a supernatant collector weir and two 1,200gpm Wemco hydrostatic pumps. These two pumps are capable of pumping most of the sludge from the lagoon and transferring it to the 80’ circular sludge thickening unit. In the thickening unit sludge can be stored and thickened until ready to be removed. One 400gpm Wemco hydrostatic pump is currently available along with another 4” attachment point for another pump (contractor supplied).

1. GENERAL REQUIREMENTS

Contractor must be licensed for the specific type of services in the State of North Carolina. Contractor shall have a minimum three- (3) year obligation for the Project, including performing dewatering services which include the pumping, dewatering, loading, transporting, and disposing of non-hazardous residuals in accordance with the Scope of Work as set forth herein for the Brunswick County Northwest Water Treatment Plant located at 3954 Clearwell Drive NE, Leland, North Carolina 28451. This Agreement may be renewed in subsequent three- (3) year increments upon mutual written agreement of the parties.

2. SCOPE OF WORK/CONTRACTOR OBLIGATIONS

A. Mobilization

1. Contractor must mobilize, be set up to process and begin processing sludge within two (2) weeks of notice by County. If Contractor fails to meet said deadline through no fault of County, Contractor may be held liable for County obtaining other means of sludge removal.

B. Required Sludge Levels

1. Contractor will be required to maintain a sludge level in the lagoon at a point no greater than three (3) feet below the supernatant collection weir.
2. Contractor is strictly prohibited from discharging solids over the weir from the sludge thickening unit. The sludge level in the thickening unit will be maintained at a point no greater than one (1) foot below the discharge weir.

C. Sludge Dewatering and Removal

1. Contractor is responsible for removing the sludge from the thickening unit.
2. Sludge is to be removed at a rate necessary to remain in compliance with Section B: Required Sludge Levels, as set forth above.
3. Contractor is required to provide all equipment and chemicals necessary to facilitate sludge dewatering and removal.
4. Any chemical used in the settling process and in dewatering must be National Sanitation Foundation ("NSF") approved for use in drinking water.
5. Contractor will operate its own equipment so as to not interfere with the production of drinking water at the NWTP.
6. Contractor must use some means of dewatering the sludge onsite to limit the number trucks entering and leaving the NWTP to no more than four (4) loads per day.
7. Contractor is required to provide its own trucks for sludge removal from the NWTP (subcontractors may be used with prior County approval).

D. Sludge Disposal

1. Contractor must develop its own contracts for disposal sites for the sludge removed from the NWTP and have a contingency plan if land is not available. These sites must be permitted by the NC DEQ for land application of water treatment plant residuals.
2. Contractor is required to provide an annual report to County by January 15 of the following year detailing the location and quantities of sludge that was disposed.

E. Sludge Weighing

1. Contractor must weigh each empty trailer and load of dewatered sludge on certified scales.
2. Contractor must provide copies of weight tickets with each monthly invoice and/or at such other intervals as reasonably requested by County. **Invoices will not be paid until weight tickets are provided and matched with trailer numbers and percent solids data.**

F. Sludge Sampling

1. Contractor must collect equal size sludge samples at least every three (3) hours when operating its dewatering device. All samples must be an accurate representation of the sludge being produced. Sample(s) will then be composited for each truckload for a

percent solids test performed by NWTP staff using standard methods. Composite containers will be made of plastic and have sealing lids to retain and retard the migration of moisture.

2. If Contractor pumps and hauls liquid loads of sludge, Contractor must collect a 250ml grab sample from each truck which will be composited daily for a percent solids test performed by NWTP staff using standard methods. Composite containers will be made of plastic and have sealing lids to retain and retard the migration of moisture.

G. Contingency Plan

Contractor shall maintain a written plan of contingency capabilities. In the event of natural disasters, emergency operations, equipment failure or other failure beyond Contractor's reasonable control, Contractor must provide a list of alternative removal capabilities in the event land application sites are unusable/unavailable.

H. Permits and Regulations

Contractor is solely responsible for ensuring that land application methods and land application rates are in conformance with applicable NC DEQ Permits and Regulations.

I. Proposal Format

Contractor must provide a cost per dry ton for removal and disposal of sludge on the Contractor Proposal Form attached hereto and incorporated herein by reference.

3. COUNTY OBLIGATIONS

- A. County will provide a two- (2) inch water line that can be used for wash water, if needed. Minimum pressure will be 50psi.
- B. County will provide a 100amp, 460v, three- (3) phase power supply, if needed.
- C. County will operate the settling lagoon and 1,200gpm Wemco pumps to facilitate sludge removal from the lagoon in as an efficient manner as possible.
- D. County will operate the sludge thickening unit to keep it full minus one (1) foot to keep within weir limit. If Contractor requires chemical addition for this stage of the operation, Contractor shall be solely responsible for the operation of the thickening unit and any fines issued by the NC DEQ for NPDES exceedances related to improper operation of the thickening unit.
- E. County will provide Contractor with 24-hour access to the sludge operating facilities.
- F. If Contractor is unable to fully provide the services hereunder, including maintaining sludge production or sludge levels at or below those stated above, County may employ such means as it deems advisable and appropriate to perform the services itself or obtain the services from a third party until Contractor is again able to resume or maintain performance. County may deduct any and all expenses incurred by it in performing the services or obtaining the services from a third party from any money then due or to become due to Contractor and, should County's cost of obtaining the services from a third party exceed the amount due to Contractor, collect all amounts from Contractor.

4. CALCULATIONS FOR DETERMINING DRY TONS

- A. Using percent solids data from the composite samples and combining the weights from the weight tickets, dry tons will be calculated on a per truck basis. %solids X wet pounds hauled / 2000 = dry tons removed. This will be verified by weight tickets provided by Contractor.
- B. When calculating from liquid loads, percent solids from the daily composite sample will be combined with the total # of gallons removed from the NWTP for that day to calculate dry tons removed. %solids X gallons hauled X 8.34 / 2000 = dry tons removed

5. COST ESCALATION CLAUSE

Cost escalations may be captured annually beginning after the first contract year of the three-(3) year term. Cost escalation will be determined by the formula outlined below using the Federal Labor Statistics CPI-U for All Urban Consumers U.S. City average – All items

$$\text{Current Price per dry ton} \times \left[\left(\frac{\text{New CPI} - \text{Current CPI} \times 0.8}{\text{Current CPI}} \right) + 1 \right] = \text{New Cost per dry ton}$$

$$\text{Example: } \$400 \times \left[\left(\frac{251.99 - 244.96 \times 0.8}{244.96} \right) + 1 \right] = 409.18 \text{ per dry ton}$$

(Example based on BLS CPI-U for June 2018, cpi document 07122018)

Contractor Proposal Form

Contractor Name and Mailing Address: Synagro Central, LLC
(Please Print)
435 Williams Court, Suite 100
Baltimore, MD 21220

Telephone Number: 443-489-9000

1. Removal and disposal of sludge to NC-DEQ permitted land \$ 429.19 per dry ton.
2. Removal and disposal of sludge to the McGill Environmental Composting facility.
\$ 513.19 per dry ton.
3. Removal and disposal of sludge to the Sampson County Landfill. \$ 602.00 per dry ton.

Minimum Project Duration: March 1, 2022, to February 28, 2025.

Authorized Contractor Representative: Emil Kneis

Signature Emil Kneis

Printed Name of Above Representative Emil Kneis

Title: Sales Support Manager

Date: 12/15/2021



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

From:
Daralyn Spivey

Action Item # VI. - 1.

Clerk to the Board - Presentation - Community Services Block Grant Program and Family Empowerment Self-Sufficiency Project

Issue/Action Requested:

Request the Board of Commissioners receive a presentation and a grant application for consideration from Sarah Shipman for Community Services Block Grant (CSBG) and the Family Empowerment Self-Sufficiency (FESS) Project.

Background/Purpose of Request:

The CSBG assists families in getting past barriers to improve their quality of life by meeting with case managers and setting goals to be obtained within a three (3) year period to include employment, education and training programs and standard housing.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners receive a presentation and a grant application for consideration from Sarah Shipman for Community Services Block Grant (CSBG) and the Family Empowerment Self-Sufficiency (FESS) Project.

ATTACHMENTS:

Description

- ▣ CSBG /FESS Informational Flyer

CSBG NEIGHBORHOOD SERVICE CENTER LISTING

Brunswick NSC 143 Holden Bch Rd., #5 Shallotte, NC 28459	754-9441
Elizabethtown NSC 106 West Broad St. Elizabethtown, NC 28337	862-6791
Hoke NSC 366 Thomas Dr. Raeford, NC 28376	875-5536
Lumberton NSC 405 N. Elm St. Lumberton, NC 28358	277-3500
Pender NSC 112 S. Dickerson St. Burgaw, NC 28425	259-3274
Red Springs NSC 301 S. Main St. Red Springs, NC 28377	843-5092
Scotland NSC 915 S. Main St., Suite I Laurinburg, NC 28352	276-7629
Whiteville NSC 425 S. Lee St. Whiteville, NC 28472	642-6083

Dr. Ericka J. Whitaker
Chief Executive Officer

Kathleen Lowe Jacobs, MSW
CSBG Program Director

“Our Mission is to
Improve and Empower
the Lives of the
People We Serve”



**Southeastern
Community Action
Partnership**

Main Office Info:

**P.O. Box 1025
Lumberton, NC 28359
405 N. Elm St.
Lumberton, NC 28358
Phone (910) 277-3500
Fax (910) 291-1638
www.scapnc.org**



**Serving Bladen,
Brunswick, Columbus,
Hoke, Pender,
Robeson, and
Scotland Counties**

**COMMUNITY SERVICES
BLOCK GRANT PROGRAM
FAMILY EMPOWERMENT
SELF-SUFFICIENCY**

**Helping People Help
Themselves Since 1964**

FAMILY EMPOWERMENT SELF-SUFFICIENCY PROJECT (FESS)

The Family Empowerment Self-Sufficiency Project, known as FESS, is a comprehensive case management program with a long range goal of helping remove families from poverty and funded through the Community Service Block Grant (CSBG).

FESS is not designed to pay utilities, rent or any other kind of bills, though occasionally enrolled families may receive limited amounts of assistance to help stabilize the family. We rely heavily on faith-based and other charitable organizations for direct assistance payments in the interim. Our goal is to provide empowering activities such as working with families as they determine their goals and work out their own plan of action for attaining them.

Our greatest strength is in helping remove obstacles that prevent our enrollees from getting jobs or the housing or the education/skills they need to achieve success. We network with all other resources in our service area, working together with them through FESS Teams.

Each county has a FESS Team made up of representatives from other service entities and businesses, both public and private.

Each year we manage 250 or more cases in our seven-county areas with the ultimate goal of self-sufficiency which allows participating families to rise above poverty. FESS case managers assist our customers to reach the following program target goals of:

- obtaining employment
- obtaining better employment
- completing education/training programs
- securing standard housing
- becoming first-time home buyers

Participants in FESS must be sincere and put forth the effort to succeed, whether in one year or in three years. Successful graduates of the FESS program have a new lease on life, one hard earned and one they will not easily let go.

CSBG IS NOT JUST FESS.....

In addition to managing their FESS cases, each CSBG Case Manager helps enrollees apply for other benefits they are eligible for. CSBG staff, in all seven counties, makes referrals on a daily basis to those in need who do not meet our program guidelines. We respect everyone who comes through our doors and will do our best to provide the needed assistance. We try to keep up with intake so that if funds or services become available, we can plug in those who have asked for help.

We run a week long Youth Leadership and Enrichment Camp for teenagers who are 13-18 years of age during the month of June. We host Community Events based on the needs of the community.

FESS ELIGIBILITY

To be eligible for our FESS program, the family's yearly income must be below the poverty income guidelines as published annually by the North Carolina Department of Health and Human Services. To determine eligibility, a 90-day look back period is used to analyze the annual income of the household.

Participants must be willing and able to work, demonstrate a willingness to work closely with the assigned Case Manager, and be willing to commit to working diligently to attain the goals established as reflected in the Participant Agreement.



Hours of Operation:
Monday - Friday
8:30 a.m. - 5:00 p.m.
unless otherwise posted.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # VI. - 2.

From: Health and Human Services - Presentation - COVID-19 Update
Cris Harrelson, Public Health Director (Cris Harrelson, Health Director)

Issue/Action Requested:

Request that the Board of Commissioners receive an update on the Coronavirus (COVID-19).

Background/Purpose of Request:

Brunswick County continues to work with both private and public officials to navigate the pandemic and provide relevant information to our citizens.

In Brunswick County as of December 29, 2021, there have been 18,418 known cases of COVID-19. Currently, there exist 770 known active cases. Staff plans to present an update which will include the latest status and planning concerning the COVID-19 virus and vaccine efforts.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners receive an update on the Coronavirus (COVID-19).



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

From:
John Nichols, P.E.

Action Item # VI. - 3.

Utilities - Project Updates (John Nichols, PE - Director of Public Utilities)

Issue/Action Requested:

Request that the Board of Commissioners receive information regarding the status of various key Utilities projects.

Background/Purpose of Request:

Development is key to the economic growth and financial stability of the residents of Brunswick County. For continued growth to occur, the appurtenant water and sewer infrastructure is required. Brunswick County has over \$250 million in ongoing Utilities projects in design and construction. The presentation will provide status updates on these key projects. Primarily, updates will be provided for the Northeast Wastewater Treatment Plant Expansion and associated transmission force mains, the Northwest Water Treatment Plant Expansion & Advanced Treatment, and the Shallotte Water Transmission Main.

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend the Board of Commissioners receive information regarding the status of various key Utilities projects.



Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 18, 2022

Action Item # VIII. - 1.

From:

Bob Shaver, County Attorney

Closed Session

Issue/Action Requested:

Enter closed session pursuant to G.S. § 143-318.11(a)(1) to approve closed session minutes from the December 6, 2021 Closed Session, G.S. § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and G.S. § 143-318.11(a)(5) to establish or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the acquisition of real property.

Background/Purpose of Request:

Fiscal Impact:

Reviewed By Director of Fiscal Operations

Approved By County Attorney:

Yes

County Manager's Recommendation:

Recommend closed session pursuant to G.S. § 143-318.11(a)(1) to approve closed session minutes from the December 6, 2021 Closed Session, G.S. § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and G.S. § 143-318.11(a)(5) to establish or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a proposed contract for the acquisition of real property.