

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
March 7, 2022
3:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 3:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Steve Stone, County Manager
Bob Shaver, County Attorney
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Aaron Smith, Finance Director
Daralyn Spivey, Clerk to the Board
Meagan Kascsak, Communications Director
Neal Galloway, IT
Raquel Perez, Executive Assistant
Lt. Bond, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 3:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Williams gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).

IV. PUBLIC COMMENTS

No Public Comments were received.

V. APPROVAL OF CONSENT AGENDA

Vice-Chairman Forte moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0). See individual items for approval status:

1. **Administration – Bond Counsel Phase Three (3) School General Obligation Bonds - Approved**
The Board of Commissioners approved the engagement of Parker Poe as Bond Counsel.
2. **Administration – Brunswick County Schools Grant Application - Approved**

The Board of Commissioners supports a "Needs-Based Public School Capital Fund" state grant application for Brunswick County Schools.

3. **Administration – Ratify Approval of Temporary Payment of Double Time for Cerian Public Safety Employees – Approved**
The Board of Commissioners ratified the manager's approval to temporarily allow payment of overtime at double time (2x hourly rate of pay) to employees in specific positions effective February 21, 2022 until a recommendation from the pay study is approved and implemented or until June 26, 2022, whichever occurs first.
4. **Clerk to the Board – Meeting Minutes – January 18, 2022 - Approved**
The Board of Commissioners approved the minutes from the Special Meeting/ Goals and Objectives Workshop of February 21-22, 2022 and the Regular Meeting of February 21, 2022.
5. **County Attorney – New South Bridge Ph 4 Deed of Dedication - Approved**
The Board of Commissioners accepted the Deed of Dedication for water and sewer infrastructure for the New South Bridge, Phase 4.
6. **Finance - Fiscal Items - Approved**
The Board of Commissioners approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:
-**Health and Human Services** WIC Client Services Additional Funding Budget Amendment Appropriate \$29,426 of additional state funding for the WIC Client Services program to assist with the contracted services, supplies and materials to support staff and client needs due to the increased caseload.
7. **Health and Human Services - Health Services – 2020 Communicable Disease Annual Report – Approved**
The Board of Commissioners reviewed and approved the 2020 Communicable Disease Annual Report.
8. **Health and Human Services – Health Services – 2022 Community Health Assessment - Approved**
The Board of Commissioners reviewed and approved a Memorandum of Understanding between Novant/NHRMC, Doshier Memorial Hospital, and Brunswick County Health Services (BCHS) for the procurement of a Community Health Assessment in calendar year 2022.
9. **Human Resources – Medical and Dental Plan Renewal - Approved**
The Board of Commissioners approved the County to renew the medical plan through the North Carolina Health Insurance Pool (NCHIP) and renew the dental plan with Delta Dental with no plan design changes and authorize the County Manager to execute required renewal documentation. This approval will also authorize Human Resources to schedule open enrollment.
10. **Sheriff's Office – Courthouse Security Purchase Needs – Approved**
The Board of Commissioners approved the funding of an x-ray machine and two walk through metal detectors for the Judge Ola M. Lewis Brunswick County Courthouse. The total value of the items is \$65,045.21 and is needed with the ongoing courthouse expansion project. Final purchase will be subject to approval of quotes and contract by County Attorney.

VI. PRESENTATION

1. **Clerk to the Board – Presentation – Boiling Spring Lakes Dam Update**
The Board of Commissioners received an update from Mayor Winecoff of Boiling Spring Lakes regarding the current status of funding and the needed repairs to the dams that were severely damaged during Hurricane Florence.
2. **Clerk to the Board – Presentation – Eastern NC Recovery and Resilience Alliance**
The Board of Commissioners participated in a presentation to Representative Charlie Miller for his work to bring the necessary funding to the above Alliance. Presenting the award to Representative Miller was Mayor Bill Saffo, Assistant City Manager Tony McEwen, both of

Wilmington and Vice-Chairman Forte.

3. Mike McIntyre of Ward and Smith, P.A. – Federal Advocacy Update

The Board of Commissioners received an update on the federal advocacy services being provided for the County by Ward and Smith, P.A.

VII. OTHER BUSINESS/INFORMAL DISCUSSION

Meagan Kasczak introduced Amber Merklinger as the newly hired Communications Specialist.

VIII. ADJOURNMENT

Commissioner Williams moved to adjourn the meeting at 4:10 p.m. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

Attest:

Daralyn Spivey
 Daralyn Spivey, NCCCC
 Clerk to the Board



Randy Thompson
 Randy Thompson, Chairman
 Brunswick County Board of Commissioners