BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
March 21, 2022
6:00 P.M.

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT:	Commissioner Randy Thompson, Chairman Commissioner Mike Forte, Vice-Chairman Commissioner J. Martin Cooke Commissioner Pat Sykes Commissioner Frank Williams
STAFF:	Steve Stone, County Manager Bob Shaver, County Attorney David Stanley, Deputy County Manager Haynes Brigman, Deputy County Manager Aaron Smith, Finance Director Daralyn Spivey, Clerk to the Board Meagan Kascsak, Communications Director Neal Galloway, IT Raquel Perez, Executive Assistant Lt. Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chairman Thompson gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

IV. PUBLIC COMMENTS

Scott Outlaw spoke to the need of increasing EMS countywide as the County continues to grow.

V. APPROVAL OF CONSENT AGENDA

Vice-Chairman Forte moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0). See individual items for approval status:

1. **Clerk to the Board – Board Appointment City of Southport ETJ Planning Board - Approved**
   The Board approved the City of Southport's recommended appointment of Ms. Amy Aycock to fill the vacant ETJ position on the City's Planning Board for a term expiring March 2025.

2. **Clerk to the Board – Meeting Minutes March 7, 2022 - Approved**
The Board approved the draft minutes from the Regular Meeting of March 7, 2022.

3. **Clerk to the Board – Proposed Addition to the State Highway System - Approved**
The Board approved a request from the NC Department of Transportation for the addition of Campbells Ridge Dr. SE.

4. **County Attorney – Bella Point Deed of Dedication - Approved**
The Board accepted the Deed of Dedication for water and sewer infrastructure for Bella Point.

5. **County Attorney – Cameron Woods, Phase 4B, Lots 17-27 and 67-76 DOD - Approved**
The Board accepted the Deed of Dedication for water and sewer infrastructure for Cameron Woods, Phase 4B, Lots 17-27 and 67-76.

6. **County Attorney – Cameron Woods, PH 6B, Sec 2 Deed of Dedication - Approved**
The Board accepted the Deed of Dedication for water and sewer infrastructure for Cameron Woods, PH 6B, Sec 2.

7. **Emergency Services – Oak Island Water Rescue Agreement – Approved**
The Board approved the contract for $9000.00 between Brunswick County and Oak Island Water Rescue.

8. **Emergency Services – Town of Oak Island Lease Agreement – Approved**
The Board approved the agreement between Brunswick County and the Town of Oak Island Fire Department to house BCEMS M7 in Fire Station #3 on Vanessa Drive, subject to final approval of the agreement by the County Attorney.

9. **Finance - Fiscal Items - Approved**
The Board of Commissioners approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:
-Airport Grant 36244.58.14.1 Grant Agreement, Budget Amendment, and Grant Ordinance
Approved and authorized the Chairman to sign the NCDOT grant agreement for Airport Grant 36244.58.14.1 and appropriate $3,500,000 of state capital and infrastructure fund revenue for Airport Grant 36244.58.14.1 for use at the Cape Fear Regional Jetport.
-Financial Reports for February 2022 (unaudited)
Received Summary Information for General and Enterprise Funds, key indicators of Revenues and Expenditures and Cash and Investments. All reports are provided at: https://brunswickcountync.gov/finance/reports.

10. **Health and Human Services – Public Housing – Request to Schedule a Public Hearing– Approved**
The Board approved the rescheduling of the public hearing scheduled for April 18, 2022 to May 16, 2022 to hear any comments or suggestions on the Public Housing Agency goals, objectives and policies.

11. **Operations Services – Demolition of Tri Beach Fire Station - Approved**
The Board approved the request for demolition of the Tri-Beach Volunteer Fire Department's fire station.

12. **Sheriff's Office – 911 Center Phone System Contract Extension - Approved**
The Board approved a third extension of the existing 911 Center Phone System agreement with ePlus Group, Inc. for six months, maintaining the current monthly rate in the state 911 budget 224376.

13. **Sheriff's Office – NCDPS Grant Acceptance – Approved**
The Board approved and accepted a grant from the North Carolina Department of Public Safety and its associated Memorandum of Agreement in the amount of $84,269.66.

14. **Sheriff's Office – Notice of Award & Agreement – 911 Backup Site RFP – Approved**
The Board approved the agreement with North Carolina Sound of Goldsboro, LLC for the Sheriff's Office 911 Center Backup Site Infrastructure Project. The agreement is for a one-year term valued at $965,000 and will be funded by County and State funds.

15. **Soil and Water Grant Evaluation - Approved**
The Board approved the request from the Brunswick Soil and Water Conservation District requesting the approval for the following grants: 1). Agricultural Development and Farmland Preservation Trust Fund 2). NRCS Agricultural Land Easement Grant Applications for a Conservation Easement, and 3). Environmental Educators of North Carolina Mini Grant.

16. **Tax Administration – March 2022 Releases – Approved**
The Board approved the March 2022 releases.

17. **Utilities – Rice Creek Public Enterprise Improvements Agreement – Approved**
The Board approved a request by H&H Constructors of Fayetteville, LLC and Brunswick-STU and Associates, LLC the proposed developers of the Rice's Creek Development, to enter into a public enterprise improvements agreement for construction of a 20" sewer force main.

VI. PUBLIC HEARING

1. **GIS - Street Adoptions**
Ms. Clemmons informed the Board of the second reading and requested adoption of the proposed street names following a public hearing with no one from the public requesting to be heard. Commissioner Williams moved to approve the adoption of the proposed street names. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

VII. ADMINISTRATIVE REPORT

1. **Administration – Shallotte Water Utility Consolidation Study MOU**
Mr. Stone advised the Board of the Memorandum of Understanding with the Town of Shallotte to facilitate the water utility consolidation study. Commissioner Cooke moved to approve the adoption of the MOU. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).

2. **Emergency Services – American Ambulance New Franchise Agreement**
Mr. Johnston advised the Board of a new ambulance franchise agreement with American Ambulance, LLC. Commissioner Cooke moved to approve the franchise agreement. The motion was seconded by Vice-Chairman Forte and passed unanimously (5 to 0).

3. **Emergency Services – Emergency Operations Plan Update**
Mr. McIntyre advised the Board of the need to begin the process to engage a consultant and develop a new Emergency Operations Plan. Commissioner Williams moved to approve the updating process. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

4. **Utilities – LCFWSA Raw Water Line Resolution**
The Board heard a request to approve a resolution requesting funds for a 10-mile parallel raw water line serving Brunswick, Pender, and New Hanover counties. Commissioner Williams moved to approve the Resolution. The motion was seconded by Vice-Chairman Forte and passed unanimously (5 to 0). The Resolution reads as follows:

Resolution Requesting funding of a 10 Mile Parallel Line
For the Lower Cape Fear Water and Sewer Authority

WHEREAS, the Lower Cape Fear Water and Sewer Authority (Authority) serves Brunswick, Bladen, Pender, New Hanover, Columbus Counties, and the City of Wilmington with a Board of Directors representing those local governments; and

WHEREAS, the Authority, as the largest regional raw water supplier in Eastern North Carolina, has the primary role of providing raw water from the Cape Fear to supply treatment facilities that serve 550,000 customers in three separate counties: and,

WHEREAS the Brunswick County Board of Commissioners wish to ensure reliable availability and redundancy; and

WHEREAS, this past November, the Authority experienced a major leak on a segment of line without redundancy; and

WHEREAS, Brunswick County Utilities is the contract operator of the Lower Cape Fear Water & Sewer Authority system responsible for the repair of leaks and the repair of these leaks on portions of main without redundancy results in significant disruption of its own utility operations; and

WHEREAS, should this same type of leak have occurred during the peak seasonal months, the potable water needs of the Authority's wholesale customers, to include the State Port, ten regional medical facilities, the Sunny Point Military Terminal, the rail terminal in Leland and the Port terminal in Boiling Springs Lakes, and numerous other essential operating businesses and facilities would be at risk, forcing those users to take extreme conservation measures during a worst-case crisis scenario; and

WHEREAS the current estimated cost for a 48" parallel line to resolve this risk is projected to be $54 million; and

WHEREAS should the Authority bear the costs for this project alone, the practical impact would cause our utility to take on sufficient debt that would effectively double the rates and charges from .33 per 1,000 gallons to .66 per 1,000 gallons unless some other funding were available; and

WHEREAS such funding burden would endanger or preclude funding for routine maintenance or other critical projects for the foreseeable future; and

WHEREAS the Brunswick County Commissioners along with the Authority's Board of Directors calls upon the legislators to assist in funding this critical regional infrastructure for eastern North Carolina.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and the Brunswick County Board of Commissioners request members of the North Carolina Legislature to allocate funding for a ten-mile parallel line for the purposes of redundancy, reliability, and emergency management.

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the permanent minutes of this Board.

Adopted this 21st day March of 2022.

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Randy Thompson, Chairman
Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

VIII. OTHER BUSINESS/INFORMAL DISCUSSION

Vice-Chairman Forte requested staff examine options for procuring art for the Chambers.

IX. ADJOURNMENT

Commissioner Williams moved to adjourn the meeting at 6:34 p.m. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

Daralyn Spivey, NCCCC
Clerk to the Board

BRUNSWICK COUNTY NORTH CAROLINA