

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
January 20, 2026
6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - JCPC Roster Approval
Request the Board approve the roster for the JCPC effective November 2025.
2. Clerk to the Board - Meeting Minutes - December 1, 2025, Regular Meeting
Request the Board approve the Minutes from the December 1, 2025, Regular Meeting.
3. County Attorney - Cedar Hill Landing, Phase K, Sec 2 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure in Cedar Hill Landing, Phase K, Section 2.
4. County Attorney - Coastal Club of the Carolinas, Ph 3B and 4A Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure in Coastal Club of the Carolinas, Phase 3B and 4A.
5. County Attorney - Fairway Acres Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Fairway Acres.
6. County Attorney - Fox Run Subdivision Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Fox Run Subdivision.
7. County Attorney - Hunter's Trace Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure from Hunter's Trace.
8. County Attorney - Oak Harbor Village, Phase 2 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Oak Harbor Village, Phase 2.
9. County Attorney - River Tide Farms, Ph 3 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for River Tide Farms, Phase 3.
10. County Attorney - The Village at Brunswick Plantation, Ph 2, Lots 51-84 & 173-196

Consider accepting the Deed of Dedication for water and sewer infrastructure in The Village at Brunswick Plantation, Phase 2, Lots 51-84 & 173-196.

11. EMS - Brunswick County EMS Rate Adjustments

Request that the Board of Commissioners approve the EMS rate change based on the 2026 Rural Medicare Allowable rates.

12. Finance - Brunswick County Schools Agency Agreement

Request that the Board of Commissioners approves and authorize the Chairman to execute an Agency Agreement between the Brunswick County Board of Education and Brunswick County.

13. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

14. Finance - Rounding Policy to Avoid Pennies

Request that the Board of Commissioners approves a broad policy authorizing administration to implement rounding to the nearest \$0.05, where applicable and beneficial, on a function-by-function basis. This approach will be applied uniformly across all similar payments and would eliminate the need to handle pennies and provide a consistent and transparent rule for staff and payers.

15. Finance - Series 2026 Limited Obligation Bonds Issuance and Amend Edifice Agreement to Add Subdivision Plat Funding

Request that the Board of Commissioners approves funding to pay the costs of issuing the 2026 Limited Obligation Bonds and grant signatory authority for the financing agreements to the Finance Director. Additionally, provide funding to amend the Edifice agreement to add the subdivision of a plat.

16. Information Technology - EagleView- Pictometry Multi-Year Agreement

Request Board of Commissioners approve a new 6-year agreement with EagleView (Pictometry Vendor) to provide the County with 3" aerial imagery tiles of each complete flight for the duration of the agreement. This new agreement comes with a cost savings for the County and will provide the 3" tiles which are preferred by County Staff.

17. Operation Services - Champion Systems Inc. Goods and Services Agreement - DDC Controls for Ash-Waccamaw Multi-Use Building

Request that the Board of Commissioners approve a Goods and Services Agreement with Champion Systems Inc. in the amount of \$20,850.

18. Operation Services - USACE Grant Application and Award

Request that the Board of Commissioners approve the Brunswick County Grant Application Evaluation form for the solicitation of award for mosquito control services with the United States Army Corps of Engineers (USACE) Wilmington Harbor location

and approve awarded contract with USACE for the base year with a period of performance from January 1, 2026 to December 31, 2026, plus four one-year options and delegate authority to the county manager to approve/sign future documents (options, modifications, agreements, etc.) related to this award and funding.

19. Sheriff's Office - GHSP LEL Grant Application Approval

Request the Board of Commissioners approve a grant application for the continuation of the Law Enforcement Liaison position with the North Carolina Governor's Highway Safety Program. This grant is 100% funded with no match, valued at \$30,000.

20. Sheriff's Office - GHSP Traffic Unit Grant Application Approval

Request the Board of Commissioners approve a grant application with the Governor's Highway Safety Program for the creation of four new positions in the Traffic Unit. This is a new cycle of this grant that the Brunswick County Sheriff's Office has participated in for decades. This first year of the grant cycle requires a 15% match from the County.

21. Sheriff's Office - NCDPS MOA Agreement Approval

Request the Board of Commissioners approve a Memorandum of Agreement with the North Carolina Department of Public Safety and the Brunswick County Sheriff's Office to continue providing juvenile detention services at the Brunswick County Detention Center.

22. Sheriff's Office - RISE Program Agreement Approval

Request that the Board of Commissioners approve and authorize the County Manager and Sheriff to execute an agreement with the Pitt County Sheriff's Office to participate in the RISE program. RISE, which stands for "Restoring Individuals Safely and Effectively," is a detention-center-based capacity restoration program.

23. Tax - January 2026 Tax Releases

Request the Board of Commissioners approve the January 2026 releases.

24. Utilities - Crescent Structures, Inc. Contract for Collections Bay Enclosures

Request that the Board of Commissioners approve a contract with Crescent Structures, Inc. in the amount of \$221,513.00 for Collections bay enclosures.

25. Utilities - HD Supply Facilities Maintenance, d/b/a USA BlueBook Contract Amendment Approval

Request that the Board of Commissioners approve an amended contract with HD Supply Facilities Maintenance d/b/a USABlueBook.

26. Utilities - Utilities Sewer Construction Budget Amendment

Request that the Board of Commissioners approve additional funds in the amount of \$92,500 to have adequate funds for the remainder of the year.

27. Utilities - T-Mobile Contract for Shallotte Point Water Tank License

Request that the Board of Commissioners approve the contract to grant T-Mobile a

license to use the Shallotte Point Water Tank.

28. Utilities - Wastewater Treatment Chemicals Contracts with CITCO Water for Caustic Soda and Chlorine in the amount of \$962,350.66.

Request that the Board of Commissioners approve two (2) 3-year contracts with CITCO Water in the amount of \$962,350.66 for wastewater treatment chemicals.

VI. Public Hearings

1. Engineering - (Brigit Flora) Update to the Stormwater Quality Management and Discharge Control Ordinance and the Stormwater Management Manual

Request that the Board of Commissioners, following the conclusion of a public hearing, consider approving proposed update to the Stormwater Quality Management and Discharge Control Ordinance and the Stormwater Management Manual.

2. Planning - (Kirstie Dixon) Rezoning Case Z-928 Appeal Request

Request that the Board of Commissioners hold a public hearing and consider rezoning Tax Parcel 0720000116 from RR (Rural Low Density Residential) to R-6000 (High Density Residential).

VII. Administrative Report

1. Administration - (Niel Brooks) Engineering Services Restructuring

Request the Board of Commissioners consider a request to reorganize the Brunswick County Engineering Services department to gain efficiencies by moving duties and personnel related to Utilities Infrastructure development to the Utilities Department.

2. Administration - (Steve Stone) Proposed Fire Services Agreement

Request that the Board review and provide feedback to staff on a revised fire services contract.

3. Clerk to the Board - (Commissioner Williams) Brunswick Guarantee Policy Change Discussion

Request that the Board consider policy changes to the Brunswick Guarantee.

4. Clerk to the Board - (Daralyn Spivey) Resolution — FY27 Board of Commissioners Regular Meeting Schedule

Request the Board approve the meeting schedule for FY 27.

VIII. Board Appointments

1. Clerk to the Board - (Daralyn Spivey) TDA Board Appointment

Request the Board consider appointment to the TDA of one of the attached applicants.

2. Clerk to the Board - (Daralyn Spivey) Bolivia Planning Board ETJ Appointment

Request the Board consider the appointment of Kevin Jones to the Bolivia Planning Board as the ETJ appointee.

IX. Other Business/Informal Discussion

X. Closed Session

1. County Attorney - Closed Session

Request the Board enter closed session pursuant to N.C.G.S. 143-318.11(a)(1) and (3) to approve Closed Session Minutes of December 1, 2025 and consult with its attorney in order to preserve the attorney-client privilege.

XI. Adjournment