

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
November 3, 2025
3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Contract Award for Branded Clothing Vendor
Request that the Board of Commissioners approve the award contract for County staff branded clothing to Chiave 514 LLC dba Carolina Shirt Company.
2. Clerk to the Board - Meeting Minutes -October 6, 2025 Regular Meeting and October 20, 2025 Regular Meeting
Request the Board approve the Meeting Minutes from the October 6 and October 20, 2025, Regular Meetings.
3. Clerk to the Board - Rural Operating Assistance Program Funding Request from Brunswick Transit System
Request the Board of Commissioners approve and authorize the County Manager to sign the ROAP funding application, the MOU and the Certified Statement
4. County Attorney - Osprey Landing, Phase 4 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure in Osprey Landing, Phase 4.
5. EMS - Ambulance Purchase
Request that the Board of Commissioners approve the purchase of an ambulance from Emergency Transportation Associates.
6. Finance - Brunswick County Schools Additional FY26 Education Capital Improvement Plan Appropriation for Topographic, Geotechnical Testing, Master Planning
Request that the Board of Commissioners approve the transfer of \$314,600 from Brunswick County Schools Ad Valorem contingency funds to the North End New Elementary School for topographic, geotechnical testing, and master planning.
7. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.
8. Tax - Piner Appraisal Service Agreement
Request that the Board of Commissioners accept the contract proposal from Piner

Appraisal, Inc. to provide professional assistance with parts of the 2027 countywide revaluation, specifically related to the valuation of commercial and industrial properties.

9. Utilities - Atlantic and Southern Equipment, LLC Contract for Crane Truck

Request that the Board of Commissioners approve a contract with Atlantic and Southern Equipment, LLC for the budgeted purchase of a Crane Truck in the amount of \$374,540.00

10. Utilities - Kimley-Horn – NPDES Permit for the Ocean Isle Beach Wastewater Treatment Plant – PSA

Request that the Board of Commissioners authorize the Chairperson and Clerk to the Board to execute the Professional Service Agreement with Kimley-Horn and Associates, Inc. (Kimley-Horn) in the amount of \$411,240.00 to complete the Preliminary Engineering Report (PER) and obtain a National Pollutant Discharge Elimination System (NPDES) permit for the Ocean Isle Beach Wastewater Treatment Plant (OIB WWTP).

11. Utilities - TLG Operations, LLC Contract for Three Dump Trucks.

Request that the Board of Commissioners approve a contract with TLG Operations, LLC in the amount of \$578,541.00 for the budgeted purchase of three dump trucks.

VI. Presentations

1. Clerk to the Board - (Daralyn Spivey) Proclamation Recognizing November as National Hospice Month

Request the Board adopt the attached Proclamation recognizing November as National Hospice Month.

2. Finance - (Aaron Smith) Auditor's Report on the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025 (Alan Thompson, Partner and Brandy Turbeville, Audit Manager - Thompson, Price, Scott, Adams & Co., P.A.)

Request that the Board of Commissioners receive the report from Mr. Alan Thompson, audit partner, and Ms. Brandy Turbeville, audit manager at Thompson, Price, Scott, Adams & Co., P.A., regarding the auditors' opinion of the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025.

3. Clerk to the Board - (Daralyn Spivey) Presentation from Wilmington Urban Area Metropolitan Transportation Organization (WMPO) Regarding the 2050 Metropolitan Transportation Plan (MTP)

Request the Board to accept a presentation on behalf of the WMPO the 2050 Metropolitan Transportation Plan (MTP)

VII. Administrative Report

1. Administration - (Steve Stone) Resolution - Carolina Bays Parkway

Request that the Board of Commissioners consider approving a resolution with regard to the Carolina Bays Parkway.

2. Engineering - (Bill Pinnix) HHS - EOC Design Build Project Update

Request the Board of Commissioners receive an update on the new HHS - EOC design build project.

VIII. Other Business/Informal Discussion

IX. Adjournment