

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

October 6, 2025

3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Approval of NCDEQ License for Location of Air Quality Monitoring Equipment at Northwest District Park

Request that the Board Commissioners approve the NCDEQ License for Location of Air Quality Monitoring Equipment at Northwest District Park.

2. Administration - Approval of the FY 2026 Home and Community Care Block Grant and County Agreement

Request that the Board of Commissioners approve and execute the FY 2026 Home and Community Care Block Grant for Older Adults Agreement for the Provision of Community-Based Aging Services, the provider packet and attachments for the provision of county-based aging services, County Funding Plan, Provider Services Summaries, Federal Certifications, and Disclosure of Lobbying Activities forms.

3. Administration - Lockwood Folly Inlet Crossing Bend Widener Project

Request that the Board of Commissioners approve the Town of Holden Beach's request to provide matching funds of \$131,250 to dredge the Lockwood Folly Inlet Crossing for the bend widening project, in accordance with terms laid out by the USACE.

4. Clerk to the Board - Meeting Minutes - September 15, 2025, Regular Meeting

Request the Board approve the Meeting Minutes from the September 15, 2025, Regular Meeting

5. Clerk to the Board - Resolution — Support of Contingency Fund Request for the Intersection of US 17 and Governors Rd SE

Request the Board consider adopting a resolution in support of the funding request for the intersection of US 17 and Governors Rd SE.

6. County Attorney - Amendment to Contract, Purchasing, and Property Disposal Policy

To approve an amendment to the Contract, Purchasing, and Property Disposal Policy to allow for a more expedited review of information technology items.

7. County Attorney - Bell Meadows Phase 3A Deed of Dedication

Consider accepting the Deed of Dedication for water and sewer infrastructure in Bell Meadows Phase 3A.

8. County Attorney - Eagle Creek, Phase 7 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Eagle Creek, Phase 7.
9. County Attorney - Herring Shores, Ph. 1B and 1D Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Herring Shores, Phases 1B and 1D.
10. County Attorney - Middle Creek Village Ph 1-Sec 2.2 & Ph 2 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Middle Creek Village, Ph 1-Sec. 2.2 and Phase 2.
11. County Attorney - Oak Harbor Village, Ph 1 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Oak Harbor Village, Phase 1.
12. County Attorney - Osprey Pointe Deed of Dedication
Consider accepting the Deed of Dedication for water infrastructure for Osprey Pointe.
13. County Attorney - Village Greens Phase 2--Section 1 Deed of Dedication
Consider accepting the Deed of Dedication for water infrastructure for Village Green, Phase 2, Section 2.
14. EMS - Stryker Sales, LLC - ProCare Cardiac Monitor and Stretcher - Preventative Maintenance Contract
Request the Board of Commissioners approve the ProCare preventative maintenance agreement with Stryker Sales, LLC
15. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.
16. Health Services - Annual Review and Approval of Board of Health Policies
Request that the Board of Commissioners review and approve the Board of Health policies as required by NC Local Public Health Accreditation under NCGS 130A-34.1.
17. Sheriff's Office - GHSP Grant Award Acceptance - LEL
Request the Board of Commissioners accept a grant award from the North Carolina Governor's Highway Safety Program (GHSP) for the Region 3 Law Enforcement Liaison position. This is the fifth year of this grant, and federal funds cover 100% of the total award valued at \$30,000.
18. Sheriff's Office - GHSP Grant Award Acceptance - Traffic Unit
Request the Board of Commissioners accepts a grant award from the North Carolina Governor's Highway Safety Program (GHSP) which will allow for the continuation of the Traffic Unit at the Sheriff's Office. The grant provides federal funding for three deputy

positions. This is the fourth year of this grant; the County's share of this award is 75%.

19. Sheriff's Office - Town of Navassa and Sheriff's Office Interlocal Agreement Approval

Request the Board of Commissioners approve an Interlocal Agreement between the Town of Navassa, Brunswick County, and the Brunswick County Sheriff for off-duty law enforcement services.

20. Social Services - Leland House dba Bluefields NEMT Contract

Request that the Board of Commissioners approve the Non-Emergency Medical Transportation (NEMT) Services contract with Leland House dba Bluefields.

21. Utilities - Biosolids Removal Contract w EMA Resources, Inc.

Request the Board of Commissioners approve a 3-year contract with EMA Resources, Inc. for biosolids removal from wastewater treatment facilities in the amount of approximately \$763,200.00 annually.

22. Utilities - Highway 87 Water Main Transmission Project - Grant Evaluation Approval

Request the Board of Commissioners approve the attached Brunswick County Grant Application Evaluation Form for a Disaster Relief Supplementation Appropriations Act (DRSAA) grant for the Highway 87 Water Main Transmission Project.

23. Utilities - Jet Vac Equipment Company, LLC Contract

Request that the Board of Commissioners approve a contract in the amount of \$583,187.87 with Jet Vac Equipment Company, LLC for the budgeted purchase of a hydro-excavator.

24. Utilities - Wells Brothers Construction Co. Inc. – Southport Lift Station Replacement Project (DEQ-ARPA Grant) – Construction Agreement

Request the Board of Commissioners approve appropriations; authorize the Chairperson and Clerk to the Board to execute a Resolution of Tentative Award for Wells Brothers Construction Co. Inc; authorize the Chairperson and Clerk to the Board to execute a contract with Wells Brothers Construction Co. Inc in the amount of \$4,498,899 for the construction of the Southport Lift Station Replacement Project (SRP-W-ARP-0105); authorize staff to issue a Notice of Award, contingent upon County Attorney review and approval of the contract, performance and payment bonds, NC E-Verify documentation, affidavits of compliance, and insurance certificates; as well as receipt of Authorization to Award from NCDEQ – Division of Water Infrastructure; and authorize the use of \$2,135,377 in County funds to supplement the DEQ-DWI-ARPA grant for the project.

25. Utilities - Xylem Water Solutions USA, Inc. Contract

Request that the Board of Commissioners approve a contract with Xylem Water Solutions USA, Inc. in the amount of \$147,515.86 for the budgeted purchase of a backup pump for Oak Island Re-pump.

VI. Presentations

1. Engineering - (Brigit Flora) Stormwater Manual Updates and Potential Changes to the Stormwater Ordinance
Staff seeks review and comment from the Board of Commissioners regarding stormwater manual changes. Staff also seeks review and direction from the Board of Commissioners regarding proposed changes to the Stormwater Ordinance.
2. Information Technology - (Cindy Hewett) Proclamation- IT Cybersecurity Awareness
Request the Board of Commissioners proclaim October 2025 as Cybersecurity Awareness Month in Brunswick County.

VII. Administrative Report

1. Administration - (Steve Stone) Fiscal Year-End June 30, 2025, County Manager's Report and Capital Project Funding
Request that the Board of Commissioners receives information for the Fiscal Year Ended June 30, 2025, and consider an appropriation of fund balance to fund future projects planned in the 5-Year Capital Improvement Plan and one-time capital items identified but not funded through the FY 2026 budget process.
2. Sheriff's Office - (Glenn Emery) Lease Agreement with BEMC
Request the Board of Commissioners approves a Lease Agreement with Brunswick Electric Membership Corporation for Sheriff's Office use subject to review and approval by the County Attorney. The value of the lease is \$24,000 a year.
3. Utilities - (Brent Lockamy) Mid-Atlantic Industrial Rail Park Water Tank – Notice of Award - Disaster Supplemental Funds (EDA)
Request the Board of Commissioners accept the Grant Notice of Award (NOA) from the U.S. Economic Development Administration (EDA) in the amount of \$6,751,000 for the Mid-Atlantic Industrial Rail Park (MAIRP) Water Tank Project and authorize the County Manager to sign and submit all required grant documents.

VIII. Board Appointment

1. Clerk to the Board - (Daralyn Spivey) Board Appointment - Bolivia ETJ Planning Board Appointee
Request the Board consider appointment of Mr. Gregory Hedgepeth as the Bolivia Planning Board ETJ Appointee.
2. Clerk to the Board - (Daralyn Spivey) Board Appointment — Nursing Home and Adult Care Home Community Advisory Committee
Request the Board reappoint Mr. Charles Gulas to a term of 7 months to get his appointment in line with the remaining Board appointments that occur annually in May.
3. Clerk to the Board - (Daralyn Spivey) Reappoint County Manager Steve Stone to the Jury Commission
Request the Board reappoint Steve Stone as the Commissioners Appointee to the Jury

Commission.

IX. Other Business/Informal Discussion

X. Adjournment