

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
September 15, 2025
6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - JCPC Approval of Rachel Crowder as the Local Health Director Designee
JCPC reached out asking for Rachel Crowder to be appointed as the Local Health Director's designee to sit on the Council.
2. Clerk to the Board - Meeting Minutes — September 2, 2025, Regular Meeting
Request the Board of Commissioners approve the September 2, 2025, Regular Meeting Minutes.
3. Code Administration - Reorganization of Code Administration Leadership Structure
Reorganization of leadership positions within the Code Administration Department to improve organizational structure and efficiency.
4. EMS - Emergency Transportation Associates LLC Ambulance Purchase Contract
Request that the Board of Commissioners approve the contract to purchase of two (2) Ambulances for Emergency Medical Services from Emergency Transportation Associates LLC.
5. EMS - Galls, LLC Agreement
Request that the Board of Commissioners approve EMS contract with Galls, LLC.
6. EMS - Stryker Medical Equipment Contract
Request that the Board of Commissioners approve Emergency Medical Services' contract with Stryker Medical Equipment.
7. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.
8. Finance - Superior Court Judge - SAMHSA Brunswick County Treatment Court Grant - YR3 Continuation
Request that the Board of Commissioners approve budget appropriation and contract agreements for treatment providers, trial court coordinators and data evaluation for YR 3 of the Substance Abuse and Mental Health Services Administration (SAMHSA). The

Treatment Court Grant is a five-year \$2M award with a budget of \$400k awarded annually. Continuation for YR3 grant period 9/30/25-9/29/26 is currently being reviewed by DOGE, which is delaying the timing of issuance for Notice of Award. The notice of award is accepted by requesting the first draw. If this document has not been approved and received from SAMHSA by the date of the board action, we also request authorization to proceed with the first draw, subject to review and approval by the County Attorney's office. All agreements shall also be subject to the notice of award.

9. Information Technology - Laserfiche - Master Services Agreement with MCCi, LLC and End User License Agreement with Laserfiche

Request the Brunswick County Board of Commissioners approve an auto-renewing Masters Services Agreement with MCCi, LLC (Municipal Code Corporation Innovations) and an End User License Agreement with Laserfiche for all recurring Laserfiche software licensing, maintenance support, subscriptions and/or other service packages. This MSA and EULA replace the original MSA dated 2006.

10. Operation Services - Tip Fee Exemption Requests

Request that the Board of Commissioners approve a tip fee exemption request at the Brunswick County Landfill for Kenneth Alric Gore American Legion Post 550, Inc. and Gospel Center Baptist Church.

11. Sheriff's Office - Communication Specialists Sole Source Resolution and Agreement

Request the Board of Commissioners approve a Sole Source Resolution and associated agreement with Communication Specialists to facilitate a project approved as part of the FY26 budget request.

12. Tax - September 2025 Tax Releases

Request that the Board Of Commissioners approve the September 2025 releases.

13. Utilities - Approval of Baynor Construction Contract for Long-Side Taps

Request that the Board of Commissioners approve a contract with Baynor Construction, Inc. for the installation of water and sewer taps for an amount not to exceed \$336,000.00.

14. Utilities - Approval of Contract with Univar Solutions USA LLC for Wastewater Treatment Chemical - Sodium Hypochlorite

Request that the Board of Commissioners approve a contract with Univar Solutions USA LLC in the amount of \$289,674.68 for the purchase and delivery of sodium hypochlorite used in wastewater treatment.

15. Utilities - Chemtrade Chemicals - Wastewater Treatment Chemical Contract

Request that the Board of Commissioners approve a contract with Chemtrade Chemicals in the amount of \$82,120.50 for the purchase and delivery of aluminum sulfate for wastewater treatment with two options to renew.

16. Utilities - Crowder – Change Order No. 1- WBR Biosolids Processing and Storage Facility

Project

Request that the Board of Commissioners approve Change Order No. 1 for the West Brunswick Regional Biosolids Processing and Storage Facility Project, extending the project completion date by 328 calendar days, with no change to the contract amount.

17. Utilities - DEP Memorandum of Understanding

Request the Brunswick County Board of Commissioners to approve a Memorandum of Understanding with DEP to further evaluate wastewater treatment options and the mutually beneficial use of property and facilities.

18. Utilities - Grant Application Evaluation - North Mulberry Waterline Extension Project (CDBG-I Grant)

Request the Board of Commissioners approve the attached Brunswick County Grant Application Evaluation Form for the N. Mulberry Water Line Extensions Project, sign the Resolution authorizing Brunswick County to apply for a CDBG grant for the Project, committing to operate and maintain the system in compliance with all requirements, authorize the County Manager to execute necessary documents, and permit staff to submit the required application and background data.

19. Utilities - Polydyne Inc. - Wastewater Treatment Chemical Contract

Request that the Board of Commissioners approve a contract with Polydyne Inc. in the amount of \$69,000.00 for the purchase and delivery of polymer for wastewater treatment with two options to renew.

20. Utilities - Vision Infrastructure Development Horizontal Directional Drills - George II Highway SE & Holden Beach Rd - PTC #8

Request the Board of Commissioners approve a budget amendment and authorize the Chairperson and Clerk to the board to execute a contract with Vision Infrastructure Development, in the amount of \$198,750.00 for the installation of horizontal directional drills (HDDs) located on George II Highway SE & Holden Beach Rd.

21. Utilities - Vision Infrastructure Development Horizontal Directional Drills - St. James - PTC #8

Request the Board of Commissioners authorize the Chairperson and Clerk to the board to execute a contract with Vision Infrastructure Development, in the amount of \$97,400.00 for the installation of two horizontal directional drills (HDDs) located within the Town of St. James.

22. Utilities - Water Treatment Chemical Supplier Agreement - TSM Enterprises Group, Inc.

Request that the Board of Commissioners approve the Supplier Agreement with TSM Enterprises Group, Inc. in the amount of \$280,000.00 for sodium chlorite used for water treatment.

VI. Presentations

1. Clerk to the Board - (Commissioner Sykes) Presentation Honoring the South Brunswick

(Southport/Oak Island All Stars) Dixie Youth Baseball Division 2 Majors World Series Championship

Request the Board of Commissioners adopt the attached Proclamation honoring the South Brunswick Dixie Youth Baseball Division 2 Majors World Series Champions.

2. Information Technology - (Cindy Hewett) NCLGISA Award Presentation to Brunswick County IT Department

Request the Board of Commissioners receive a presentation of the NCLGISA "Above and Beyond Award" to Brunswick County IT Department.

VII. Public Hearings

1. Planning - (Kirstie Dixon) Long Shore Road Closing

Request that the Commissioners hold a public hearing and then consider adopting a resolution that closes a small portion of Long Shore Road.

VIII. Administrative Report

1. Administration - (David Stanley) Brunswick Center at Waccamaw MOU

Request that the Board of Commissioners approve and execute the Brunswick Center at Waccamaw Memorandum of Understanding between Brunswick County and Brunswick Senior Resources Inc., regarding the operation and management of the county-owned facility located at 5841 Waccamaw School Road, NW, in Ash.

2. Administration - (Steve Stone) Resolutions for General Obligation School Bond Referendum Inclusion on the March 2026 Ballot

Request that the Board of Commissioners considers adopting the required resolutions to issue \$409.8 million in School General Obligation Bonds proposed for constructing, improving, and renovating school facilities, directing the publication of notice of intention to apply to the Local Government Commission (LGC) for approval of bonds, authorizing the Finance Director to apply and submit to the Local Government Commission (LGC) for approval of the proposed General Obligation Bond Financing and making certain statements of fact concerning proposed bond issue.

3. Administration - (Niel Brooks) Stormwater Utility Feasibility Study

Request that the Board of Commissioners authorize staff to prepare and issue a Request for Qualifications (RFQ) from qualified firms to conduct a feasibility study for a potential Stormwater Utility

IX. Other Business/Informal Discussion

X. Adjournment