

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
September 2, 2025
3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Funding for Professional Services in Seeking Voter Approval for School Bond Capital Projects

Request that the Board of Commissioners approve agreements and authorize the Finance Director to execute associated documents with Parker Poe Adams & Bernsein LLP as Bond Counsel and Davenport and Company as Financial Advisors, along with the necessary funding to assist the County concerning a 2026 referendum in which the County intends to seek voter approval for General School Obligation Bonds.

2. Clerk to the Board - Meeting Minutes - August 18, 2025, Regular Meeting

Request the Board approve the Meeting Minutes from the August 18, 2025, Regular Meeting

3. County Attorney - Coastal Club of the Carolinas, Ph 3A Deed of Dedication

Consider accepting the Deed of Dedication for water and sewer infrastructure for Coastal Club of the Carolinas, Phase 3A.

4. County Attorney - Driving Creek Hunting Club Lease Renewal

To consider renewing the lease of the Driving Creek Hunting Club.

5. County Attorney - Easement Agreement-SR 1119

Approve an Access Easement from State Road 1119 (aka Stanley Road SW) for Lots 1 and 2 as show on Map Cabinet 167, Page 44 of the Brunswick County Registry.

6. Library - Library Application for State Aid

Request the Board approve the annual application for State Aid to Libraries.

7. Library - Library ARP-Enabled Barbee Library Expansion Feasibility Study

Request the Board approve \$4,500 in ARP-enabled funds to fund a feasibility study for expansion of the Barbee Branch Library to include a larger meeting room.

8. Library - Library NC Cardinal MOA FY26

Request the Board approve the Memorandum of Agreement to continue membership in NC Cardinal.

9. Parks and Recreation - ARPA Enabled - Town Creek Park Playground

Request the Board of Commissioners approve an ARPA-enabled allocation of \$348,333.26 for Town Creek Park Playground and the proposal from Barrs Recreation in the amount of \$348,333.26 for the installation of the play structure.

10. Utilities - Approval of ClearWater Inc. Contract for Replacement Pumps

Request that the Board of Commissioners approve a contract with ClearWater Inc. in the amount of \$251,845.00 for four(4) replacement pumps.

11. Utilities - Approval of Contract with Covalen Inc. for EOne Pumps and Repair Items

Request that the Board of Commissioners approve a contract with Covalan Inc in the amount of \$200,000.00 for replacement pumps and associated maintenance items.

12. Utilities - Carolina Civilworks Inc.- Bolivia By-Pass Transmission Force Main

Request that the Board of Commissioners authorize staff to issue a Notice of Award, and authorize the Chairperson and Clerk to the Board to execute the contract with Carolina Civilworks Inc., in the amount of \$14,381,545.00 for the construction of the Bolivia Transmission Force Main.

VI. Presentations

1. Code Administration - (Andrew Thompson) Fire Protection and Prevention Ordinance 2025 Revisions

Code Administration – Brunswick County Fire Prevention Ordinance Proposed 2025 Refinements.

Request that the Board of Commissioners schedule a public hearing to consider amending the Brunswick County Fire Prevention Ordinance with the Proposed 2025 Revisions/Refinements as shown within the attached FY 25-26 Fire Protection and Prevention Ordinance Document.

2. Emergency Management - (David McIntire) Potential Tropical Storm (PTC) #8 After Action Review Presentation

Emergency Management requests that the Board of County Commissioners receive a presentation of the After-Action Report (AAR) for Potential Tropical Storm #8 (PTC #8).

VII. Administrative Report

1. Administration - (Steve Stone) Travel Policy Rewrite

Request that the Board of Commissioners adopt a policy to establish clear, uniform guidelines for the authorization, planning, payment, and oversight of travel in the course of official Brunswick County business

VIII. Board Appointments

1. Clerk to the Board - (Daralyn Spivey) Board Appointment - Nursing Home & Adult Care Home Community Advisory Committee

Request the Board to consider the appointment of Ms. Barbara Gigante to the Nursing Home and Adult Care Home Community Advisory Committee.

IX. Other Business/Informal Discussion

X. Adjournment