BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
August 4, 2025
3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Christian Recovery Centers, Inc. FY 2025-2026 Contract

   Request that the Board of Commissioners approve the FY 25-26 fee-for-service contract with Christian Recovery Services, Inc.

2. Administration - Deputy Tax Collector Appointment of Kerrie Watson

   Request that the Board of Commissioners appoint Kerrie Watson as Deputy Tax Collector.

3. Administration - Tax Supervisor Appointment of Melissa Radke

   Request that the Board of Commissioners appoint Melissa Radke to serve as the Brunswick County Tax Supervisor through August 4, 2029, per NCGS 105-294 and 105-349 and issue an Order to Collect

4. Clerk to the Board - Consideration of Child Fatality Prevention Team Appointment

   Request the Board consider approving the Law Enforcement appointment of Sergeant Audrey McRae to the Child Fatality Prevention Team

5. Clerk to the Board - Meeting Minutes - July 21, 2025, Regular Meeting

   Request the Board approve the Regular Meeting Minutes of July 21, 2025

6. County Attorney - Coastal Haven, Phase 2 Deed of Dedication

   Consider accepting the Deed of Dedication for water and sewer infrastructure for Coastal Haven, Phase 2.

7. County Attorney - Lakes at Riverbend, Phases 2 and 3 Deed of Dedication

   Consider accepting the Deed of Dedication for water and sewer infrastructure for Lakes at Riverbend, Phases 2 and 3.

8. EMS - Bald Head Island Ambulance Franchise Agreement

   Request the Board of Commissioners approve the annual ambulance franchise agreement with the Village of Bald Head Island.

9. EMS - Road Rescue Ambulance Purchase

   Request that the Board of Commissioners approve the purchase of one (1) Road Rescue Ambulance for Emergency Medical Services from Atlantic Emergency Solutions, Inc.

10. EMS - Southport Fire Department Ambulance Franchise Agreement

    Request that the Board of Commissioners approve the annual ambulance franchise agreement with Southport Fire Department.

11. EMS - St. James Fire and EMS Franchise Agreement

    Request that the Board of Commissioners approve the annual EMS Ambulance Franchise agreement with St. James Fire for FY 25-26.

12. Finance - Fiscal Items

    Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

13. Planning - Resolution - Long Shore Road Closing

    Request that the Board of Commissioners adopt a resolution to call a public hearing to declare the intent to close a small portion of the Long Shore Road public right-of-way located near Shallotte.

14. Sheriff's Office - GHSP LEL Grant Resolution

    Request the Board of Commissioners approve a Resolution and Agreement of Conditions as the next stage in the application process for the Governor's Highway Safety Program grant for the Region 3 Law Enforcement Liaison position. This is the fourth year of this grant, and federal funds cover 100% of the total award, valued at $30,000.

15. Sheriff's Office - GHSP Traffic Grant Resolution

    Request the Board of Commissioners approve a Resolution and Agreement of Conditions as the next stage in the application process for the Governor's Highway Safety Program grant. This is the fourth year of the grant for the three-person traffic unit, and federal funds cover 25% of salary and travel expenses this year.

16. Social Services - Social Services Annual Energy Outreach Plan

    Request that the Board of Commissioners approve the Social Services Energy Outreach Plan for fiscal year 2025-2026.

17. Social Services - Vanguard Professional Staffing Contract

    Request that the Board of Commissioners approve the Department of Social Services contract with Vanguard Professional Staffing for Fiscal Year 25-26.

18. Social Services - Wortman Law Firm Contract

    Request that the Board of Commissioners approve the FY 25-26 contract with Wortman Law Firm, PLLC.

19. Utilities - Approval of Preferred Sources Inc. (Myers Grinder Pumps) Grinder Package Contract Approval

    Request that the Board of Commissioners considers approving a contract with Preferred Sources Inc., for the annual purchase of Myers Grinder Pump packages and tank extensions.

20. Utilities - Crane Pumps-Grinder Package Contract Approval

    Request that the Board of Commissioners approve a contract with Crane Pumps in the amount of $2,996,000.00

21. Utilities - Fortiline, Inc. Contract Approval for Oak Island Re-pump Project

    Request that the Board of Commissioners considers approving a contract with Fortiline Inc. in the amount of $420,835.10.

22. Utilities - Heritage Water Systems contract for Replacement Grinder Pumps and Kits

    Request that the Board of Commissioners considers approving a contract with Heritage Water Systems for the purchase of replacement grinder pumps and components manufactured by Crane Pump Systems (Barnes Grinder Pumps)

23. Utilities - Water Treatment Chemical ITB Results and Supplier Agreements

    Request the Board of Commissioners approve the supplier agreements with Chemtrade Logistics (Polyaluminum Chloride) for $450,000, JCI Jones Chemical (Chlorine) for $252,000, and Univar Solutions (Caustic Soda) for $179,806. Further request that the Board of Commissioners ratify the supplier agreement with Greer Industries (Lime) for $779,342. The total of all contracts is $1,661,148.

24. Health Services - Wilmington Area Rebuilding Ministry, Inc. (WARM) Grant

    Request that the Board of Commissioners approves an agreement with Wilmington Area Rebuilding Ministry, Inc., including advancing $20,000 of unspent funds from FY 2025 to the current year as a URP grant match for their rehabilitation activities in Brunswick County in fiscal year 2026.

VI. Presentations

1. Administration - (David Stanley) Cape Fear Resource Conservation and Development Presentation

   Request that the Board of Commissioners receive a presentation of current and upcoming projects from Danielle Darkangelo, Executive Director of Cape Fear Resource Conservation and Development.

2. Planning - (Kirstie Dixon) UDO Modernization Project – Status Update

   Request that the Board receive a status update on the Unified Development Ordinance (UDO) Modernization Project.

VII. Public Hearings

1. Public Housing - (David Stanley) Public Housing Public Hearing

   Request that the Board of Commissioners conduct a Public Hearing to receive comments or suggestions on the Public Housing Agency's goals, objectives, and policies.

VIII. Administrative Report

1. Clerk to the Board - (Daralyn Spivey) Consideration of Seat Assignment to the Newly

Created Coastal Counties Fisheries Coalition

Request the Board consider appointment to the newly formed Coastal Counties Fishers Coalition

2. County Attorney - (Bryan Batton) Requested Amendments to Rules of Procedure

   Consider amendments to the Rules of Procedure for the Board of Commissioners

3. Utilities - (Brent Lockamy) Arcadis- Professional Services Agreement – Reclaimed Water Ordinance and Master Plan

   Request the Board of Commissioners authorize the Chairman and Clerk to the Board to execute the Professional Services agreement with ARCADIS G&M of North Carolina, Inc. in the amount of $695,000 for engineering services and other related services in association with the Reclaimed Water Ordinance and Master Plan.

4. Utilities - (Brent Lockamy) King Construction Services Inc. - Longwood Rd. Sewer Project (DEQ-ARPA Grant) -Construction Agreement

   Request the Board of Commissioners approve appropriations, authorize staff to issue a Notice of Award, and authorize the Chairperson and Clerk to the Board to execute a contract with King Construction Services, Inc. in the amount of $23,054,203.54 for the construction of the Longwood Road Sewer Project (SRP-W-ARP-0297), contingent upon County Attorney review and approval of the contract, performance and payment bonds, NC E-Verify documentation, affidavits of compliance, and insurance certificates; contingent upon receiving Authorization to Award from NCDEQ – Division of Water Infrastructure; and authorize the use of $9,435,453.54 in County funds to supplement the DEQ-DWI-ARPA grant for the project.

5. Utilities - (Brent Lockamy) King Construction Services Inc. - Longwood Rd. Sewer Project (DEQ-ARPA Grant) - Change Order # 1

   Request that the Board of Commissioners approve Deductive Change Order #1 with King Construction Services in the amount of $4,091,080, reducing the contract amount to $18,963,123.54, with no change in contract completion date, for work associated with the Longwood Road Sewer Project.

IX. Board Appointments

1. Clerk to the Board - (Daralyn Spivey) Board Appointments - Town of Sunset Beach Board of Adjustments ETJ

   Request the Board consider the appointment of Karen Hall to the Town of Sunset Beach Board of Adjustments as the ETJ Member

2. Clerk to the Board - (Daralyn Spivey) Board Appointment - TDA

   Request the Board consider the appointment of Tinisha Green as the appointee for the North Brunswick Chamber of Commerce

X. Other Business/Informal Discussion

XI. Adjournment