

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

**July 21, 2025
6:00 PM**

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - The Healing Place of New Hanover County Fee for Service Agreement
Request that the Board of Commissioners approve the fee-for-service contract with The Healing Place.
2. Administration - Brunswick Family Assistance Funded Agency Agreement
Request that the Board of Commissioners approve the renewal of the funded agency agreement between Brunswick County and the non-profit agency - Brunswick Family Assistance.
3. Clerk to the Board - Meeting Minutes - June 16, 2025, Regular Meeting
Request the Board approve the Minutes from the June 16, 2025, Regular Meeting
4. County Attorney - Riverlake Subdivision, Ph 1 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure in Riverlake Subdivision, Phase 1.
5. County Attorney - Southshore Bay Subdivision Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Southshore Bay Subdivision.
6. County Attorney - Waters at Southport Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Waters at Southport.
7. EMS - Arrive Ventures Ambulance Franchise Agreement
Request that the Board of Commissioners approve the Ambulance Franchise Agreement with Arrive Ventures, LLC.
8. EMS - Bound Tree Goods and Service Agreement
Request that the Board of Commissioners approve Emergency Medical Services' agreement with Bound Tree to purchase medical supplies.
9. EMS - Brunswick Search and Rescue Contract
Request that the Board of Commissioners approve the contract with Brunswick Search and Rescue.

10. EMS - Columbus County EMS Franchise Agreement

Request that the Board of Commissioners approve the annual franchise agreement with Columbus County EMS.

11. EMS - Life Assist Medical Products Contract

Request that the Board of Commissioners approve the contract with Life Assist for medical supplies.

12. EMS - MED1 NC Ambulance Franchise Agreement

Request that the Board of Commissioners approve the annual ambulance franchise agreement with MED1 NC, Inc.

13. EMS - Novant Health New Hanover Mobile Integrated Health Airlink/Vitalink/PCTS Ambulance Franchise Agreement

Request that the Board of Commissioners approve the Ambulance Franchise Agreement with Novant New Hanover Mobile Integrated Health Airlink/Vitalink/PCTS.

14. EMS - Oak Island Water Rescue Contract

Request that the Board of Commissioners approve the contract with Oak Island Water Rescue.

15. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

16. Health Services - Brunswick County Schools Nurse Funding Agreement for FY25-26

Request that the Board of Commissioners approve the School Nurse agreement with Brunswick County Schools for Fiscal Year 2025-2026.

17. Health Services - NC Alliance of Public Health Agencies Contract

Request that the Board of Commissioners approve the Health and Human Services contract with the NC Alliance of Public Health Agencies (NCAPHA) for fiscal year 25-26.

18. Sheriff's Office - Sheriff's Office Rollover Request - Ongoing Capital Project

Request the Board of Commissioners approve a rollover of capital vehicle and software funds from FY25 to the new fiscal year due to the ongoing project and vendor negotiations associated with the funds.

19. Social Services - Carolinas Staffing Contract

Request that the Board of Commissioners approve the Health and Human Services contract with Carolina Staffing Agency.

20. Social Services - Non-Emergency Medical Transportation Contracts

Request that the Board of Commissioners approve the Non-Emergency Medicaid Transportation contracts with Brunswick Transit System and Med Trans for Fiscal Year 2025-2026.

21. Tax - FY 2024-2025 Settlement Report & Order of Collection

Request that the Brunswick County Board of Commissioners receive and approve the FY 2024-2025 Annual Tax Collector's Settlement report. Also, request that the Brunswick County Board of Commissioners charge the Tax Administrator and enter into the minutes an order to collect the 2025 current year taxes and enter into the minutes and order to collect the 2015-2024 prior year taxes.

22. Tax - July 2025 Tax Releases

Request that the Board of Commissioners approve the July 2025 releases.

23. Utilities - Cape Fear Engineering- Whiteville Rd. Force Main Project (HUD Grant)

Request that the Board of Commissioners authorize the Chairperson and Clerk to the Board to execute the Professional Service Agreement with Cape Fear Engineering (CFE) in the amount of \$1,047,500.00 for engineering related services for the Whiteville Rd. Force main Project.

24. Utilities - Highland Paving Company - UOC Parking Lot Resurfacing

Request the Board of Commissioners approve, and authorize the Chairman and Clerk to the Board to execute the construction contract with Highland Paving Company, in the amount of \$150,000 for the milling and resurfacing of selected sections of the Brunswick County Utility Operations Center ("UOC") parking lot, located at 250 Grey Water Rd NE, Supply, NC 28462.

25. Utilities - Public Utilities Position Reallocation/Restructure

Request that the Board of Commissioners re-allocate staff and budget ordinance between divisions within the Utility Department in order to meet current Department work loads.

VI. Presentations

1. Administration - (Niel Brooks) Potential Ordinance Changes and Approaches to Address Stormwater and Flooding Concerns

Staff seeks direction from the Board of Commissioners regarding potential changes to the Brunswick County Stormwater Ordinance and Flood Damage Prevention Ordinance and approaches to address flooding and stormwater concerns.

2. Code Administration - (Andrew Thompson) Proposed Revisions to Fire Prevention Ordinance

Request that, after a Public Hearing, the Board of Commissioners consider amending the Brunswick County Fire Prevention Ordinance with the Proposed 2025 Refinements, which would add a traffic-calming devices option.

3. Cooperative Extension - (Elliot Swain/Taylor McDaniel) Brunswick County Voluntary Agricultural District Informational Video

Request Board view an Informational Video created for the Brunswick County Voluntary

Agricultural District

VII. Public Hearings

1. Administration - (Niel Brooks) Public Hearing - Application for No Wake Zone - Oak Island Bridge
Request that the Board of Commissioners consider approving the submission of an application to the NC Wildlife Resources Commission to create a No Wake Zone in the Intracoastal Waterway, adjacent to the Oak Island Bridge.
2. Clerk to the Board - (Steve Stone) Public Hearing - Commercial Property Assessed Capital Expenditure (C-PACE) Program and Resolution
Request the Board hold a Public Hearing for consideration of the C-PACE program and approve the attached Resolution.

VIII. Administrative Report

1. Administration - (Steve Stone) ABC Board Member Compensation
Request the Board of Commissioners, as the local appointing authority, approve setting the compensation of local ABC Board members at \$300.00 per month, as authorized by state statute.
2. Administration - (Steve Stone) Fire Service Funding Planning Schedule
Request that the Board receive information about the planned schedule for development of a fire fee to fire tax transition plan.
3. Utilities - (Brent Lockamy) Arcadis- Professional Services Agreement – Reclaimed Water Ordinance and Master Plan
Request the Board of Commissioners authorize the Chairman and Clerk to the Board to execute the Professional Services agreement with ARCADIS G&M of North Carolina, Inc. in the amount of \$695,000 for engineering services and other related services in association with the Reclaimed Water Ordinance and Master Plan.
4. Utilities - (John Nichols) CDM- PSA Amendment # 6 NWWTP Expansion Project
Request that the Board of Commissioners authorize the Chairperson and Clerk to the Board to approve the CDM Smith Contract Amendment No. 6 and associated budget amendment in the amount of \$1,010,000 for construction administration services associated with the Northwest Water Treatment Plant expansion project.

IX. Board Appointments

1. Clerk to the Board - (Daralyn Spivey) Board Appointment - TDA
Request the Board consider approving the appointment of Mr. Jay McRoberts as the South Brunswick Island Chamber of Commerce appointee to the Tourism Development Authority.
2. Clerk to the Board - (Daralyn Spivey) Voting Delegate and Alternate for NCACC Annual Conference

Request the Board appoint a voting delegate and alternate for the NCACC Annual Conference from the Board of Commissioners

X. Other Business/Informal Discussion

XI. Closed Session

1. County Attorney - Closed Session Items

Request the Board enter closed session pursuant to N.C.G.S. 143-318.11(a)(1), (3), and (5) to approve Closed Session Minutes of June 16, 2025, consult with its attorney in order to preserve the attorney-client privilege, and to discuss the acquisition of property.

XII. Adjournment