

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

June 16, 2025

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes - June 2, 2025, Regular Meeting
Request the Board approve the Minutes from the June 2, 2025, Regular Meeting.
2. Cooperative Extension - Approval of Grant Application and Appropriation of Funds from NC Grange for VAD Funding
Request Board approve grant application and appropriation of grant funds from NC Grange to support Voluntary Agriculture District program
3. County Attorney - Hawthorne at Ocean Isle Beach Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Hawthorne at Ocean Isle Beach.
4. County Attorney - McIlwaine Drive SW Subdivision Deed of Dedication
Consider accepting the Deed of Dedication for water infrastructure for McIlwaine Drive SW Subdivision.
5. County Attorney - Rolling Hills Estates, Ph. 1 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Rolling Hills Estates, Phase 1.
6. Finance - Board of Education - Request to Delay Budget Submittal
Request that the Board of Commissioners approve the Brunswick County Schools' request to submit a budget after the statutory date due to the current funding agreement.
7. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.
8. Human Resources - Proposed Updates to Personnel Policy#400 Attendance and Leave
Request that the Board of Commissioners approve updates to Personnel Policy#400 - Attendance and Leave.
9. Human Resources - Proposed Update to the Telecommuting Program
Request that the Board of Commissioners approve updating the Telecommuting

Program to remove the expiration date of June 30, 2025.

10. Information Technology - Nextivity Cellular Booster for Courthouse

Request approval from BOC for the procurement and installation of the Nextivity Cellular Booster for the Brunswick County Courthouse.

11. Operation Services - Central Carolina Holdings, L.L.C. (a wholly-owned subsidiary of Liberty Tire Services of North Carolina, LLC) - Scrap Tire Recycling Services

Request that the Board of Commissioners award a Services Agreement for scrap tire recycling services to Central Carolina Holdings, L.L.C. (a wholly-owned subsidiary of Liberty Tire Services of North Carolina, LLC).

12. Sheriff's Office - Interlocal Detention Center Agreement with Richmond County

Request that the Board of Commissioners approve an Interlocal Detention Center Agreement with Richmond County.

13. Superior Court - Superior Court Judge's Office - FY26 MOA with NC Administrative Office of the Courts (NCAOC)

Request that the Board of Commissioners approve the annual renewal of the Memorandum of Agreement between Brunswick County, Judge Jason C. Disbrow and the North Carolina Office of the Courts for the Trial Court Coordinator State Employee Position and delegate signing authority of agreement to the County Manager.

14. Tax - June 2025 Tax Releases

Request that the Board of Commissioners approve the June 2025 releases.

VI. Presentations

1. Cooperative Extension - Presentation by NCACC Conference Youth Voice Delegate, Mackenzie Prevost

Request that the Board receives a presentation from NCACC Annual Conference Youth Voice Delegate, Mackenzie Prevost.

2. Planning - Presentation on the Planning Department's Residential Development Dashboard

Request to present an overview of the Planning Department's Residential Development Dashboard

VII. Public Hearings

1. Clerk to the Board - Public Hearing FY2026 Budget Ordinance, Fees and Capital Improvement Plan

Request the Board of Commissioners hold a continuation of the public hearing regarding the FY2026 Budget Ordinance, Fees, and Capital Improvement Plan from June 2, 2025.

VIII. Administrative Report

1. Administration - Fiscal Year 2026 Budget Ordinance, Fees, Capital Improvement Plan,

and Opioid Settlement Fund Resolution

Request that the Board of Commissioners adopt the Fiscal Year 2026 Budget Ordinance, Schedule of Fees, Five-Year Capital Improvement Plan, and a Resolution for the use of Opioid Settlement Funds.

2. Administration - Fiscal Year 2026 One-Time Use of Reserves to Support Public and Environmental Safety

Request that the Board of Commissioners amends the FY 2026 budget by appropriating available ARP-Enabled fund balance and County project reserves to support one-time costs for public and environmental safety.

3. Administration - C-PACE Program Notice of Intent

Request that the Board of Commissioners adopt a Notice of Intent to join the C-PACE Program and schedule a Public Hearing on the program for the July 21, 2025 Board Meeting.

4. Administration - Fire Department Personnel Subsidy

Commissioner Thompson requests that the Board consider providing the non-profit fire departments a fund balance transfer of subsidy funds from the General Fund of \$6,894,755. This amount would be sufficient to support 4 paid staff members round-the-clock for all non-profit fire departments for FY 26.

5. County Attorney - Proposed Legislation Prohibiting Open Burning of Land Clearing Debris Involving More than Five Contiguous Acres

Request that the Board provide direction regarding proposed legislation prohibiting open burning related to land clearing debris involving more than five contiguous acres.

6. Utilities - Grant Agreement - Brunswick County Sewer Pump Stations Rehabilitation Project

Request that the Board of Commissioners approve and accept the attached Grant Agreement with the EPA for the Brunswick County Sewer Pump Station Rehabilitation Project and authorize staff to submit all required grant documentation. The grant value is \$1,250,000.00 with a 20% match utilizing County funds.

IX. Board Appointments

1. Clerk to the Board - Board Re-Appointment/Appointments - Library Board Districts 1, 2, and 4/Voluntary Agricultural District Board

Request the Board of Commissioners consider appointment from the applicants attached to the Library Board District 4, to consider re-appointment for District 2 and to consider the re-appointment to the Voluntary Agricultural District Board.

X. Other Business/Informal Discussion

XI. Closed Session

XII. Adjournment