

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

**May 5, 2025
3:00 PM**

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes -April 7, 2025, Regular Meeting, April 17, 2025, Special Meeting and April 21, 2025, Regular Meeting
Request the Board approve the Minutes of April 7, April 17 and April 21, 2025
2. Clerk to the Board - NACo Voting Delegate 2025
Request the Board appoint Commissioner Frank Williams as the Voting Delegate for the 2025 NACo Conference.
3. County Attorney - Modifications to the Brunswick County Contracting and Purchasing Policy
Request the Board of Commissioners consider and adopt the proposed modifications to the Brunswick
County Contracting and Purchasing Policy
4. County Attorney - Wood Creek, Ph 1 Water Deed of Dedication
Consider accepting the Deed of Dedication for water infrastructure for Wood Creek, Phase 1.
5. EMS - Purchase 800 MHZ Radios from Motorola Solutions
Request that the Board of Commissioners approve the purchase of the 800 mhz radios for EMS.
6. Finance - First National Bank - Treasury Management - Master Services Agreement
Request that the Board approve a master services agreement with First National Bank and that the board approve Steven T. Stone, County Manager, and Aaron C. Smith, Finance Director as authorized representatives of Brunswick County.
7. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.
8. Soil and Water - Division of Soil and Water District Master Agreement 2024-2028
Request that the Board of Commissioners approve the 2024-2028 District Master Agreement contract awarded by the NCDA&CS Division of Soil and Water Conservation.

Funding agreement period is effective July 1, 2024, through June 30, 2028.

9. Utilities - Approval of Heyward Incorporated contract for purchase of Seepex Pumps Under Sole Source Exception.

Request that the Board of Commissioners consider approving a bidding exception and contract in the amount of \$97,460.82 with Heyward Incorporated for the purchase of Seepex pumps.

10. Utilities - East Coast Construction, Inc. - Town of Navassa Wastewater Collection System Rehabilitation Project (DWI Project No. SRP-W-0186)

Request that the Board of Commissioners approve appropriations, authorize staff to issue a Notice of Award, and authorize the Chairperson and Clerk to the Board to execute the contract with East Coast Contracting, Inc., in the amount of \$3,313,797.56 for the construction of the Town of Navassa Wastewater Collection System Rehabilitation Project (DWI Project No. SRP-W-0186), and authorize the use of \$1,150,000 in County funds to supplement the North Carolina Department of Environmental Quality Clean Water State Reserve Grant (SRP) funding for the repair and rehabilitation of the Town of Navassa Wastewater Collection System.

VI. Presentations

1. Code Administration - (Michael Slate) Building Safety Month Proclamation

Request that the Board of Commissioners receive a presentation for a proclamation to recognize May as Building Safety Month.

2. Utilities - (John Nichols) Source Water Resiliency and Response Plan (SWRRP) Certification

Request the Board of Commissioners approve the Source Water Resiliency and Response Plan (SWRRP) and authorize the Brunswick County Public Utilities Director to certify the plan as required by the North Carolina Administrative Code rule for Source Water Protection Planning.

VII. Public Hearings

VIII. Administrative Report

1. Administration - Renewal of Agreement with Ward and Smith, P.A.

Request that the Board of Commissioners consider approval of a renewal agreement for services related to governmental and legal matters with Ward and Smith, P.A.

2. Administration - N.C. Department of Military and Veterans Affairs Grant

Request the Commissioners review and accept the awarded grant of \$18,288.97 from the NC Department of Military and Veteran Affairs and delegate signing authority to the County Manager.

IX. Other Business/Informal Discussion

X. Adjournment

