

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
February 17, 2025
6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - JCPC Roster Changes and Approval
Request the Board of Commissioners approve the changes to the JCPC Roster
2. Clerk to the Board - Meeting Minutes - January 21, 2025 Goals and Objectives Workshop and February 3, 2025 Regular Meeting
Request the Board approve the Meeting Minutes from January 21, 2025 Goals and Objectives Workshop Special Meeting and February 3, 2025 Regular Meeting
3. County Attorney - Coastal Haven Subdivision, Phase 1, Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Coastal Haven Subdivision, Phase 1.
4. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.
5. Finance - Financial Software Provider Agreement
Request the Board of Commissioners approve a Solutions and Support Agreement with CentralSquare Technologies, LLC.
6. Human Resources - Renewal of Dental Insurance
Request that the Board of Commissioners approve the renewal of the dental insurance with Delta Dental and authorize the County Manager to execute required renewal documentation.
7. Parks and Recreation - Global Fence and Supply, LLC - Perimeter Chain Link Fencing and Automated Gates at various Brunswick County Parks and Recreation locations
Request the Board of Commissioners approve the Construction Agreement with Global Fence and Supply in the amount of \$97,264.40.
8. Risk Management - ARPA Funds Appropriation for Risk Management CPR Training Mannequins
Request that the Board of Commissioners approve the appropriation of ARPA funds for

the purchase of Risk Management CPR training mannequins.

9. Sheriff's Office - SCAAP Grant Award Acceptance

Request the Board of Commissioners accept an award from the BJA FY 2024 State Criminal Alien Assistance Program (SCAAP) grant in the amount of \$39,556.00 with no county match requirement.

10. Tax - Annual Tax Advertisement Order for 2024 Unpaid Taxes

Request that the Board of Commissioners approve the advertisement of the 2024 unpaid taxes on real property.

11. Tax - February 2025 Releases

Request that the Board of Commissioners approve the February 2025 releases.

12. Utilities - 211 WTP Sludge Removal Contract - Kenneth McClain Landscaping, LLC

Public Utilities requests the Board of Commissioners to approve the attached service agreement with Kenneth McClain Landscaping LLC in the amount of \$134,550.

13. Utilities - Bolton & Menk PSA- Sturgeon Creek Lift Station Rehabilitation

Request that the Board of Commissioners authorize the Chairperson and Clerk to the Board to execute the Professional Service Agreement with Bolton & Menk in the amount of \$123,440.00 for engineering related services for the Sturgeon Creek Lift Station Rehabilitation Project.

VI. Presentations

VII. Public Hearings

1. Planning - UDO Text Amendment - Accessory Dwellings

Request that the Board of Commissioners, after a public hearing, consider amending the Brunswick County Unified Development Ordinance (UDO) to remove the minimum lot area requirement for accessory dwelling units (ADU).

VIII. Administrative Report

1. Utilities - H2GO Request for Infrastructure Conveyance

Request that the Board of Commissioners consider H2GO's request for the County to convey an 16" HDPE water line that crosses under US17 and provide direction to staff.

2. Utilities - Utilities - Succession Planning and Meter-Only Installation Backlog Reduction

Request that the Board of Commissioners approve additional staff, materials, and equipment to facilitate reduction of meter-only installation backlog and to provide a succession plan for key water treatment staff.

3. Information Technology - Approval of TEGO Agreement and Signatory Authority

Request Brunswick County Board of Commissioners review and approve IT's Compute, Storage, and Virtualization Environment Upgrade proposal from TEGO Data Systems, LLC and grant signatory authority to County Manager Steve Stone.

IX. Board Appointments

1. Clerk to the Board - Board Appointment - Shallotte Planning Board ETJ Position
At the request of the Town of Shallotte Board of Alderman, consider approval of the Shallotte ETJ appointment of Amanda Dunn to the Planning Board.
2. Clerk to the Board - Board Appointment - JCPC
Request the Board consider of one of the applicants attached for the vacated seat assigned to the Board of Commissioners for appointment.

X. Other Business/Informal Discussion

XI. Adjournment