BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA

December 2, 2024
3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Oath of Office - Commissioners Elect

1. Clerk to the Board - Oath of Office - Commissioner District 3 - Patricia Sykes
   Request Patricia Sykes, District 3 Commissioner Elect, take her Oath of Office

2. Clerk to the Board - Oath of Office - Commissioner District 4 - Mike Forte
   Request Mike Forte, District 4 Commissioner Elect, take his Oath of Office

3. Clerk to the Board - Oath of Office - Commissioner District 5 - Frank Williams
   Request Frank Williams, District 5 Commissioner Elect, take his Oath of Office

V. Election of Board Chair

1. Clerk to the Board - Election of Chairman (County Attorney)
   The County Attorney will temporarily preside over the meeting to oversee the Board's annual selection of one member to Chair the Board.

VI. Election of Vice - Chair

1. Clerk to the Board - Election of the Vice - Chairman (Chairman)
   The Chair will temporarily preside over the meeting to oversee the Board's annual selection of one member as the Vice - Chair to the Board.

VII. Approval of Bonds

1. Clerk to the Board - Annual Approval of the Bonds
   Request that the Board of Commissioners adopt a Resolution approving the bonding of county officials

VIII. Public Comments

IX. Approval of Consent Agenda

1. Administration - Approval of the FY 2025 Home and Community Care Block Grant and County Agreement
   Request that the Board of Commissioners approve and execute the FY 2025 Home and Community Care Block Grant for Older Adults Agreement for the Provision of

Community-Based Aging Services, the provider packet and attachments for the provision of county-based aging services, County Funding Plan, Provider Services Summaries, Federal Certifications, and Disclosure of Lobbying Activities forms.

2. Clerk to the Board - Meeting Minutes - November 18. 2024, Regular Meeting

   Request the Board approve the minutes of the November 18, 2024, Regular Meeting.

3. County Attorney - Declaration of Surplus Property

   Request that the Board of Commissioners declare property obtained by the County through tax foreclosure as surplus property to be placed on the County's website for possible future purchase.

4. County Attorney - Ocean Isle Palms Extension Request

   To approve an extension of the Ocean Isle Palms subdivision bonding agreement subject to terms satisfactory to the County Attorney and authorize the County Manager to execute the same.

5. EMS - Arrive Ventures Ambulance Franchise Agreement

   Request that the Board of Commissioners approve the Ambulance Franchise Agreement with Arrive Ventures, LLC.

6. EMS - CompX Narcotic Inventory System Purchase

   Request that the Board of Commissioners approve the purchase of CompX Narcotic Inventory System by Emergency Medical Services and appropriate additional funds for the required associated IT needs.

7. EMS - Southport Fire Department Ambulance Franchise Agreement

   Request that the Board of Commissioners approve the annual ambulance franchise agreement with Southport Fire Department.

8. Finance - Southeast Area Improvements (ARPA Project #7) - Interlocal Agreement with St. James

   Request that the Board of Commissioners approve a new Interlocal Agreement allowing St. James to redirect $1,945,484.83 of previously subawarded ARPA funds into ARPA-enabled funds via the Revenue Replacement standard allowance for use of the Southeast Area Improvement project.

9. Health Services - ARPA – COVID-19 School Health Funding and Agreement

   Request that the Board of Commissioners approve the ARPA – COVID-19 School Health Funding and Agreement.

10. Health Services - NC DHHS FY 25 Consolidated Agreement Amendment I

    Request that the Board of Commissioners approve the FY 25 NC DHHS Division of Public Health, Division of Family Well-being Consolidated Agreement Amendment.

11. Health Services - Request that the Board of Commissioners designate the Brunswick

County Child Fatality Prevention Team as a single-county local team.

Request that the Board of Commissioners designate the Brunswick County Child Fatality Prevention Team as a single-county local team.

12. Library - Library ARPA-Enabled Bookmobile Staff Computer Workstations

    Request the Board approve $5,044 in ARPA-enabled funds to purchase desktop computers, laptops, and peripherals for Library Bookmobile staff use.

13. Library - Library ARP-Enabled Furnishings for Southwest Brunswick Branch

    Request the Board of Commissioners approve $13,000 in ARPA-enabled funds to be allocated for the purchase of shelving and staff workstations at the Southwest Brunswick Branch Library.

14. Operation Services - Tip Fee Exemption Requests

    Request that the Board of Commissioners approve a tip fee exemption request at the Brunswick County Landfill for Bald Head Island Conservancy and Civietown Fire and Rescue, LLC.

15. Parks and Recreation - Navassa Park Playground

    Request the Board of Commissioners award an agreement for a new playground structure at Navassa Park (Bliss Products) in the amount of $179,788.60 for the proposed design schematic.

16. Sheriff's Office - Law and Order Technology Agreement

    Request the Board of Commissioners approve a contract with Law and Order Technology LLC for the purchase of computers approved in the Sheriff's Office and Animal Protective Services budget requests.

17. Social Services - WARM Urgent Repair Program Support and Funding Request

    Request that the Board of Commissioners support Wilmington Area Rebuilding Ministry, Inc. 2026 Urgent Repair Program application and 20 percent funding match up to $20,000 for their housing rehabilitation activities in Brunswick County.

18. Soil and Water - Soil and Water J. Wescott Conservation Easement Grant Application

    Request the Board of Commissioners approval for soil and water to apply for a grant with the Agricultural Development and Farmland Preservation Trust Fund for the purchase of an agricultural conservation easement located in southeast Bolivia, and to provide signature authority to the County Manager for this project.

19. Utilities - Approval of Budget Amendment and Purchase of an Excavator for 211 Water Treatment Plant in the Amount of $263,542.15

    Request that the Board of Commissioners approve a budget amendment and a contract in the amount of $263,542.15 for the purchase of an excavator from Gregory Poole Equipment Company.

20. Utilities - Approval for Generator Replacement from Coastline Electric, LLC for the

Utilities Operations Center

Request that the Board of Commissioners approve a budgeted generator replacement in the amount of $266,000.00 for the Utilities Operations Center.

21. Utilities - NWWTP Expansion and Upgrades Amendment #5

    Request that the Board of Commissioners authorize the Chairman and Clerk to the Board to approve Amendment #5 to the contract of CDM Smith, Inc. and associated budget amendment increasing both the contract time and value.

22. Utilities - Purchase of Odor Control Unit from Evoqua Water Technologies, LLC.

    Request that the Board Of Commissioners approve a contract with Evoqua Water Technologies, LLC., for the budgeted purchase of a Zabocs odor control unit in the amount of $139,711.00 in accordance with 143-129(e)(6).

X. Presentations

1. Administration - Local Reentry Council Presentation

   Request that the Board receive a presentation on the development of a Local Reentry Council from Frankie Roberts, Executive Director of Leading Into New Communities, Inc (LINC).

XI. Public Hearings

1. Planning - Rezoning Case Z-898 Appeal Request For Remaining Tax Parcel #23800001

   Request that the Board of Commissioners rezone Tax Parcel #23800001 to SBR-6000 (High Density Site Built Residential).

XII. Administrative Report

1. Administration - Organizational Structure Change - Transfer Five GIS staff to Information Technology

   Request that the Board approve the transfer of five GIS staff positions from Tax Administration to Information Technology.

XIII. Board Appointments

1. Administration - PTC8 After Action Board Appointments

   Request that the Board name its two Board appointees to the PTC8 After Action Task Force.

2. Clerk to the Board - Calendar Year 2025 Annual Board of Commissioners Board Seat Assignments

   Request the Commissioners appoint members from this Board to fill the Calendar Year 2025 Board Seat listing.

XIV. Other Business/Informal Discussion

XV. Adjournment