

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

November 18, 2024

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes November 4, 2024, Regular Meeting
Request the Board approve the November 4, 2024 Regular Meeting Minutes
2. County Attorney - Coastal Club of the Carolinas, Phase 1 & 2, Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Coastal Club of the Carolinas, Phase 1 & 2.
3. County Attorney - Duke Energy Utility Easement
Duke Energy has requested the County to grant it a utility easement to change out an existing power pole at 109 Town Hall Drive, Leland.
4. County Attorney - The Village at Brunswick Plantation, Ph. 1, Lots 1-10, 85-114, & 197-207 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for The Village at Brunswick Plantation, Phase 1, Lots 1-10, 85-114, and 197-207.
5. EMS - Columbus County EMS Franchise Agreement
Request that the Board of Commissioners approve the annual franchise agreement with Columbus County EMS.
6. EMS - Stryker ProCare Service Agreement
Request that the Board of Commissioners approve Emergency Medical Services' annual Stryker Medical ProCare service agreement.
7. EMS - Type I Ambulance Purchase
Request the Board of Commissioners approve the purchase of four (4) Type I Ambulances for Emergency Medical Services from Emergency Transportation Associates.
8. Finance - Advance Funding for New Elementary School Using School Capital Reserves
Request that the Board of Commissioners approve the Resolution declaring the intent of Brunswick County to reimburse itself for capital expenditures incurred prior to debt financing.

9. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

10. Operation Services - Law Enforcement Center and Detention Center Roof Replacement

Request that the Board of Commissioners approve a Construction or Repair Agreement with Owens Roofing, Inc. for the Law Enforcement Center and Detention Center Roof Replacement.

11. Operation Services - Purchase of Heavy Duty Truck Lift

Request that the Board of Commissioners approve a Goods and Services Agreement with Coastal Equipment, Inc. in the amount of \$100,965 for a heavy duty lift.

12. Sheriff's Office - Lenovo Agreement Approval

Request the Board of Commissioners approve a contract with Lenovo for the purchase of computers approved in the Sheriff's Office, Detention Center, 911 Communications, and Animal Protective Services budget requests.

13. Sheriff's Office - PowerDMS Agreement Approval

Request the Board of Commissioners approve an agreement with PowerDMS for the continued use of software services at the Sheriff's Office. This is a three-year term agreement and includes services that assist with training, accreditation, policy management, and other document management services.

14. Tax - Tax Administration - November 2024 Releases

Request that the Board of Commissioners approve the November 2024 releases.

15. Utilities - Approval of Contract with Sunny Wright's Backflow Services, Budget Amendment, and Rate Adjustment for FY2025 Backflow Prevention Testing

Request approval for a contract with Sunny Wright's Backflow Services in the amount of \$247,250.00 to perform the FY2025 backflow prevention testing services, associated budget amendment in the amount of \$80,412.00 based on recently received bids, and a rate change to \$36.75 per backflow test.

16. Utilities - Approval of Hach Company Contract

Approval is requested for the contract with Hach Company for laboratory supplies used in wastewater treatment operations for Brunswick County in the amount of \$37,458.00.

17. Utilities - LCFWSA FTE Transfer

Request a transfer of 0.5 FTEs from the LCFWSA budget to the NWWTP budget along with associated salary and benefit funds

VI. Presentations

1. Clerk to the Board - Trillium Health Resources Mid-Year Report

Trillium Health Resources would like to offer a mid-year report on Tailored Plan launch,

benefits and supports, and Medicaid recipient data.

2. Cooperative Extension - Potential County Youth Council

Request the Board of Commissioners hear a proposed plan to develop a County Youth Council through the NC Cooperative Extension Office with support and participation from Brunswick County staff.

3. Engineering - Potential Changes to Brunswick County Stormwater Ordinance to Reduce Flooding Impacts and Stormwater Utility Information

Request that the Board receive a presentation regarding potential updates to the Stormwater Ordinance and Manual and information regarding Stormwater Utilities as requested at their meeting on October 21, 2024.

4. Utilities - 2024 NC ONE Water Disaster Preparedness Award

Request that the Board of Commissioners receive the NC ONE WATER Disaster Preparedness Award from the NC ONE WATER combined organization of the North Carolina Chapter of the American Water Works Association and the North Carolina Water Environment Association (NC AWWA- WEA).

5. Utilities - 2024 Water Distribution System of the Year Award

Request that the Board of Commissioners receive the Large Water Distribution System of the Year Award from NC ONEWATER - the combined association of the NC American Water Works Association and the North Carolina Water Environment Association (NC AWWA-WEA).

6. Utilities - NC ONE WATER Distribution System Operator of the Year

Request that the Board of Commissioners recognize Cody Knox as the NC ONE WATER Water Distribution Operator of the Year.

VII. Administrative Report

1. Administration - Bond Order for 2025 Enterprise Systems Revenue Refunding Bonds

Request that the Board of Commissioners approve the Bond Order Authorizing the Issuance, Directing the Application to the Local Government Commission, and Requesting Local Government Commission Approval of Enterprise Systems Revenue Refunding Bonds of The County Of Brunswick, North Carolina, Series 2025 (the "2025 Bonds").

2. Administration - Design-Build Contract Award - Health & Human Services/Emergency Operations Center Building

Request that the Board of Commissioners approve the design-build contract, general conditions, and supplemental conditions for the purposes of designing and constructing a new Health & Human Services/Emergency Operations Center facility.

3. Communications - FY23-FY27 Strategic Plan Amendment

Request the Board of Commissioners adopt a proposed Goal/Focus Area and related Objectives to the FY23-27 Strategic Plan based on the Board's discussion during the [FY26 Strategic Planning and Goal Setting Workshop](#) held during the regular meeting on Monday, Nov. 4, 2024.

VIII. Board Appointments

1. Clerk to the Board - Board Appointment - Library Board (District 1) and Substance Use Addiction and Mental Health Commission (SUAMHC) (District 4)

Request the Board consider appointing one person to the Library Board (District 1 appointee) and one person to the SUAMHC (District 4 appointee).

IX. Other Business/Informal Discussion

X. Adjournment