

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA**

**November 4, 2024**

**3:00 PM**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

1. Administration - Request From Brunswick Family Assistance For One-Time Reimbursement of Moving Cost.

Request the Board of County Commissioners reimburse Brunswick Family Assistance up to \$54,000 for qualifying one-time relocation costs.

2. Clerk to the Board - Meeting Minutes - October 21, 2024 Regular Meeting  
Request the Board approve the Minutes of the October 21, 2024 Regular Meeting

3. County Attorney - Cameron Woods, Ph. 7A & 7B Deed of Dedication  
Consider accepting the Deed of Dedication for water and sewer infrastructure for Cameron Woods, Phase 7A & 7B.

4. Finance - Redirect Remaining ARPA Projects to Restoring Pre-Pandemic Employment Project

Request that the Board of Commissioners approve redirecting remaining ARPA Projects of American Rescue Plan Act funds to the Restoring Pre-Pandemic Employment project to assist in meeting time constraints for ARP project obligations and expenditure deadlines.

5. Information Technology - Approval of MOU with NC Department of Information Technology (NCDIT) hosting RUBRIK Backup Appliance.

Request Brunswick County Board of Commissioners approve Memorandum of Understanding with North Carolina Department of Information Technology allowing NCDIT (Eastern Data Center) to serve as co-location of County's (redundant) RUBRIK (backup) solution.

6. Operation Services - Air Quality Equipment for EMS Bases

Request that the Board of Commissioners approve the purchase of air quality equipment for EMS bases and Operation Services.

7. Soil and Water - PTC 8 Emergency Watershed Protection Program (EWP)

Request that the Board of Commissioners approve the submittal of application

documents for the USDA - Emergency Watershed Protection Program to address watershed impairments and damage threatening property due to Potential Tropical Cyclone 8 and authorize the County Manager to sign associated documents.

8. Utilities - Funding Offer Acceptance - Evaluation and Rehabilitation of the Southport Wastewater System Project (SRP-W-ARP-0299 and CS370714-04)

Request that the Board of Commissioners approve the attached Resolution accepting the Funding Offer from the Department of Environmental Quality (DEQ) in the amount of \$9,835,000 for the design and construction of the Southport Evaluation and Rehabilitation of the Wastewater System Project (SRP-W-ARP-0299 and CS370714-04), approve staff to provide any additional documents required by the Division of Water Infrastructure for the project, and delegate signing authority to the County Manager.

9. Utilities - McKim and Creed – 23-EPA Grant – Bell Swamp Water Transmission Main Design

Request that the Board of Commissioners authorize the Chairman and Clerk to the Board to execute a Professional Services Agreement with McKim and Creed Engineering in the amount of \$1,434,700 for engineering, surveying, design services and additional services in association with the Bell Swamp Water Transmission project.

10. Utilities - Professional Services Agreement Approval with AECOM & Mini-Brooks Exemption

Public Utilities is requesting that the Board of Commissioners approve a resolution to exempt qualifications-based selection requirements from the Mini-Brooks Act for requirements for the selection of an engineer and approve the associated Professional Services Agreement with AECOM in the amount of \$36,500 for engineering and surveying services related to the design and construction bidding of a splitter box for the Carolina Shores waste water system.

11. Utilities - Professional Services Agreement Approval McKim & Creed Lockwood Folly Aerial Water Main Support Repair- Mini-Brooks Exemption

Public Utilities is requesting that the Board of Commissioners approve a resolution to exempt the qualifications-based selection requirements from the Mini-Brooks Act for the selection of an engineer and approval of the associated Professional Services Agreement with McKim & Creed in the amount of \$23,900 for engineering services related to the assessment of damages and the associated design for necessary repairs of a water main support.

12. Utilities - Professional Services Agreement Approval with WK Dixon & Mini-Brooks Exemption

Public Utilities is requesting that the Board of Commissioners approve a resolution to exempt qualifications-based selection requirements from the Mini-Brooks Act for requirements for the selection of an engineer and approve the associated Professional Services Agreement with W.K. Dickson in the amount of \$10,000 for engineering and surveying services related to the preparation of easement maps.

13. Utilities - Purchase of Excavator

Request that the Board of Commissioners approve the contract for a budgeted purchase of an excavator from James River Equipment Virginia, LLC in the amount of \$103,921.39.

**VI. Presentations**

1. Finance - Auditor's Report on the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024 (Alan Thompson, Partner and Brandy Turbeville, Audit Manager - Thompson, Price, Scott, Adams & Co., P.A.)

Request that the Board of Commissioners receive the report from Mr. Alan Thompson, audit partner, and Ms. Brandy Turbeville, audit manager at Thompson, Price, Scott, Adams & Co., P.A., regarding the auditors' opinion of the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2024.

2. Clerk to the Board - Operation Green Light Resolution

Request the Board of Commissioners adopt the attached resolution honoring Veterans of Brunswick County.

3. Clerk to the Board - Proclamation Recognizing November 17-23, 2024 as National Hunger and Homelessness Awareness Week in Brunswick County

Request that the Board of Commissioners approve this proclamation recognizing November 17–23 as National Hunger and Homelessness Awareness Week in Brunswick County.

4. Communications - FY26 Strategic Planning and Goal Setting Workshop

Request the Board of Commissioners hold a workshop to review the upcoming Fiscal Year 2026 (FY26) strategic planning and goal-setting process.

**VII. Public Hearings**

1. Planning - Rezoning Case Z-898 Appeal Request For Remaining Tax Parcel #23800001

Request that the Board of Commissioners rezone Tax Parcel #23800001 to SBR-6000 (High Density Site Built Residential)

**VIII. Administrative Report**

1. Administration - Series 2025 Revenue Bond Refunding Initial Resolution

Request that the Board of Commissioners approve the Resolution directing the application to the Local Government Commission for approval of Enterprise Systems Revenue Refunding Bonds, Series 2025 (the "2025 Bonds"); requesting Local Government Commission approval of the 2025 Bonds and Certain Related Matters, and to pay the costs of issuing the 2025 Bonds.

**IX. Other Business/Informal Discussion**

**X. Adjournment**