

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

October 7, 2024

3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Request the Board of Commissioners Transfer the Access and Functional Needs Program from Emergency Management (104330) to Emergency Medical Services (104332).

Request the Board of Commissioners Transfer the Access and Functional Needs Program from Emergency Management (104330) to Emergency Medical Services (104332).

2. Clerk to the Board - Annual Rural Operating Assistance Program Funding

Request the Board of Commissioners approve and authorize the County Manager to sign the annual funding ROAP application, the MOU and the Certified Statement.

3. Clerk to the Board - Meeting Minutes - September 23, 2024 Regular Meeting

Request that the Board review and consider approval of the September 23, 2024 Regular Meeting Minutes.

4. County Attorney - The Tides at Shallotte, Ph. 1 Deed of Dedication

Consider accepting the Deed of Dedication for water infrastructure in The Tides at Shallotte, Phase 1, Buildings 1-9, Clubhouse and Pool House.

5. EMS - Teleflex Sole Source Agreement

Request that the Board of Commissioners approve the Resolution Authorizing the Purchase of Teleflex Intraosseous Products.

6. Finance - Brunswick County Schools Contract for Schneider Electric Buildings America Inc. for Design Build

Request that the Board of Commissioners approve and authorize the Chairman to sign a contract with Schneider Electric Buildings America Inc in the amount of \$2,399,989 for HVAC projects at Virginia Williamson Elementary, North Brunswick High School, Lincoln Elementary, and Southport Elementary.

7. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

8. Health Services - Additional Funding Received for Maternal Health and Maternal Health Outcomes

Request the Board of Commissioners approve receipt of an additional \$2,000.00 from NC Division of Public Health for maternal health services.

9. Information Technology - Migration of Assetworks Application to Vendor Hosted SaaS Platform

Request Brunswick County Board of Commissioners approve the migration of the Assetworks application to the vendor hosted SaaS platform for a three-year term as identified in the attached master services agreement. Assetworks is the fleet management software application used by Operations Services.

10. Library - Grant Application from St James Foundation for Library Signage

Request the Board approve the application for a St. James Foundation grant in the amount of \$10,000 to fund new signage at the Southwest Brunswick Branch Library.

11. Operation Services - Disaster Debris Planning and Support Management

Request that the Board of Commissioners award the primary disaster debris planning and support management contract to Tetra Tech, Inc. and award the secondary disaster debris planning and support management contract to Metric Consulting, LLC.

12. Parks and Recreation - Smithville Park Phase 3 Bid Award

Request the Board of Commissioners approve Notice of Award of Bid to Wells Brothers Construction Company, Inc. for Smithville Park Phase 3 improvements with subsequent execution of the construction contract in the amount of \$882,441.50 upon the County Attorneys review and approval of the contract, pay and performance bonds, certificate of insurance, and E-Verify Affidavit.

13. Sheriff's Office - Agreement with Monumental Foundations - ARROW Program (NCOS)

Request the Board of Commissioners approve an agreement with Monumental Foundations to provide counseling services as part of the ARROW Program in the Brunswick County Detention Center. This program is utilizing North Carolina Opioid Settlement funds.

14. Sheriff's Office - Port Security Grant Program (PSGP) Award Approval

Request that the Board of Commissioners approve acceptance of the FY24 Port Security Grant Program (PSGP) and delegate authority to fiscal operations to process the acceptance of the grant in the FEMA GO portal. The total grant value is \$32,470, which includes a 25% County match that will be facilitated with drug seizure funds.

15. Sheriff's Office - Agreement with Coastal Horizons - ARROW Program (NCOS)

Request the Board of Commissioners approve an agreement with Coastal Horizons to provide counseling services as part of the ARROW Program in the Brunswick County Detention Center. This program is utilizing North Carolina Opioid Settlement funds.

16. Sheriff's Office - Sheriff's Office Calabash Substation Lease Agreement

Request the Board of Commissioners approve a Lease Agreement with Carolina Shores Resort Condominium Association for the continued use of office space by the Brunswick County Sheriff's Office in Calabash. The lease is valued at \$1.00 per year.

17. Utilities - Approval Request for Sole Source Resolution and Contract for Polydyne, Inc. (Clarifloc A-210P)

Request approval of a sole source resolution and contract for the purchase of Clarifloc A-210P (polymer) manufactured by Polydyne, Inc.

18. Utilities - Contract Approval Request for Purchase of Wheel Loader from James River Equipment

Request that the Board of Commissioners approve the contract for a budgeted purchase of a wheel loader from James River Equipment Virginia, LLC in the amount of \$188,853.67.

19. Utilities - Southport Lift Station Replacement Project (SRP-W-ARP-0105)-Funding Offer-Acceptance

Request the Board of Commissioners approve the attached resolution to accept the funding offer from the Department of Environmental Quality (DEQ) in the amount of \$2,800,000 to support the Southport Lift Station Replacement Project (SRP-W-ARP-0105). The action item also requests the Board delegate signing authority to the County Manager for any additional documents in connection to the award/loan.

VI. Presentations

1. Social Services - Child Support Services Certificate of Excellence

Request the Board of Commissioners recognize the Child Support Services team who received a Certificate of Excellence for outstanding achievements in all collections, incentives, and self-assessment performance measures from NC DHHS Child Support Services.

VII. Administrative Report

1. Utilities - Mulberry Branch Water Reclamation Facility - Harper Corporation GC -Change Order #1

Request that the Board of Commissioners approve Change Order #1 for work associated with the 0.75 MGD Mulberry Branch Water Reclamation Facility project that increases the time of completion for the project by 14 days and the amount of the contract by \$647,275.08.

2. Operation Services - Post Disaster Aerial Mosquito Control

Request that the Board of Commissioners issue a Notice to Proceed for Vector Disease Control International (VDCI) to perform aerial mosquito control for the populated areas of Brunswick County.

VIII. Board Appointments

1. Clerk to the Board - Board Appointment - Zoning Board of Adjustment Alternate Position

Request the Board consider appointment for the newly created Zoning Board of Adjustments Alternate

2. Clerk to the Board - Board Appointment Community Advisory Committee - Brunswick County Appointment

Request the Board consider appointing Dr. Charles Gulas to the Community Advisory Committee.

IX. Other Business/Informal Discussion

X. Adjournment