

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA**

**August 19, 2024**

**6:00 PM**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

**1. Administration - Tropical Storm Debby Event Pay**

Request that the Board of Commissioners approve 5:00 PM on Wednesday, August 7th as the time of closing of County offices for the purpose of administration of the County's Inclement Weather Policy as it relates to Tropical Storm Debby.

**2. Clerk to the Board - Meeting Minutes - August 5, 2024 Regular Meeting**

Request the Board approve the Minutes of the August 5, 2024, Regular Meeting.

**3. County Attorney - Bluewater Mini Storage Deed of Dedication**

Consider accepting the Deed of Dedication for water infrastructure from Bluewater Mini Storage.

**4. County Attorney - Eagle Run Phase 4B Deed of Dedication**

Consider accepting the Deed of Dedication for water and sewer infrastructure for Eagle Run, Phase 4B.

**5. County Attorney - Evolve Apartments at St. James, Phase 1A Deed of Dedication**

Consider accepting the Deed of Dedication for water and sewer infrastructure for Evolve Apartments at St. James, Phase 1A.

**6. Emergency Management - Brunswick and New Hanover Counties IPAWS Mutual Aid Agreement**

It is requested that the Board of County Commissioners approve and sign the Brunswick and New Hanover Counties IPAW Mutual Aid Agreement to allow for cross-jurisdictional Wireless Emergency Alerting (WEA) messages during emergency situations.

**7. Finance - NC Forestry Service Agreement FY2025**

Request that the Board of Commissioners enter into an agreement with the North Carolina Department of Agriculture and Consumer Services for the protection, development, and improvement of forest land in Brunswick County.

**8. Operation Services - Unifirst Corporation - Services Agreement**

Request the Board of Commissioners approve a services agreement with Unifirst Corporation for uniform services.

9. Tax - Tax Administration - August 2024 Releases

Request that the Board of Commissioners approve the August 2024 releases.

10. Tax - Tax Administration - FY 2023-2024 Settlement Report

Request that the Board of Commissioners receive the FY 2023-2024 annual tax collector's settlement report.

11. Tax - Tax Administration - Order of Collection

Request that the Brunswick County Board of Commissioners adopt and charge the Tax Collector and enter into the minutes an order to collect the taxes charged in the records and receipts.

12. Tax - Tax Administration - Relief from Collections August 2024

Request that the Board of Commissioners grant Tax Collector relief from "charge of collections" for three specific instances: (1) on taxes after all collection remedies have been expired (10 years from due date); (2) on personal property insolvents that are five years past due; and (3) on classified motor vehicle taxes that are one year or more past due when it appears that they are uncollectible.

13. Utilities - Acceptance of DEQ Funding Offer Mulberry Branch - Shallotte WWTP

Request that the Board of Commissioners approve the attached Resolution accepting the Funding Offer from the Department of Environmental Quality (DEQ) in the amount of \$29,783,014.00 for the construction of the Shallotte WWTP Expansion & Transmission (Mulberry Project) Project (CS370714-03). The action item also requests the Board delegate signing authority to the County Manager for documents in connection to the award/loan.

14. Utilities - Approval of Contract with Evoqua Water Technologies LLC for Purchase of Odor Control Unit

Request that the Board of Commissioners approve a budgeted in FY24 purchase of an Odor Control Unit from Evoqua Water Technologies LLC for \$182,414.00.

15. Utilities - Approval of Heritage Water Systems Contract for Replacement Grinder Pumps and Kits

Request that the Board of Commissioners approve a contract with Heritage Water Systems for the purchase of replacement grinder pumps and kits manufactured by Crane Pump Systems (Barnes Grinder Pumps)

16. Utilities - McKim and Creed – 23-EPA Grant – Bell Swamp Water Transmission Main Design

Request that the Board of Commissioners authorize the Chairman and Clerk to the Board to execute a Professional Services Agreement with McKim and Creed Engineering

in the amount of \$1,434,700 for engineering, surveying, design services and additional services in association with the Bell Swamp Water Transmission project.

## **VI. Presentations**

### **1. Administration - Federal Advocacy Activities Update**

Request that the Board of Commissioners receive a federal advocacy activities update presentation from Former Congressman Mike McIntyre of Ward & Smith, accompanied by Roger Gwinn, CEO of The Ferguson Group and Stephanie Missert, Senior Policy Analyst of The Ferguson Group.

### **2. Clerk to the Board - NC DOT and NC133 Bridge Project Overview**

Request the Board receive a presentation from NC DOT (Dan Cumbo) regarding the NC133 bridge project over Sand Hill Creek on River Road beginning October 2024

### **3. Clerk to the Board - Resolution: Preparedness Month September 2024**

Request the Board adopt the Emergency Preparedness Resolution for September 2024.

## **VII. Public Hearings**

### **1. Planning - UDO Text Amendment - Above Ground Pool Fencing**

Request that the Board of Commissioners, after a public hearing, consider amending the Brunswick County Unified Development Ordinance (UDO) to clarify requirements for above ground pool fencing.

### **2. Planning - UDO Text Amendment - Board of Adjustment (BOA) Alternate Member**

Request that the Board of Commissioners, after a public hearing, consider amending the Brunswick County Unified Development Ordinance (UDO) to increase the number of alternate members on the Board of Adjustment.

### **3. Planning - UDO Text Amendment - Casitas in Outdoor RV Parks**

Request that the Board of Commissioners, after a public hearing, consider amending the Brunswick County Unified Development (UDO) Ordinance to allow casitas as an accessory use to an RV/Travel Trailer on the same lot within an Outdoor RV Resort.

## **VIII. Board Appointments**

### **1. Clerk to the Board - Board Appointment - Local Emergency Planning Committee/ Health and Human Services Pharmacist /SUAMHC Mental Health Vacancies**

Request the Board appoint, as required in the bylaws, a Commissioner to the LEPC and a member of the public at large, to consider appointment to the Health and Human Services Advisory Board of a Pharmacist and Mental Health professional for the SUAMHC

## **IX. Other Business/Informal Discussion**

## **X. Closed Session**

### **1. County Attorney - Closed Session**

Request the Board enter closed session pursuant to N.C.G.S. 143-318.11(a)(1) and (3) to approve Closed Session Minutes and to consult with its attorney in order to preserve the attorney-client privilege.

## **XI. Adjournment**