

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA**

**August 5, 2024**

**3:00 PM**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

1. Clerk to the Board - Meeting Minutes - July 8, 2024 Regular Meeting  
Request the Board approve the Minutes of the July 8, 2024, Regular Meeting.
2. Communications - Job Description & Department Change for New Paralegal Position (Communications/County Attorney's Office)  
Request the Board to approve the management-recommended change to the title and department of supervision and the associated budget transfer for a new position already approved in the FY 2025 budget.
3. County Attorney - Bella Point, Ph. 3, Lots 195-334 Deed of Dedication  
Consider accepting the Deed of Dedication for water and sewer infrastructure for Bella Point, Phase 3.
4. County Attorney - Ocean Point, Phase 2, Lots 9-46 Deed of Dedication  
Consider accepting the Deed of Dedication for water and sewer infrastructure in Ocean Point, Phase 2, Lots 9-46.
5. County Attorney - Rich Square Single Family Section, Phase 2, Lots 1-36 and 98-120 Deed of Dedication  
Consider accepting the Deed of Dedication for water and sewer infrastructure for Rich Square Single Family Section, Phase 2, Lots 1-36 and 98-120.
6. Engineering - FY16 Enterprise Water Mains Top (7) \_ Contract C & D \_Project Closeout  
Request the Board of Commissioners approve the Final Adjusting Change Order with the T. A . Loving Company, Inc., and close out the FY16 Enterprise Water Main Top (7) project.
7. Finance - Charlotte Cooperative Purchasing Alliance Interlocal Agreement  
Request that the Board of Commissioners approve becoming a participating member of the Charlotte Cooperative Purchasing Alliance and delegate the signing authority of the agreement to the Finance Director.
8. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

9. Finance - Grant Evaluation Application - DEQ Loan for Mulberry Branch

Request the Board of Commissioners approve the attached Brunswick County Grant Application Evaluation Forms for the NCDEQ State Revolving Fund loan for the 0.75 MGD expansion of the Shallotte Wastewater Treatment Plant as part of the merger with Southport.

10. Operation Services - BMAP Cooperative Service Agreement

Request that the Board of Commissioners approve a Cooperative Service Agreement with the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services.

11. Operation Services - Community Waste Reduction and Recycling Grant Agreement

Request that the Board of Commissioners approve and accept the attached Grant Agreement with N.C. Department of Environmental Quality. The total contract amount is \$30,183 with a grant award of \$25,000 and a cash match of \$5,183.

12. Operation Services - HVAC Goods and Services Agreement

Request that the Board of Commissioners enter into a goods and services agreement for HVAC repair and maintenance with HVAC StarPlus, LLC.

13. Parks and Recreation - Brunswick County Offsite Properties - Lawn Care Maintenance Agreement

Request the Board of Commissioners approve the additional cost associated with the Lawn Care Maintenance Agreement for the three additional properties.

14. Sheriff's Office - Resolution to Donate Surplus Vehicles

Request the Board of Commissioners approve a resolution to donate two vehicles currently assigned to the Sheriff's Office to the Village of Bald Head Island.

15. Utilities - Crane Pumps-Grinder Package Contract Approval

Request that the Board of Commissioners approve a Grinder Package contract with Crane Pumps for the budgeted purchase of Crane grinder packages.

16. Utilities - Crowder-24-ST-WBR WWTP Biosolids Processing Facility DB Contract

Request that the Board of Commissioners authorize the Chairman and Clerk to the Board to execute the Design-Build Agreement with Crowder Construction Company, in the amount of \$3,248,084.00 for engineering services and additional related services necessary to complete Phase One of the project. Phase One includes design, permitting, and a price proposal for construction of Phase 2 as well as an equipment allowance enabling purchase of long lead time materials.

17. Utilities - Evoqua Water Technologies, LLC Sole Source Resolution and Contract

Request approval of sole source exemption and contract for replacement or new parts

from Evoqua Water Technologies, LLC for repair of proprietary equipment used in water treatment.

18. Utilities - Grant App Evaluation Midway to Clemmons FM, Southport Sewer Replacement, Southport Meter Replacement, Sea Trail WWTP Interconnection, and Ocean Ridge Reclaimed Water Main

Request the Board of Commissioners approve the attached Brunswick County Grant Application Evaluation Forms for the following projects: 1) Midway Rd. to Clemmons Rd. Force Main Project, 2) Southport Water and Irrigation Meter Replacement Project, 3) Southport Sewer Replacement Project, 4) Sea Trail WWTP Interconnection, and 5) Ocean Ridge Reclaimed Water Main and authorize the County Manager to sign, and allow staff to submit the required application and background data.

19. Utilities - Grant Evaluation Applications ARPA Funded Southport FIFI design, DEQ Loan for FIFI Construction, and Southport Lift Station Replacement Projects

Request the Board of Commissioners approve the attached Brunswick County Grant Application Evaluation Forms for the following projects: 1) ARPA Southport Find It/Fix It Projects; design grant and construction loan and 2) ARPA Southport Lift Station Replacement Project. Also, request that the board authorize the County Manager to sign and allow staff to submit the required application and background data.

20. Utilities - Preferred Sources Inc. ( Myers Grinder Pumps) Grinder Packages Contract Approval

Request that the Board of Commissioners approve a contract with Preferred Sources Inc., for the annual purchase of Myers Grinder Pump packages.

21. Utilities - Resolution to Waive Mini-Brooks Act - Professional Land Surveying

Public Utilities is requesting that the Board of Commissioners approve a resolution that would exempt qualification-based selection requirements from the Mini-Brooks Act for Professional Land Surveying Services for pump stations, temporary benchmarks, and an elevation certificate at Brunswick Plantation Golf Course.

22. Utilities - State Utility-23-Southeast Area Improvements-St James Water-DB Contract

Request that the Board of Commissioners authorize the Chairman and Clerk to the Board to execute the Progressive Design-Build Agreement with State Utility Contractors Inc., in the amount of \$717,136.00 for engineering services and other related services necessary to complete Phase One of the project. Phase One includes design, permitting, and a price proposal for construction (Phase 2).

23. Clerk to the Board - Resolution Approving the Bonding of Interim Tax Administrator

Request the Board of Commissioners affirm the appointment and adopt a resolution approving the bonding of the Interim Tax Administrator.

## **VI. Presentations**

1. Governing Board - Certificate of Excellence in Financial Reporting and Distinguished

#### Budget Presentation Award

Request that the Board of Commissioners Receive a Presentation of the Government Finance Officers Association Certificate of Excellence in Financial Reporting and Distinguished Budget Presentation Award.

2. Communications - Presentation on Recommended Strategic Planning Dashboard Solution

Request the Board of Commissioners hear a presentation on the recommended Envisio strategic planning dashboard solution. This action would appropriate additional funds and authorize staff to execute a contract based on the proposed agreement following the County Attorney's review and approval of final terms.

3. Health Services - Proclamation for International Overdose Awareness Day

Request that the Board of Commissioners proclaim August 31st, 2024 as Overdose Awareness Day in Brunswick County

4. Information Technology - Presentation: AV Platform Recommended Solution - BOC Chambers

Request Board of Commissioners approval to proceed with procurement of recommended Audio Video Solution for BOC Chambers following presentation of proposed system.

#### **VII. Administrative Report**

1. Administration - GSTATS Boundary Area Expansion

Request that the Board of Commissioners provide feedback on the proposed GSATS Boundary Area expansion options.

2. Administration - Transfer of Property to Brunswick County Board of Education

Request that the Board of Commissioners consider transferring Tax Parcels 15200058 and 1370000806 to the Brunswick County Board of Education.

#### **VIII. Board Appointments**

1. Clerk to the Board - Board Appointments Board of E& R and the SUAMHC

Request the Board appoint a District 2 applicant to the Board of Equalization and Review. Approve the appointment of Jennifer Faircloth as the Brunswick County Board of Education appointee to the Substance Use, Addiction, and Mental Health Commission, and with the recent addition of the Mental Health charge to the SUAMHC, a mental health provider to be appointed (applications attached) and approval of the appointment Cecelia Peers as the Trillium representative.

#### **IX. Other Business/Informal Discussion**

#### **X. Adjournment**