

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

July 8, 2024

2:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Job Description Change for New Code Compliance Office Position (Code Administration)

No Action Needed. This item is informing the Board of a management change in the job title/classification of a newly created position.

2. Administration - Resolution - GSATS Boundary Expansion Request

Request that the Board of Commissioners approve the attached Resolution requesting all proposed boundary expansion areas of the Grand Strand Area Transportation Study be considered by the full Board of Commissioners before being adopted by NCDOT

3. Clerk to the Board - Resolution in Support of Medaci Wellness Institute, LP for Grant Application from the NC Department of Commerce

Request the Board adopt the resolution in support of Medaci Wellness Institute, LP for Grant Application from the NC Department of Commerce

4. Clerk to the Board - Meeting Minutes - June 17, 2024, Regular Meeting

Request the Board approve the Minutes of the June 17, 2024, Regular Meeting.

5. Code Administration - Approval of Interlocal Agreement - Town of St. James Fire Code Services

Approval and Authorization of Interlocal Agreement with Town of St. James for Fire Code Services.

6. Code Administration - Approval of Interlocal Agreement - Town of Varnamtown Fire Code Services

Approval and Authorization to enter into Interlocal Agreement with the Town of Varnamtown for Fire Code Services.

7. County Attorney - Deed of Dedication for NBHS to H2Go

Request that the Board ratify the Deed of Dedication and Affidavit for the North Brunswick High School addition to H2Go.

8. County Attorney - Olde Georgetown, Phase 1B-B Deed of Dedication

Consider accepting the Deed of Dedication for water and sewer infrastructure for Olde Georgetown, Phase 1B-B.

9. County Attorney - Opioid Litigation Settlement with Kroger

Adopt the Resolution Authorizing Execution of Kroger Opioid Settlement and Approving the Supplemental Agreement for Additional Funds.

10. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

11. Health Services - AA910 Funding Redirection for CawCaw Excavator

Staff requests the Board of Commissioners approval for redirection of AA910 funding from an amphibious track vehicle to a large excavator for CawCaw and attachment mower head.

12. Human Resources - Proposed Extension Request - Telecommuting Pilot Program

Request that the Board of Commissioners approve an extension to the Temporary Telecommuting Pilot Program through June 30, 2025.

13. Human Resources - Proposed Night Shift Differential Pay Policy

Recommend that the Board of Commissioners approve the Proposed Night Shift Differential Pay Policy.

14. Library - Library Acceptance of LSTA Grant and MOA for NC Cardinal Migration

Request the Board approve the application and acceptance of the Library Services and Technology Act (LSTA) grant awarded to Brunswick County (subrecipient) from the State Library of North Carolina (recipient) in the amount of \$10,000, to fund the migration of the Library to NC Cardinal. Request the Board approve the Memorandum of Agreement to join NC Cardinal.

15. Library - Purchase of Library Furnishings Using ARP-Enabled Funds

Request the Board of Commissioners approve \$19,700 in ARP-enabled funds to be allocated for the purchase of shelving at the Rourk Branch Library and workstation tables for the Leland Branch Library.

16. Operation Services - Sole Source Resolution - Fuel Services, Software and GPS

Request that the Board of Commissioners approve a Sole Source Resolution for fuel and fleet management software, fleet cards for onsite and offsite fueling, global positioning systems, bulk fuel including deliveries and inventory management.

17. Sheriff's Office - GHSP Traffic Grant Resolution

Request the Board of Commissioners approve a Resolution and Agreement of Conditions as the next stage in the application process for the Governor's Highway Safety Program grant. This is the third year of the grant for the three-person traffic unit, and federal funds cover 50% of salary and travel expenses this year.

18. Sheriff's Office - SCAAP Grant Application Approval

Request the Board of Commissioners approve a grant application for the State Criminal Alien Assistance Program (SCAAP) offered by the Office of Justice Programs (OJP) of the U.S. Department of Justice (DOJ). This grant requires no matching funds from the County and is submitted annually.

19. Social Services - Brunswick Family Assistance Funded Agency Agreement

Request that the Board of Commissioners approve the renewal of the funded agency agreement between Brunswick County and the non-profit agency - Brunswick Family Assistance.

20. Social Services - Carolina Staffing Contract

Request that the Board of Commissioners approve the Social Services contract with Carolina Staffing Agency.

21. Social Services - Energy Outreach Plan FY 2024-2025

Request that the Board of Commissioners approve the Social Services Energy Outreach Plan for fiscal year 2024-2025.

22. Social Services - Non-Emergency Medical Transportation Contracts

Request that the Board of Commissioners approve the Non-Emergency Medicaid Transportation contracts with Brunswick Transit System and Med Trans for Fiscal Year 2024-2025.

23. Social Services - Wortman Law Firm Contract

Request that the Board of Commissioners approve the FY 24-25 contract with Wortman Law Firm, PLLC.

24. Tax - Tax Admin - ESRI Small Government Agreement (SGEA)

Request that the Board of Commissioners approve the licensing agreement for GIS mapping services with ESRI

25. Tax - Tax Admin - July 2024 Releases

Request that the Board of Commissioners approve the July 2024 releases.

26. Utilities - Approval of MRO Contracts

Request that the Board of Commissioners approve the award of three contracts to the recommended vendors in the amount of \$2,231,409.19 for the budgeted purchase of annual Maintenance, Repair, and Operation materials.

Miller Supply – Brass and Clamp Groups - \$340,667.29

Ferguson - Meter Box Group- \$1,835,161.82

AMP Utility d/b/a CITCO - Valves Group - \$55,580.08

VI. Presentations

1. Clerk to the Board - Presentation from Boys and Girls Club of Southeast NC

Request the Board receive a presentation from Hilsyn Hardy of the Boys and Girls Club of Southeast NC.

2. Planning - Proposed Brunswick County Unified Development Ordinance Text Amendments Related to Trees, Landscaping, and Greenspace.

Request that the Board of Commissioners receive information on the Brunswick County Unified Development Ordinance Text Amendments Related to Trees, Landscaping, & Greenspace.

3. Planning - Proposed Brunswick County Unified Development Ordinance Text Amendment Related to Adding a Transportation Overlay Zone (TOZ).

Request that the Board of Commissioners receive information on the Brunswick County Unified Development Ordinance Text Amendment Related to Adding a Transportation Overlay Zone (TOZ).

VII. Board Appointments

1. Clerk to the Board - Board Appointment - Substance Use, Addiction and Mental Health Commission (SUAMC) and Juvenile Crime Prevention Council (JCPC)

Request the Board consider appointment to the SUAMC for District 4 and 5, the at large re-appointment to the JCPC, and to approve the JCPC roster attached as required annually.

2. Clerk to the Board - NCACC Voting Delegate Appointment

Request that the Board of Commissioners designate a Commissioner as the voting delegate and a Commissioner as an alternate to represent Brunswick County at the 117th NCACC Annual Conference in Forsythe County in August 2024

VIII. Other Business/Informal Discussion

IX. Adjournment