

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

March 4, 2024

3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes - February 19, 2024 Regular Meeting
Request the Board review and approve the Minutes from the February 19, 2024 Regular Board Meeting.
2. County Attorney - Sawmill Townhomes, Ph 3 Deed of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure in Sawmill Townhomes, Phase 3.
3. Emergency Services - St. James Fire Department Relief Fund Appointment
Request the Board of Commissioners to appoint Richard Agar to the vacant spot on St. James Firefighters Relief fund board. Mr. Kiel has moved out of the area and can no longer serve on the relief fund board for St. James Fire Department.
4. Emergency Services - Sunny Point Mutual Aid Agreement
Request the Board of Commissioners sign the proposed Mutual Aid agreement between Brunswick County and Sunny Point Fire & Emergency Services. The current Mutual Aid agreement will expire soon. This agreement will continue the exchange of response personnel and equipment between the County and Sunny Point.
5. Engineering - FY16 Enterprise Water Mains Top (7) _ Contracts C & D _ Change Order (1)
Request the Board of Commissioners approve a Contract Time extension of (54) additional days for T. A. Loving contractors due to material supply chain shortages and inclement weather days.
6. Finance - Brunswick County Schools Contract for The Coast Window Replacement Project
Request that the Board of Commissioners approve and authorize the Chairman to sign a contract in the amount of \$411,962 with WxTite LLC for window replacements at The Coast School.
7. Finance - Contract to Audit Accounts and Addendum with Thompson, Price, Scott, Adams & Co, P.A.

Request that the Board of Commissioners approve a contract for audit services and an addendum with Thompson, Price, Scott, Adams & Co, P.A.

8. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routing nature on the consent agenda.

9. Health Services - ARPA COVID-19 School Health Team Workforce Support

Request the Board approve this Agreement Addendum and accept these grant funds which will pass through to Brunswick County Schools

10. Information Technology - Approval of eRate Funding for Continued Broadband Services for the Brunswick County Library (all branches)

Request the Board of County Commissioners approve the (E- Rate Category 1) grant application that, if awarded, will provide funding to cover a significant portion of the cost to continue providing internet connectivity (bandwidth) at each branch of the Brunswick County Library. If the grant request is awarded, E- Rate funding will cover 85% of the cost (\$25,294.01) and County funding will be needed to cover the remaining 15% of the cost (\$4,463.59).

11. Information Technology - Approval of eRate Funding for Structured Cabling for Three Branches of the Brunswick County Library: Harper/Southport, Barbee/Oak Island, and Rourk/Shallotte.

Request the Board of County Commissioners approve the (E- Rate Category 2) grant application that, if awarded, will provide funding to cover a significant portion of the cost to procure and install structured cabling and related infrastructure in (3) branches (Harper, Barbee, and Rourk) of the Brunswick County Library. If the grant request is awarded, E- Rate funding will cover 85% of the cost (\$62,670.77) and County funding will be needed to cover the remaining 15% of the cost (\$11,059.55).

12. Library - Bookmobile Contract to Matthews Specialty Vehicles

Request that the Board authorize the County to enter into a contract with Matthews Specialty Vehicles to build and deliver a custom bookmobile for the Library.

13. Sheriff's Office - Sole Source Resolution & Agreement - Motorola Radios (911 Grant)

Request the Board of Commissioners approve a Sole Source Resolution and associated agreement authorizing the purchase of radios approved and awarded in a grant offered by the 911 Board.

14. Utilities - Approval of Fortiline Contract for Materials Relating to Shallotte Water System Meter Replacement

Request that the Board of Commissioners approve a contract and a budget amendment with Fortiline in the amount of \$2,440,444.00 for the purchase of items necessary to upgrade Shallotte's water system to meet County standards and integrate with the County's automated meter infrastructure.

15. Utilities - NW WTP to Bell Swamp Water Transmission Project - Amended EPA Agreement

Request that the Board of Commissioners approve and accept the attached revised Grant Agreement - Assistance Amendment with the EPA for the Northwest Water Treatment Plant to Bell Swamp Pump Station Water Transmission Project in the amount of \$2,631,250.

VI. Administrative Report

1. Administration - Planning: Unified Development Ordinance, Tree & Greenspace Regulation, and Traffic Impact Analysis Updates

Request that the Board receive an update on Planning action items and provide direction on moving forward with recommended UDO amendments.

2. Administration - Resolution: Seek Special Legislation to Establish Tree Removal Regulations

Request that the Board approve the Resolution seeking special legislation to enact a local Tree Ordinance for Brunswick County.

3. Planning - Brunswick County Comprehensive Transportation Plan (CTP)²

Request that the Board adopt the resolution supporting the Brunswick County Comprehensive Transportation Plan - presented by NCDOT

VII. Board Appointments

1. Clerk to the Board - Fire Fee Committee Appointments For Districts 1 and 3

Request the Board appoint one member for vacated District 1 and one member for a vacated District 3 Committee seat.

VIII. Other Business/Informal Discussion

IX. Closed Session

1. County Attorney - Closed Session

Request the Board enter closed session pursuant to G.S. § 143-318.11(a)(1), (3), (4) and (6) to approve Closed Session Minutes from the December 4, 2023 and January 5, 2024 meetings, to consult with the attorney, to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, and to discuss personnel.

X. Adjournment