

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

February 19, 2024

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes - February 5, 2024 Regular Meeting
Request the Board approve the meeting minutes of February 5, 2024
2. County Attorney - Anderson Farm Deed Of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure for Anderson Farm.
3. County Attorney - Isabella Park Deed Of Dedication
Consider accepting the Deed of Dedication for water and sewer infrastructure in Isabella Park.
4. Finance - FEMA Hazard Mitigation State Centric Program 4393DR
Request the Board of Commissioners approve the MOA and Designated Applicant's Agent and Applicant Assurances for Public Assistance for the FEMA Hazard Mitigation State Centric Program and delegate the County Manager to sign the affiliated agreement/forms.
5. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routing nature on the consent agenda.
6. Information Technology - Approval of Funding for Technology Needs for Probation and Parole
Request Board of County Commissioners approve funding for technology related needs for the new Probation and Parole Corrections Cottage (modular unit).
7. Information Technology - Approval of ImageTrend Elite Rescue (Records Management System) for EMS and Fire.
Request that the Board of County Commissioners approve the procurement of the Image Trend Elite Rescue records management system for Emergency Medical Services and Fire.
8. Sheriff's Office - 911 Board Grant Award Approval

Request the Board of Commissioners accept a grant award from the State 911 Board valued at \$66,647.12 with no County match requirement.

9. Sheriff's Office - GHSP LEL Grant Change Request

Request the Board of Commissioners approve a Change Request related to the Governor's Highway Safety Program's Law Enforcement Liaison (LEL) grant. This Change Request will increase the grant's overall award by \$5,000 with no County match and was requested by GHSP.

10. Tax - Tax Admin - February 2024 Tax Releases

Request that the Board of Commissioners approve the February 2024 releases.

11. Tax - Tax Admin - Request For 1 New FTE LPA Specialist Position

Request that the Board approve an additional LPA specialist position in Tax Administration.

12. Utilities - Paragon - Final Adjusting Change Order 1 - Utilities Operation Center Expansion

Request that the Board of Commissioners approve a final adjusting change order with Paragon Building Corporation for the construction of the Utilities Operation Center Building Expansion. This change order consists of a time extension of 142 days and a contract deduction in the amount of \$67,654.00 for various adjustments to the contract as detailed on the attached change order.

13. Utilities - Water Meter Replacement Program for the Town of Shallotte - ARPA Funds

Request the Board of Commissioners authorize the use of \$500,000 in County ARPA funds for the water meter replacement project in the Town of Shallotte.

VI. Presentations

1. Clerk to the Board - Award Presentation from Veterans Experience Action Center

Accept the award presented to the Board of Commissioners for the continued support of military veterans from the Veterans Experience Action Center (VEAP).

2. Administration - Planning Updates: Tree Standard Overview and Unified Development Ordinance Update

Receive a presentation from staff on potential Tree and Landscape Standards, as well as a UDO revision update and timeline.

VII. Administrative Report

1. Sheriff's Office - Night Shift Differential - Consideration of Additional Eligible Shifts

Request the Board of Commissioners approve expanding the implementation of the Night Shift Differential of \$2.50 per hour to employees assigned to the Sheriff's Office overnight patrol, overnight detention, and overnight 911 Communications shifts.

2. Sheriff's Office - Notice of Award & Agreement - Inmate Medical RFP

Request the Board of Commissioners award and approve the agreement with Wellpath LLC for the Sheriff's Office Detention Center Inmate Healthcare Services. The agreement is for a one-year term valued at \$2,101,695.

VIII. Other Business/Informal Discussion

IX. Adjournment