

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
SPECIAL MEETING
GOALS WORKSHOP
January 16, 2024
9:00 A.M.

The Brunswick County Board of Commissioners met in Special Session on the above date at 9:00 a.m., Commissioners’ Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Steve Stone, County Manager
Bob Shaver, County Attorney
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Aaron Smith, Finance Director
Daralyn Spivey, Clerk to the Board
LeAnn Weigand, Executive Assistant
Meagan Kascsak, Communications Director
Currie Elkins, IT

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board’s office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 9:00 a.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chairman Thomspon gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Cooke made the motion to approve the agenda. Commissioner Williams seconded the motion and passed unanimously (5 to 0).

IV. CLOSED SESSION

The Board entered Close Session pursuant to N.C.G.S. 143-318.11(a)(1) (6) to discuss a personnel matter.

Commissioner Williams made the motion to enter Closed Session at 9:02 a.m. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

Chairman Thompson called the Regular Session to order at 9:31 a.m.

V. PRESENTATIONS

- 1. Operations Services – FY24/25 Goals and Objectives**
Stephanie Lewis presented the goals and objectives for Operation Services for FY25.
- 2. Engineering – FY24/25 Goals and Objectives**
Bill Pinnix presented the goals and objectives for Engineering for FY25.

3. Planning – FY24/25 Goals and Objectives

Haynes Brigman presented the goals and objectives for Planning and Code Enforcement for FY25.

Chairman Thompson called for a fifteen-minute break to resume at 10:54 a.m.

4. Code Administration – FY 24/25 Goals and Objectives

Micheal Slate presented the goals and objectives for Code Administration for FY25.

5. Soil & Water FY 24/25 Goals and Objectives

Elliot Swain presented the goals and objectives for Soil and Water for FY25.

6. Human Resources – FY24/25 Goals and Objectives

Melanie Turrise presented the goals and objectives for Human Resources for FY25.

7. County Attorney – FY24/25 Goals and Objectives

Bob Shaver presented the goals and objectives for the County Attorney's Office for FY25.

8. Tax – FY 24/25 Goals and Objectives

Jeff Neibauer presented the goals and objectives for the Tax Office for FY25.

9. Register of Deeds - FY24/25 Goals and Objectives

Brenda Clemmons presented the goals and objectives for the Register of Deeds for FY25.

Chairman Thomspson called for a recess for lunch at 12:15p.m.to reconvene at 1:00 p.m.

10. Cooperative Extension - FY24/25 Goals and Objectives

Matt Lenhardt presented the goals and objectives for Cooperative Extension for FY25.

11. Information Technology – FY24/25 Goals and Objectives

Cindy Hewett presented the goals and objectives for Information Technology for FY25.

12. Communications – FY24/25 Goals and Objectives

Meagan Kascsak presented the goals and objectives for Communications for FY25.

13. Utilities – FY24/25 Goals and Objectives

John Nichols presented the goals and objectives for Utilities for FY25.

14. Parks and Recreation – FY24/25 Goals and Objectives

Aaron Perkins presented the goals and objectives for Parks and Recreation. for FY25.

15. Emergency Management – FY24/25 Goals and Objectives

David McIntire presented the goals and objectives for Emergency Management for FY25.

Chairman Thomspson called for a ten-minute break at 3:10 p.m.to reconvene at 3:20 p.m.

16. Emergency Services – FY24/25 Goals and Objectives

Lyle Johnston presented the goals and objectives for Emergency Services for FY25.

17. Sheriff's Office – FY24-25 Goals and Objectives

Sheriff Brian Chism presented the goals and objectives for the Sheriff's Office for FY25.

18. Library - FY24/25 Goals and Objectives

Patricia Dew presented the goals and objectives for the Library for FY25.

19. Health Services - FY24/25 Goals and Objectives

David Howard presented the goals and objectives for Health Services for FY25.

20. Social Services – FY24/25 Goals and Objectives

Cathy Lytch presented the goals and objectives for Social Services for FY25.

21. Public Housing – FY 24/25 Goals and Objectives

Cathy Lytch presented the goals and objectives for Public Housing for FY25.

22. Veterans Services – FY24/25 Goals and Objectives

Anita Hartsell presented the goals and objectives for Veterans Services for FY25.

Chairman Thompson called for a recess at 4:27 p.m. to reconvene at 9:00 a.m. January 17th at the same location.

January 17, 2024

Chairman Thompson called the meeting to order at 9:00 a.m. to continue the presentation from the recessed meeting of January 16, 2024. All those listed as present above remain present today.

23. Brunswick Senior Resources – FY24/25 Goals and Objectives

Jim Fish presented the goals and objectives for Brunswick Senior Resources Inc. for FY25.

24. Board of Elections – FY24/25 Goals and Objectives

Sara LeVere presented the goals and objectives for the Board of Elections for FY25.

25. Communications – New Brunswick County Website Overview

Clerks Note: This item was moved from the January 16, 2024, Regular Meeting for discussion.

Meagan Kascsak presented the Board with the new county website overview.

26. Administration – Closing Remarks

Steve Stone: Recommendations will be coming forward with capital needs and will be prioritizing the staffing request for FY25. In all departments there are increased requests for services, space, and staffing. In 2020 there was a draft complex master plan presented and the recommendation will be coming forward to move ahead on that plan including an additional building on campus and renovation of the David R. Sandifer Building, along with an Emergency Operations Center included.

Final Comments from the Board:

Commissioner Williams: Going into the FY25 budget, coordination across departments especially IT, Communications, purchasing and inventory control along with the Board of Elections and public safety being key. Customer service must be monitored across departments. Additional staffing requests will need to be reviewed. AV equipment in the Chambers will need enhancement. No tax increase is expected.

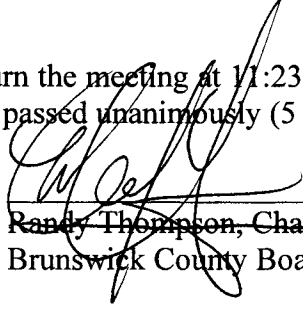
Commissioner Cooke: Appreciates the work put forth in the presentation over the last two days to make the Board aware of departmental needs. EMS bases will need to be a priority. Senior Centers are key components.

Commissioner Sykes: There will be hard decisions made in the coming months and looking to the County Manager to make the necessary recommendations.

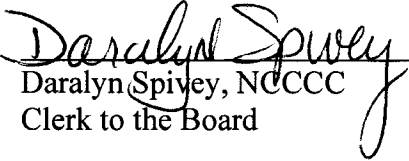
Commissioner Forte: No increase of the tax base. Transparency from the County is key.

VI. ADJOURNMENT

Commissioner Williams moved to adjourn the meeting at 11:23 a.m. The motion was seconded by Vice – Chairman Forte and passed unanimously (5 to 0).


~~Randy Thompson, Chairman~~ Mike Forte, Vice-Chair
 Brunswick County Board of Commissioners

Attest:


 Daralyn Spivey, NCCCC
 Clerk to the Board

