

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

January 16, 2024

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes - December 4, 2023, Regular Meeting
Request the Board approve the Minutes from the December 4, 2023 Regular Meeting
2. County Attorney - Boiling Spring Lakes Self Storage DOD
Consider accepting the Deed of Dedication for water and sewer infrastructure for Boiling Spring Lakes Self Storage.
3. County Attorney - Declaration of Surplus Property
Request that the Board of Commissioners declare property obtained by the County through tax foreclosure as surplus property to be placed on the County's website for possible future purchase.
4. County Attorney - Grande Palms, Phase 3, Lots 1-10, 12-31, and 83-98
Consider accepting the Deed of Dedication for water and sewer infrastructure in Grande Palms, Phase 3, Lots 1-10, 12-31, and 83-98.
5. County Attorney - Meadows at Wildwood Village (Shallotte), Phases 1 & 2 DOD
Consider accepting the Deed of Dedication for water infrastructure only in the Meadows at Wildwood Village (Shallotte), Phases 1 & 2.
6. County Attorney - Ocean Pointe, Phase 1, Lots 1-8 and 47-75 DOD
Consider accepting the Deed of Dedication for waster and sewer infrastructure for Ocean Pointe, Phase 1, Lots 1-8 and 47-75.
7. Emergency Services - Approval of Ambulance Franchise Agreement with Novant Health New Hanover Mobile Integrated Health Airlink/Vitalink/PCTS
Emergency Medical Services request the approval and signature of the ambulance franchise agreement with Novant New Hanover Mobile Integrated Health Airlink/Vitalink/PCTS.
8. Finance - Brunswick County Schools Contracts for Town Creek Elementary School Addition Phase II

Request that the Board of Commissioners approve and authorize the Chairman to sign a Construction Manager At Risk Agreement with W.M. Jordan Company, Incorporated for \$4,262,761, and to ratify a Design Consultant Agreement with Becker Morgan Group, Inc. for \$294,850, both associated with facility upgrades at Town Creek Elementary School Phase II. An Agency Agreement between the Brunswick County Board of Education and Brunswick County approved November 7, 2022, will enable the Board of Education to request a sales tax refund from the NC Department of Revenue for the project. The Agency Agreement also permits the Board of Education to approve associated contracts, purchase orders, and change orders in amounts up to \$300,000 with subsequent reporting to the Board of Commissioners. Such approval authority is limited only to amounts specified in the Board of Education budget for this project, as approved by the County, and no expenditures outside of those parameters will be approved or ratified.

9. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routing nature on the consent agenda.

10. Information Technology - Approve purchase of (150) standard LENOVO laptops for Brunswick County Elections Department via State Contract.

Request Brunswick County Board of Commissioners approve the purchase of 150 LENOVO standard laptops via State Contract. Approved funding is appropriated in the FY24 Elections Department budget.

11. Health Services - WARM 2024 Urgent Repair Program Support Request

Request that the Board of Commissioners support an application and 20 percent funding match up to a maximum of \$20,000 for the 2024 Urgent Repair Program to be submitted by the Wilmington Area Rebuilding Ministry, Inc. (WARM) for their housing rehabilitation activities in Brunswick County.

12. Planning - NC Map Review Officer Resolution Update

Request that the Board of Commissioners approve a North Carolina Map Review Officers Resolution that amends the list of NC Map Review Officers designated within Brunswick County.

13. Public Housing - Payment Standards Change Request

Request that the Board of Commissioners approve a payment standard rate increase from 110% to 120% of HUDS published Fair Market Rents (FMR).

14. Public Housing - Request to Schedule Public Hearing

Request the Board of Commissioners schedule a public hearing on April 15, 2024, to hear any comments or suggestions on the Public Housing Agency's goals, objectives, and policies.

15. Sheriff's Office - Approval of Agreement for 911 Backup Site Consoles

Request the Board of Commissioners approve an agreement with Evans Consoles Inc. for the purchase of the 911 Center Backup Site console workstations. The contract, valued at just over \$146,000, is covered by the Emergency Telephone System Fund (ETSF).

16. Sheriff's Office - GHSP LEL Grant Application Approval

Request the Board of Commissioners approve a grant application for the North Carolina Governor's Highway Safety Program Law Enforcement Liaison position. This grant is valued at \$30,000 with no county match required.

17. Sheriff's Office - GHSP Traffic Unit Grant Application Approval

Request the Board of Commissioners approve the application for the North Carolina Governor's Highway Safety Program grant for the Sheriff's Office Traffic Unit, consisting of three deputies. This is the third year of this grant with a 50% county match requirement.

18. Sheriff's Office - Honeywell/USDD - 911 Automated Paging RFP

Request the Board of Commissioners award and approve the associated contract with Honeywell International Inc. for their response to the 911 Center's Automated Paging RFP. This RFP was published initially in the summer of 2023 and re-advertised in September 2023. The value of the contract is \$111,131.65 and is covered using the Emergency Telephone System Fund (ETSF).

19. Sheriff's Office - Sole Source Resolution & Agreement - LPR Cameras

Request the Board of Commissioners approve a Sole Source Resolution and associated agreement authorizing the purchase of cameras and associated license plate reading proprietary software approved as part of the FY24 budget request.

20. Tax - January 2024 MV Discovery Valuation & Levy for December 2023

Request that the Board of Commissioners approve the January 2024 motor vehicle value & levy discovery created in December 2023.

21. Utilities - Cape Fear Engineering -23- Bolivia By-Pass Transmission Force Main

Request that the Board of Commissioners authorize the Chairperson and Clerk to the Board to execute the Professional Service Agreement with Cape Fear Engineering in the amount of \$848,110 for engineering related services for the Bolivia By-Pass Transmission Force Main Project.

22. Utilities - McKim & Creed Contract for Brunswick County Sewer System Hydraulic Modeling

Request that the Board of Commissioners approve a resolution to waive the Mini Brooks requirements for the selection of an engineer and approve a 3-year contract with McKim & Creed Engineers, PA in the amount of \$49,000 for engineering services related to updating, maintenance, and as-needed engineering and modeling services of the County's sewer system.

VI. Presentations

1. Clerk to the Board - Proclamation in Support of MyFutureNC Attainment Goals
Request the Board approve the Resolution supporting MyFutureNC.
2. Finance - Water and Sewer System Development Fees - Update
Request that the Board of Commissioners receive an update to Brunswick County's Water and Sewer System Development Fee Analysis originally presented on April 3, 2023, and approve posting the report for public review and comment.
3. Planning - Waccamaw River Drainage Study Community Meeting Announcement from Cape Fear Resource Conservation & Development
Request that the Board receive a presentation by Executive Director Danielle Darkangelo with Cape Fear Resource Conservation and Development about a Wccamaw River Drainage Project in Brunswick County.
4. Communications - New Brunswick County Website Overview
Staff will provide a virtual tour of Brunswick County's new website including its key modules, features, and modern design elements. No action is requested.

VII. Public Hearings

1. Planning - Request to consider a petition to abandon by resolution a portion of Bill Holden Road (SR 1148) from the State Maintained Secondary Road System located 0.38 Miles East of Village Point Road (SR 1145) at the intersection with Milligan Lane and River Bend Drive to the End of State Maintenance for a total distance of 0.02 Miles.
Request to consider a petition to abandon by resolution a portion of Bill Holden Road (SR 1145) from the State Maintained Secondary Road System.

VIII. Administrative Report

1. Clerk to the Board - Resolution Establishing FY24-25 Board of Commissioners Meeting Schedule
Request the Board approve the resolution adopting the Board of Commissioners' annual meeting schedule for FY24-25
2. Administration - Brunswick County Response to Proposed Homeowners Insurance Rate Increase
Request that the Board discuss a response to the North Carolina Rate Bureau request for a steep increase in homeowners insurance rates.

IX. Board Appointments

1. Clerk to the Board - Brunswick Community College Board of Trustees Appointment
Request the Board to discuss and appoint member to the BCC Board of Trustees

X. Other Business/Informal Discussion

XI. Closed Session

1. Clerk to the Board - Closed Session - Personnel

Request the Board enter closed session pursuant to N.C.G.S. 143-318.11(a)(6) to discuss personnel.

XII. Adjournment