

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
November 20, 2023
6:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner Frank Williams
Commissioner Pat Sykes

ABSENT: Commissioner J. Martin Cooke

STAFF: Steve Stone, County Manager
Bob Shaver, County Attorney
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Aaron Smith, Finance Director
Daralyn Spivey, Clerk to the Board
LeAnn Weigand, Executive Assistant
Meagan Kascsak, Communications Director
Jim Hartsell, IT
Lt. Bond, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chairman Thompson gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. Hearing none, Vice – Chairman Forte made the motion to approve the agenda. The motion was seconded by Commissioner Sykes and passed unanimously (4 to 0).

IV. PUBLIC COMMENTS

Chairman Thompson opened the public comment period at 3:01 p.m. with the following comments:

Mr. Carl Parker spoke to the Board regarding the need for water and sewer accessibility for the underserved of the County.

V. APPROVAL OF CONSENT AGENDA

Vice - Chairman Forte moved to approve the Consent Agenda. The motion was seconded by Commissioner Sykes and passed unanimously (4 to 0). See individual items for approval status:

- 1. Clerk to the Board - Meeting Minutes - November 6, 2023, Regular Meeting - Approved**

The Board approved the Regular Meeting Minutes from November 6, 2023.

2. County Attorney - The Courtyards by Carrell DOD - Approved

The Board accepted the Deed of Dedication for water and sewer infrastructure for The Courtyards by Carrell.

3. County Attorney - The Landing at Stone Chimney, Lots 1-121 DOD - Approved

The Board accepted the Deed of Dedication for water and sewer infrastructure in The Landing at Stone Chimney, Lots 1-121.

4. Emergency Services - Town of Leland Fire Department 5 Mile District - Approved

The Board modified the Town of Leland's Fire Department's 5-mile district. This will take advantage of the new fire station on Hwy 74/76 lowering insurance ratings in Compass Point.

5. Finance - Fiscal Items - Approved

The Board approved Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda. The items are as follows:

-911 Board 50/50 Reimbursement Budget Amendments

NC911 CAD-to-CAD Cloud-Based Subscription Service - Reimbursement of Initial Purchase/Reimbursement of payment of recurring costs. Move \$17,500 located in 224376 to 104375 and appropriate State Cost Reimbursement revenues for invoices to be partially reimbursed by the 911 Board.

-Airport Grant 46333.1.1 Additional Revenues Budget Amendment and CPO

Appropriated \$523,235 of additional NCDOT-Division of Aviation State Revenues for award of 46333.1.1 grant Runway 23 Approach Land Acquisition.

-Financial Reports for October 2023 (unaudited)

Summary Information for General and Enterprise Funds, ARPA and Opioid project statuses, key revenue indicators, and Cash and Investment details are included. All year-to-date fiscal reports are provided at:

<http://brunswickcountync.gov/finance/reports>

6. Sheriff's Office - Motorola Solutions Agreement - FY24 Dash Cam Purchase- Approved

The Board approved an agreement with Motorola Solutions for the approved in-car camera systems that were part of the FY24 Sheriff's Office approved budget.

7. Tax - November 2023 MV Discovery Valuation & Levy for October 2023 - Approved

The Board approved the November 2023 motor vehicle value & levy discovery created in October 2023.

8. Tax Admin - November 2023 Releases - Approved

The Board approved the November 2023 releases.

9. Utilities - McKim & Creed, Inc. - Northeast Brunswick Regional WWTP - Phase III OFFSITE Transmission Improvements Design- Approved

The Board authorizes the Chairman and Clerk to the Board to execute the Professional Services agreement with McKim and Creed Engineering in the amount of \$1,935,800 for engineering services and other related services in association with the Northeast Brunswick Regional Wastewater System Treatment Plant (NE WWTP) - Phase III OFFSITE Transmission Improvements Design.

VI. PRESENTATIONS

- 1. **Cooperative Extension – 4-H Youth Voices Presentation**
The Board received a presentation from Autumn Hatcher of the Brunswick County 4-H with Youth Voices updates.
- 2. **Utilities - NC ONE WATER Disaster Preparedness Award**
The Board received the NC ONE WATER Disaster Preparedness Award from the North Carolina Chapter of the American Water Works Association and the North Carolina Water Environment Association (NC AWWA-WEA) presented to Brunswick County Public Utilities at the recent annual conference.
- 3. **NC ONE WATER Operators of the Year**
The Board recognized John Gregory as the NC ONE WATER Collections System Operator of the Year and Ronnie Fulford as the NC ONE WATER Distribution Operator of the Year from the North Carolina Chapter of the American Water Works Association and the North Carolina Water Environment Association (NC AWWA-WEA).

VII. ADMINISTRATIVE REPORT

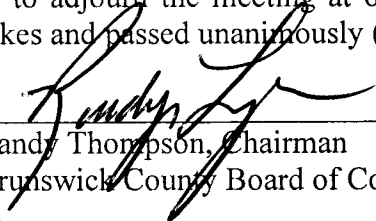
- 1. **Code Administration – Approval of Interlocal Agreement for Floodplain Administration between Brunswick County and the Town of Navassa**
Mr. Paggioli requested the Board review and authorize an interlocal agreement for Floodplain Administration between Brunswick County and the Town of Navassa. Commissioner Williams made the motion enter into the interlocal agreement. Commissioner Sykes seconded the motion and was passed unanimously (4 to 0).
- 2. **Communications - FY25 Strategic Planning and Goal Setting Workshop**
Ms. Kasczak presented for review the upcoming Fiscal Year 2025 (FY25) strategic planning and goal-setting processes.

VIII. OTHER BUSINESS/INFORMAL DISCUSSION

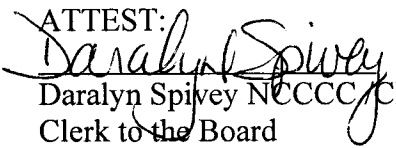
No further business to bring forward.

IX. ADJOURNMENT

Commissioner Williams made the motion to adjourn the meeting at 6:47 p.m. The motion was seconded by Commissioner Sykes and passed unanimously (4 to 0).



Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey NCCCC CMC
Clerk to the Board

