

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

August 21, 2023

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Temporary Construction Easement - Piedmont Natural Gas Company, Inc.

Request that the Board of Commissioners grant a request for a temporary construction easement to Piedmont Natural Gas Company, Inc. for the abandonment of a natural gas pipeline on county-owned property.

2. Clerk to the Board - Meeting Minutes - August 7, 2023 Regular Meeting

Request the Board approve the minutes from the August 7, 2023 Regular Meeting.

3. County Attorney - Calabash Station, Phase 2 DOD

Consider accepting the Deed of Dedication for water and sewer infrastructure for Calabash Station, Phase 2.

4. County Attorney - Seaside Palms DOD

Consider accepting the Deed of Dedication for water and sewer infrastructure for Seaside Palms Subdivision.

5. County Attorney - The Lakes at Riverbend, Ph 1 DOD

Consider accepting the Deed of Dedication for water and sewer infrastructure for The Lakes at Riverbend, Phase 1.

6. County Attorney - The Townes at Seaside, Phase 2

Consider accepting the Deed of Dedication for water and sewer infrastructure for The Townes at Seaside, Phase 2.

7. Finance - Brunswick County Schools Contract for Schneider Electric Buildings America Inc. for Design Build

Request that the Board of Commissioners approve and authorize the Chairman to sign a contract with Schneider Electric Buildings America Inc

8. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project

Ordinances, and Fiscal Items of a routing nature on the consent agenda.

9. Finance - NC Forestry Service Agreement FY2024

Request that the Board of Commissioners enter into an agreement with the North Carolina Department of Agriculture and Consumer Services for the protection, development and improvement of forest land in Brunswick County.

10. Finance - Utility Billing Relocation for Improved Customer Service and to Provide an Alternative Solution for Building I's Space Needs

Request that the Board of Commissioners approve a budget amendment and 5-year lease agreement for the County's Utility Billing Department located at 3769 Old Ocean Highway and associated upfit costs to meet the operational needs of the department and to delegate signing authority of the agreement to the County Manager.

11. Health Services - Brunswick County School Nurse Funding Contract FY 23-24

Request that the Board of Commissioners approve the FY 2023-2024 contract agreement with Brunswick County Schools for funding school nurses utilizing state-restricted funds.

12. Human Resources - Revisions to Policy# 320 Compensation

Request that the Board approve an update to Policy #320 Compensation.

13. Information Technology - Resolution Authorizing the Purchase of Security System Components for Brunswick County Government Buildings Under Sole Source Exception to Bidding Requirements.

Requesting the Brunswick County Board of Commissioners approve a resolution authorizing future purchase of security system components for Brunswick County Government Buildings under the sole source exception to bidding requirements.

14. Operation Services - Concrete Project for New Transfer Station Construction or Repair Agreement

Request the Board of Commissioners approve a Construction or Repair Agreement with Carolina Creations Landscape, Inc. for the concrete project around the new transfer station at the Brunswick County Landfill.

15. Operation Services - Energy Efficiency and Conservation Block Grant Program Application

Request that the Board of Commissioners provide approval to apply to the Energy Efficiency and Conservation Block Grant.

16. Tax - Tax Administration - August 2023 Releases

Request that the Board of Commissioners approve the August 2023 releases.

17. Tax - Tax Administration - FY 2022-2023 Settlement Report

Request that the Board of Commissioners receive the FY 2022-2023 Annual Tax Collector's settlement Report

18. Tax - Tax Administration - Order of Collection

Request that the Brunswick County Board of Commissioners adopt and charge the Tax Collector and enter into the minutes an order to collect the taxes charged in the tax records and receipts.

19. Tax - Tax Administration - Relief from Collections August 2023

Request that the Board of Commissioners grant Tax Collector relief from "charge of collections" for three specific instances: (1) on taxes after all collection remedies have been expired (10 years from due date); (2) on personal property insolvents that are five years past due; and (3) on classified motor vehicle taxes that are one year or more past due when it appears that they are uncollectible.

20. Utilities - Approval of Heritage Water Systems Contract for Replacement Grinder Pumps and Kits

Request that the Board of Commissioners approve a contract with Heritage Water Systems for the purchase of replacement grinder pumps and kits manufactured by Crane Pump Systems (Barnes Grinder Pumps).

21. Utilities - Deed of Easement to Atlantic Telephone Membership Corporation (Focus Broadband)

Request that the Board of Commissioners grant a request for a perpetual easement to ATMC (Focus Broadband) for placement of a fiber optic switch (OLT) at the County-owned Sewer Pump Station located at 2578 Old Cedar Loop Road in Navassa to serve the Town of Navassa with high speed internet.

22. Utilities - Lead & Copper Compliance Program

Request to enter into a contract with Abernethy Schwartz Partners, LLC (DBA "BlueConduit"), in the amount of \$766,480 to provide services associated with Environmental Protection Agency (EPA) mandated Lead and Copper Rule Revisions.

23. Utilities - Purchase of Budgeted Excavator for Utilities

Request that the Board of Commissioners approve a budgeted purchase of \$105,420.20 for an excavator for Utilities in accordance with NCGS 143-129(e)(9).

24. Utilities - Purchase of Office Furniture for Utilities Building Expansion

Request that the Board of Commissioners approve the budgeted purchase in the amount of \$101,038.88 for office furniture to support the Utilities building expansion in accordance with NCGS 143-129(e)(9).

25. Utilities - West Brunswick Regional WWTP Biosolids Processing and Storage Facility Project - Design-Build

Request that the Board of Commissioners approve the application of the previously adopted criteria to utilize the design-build delivery method for the WBR Biosolids Processing and Storage Facility Project - Design-Build.

VI. Presentations

1. Clerk to the Board - Resolution Honoring Leland Youth Baseball Division 1 Majors
Request that the Board of Commissioners approve a resolution honoring the Leland Youth Baseball Division 1 Majors who won the Dixie Youth Baseball Division 1 Majors World Series Title.
2. Clerk to the Board - Resolution: Preparedness Month September 2023
Request the Board adopt the Emergency Preparedness Resolution for September 2023
3. Tax - Tax Administration - 2023 Revaluation Update
Request that the Board of Commissioners receive a 2023 Revaluation and Collections update.

VII. Administrative Report

1. Utilities - Rice Creek 2023 Improvements Agreement
Request that the Board of Commissioners consider a request presented by Brunswick-STU & Associates, LLC and Town Creek Land Partners, LLC to provide for public enterprise improvements ancillary to a large residential and commercial development to be served by a sewer transmission line along Hwy 17 Bypass from Benton Road to Old Ocean Highway (north end).

VIII. Board Appointments

1. Clerk to the Board - Town of Shallotte ETJ Planning Board Appointments
Request the Board appoint Mr. David Barrett and Mr. Clay Schmelzer to the Planning Board for the Town of Shallotte as the ETJ Appointees.

IX. Other Business/Informal Discussion

X. Adjournment