

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

June 19, 2023

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes - June 5, 2023 Regular Meeting Minutes and June 5, 2023 Special Meeting Minutes

Request the Board approve the minutes from the June 5, 2023 Regular Meeting and June 5, 2023 Special Meeting.

2. Clerk to the Board - Resolution in Support of Wilmington Urban Area MPO'S Action Planning Grant Application

Request the Board Approve the resolution in support of the MPO's Safe Streets and Road for All Application

3. Code Administration - Fire Marshal - 2 Way Radio Acquisition

Request that the Board of Commissioners appropriate funds for the acquisition and programming of Ten (10) - Motorola 2- Way Radios for Fire Marshal Staff, as part of one of the Revenue Replacement Projects that is part of the overall American Rescue Plan Act (ARPA) implementation. The "Radio Upgrades" project was approved at the August 1, 2022 Commissioners' meeting. This request is for 10 radios at a value of \$54,872.50.

4. County Attorney - Allston Park DOD

Consider accepting the Deed of Dedication for water and sewer infrastructure for Allston Park.

5. County Attorney - Olde Georgetown Phase 1 B-A DOD

Consider accepting the Deed of Dedication for water and sewer infrastructure for Olde Georgetown Phase 1 B-A.

6. Finance - ARPA Funding Allocation Request for Pre-Pandemic Employment FY 23 Qtr. 4

Request that the Board of Commissioners consider appropriating \$1,000,000 of American Rescue Plan Act funds to increase the restoring pre-pandemic employment project.

7. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project

Ordinances, and Fiscal Items of a routing nature on the consent agenda.

8. Sheriff's Office - Classical Charter Schools of America School Resource Officers Agreements

Request that the Board of Commissioners approve the School Resource Officer Agreements between Classical Charter Schools of Leland and Brunswick County Sheriff's Office and between Classical Charter Schools of Southport and Brunswick County's Sheriff's Office.

9. Sheriff's Office - GHSP LEL Grant Resolution

Request the Board of Commissioners approve a Resolution and Agreement of Conditions as the next stage in the application process for the Governor's Highway Safety Program grant for the Region 3 Law Enforcement Liaison position. This is the third year of this grant, and federal funds cover 100% of the total award, valued at \$30,000.

10. Sheriff's Office - GHSP Traffic Grant Resolution

Request the Board of Commissioners approve a Resolution and Agreement of Conditions as the next stage in the application process for the Governor's Highway Safety Program grant for the three-person traffic unit. This is the second year of the grant, and federal funds cover 70% of salary expenses this year.

11. Sheriff's Office - School Resource Officer Agreement

Request that the Board of Commissioners approve a Sheriff's Office School Resource Officer's Reimbursement Agreement with the Brunswick County Schools.

12. Social Services - Fiscal Year 2023 - 2024 Energy Outreach Plan

Request that the Board of Commissioners approve the Social Services Energy Outreach Plan for fiscal year 2023-2024.

13. Social Services - Non-Emergency Medical Transportation Contracts

Request that the Board of Commissioners approve the Non-Emergency Medicaid Transportation contract with Brunswick Transit System and Med Trans.

14. Social Services - Wortman Law Firm Contract FY 23-24

Request that the Board of Commissioners approve the contract with Wortman Law Firm, PLLC. for FY 23-24

15. Soil and Water - StRAP Service Agreement for the Removal of the River Street Bridge Located in Supply NC.

Request the Board of Commissioners approve the service agreement between Brunswick County and CCIR, LLC. for demolition/stream debris removal services in the amount of \$ 105,469, as included in the Streamflow Rehabilitation Assistance Program River Street Bridge Demolition and Removal RFP dated May 09, 2023 Scope of work.

16. Superior Court - Superior Court Judge's Office - FY24 MOA with NC Administrative Office of the Courts

Request that the Board of Commissioners approve the annual renewal of the Memorandum of Agreement between Brunswick County, Judge Jason C. Disbrow and the North Carolina Office of the Courts for the Trial Court Coordinator State Employee Position and delegate signing authority of agreement to the County Manager.

17. Tax - Tax Admin - June 2023 Releases

Request that the Board of Commissioners approve the June 2023 releases.

18. Utilities - CDM Professional Services Agreement - PER for OIB WWTP ARPA Project #8

Request the Board of Commissioners authorize the Chairman and Clerk to the Board to execute the Professional Services contract with CDM Smith in the amount of \$1,530,000 for engineering services to develop a Preliminary Engineering Report (PER) for the expansion of the Ocean Isle Beach (OIB) Wastewater Treatment Plant.

19. Utilities - Ratification of Sea Trail Transfer Pump Replacement

Request that the Board of Commissioners ratify an emergency purchase of a critical transfer pump and approve a budget amendment in the amount of \$107,381.80 for the Sea Trail Wastewater Treatment Plant.

20. Utilities - Rotor Rebuild Parts for NE Brunswick WRF

Request that the Board of Commissioners approve a budget amendment for the purchase of Kruger oxidation ditch rotor repair parts from Veolia Water Technologies for NE Brunswick WRF in the amount of \$81,552.25 in accordance with N.C.G.S 143-129(e)(6). Additionally, staff requests an amendment to correct a typographical error in the 8/15/2022 BOC-approved Sole Source for this item. The correct Sole Source provider for the Oxidation Ditch Treatment Process is Veolia Water Technologies, Inc (dba Kruger). Carotek was previously noted as the Sole Source provider on the 8/15/2022 board-approved Sole Source List.

21. Utilities - Testing Residential & Commercial Backflow Prevention Assemblies

Request that the Board of Commissioners approve the one-year extension of the current contract with Sunny Wright's Backflow services for testing residential and commercial backflow prevention assemblies.

VI. Administrative Report

1. Administration - Fiscal Year 2024 Budget Ordinance, Fees, and Capital Improvement Plan

Request that the Board of Commissioners adopt the Fiscal Year 2024 Budget Ordinance, Schedule of Fees, and Five-Year Capital Improvement Plan.

2. Administration - Funding of Deferred One-Time Maintenance, Major Operating, and Capital Items

Request that the Board of Commissioners approve an appropriation to fund previously deferred one-time maintenance, major operating, and capital Items.

VII. Board Appointments

1. Clerk to the Board - Board Appointment Ocean Isle Beach Planning Board ETJ
Request the Board approve the Town of Ocean Isle Beach's request for the reappointment of Mr. Frank Williamson and the initial appointment of Mr. Jim Memory to the Planning Board as the ETJ appointee.
2. Clerk to the Board - Board Appointment Southport Planning Board ETJ Alternate
The City of Southport requests the Board approve the reappointment of Christopher Jones to the Planning Board as the ETJ Alternate for the Planning Board
3. Clerk to the Board - 2023 Annual Board Appointments
Request the Board select and fill County Board positions that are ready for appointment/re-appointment from the applicants listed.

VIII. Other Business/Informal Discussion

IX. Adjournment