

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

May 15, 2023

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - ARPA Non-Profit Community Assistance Grant Fund Award
Request that the Board approve initial batch of ARPA Non-Profit Community Assistance Grant funds to recommended organizations.
2. Administration - Resolution to Authorize Appointment of Alternate Members to the Board of Equalization and Review
Request that the Board of Commissioners approve a resolution authorizing the appointment of two alternate members to the Board of Equalization and Review.
3. Clerk to the Board - Meeting Minutes -May 1, 2023 Special Meeting Budget Workshop and May 1, 2023 Regular Meeting
Request the Board of Commissioners review and approve the Minutes from the May 1, 2023 Special Meeting Budget Workshop and May 1 Regular Meeting
4. Code Administration - Resolution Exempting Engineering Services and Contract Approval for Services
Request that the Board of Commissioners approve a resolution exempting the procurement of engineering services and approve the contract for the services.
5. County Attorney - Southport Crossing Outparcels # 10, 11, & 12 DOD
Consider accepting the Deed of Dedication for water and sewer infrastructure for Southport Crossing Outparcels # 10, 11, & 12.
6. Emergency Services - Brunswick County Emergency Operations Plan (EOP) and Continuity of Operations Plan (COOP)
Request that the Board of Commissioners receive Brunswick County's Emergency Operations Plan (EOP) and Continuity of Operations Plan (COOP) and approve them for adoption and implementation.
7. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routing nature on the consent agenda.

8. Library - ARPA project – Bookmobile

Request that the Board of Commissioners approve an ARPA allocation of \$250,000 for a Library bookmobile and appropriate future funding for bookmobile staff and associated equipment.

9. Sheriff's Office - 911 Center Phone System Contract Extension

Request that the Board of Commissioners approve a fifth extension of the existing 911 Center Phone System agreement with ePlus Group, Inc. for six months, maintaining the current monthly rate in the state's Emergency Telephone System Fund (ETSF).

10. Sheriff's Office - SCAAP Grant Application Approval

Request the Board of Commissioners approve a grant application for the State Criminal Alien Assistance Program (SCAAP) offered by the Office of Justice Programs (OJP) of the U.S. Department of Justice (DOJ). This grant requires no matching funds from the County, is submitted annually by the Sheriff's Office, and is typically valued between \$10,000 and \$30,000.

11. Social Services - Traverse Software Package Renewal

Request the Board of Commissioners approve the renewal of the service agreement with Northwoods Consulting Partner's Inc. for the Traverse software package.

12. Tax - Tax Admin - May 2023 Releases

Request that the Board of Commissioners approve the May 2023 releases.

13. Utilities - Northwest WTP Budget Amendment Request to Increase the Line Item Budget for Contracted Services

The Northwest WTP is requesting a budget amendment of \$200,000 to meet the estimated costs of residuals disposal for the remainder of the fiscal year.

14. Utilities - W.K. Dickson & Co. Inc. - Southport Wastewater Study and Design Amendment
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Request the Board of Commissioners approve the contract amendment with WK Dickson & Co. Inc. to provide engineering services in the amount of \$405,893 and extend the contract until completion of the construction project.

VI. Presentations

1. Administration - Trillium Annual Report

Request that Board of Commissioners receive the Trillium Annual Report presentation.

2. Emergency Services - Proclamation Recognizing Emergency Medical Services Week

Request that the Board of Commissioners accept the proclamation recognizing Emergency Medical Services Week which is May 21st-27th, 2023.

VII. Public Hearings

1. Planning - Unified Development Ordinance Proposed Text Amendments Spring 2023

Request that, after the Public Hearing, the Board of Commissioners consider amending the Brunswick County Unified Development Ordinance (UDO).

2. Planning - Wellhead Protection Area Overlay Zoning District

Request that, after the Public Hearing, the Board of Commissioners consider amending the Brunswick County Unified Development Ordinance to add a Wellhead Protection Area Overlay Zoning District.

VIII. Administrative Report

1. Administration - Recommended Budget Ordinance, Capital Improvement Plan, Schedule of Fees for FY 2024

Request that the Board of Commissioners receive the Recommended Budget Ordinance, Capital Improvement Plan, and Schedule of Fees for FY 2024, and schedule a public hearing on the matters for June 5, 2023, at 3:00 p.m.

IX. Board Appointments

1. Clerk to the Board - FY 23-24 Annual Board Appointments

Request the Board discuss and appoint members to the various Boards as presented.

X. Other Business/Informal Discussion

XI. Adjournment