

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

March 20, 2023

6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Clerk to the Board - Meeting Minutes - March 6, 2023 Regular Meeting
Request the Board approve the Minutes from the March 6, 2023 Regular Meeting.
2. Code Administration - Code Administration Budget Amendment - Tyler Technologies
Request that the Board of Commissioners' authorization to execute the First Addendum to the Software Service Contract with Tyler Technology, along with the associated budget amendment to Fees Fire Inspections 104355- 426010 Computer Software.
3. County Attorney - Hickmans Crossing Subdivision DOD
Consider accepting the Deed of Dedication for water and sewer infrastructure in Hickmans Crossing Subdivision.
4. County Attorney - Prequalification for Construction at Town Creek Elementary School
Request that the Board of Commissioners approve the Prequalification Assessment Tool and Criteria for Construction at Town Creek Elementary School Expansion.
5. County Attorney - Stanbury Creek Force Main DOD
Consider accepting the Deed of Dedication for sewer infrastructure for Stanbury Creek Offsite Force Main.
6. County Attorney - The Villas at Shingletree DOD
Consider accepting the Deed of Dedication for water infrastructure for The Villas At Shingletree.
7. Emergency Services - Bolivia Tower Amateur Radio Project
Request that the Board of Commissioners approve the requested budget amendment for the Bolivia Tower Amateur Radio Project in the amount of \$31,323.20.
8. Finance - Fiscal Items
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routing nature on the consent agenda.
9. Health Services - Consolidated Agreement for FY 2023-24 with NC DHHS, Division of

Public Health and Brunswick County Health Services.

Request for Board of Commissioners approval of the annual FY 2023-24 Consolidated Agreement with NC DHHS Division of Public Health.

10. Sheriff's Office - COSSUP Grant Application Approval

Request the Board of Commissioners approve a grant application for the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) grant program titled "FY 2023 Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program (COSSUP). This three-year grant, valued at \$1,267,949.47, has no County match requirement. If awarded, Sheriff Ingram will use this grant to establish an evidence-based substance use disorder (SUD) treatment program within the Brunswick County Detention Center.

11. Sheriff's Office - Port Security Grant Application Approval

Request the Board of Commissioners approve an application for the Port Security Grant Program. The grant application, valued at \$775,390.41 with a 25% County match, will help the Sheriff's Office accomplish one of its major goals for FY24 that also aligns with one of the Board of Commissioners' goals - "Healthy and Safe Community."

12. Soil and Water - StRAP Service Agreement for Stream Debris Removal

Request the Board of Commissioners approve the service agreement between Brunswick County and J&J Environmental for stream debris removal services in the amount of \$157,920, as included in the Streamflow Rehabilitation Assistance Program RFP dated February 07, 2023 Scope of work .

13. Tax - Tax Admin - March 2023 Releases

Request that the Board of Commissioners approve the March 2023 releases.

14. Utilities - 211 WTP Chemical Budget Amendment

The 211 WTP requests \$148,239 to recover line item 421300 for chemical costs for the remainder of the fiscal year (March 2023 - June 2023).

15. Utilities - Final Adjusting Change Order No.1 with The Harper Corporation-Sea Trail WWTP Improvements Project.

Request that the Board of Commissioners approve the Final Adjusting Change Order No. 1 with The Harper Corporation.

16. Utilities - Ratify Appropriations Requests FY 24

Request that the Board of Commissioners ratify the attached Brunswick County Grant Application Forms, and authorize letters of support signed by the Chairman.

VI. Presentations

1. Clerk to the Board - Resolution - National County Government Month

Request the Board adopt the Resolution recognizing the services that this County and others across the Country provide the citizens daily

2. Health Services - Brunswick Substance Use and Addiction Commission Quarterly Report
Request that The Board of Commissioners receive the Substance Use and Addiction Commission quarterly report.
3. Utilities - Wastewater Master Plan Presentation
Presentation to and request for approval by the Board of Commissioners of the Comprehensive Wastewater Master Plan.

VII. Administrative Report

1. Communications - Brunswick County Branding Project and Concept Update
Request the Board of Commissioners review and adopt the new seal concept and color palette and allow for minor modifications (as necessary) to finalize the project.

Brunswick County will not spend funds on replacing any items and materials using the old seal design as long as they remain serviceable and in stock.

2. Human Resources - Proposed Temporary Telecommuting Pilot Program
Request that the Board of Commissioners approve a Temporary Telecommuting Pilot Program for the period April 1, 2023 through October 31, 2023.

VIII. Other Business/Informal Discussion

IX. Adjournment