

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
December 5, 2022
3:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Oath of Office - Commissioners Elect

1. Clerk to the Board - Oath of Office - Commissioners Elect
Oath of Office - District 1 Randy Thompson
Oath of Office - District 2 John Martin Cooke

V. Election of Board Chair

VI. Election of Board Vice-Chair

VII. Approval of Bonds

1. Clerk to the Board - Annual Approval of Bonds
Request that the Board of Commissioners adopt a Resolution approving the bonding of county officials

VIII. Public Comments

IX. Approval of Consent Agenda

1. Administration - No Wake Zones on the Lockwood Folly River
Request that the Board of Commissioners consider authorizing staff to complete an application to the NC Wildlife Resources Commission to request that the WRC begin the rulemaking process to create two No Wake Zone areas of approximately 100 yards long each on the Lockwood Folly River.
2. Clerk to the Board - Meeting Minutes - November 21, 2022 Regular Meeting
Request the Board approve the Minutes from the November 21, 2022 Regular Meeting
3. Emergency Services - Approval of the Purchase of Three Ambulances Using ARPA Funds
Request Board of Commissioners approval to start the formal bid process and purchasing process for three ambulances as set aside in the APRA funding proposal. The total cost is estimated at \$900,000.00.
4. Emergency Services - Duke Energy Emergency Management Grant
Request that the Board of Commissioners approve the Grant Application Evaluation Form and award for the 2022 Duke Energy Preparedness Grant in the amount of

\$25,000 for the purchase of drones to assess damage after hurricanes and severe weather events.

5. Finance - Fiscal Items

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the Consent Agenda.

-Occupancy Tax Revenue Budget Amendment

Appropriate \$1,400,000 of Occupancy Tax Revenue and corresponding expenditures for projected Occupancy Tax thru June 30, 2022.

-2022 Homeland Security Grant Program (HSGP) - Disaster Preparedness Mobile Light Tower Grant

Request Board of Commissioners approve MOA and appropriate federal revenues \$15,000 for the 2022 Homeland Security Grant Program (HSGP) - Disaster Preparedness Mobile Light Tower Grant. Funds will be used to purchase mobile light tower as part of the Disaster Preparedness Region 3 preparedness initiative. Approval of the grant application occurred at the September 6, 2022 board meeting.

6. Human Resources - Proposed Revisions to Personnel Policies #800 and #900

Request that the Board of Commissioners approve the proposed revisions to Policy #800 Performance and Development Program and Policy #900 Classification and Pay Plan.

7. Operation Services - Electronics Recycling Services Agreement

Request that the Board of Commissioners award a service agreement for electronics recycling services to Powerhouse Recycling, Inc. for one year with two annual auto renewal options.

8. Operation Services - USACE Grant Application

Request that the Board of Commissioners approve Brunswick County to exercise all remaining option years of the United States Army Corps of Engineers Grant Contract for Wilmington Harbor.

9. Tax - December 2022 MV Discovery Valuation & Levy for October 2022

Request that the Board of Commissioners approve the December 2022 motor vehicle value and levy discovery created in October 2022.

10. Tax - December 2022 Releases

Request that the Board of Commissioners approve the December 2022 releases.

11. Utilities - Airgas Specialty Products Sole Source Request

Request that the Board of Commissioners approve an ongoing purchase of Anhydrous Ammonia from Airgas Specialty Products as an exception to formal bidding

requirements in accordance with N.C.G.S 143-129(e)(6).

12. Utilities - Purchase of Sensus Products Including Meters and MXU Transceiver Units Under Sole Source Bidding Exception

Request that the Board of Commissioners approve a Resolution Authorizing Purchase under the Sole Source Exception to the bidding requirements in accordance with NCGS 143-129 (e) (6) for all Sensus products related to Advanced Meter Infrastructure (AMI), approve a three year contract for the purchase of budgeted products related to AMI inclusive of water meters and meter transceiver units (MXUs) from Ferguson in an amount that shall not exceed the annual budget appropriation for these products in any given year.

13. Utilities - TSM Enterprises Group Inc. Sole Source Request

Request that the Board of Commissioners approve an ongoing purchase of Sodium Chlorite from TSM Enterprises Group, Inc., as an exception to formal bidding requirements in accordance with N.C.G.S 143-129(e)(6).

X. Presentations

1. Administration - Brunswick Senior Resources Inc, (BSRI) Senior Housing Proposal

Request the Board of Commissioners hear a senior housing proposal from Brunswick Senior Resources Inc.

2. Tax - Update on 2023 Countywide Revaluation

Provide an update to the Board of Commissioners on current progress of the 2023 revaluation.

XI. Administrative Report

1. Planning - RiverSea Plantation Modification (PD-84) Appeal

Request that the Board of Commissioners hear an appeal request for RiverSea Plantation Modification (PD-84).

XII. Board Appointments

1. Clerk to the Board - Annual Board Seat Assignments

Request that the Board of Commissioners appoint members to fill the Calendar Year 2023 Board Seat listing.

2. Clerk to the Board - Health and Human Services Advisory Board Appointment

Request the Board consider appointment to the Health and Human Services Advisory Board, Dr. Travis Pickens.

XIII. Other Business/Informal Discussion

XIV. Adjournment