BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
January 19, 2021
6:00 PM

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

1. Administration - Brunswick County Schools Capital Needs Department of Public Instruction FY 20/21 Facility Needs Survey

   Request that the Board of Commissioners receive the attached NC Department of Public Instruction 2020-21 Facility Needs Survey as information and authorize the chairman to execute.

2. Administration - Brunswick County Schools - South Brunswick Field Repairs and Improvements

   Request that the Board of Commissioners consider approval of Brunswick County Board of Education budget amendment utilizing $350,000 of fund balance held by the Board of Education derived from local funds for Capital Outlay.

3. Administration - Resolution in Support of the Construction of a New Facility for the Food Bank of Central & Eastern North Carolina

   Request that the Board of Commissioners approve a resolution in support of the construction of a new facility for the Food Bank of Central & Eastern North Carolina.

4. Administration - Surplus Property Offers for Upset Bid Process

   Request that the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board

5. Board Appointment - Planning Board

   Request that the Board of Commissioners consider the appointment of Mr. Christopher A. Wood to the unexpired District 4 seat on the Planning Board, expiring June 30, 2023.

6. Board Appointment - Substance Use and Addiction Commission

   Request that the Board of Commissioners appoint Catherine Cooke to the unexpired At-Large Seat on the Brunswick County Substance Use and Addiction Commission with a term expiring June 30, 2023.

7. Board Appointment - Zoning Board of Adjustment

   Request that the Board of Commissioner appoint James C. Goodman to the unexpired Alternate seat on the Zoning Board of Adjustment, term expiring June 30, 2022.

8. Clerk to the Board - Meeting Minutes

   Request that the Board of Commissioners approve the draft minutes from the December 7, 2020 Regular Meeting and the December 17, 2020 Recessed Meeting.

9. County Attorney - B-Var Road & Old Ferry Road DOD

   Request that the Board of Commissioners consider accepting the Deed of

Dedication for sewer infrastructure for B-Var Road and Old Ferry Road.

10. County Attorney - Chatham Glenn, Phase 3, Lots 80-118 DOD

    Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for Chatham Glenn, Phase 3, Lots 80-118.

11. County Attorney - Hawthorne at Pine Forest Apt. DOD

    Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for the Hawthorne at Pine Forest Apartments.

12. County Attorney - Special Assessment Release for Parcels 15600118 and 1560011802

    Request that the Board of Commissioners approve the partial release of special assessment #12 (Boiling Spring Lakes) for Parcels 15600118 and 1560011802 upon execution of final agreement with property owner

13. County Attorney - The Farm at Brunswick, Phase 16 and 17 DOD

    Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for The Farm at Brunswick, Phase 16 and 17.

14. Emergency Services - Message Boards

    Request that the Board of Commissioners approve the purchase of message boards to support current and additional COVID vaccination locations within the county.

15. Engineering - Courthouse Addition & Renovation Project - Architect Additional Services

    Request that the Board of Commissioners approve additional services compensation with the courthouse architect for design changes to the Clerk of Court's first floor office area in the amount of $7,805.00.

16. Finance - Fiscal Items

    Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

    -Register of Deeds Additional Revenue Budget Amendment
    Appropriate Register of Deeds Excise Tax revenue in the amount of $2,000,000 for the corresponding expenditures that are due to the State that are associated with the revenues collected.

    -County Capital Reserve Investment Earnings Budget Amendment
    Appropriate investment earnings to undesignated funds line item for future use in County Capital Reserve projects as designated by the Board of Commissioners.

    -Sheriff's Office Donation Budget Amendment
    Appropriate Gifts and Memorials of $40,000 for the purchase of a patrol truck and associated equipment.

    -Sheriff's Office Replacement Jail Van Budget Amendment
    Appropriate $27,486 of insurance proceeds for the replacement of jail van that is no longer able to be repaired.

    -Ocean Isle Beach Park Project Closeout Budget Amendment and CPO
    Close Ocean Isle Beach Park project and return $44,431 to the County Capital Reserve undesignated funds for future use.

-Financial Statements for November and December 2020 (unaudited)
Included are Summary Information for General and Enterprise Funds, key indicators of Revenues and Expenditures and Cash and Investments. All reports provided at http://brunswickcountync.gov/finance/reports

17. Governing Body - Regular Meeting Schedule FY 2021-2022

    Request that the Board of Commissioners adopt the Regular Meeting schedule for FY 2021-2022.

18. Health and Human Services - BSRI - Council of Governments Grant Agreement

    Request that the Board of Commissioners approve the Cape Fear Council of Governments Grant Agreement for Senior Center General Purpose Funding FY 2021.

19. Health and Human Services - Social Services: Social Worker III Child Welfare Positions

    Request that the Board of Commissioners approve three new full-time Social Worker III- Child Welfare positions in Social Services.

20. Human Resources - Policy Revision for Retiree Health Insurance

    Request that the Board of Commissioners adopt a revision to the County Personnel Policy #255, Section 3 Retiree Health Insurance.

21. Human Resources - Temporary Advancement of Sick Leave Policy

    Request that the Board of Commissioners ratify the County Manager's decision to temporarily allow advancement of sick leave effective January 1, 2021 and approve the Temporary Advancement of Sick Leave Policy.

22. Operation Services - Tip Fee Exemption Cape Fear River Watch

    Request that the Board of Commissioners approve a tip fee exemption at the Brunswick County Landfill for Cape Fear River Watch.

23. Operation Services - Transfer Station Repair Change Orders

    Request that the Board of Commissioners approve six change orders to the contract with Stonehenge Building, Inc. for repairs to the existing transfer station.

24. Sheriff's Office - Notice of Award (911 Center RFP)

    Request that the Board of Commissioners accept the proposal submission associated with the Sheriff's Office 911 Center Request for Proposals (RFP), and award the contract for the video delivery project to North Carolina Sound of Goldsboro, LLC, subject to review and approval by the County Attorney.

25. Tax Administration - January 2021 Releases

    Request that the Board of Commissioners approve the January 2021 releases.

26. Utilities - Ocean Ridge Reclaimed Water Project

    Request that the Board of Commissioners approve a budget amendment and authorize the Chairman and Clerk to the Board to execute the contract with Cape Fear Engineering, Inc., in an amount not to exceed $115,800 for engineering services associated with the On-Call Engineering Contract Task Order No. 1.

VI. Presentation

1. Administration - Water Rate Presentation (Randell Woodruff, County Manager)

   Request that the Board of Commission receive information for water rate methodology and recommended water rate changes.

2. Health and Human Services - Health Services – Brunswick County Substance Use & Addiction Commission (Joshua Torbich, Chair BCSUAC)

Request that members of the Brunswick County Substance Use and Addiction Commission present the latest local and state data and trends of substance misuse to the Board of Commissioners.

VII. Public Hearing

1. Planning - Z-800 (Kirstie Dixon, Planning Director)

   Request that, after the Public Hearing, the Board of Commissioners consider amending the Brunswick County Unified Development Ordinance Map from C-LD (Commercial Low Density) to C-I (Commercial Intensive).

VIII. Administrative Report

1. Administration - Agreement with Brunswick County Board of Education for Fiscal Years 2022, 2023, 2024, & 2025 (Randell Woodruff, County Manager)

   Request that the Board of Commissioners consider approval of the Agreement between the Brunswick County Board of Education and Brunswick County for appropriation of 36.5% of County tax revenue (rate) for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025 after deducting the portion of the tax rate for the general government debt service budget and bond refunding costs.

2. Health and Human Services - Health Services - DLX Enterprises, LLC Sole Source Resolution and Supplier Agreement (David Stanley, HHS Executive Director)

   Request that the Board of Commissioners approve the resolution for the use of a sole-source vendor - DLX Enterprises, LLC - and authorize the County Manager to execute the supplier agreement with DLX Enterprises, LLC for the purchase of two rapid deployment tents.

3. Utilities - Boiling Spring Lakes Sewer Assessment District (John Nichols, PE, Director of Public Utilities)

   Request that the Board of Commissioners receive information concerning estimated costs associated with a potential Sewer Assessment District (SAD) within the City of Boiling Spring Lakes (BSL) that would provide sewer to 7,588 parcels, provide staff direction for responding to questions raised by city officials that would affect the cost of the SAD to city residents, and authorize staff to meet with city officials to discuss the potential project.

IX. Other Business/Informal Discussion

X. Adjournment

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 1.

From:
Andrea White

Administration - Brunswick County Schools Capital Needs Department of Public Instruction FY 20/21 Facility Needs Survey

Issue/Action Requested:
Request that the Board of Commissioners receive the attached NC Department of Public Instruction 2020-21 Facility Needs Survey as information and authorize the chairman to execute.

Background/Purpose of Request:
The North Carolina Department of Public Instruction (NCDPI) has requested an updated survey of facility needs from Brunswick County Schools. The NCDPI Facility Needs Survey is updated every five years and includes all school districts in North Carolina.

The staff of the Board of Education completed the 2020-21 Facility Needs Survey using the DPI provided template and the district's most recent list of unfunded identified needs. The Facility Needs Cost Summary indicates that a sum of 92.6 million dollars is required for new construction, additions, and renovations in the coming 5- years; and an additional 31.8 million dollars for years 6 through 10. New school construction (which would only be needed if growth not forecasted occurs), improved fire alarm systems, improved emergency communication equipment, parking lot repaving, and planned roofing replacements were included in the cost information. Items within the approved bond program were not included.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners receive the attached NC Department of Public Instruction 2020-21 Facility Needs Survey as information and authorize the chairman to execute.

ATTACHMENTS:

Description

- 5-Year Needs Survey

BRUNSWICK COUNTY SCHOOLS

35 Referendum Drive · Bolivia, North Carolina 28422 · Phone: 910-253-2900 · Fax: 910-253-2983

LETTER OF TRANSMITTAL

DATE: December 10, 2020

TO: Cherie Wisse

FROM: Craig Eckert, Director, Capital Projects & Planning

CC: Freyja Cahill (BCS, fcahill@bcswan.net)

SUBJECT: 2020 5-Year Needs Survey

MESSAGE: Attached please find the Certification Form and summary sheets for the DPI 2020 5-Year Needs Survey. Please forward to the county for signature.

Thank You

DELIVERED BY: U.S. Mail___ Inter Office Mail_____ Hand Delivered By: CE__
Email ____Picked Up By:_____

QTY	DATED	ITEM	COMMENTS	
1	12/1/20	DPI 2020 5-Year Needs Survey	Please return to C Eckert.	

Board Members: Harry E Lemon, Chairperson • Steven P Barger, Vice-Chairperson • Gerald D Benton, Jr, David M Robinson • Robin A Moffitt

Dr. Jerry Oates, Superintendent

A Community of Learners

2020-21 DPI Facility Needs Survey

Brunswick County Schools Long Range Plan

Administrative Unit: Brunswick County Schools (Unit 100)

I. Certification of Board of Education

The Brunswick County Schools Board of Education hereby submits its Facility Needs Survey dated 12/1/2020 listing all improvements and additional facilities needed to accomodate projected enrollments through the 2020-21 school year and improvements to existing facilities to provide safe, comfortable environments that support the educational programs.

We do hereby certify that the needs identified herein are a true representation of our situation. Alternatives were considered and this plan provides the best balance between cost and benefit to our students. We understand that costs have been standardized to statewide averages to provide uniform comparisons.

Allen G. Miller, Chairman 12/1/2020 _____ Date

_____, Secretary, Ex-officio 12/1/2020 _____ Date

2. Certification of Board of County Commissioners

The Brunswick County Board of Commissioners has received and reviewed a copy of this survey prior to submission to the State Board of Education. This does not necessarily constitute endorsement of or committment to fund the Facility Needs Survey.

_____, Chairman _____ Date

_____, County Manager or Clerk _____ Date

2020-21 DPI Facility Needs Survey

Capacity Summary
0 to 5 Years

Brunswick County Schools — Capacity Summary & Plan (0 to 5 years)

UNIT: 100			ADM 2019-20	Current Capacity					Mobile	Teach Station	Needs	Planned Capacity (future)				
				Pre-K	K-5	Middle	High	K-12				Pre-K	K-5	Middle	High	K-12
100	000	TOWN CREEK MIDDL		0	0	576	0	576	0	0	None Needed	0	0	576	0	576
100	1	NEW ELEMENTARY S		0	0	0	0	0	0	0	New School	0	650	0	0	650
100	2	NEW HIGH SCHOOL		0	0	0	0	0	0	0	New School	0	0	0	1,400	1,400
100	302	Belville Elementary	854	0	728	0	0	728	9	0	Renovations	0	728	0	0	728
100	304	Bolivia Elementary	413	18	539	0	0	539	0	0	Addition/Renovation	0	539	0	0	539
100	307	Brunswick County Early	370	0	0	0	500	500	0	0	New School	0	0	0	500	500
100	308	The COAST	59	0	0	40	50	90	0	0	Renovations	0	0	100	100	200
100	309	Cedar Grove Middle	495	0	0	680	0	680	0	0	Addition/Renovation	0	0	680	0	680
100	310	Jessie Mae Monroe Ele	445	0	513	0	0	513	0	0	Addition/Renovation	0	525	0	0	525
100	316	Leland Middle	1,019	0	0	1,065	0	1,065	0	0	Addition/Renovation	0	0	1,065	0	1,065
100	320	Lincoln Elementary	594	36	758	0	0	758	0	0	Addition/Renovation	0	758	0	0	758
100	326	North Brunswick High	1,102	0	0	0	1,537	1,537	5	0	Renovations	0	0	0	1,534	1,534
100	332	Shallotte Middle	658	0	0	928	0	928	0	0	Addition/Renovation	0	0	928	0	928
100	334	South Brunswick High	984	0	0	0	1,306	1,306	4	0	Addition/Renovation	0	0	0	1,306	1,306
100	335	South Brunswick Middle	791	0	0	918	0	918	0	0	Addition/Renovation	0	0	918	0	918
100	336	Southport Elementary	549	0	613	0	0	613	0	0	Addition/Renovation	0	613	0	0	613
100	338	Supply Elementary	581	0	696	0	0	696	0	0	Renovations	0	470	0	0	470
100	339	Town Creek Elementary	598	18	626	0	0	626	2	0	Addition/Renovation	0	626	0	0	626
100	340	Union Elementary	574	0	626	0	0	626	4	0	Addition/Renovation	0	626	0	0	626
100	342	Virginia Williamson Ele	500	0	568	0	0	568	1	0	Addition/Renovation	0	568	0	0	568
100	344	Waccamaw	455	0	390	234	0	624	2	0	Addition/Renovation	0	390	234	0	624
100	348	West Brunswick High	1,364	0	0	0	1,811	1,811	6	0	Addition/Renovation	0	0	0	1,814	1,814
Totals:			**12,405**	**72**	**6,057**	**4,441**	**5,204**	**15,702**	**33**	**0**	**0**	**6,493**	**4,501**	**6,654**	**17,648**	

	K-5	Middle	High	K-12
Current Capacity:	6,057	4,441	5,204	15,702
ADM 2019-20:	5,372	3,159	3,874	12,405
Difference:	685	1,282	1,330	3,297

	K-5	Middle	High	K-12
Total Capacity:	6,493	4,501	6,654	17,648
Proj Enrollment 2024-25:	5,742	2,989	4,445	13,176
Difference:	751	1,512	2,209	4,472

Capacity Plan Summary - Brunswick County Schools

printed: 12/1/2020

2020-21 DPI Facility Needs Survey

Capacity Summary
6 to 10 Years

Brunswick County Schools — Capacity Summary & Plan (6 to 10 years)

UNIT: 100			ADM 2019-20	Current Capacity					Mobile	Teach Station	Needs	Planned Capacity (future)				
				Pre-K	K-5	Middle	High	K-12				Pre-K	K-5	Middle	High	K-12
100	000	TOWN CREEK MIDDL		0	0	576	0	576	0	0	None Needed	0	0	576	0	576
100	1	NEW ELEMENTARY S		0	0	0	0	0	0	0	None Needed	0	650	0	0	650
100	2	NEW HIGH SCHOOL		0	0	0	0	0	0	0	None Needed	0	0	0	1,400	1,400
100	302	Belville Elementary	854	0	728	0	0	728	0	9	Renovations	0	728	0	0	728
100	304	Bolivia Elementary	413	18	539	0	0	539	0	0	Addition/Renovation	0	539	0	0	539
100	307	Brunswick County Early	370	0	0	0	500	500	0	0		0	0	0	500	500
100	308	The COAST	59	0	0	40	50	90	0	0	Renovations	0	0	100	300	400
100	309	Cedar Grove Middle	495	0	0	680	0	680	0	0	Addition/Renovation	0	0	680	0	680
100	310	Jessie Mae Monroe Ele	445	0	513	0	0	513	0	0	Addition/Renovation	0	513	0	0	513
100	316	Leland Middle	1,019	0	0	1,065	0	1,065	0	0	Addition/Renovation	0	0	1,065	0	1,065
100	320	Lincoln Elementary	594	36	758	0	0	758	0	0	Renovations	0	758	0	0	758
100	326	North Brunswick High	1,102	0	0	0	1,537	1,537	0	5	Renovations	0	0	0	1,534	1,534
100	332	Shallotte Middle	658	0	0	928	0	928	0	0	Renovations	0	0	928	0	928
100	334	South Brunswick High	984	0	0	0	1,306	1,306	0	4	Renovations	0	0	0	1,306	1,306
100	335	South Brunswick Middle	791	0	0	918	0	918	0	0	Renovations	0	0	918	0	918
100	336	Southport Elementary	549	0	613	0	0	613	0	0	Renovations	0	613	0	0	613
100	338	Supply Elementary	581	0	696	0	0	696	0	0	Renovations	0	470	0	0	470
100	339	Town Creek Elementary	598	18	626	0	0	626	0	2	Renovations	0	626	0	0	626
100	340	Union Elementary	574	0	626	0	0	626	0	4	Renovations	0	626	0	0	626
100	342	Virginia Williamson Ele	500	0	568	0	0	568	0	1	Renovations	0	568	0	0	568
100	344	Waccamaw	455	0	390	234	0	624	0	2	Renovations	0	390	234	0	624
100	348	West Brunswick High	1,364	0	0	0	1,811	1,811	0	6	Renovations	0	0	0	1,814	1,814
Totals:			**12,405**	**72**	**6,057**	**4,441**	**5,204**	**15,702**	**33**	**0**		**0**	**6,481**	**4,501**	**6,854**	**17,836**

	K-5	Middle	High	K-12
Current Capacity:	6,057	4,441	5,204	15,702
ADM 2019-20:	5,372	3,159	3,874	12,405
Difference:	685	1,282	1,330	3,297

	K-5	Middle	High	K-12
Total Capacity:	6,481	4,501	6,854	17,836
Proj Enrollment 2029-30:	6,545	3,138	4,534	14,217
Difference:	(64)	1,363	2,320	3,619

Capacity Plan Summary - Brunswick County Schools

Brunswick County Schools Cost Summary (0 to 5 years)

Unit: 100		Priority	New School	Additions	Renovations	Furn/Eqpt	Land	Total
1	NEW ELEMENTARY SCH	2	25,587,594	0	0	2,039,442	350,000	$27,977,036
2	NEW HIGH SCHOOL	2	43,415,732	0	0	3,333,786	600,000	$47,349,518
302	Belville Elementary	2	0	0	2,872,256	0	0	$2,872,256
304	Bolivia Elementary	2	0	0	410,256	0	0	$410,256
308	The COAST	2	0	0	374,166	0	0	$374,166
309	Cedar Grove Middle	2	0	0	715,419	0	0	$715,419
310	Jessie Mae Monroe Elem	2	0	0	367,307	0	0	$367,307
316	Leland Middle	2	0	0	553,774	0	0	$553,774
320	Lincoln Elementary	2	0	0	967,819	0	0	$967,819
326	North Brunswick High	2	0	0	553,796	0	0	$553,796
332	Shallotte Middle	2	0	0	426,002	0	0	$426,002
334	South Brunswick High	2	0	0	418,540	0	0	$418,540
335	South Brunswick Middle	2	0	0	338,607	0	0	$338,607
336	Southport Elementary	2	0	0	422,194	0	0	$422,194
338	Supply Elementary	2	0	0	2,633,911	0	0	$2,633,911
339	Town Creek Elementary	2	0	0	329,354	0	0	$329,354
340	Union Elementary	2	0	0	490,223	0	0	$490,223
342	Virginia Williamson Elem	2	0	0	294,067	0	0	$294,067
344	Waccamaw	2	0	0	932,766	0	0	$932,766
348	West Brunswick High	2	0	0	4,175,773	0	0	$4,175,773
		Totals:	**69,003,326**	**0**	**17,276,230**	**5,373,228**	**950,000**	**$92,602,784**

Brunswick County Schools Cost Summary (6 - 10 years)

Unit: 100		Priority	New School	Additions	Renovations	Furn/Eqpt	Land	Total
302	Belville Elementary	3	0	0	694,465	0	0	$694,465
304	Bolivia Elementary	3	0	0	514,162	0	0	$514,162
308	The COAST	3	0	0	360,398	0	0	$360,398
309	Cedar Grove Middle	3	0	0	866,368	0	0	$866,368
310	Jessie Mae Monroe Elem	3	0	0	3,699,149	0	0	$3,699,149
316	Leland Middle	3	0	0	1,193,865	0	0	$1,193,865
320	Lincoln Elementary	3	0	0	1,072,327	0	0	$1,072,327
326	North Brunswick High	3	0	0	4,794,228	0	0	$4,794,228
332	Shallotte Middle	3	0	0	758,628	0	0	$758,628
334	South Brunswick High	3	0	0	4,361,748	0	0	$4,361,748
335	South Brunswick Middle	3	0	0	923,193	0	0	$923,193
336	Southport Elementary	3	0	0	2,006,632	0	0	$2,006,632
338	Supply Elementary	3	0	0	680,988	0	0	$680,988
339	Town Creek Elementary	3	0	0	587,060	0	0	$587,060
340	Union Elementary	3	0	0	2,474,006	0	0	$2,474,006
342	Virginia Williamson Elem	3	0	0	3,278,435	0	0	$3,278,435
344	Waccamaw	3	0	0	506,610	0	0	$506,610
348	West Brunswick High	3	0	0	3,026,441	0	0	$3,026,441
	Totals:		**0**	**0**	**31,798,703**	**0**	**0**	**$31,798,703**

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 2.
Administration - Brunswick County Schools - South Brunswick Field Repairs and Improvements

From:
Julie A. Miller

Issue/Action Requested:
Request that the Board of Commissioners consider approval of Brunswick County Board of Education budget amendment utilizing $350,000 of fund balance held by the Board of Education derived from local funds for Capital Outlay.

Background/Purpose of Request:
The Brunswick County Schools Board of Education approved a budget amendment on January 5, 2021 in the amount of $350,000 of their fund balance derived from local funds for South Brunswick High School baseball field repairs and improvements.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
School held Local funds

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners consider approval of Brunswick County Board of Education budget amendment utilizing $350,000 of fund balance held by the Board of Education derived from local funds for Capital Outlay.

ATTACHMENTS:

Description

- 20210119 BCS Budget Amendment Local Fund Balance appropriation.pdf

Capital

8

BRUNSWICK COUNTY SCHOOLS
BUDGET AMENDMENT

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2021.

Budget Code	Description of Code	Expenditures	Revenues
4.9038.600.529.334.534	South Brunswick High baseball field repair and improvements	350,000.00	
4.4922.600.714	Local fund balance appropriation - transfer in		350,000.00
	Total:	350,000.00	350,000.00

Explanation: To appropriate funds for the SBHS baseball field repairs and improvements.

Total Appropriation in Current Year Budget	72,031,043.95
Increase (Decrease) of Amendment	**350,000.00**
Total Appropriation in Current Amended Budget	72,381,043.95

Passed by majority vote of the Board of Education of Brunswick County on January 5, 2021.

Harry E. Lemon, Jr.
Chairman, Board of Education

Dr. Jerry L. Oates
Secretary, Board of Education

We, the Board of Commissioners of Brunswick County, hereby approve the changes to the BCS Capital Outlay funds as presented.

Randy Thompson
Chairman, Board of Commissioners

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

From:
Andrea White

Action Item # V. - 3.
Administration - Resolution in Support of the Construction of a New Facility for the Food Bank of Central & Eastern North Carolina

Issue/Action Requested:
Request that the Board of Commissioners approve a resolution in support of the construction of a new facility for the Food Bank of Central & Eastern North Carolina.

Background/Purpose of Request:
The Wilmington branch of the Food Bank of Central & Eastern North Carolina actively partners with 21 organizations across Brunswick County to serve food insecure children, seniors, and families. They have requested a resolution seeking the County's support for the construction of a new facility in Wilmington as they seek funding from the State.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend that the Board of Commissioners approve a resolution in support of the construction of a new facility for the Food Bank of Central & Eastern North Carolina.

ATTACHMENTS:

Description

- 2021-01-19 Resolution Supporting the Construction of a New Facility for the Food Bank

County of Brunswick

Office of the County Commissioners

RESOLUTION SUPPORTING THE CONSTRUCTION OF A NEW FACILITY FOR THE FOOD BANK OF CENTRAL & EASTERN NORTH CAROLINA AT WILMINGTON FOR THE BENEFIT OF THE HEALTH AND WELL-BEING OF CHILDREN, SENIORS AND ADULTS ACROSS BRUNSWICK COUNTY

WHEREAS, the Wilmington branch of the Food Bank of Central & Eastern North Carolina actively partners with 21 organizations across Brunswick County to serve food insecure children, seniors, and families; and

WHEREAS, prioritizing the health and wellness of our residents is of utmost importance; more than 25,000 people in Brunswick County are food insecure, including 6,700 children and nearly 8,100 seniors; and

WHEREAS, the Food Bank nourished thousands of Brunswick County residents over the past year by providing more than 2,662,000 pounds of food to local hunger relief agencies across Brunswick County; and

WHEREAS, partnerships with the Food Bank and health care organizations, schools, colleges, universities and correctional facilities aim to build solutions to end hunger in Brunswick County and across southeastern North Carolina; and

WHEREAS, the Food Bank and its partners look to empower the communities they serve through education and advocacy to help them overcome food insecurity; and

WHEREAS, the Food Bank is committed to providing disaster relief following weather events and the pandemic for as long as it takes the community to recover;

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Brunswick County, North Carolina, supports the construction of a new facility for the Food Bank of Central & Eastern North Carolina at Wilmington to support the health and well-being of the people of Brunswick County and southeastern North Carolina.

BE IT FURTHER RESOLVED that the Board of County Commissioners of Brunswick County, North Carolina, will explore the potential for future collaboration and partnership with the Food Bank of Central & Eastern North Carolina at Wilmington.

BE IT FURTHER RESOLVED that the Board of County Commissioners of Brunswick County, North Carolina, requests that the State of North Carolina invests in the health and well-being of its residents through financial support for the construction of a new facility for the Food Bank of Central & Eastern North Carolina at Wilmington.

Adopted this 19th day of January, 2021.

_____
Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

_____
Andrea White, NCCCC
Clerk to the Board

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 4.

From: Administration - Surplus Property Offers for Upset Bid Process
Steve Stone, Deputy County Manager

Issue/Action Requested:
Request that the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board

Background/Purpose of Request:

Parcel	Location	Size	Tax Value	Acquired	Cost	Bid
0290002401	Bluff Dr, NE	.82 acre	$13,080.00	10-1-2019	$1,799.06	$3,000.00

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

Advisory Board Recommendation:
Not Applicable

County Manager's Recommendation:
Recommend the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.

ATTACHMENTS:

Description

- Bid 0290002401

Andrea White

Subject: FW: Surplus Land Bid: Parcel # 0290002401

From: Surplus Land Bid <no-reply@brunsco.net>
Sent: Thursday, December 24, 2020 5:50 AM
To: Steve Stone <steve.stone@brunswickcountync.gov>
Subject: Surplus Land Bid: Parcel # 0290002401

CAUTION: This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

scott l Richards
(910) 209-2176
scottlrichards9@aol.com
4863 BLUE BANKS LOOP R, 4859 Blue Banks Loop Rd, LELAND, North Carolina, 28451, United States
Parcel # 0290002401
Bid Amount: $3000
Optional Additional Comments:

Three thousand dollars is my bid

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 5.
Board Appointment - Planning Board

From:
Andrea White

Issue/Action Requested:
Request that the Board of Commissioners consider the appointment of Mr. Christopher A. Wood to the unexpired District 4 seat on the Planning Board, expiring June 30, 2023.

Background/Purpose of Request:
District 4 representative Bill Clark submitted his resignation from the Planning Board in December 2020. Mr. Clark was serving a 3-year term carrying an expiration date of June 30, 2023.

Vice-Chairman Forte has requested that Mr. Christopher A. Wood be appointed to the District 4 seat to fill the unexpired term of Mr. Clark. If appointed, Mr. Wood's term will expire June 30, 2023.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners consider the appointment of Mr. Christopher A. Wood to the unexpired District 4 seat on the Planning Board, expiring June 30, 2023.

ATTACHMENTS:

Description

- Planning Board Roster
- Bill Clark Resignation

Planning Board

Name	District	Appointment Date	Term	Expiration Date	Serving Since
Eileene Shake (unexp)	1	8/17/2020	3	6/30/2021	2020
Ron Medlin	2	6/18/2018	3	6/30/2021	2017
Joy Easley	3	6/18/2018	3	6/30/2021	2013
VACANT	4	6/1/2020	3	6/30/2023	2020
Richard Leary	5	6/1/2020	3	6/30/2023	2016
Eric Dunham	at-large	6/18/2018	3	6/30/2021	2011
William Bittenbender	at-large	7/1/2019	3	6/30/2022	2016
Brett Riggs (unexp)	alternate	9/16/2019	3	6/30/2022	2019

Mission

The Planning Division of Economic Development & Planning Services supports and facilitates the Brunswick County Planning Board, the Brunswick County Board of Adjustment, and the Brunswick County Technical Review Committee (TRC). Each Board/Committee has different duties, functions, and meeting schedules.

Membership

All members serve 3-year terms.

~ 1 member from each county district, appointed by the Board of Commissioners

~ 2 at-large members appointed by the Board of Commissioners

~ 1 alternate position

Jared Galloway

From: Connie Marlowe
Sent: Monday, December 21, 2020 10:03 AM
To: Kirstie Dixon
Cc: Jared Galloway; Andrea White
Subject: FW: Resignation

FYI,

From: bill clark <parrisisland65@yahoo.com>
Sent: Saturday, December 19, 2020 9:35 AM
To: Connie Marlowe <Connie.Marlowe@brunswickcountync.gov>
Subject: Resignation

CAUTION: This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Marlowe,

It is with regret that I resign my position on the Brunswick County Planning Board. I have been appointed as a commissioner for the City of Boiling Spring Lakes, an although it appears there is no legal grounds that prohibits holding both positions, I feel it is in the best interest of the planning board that I do not continue holding both positions. I have enjoyed my association with the board, and am sorry to give up my position.

Best wishes to you, the staff and all of the board for 2021.

William F. Clark

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 6.
Board Appointment - Substance Use and Addiction Commission

From:
Andrea White

Issue/Action Requested:
Request that the Board of Commissioners appoint Catherine Cooke to the unexpired At-Large Seat on the Brunswick County Substance Use and Addiction Commission with a term expiring June 30, 2023.

Background/Purpose of Request:
The At-Large seat previously occupied by Stefanie Riley is currently vacant.

As a member of the School Board, Catherine Cooke was previously designated to represent the Board of Education on the BCSUAC. As Mrs. Cooke's term on the School Board has ended, she has expressed an interest in serving as the At-Large member. This seat carries a term expiration of June 30, 2023.

Staff recommends that the Board consider appointing Catherine Cooke to fill the unexpired term as stated.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners appoint Catherine Cooke to the unexpired At-Large Seat on the Brunswick County Substance Use and Addiction Commission with a term expiring June 30, 2023.

ATTACHMENTS:

Description

- Substance Use & Addiction Commission Roster

Substance Use & Addiction Commission

Name	District	Appointment Date	Term	Expiration Date	Serving Since
Kathleen Gomes	1	6/1/2020	4	6/30/2024	2018
Joshua Torbich	2	6/1/2020	4	6/30/2024	2018
William Eberle (unexp)	3	10/15/2018	3	6/30/2021	2018
Heather Strickland (unexp)	4	6/17/2019	3	6/30/2021	2018
William Hickman (unexp)	5	10/15/2018	4	6/30/2022	2018
Cynthia Cheatham (unexp)	At-Large	8/19/2019	4	6/30/2023	2019
Stefanie Riley (unexp)	At-Large	8/19/2019	4	6/30/2023	2019
Jon Oliver (unexp)	Sheriff	6/15/2020	4	6/30/2022	2020
Eric Gushue (unexp)	Chief Judge	10/15/2018	3	6/30/2021	2018
Catherine Cooke	Board of Ed.	6/17/2019	4	6/30/2023	2018

Mission

Serves in an advisory capacity to make recommendations regarding the substance use and addiction program needs of Brunswick County.

Membership

Initial terms are described in By-Laws, all subsequent are 4-year terms

~ 7 members, appointed by the Board of Commissioners

~ 1 member, designated by the Sheriff and appointed by Commissioners

~ 1 member, designated by the Chief Superior Court Judge and appointed by Commissioners

~ 1 member, designated by the Board of Education and appointed by Commissioners

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 7.
Board Appointment - Zoning Board of Adjustment

From:
Andrea White

Issue/Action Requested:
Request that the Board of Commissioner appoint James C. Goodman to the unexpired Alternate seat on the Zoning Board of Adjustment, term expiring June 30, 2022.

Background/Purpose of Request:
At the September 21, 2020 meeting, Alternate Clayton Rivenbark was appointed to fill the unexpired District 4 seat on the Zoning Board of Adjustment, creating a vacancy in the Alternate seat.

An application was received from Mr. James C. Goodman expressing an interest in serving.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioner appoint James C. Goodman to the unexpired Alternate seat on the Zoning Board of Adjustment, term expiring June 30, 2022.

ATTACHMENTS:

Description

- Zoning Board of Adjustment Roster

Zoning Board of Adjustments

Name	District	Appointment Date	Term	Expiration Date	Serving Since
Robert Williamson	1	6/1/2020	3	6/30/2023	2001
Ron Medlin	2	6/15/2020	3	6/30/2023	2011
Mary Ann McCarthy	3	6/1/2020	3	6/30/2023	2013
Clayton Rivenbark (unexp)	4	9/21/2020	3	6/30/2021	2013
Marian Shiflet (unexp)	5	6/17/2019	3	6/30/2021	2019
Virginia Ward (unexp)	alternate	6/15/2020	3	6/30/2021	
VACANT	alternate	6/17/2019	3	6/30/2022	2013

Mission

The Zoning Board of Adjustments is a quasi-judicial body that hears and takes final action on variances, Special Exception Permits, zoning vested rights, approval of administrative decisions, approval of wireless telecommunication facilities, and interpretation of zoning boundary lines in concert with the Planning Director or Planning Director's designee.

Membership

All members serve 3-year terms

~ 1 member from each county district, appointed by the Board of Commissioners

~ 2 alternate members, called on to attend those meetings and hearings at which one or more regular members are absent or are unable to participate in hearing a case because of a financial or other interest.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 8.
Clerk to the Board - Meeting Minutes

From:
Andrea White

Issue/Action Requested:
Request that the Board of Commissioners approve the draft minutes from the December 7, 2020 Regular Meeting and the December 17, 2020 Recessed Meeting.

Background/Purpose of Request:

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend that the Board of Commissioners approve the draft minutes from the December 7, 2020 Regular Meeting and the December 17, 2020 Recessed Meeting.

ATTACHMENTS:

Description

- Draft Minutes - 2020-12-07 Annual Meeting
- Draft Minutes - 2020-12-17 Recessed Meeting

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
ANNUAL MEETING
DECEMBER 7, 2020
3:00 P.M.

The Brunswick County Board of Commissioners met in Regular Session on the above date at 3:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT:	Commissioner Frank Williams Commissioner Randy Thompson Commissioner J. Martin Cooke Commissioner Pat Sykes Commissioner Mike Forte
STAFF:	Randell Woodruff, County Manager Steve Stone, Deputy County Manager Bob Shaver, County Attorney Julie Miller, Finance Director Jared Galloway, Deputy Clerk to the Board Meagan Kascsak, Public Information Officer Neal Galloway, MIS Sgt. Jeff Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Williams called the meeting to order at 3:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chairman Williams gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Williams asked for any adjustments to the agenda.

Randell Woodruff, County Manager, clarified that Administrative Report item XIII-1 (*Administration - Long and Short-Term Goals and Major Focus Areas for FY22*) was previously considered by the Board, but that final action was never taken.

Chairman Williams requested consensus from the Board to move item XIII-1 (*Administration - Long and Short-Term Goals and Major Focus Areas for FY22*) to the Consent Agenda as item X-15.

Commissioner Cooke moved to take the action requested by Chairman Williams and to approve the agenda as amended. The motion was seconded by Commissioner Forte and passed unanimously (5-0).

IV. OATH OF OFFICE – COMMISSIONERS ELECT

1. Oath of Office - Commissioner District 3 – Patricia Sykes

Chairman Williams recognized the Honorable Ashley Gore, District Court Judge. Judge Gore administered the following Oath of Office to Commissioner Re-Elect Pat Sykes:

OATH OF OFFICE

BRUNSWICK COUNTY COMMISSIONER

I, Patricia L. Sykes, do solemnly and sincerely swear (or affirm) that I will support and maintain the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend

the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, Patricia L. Sykes, do swear (or affirm) that I will well and truly execute the duties of the Office of County Commissioner of Brunswick County according to the best of my skill and ability, according to law; so help me God.

Patricia L. Sykes

Attestation:
Subscribed and sworn before me this the 7th day of December, 2020.

Hon. C. Ashley Gore
District Court Judge

2. **Oath of Office - Commissioner District 4 – Mike Forte**

Chairman Williams recognized the Honorable Fred Gore, District Court Judge. Judge Gore administered the following Oath of Office to Commissioner Re-Elect Mike Forte:

OATH OF OFFICE

BRUNSWICK COUNTY COMMISSIONER

I, Mike Forte, do solemnly and sincerely swear (or affirm) that I will support and maintain the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, Mike Forte, do swear (or affirm) that I will well and truly execute the duties of the Office of County Commissioner of Brunswick County according to the best of my skill and ability, according to law; so help me God.

Mike Forte

Attestation:
Subscribed and sworn before me this the 7th day of December, 2020.

Hon. W. Fred Gore
District Court Judge

3. **Oath of Office - Commissioner District 5 – Frank Williams**

Chairman Williams recognized the Honorable Jason Disbrow, Superior Court Judge. Judge Disbrow administered the following Oath of Office to Commissioner Re-Elect Frank Williams:

OATH OF OFFICE

BRUNSWICK COUNTY COMMISSIONER

I, Frank L. Williams, do solemnly and sincerely swear (or affirm) that I will support and maintain the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, Frank L. Williams, do swear (or affirm) that I will well and truly execute the duties of the Office of County Commissioner of Brunswick County according to the best of my skill and ability, according to law; so help me God.

Frank L. Williams

Attestation:
Subscribed and sworn before me this the 7th day of December, 2020.

Hon. Jason C. Disbrow
Superior Court Judge

Chairman Williams turned the meeting over to the County Attorney.

V. ELECTION OF THE CHAIRMAN – COUNTY ATTORNEY

Bob Shaver, County Attorney, explained the process of the election of the Chairman and opened the floor for nominations.

Commissioner Williams moved to nominate Commissioner Randy Thompson as Chairman. The motion was seconded by Commissioner Forte. Mr. Shaver opened the floor for discussion. Hearing none, the nominations were closed, and Mr. Shaver called the question. The vote of approval was unanimous (5-0).

Mr. Shaver turned the meeting over to Chairman Thompson.

VI. ELECTION OF THE VICE-CHAIRMAN – CHAIRMAN

Chairman Thompson opened the floor for nominations.

Commissioner Cooke moved to nominate Commissioner Mike Forte as Vice-Chairman. The motion was seconded by Chairman Thompson. Chairman Thompson opened the floor for discussion. Hearing none, the nominations were closed, and the question was called. The motion passed by a vote of 4 to 1 (Ayes –Thompson, Forte, Cooke, Williams. Nay – Sykes).

Chairman Thompson recognized Commissioner Williams in his capacity as Chairman over the previous four years and, on behalf of the entire Board, presented Commissioner Williams with his gavel.

After a standing ovation, Commissioner Williams acknowledged that everything accomplished during his tenure as Chairman was part of a team effort and took a moment to thank fellow Commissioners and Staff for the help in navigating every challenge they faced.

VII. OATH OF OFFICE – COUNTY OFFICIALS

1. Oath of Office – Register of Deeds – Brenda Clemmons

Chairman Thompson recognized Senator Bill Rabon. Senator Rabon administered the following Oath of Office to Brenda Clemmons:

OATH OF OFFICE

BRUNSWICK COUNTY REGISTER OF DEEDS

I, Brenda Clemmons, do solemnly and sincerely swear (or affirm) that I will support and maintain the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

I, Brenda Clemmons, do swear (or affirm) that I will well and truly execute the duties of the Office of Register of Deeds for the County of Brunswick in all things according to law; so help me God.

Brenda Clemmons

Attestation:
Subscribed and sworn before me this the 7th day of December, 2020.

Sen. Bill Rabon
NC Senate, District 8

VIII. APPROVAL OF BONDS

1. Administration - Resolution Approving the Bonding of County Officials

Request that the Board of Commissioners adopt a resolution approving the bonding of county officials.

Chairman Thompson asked for a motion on the resolution.

Commissioner Sykes moved to approve the resolution as presented. The motion was seconded by Commissioner Williams and passed unanimously (5-0).

RESOLUTION APPROVING THE BONDING OF COUNTY OFFICIALS

WHEREAS, North Carolina General Statute § 105-349(c) requires the Tax Collector to provide a performance bond in an amount prescribed by this Board; and

WHEREAS, NCGS §159-29(a) requires the Finance Officer to provide a performance bond with sufficient sureties in an amount to be fixed by this Board but not less than $50,000; and

WHEREAS, NCGS §161-4 requires the Register of Deeds to provide a performance bond with sufficient surety to be approved by this Board, in an amount of not less than $10,000 nor more than $50,000; and

WHEREAS, NCGS §162-8 requires the Sheriff to provide a performance bond of any amount to be determined by this Board but not to exceed $25,000; and

WHEREAS, NCGS §58-72-55 requires the Clerk to the Board to record in the proceedings the names of those Commissioners who are present at the time of approval of official bonds and who voted for such approval; and

WHEREAS, NCGS §58-72-55 further provides that any Commissioner may cause his or her written dissent to an official bond to be entered into the record of this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Brunswick as follows:

1. That this Board hereby accepts and approves bonds for public officials as follows:
    a. Jeff Niebauer, Tax Collector, $500,000.00 with Travelers Insurance;
    b. Julie Miller, Finance Director, $250,000.00 with Western Surety Company;
    c. Brenda Clemmons, Register of Deeds, $10,000.00 with Travelers Insurance;
    d. John Ingram, V, Sheriff, $25,000.00 with Western Surety Company;
2. That pursuant to NCGS 58-72-55, the Clerk is hereby instructed to record the names of all Commissioners present at this meeting who vote in favor of this resolution.
3. That pursuant to NCGS 58-72-55, any Commissioner who votes against this resolution may cause his or her written dissent to be entered into the record of the Board.
4. That this resolution shall be effective upon its adoption.

APPROVED AND ADOPTED this the 7th day of December 2020.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:
William J. Galloway, NCCCC
Deputy Clerk to the Board

IX. PUBLIC COMMENTS

No one wished to speak.

X. APPROVAL OF CONSENT AGENDA

Chairman Thompson asked for a motion on the Consent Agenda.

Vice-Chairman Forte moved to approve the Consent Agenda as amended under **Adjustments/Approval of Agenda**. The motion was seconded by Commissioner Cooke and the vote of approval was unanimous (5-0).

The following items were approved:

1. **Administration - Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency**
   Approved a resolution in support of the NCACC Presidential initiative to promote food system resiliency.

RESOLUTION IN SUPPORT OF NCACC PRESIDENTIAL INITIATIVE TO PROMOTE FOOD SYSTEM RESILIENCY

WHEREAS, access to healthy food is a basic human need and is vital to the well-being of a community; and

WHEREAS, all 100 North Carolina counties are committed to ensuring the needs of their citizens are met; and

WHEREAS, food security, defined as reliable access to quality, affordable food is vital to a thriving community and food insecurity threatens the fabric of a healthy society; and

WHEREAS, according to Feeding America's annual Map the Meal Gap study, conducted to improve our understanding of food insecurity and food costs at the local level, the average food insecurity rate across North Carolina's counties is 14 percent. And Feeding America projects that the rate will rise to 19.3 percent due to the pandemic and the child food insecurity rate is projected to rise from 19.3 percent to 28.6 percent; and

WHEREAS, according to the Food Bank of Central and Eastern North Carolina's 2019-2020 County Profile, Brunswick County has a food insecurity rate of 20 percent; and

WHEREAS, food insecurity, according to the Food and Research Action Center, has detrimental and costly effects to mental and physical health such as depression, obesity, hypertension, and cancer; and

WHEREAS, the current pandemic is only further exacerbating the issue of food insecurity and families are facing difficult decisions about how to make ends meet, including whether they can afford the food they need; and

WHEREAS, many food insecure families do not qualify for SNAP (Supplemental Nutrition Assistance Program) and other government assistance programs because their monthly income is above 130 percent of the federal poverty line of $25,926 for a family of four with two children under the age of 18; and

WHEREAS, according to state officials, agriculture and agribusiness account for 17% of all jobs in the state and an annual economic impact of $91.8 billion and is a vital aspect of the economy in North Carolina; and

WHEREAS, County Commissioners have a responsibility to ensure the basic needs of our citizens are met; and

WHEREAS, the North Carolina Association of County Commissioners (NCACC), under the direction of President Ronnie Smith will be leading a task force to address food system resiliency to help counties take actions to ensure the resources we have are getting to the people in need; and

WHEREAS, the NCACC Task Force will be meeting to examine the various issues that go into creating and sustaining a resilient food system for our residents; and

WHEREAS, by supporting our farmers, supply chains, agribusiness, food industry, and food insecure families, we can build resilient communities.

NOW, THEREFORE, LET IT BE RESOLVED, that the Brunswick County Commissioners, do hereby resolve to support the work of the NCACC Task Force and will commit to examining the food system in Brunswick County and take steps to help strengthen the system in the service of sustaining a thriving community.

Adopted this 7th day of December, 2020.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:
William J. Galloway, NCCCC
Deputy Clerk to the Board

2. **Administration - Surplus Property Offers for Upset Bid Process**
Accepted, subject to the upset bid process, offers that have been submitted for surplus parcels that met the value parameters previously established by the Board.

Parcel	Location	Size	Tax Value	Acquired	Cost	Bid
156AB060	Prospect Rd, BSL	.24 acre	$11,000.00	10-22-2020	$2,367.00	$2,753.45
156AB061	Prospect Rd, BSL	.24 acre	$11,000.00	10-22-2020	$2,367.00	$2,752.50
141HC01001	S Bobwhite LN, Wildwood Acres	.17 acre	$1,000.00	9-25-1987	$512.01	$750.00

142HA056	Robin Rd, BSL	.73 acre	$8,800.00	4-1-2014	$3,300.00	$4,500.00
224EA012	1394 Trot Ridge PL, NW	.44 acre	$4,180.00	6-3-2019	$2,253.00	$2,090.00

3. **Clerk to the Board - Meeting Minutes**
Approved the draft minutes from the November 16, 2020 Regular meeting.

4. **County Attorney - Easement for Leland Multi-Use Path**
Granted a temporary construction easement to the Town of Leland across the North Brunswick High School Property for the construction of a multi-use path from the Leland Town Hall to North Brunswick High School.

5. **County Attorney - Online Disposal of Surplus Property through IAA**
Authorized staff to use Insurance Auto Auction (IAA) as a non-exclusive public online auction vendor for surplus property by adoption of a resolution, authorized the County Manger to execute a contract upon approval of the County Attorney, and authorized notice of online auctions solely by electronic means.

RESOLUTION AUTHORIZING ADVERTISING OF ELECTRONIC AUCTION BY ELECTRONIC MEANS ONLY

WHEREAS, G.S. 160-270(c) authorizes Brunswick County to conduct public auctions of personal property by electronic auctions procedures and to advertise electronic auctions by electronic means only; and

WHEREAS, the Brunswick County Board of Commissioners finds that advertising electronic auction sales of personal property by electronic means only increases the efficiency of property disposal by this method and saves tax payer's dollars.

NOW, THEREFORE, LET IT BE RESOLVED, that the Brunswick County Board of Commissioners approves the following:

1) All sales of personal property by electronic public auction may be advertised by electronic means only.
2) Electronic advertisements of the sale of personal property shall be posted at least 10 calendar days prior to the date on which bidding for the property opens.
3) Electronic advertisements shall be posted on the website of the electronic auction service.
4) A reference to this resolution and the authorized electronic auction services shall be posted on the Brunswick County website.
5) Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, the electronic address where electronic bids may be posted, and any other relevant terms and conditions of sale.

This the 7th day of December, 2020.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:
William J. Galloway, NCCCC
Deputy Clerk to the Board

6. **Engineering - County Complex Site Master Plan & Buildings Space Needs Study - LS3P Associates Contract Award**
Approved a professional services contract with LS3P Associates in the amount of $254,455.00 for the county complex site master plan and building space needs study.

7. **Engineering - County Courthouse Addition and Renovation - ECS Southeast Contract Extension**
Approved a contract extension with ECS Southeast, LLP, for special inspections and construction materials testing for the county courthouse addition and renovation project.

8. **Finance - Fiscal Items**
Approved Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

- **Sheriff's Office Gifts and Memorials**
  Appropriated $4,200 of gifts and memorials designated for Sheriff's Office employee appreciation.

- **Occupancy Tax Revenue Budget Amendment**
  Appropriated Occupancy Tax revenue of $810,000 projected to receive above the current budget through June 30, 2021 for the corresponding expenditure required to the TDA.

9. **Health and Human Services - Social Services: Trillium Health Resources Co-Responder Pilot Request for Proposal**
   Received information regarding Trillium Health Resources Co-Responder Demonstration Pilot Request for Proposal and authorized staff to submit a proposal.

10. **Sheriff's Office - Video Agreement Addendum with WatchGuard Video Inc. (Motorola Solutions Inc.)**
    Approved an addendum associated with the recently approved five (5) year agreement with WatchGuard Video Inc., now part of Motorola Solutions Inc. Addendum is associated with equipment purchases and software licenses, subject to review and approval by the County Attorney.

11. **Tax Administration - December 2020 Releases**
    Approved the December 2020 releases.

12. **Tax Administration - Project 2 Amendment to Pictometry Agreement**
    Approved the Project 2 amendment to the current Pictometry contract.

13. **Utilities - Columbus County Interlocal Agreement Emergency Water Connection**
    Approved an Interlocal Agreement with Columbus County for an emergency connection of the water systems located within the Brunswick-Columbus International Park and authorized the Chairman and Clerk to the Board or Deputy Clerk to the Board to execute the Agreement subject to review and approval by the County Attorney.

14. **Utilities - Water and Wastewater Chemicals Bid Amendment**
    Approved a change to the FY20 chemical bid award for hydrofluosilic acid from Brenntag Mid-South, Inc., to Water Guard, Inc.

15. **Administration - Long and Short-Term Goals and Major Focus Areas for FY22 (*previously XIII-1*)**
    Approved the Long and Short-Term Goals and Major Focus Areas for FY 22 to guide budget development.

XI. PRESENTATION

1. **Social Services - Recognition of Child Support Manager of the Year Award Recipient**
   Request that the Board of Commissioners recognize Sherri Sellars as the recipient of the North Carolina Child Support Manager of the Year Award.

   Cathy Lytch, Director of Social Services, noted that the North Carolina Child Support Program annually recognizes team members within NC. The Child Support Manager of the Year Award goes to the person who exemplifies an exceptional level of work performance, who motivates and inspire others, and who provides outstanding customer service. Ms. Lytch was honored to recognize Sherri Sellars, Child Support Supervisor, who received this award.

   After a standing ovation, Chairman Thompson recognized Ms. Sellars to say a few words. Ms. Sellars commended Ms. Lytch, and Mr. David Stanley, Director of Health & Human Services, for their support, as well as the rest of her team who made this recognition possible.

XII. PUBLIC HEARING

1. **Public Hearing - Brunswick Business & Industry Development - International Logistics Park Access Road Improvement**
   Request that the Board of Commissioners conduct a Public Hearing to receive public comments regarding a proposed economic development incentive for the improvement of the main access road for the International Logistics Park, and following the public hearing, consider approving the requested $400,000 to assist with the access road.

   Chairman Thompson recognized Bill Early, Executive Director, Brunswick BID, to elaborate on the proposed request and to provide background information before the public hearing.

Mr. Early informed the Board that the request before them concerns assistance from the County to put in the initial access road to the International Logistics Park owned and operated by the Brunswick-Columbus International Park, Inc. It is the intention that funding the access road, as well as completing various other projects at the park, will attract new manufacturers to the area, providing jobs to the citizens of Brunswick County. The cost associated with the County's portion is $400,000.00. If approved, funds would be distributed to Brunswick BID to pay invoices/receipts or for reimbursement to Brunswick-Columbus International Park, Inc.

CALL TO ORDER

Chairman Thompson called the Public Hearing to order at 3:26 p.m.

PUBLIC COMMENTS

Chairman Thompson asked if anyone wished to comment on the proposed economic development incentive for the improvement of the main access to the International Logistics Park.

No one wished to speak.

ADJOURN

Chairman Thompson closed the Public Hearing at 3:26 p.m.

Commissioner Williams moved to approve the proposed incentive as presented in the packet. The motion was seconded by Vice-Chairman Forte and passed unanimously (5-0).

XIII. ADMINISTRATIVE REPORT

1. **Governing Body - NCACC Voting Delegate - Legislative Conference (Chairman) (*previously XIII-2*)**
Request that the Board of Commissioners designate Commissioner Cooke as the voting delegate, and Commissioner Thompson as the Alternate, to represent Brunswick County at the 2021 NCACC Legislative Goals Conference to be held virtually in January 2021.

Chairman Thompson reviewed the request as presented in the packet to designate Commissioner Cooke as the voting delegate, and Commissioner Thompson as the Alternate, to represent Brunswick County at the 2021 NCACC Legislative Goals Conference to be held virtually in January 2021. Chairman Thompson opened the floor for a motion.

Vice-Chairman Forte made a motion to approve the request as presented. The motion was seconded by Commissioner Williams and passed unanimously (5-0).

XIV. BOARD APPOINTMENTS

1. **Brunswick County Board of Commissioners Board Seat Assignments for Calendar Year 2021**
Request that the Board of Commissioners appoint members to fill the Calendar Year 2021 Board Seat listing.

Vice-Chairman Forte moved to approve the appointments as presented in the packet with the understanding that the new Chairman and Vice-Chairman would serve in their respective capacities on the boards/committees that pertain to those seats. The motion was seconded by Commissioner Williams and the vote of approval was unanimous (5-0).

The members will serve as follows:

BRUNSWICK COUNTY BOARD OF COMMISSIONERS BOARD SEATS
2021

Board Name	Commissioner
Brunswick Business & Industry Development	Chairman (Randy Thompson) Vice-Chairman (Mike Forte)
Brunswick-Columbus Industrial Park	Chairman (Randy Thompson)

Cape Fear Council of Government	Mike Forte Marty Cooke (alternate)
Cape Fear Rural Planning Organization Transp. Adv Committee	Frank Williams/ Mike Forte Randy Thompson (alternate)
Grand Strand MPO Transportation Advisory Committee	Pat Sykes / Randy Thompson Kirstie Dixon/ Helen Bunch (alternates)
Greater Wilmington Metro Transportation Advisory Committee	Frank Williams Mike Forte (alternate)
Health & Human Services Advisory Board	Pat Sykes
Juvenile Crime Prevention Council	Mike Forte
Local Emergency Protection Committee	Marty Cooke
Lower Cape Fear Water and Sewer Authority	Frank Williams
Trillium Regional Board	Pat Sykes
Southeastern Economic Development Commission	Marty Cooke

XV. OTHER BUSINESS/INFORMAL DISCUSSION

No other business/informal discussion items were brought forth.

XVI. CLOSED SESSION

1. **Closed Session - Approve Closed Session Minutes and Consult with Attorney**
Request that the Board of Commissioners enter into closed session pursuant to G.S. 143-318.11(a)(1) to approve closed session minutes and 143-318.11(a)(3) to consult with the attorney in order to preserve the attorney-client privilege.

Mr. Shaver noted that the statutory requirements were included in the packet with the purposes to approve closed session minutes and to consult with the attorney in order to preserve the attorney/client privilege.

Commissioner Cooke moved to enter Closed Session as stated at 3:30 p.m. The motion was seconded by Commissioner Williams and the vote of approval was unanimous (5-0).

Commissioner Sykes stepped out of the Closed Session and left the meeting, unexcused, at 4:44 p.m.

Chairman Thompson called the Regular Session to order at 4:55 p.m. and asked the County Attorney if there was anything to report from Closed Session.

Mr. Shaver stated there was no action to report from Closed Session.

XVII. ADJOURNMENT

Commissioner Williams moved to recess the meeting at 4:55 p.m. until Thursday, December 17, 2020 at 10:00 a.m. in the Commissioners' Chambers, David R. Sandifer Administration Building. The motion was seconded by Commissioner Cooke and the vote of approval was unanimous (4-0).

_____
Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

_____
William J. Galloway, NCCCC
Deputy Clerk to the Board

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
RECESSED MEETING
DECEMBER 17, 2020
10:00 A.M.

The Brunswick County Board of Commissioners met in Recessed Session on the above date at 10:00 a.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT:	Commissioner Randy Thompson, Chairman Commissioner Mike Forte, Vice-Chairman Commissioner J. Martin Cooke Commissioner Pat Sykes Commissioner Frank Williams
STAFF:	Randell Woodruff, County Manager Steve Stone, Deputy County Manager Bob Shaver, County Attorney Julie Miller, Finance Director Jared Galloway, Deputy Clerk to the Board Meagan Kascsak, Public Information Officer Neal Galloway, MIS

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the recessed meeting to order at 10:00 a.m.

Commissioner Cooke gave the Invocation and led the Pledge of Allegiance.

II. OTHER BUSINESS/INFORMAL DISCUSSION

Chairman Thompson announced that the only item for discussion was the Long and Short-Term Goals and Major Focus Areas of the County and turned the meeting over to the County Manager.

Randell Woodruff, County Manager, introduced Bill Rivenbark, PhD, Professor of Public Administration and Government with the UNC School of Government, who would be facilitating the discussion for the day. The Board welcomed Mr. Rivenbark and thanked him for being present.

Mr. Rivenbark gave a PowerPoint Presentation discussing items related to the Fiscal Control Act, the importance of long-term planning as it pertains to local governments, and the recently adopted Short and Long-Term Goals and Major Focus Areas of the County for FY 22.

There was discussion among Board members regarding the consolidation of some of the recently adopted goals. Mr. Rivenbark agreed, stating that these goals should be consolidated into a living document that is broad enough to capture major areas of interest, but also specific enough to guide upcoming decisions during the annual budgetary process.

Commissioner Sykes stepped out of the meeting at 10:48 a.m. and returned at 10:49 a.m.

Mr. Rivenbark continued his presentation discussing the annual audit and provided handouts with reference to various financial dashboards including the General Fund, Governmental Activities, and Water and Sewer Funds. Each Board member was provided the opportunity to express a few points they felt were important to consider while planning for the growth of Brunswick County over the next twenty years.

At the conclusion of Mr. Rivenbark's presentation, the Board expressed their gratitude for his wealth of knowledge and experience, as well as thanked him for traveling to facilitate their meeting today.

It was the consensus of the Board to move forward with the consolidation of their previously adopted Short and Long-Term Goals and Major Focus Areas. Further, it was the consensus of the Board to direct Staff to begin this process by 1) updating the Vision Statement of Brunswick County prior to their January 2021 Regular Meeting and 2) incorporating suggestions discussed by Board

members into the consolidated Goals which would guide the direction of the February 2021 Goals & Budget Workshop.

No action was taken.

III. ADJOURNMENT

Commissioner Williams moved to adjourn the meeting at 12:04 p.m. The motion was seconded by Commissioner Sykes and passed unanimously (5-0).

_____
Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

_____
William J. Galloway, NCCCC
Deputy Clerk to the Board

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 9.
County Attorney - B-Var Road & Old Ferry Road DOD

From:
Bryan Batton

Issue/Action Requested:
Request that the Board of Commissioners consider accepting the Deed of Dedication for sewer infrastructure for B-Var Road and Old Ferry Road.

Background/Purpose of Request:
Beach Bum Builders, Inc. has submitted a Deed of Dedication for sewer only infrastructure for B-Var and Old Ferry Road. The lines have been tested and approved and are ready to be incorporated into our utility system.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
$ 58,300.00 for sewer only

Approved By County Attorney:
Yes

County Attorney's Recommendation:
Accept the Deed of Dedication for sewer only infrastructure from Beach Bum Builders, Inc.

County Manager's Recommendation:
Recommend the Board of Commissioners consider accepting the Deed of Dedication for sewer infrastructure for B-Var Road and Old Ferry Road.

ATTACHMENTS:

Description

- B-Var Road & Old Ferry Road sewer DOD

DEED OF DEDICATION

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

Prepared By: Doug Baxley

THIS DEED OF DEDICATION, made and entered into this the 4th day of November 2020, by and between **BEACH BUM BUILDERS, INC., a North Carolina Corporation,** of 989 B-Var Road SW, Supply, NC 28462, party of the first part, hereinafter referred to as "Grantor", and **BRUNSWICK COUNTY,** a governmental entity created and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as Grantee; whose mailing address is PO Box 249, Bolivia, NC 28422.

WITNESSETH:

That whereas Grantor is the owner and developer of a low-pressure sewer system located in Lockwood Folly Township, Brunswick County, North Carolina, as described below ("the Property");

And whereas Grantor has caused to be installed a sewer line and equipment under and along the easement traversing the Property hereinafter described and referenced;

And whereas Grantor wishes to obtain sewer service from Grantee and to make sewer service from Grantee's system available to the Property;

And whereas the Property which contains the sewer line and equipment and where the easement is located is as follows:

> BEING all of those tracts or parcels and easement areas over and within the same as more fully described in a Utility Easement to Brunswick County recorded in Book 4231 at Page 413, Brunswick County Registry.

And whereas Grantee has adopted through appropriate resolution stated policy regarding sewer distribution systems under the terms of which, among other things, in order to obtain sewer service for the Property, Grantor must convey title to the sewer distribution system to Grantee through an instrument of dedication acceptable to Grantee;

NOW, THEREFORE, Grantor, in consideration of Grantee accepting said sewer lines and making sewer service available to the Property, has conveyed and by these presents does hereby convey to Grantee, its lawful successors and assigns, the following described property:

All of the sewer distribution lines and equipment located under, along and within the area shown on the plans hereinafter referenced and being more particularly described as follows:

All of the sewer lines, together with related valves and equipment, as more particularly shown and described in those plans entitled "B-Var Road and Old Ferry Road Low Pressure Sewerline", dated September 2020, prepared by East Coast Engineering & Surveying, PC, consisting of four (4) pages, which plans are attached hereto and incorporated herein for greater certainty of description as Exhibit A, and are also filed with the Brunswick County Utilities Department ("the Plans").

TO HAVE AND TO HOLD said sewer lines, equipment and easements above-described, together with the privileges and appurtenances thereto belonging to Grantee forever.

And Grantor does hereby covenant that it is seized of said sewer lines, equipment and easements described above in fee simple and has the right to convey the same in fee simple, that the same are free and clear of encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Grantor warrants to Grantee that the system herein conveyed is of good quality and free from faults and defects, and conforms to as-built drawings. Grantor warrants said system for a period of one (1) year from the date of recording this Deed of Dedication in the Office of the Brunswick County Register of Deeds.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed, the day and year first above written.

BEACH BUM BUILDERS, INC.

By: _____
Greg Isenhour, President

STATE OF NORTH CAROLINA
COUNTY OF BRUNSWICK

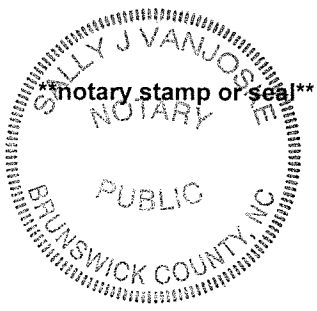
I certify that the following person personally appeared before me this day and acknowledged to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: **Greg Isenhour,** as President of BEACH BUM BUILDERS, INC., a North Carolina Corporation ("the Company"), as and for the act of the Company.

Date: 1-4-2020

_____
Notary Public's Signature

Notary's Printed Name: Sally J Vanjoske

My Commission Expires: 9-24-2025



notary stamp or seal

ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit for Beach Bum Builders, Inc. was accepted by the Brunswick County Board of Commissioners on the _____ day of _____, 2021.

Brunswick County Board of Commissioners

_____
Randy Thompson, Chairman

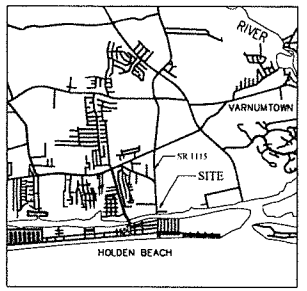
_____
Andrea White
Clerk to the Board

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

B-VAR ROAD AND OLD FERRY ROAD LOW PRESSURE SEWERLINE

BRUNSWICK COUNTY, NORTH CAROLINA

SEPTEMBER 2020



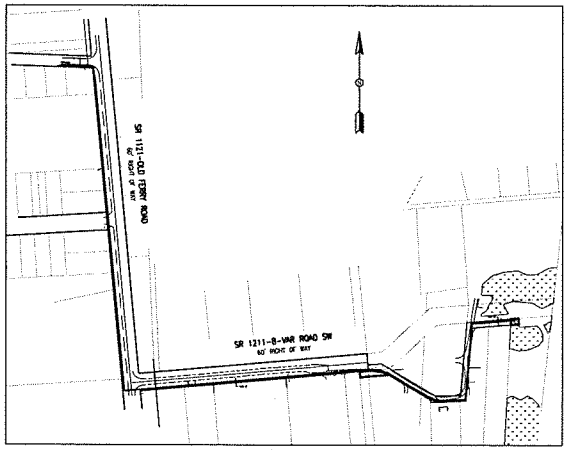
VICINITY MAP
NOT TO SCALE

EXHIBIT A-1

OWNER
BEACH BUM BUILDERS, INC.
989 B VAR ROAD SW
SUPPLY, NC 28462
(919) 612-8217

SURVEYOR
EAST COAST ENGINEERING & SURVEYING, PC
4918 MAIN STREET - P.O. BOX 2469
SHALLOTTE, NC 28459
910-754-8029
910-754-8049

ENGINEER
EAST COAST ENGINEERING & SURVEYING, PC
4918 MAIN STREET - P.O. BOX 2469
SHALLOTTE, NC 28459
910-754-8029
910-754-8049



SITE MAP
NOT TO SCALE

PROJECT SCOPE:

1. INSTALLING 2.5" FORCEMAIN ALONG SR 1211 AND SR 1121.

INDEX OF SHEETS

RD0.0	COVER SHEET	
RD1.0	INDEX	
RD2.0	PLAN AND PROFILE	STA: 0+00 TO 15+00
RD3.0	PLAN AND PROFILE	STA: 15+00 TO 28+43

East Coast Engineering & Surveying, P.C.
ENGINEERS • PLANNERS • SURVEYORS
4918 Main Street
Post Office Box 2469
Shallotte, North Carolina 28459
Phone: 910.754.8029
Fax: 910.754.8049
Firm License Number C-3014

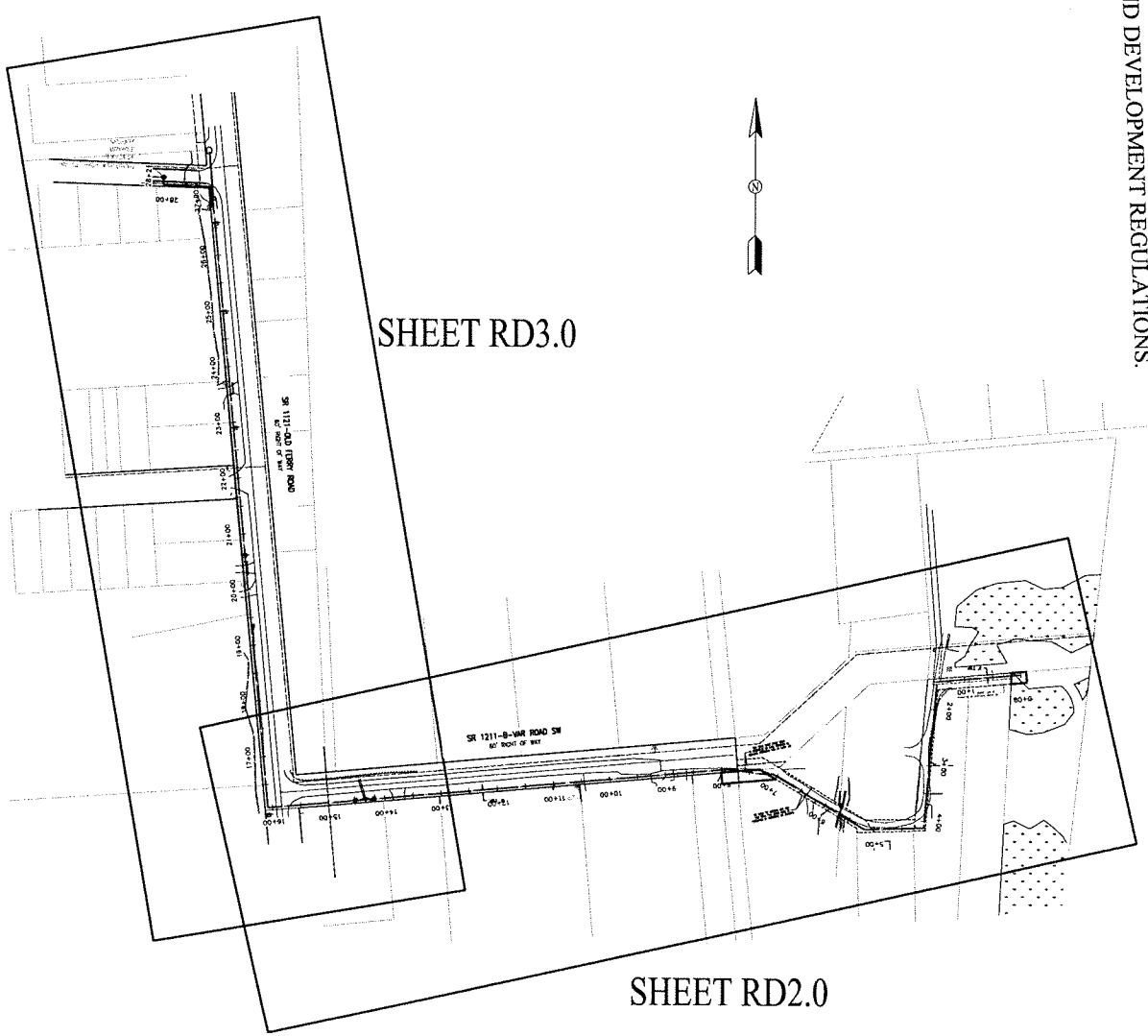
RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR.

SEAL 35094 9-8-2020

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ECES PROJECT NO. 1608

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LEGEND

LABEL	EXISTING SYMBOL	DESCRIPTION	PROPOSED SYMBOL
RBF		REBAR FOUND	
RBS		5/8" REBAR SET	
MAG		MAG NAIL FOUND	
CMF		CONCRETE MON. FOUND	
NGS		GEODETIC MONUMENT	
MNS		MAG NAIL SET	
IPF		IRON PIPE FOUND	
PKF		P.K. NAIL FOUND	
RRS		RAILROAD SPIKE	
ROWM		RIGHT OF WAY MON.	
PP		POWER POLE	
IRV		IRRIGATION VALVE	
FOP		FIBER OPTIC POST	
OHP		OVERHEAD ELECTRIC	
LP		LIGHT POLE	
WF		WETLAND FLAG	
TPED		TELEPHONE PEDESTAL	
CATV		CABLE TV PEDESTAL	
ED		ELECTRICAL PEDESTAL	
		SPOT ELEVATION	
		CONTOUR	
		FENCE	
		WOODSLINE	
EP		EDGE OF PAVEMENT	EP
ROW	R/W	RIGHT OF WAY	
W	W	WATER LINE	W
FH		FIRE HYDRANT	
WV		WATER VALVE	
WM		WATER METER	
ARV		AIR RELEASE VALVE	
RED		REDUCER	
FM	FM	FORCE MAIN	FM
PS	PS	PRESSURE SEWER	PS
SCO		SEWER CLEANOUT	
GS	GS	GRAVITY SEWER	GS
SMH		SEWER MANHOLE	
RCP		REINFORCED CONC. PIPE	
CPP		CORRUGATED PLASTIC PIPE	
CMP		CORRUGATED METAL PIPE	
DI		DITCH	
SW		SWALE	
LC		LIMITS OF CONSTRUCTION	SF LC
SF		SILT FENCE	SF
TP		TREE PROTECTION	TP
CE		CONSTRUCTION ENTRANCE	
STF		TEMPORARY SEDIMENT TRAP	
RCD		ROCK CHECK DAM	
WIL		TEMPORARY WATTLE	

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR.

Revisions

East Coast Engineering & Surveying, P.C.
ENGINEERS • PLANNERS • SURVEYORS
4918 Main Street
Post Office Box 2469
Shallotte, North Carolina 28459
Phone: 910.754.6029
Fax: 910.754.8049
Firm License Number C-3014

INDEX
FOR
B-VAR ROAD AND OLD FERRY ROAD
LOW PRESSURE SEWERLINE
BRUNSWICK COUNTY, NORTH CAROLINA

Date: 09.02.2020
Scale: AS SHOWN
Drawn By: MGB
Checked By: ACT/MTT

THIS PLAN IS NOT ISSUED FOR CONSTRUCTION WITHOUT AFFIXED CORPORATE SEAL

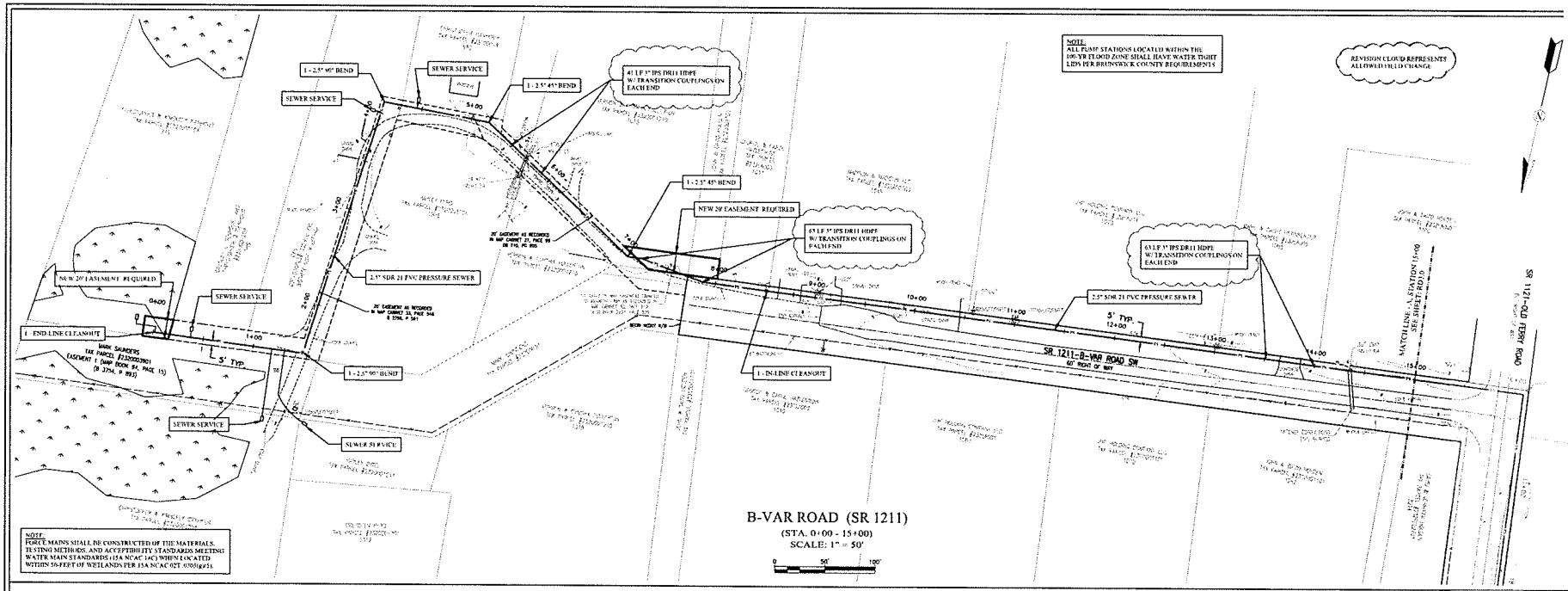
SEAL
SCOTT
9-8-2020
ENGINEER

RD1.0

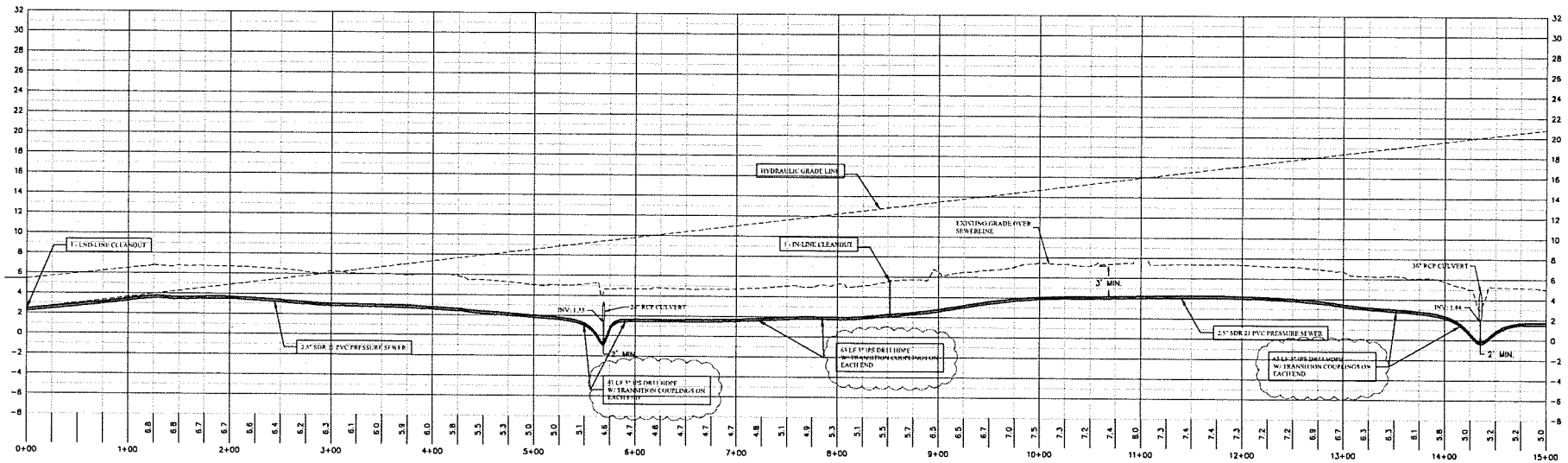
ECES PROJECT NO. 1608

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B-VAR ROAD (SR 1211)
(STA. 0+00 - 15+00)
SCALE: 1" = 50'



FORCE MAIN PROFILE
B-VAR ROAD (SR 1211)
(STA. 0+00 - 15+00)
SCALE: HORZ: 1" = 50', VERT: 1" = 5'

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR.

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East Coast Engineering & Surveying, P.C.
ENGINEERS • PLANNERS
4918 Market Street
Post Office Box 7240
Wilmington, North Carolina 28406-0240

PLAN AND PROFILE
FOR
B-VAR ROAD AND OLD FERRY ROAD
LOW PRESSURE SEWERLINE
BRUNSWICK COUNTY, NORTH CAROLINA

Date: 04-02-2020
Scale: AS SHOWN
Drawn By: MGB
Checked By: SCO, PLE

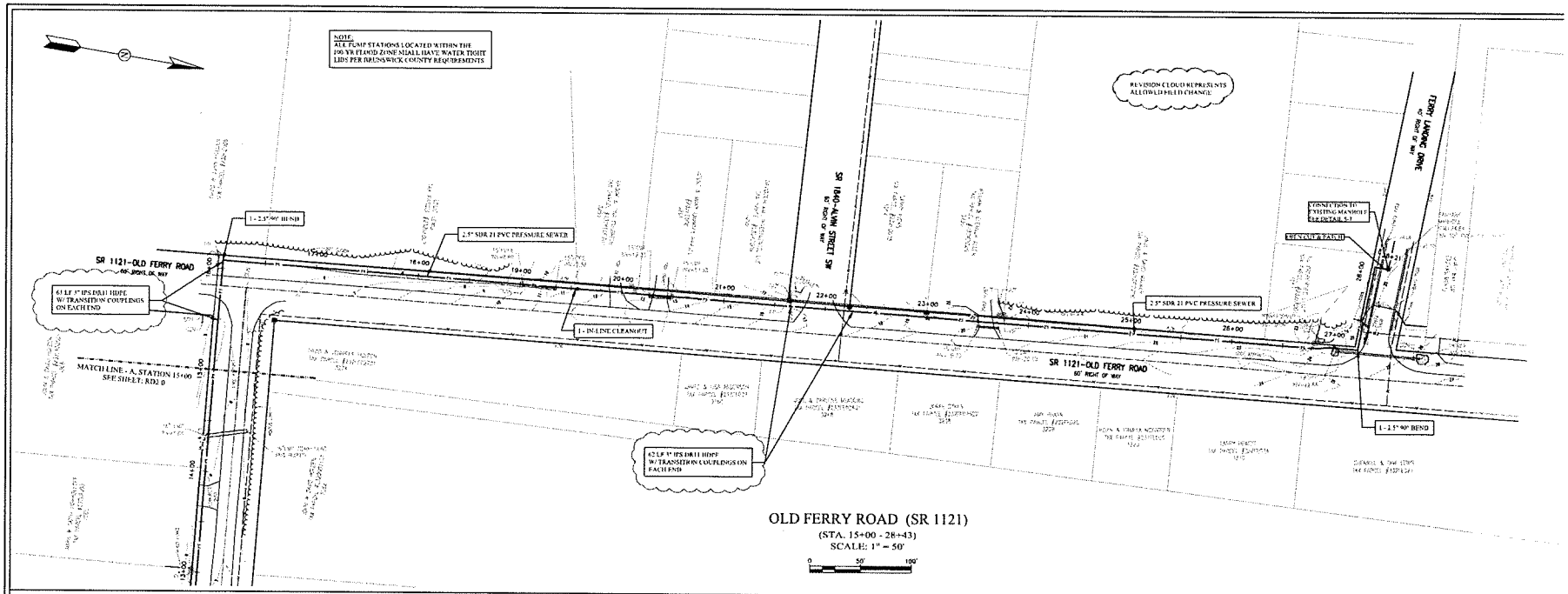
THIS PLAN IS NOT ISSUED FOR CONSTRUCTION WITHOUT ATTACHED CORPORATE SEAL

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 035845 CHRISTIAN SUDDUTH

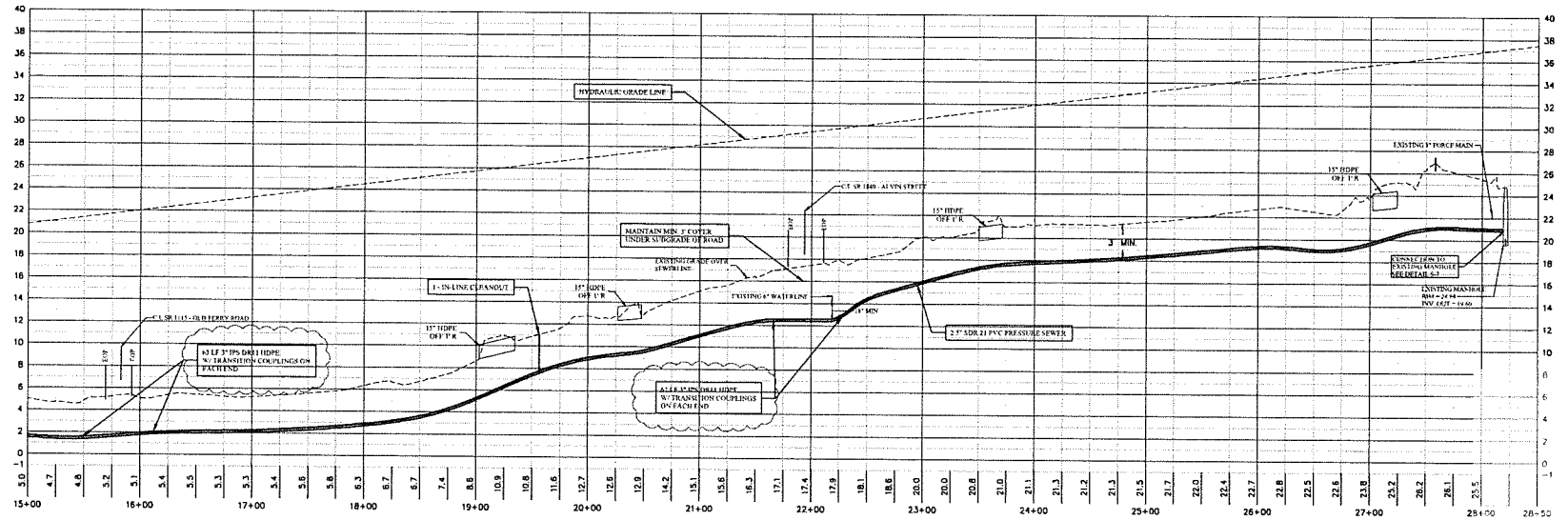
RD2.0

ECES PROJECT NO. 1608

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OLD FERRY ROAD (SR 1121)
(STA. 15+00 - 28+43)
SCALE: 1" = 50'



FORCE MAIN PROFILE
OLD FERRY ROAD (SR 1121)
(STA. 15+00 - 28+43)
SCALE: HORZ: 1" = 50', VERT: 1" = 5'

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR

East Coast Engineering
ENGINEERS - PLANNERS
4705 Mount Street
Post Office Box 3969
Shallotte, North Carolina 28459

PLAN AND PROFILE
FOR
B-VAR ROAD AND OLD FERRY ROAD
LOW PRESSURE SEWERLINE
BRUNSWICK COUNTY, NORTH CAROLINA

Date: 09-02-2020
Scale: AS SHOWN
Drawn By: MPH
Checked By: SCL, P.E.

THIS PLAN IS NOT ISSUED FOR CONSTRUCTION WITHOUT APPROVAL

NORTH CAROLINA SEAL 29268 ENGINEER SCOTT C. LEE

RD3.0

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ECES PROJECT NO. 1608

AFFIDAVIT

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

On this 4th day of November, 2020, **BEACH BUM BUILDERS, INC., a North Carolina Corporation,** hereinafter referred to as Affiant, being first duly sworn, hereby deposes and says under oath as follows:

1. That it is the owner and developer of a low-pressure sewer system contained within that Utility Easement area conveyed to Brunswick County, North Carolina, in Book 4231 at Page 413, Brunswick County Registry.

2. That it has caused to be installed sewer distribution lines under and along the area hereinafter described and referenced:

> All of the sewer lines, together with related valves and equipment, as more particularly shown and described in those plans entitled "B-Var Road and Old Ferry Road Low Pressure Sewerline", dated September 2020, prepared by East Coast Engineering & Surveying, PC, consisting of four (4) pages, which plans are attached hereto and incorporated herein for greater certainty of description as Exhibit A, and are also filed with the Brunswick County Utilities Department ("the Plans").

3. All the work which has been performed in the construction and installation of said sewer lines described in paragraph 2, above, has been fully paid for and there are now no liens of any kind including any lien for labor or material against the property which would in any way jeopardize title of Affiant to the Property nor are there any legal actions pending against Affiant or any contractor arising out of any work performed on the Property or the sewer lines installed therein which would in any way jeopardize title to the Property or the sewer lines located therein.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed, the day and year first above written.

BEACH BUM BUILDERS, INC.

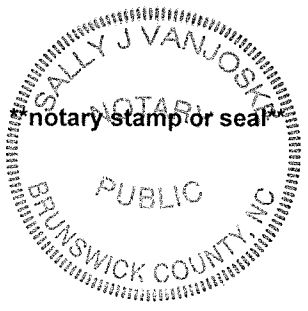
By: _____
Greg Isenhour, President

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

I certify that the following person personally appeared before me this day and acknowledged to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: **Greg Isenhour,** as President of BEACH BUM BUILDERS, INC., a North Carolina Corporation ("the Company"), as and for the act of the Company.

Date: 11-4-2020



****notary stamp or seal****

Sally J. Vanjoske
Notary Public's Signature

Notary's Printed Name: Sally J Vanjoske

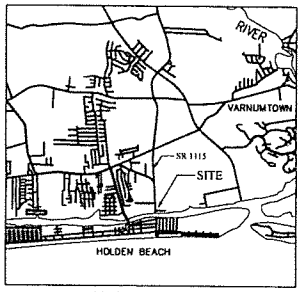
My Commission Expires: 4-24-2025

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

B-VAR ROAD AND OLD FERRY ROAD LOW PRESSURE SEWERLINE

BRUNSWICK COUNTY, NORTH CAROLINA

SEPTEMBER 2020



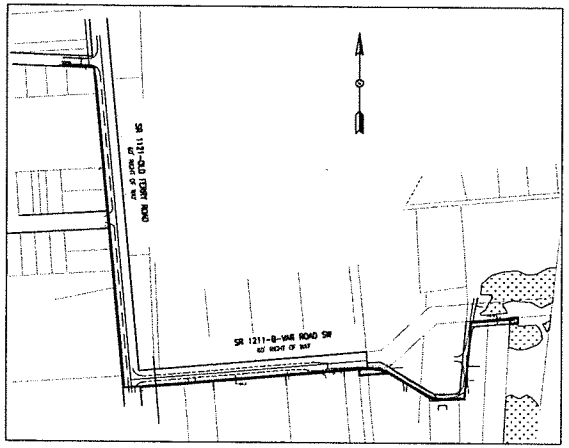
VICINITY MAP
NOT TO SCALE

EXHIBIT A

OWNER
BEACH BUM BUILDERS, INC.
989 B VAR ROAD SW
SUPPLY, NC 28462
(919) 612-8217

SURVEYOR
EAST COAST ENGINEERING & SURVEYING, PC
4918 MAIN STREET - P.O. BOX 2469
SHALLOTTE, NC 28459
910-754-8029
910-754-8049

ENGINEER
EAST COAST ENGINEERING & SURVEYING, PC
4918 MAIN STREET - P.O. BOX 2469
SHALLOTTE, NC 28459
910-754-8029
910-754-8049



SITE MAP
NOT TO SCALE

PROJECT SCOPE:

1. INSTALLING 2.5" FORCEMAIN ALONG SR 1211 AND SR 1121.

INDEX OF SHEETS

RD0.0	COVER SHEET	
RD1.0	INDEX	
RD2.0	PLAN AND PROFILE	STA: 0+00 TO 15+00
RD3.0	PLAN AND PROFILE	STA: 15+00 TO 28+43

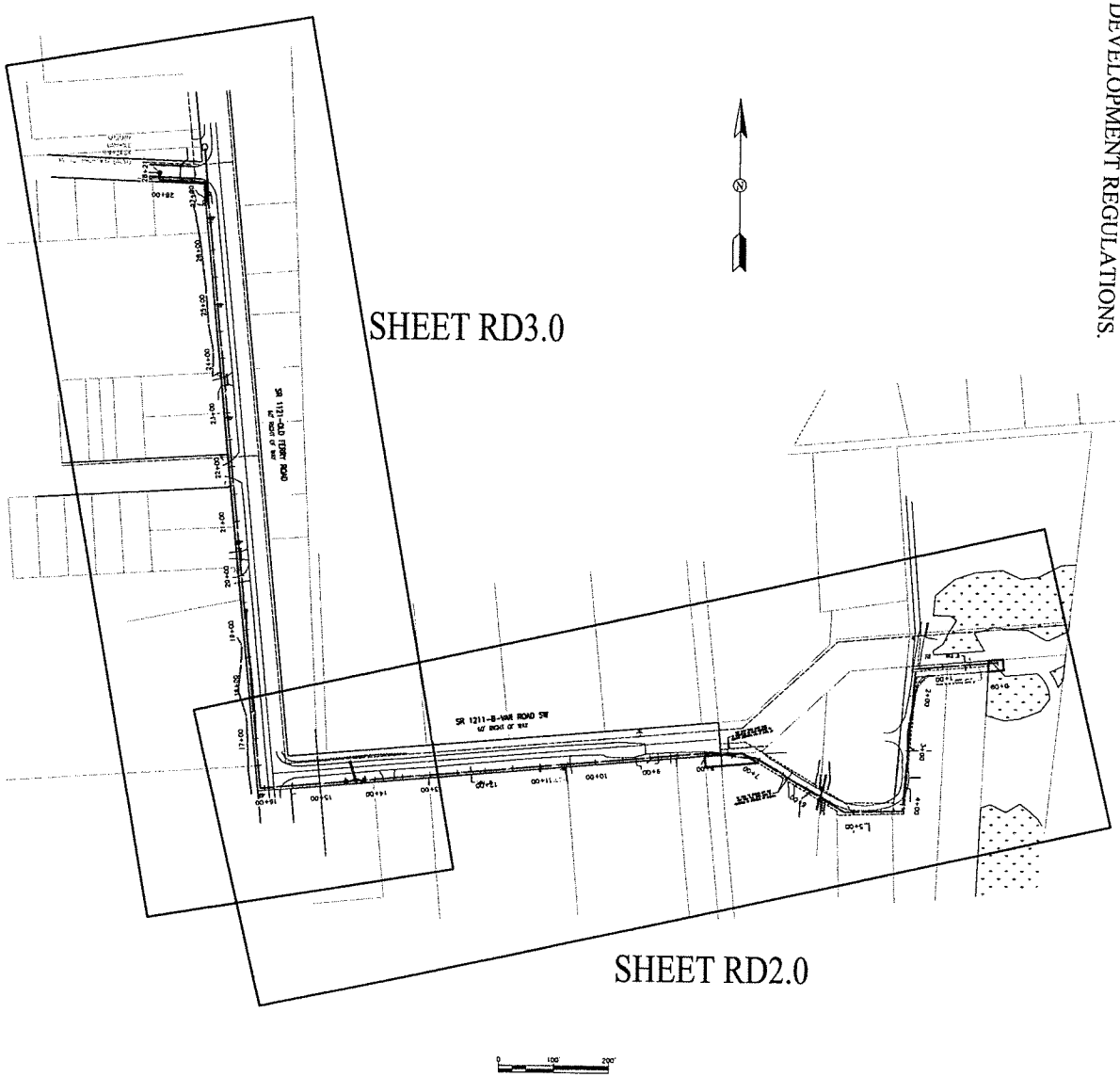
East Coast Engineering & Surveying, P.C.
ENGINEERS • PLANNERS • SURVEYORS
4918 Main Street
Post Office Box 2469
Shallotte, North Carolina 28459
Phone: 910.754.8029
Fax: 910.754.8049
Firm License Number C-3014

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR.

NORTH CAROLINA REGISTERED PROFESSIONAL ENGINEER SEAL 39964 9-8-2020

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ECES PROJECT NO. 1808



THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

LEGEND

LABEL	EXISTING SYMBOL	DESCRIPTION	PROPOSED SYMBOL
RBF		REBAR FOUND	
RBS		5/8" REBAR SET	
MAG		MAG NAIL FOUND	
CMF		CONCRETE MON FOUND	
NGS		GEODETIC MONUMENT	
MNS		MAG NAIL SET	
IPF		IRON PIPE FOUND	
PKF		P.K. NAIL FOUND	
RRS		RAILROAD SPIKE	
RWM		RIGHT OF WAY MON	
PP		POWER POLE	
IRR		IRRIGATION VALVE	
HDP		HDLE DRAIN POST	
OHE		OVERHEAD ELECTRIC	
LP		LIGHT POLE	
WF		WETLAND FLAG	
TPED		TELEPHONE PEDESTAL	
CATV		CABLE TV PEDESTAL	
ED		ELECTRICAL PEDESTAL	
		SPOT ELEVATION	
		CONTOUR	
		FENCE	
		WOODLINE	
EP		EDGE OF PAVEMENT	EP
ROW		RIGHT OF WAY	
W		WATER LINE	W
FH		FIRE HYDRANT	
WV		WATER VALVE	
WM		WATER METER	
ARV		AIR RELEASE VALVE	
RED		REDUCER	
FM		FORCE MAIN	FM
PS		PRESSURE SEWER	PS
SCO		SEWER CLEANOUT	
GS		GRAVITY SEWER	GS
SMH		SEWER MANHOLE	
RCP		REINFORCED CONC PIPE	
CPP		CORRUGATED PLASTIC PIPE	
CMP		CORRUGATED METAL PIPE	
DT		DITCH	
SW		SWALE	
LC		LIMITS OF CONSTRUCTION	LC
SF		SILT FENCE	SF
TP		TREE PROTECTION	TP
CE		CONSTRUCTION ENTRANCE	
IST		TEMPORARY SEDIMENT TRAP	
RCD		ROCK CHECK DAM	
WTL		TEMPORARY WATTLE	

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR.

Revisions

East Coast Engineering & Surveying, P.C.
ENGINEERS • PLANNERS • SURVEYORS
Phone: 910.754.6029
Fax: 910.754.6049
Shallotte, North Carolina 28459
Firm License Number C-3014

INDEX
FOR
B-VAR ROAD AND OLD FERRY ROAD
LOW PRESSURE SEWERLINE
BRUNSWICK COUNTY, NORTH CAROLINA

Date: 09.02.2020
Scale: AS SHOWN
Drawn By: MGB
Checked By: ACL/AFT

THIS PLAN IS NOT ISSUED FOR CONSTRUCTION WITHOUT AFFIXED CORPORATE SEAL.

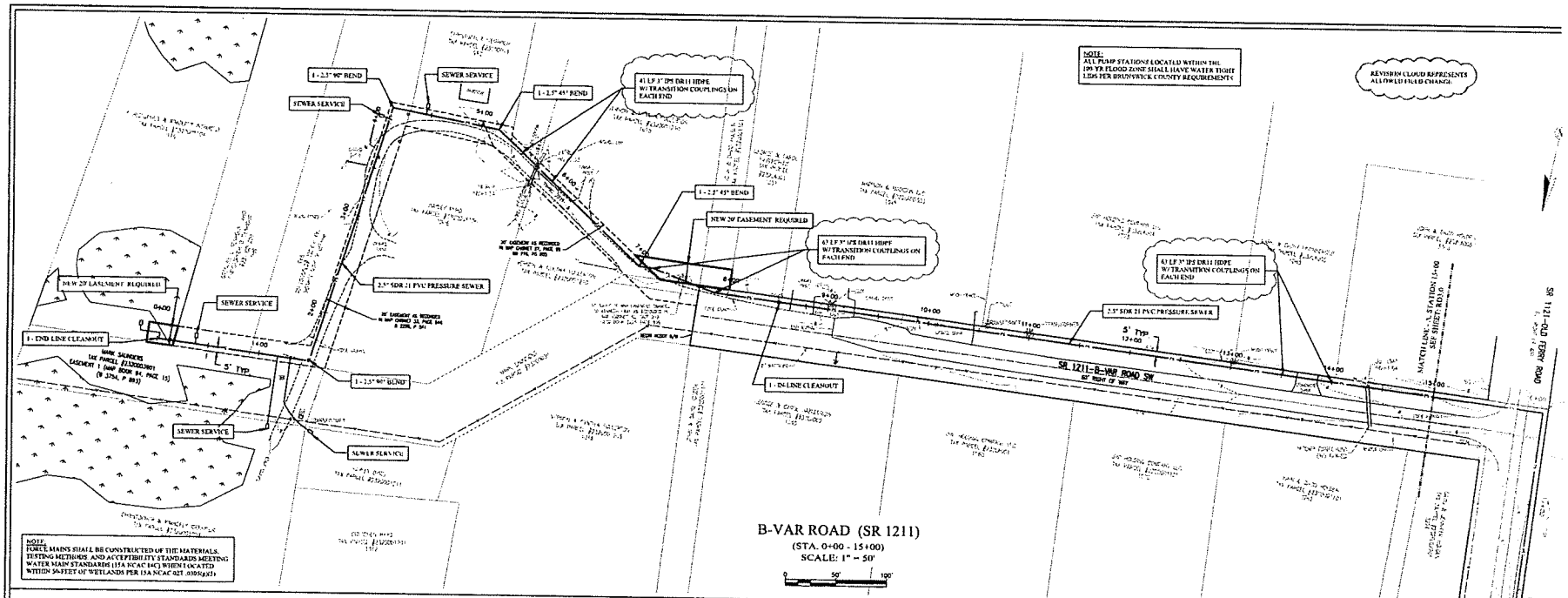
SEAL
A-3014
ENGINEERING

RD1.0

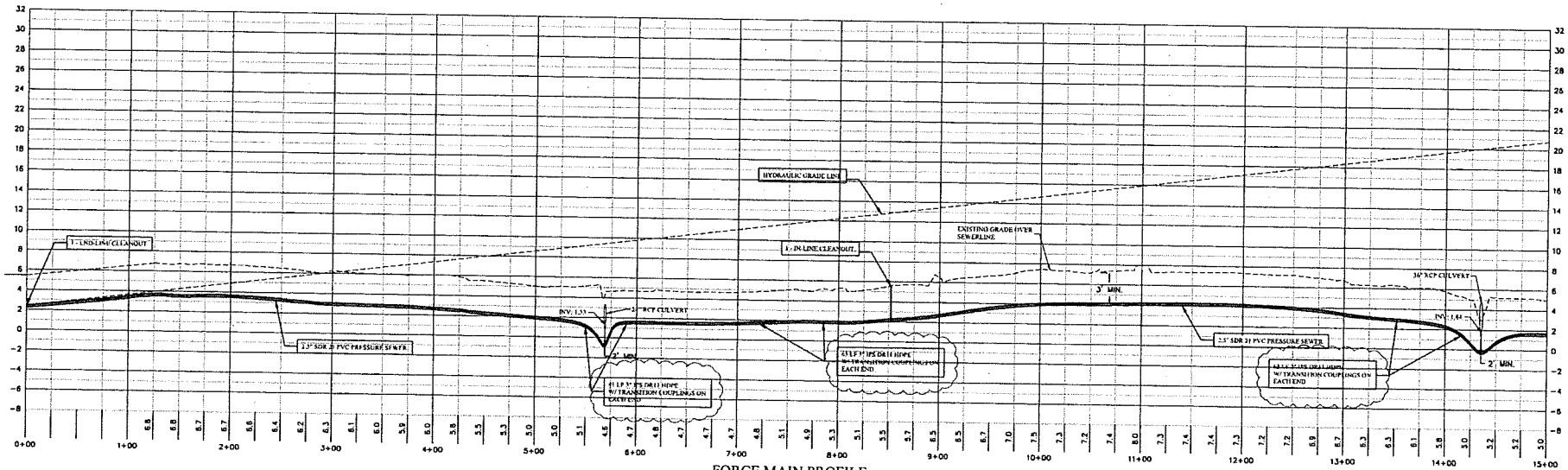
ECES PROJECT NO. 1608

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THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.



B-VAR ROAD (SR 1211)
(STA. 0+00 - 15+00)
SCALE: 1" = 50'



FORCE MAIN PROFILE
B-VAR ROAD (SR 1211)
(STA. 0+00 - 15+00)
SCALE: HORZ: 1" = 50', VERT: 1" = 5'

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR

East Coast Engineering
ENGINEERS-PLANNERS
418 Main Street
Post Office Box 7449
Shallotte, North Carolina 28459

PLAN AND PROFILE
FOR
B-VAR ROAD AND OLD FERRY ROAD
LOW PRESSURE SEWERLINE
BRUNSWICK COUNTY, NORTH CAROLINA

Date: 04.02.2020
Scale: AS SHOWN
Drawn By: MGH
Checked By: NCL P.E.

THESE PLANS ARE NOT ISSUED FOR CONSTRUCTION WITHOUT SEALED CORPORATE SEAL

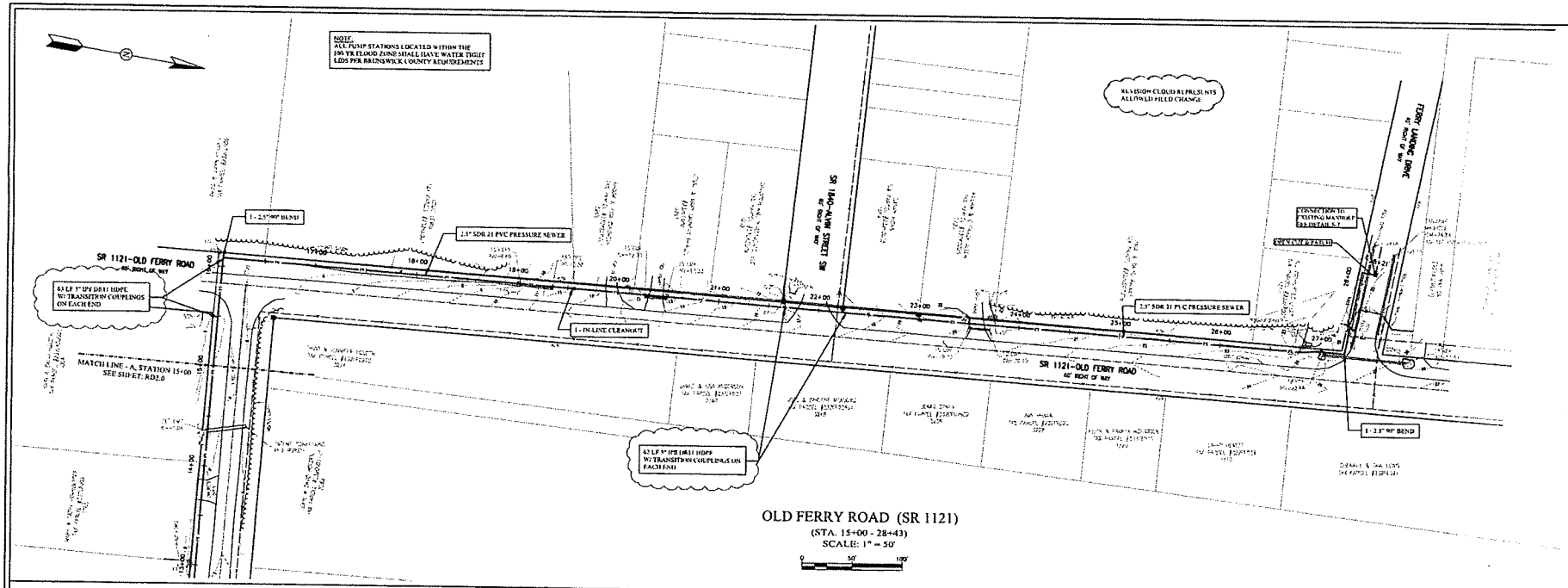
NORTH CAROLINA SEAL 036776 ENGINEER NICOLE LEWIS

RD2.0

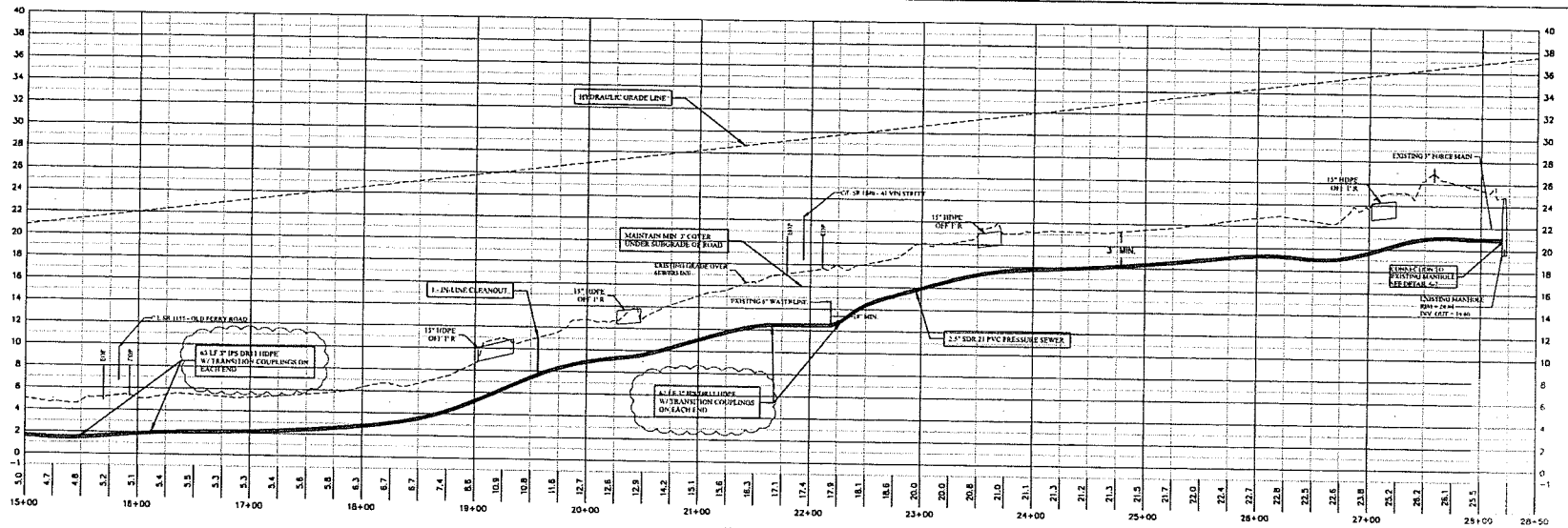
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ECES PROJECT NO. 1608

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.



OLD FERRY ROAD (SR 1121)
(STA. 15+00 - 28+43)
SCALE: 1" = 50'



FORCE MAIN PROFILE
OLD FERRY ROAD (SR 1121)
(STA. 15+00 - 28+43)
SCALE: HORZ. 1" = 50', VERT: 1" = 5'

RECORD DRAWINGS
SEPTEMBER 2020
RECORD DRAWINGS BASED ON INFORMATION PROVIDED BY THE CONTRACTOR

East Coas
E
4316 Oleander Drive, Suite 101
Wilmington, North Carolina 28403
Firm License Number: C-3614

PLAN AND PROFILE
FOR
B-VAR ROAD AND OLD FERRY ROAD
LOW PRESSURE SEWERLINE
BRUNSWICK COUNTY, NORTH CAROLINA

Date: 09.02.2020
Scale: AS SHOWN
Drawn By: MCB
Checked By: MJ, PE

THIS PLAN IS NOT ISSUED FOR CONSTRUCTION WITHOUT APPROVED COMPANY SEAL

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 36044 BRIAN J. MCCOY REGISTERED PROFESSIONAL ENGINEER

RD3.0

ECES PROJECT NO. 1668

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Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 10.

From: County Attorney - Chatham Glenn, Phase 3, Lots 80-118 DOD
Assistant County Attorney--Bryan Batton

Issue/Action Requested:
Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for Chatham Glenn, Phase 3, Lots 80-118.

Background/Purpose of Request:
Chatham Glenn Development, LLC has submitted a Deed of Dedication for water and sewer infrastructure in Chatham Glenn, Phase 3, Lots 80-118. The lines have been tested and approved and are ready to be incorporated into out utility system.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
$ 111,223.00 for water
$ 160,350.00 for sewer

Approved By County Attorney:
Yes

County Attorney's Recommendation:
Accept the Deed of Dedication for water and sewer infrastructure from Chatham Glenn Development, LLC.

County Manager's Recommendation:
Recommend that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for Chatham Glenn, Phase 3, Lots 80-118.

ATTACHMENTS:

Description

- Chatham Glenn, Phase 3, Lots 80-118

Prepared by: Kara J. Keith, a licensed North Carolina attorney, of Bellamy, Rutenberg, Copeland, Epps, Gravely & Bowers, P.A.
1000 29th Avenue North, Myrtle Beach, SC 29577

STATE OF NORTH CAROLINA)
)
COUNTY OF BRUNSWICK)

DEED OF DEDICATION

THIS DEED OF DEDICATION, made and entered into this 22nd day of OCTOBER, 2020, by and between CHATHAM GLENN DEVELOPMENT, LLC, a Delaware Limited Liability Company, with an office and place of business in Brunswick County, North Carolina, party of the first party, hereinafter referred to as "Developer", and BRUNSWICK COUNTY, a governmental entity created and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as Grantee, whose mailing address is PO Box 249, Bolivia, NC 28422.

WITNESSETH:

WHEREAS, Developer is the owner and developer of a tract or parcel of land located in Brunswick County, North Carolina, known as Chatham Glenn; and

WHEREAS, Developer has caused to be installed water distribution lines and sewer lines under and along the road rights-of-way hereinafter described and referenced; and

WHEREAS Developer wishes to obtain water and sewer service from Grantee for the property and to make water and sewer from Grantee's system available to individual owners; and

WHEREAS, Grantee has adopted through appropriate resolution stated policy regarding water distribution and sewer systems under the terms of which, among other things, in order to obtain water and sewer service for said subdivision Developer must convey title to the water and sewer distribution system to Grantee through an instrument of dedication acceptable to Grantee.

NOW, THEREFORE, Developer, in consideration of Grantee accepting said water and sewer lines and making water and sewer available to said subdivision, has conveyed by these presents and does hereby convey to Grantee, its lawful successors and assigns, the following described property:

All of the sewer lines and water lines and equipment shown on the survey map or plat attached hereto as Exhibit "A".

TO HAVE AND TO HOLD said water and sewer lines and equipment above described together with the privileges and appurtenances thereto belonging to Grantee forever; and

Non-exclusive easements over, along, and upon the entire area of the streets and cul-de-sacs depicted on the maps and serving the areas referenced above for purposes of entry into the subdivision for maintenance, repair, and upkeep of the water and sewer distribution systems and for connecting the same to the individual lots developed or to be developed lying adjacent to said streets and cul-de-sacs reserving unto Developer, its successor and assigns, equal rights of easement and easement over, in, along, and upon said streets and cul-de-sacs for purposes of installing and maintaining such utilities as may be required for the development of said subdivision, including, but not limited to, electric, gas, telephone, cable, and sewer;

And Developer does hereby covenant that it is seized of said water and sewer lines and equipment described above in fee simple and has the right to convey the same in fee simple, that the same are free and clear of encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Developer warrants to Grantee that the system herein conveyed is of good quality and free from faults and defects and conforms to as-built drawings. Developer warrants said system for a period of one (1) year from the date of recording this Deed of Dedication in the office of the Brunswick County Register of Deeds.

Signature page to follow.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed, the day and year first above written.

CHATHAM GLENN DEVELOPMENT, LLC
A Delaware Limited Liability Company
By: RS-EVC Development, LLC, its Sole Member
By: Realstar Communities, LLC, its Co-Manager
By: H. Gilford Edwards
H. Gilford Edwards, President and CEO

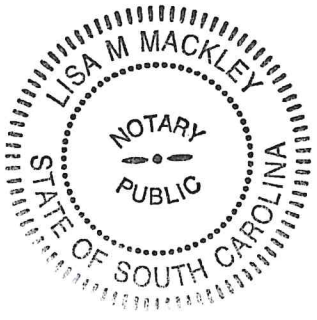
Horry County, State of South Carolina

I certify that the following person personally appeared before me this day and acknowledged to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: H. Gilford Edwards.

Date: 10/22/2020 My Commission Expires: 1/27/2026

Notary Public: Lisa M Mackley
Print Name: Lisa M Mackley

[Affix Notary Stamp or Seal below]



ACCEPTANCE OF DEED OF DEDICATION

This Deed of Dedication and accompanying Affidavit for Chatham Glenn Development, LLC, was accepted by the Brunswick County Board of Commissioners on the _____ day of _____, 20_____.

Brunswick County Board of Commissioners

_____

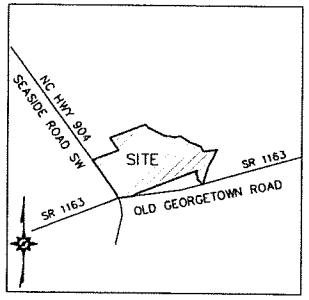
_____, Chairman

_____

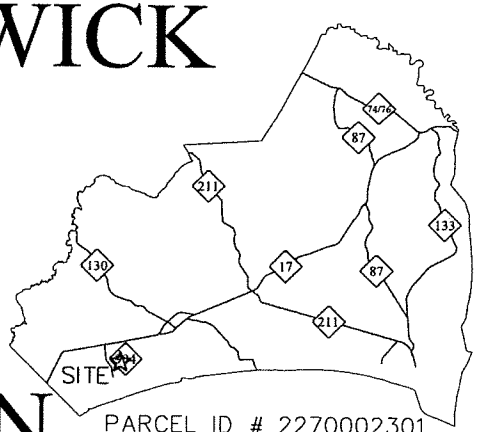
_____, Clerk to the Board

EXHIBIT "A"

COUNTY OF BRUNSWICK



VICINITY MAP
(Not to Scale)



PARCEL ID # 2270002301

CHATHAM GLENN PHASE 3

DATE:
11/12/2020

SUBMITTAL:
PHASE 3 RECORD DRAWINGS

PROJECT NAME: CHATHAM GLENN - PHASE 3
LOCATION: SHALLOTTE, NC
OWNER: CHATHAM GLENN DEVELOPMENT, LLC
DESIGNER: McKIM & CREED, INC.

Know what's below. Call before you dig.

11/12/2020
CIVIL

OWNER/DEVELOPER
CHATHAM GLENN DEVELOPMENT, LLC.
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

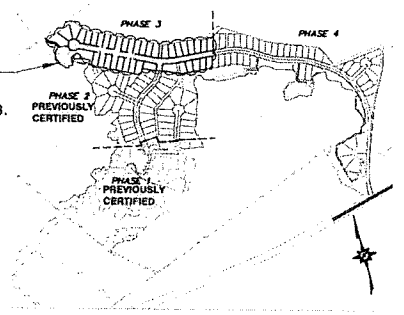
SURVEYOR
NICK MIGUEZ, PLS
MCKIM & CREED
243 NORTH FRONT STREET
WILMINGTON NC, 28401
910-343-1048
NMIGUEZ@MCKIMCREED.COM

PROJECT MANAGER
RICHARD COLLIER, P.E.
MCKIM & CREED, INC.
243 N.FRONT ST.
WILMINGTON, NC 28401
910-343-1048
RCOLLIER@MCKIMCREED.COM

TYPE OF WORK:
SITE DEVELOPMENT WORK FOR RESIDENTIAL DEVELOPMENT. THE SITE IS LOCATED ON AN APPROXIMATELY 113.5 ACRE PARCEL AS SHOWN ON THE SURVEY. THE SITE WILL BE IMPROVED WITH WATER, SEWER AND STORMWATER UTILITIES AND GRADED TO APPROXIMATE FINISHED GRADE ELEVATIONS AS SHOWN IN THESE DRAWINGS.

NOTE: THE HORIZONTAL DATUM FOR THIS PROJECT IS NC GRID NAD 83 AND VERTICAL DATUM FOR THIS PROJECT IS NAVD88.

RECORD DRAWING BOUNDARY INCLUDES LOTS 80-118.



SITE LAYOUT
(1" = 500')

Sheet Number	Sheet Title	Sheet Description
1	G-001	COVER
2	CU103	ENLARGED PHASE 3 UTILITY PLAN
3	CU104	ENLARGED PHASE 4 UTILITY PLAN
4	CU-703	STREET C PLAN AND PROFILE STA 9+65 TO 22+00
5	CU-704	STREET C PLAN AND PROFILE STA 22+00 TO 34+00

NUMBER	DATE	BY	REVISION DESCRIPTION
1	11/12/2020		PHASE 3 RECORD DRAWINGS

APPROVAL STATUS			DATE	BY	DEPARTMENT
YES	NO	N/A			PLANNING
YES	NO	N/A			ENGINEERING
YES	NO	N/A			PUBLIC UTILITIES

"ENGINEER'S CERTIFICATION OF COMPLIANCE WITH BRUNSWICK COUNTY SPECIFCATIONS AND DETAILS"
I hereby certify that the plans, details, and associated project specifications comply with the latest version, as of this date, of Brunswick County's Standard Specifications and Standard Details per standard engineering practice. Furthermore, I confirm my understanding that reviews and approvals by Brunswick County personnel do not imply that Brunswick County personnel have reviewed and are in agreement with every portion of the plans and specifications that I have submitted. I understand that Brunswick County reviews and approvals are meant to ensure that the overall plans are in general compliance with County objectives. I understand that it is my full responsibility to ensure that plans and specifications are in full compliance with applicable County, State, Federal, and other municipal requirements. Additionally, I understand that the County will not assume operation, maintenance, or ownership of constructed facilities that do not meet County requirements and the County may refuse to issue permits at facilities that the County deems are non-compliant with County Specifications. I also confirm my understanding that County Inspections are for the sole use of the County and I certify that I will not use, or direct others to use, County inspections for State compliance purposes or any other purpose."

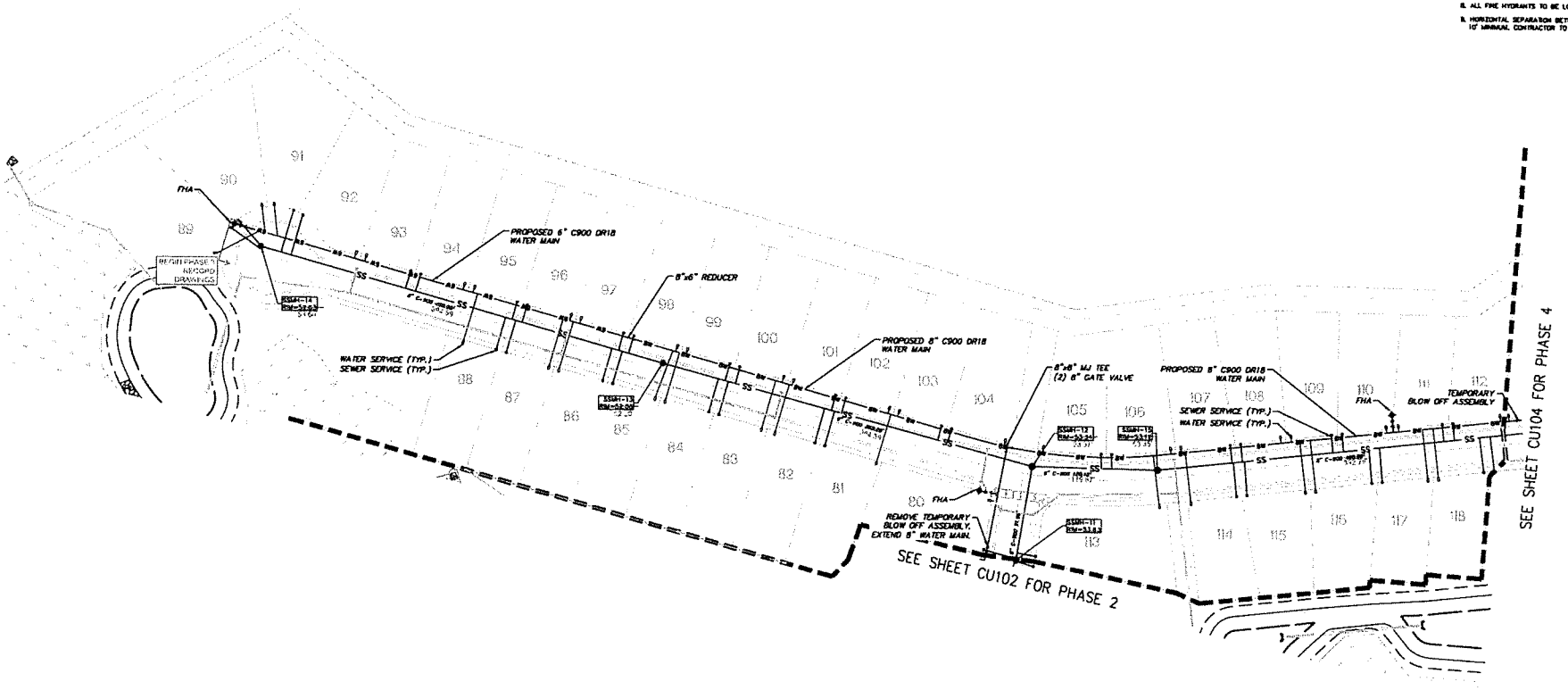
TECH: CDN/MAB
DES: CDN/TCM
CHK: TCM/RMC

PROJECT NO.
#7116-0003

SHEET NO.
G-001

UTILITY NOTES:

1. WATER SYSTEM TO BE CONSTRUCTED IN ACCORDANCE WITH BRUNSWICK COUNTY STANDARDS AND SPECIFICATIONS.
2. SEWER SYSTEM TO BE BUILT IN ACCORDANCE WITH SOUTHEAST BRUNSWICK SANITARY DISTRICT STANDARDS, SPECIFICATIONS AND DETAILS.
3. CONTRACTOR TO PROVIDE WITNESS POSTS AT ALL UTILITY STUBS AND TO INDICATE DEPTH TO PIPE.
4. CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING UTILITIES UNLESS OTHERWISE NOTED.
5. SANITARY SEWER IS NOT LOCATED WITHIN A FEMA DESIGNATED 100-YR FLOODPLAIN
6. ALL EASEMENTS SHOWN ARE FOR COMBINED USES OF ACCESS, DRAINAGE AND PUBLIC UTILITIES.
7. WATER AND SEWER TO BE PROVIDED BY BRUNSWICK COUNTY PUBLIC UTILITIES.
8. ALL FIRE HYDRANTS TO BE LOCATED WITHIN THE RIGHT OF WAY.
9. HORIZONTAL SEPARATION BETWEEN THE SANITARY SEWER AND WATER MAINS SHALL BE 10' MINIMUM. CONTRACTOR TO ENSURE THAT THIS SEPARATION IS MAINTAINED.



N

1" = 50'

REVISIONS

11/12/2020

McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1546. Fax: (910)251-8282
www.mckimcreed.com

Chatham Glenn

CHATHAM GLENN DEVELOPMENT, LLC
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

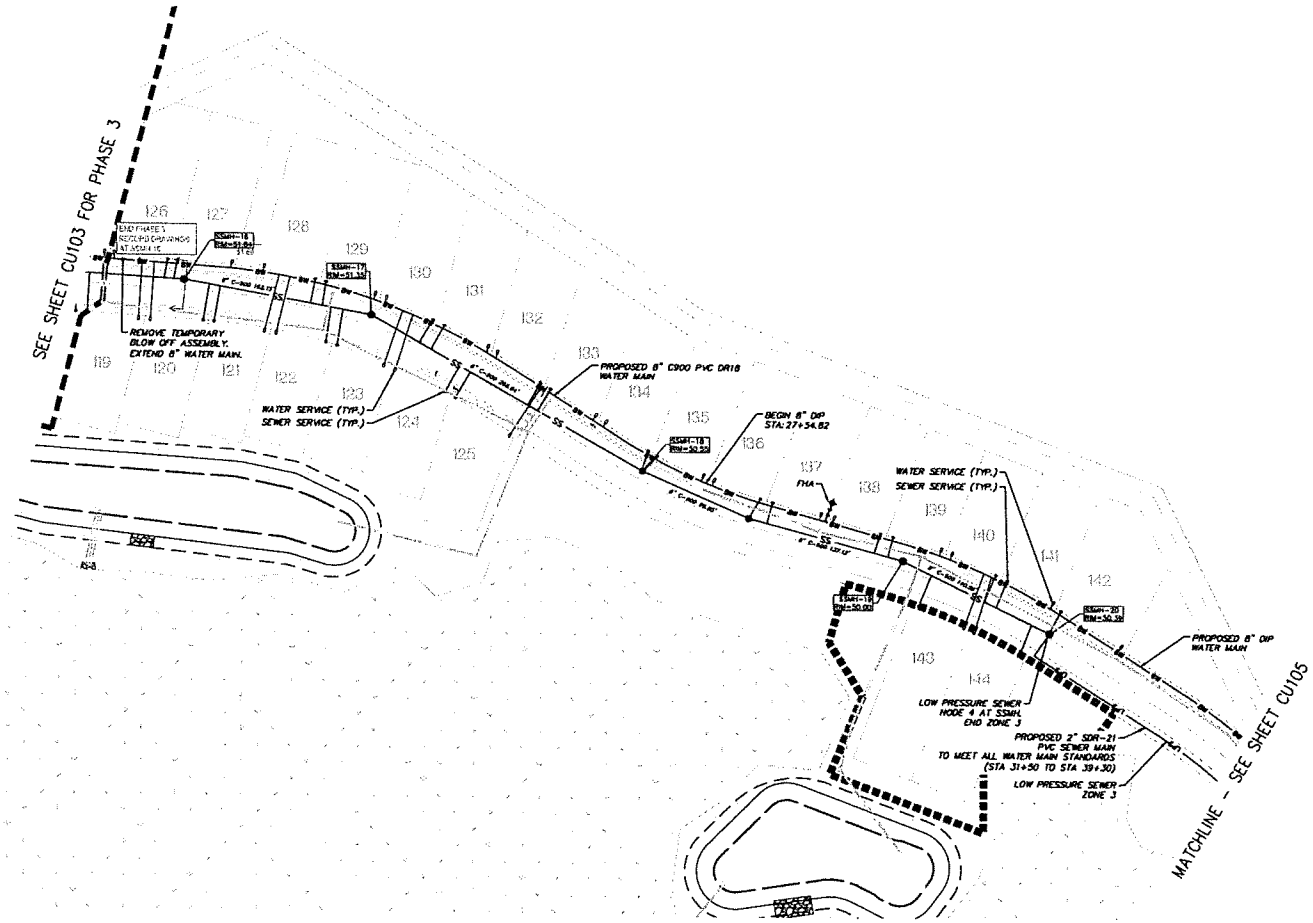
ENLARGED PHASE 3 UTILITY PLAN

DATE	11/12/20
MCE PROJ #	0714.0003
DRAWN	EDN
DESIGNED	EDN
CHECKED	PMC
PROJ MGR	PMC

SCALE
HORIZONTAL: 1"=50'
VERTICAL: N/A

SHEET NUMBER: CU103
SHEET NUMBER: 2

STATUS: RECORD DRAWINGS
REVISION: 1



UTILITY NOTES:

1. WATER SYSTEM TO BE CONSTRUCTED IN ACCORDANCE WITH BRUNSWICK COUNTY STANDARDS AND SPECIFICATIONS.
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9. HORIZONTAL SEPARATION BETWEEN THE SANITARY SEWER AND WATER MAINS SHALL BE 10' MINIMUM. CONTRACTOR TO ENSURE THAT THIS SEPARATION IS MAINTAINED.
10. ANY SEWER LINE LOCATED WITHIN 50' OF WETLANDS MUST MEET ALL OF THE SAME MATERIALS, TESTING METHODS, AND ACCEPTABILITY STANDARDS AS WATER MAINS.

N

1" = 50'

REVISIONS		
NO.		DATE
1	RECORD DRAWINGS	11/12/20

SEAL 040862 CRAIG D. HUNEY ENGINEER

11/12/2020

McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1048, Fax: (910)251-8282
www.mckimcreed.com

Chatham Glenn

CHATHAM GLENN DEVELOPMENT, LLC
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN

SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

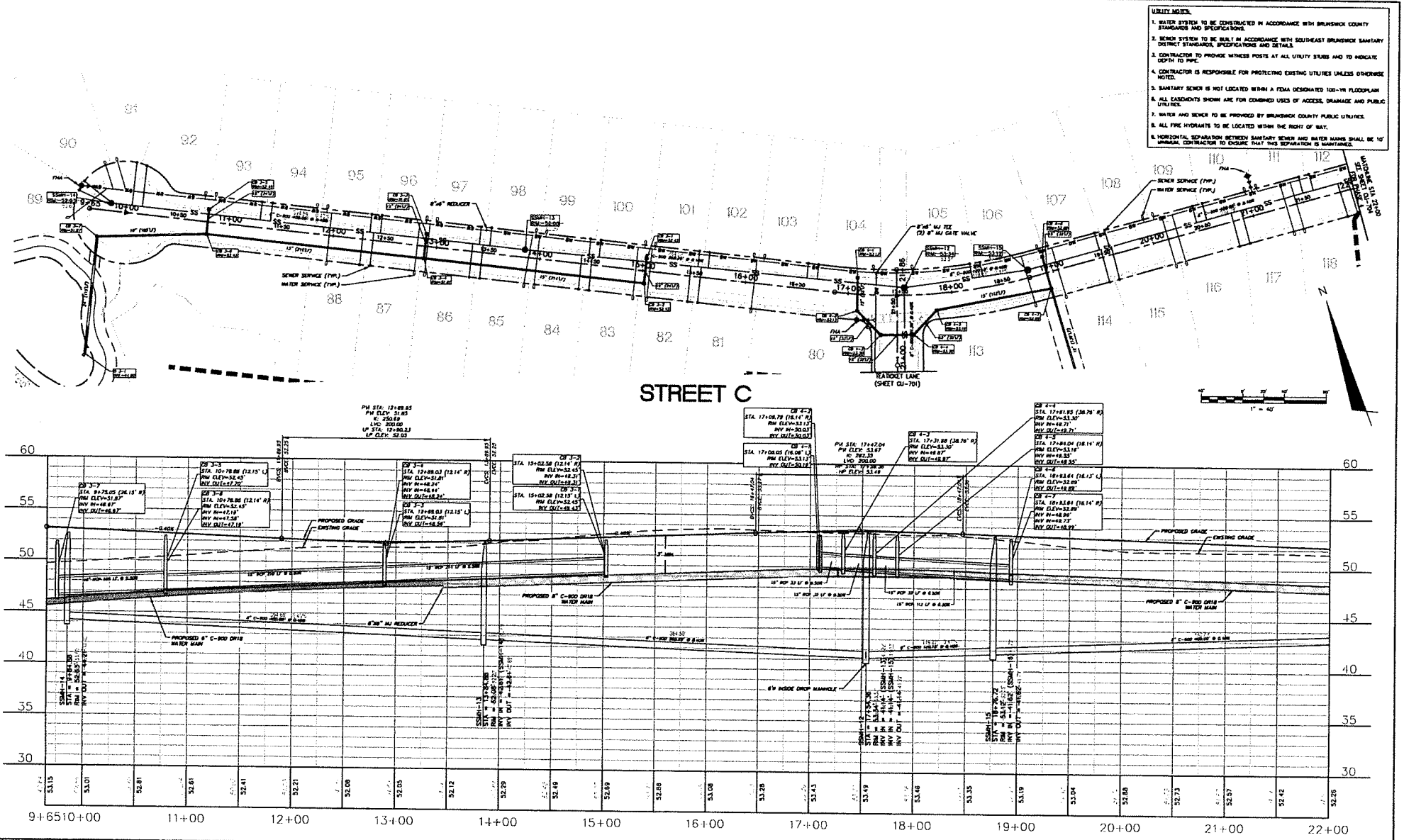
ENLARGED PHASE 4 UTILITY PLAN

DATE	11/12/20
MCE PROJ. #	57116.0003
DRAWN	CDH
DESIGNED	CDH
CHECKED	RMC
PROJ. MGR.	RMC

SCALE
HORIZONTAL: 1"=50'
VERTICAL: N/A

DRAWING NUMBER: CU104
SHEET NUMBER: 3

STATUS: RECORD DRAWINGS
REVISION: 1



REVISIONS

McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1048, Fax: (910)251-8282
www.mckimcreed.com

CRAIG D. HARVEY
SEAL 040855 ENGINEER
11/12/2020

Chatham Glenn
CHATHAM GLENN DEVELOPMENT, LLC
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

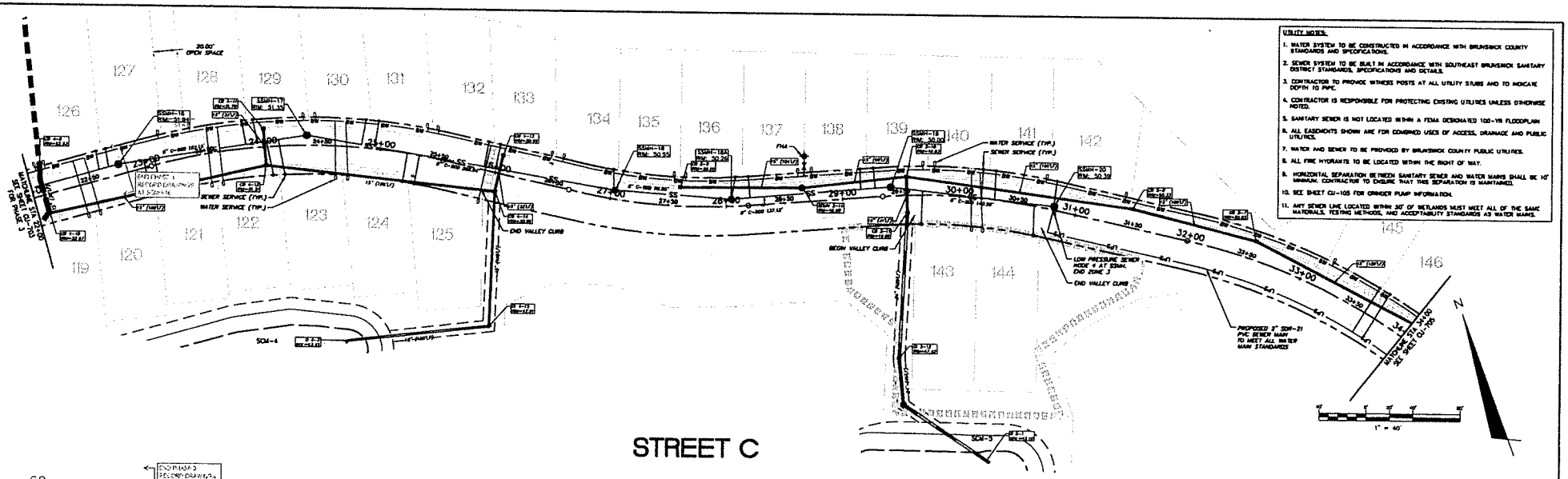
STREET C PLAN AND PROFILE
STA 9+65 TO 22+00

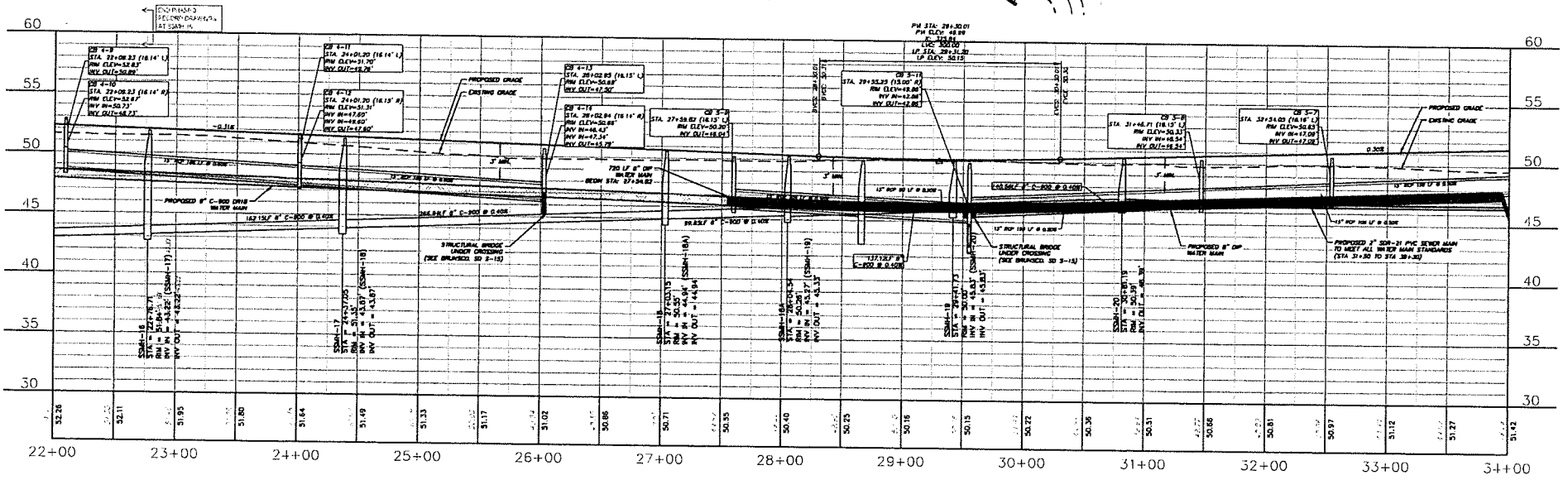
DATE	11/12/20
MCE PROJ #	07114.0003
DRAWN	CDH
DESIGNED	CDH
CHECKED	RMC
PROJ MGR	RMC

SCALE: HORIZONTAL: 1"=40' VERTICAL 1"=4'

SHEET NUMBER: CU-703
DRAWING NUMBER: 4

STATUS: RECORD DRAWINGS
REVISION: 1





REVISIONS

11/12/2020

McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1648, Fax: (910)251-8282
www.mckimcreed.com

Chatham Glenn
CHATHAM GLENN DEVELOPMENT, LLC
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

STREET C PLAN AND PROFILE STA 22+00 TO 34+00

DATE	11/12/20
MCE PROJ. #	071-18.0033
DRAWN	CDN
DESIGNED	CDN
CHECKED	RMC
PROJ. MGR.	RMC

SCALE: HORIZONTAL: 1"=40' VERTICAL: 1"=4'

MATTHEW MARKER: CU-704

DRAWING NUMBER: 5

STATUS: RECORD DRAWINGS

REVISION: 1

STATE OF NORTH CAROLINA)
) **AFFIDAVIT**
COUNTY OF BRUNSWICK)

CHATHAM GLENN DEVELOPMENT, LLC, a Delaware Limited Liability Company, with an office and place of business in Brunswick County, North Carolina, hereinafter referred to as Affiant, being first duly sworn, hereby deposes and says under oath as follows:

1. That it is the owner and developer of a tract or parcel of land located in Brunswick County, North Carolina, known as Chatham Glenn, as more particularly described in a Deed of Dedication in favor of Brunswick County of even date herewith.

2. That it has caused to be installed water distribution lines and sewer lines under and along the road right-of-ways for the property hereinafter described and referenced:

All of the sewer lines and water lines and equipment shown on the survey map or plat attached hereto as Exhibit "A".

3. That all of the work which has been performed in the construction and installation of said water distribution lines and sewer lines described in paragraph 2, above, has been fully paid for and there are now no liens of any kind, including any lien for labor or material, against the subdivision property which would in any way jeopardize title of Affiant to the property in said subdivision nor are there any legal actions pending against Affiant or any contractor arising out of any work performed in said subdivision or the water lines and sewer lines installed therein which would in any way jeopardize title to the subdivision or the water distribution lines and sewer lines located therein.

Signature page to follow.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed by its authorized officer, this 22nd day of OCTOBER, 20 20.

CHATHAM GLENN DEVELOPMENT, LLC
A Delaware Limited Liability Company
By: RS-EVC Development, LLC, its Sole Member
By: Realstar Communities, LLC, its Co-Manager

By: H. Gilford Edwards
H. Gilford Edwards, President and CEO

Horry County, State of South Carolina

I certify that the following person personally appeared before me this day and acknowledged to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: H. Gilford Edwards.

Date: 10/22/2020 My Commission Expires: 1/27/2026

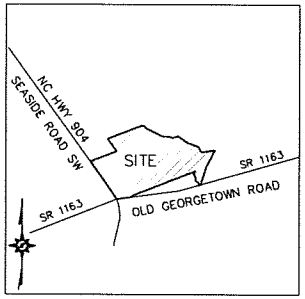
Notary Public: Lisa M Mackley
Print Name: Lisa M Mackley

[Affix Notary Stamp or Seal below]

LISA M MACKLEY
NOTARY PUBLIC
STATE OF SOUTH CAROLINA

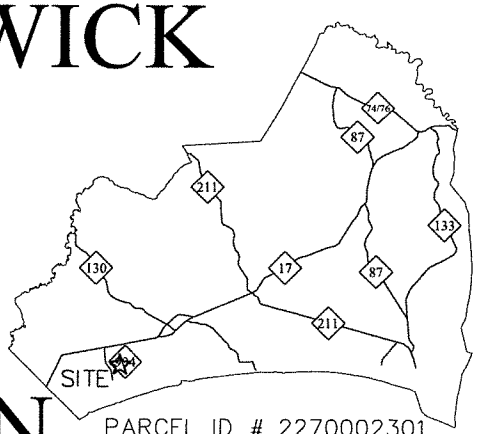
EXHIBIT "A"

COUNTY OF BRUNSWICK



VICINITY MAP
(Not to Scale)

CHATHAM GLENN PHASE 3



811 Know what's below. Call before you dig.

DATE:
11/12/2020

SUBMITTAL:
PHASE 3 RECORD DRAWINGS

PROJECT NAME: CHATHAM GLENN - PHASE 3
LOCATION: SHALLOTTE, NC
OWNER: CHATHAM GLENN DEVELOPMENT, LLC
DESIGNER: McKIM & CREED, INC.

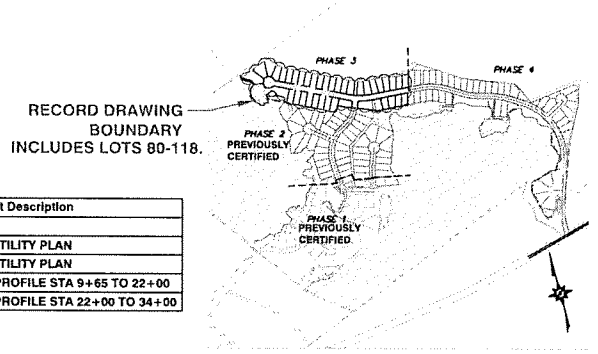
OWNER/DEVELOPER
CHATHAM GLENN DEVELOPMENT, LLC.
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

SURVEYOR
NICK MIGUEZ, PLS
MCKIM & CREED
243 NORTH FRONT STREET
WILMINGTON NC, 28401
910-343-1048
NMIGUEZ@MCKIMCREED.COM

PROJECT MANAGER
RICHARD COLLIER, P.E.
MCKIM & CREED, INC.
243 N.FRONT ST.
WILMINGTON, NC 28401
910-343-1048
RCOLLIER@MCKIMCREED.COM

TYPE OF WORK:
SITE DEVELOPMENT WORK FOR RESIDENTIAL DEVELOPMENT. THE SITE IS LOCATED ON AN APPROXIMATELY 113.5 ACRE PARCEL AS SHOWN ON THE SURVEY. THE SITE WILL BE IMPROVED WITH WATER, SEWER AND STORMWATER UTILITIES AND GRADED TO APPROXIMATE FINISHED GRADE ELEVATIONS AS SHOWN IN THESE DRAWINGS.

NOTE: THE HORIZONTAL DATUM FOR THIS PROJECT IS NC GRID NAD 83 AND VERTICAL DATUM FOR THIS PROJECT IS NAVD88.



SITE LAYOUT
(1" = 500')

Sheet Number	Sheet Title	Sheet Description
1	G-001	COVER
2	CU103	ENLARGED PHASE 3 UTILITY PLAN
3	CU104	ENLARGED PHASE 4 UTILITY PLAN
4	CU-703	STREET C PLAN AND PROFILE STA 9+65 TO 22+00
5	CU-704	STREET C PLAN AND PROFILE STA 22+00 TO 34+00



NUMBER	DATE	BY	REVISION DESCRIPTION
1	11/12/2020		PHASE 3 RECORD DRAWINGS

APPROVAL STATUS			DATE	BY	DEPARTMENT
YES	NO	N/A			PLANNING
YES	NO	N/A			ENGINEERING
YES	NO	N/A			PUBLIC UTILITIES

"ENGINEER'S CERTIFICATION OF COMPLIANCE WITH BRUNSWICK COUNTY SPECIFCATIONS AND DETAILS"
I hereby certify that the plans, details, and associated project specifications comply with the latest version, as of this date, of Brunswick County's Standard Specifications and Standard Details per standard engineering practice. Furthermore, I confirm my understanding that reviews and approvals by Brunswick County personnel do not imply that Brunswick County personnel have reviewed and are in agreement with every portion of the plans and specifications that I have submitted. I understand that Brunswick County reviews and approvals are meant to ensure that the overall plans are in general compliance with County objectives. I understand that it is my full responsibility to ensure that plans and specifications are in full compliance with applicable County, State, Federal, and other municipal requirements. Additionally, I understand that the County will not assume operation, maintenance, or ownership of constructed facilities that do not meet County requirements and the County may refuse to issue permits at facilities that the County deems are non-compliant with County Specifications. I also confirm my understanding that County Inspections are for the sole use of the County and I certify that I will not use, or direct others to use, County inspections for State compliance purposes or any other purpose."

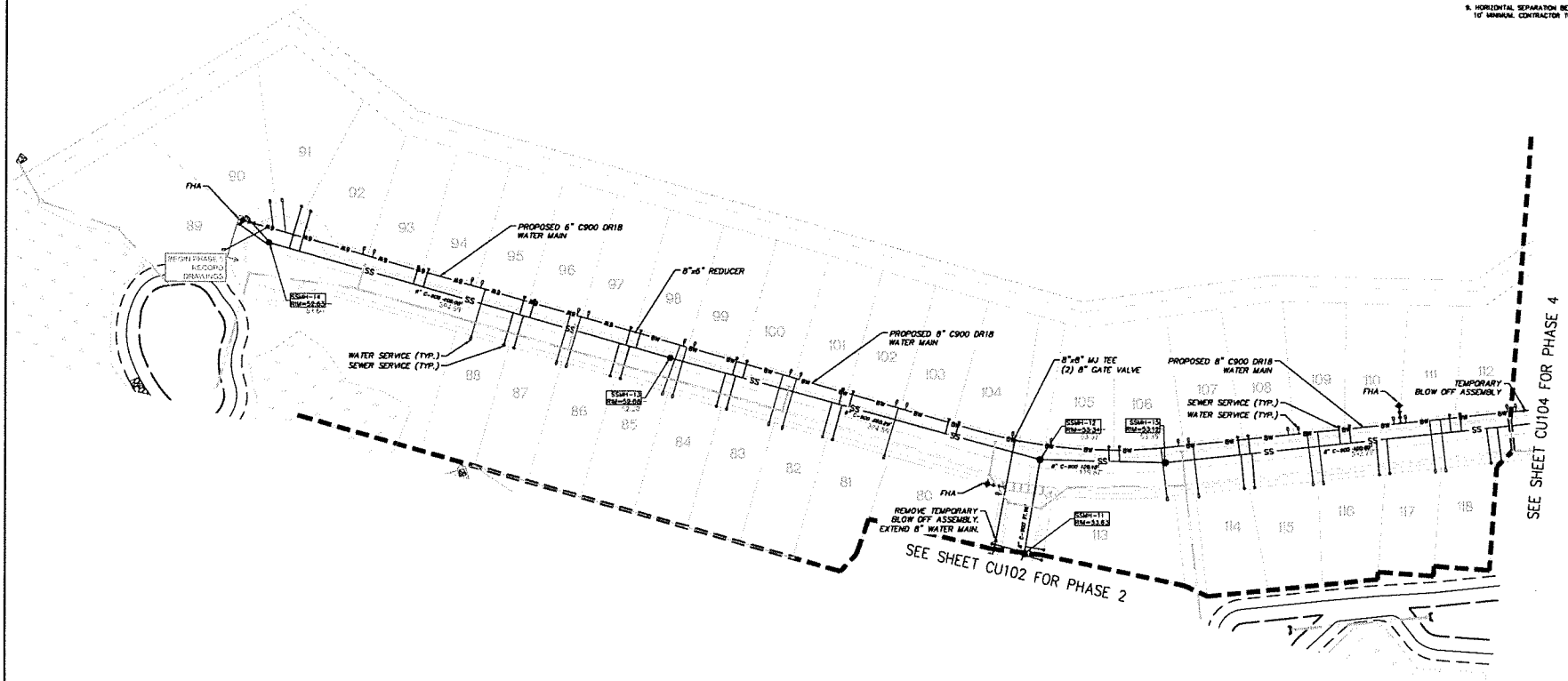
TECH: CDN/MAB
DES. CDN/TCM
CHK: TCM/RMC

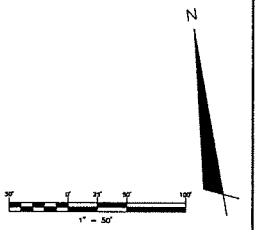
PROJECT NO.
#7116-0003

SHEET NO.
G-001

UTILITY NOTES:

1. WATER SYSTEM TO BE CONSTRUCTED IN ACCORDANCE WITH BRUNSWICK COUNTY STANDARDS AND SPECIFICATIONS.
2. SEWER SYSTEM TO BE BUILT IN ACCORDANCE WITH SOUTHEAST BRUNSWICK SANITARY DISTRICT STANDARDS, SPECIFICATIONS AND DETAILS.
3. CONTRACTOR TO PROVIDE WITNESS POSTS AT ALL UTILITY STUBS AND TO INDICATE DEPTH TO PIPE.
4. CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING UTILITIES UNLESS OTHERWISE NOTED.
5. SANITARY SEWER IS NOT LOCATED WITHIN A FEMA DESIGNATED 100-YR FLOODPLAIN
6. ALL EASEMENTS SHOWN ARE FOR COMBINED USES OF ACCESS, DRAINAGE AND PUBLIC UTILITIES.
7. WATER AND SEWER TO BE PROVIDED BY BRUNSWICK COUNTY PUBLIC UTILITIES.
8. ALL FIRE HYDRANTS TO BE LOCATED WITHIN THE RIGHT OF WAY.
9. HORIZONTAL SEPARATION BETWEEN THE SANITARY SEWER AND WATER MAINS SHALL BE 10' MINIMUM. CONTRACTOR TO ENSURE THAT THIS SEPARATION IS MAINTAINED.





REVISIONS		
ADV NO.		DATE
1	RECORD DRAWINGS	11/12/20

SEAL

SEAL 036982 NORTH CAROLINA REGISTERED PROFESSIONAL ENGINEER CRAIG D. NUSSEX
11/12/2020

McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1648, Fax: (910)251-8282
www.mckimcreed.com

Chatham Glenn
CHATHAM GLENN DEVELOPMENT, LLC
2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

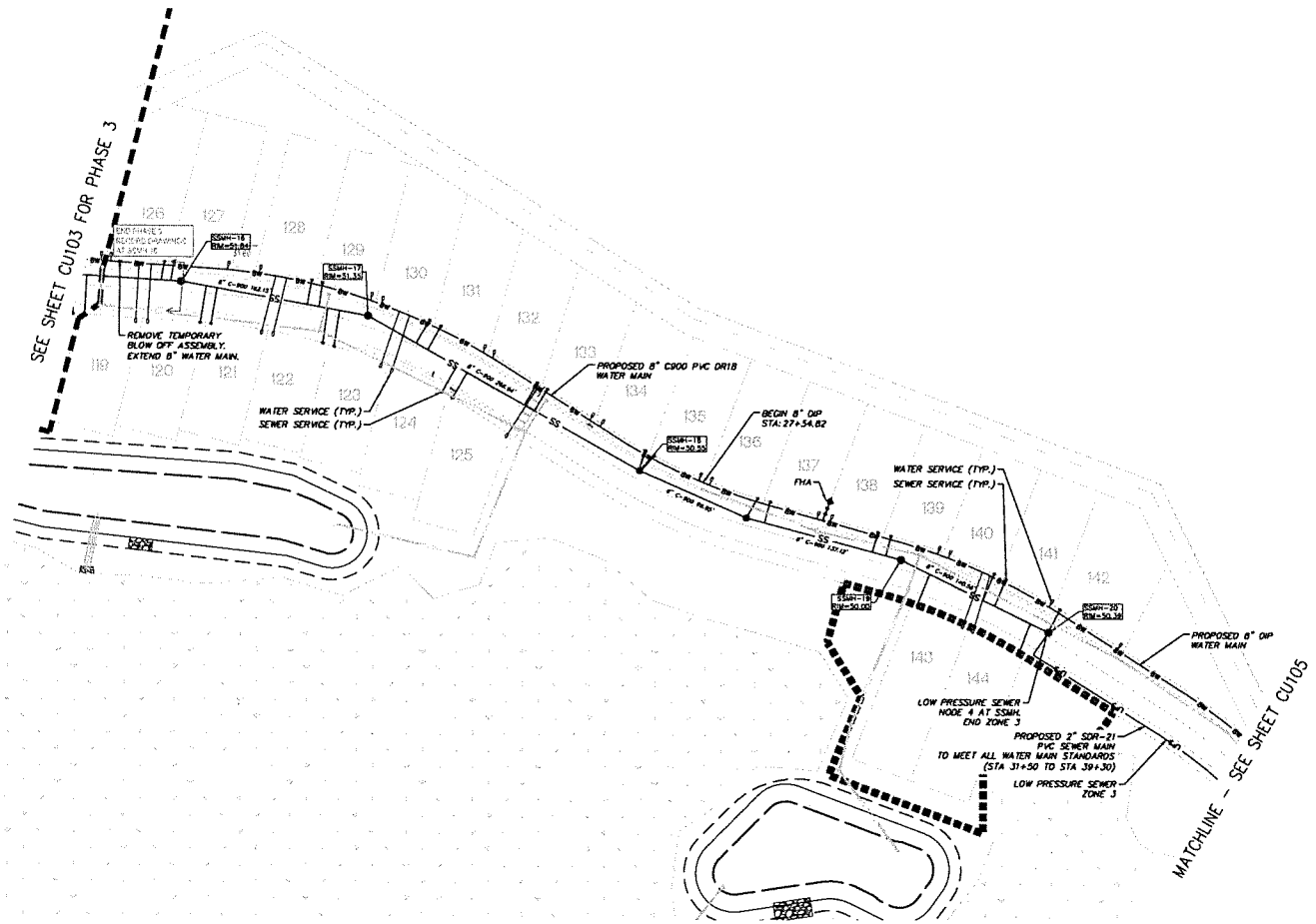
ENLARGED PHASE 3 UTILITY PLAN

DATE	11/12/20
MCE PROJ #	07116.0003
DRAWN	EDN
DESIGNED	CDN
CHECKED	RMC
PROJ. MGR.	RMC

SCALE: HORIZONTAL 1"=50' VERTICAL N/A

SHEET NUMBER: CU103
DRAWING NUMBER: 2

STATUS: RECORD DRAWINGS
REVISION: 1



UTILITY NOTES:

1. WATER SYSTEM TO BE CONSTRUCTED IN ACCORDANCE WITH BRUNSWICK COUNTY STANDARDS AND SPECIFICATIONS.
2. SEWER SYSTEM TO BE BUILT IN ACCORDANCE WITH SOUTHEAST BRUNSWICK SANITARY DISTRICT STANDARDS, SPECIFICATIONS AND DETAILS.
3. CONTRACTOR TO PROVIDE WITNESS POSTS AT ALL UTILITY STUBS AND TO INDICATE DEPTH TO PIPE.
4. CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING UTILITIES UNLESS OTHERWISE NOTED.
5. SANITARY SEWER IS NOT LOCATED WITHIN A FEMA DESIGNATED 100-YR FLOODPLAIN
6. ALL EASEMENTS SHOWN ARE FOR COMBINED USES OF ACCESS, DRAINAGE AND PUBLIC UTILITIES.
7. WATER AND SEWER TO BE PROVIDED BY BRUNSWICK COUNTY PUBLIC UTILITIES.
8. ALL FIRE HYDRANTS TO BE LOCATED WITHIN THE RIGHT OF WAY.
9. HORIZONTAL SEPARATION BETWEEN THE SANITARY SEWER AND WATER MAINS SHALL BE 10' MINIMUM. CONTRACTOR TO ENSURE THAT THIS SEPARATION IS MAINTAINED.
10. ANY SEWER LINE LOCATED WITHIN 50' OF WETLANDS MUST MEET ALL OF THE SAME MATERIALS, TESTING METHODS, AND ACCEPTABILITY STANDARDS AS WATER MAINS.

N

50' 0' 25' 50' 100'
1" = 50'

REVISIONS		
NO.	DESCRIPTION	DATE
1	PERMIT DRAWINGS	11/12/20

SEAL 049550 CRAIG D. MURSE ENGINEER
11/12/2020

McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1048, Fax: (910)251-8282
www.mckimcreed.com

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2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

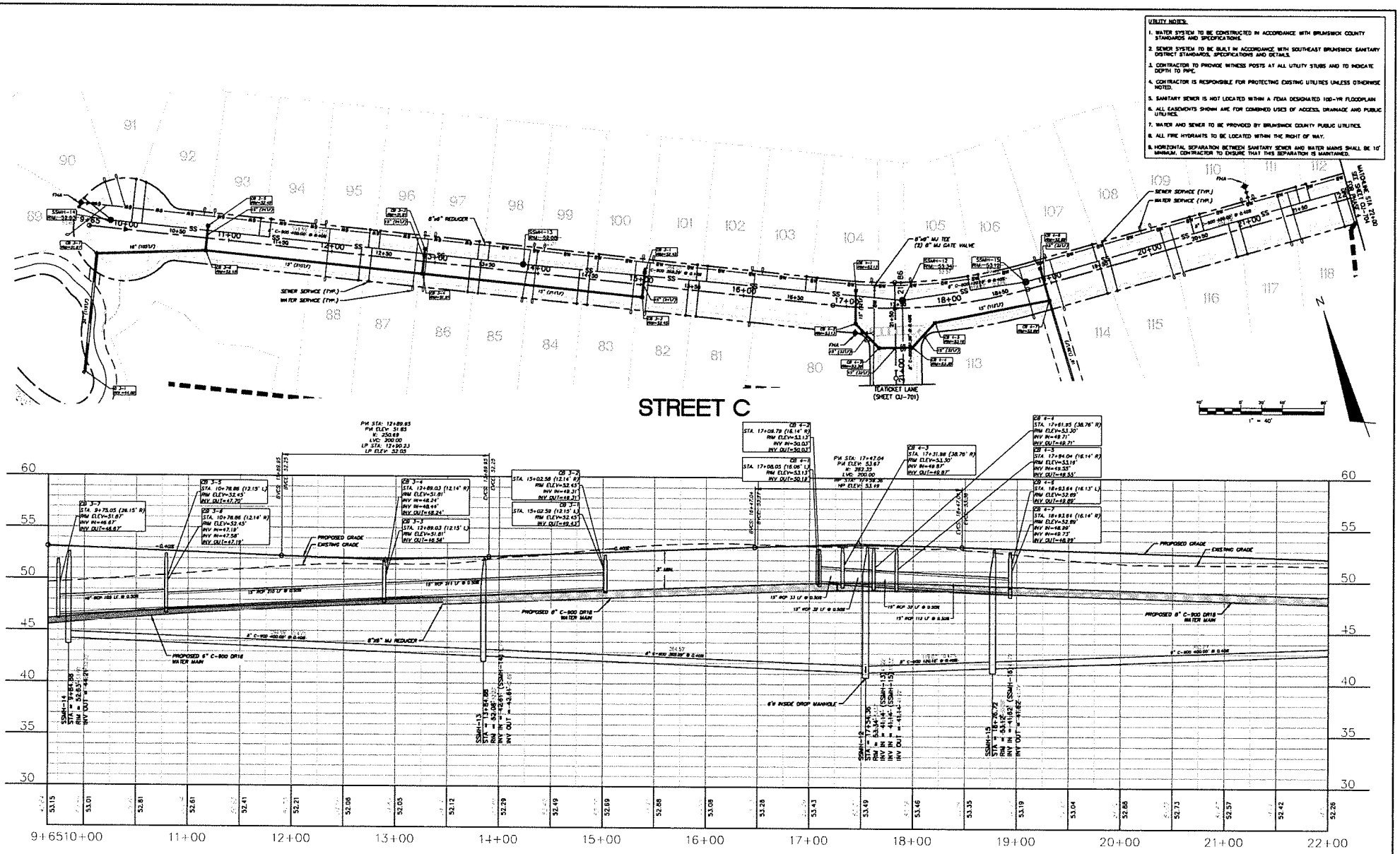
ENLARGED PHASE 4 UTILITY PLAN

DATE	11/12/20
MCE PROJ. #	5116.0003
DRAWN	CDN
DESIGNED	CDN
CHECKED	RMC
PROJ. MGR.	RMC

SCALE
HORIZONTAL: 1"=50'
VERTICAL: N/A

SHEET NUMBER: CU104
DRAWING NUMBER: 3

STATUS: RECORD DRAWINGS
REVISION: 1



McKIM&CREED
243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1048, Fax: (910)251-8282
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MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

STREET C PLAN AND PROFILE STA 9+65 TO 22+00

DATE	11/12/20
MCE PROJ. #	22114.0003
DRAWN	CDN
DESIGNED	CDN
CHECKED	RMC
PROJ. MGR	RMC

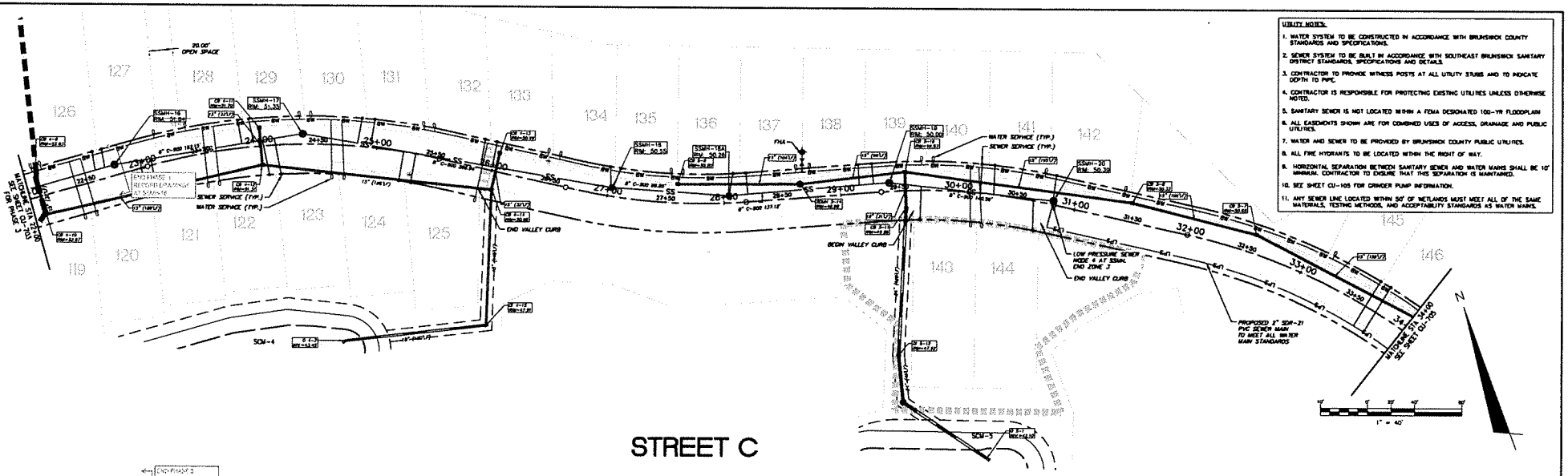
SCALE: HORIZONTAL 1"=40', VERTICAL 1"=4'

SHEET NUMBER: CU-703
DRAWING NUMBER: 4

STATUS: RECORD DRAWINGS
REVISION: 1

REVISIONS

PROFESSIONAL ENGINEER SEAL 038662 CRAIG D. HURLEY
11/12/2020



REVISIONS			
NO.	RECORD DRAWINGS	IN ACKNOWLEDGE	DATE
1			11/12/20

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243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1048, Fax: (910)251-8282
www.mckimcreed.com

Chatham Glenn
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2002 N OAK STREET, SUITE 200
MYRTLE BEACH, SC 29572

CHATHAM GLENN
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

STREET C PLAN AND PROFILE STA 22+00 TO 34+00

DATE	11/12/20
MCE PROJ. #	3711600.0003
DRAWN	CDN
DESIGNED	CDN
CHECKED	RMC
PROJ. MGR.	RMC

SCALE: HORIZONTAL 1"=40', VERTICAL 1"=4'

SHEET NUMBER: CU-704
DRAWING NUMBER: 5

STATUS: RECORD DRAWINGS
REVISION: 1

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 11.
County Attorney - Hawthorne at Pine Forest Apt. DOD

From:
Bryan Batton

Issue/Action Requested:
Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for the Hawthorne at Pine Forest Apartments.

Background/Purpose of Request:
Hawthorne at Pine Forest Apartments, LLC has submitted a Deed of Dedication for water and sewer infrastructure for the Hawthorne at Pine Forest Apartments.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
$ 167,000.00 for water
$ 267,275.00 for sewer

Approved By County Attorney:
Yes

County Attorney's Recommendation:
Accept the Deed of Dedication for water and sewer infrastructure from Hawthorne at Pine Forest Apartments, LLC.

County Manager's Recommendation:
Recommend the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for the Hawthorne at Pine Forest Apartments.

ATTACHMENTS:

Description

- Hawthorne at Pine Forest Apartments DOD

Prepared by and return to:
Chambliss, Bahner & Stophel, P.C.
605 Chestnut Street, Suite 1700
Chattanooga, TN 37450
Attn.: Michael J. Stewart, Esq.

DEED OF DEDICATION

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

THIS DEED OF DEDICATION, made and entered into this the ___ day of _____, 2020, by and between HAWTHORNE AT PINE FOREST APARTMENTS, LLC, a North Carolina limited liability company, with an office and place of business at 806 Green Valley Road, Suite 311, Greensboro, North Carolina 27408, party of the first part, hereinafter referred to as "Developer", and BRUNSWICK COUNTY, a governmental entity created and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as Grantee, whose mailing address is PO Box 249, Bolivia, NC 28422.

WITNESSETH:

THAT WHEREAS Developer is the owner and developer of a tract or parcel located in Lockwood Folly Township, Brunswick County, North Carolina, known as Hawthorne at Pine Forest Apartments and as more particularly described on Exhibit A attached hereto (the "Developer Property");

AND WHEREAS Developer has caused to be installed water distribution lines and

sewer lines under and along the road certain driveways and within certain other areas of the Developer Property;

AND WHEREAS Developer wishes to obtain water and sewer from Grantee for the Developer Property;

AND WHEREAS Grantee has adopted through appropriate resolution stated policy regarding water distribution and sewer systems under the terms of which, among other things, in order to obtain water and sewer for the Developer Property, Developer must convey title to the water and sewer distribution system to Grantee through an instrument of dedication acceptable to Grantee.

NOW, THEREFORE, Developer, in consideration of Grantee accepting said water and sewer lines and making water and sewer available to the Developer Property, has conveyed by these presents does hereby convey to Grantee, its lawful successors and assigns, the following described property:

> The water distribution lines and sewer lines installed under certain driveways and within certain other areas of the Developer Property, as shown on the as-built record drawings prepared by Paramounte Engineering, dated October 16, 2020, and attached hereto as Exhibit B.

TO HAVE AND TO HOLD said water and sewer lines and equipment above described together with the privileges and appurtenances thereto belonging to Grantee forever.

Non-exclusive easements over, along and upon the Developer Property as reasonable necessary for maintenance, repair and upkeep of the water and sewer distribution systems, reserving unto Developer, its successor and assigns, equal rights of easement for purposes of installing and maintaining such utilities as may be required for the development of the Developer Property, including, but not limited to, electric, gas, telephone, cable and sewer.

And Developer does hereby covenant that it is seized of said water and sewer lines and equipment described above in fee simple and has the right to convey the same in fee simple, that the same are free and clear of encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Developer warrants to Grantee that the system herein conveyed is of good quality

and free from faults and defects, and conforms to as-built drawings. Developer warrants said system for a period of one (1) year from the date of recording this Deed of Dedication in the office of the Brunswick County Register of Deeds.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed, the day and year first above written.

HAWTHORNE AT PINE FOREST APARTMENTS, LLC, a North Carolina limited liability company

By: _____
Philip M. Payonk, a Manager

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

I, a Notary Public of the County and State aforesaid, do hereby certify that Philip M. Payonk personally came before me this day, and (I have personal knowledge of the identity of the principal); and he acknowledged that he is Manager of Hawthorne at Pine Forest Apartments, LLC, a North Carolina limited liability company, and that he, as said Manager, being authorized to do so, executed the foregoing on behalf of the limited liability company.

Witness my hand and official seal, this the 3 day of December, 2020

(NOTARY SEAL)

LEIGH ANN WEBER NOTARY PUBLIC GUILFORD COUNTY, NC

Signature of Notary Public

Printed or Typed Name of Notary Public
Leigh Ann Weber

My Commission Expires: June 22, 2025

ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit for Hawthorne at Pine Forest Apartments, LLC was accepted by the Brunswick County Board of Commissioners on the __ day of _____, 20__.

Brunswick County Board of Commissioners

~~Frank Williams,~~ Chairman - Randy Thompson

Andrea White
Clerk to the Board

EXHIBIT A

DESCRIPTION OF DEVELOPER PROPERTY

Being all of Tract 5A, containing 17.790 acres, as shown on plat entitled "Recombination Plat Pine Forest Plantation, Phase 1-Tract 5A", recorded in Map Cabinet 114, Page 78, Brunswick County Registry.

EXHIBIT B

AS-BUILT DRAWINGS OF WATER AND SEWER LINES BEING DEDICATED

[see attached]

HAWTHORNE AT PINE FOREST

NC HWY 211 - SOUTHPORT SUPPLY ROAD
OAK ISLAND, NORTH CAROLINA

UTILITY RECORD DRAWINGS

OCTOBER 2020

FOR

PINE FOREST DEVELOPMENT COMPANY, LLC
355 Industrial Park Drive, Boone, NC 28607

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

EXHIBIT B

NOTICE REQUIRED

ALL EXISTING UNDERGROUND UTILITIES SHALL BE PHYSICALLY LOCATED PRIOR TO THE BEGINNING OF ANY CONSTRUCTION IN THE VICINITY OF SAID UTILITIES.

CONTRACTORS SHALL NOTIFY OPERATORS WHO MAINTAIN UNDERGROUND UTILITY LINES IN THE AREA OF PROPOSED EXCAVATION AT LEAST TWO WORKING DAYS, BUT NOT MORE THAN TEN WORKING DAYS PRIOR TO COMMENCEMENT OF EXCAVATION OR DEMOLITION

CONTRACTORS SHALL CONTACT OVERHEAD ELECTRIC PROVIDER TO COMPLY WITH FEDERAL OSHA 1910.333 MINIMUM APPROACH DISTANCE TO ENERGIZED POWERLINES AND OSH 29 CFR 1926.1407-1411 MUST BE FOLLOWED

CONTRACTOR SHALL CONTACT AT&T PRIOR TO ANY DEMOLITION TO ALLOW FOR AT&T TO DISCONNECT COMMUNICATIONS CABLES COMING INTO THE SITE.

CONTACT THESE UTILITIES

TOWN OF OAK ISLAND PLANNING
ATTN: STEVE EDWARDS, DIRECTOR
PH: 910-278-5024

ATTN: ZONING INSPECTIONS
PH: 910-201-8054

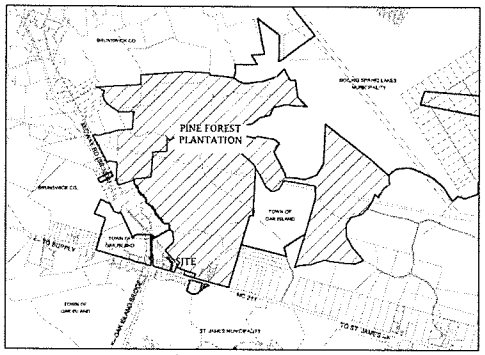
PIEDMONT NATURAL GAS
ATTN: CATHY PLEASANT
PH: 910-251-2627

EMERGENCY DIAL 911
POLICE - FIRE - RESCUE

TOWN OF OAK ISLAND PUBLIC UTILITY (WATER & SEWER)
ENGINEERING/INSPECTIONS
PH: 910-201-8007

BRUNSWICK ELECTRIC MEMBERSHIP CORP.
SERVICE
PH: 1-800-842-5871

AT&T
ATTN: MICHELE WOLF
PH: 910-341-1634



VICINITY MAP
SCALE: 1" = 3000'

NORTH

811 Know what's below. Call before you dig.

RECORD DRAWING

HAWTHORNE AT PINE FOREST

PROJECT # 18242.PE

SHEET INDEX

SHEET NUMBER	SHEET TITLE
C-0.0	COVER SHEET
C-5.0 - C-5.3	PLAN AND PROFILES

PROJECT CONSULTANTS

APPLICANT
PINE FOREST DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

ENGINEER/ LAND PLANNER/LANDSCAPE ARCHITECT
PARAMOUNTE ENGINEERING, INC.
122 CINEMA DRIVE
WILMINGTON, NC 28403
CIVIL: CHRIS HILLIS, PE (910-791-6707)
LANDSCAPE ARCHITECT: JIM CIRELLO, RLA (910-791-6707)

SURVEYOR
PARAMOUNTE ENGINEERING, INC.
122 CINEMA DRIVE
WILMINGTON, NC 28403
CHRIS GAGNE, PLS (910-791-6707)

PREPARED BY:

PARAMOUNTE
ENGINEERING, INC.
122 Cinema Drive Wilmington, North Carolina 28403
(910) 791-6707 (O) (910) 791-6760 (F)
NC License #: C-2846

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 026847 CHRISTOPHER G. CLINCHARD

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

811
Know what's below.
Call before you dig.

BUILDING UTILITY SERVICES (TYP.):
- 6" SANITARY SEWER SERVICE AT 1/8" PER 1' MINIMUM SLOPE
- 2" SDR-21 WATER SERVICE [SEE PLUMBING PLANS FOR CONTINUATION]
- 4" C-900 (DR-18) FIRE SERVICE

2" FM FITTING NOTE ("RJ"):
- PER BRUNS. CO. SPECIFICATIONS (TS 021.01) FITTINGS FOR PVC PIPE THREE (3) INCH AND SMALLER, DEEP BELL, DUCTILE IRON, WITH KNUCKLE RESTRAINT, AS MANUFACTURED BY SIGMA, HARCO, OR APPROVED EQUAL. GLUE JOINT FITTINGS ARE ALSO ACCEPTABLE FOR PVC PIPE THREE (3) INCHES AND SMALLER.

UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)
1. WATER MAINS SHALL BE LAID SO AS TO PROVIDE A MINIMUM HORIZONTAL SEPARATION OF 10 FEET FROM SEWERS. IF CONDITIONS EXIST SUCH THAT THIS SEPARATION CANNOT BE ACHIEVED, THE WATER MAIN CAN BE INSTALLED AT LEAST 18 INCHES ABOVE THE TOP OF THE SEWER, EITHER IN A SEPARATE TRENCH, OR IN THE SAME TRENCH ON A BENCH OF UNDISTURBED EARTH.
2. WHEN CROSSING A WATER MAIN OVER A SEWER, THE WATER MAIN SHALL BE LAID AT LEAST 18 INCHES ABOVE THE SEWER. IF CONDITIONS EXIST SUCH THAT THIS SEPARATION CANNOT BE ACHIEVED, BOTH THE WATER MAIN AND SEWER SHALL BE CONSTRUCTED OF DUCTILE IRON PIPE WITH JOINTS THAT MEET WATER MAIN STANDARDS. THE DUCTILE IRON PIPE SHALL EXTEND 10 FEET ON EACH SIDE OF THE CROSSING WITH A SECTION OF WATER MAIN PIPE CENTERED ON THE CROSSING.
3. THERE SHALL BE AT LEAST 10-FOOT SEPARATION BETWEEN WATER MAINS AND SANITARY SEWER FORCE MAINS. THERE SHALL BE AN 18-INCH VERTICAL SEPARATION AT CROSSINGS. IF THIS CAN'T BE ACHIEVED, BOTH PIPES SHALL BE DUCTILE IRON.
4. WHERE VERTICAL CLEARANCE IS LESS THAN 18" BETWEEN WATERMAIN AND STORMDRAIN, WATERMAIN SHALL BE DUCTILE IRON PIPE FOR A MINIMUM OF 10' EITHER SIDE OF CROSSING AND STORMDRAIN SHALL BE RCP PIPE.

RECORD DRAWING

CLIENT INFORMATION:
PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

REVISIONS:

PARAMOUNTE
122 Cinema Drive
Wilmington, North Carolina 28403
(910) 791-6707 (O) (910) 791-6760 (F)
NC License #: C-2946

PROJECT STATUS
CONCEPTUAL LAYOUT
PRELIMINARY LAYOUT
RELEASED FOR PERMIT
RELEASED FOR CONST.

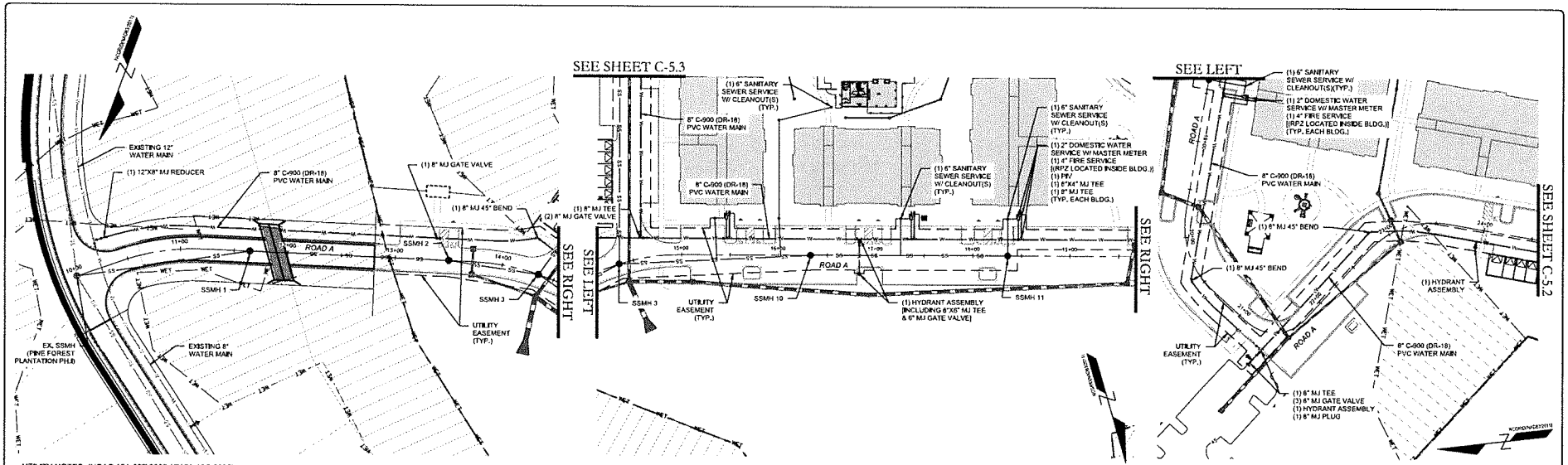
DRAWING INFORMATION
DATE
SCALE
DESIGNED
DRAWN
CHECKED

PLAN & PROFILES
INDEX SHEET
HAWTHORNE AT PINE FOREST
OAK ISLAND
NORTH CAROLINA

SEAL
NORTH CAROLINA PROFESSIONAL ENGINEER
028647
TIMOTHY C. CLINEBELL
10-16-19

C-5.0

PER JOB# 18434.PE



UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

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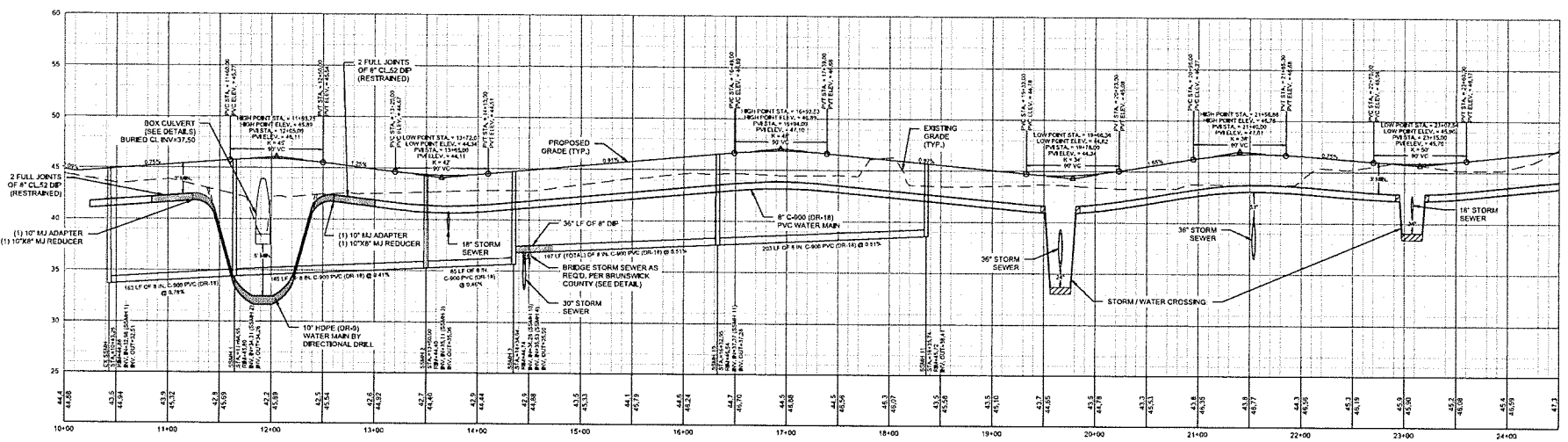
BUILDING UTILITY SERVICES (TYP.):

- 6" SANITARY SEWER SERVICE AT 1/8" PER 1' MINIMUM SLOPE
- 2" SDR-21 WATER SERVICE (SEE PLUMBING PLANS FOR CONTINUATION)
- 4" C-900 (DR-18) FIRE SERVICE

ROAD A - PLAN VIEW

STA. 10+00 TO STA. 24+50
HORIZONTAL SCALE: 1"=50'

811 Know what's below. Call before you dig.



ROAD A - PROFILE VIEW

STA. 10+00 TO STA. 24+50
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

GRAPHIC SCALE
0 25 50
SCALE: 1"=50'

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

SET

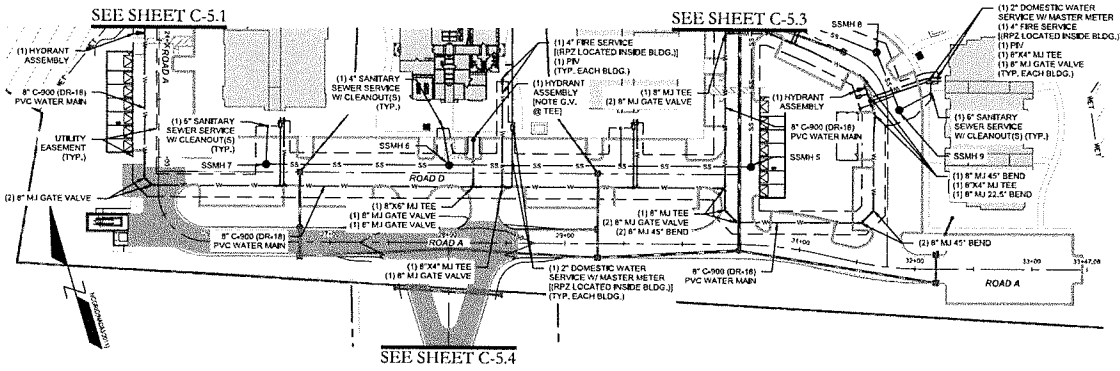
INE FOREST

PARAMOUNTE ENGINEERING

122 Cinema Drive
Wilmington, North Carolina 28403
(910) 791-6707 (O) (910) 791-6760 (F)
NC License # C-2846

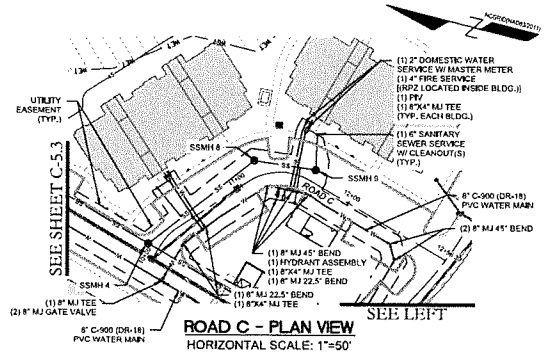
CLIENT INFORMATION:
PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

REVISIONS:
1 REVISED PER COMMENTS



ROAD A - PLAN VIEW

STA. 24+50 TO END
HORIZONTAL SCALE: 1"=50'



ROAD C - PLAN VIEW

HORIZONTAL SCALE: 1"=50'

UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

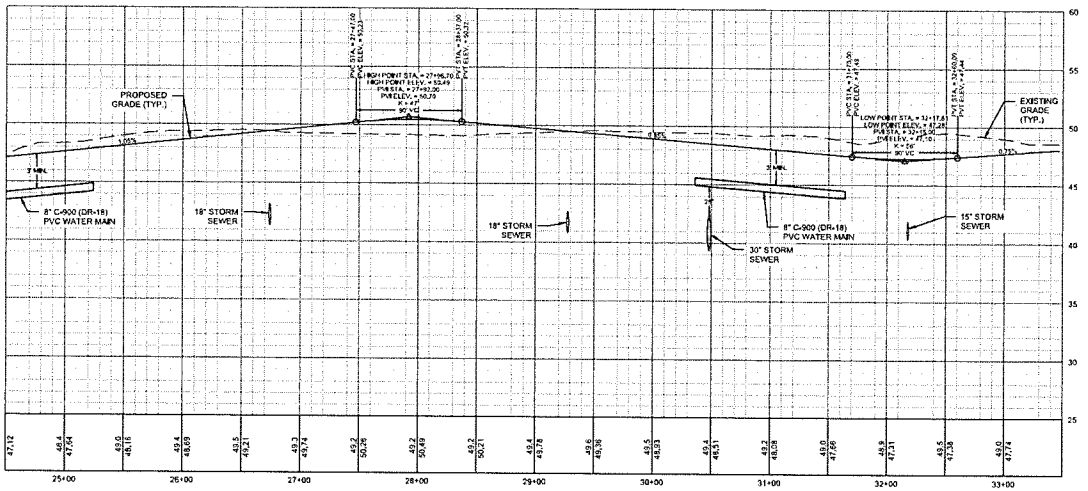
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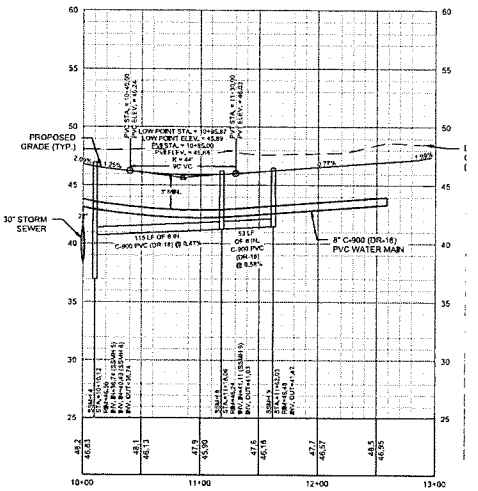
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ROAD A - PROFILE VIEW

STA. 24+50 TO END
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'



ROAD C - PROFILE VIEW

HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

811 Know what's below. Call before you dig.

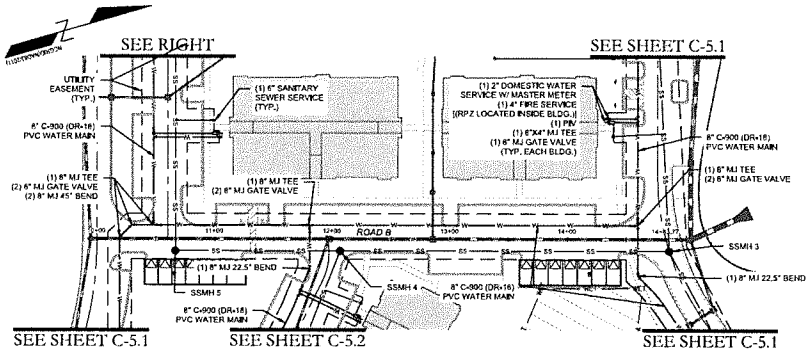
REVISIONS:
1 BRUNS COMMENTS 8/30/2021

CLIENT INFORMATION:
PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

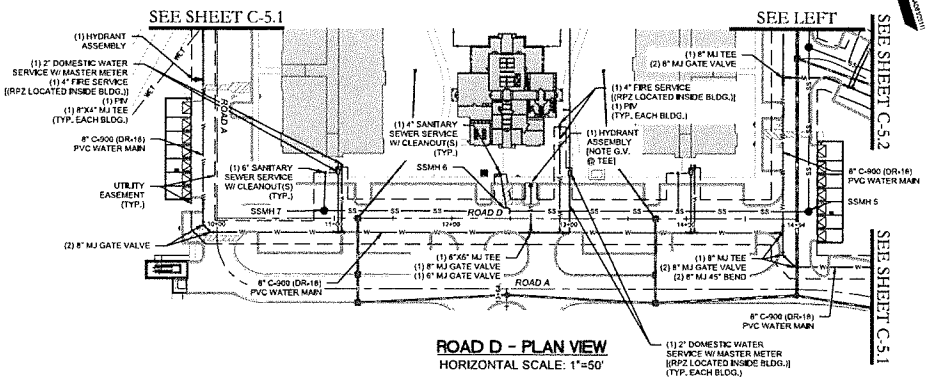
PARAMOUNTE
E N G I N E E R I N G
122 Cinema Drive
Wilmington, North Carolina 28403
(910) 791-6791P (O) (910) 791-6760 (F)
NC License #: C-2846

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PE JOB# 16424.PE



ROAD B - PLAN VIEW
HORIZONTAL SCALE: 1"=50'



ROAD D - PLAN VIEW
HORIZONTAL SCALE: 1"=50'

811
Know what's below. Call before you dig.

UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

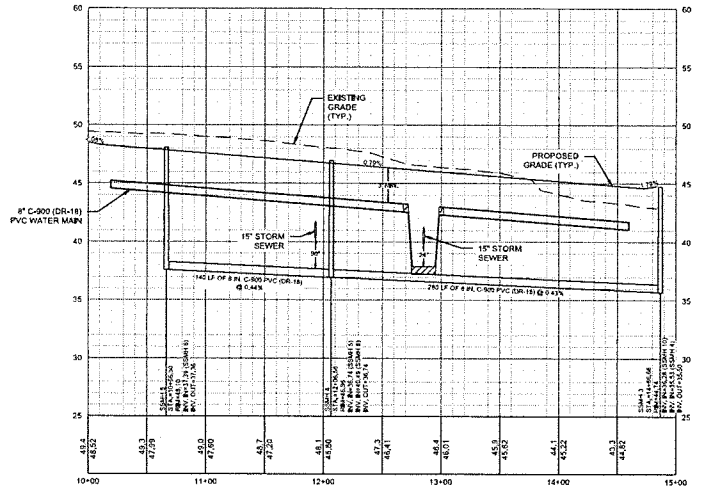
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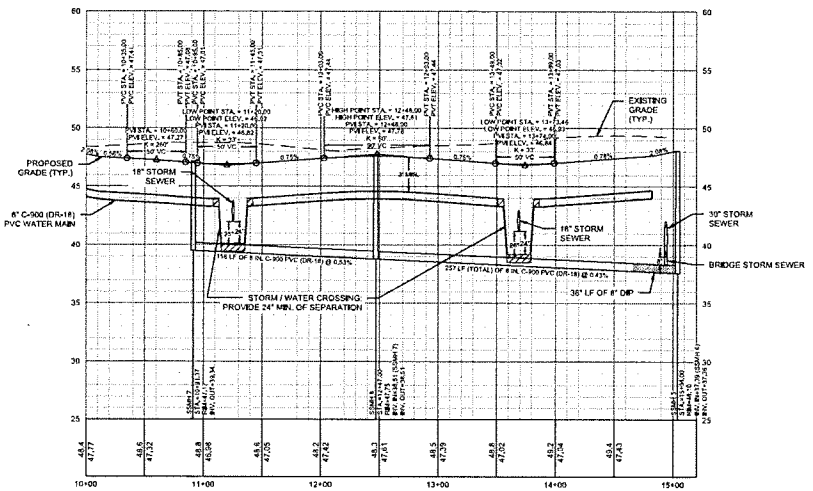
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ROAD B - PROFILE VIEW
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

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ROAD D - PROFILE VIEW
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

RECORD DRAWING

REVISIONS:
1. REVISED PER COMMENTS 12/04/19

CLIENT INFORMATION:
PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

PARAMOUNTE
E N G I N E E R I N G
122 Cinema Drive
Wilmington, North Carolina 28403
(910) 791-6797 (O) (910) 791-6790 (F)
NC License #: C-2846

PLAN & PROFILES
HAWTHORNE AT PINE FOREST
OAK ISLAND
NORTH CAROLINA

PROJECT STATUS
PRELIMINARY PLAT SUBMITTAL
PRELIMINARY PLAT REVISIONS
RELEASED FOR CONST.

DRAWING INFORMATION
DATE: 08/15/19
SCALE: 1"=50'
DESIGNED: MPS
DRAWN: MPS
CHECKED: MPS

SEAL
NORTH CAROLINA PROFESSIONAL ENGINEER 036472 MICHAEL P. SCHNEIDER
12-16-19

C-5.3

PEI JOB# 18424.PE

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK **AFFIDAVIT**

HAWTHORNE AT PINE FOREST APARTMENTS, LLC, a North Carolina limited liability company, with an office and place at 806 Green Valley Road, Suite 311, Greensboro, North Carolina 27408, hereinafter referred to as "Affiant", being first duly sworn, hereby deposes and says under oath as follows:

1. That it is the owner of certain property located in Lockwood Folly Township, Brunswick County, North Carolina, known as "*Hawthorne at Pine Forest Apartments*", as more particularly described in a Deed of Dedication in favor of Brunswick County of even date herewith (the "Developer Property").

2. That it has caused to be installed water distribution lines and sewer lines under and along certain road right-of-ways and certain other locations on the Developer Property, as such lines are hereinafter described and referenced:

> The water distribution lines and sewer lines installed under certain driveways and within certain other areas of the Developer Property, as shown on the as-built record drawings prepared by Paramounte Engineering, dated October 16, 2020, and attached as Exhibit B to the Deed of Dedication executed by Affiant in favor of Brunswick County of even date herewith.

3. All the work which has been performed in the construction and installation of said water distribution lines and sewer lines described in paragraph 2 above, has been fully paid for and there are now no liens of any kind, including any lien for labor or material against the Developer Property which would in any way jeopardize title of Affiant to the Developer Property or the water lines and sewer lines, nor are there any legal actions pending against Affiant or any contractor arising out of any work performed in the

Developer Property or the water lines and sewer lines installed therein which would in any way jeopardize title to the Developer Property or the water distribution lines and sewer lines located therein.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed by its authorized officer(s), this 3 day of December 2020.

HAWTHORNE AT PINE FOREST APARTMENTS, LLC, a North Carolina limited liability company

By: _____
Philip M. Payonk, a Manager

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

I, a Notary Public of the County and State aforesaid, do hereby certify that Philip M. Payonk personally came before me this day, and (I have personal knowledge of the identity of the principal); and he acknowledged that he is Manager of Hawthorne at Pine Forest Apartments, LLC, a North Carolina limited liability company, and that he, as said Manager, being authorized to do so, executed the foregoing on behalf of the limited liability company.

Date: Dec 3, 2020

_____
Signature of Notary Public

Leigh Ann Weber
Printed or Typed Name of Notary Public

(NOTARY SEAL)

LEIGH ANN WEBER NOTARY PUBLIC GUILFORD COUNTY, NC

My Commission Expires: June 22, 2025

HAWTHORNE AT PINE FOREST

NC HWY 211 - SOUTHPORT SUPPLY ROAD
OAK ISLAND, NORTH CAROLINA

UTILITY RECORD DRAWINGS

OCTOBER 2020

FOR

PINE FOREST DEVELOPMENT COMPANY, LLC
355 Industrial Park Drive, Boone, NC 28607

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

NOTICE REQUIRED

ALL EXISTING UNDERGROUND UTILITIES SHALL BE PHYSICALLY LOCATED PRIOR TO THE BEGINNING OF ANY CONSTRUCTION IN THE VICINITY OF SAID UTILITIES.

CONTRACTORS SHALL NOTIFY OPERATORS WHO MAINTAIN UNDERGROUND UTILITY LINES IN THE AREA OF PROPOSED EXCAVATION AT LEAST TWO WORKING DAYS, BUT NOT MORE THAN TEN WORKING DAYS PRIOR TO COMMENCEMENT OF EXCAVATION OR DEMOLITION.

CONTRACTORS SHALL CONTACT OVERHEAD ELECTRIC PROVIDER TO COMPLY WITH FEDERAL OSHA 1910.333 MINIMUM APPROACH DISTANCE TO ENERGIZED POWERLINES AND OSH 29 CFR 1926.1407-1411 MUST BE FOLLOWED.

CONTRACTOR SHALL CONTACT AT&T PRIOR TO ANY DEMOLITION TO ALLOW FOR AT&T TO DISCONNECT COMMUNICATIONS CABLES COMING INTO THE SITE.

CONTACT THESE UTILITIES

TOWN OF OAK ISLAND PLANNING
ATTN: STEVEN AKER, DIRECTOR
PH: 910-278-5024

ATTN: ZONING INSPECTIONS
PH: 910-371-4278

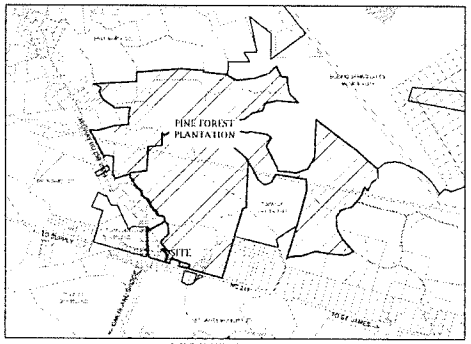
PIEDMONT NATURAL GAS
ATTN: CATHY PLEASANT
PH: 910-251-2637

EMERGENCY DIAL 911
POLICE - FIRE - RESCUE

TOWN OF OAK ISLAND PUBLIC UTILITY (WATER & SEWER)
ENGINEERING INSPECTIONS
PH: 910-371-4937

BRUNSWICK ELECTRIC MEMBERSHIP CORP.
SERVICE
PH: 1-800-842-6371

AT&T
ATTN: MICHELE VOLZ
PH: 910-341-3824



VICINITY MAP
SCALE: 1" = 3000'

Know what's below.
Call before you dig.

RECORD DRAWING

HAWTHORNE AT PINE FOREST

PROJECT # 18242.PE

SHEET INDEX

SHEET NUMBER	SHEET TITLE
C-0.0	COVER SHEET
C-5.0 - C-5.3	PLAN AND PROFILES

PROJECT CONSULTANTS

APPLICANT
PINE FOREST DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

ENGINEER/LAND PLANNER/LANDSCAPE ARCHITECT
PARAMOUNTE ENGINEERING, INC.
122 CINEMA DRIVE
WILMINGTON, NC 28403
CIVIL: CHRIS MILLS, PE (910-791-6707)
LANDSCAPE ARCHITECT: JIM CIPELLO, PLA (910-791-6707)

SURVEYOR
PARAMOUNTE ENGINEERING, INC.
122 CINEMA DRIVE
WILMINGTON, NC 28403
CHRIS CAGNE, PLS (910-791-6707)

PREPARED BY:

PARAMOUNTE ENGINEERING

122 Cinema Drive Wilmington, North Carolina 28403
(910) 791-6707 (P) (910) 791-6708 (F)
NC License # C-2641

- EXHIBIT B -

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

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BUILDING UTILITY SERVICES (TYP.):

- 6" SANITARY SEWER SERVICE AT 1/8" PER 1' MINIMUM SLOPE
- 2" SDR-21 WATER SERVICE (SEE PLUMBING PLANS FOR CONTINUATION)
- 4" C-900 (DR-18) FIRE SERVICE

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- PER BRUNS CO. SPECIFICATIONS ITS 02.01.01) FITTINGS FOR PVC PIPE THREE (3) INCH AND SMALLER. DEEP BELL DUCTILE IRON, WITH KNUCKLE RESTRAINT, AS MANUFACTURED BY SIGMA, HARCO, OR APPROVED EQUAL. GLUE JOINT FITTINGS ARE ALSO ACCEPTABLE FOR PVC PIPE THREE (3) INCHES AND SMALLER.

UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

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RECORD DRAWING

REVISIONS

CLIENT INFORMATION

PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

PARAMOUNTE
ENGINEERING
122 Greeno Drive
Wilmington, North Carolina 28403
(910) 762-0516 (910) 762-2603
NC License #: C-2446

PROJECT STATUS
CONCEPTUAL PLAN
PRELIMINARY PLAT
FINAL PLAT
CONSTRUCTION PLANS
DRAWING RECORD DATE
SCALE
DESIGNED
DRAWN
CHECKED
1" = 50'
PPP
PPP
PPP

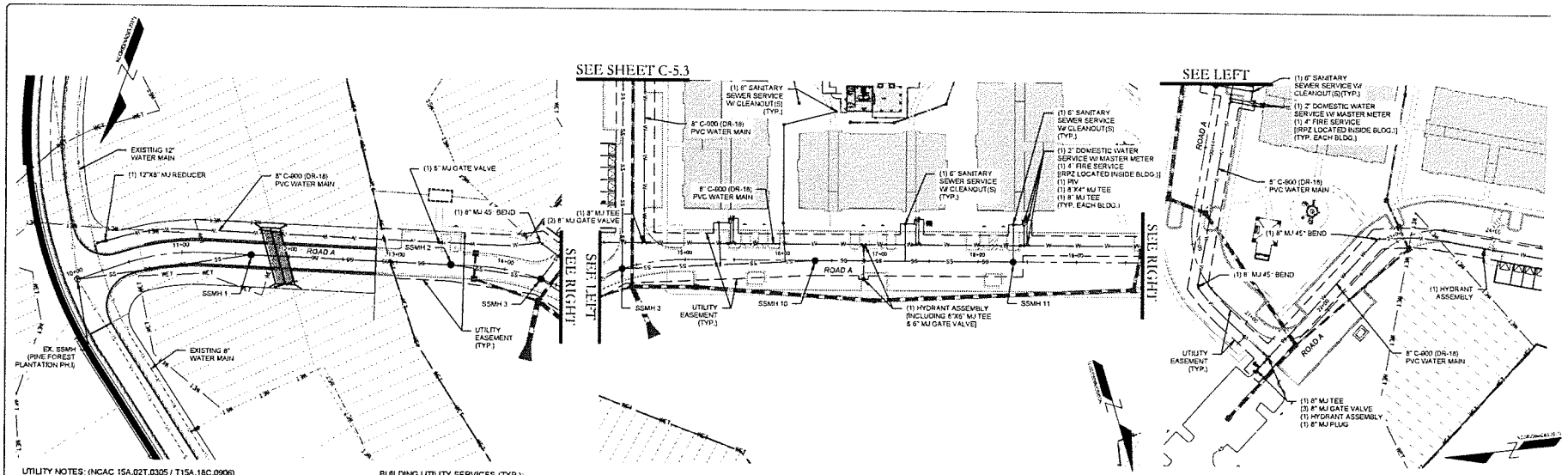
PLAN & PROFILES
INDEX SHEET
HAWTHORNE AT PINE FOREST
OAK ISLAND
NORTH CAROLINA

SEAL
PRELIMINARY NOT FOR CONSTRUCTION
PAUL P. PARAMOUNTE
SEAL
L-2446
REGISTERED PROFESSIONAL ENGINEER

C-5.0

PROJECT NO. 18424.PE

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.



UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

1. WATER MAINS SHALL BE LAID SO AS TO PROVIDE A MINIMUM HORIZONTAL SEPARATION OF 10 FEET FROM SEWERS. IF CONDITIONS EXIST SUCH THAT THIS SEPARATION CANNOT BE ACHIEVED, THE WATER MAIN CAN BE INSTALLED AT LEAST 18 INCHES ABOVE THE TOP OF THE SEWER, EITHER IN A SEPARATE TRENCH, OR IN THE SAME TRENCH ON A BENCH OF UNDISTURBED EARTH.
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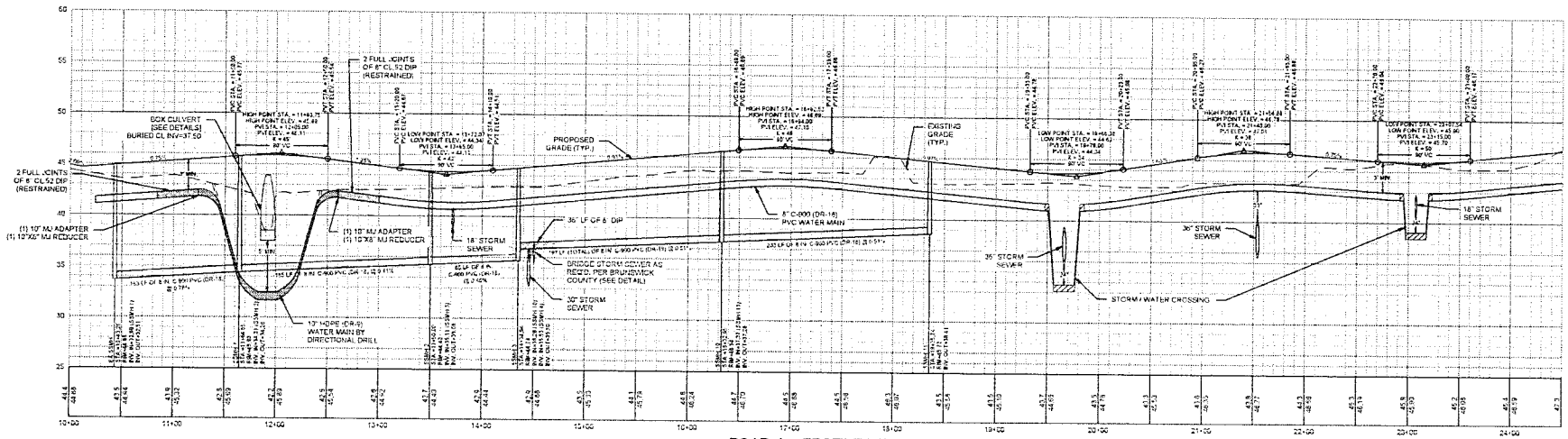
BUILDING UTILITY SERVICES (TYP.):

- 6" SANITARY SEWER SERVICE AT 1/8" PER 1' MINIMUM SLOPE
- 2" SDR-21 WATER SERVICE [SEE PLUMBING PLANS FOR CONTINUATION]
- 4" C-900 (DR-18) FIRE SERVICE

ROAD A - PLAN VIEW

STA. 10+00 TO STA. 24+50
HORIZONTAL SCALE: 1"=50'

811 Know what's below. Call before you dig.



ROAD A - PROFILE VIEW

STA. 10+00 TO STA. 24+50
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

RECORD DRAWING

PARAMOUNTE engineering
122 Cinema Drive
Wilmington, North Carolina 28403
(910) 796-0707 (O) (910) 796-0760 (F)
NC License # C-2946

CLIENT INFORMATION
PINE FOREST LAND LP
P.O. BOX 455
BOONE, NC 28607

PLAN & PROFILES
HAWTHORNE AT PINE FOREST
OAK ISLAND
NORTH CAROLINA

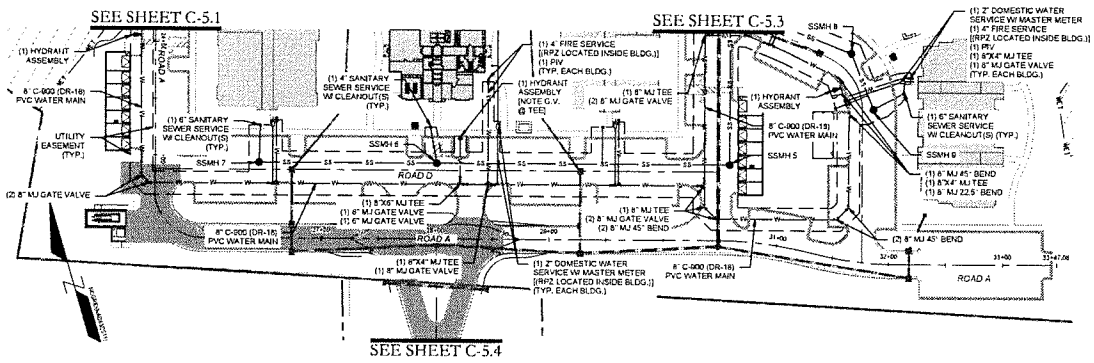
PROJECT STATUS
PRELIMINARY PLAT SUBMITTAL
PRELIMINARY PLAT RESUBMITTAL
FINAL PLAT SUBMITTAL
FINAL PLAT RESUBMITTAL

DRAWING INFORMATION
DATE: 03/30/22
SCALE: 1"=50'
DRAWN BY: PPK
CHECKED BY: PPK
JOB NO: 21-0120

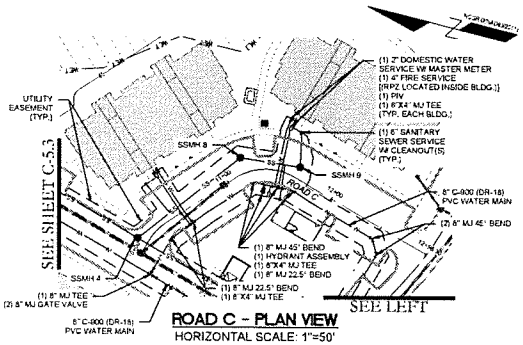
SEAL

C-5.1

PDI-21028 18424.PE



ROAD A - PLAN VIEW
STA. 24+50 TO END
HORIZONTAL SCALE: 1"=50'



ROAD C - PLAN VIEW
HORIZONTAL SCALE: 1"=50'

UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

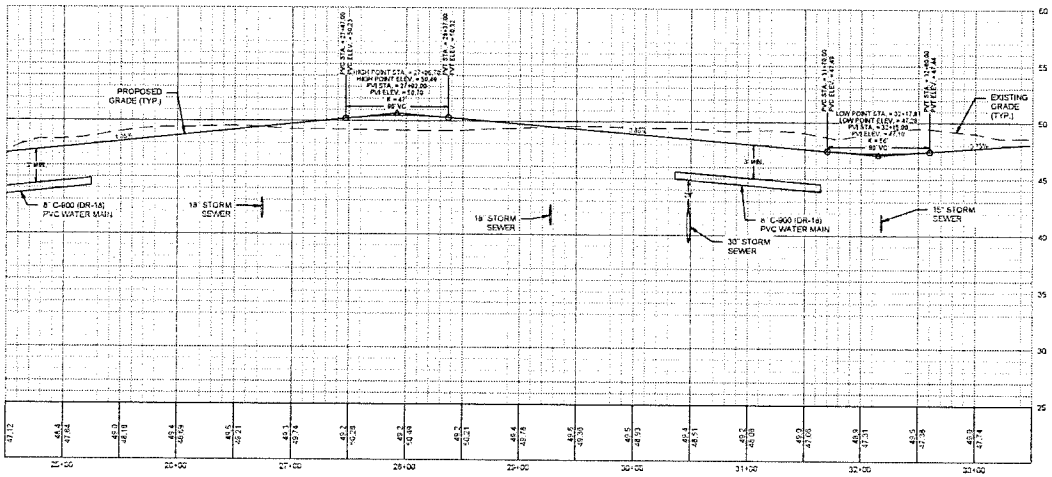
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BUILDING UTILITY SERVICES (TYP.):

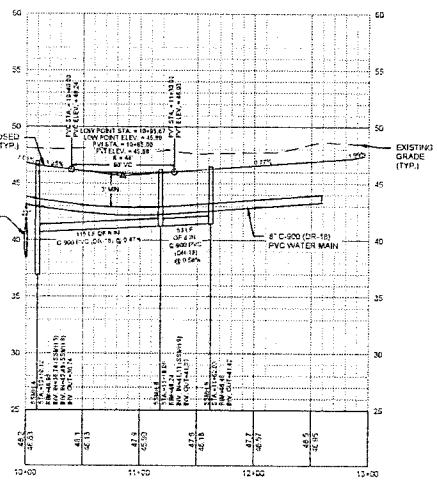
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- 2" SDR-21 WATER SERVICE (SEE PLUMBING PLANS FOR CONTINUATION)
- 4" C-900 (DR-18) FIRE SERVICE

2" FM FITTING NOTE (R&J):

- PER BRUNS, CO. SPECIFICATIONS (TS 221.01) FITTINGS FOR PVC PIPE THREE (3) INCH AND SMALLER DEEP BELL, DUCTILE IRON, WITH KNUCKLE RESTRAINT, AS MANUFACTURED BY SIGMA, HARCO, OR APPROVED EQUAL. GLUE JOINT FITTINGS ARE ALSO ACCEPTABLE FOR PVC PIPE THREE (3) INCHES AND SMALLER.



ROAD A - PROFILE VIEW
STA. 24+50 TO END
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'



ROAD C - PROFILE VIEW
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS.

RECORD DRAWING

811 Know what's below. Call before you dig.

REVISIONS
1 ADDRESS CO. COMMENTS REVISIONS

CLIENT INFORMATION

PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

PARAMOUNT ENGINEERING
132 Cinema Drive
Wilmington, North Carolina 28403
(910) 791-6707 (P) (910) 791-6760 (F)
NC License #: C-2846

PLAN & PROFILES
HAWTHORNE AT PINE FOREST
OAK ISLAND
NORTH CAROLINA

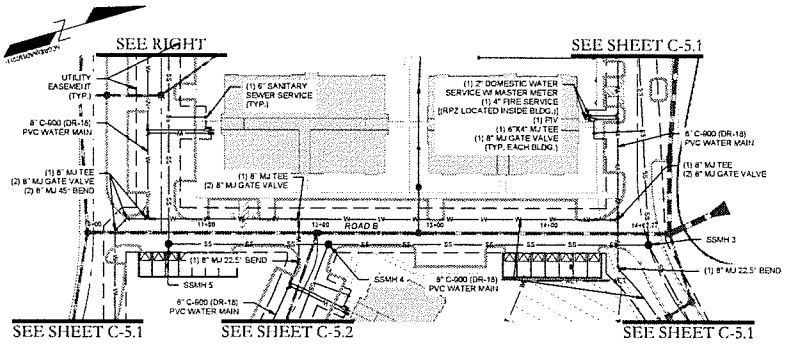
PROJECT STATUS
PRELIMINARY LAYOUT
PRELIMINARY PLAT
REVISED PER COMMENTS

DRAWING INFORMATION
DATE
SCALE
DESIGNED
DRAWN
CHECKED

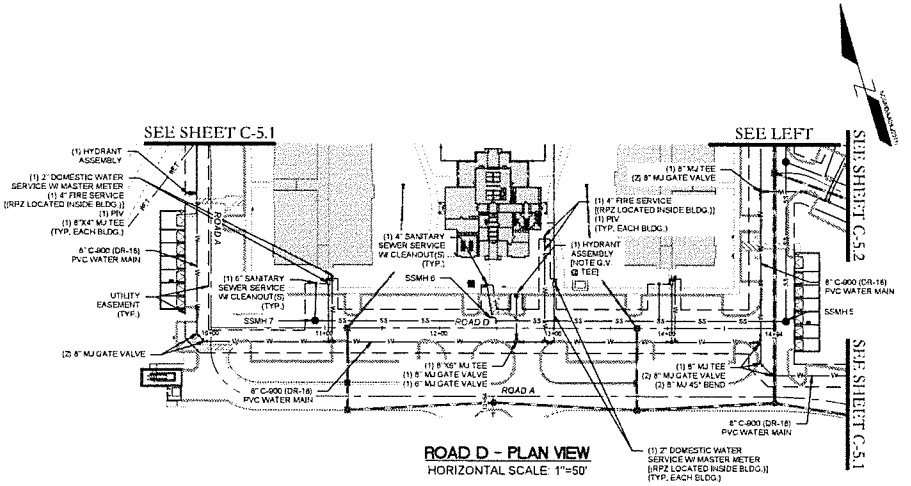
SEAL

C-5.2

PID 3008 18424 PE



ROAD B - PLAN VIEW
HORIZONTAL SCALE: 1"=50'



ROAD D - PLAN VIEW
HORIZONTAL SCALE: 1"=50'

UTILITY NOTES: (NCAC 15A.02T.0305 / T15A.18C.0906)

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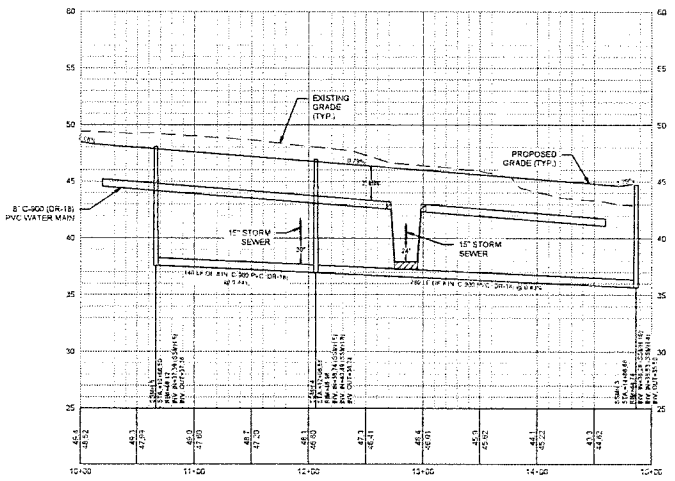
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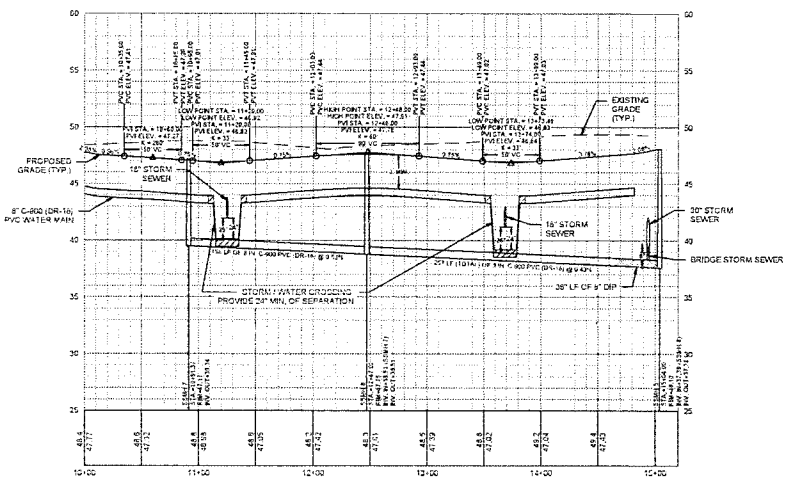
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ROAD B - PROFILE VIEW
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'



ROAD D - PROFILE VIEW
HORIZONTAL SCALE: 1"=50'
VERTICAL SCALE: 1"=5'

RECORD DRAWING

REVISIONS

CLIENT INFORMATION
PINE FOREST LAND DEVELOPMENT CO., LLC
P.O. BOX 455
BOONE, NC 28607

PARAMOUNT
L a n d D e v e l o p m e n t C o .
122 Grove Drive
Wilmington, NC 28403
(910) 794-6750 (O) (910) 794-6760 (F)
NC License # C-2946

PLAN & PROFILES
HAWTHORNE AT PINE FOREST
OAK ISLAND
NORTH CAROLINA

PROJECT STATUS
CONSTRUCTION DRAWINGS
PRELIMINARY PLAT
FINAL PLAT
RECORD DRAWING

DRAWING INFORMATION
SCALE: AS NOTED
DRAWN: PPW
CHECKED: PPW
DATE: 08/11/22

SEAL

C-5.3

PROJECT: 18424.PE

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 12.

From:
Bryan Batton, Asst. County Attorney

County Attorney - Special Assessment Release for Parcels 15600118 and 1560011802

Issue/Action Requested:
Request that the Board of Commissioners approve the partial release of special assessment #12 (Boiling Spring Lakes) for Parcels 15600118 and 1560011802 upon execution of final agreement with property owner

Background/Purpose of Request:
In 2014, Brunswick County conducted Special Assessment #12 in the Boiling Spring Lakes area along Hwy 87. The County levied an assessment on tax parcels 15600118, which is 69.92 acres of undeveloped land, and 1560011802, which is 30.35 acres of undeveloped land.

Tax Parcel # 15600118 has a current tax value of $349,600. The assessment on the property currently totals $414,753.17. The original assessment was $348,027.00 and there is interest in the amount of $66,726.17. The parcel is comprised of 59.5% wetlands and 40.5% uplands. It is recommended that, upon execution of an agreement with the property owner, the County release a portion of the assessment in the amount of $207,076.07 and Interest in the amount of $39,702.07. This amount will be held in abeyance without interest until a development permit is issued for any part or portion of the Wetlands, with the part or portion of the Wetlands Assessment becoming due and payable. The current remaining total would be $167,975.03.

Tax Parcel # 1560011802 has a current tax value of $75,880. The assessment on the property currently totals $162,990.12. The original assessment was $136,768.00 and there is interest in the amount of $26,222.12. The parcel is comprised of 60.5% wetlands and 39.5% uplands. It is recommended that, upon execution of an agreement by the property owner, the County release a portion of the assessment in the amount of $82,744.64 and Interest in the amount of $15,864.38 under the same terms. The current remaining total would be $64,381.10.

An agreement for the release of any of the assessment amount shall contain a claw-back provision. The agreement shall be in substantially the same form as attached.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Attorney's Recommendation:
Recommend that the Board of Commissioners approve the partial release of special assessment #12 (Boiling Spring Lakes) for Parcels 15600118 and 1560011802 upon execution of final agreement with property owner

County Manager's Recommendation:
Recommend the Board of Commissioners approve the partial release of special assessment #12 (Boiling Spring Lakes) for Parcels 15600118 and 1560011802 upon execution of final agreement with property owner

ATTACHMENTS:

Description

- Wetland Findings
- 1560011802 Agreement
- 15600118 Agreement

LMG
LAND MANAGEMENT GROUP INC.
Environmental Consultants

March 30, 2020

Mr. David Buttross
Buttross Properties
P.O. Box 5396
Austin, TX 78763

Re: 70-Acre and 30 Acre Tracts in Boiling Springs Lake; 404 Wetlands Assessment.

David,

LMG evaluated the two tracts located along NC87 in Boiling Springs Lake, NC. The tracts are located on each side of NC 87and on the north side of BSL. The sites were evaluated to determine the location and extent of any areas that met the required three-parameter definition for a jurisdictional 404 Wetland. No wetland areas were flagged in the field, only their location and extent noted on the map. The parcels are show in Figure One.



Figure 1

The upland/wetland maps are shown in Figure Two. Approximately 40 percent of the total acreage is uplands and 60 percent is jurisdictional 404 Wetlands. None of the wetlands were flagged in the field. These maps are preliminary and should be used for general planning only.

It is recommended that the wetlands be delineated and approved by the US Army Corps of Engineers prior to initiation of any land development activities. Any fill activity within a 404 Wetlands does require fill permits form the Corps and the corresponding State agencies. Please contact if us if you wish to pursue this option.

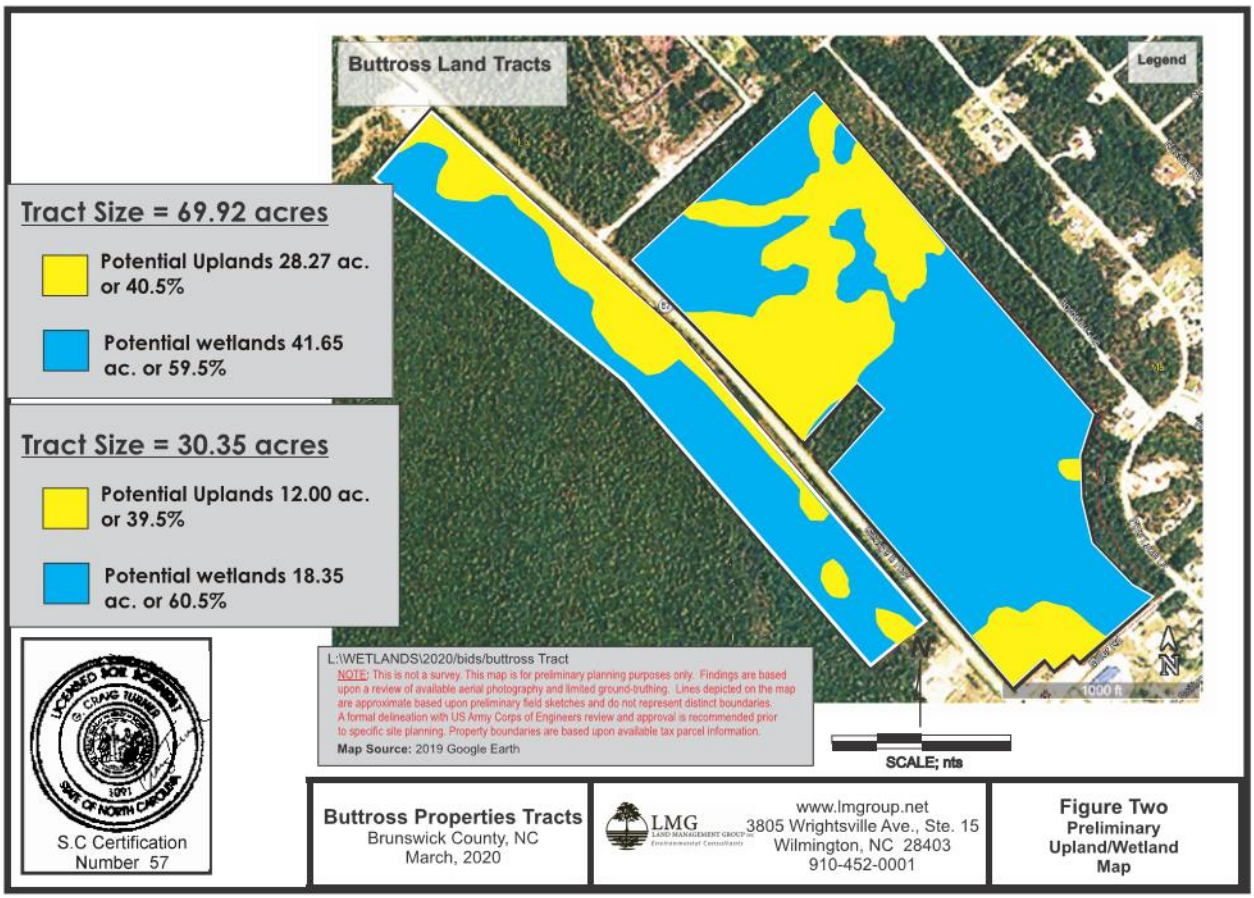


Figure 2

Please contact me if you have questions regarding this project. Thank you for the opportunity to be of service.

Respectfully,

Senior Consultant
Land Management Group
3805 Wrightsville Ave., Suite 15
Wilmington, NC 28403

910-452-0001: Office
910-452-0060: FAX
910-620-1137: Cell
cturner@ lmgroup.net
N.C. Licensed Soil Scientist, #1091



S.C Certification
Number 57

THIS AGREEMENT ("Agreement") is entered into this the _____ day of January, 2021, by and between the Brunswick County, a body politic of the State of North Carolina ("County") and _____, owners of real property situate in Brunswick County and subject to certain tax and assessment powers of the County ("Taxpayer").

RECITALS:

A. Taxpayer is the owner of that certain real property located on North Carolina State Highway 87 in the Boiling Spring Lakes Township, County of Brunswick, North Carolina identified as tax parcel 1560011802, consisting of 30.35 acres of undeveloped land ("Property").

B. In 2014, the County imposed a sewer assessment on the properties in the amount of $136,768.00 based on the 30.35 acres ("Assessment") with a current balance of $162,990.12.

C. Taxpayers object to the assessment on the basis that according to attached wetlands assessment by Land Management Group, approximately 60.5% of the Property is comprised of wetlands (the "Wetlands") and 39.5% of the Property is comprised of uplands (the "Uplands"). As such 60.5% of the Property is not currently subject to development. Further, said portion of the property would not benefit by the sewer project ("Objection").

D. Based on the Objection, the County has agreed that Taxpayers should not be required to pay the total Assessment and should not become due and payable unless and until the Wetlands portion of the Property is permitted for development, in accordance with the terms of this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. Tax Parcel # 1560011802 has a current tax value of $75,880. The assessment on the property currently totals $162,990.12. The original assessment was $136,768.00 and there is interest in the amount of $26,222.12. The parcel is comprised of 60.5% wetlands and 39.5% uplands. A portion of the assessment in the amount of $82,744.64 and Interest in the amount of $15,864.38 will be held in abeyance without interest until a development permit is issued for any part or portion of the Wetlands, with the part of portion of the Wetlands Assessment becoming so due and payable bearing the same percentage to the total Wetlands Assessment as the area encompassed within the development permit bears to the total overall Wetlands. No interest shall accrue on the Wetlands Assessment during the time it is held in abeyance.

2. Any and all interest, fees or other charges related to the Assessment as of the date of this Agreement are waived.

3. Nothing herein shall impose personal liability on Taxpayer for the Assessments, the same solely being an in rem charge against the Property.

4. Upon payment of any part or portion of the Wetlands the part or portion subject to the permit giving rise to the obligation to pay the assessment shall be released from the entirety of the Assessment.

5. This agreement shall be binding on all subsequent owners of the Property.

Executed effective on the last date signed by any of the Parties hereto.

COUNTY OF BRUNSWICK

_____
By:_____
Date:_____

TAXPAYER:

_____

STATE OF NORTH CAROLINA

COUNTY OF _____

I certify that the following person personally appeared before me this day, acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ of County of Brunswick.

Date:_____

_____
Notary Public
Printed Name:_____

My Commission Expires: _____ [Notarial Stamp or Seal]

STATE OF _____

COUNTY OF _____

I certify that _____ personally appeared before me this day, acknowledging to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity as _____ of BSLNC, Inc..

Date: _____

_____
Notary Public
Printed/Typed Name of Notary:_____

My Commission Expires: _____ [Notarial Stamp or Seal]

THIS AGREEMENT ("Agreement") is entered into this the _____ day of January, 2021, by and between the Brunswick County, a body politic of the State of North Carolina ("County") and _____, owners of real property situate in Brunswick County and subject to certain tax and assessment powers of the County ("Taxpayer").

RECITALS:

A. Taxpayer is the owner of that certain real property located on North Carolina State Highway 87 in the Boiling Spring Lakes Township, County of Brunswick, North Carolina identified as tax parcel 15600118, consisting of 69.92 acres of undeveloped land ("Property").

B. In 2014, the County imposed a sewer assessment on the properties in the amount of $348,027.00 based on the 69.92 acres ("Assessment") with a current balance of $414,753.17.

C. Taxpayers object to the assessment on the basis that according to attached wetlands assessment by Land Management Group, approximately 59.5% of the Property is comprised of wetlands (the "Wetlands") and 40.5% of the Property is comprised of uplands (the "Uplands"). As such 59.5% of the Property is not currently subject to development. Further, said portion of the property would not benefit by the sewer project ("Objection").

D. Based on the Objection, the County has agreed that Taxpayers should not be required to pay the total Assessment and should not become due and payable unless and until the Wetlands portion of the Property is permitted for development, in accordance with the terms of this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. Tax Parcel # 15600118 has a current tax value of $349,600. The assessment on the property currently totals $414,753.17. The original assessment was $348,027.00 and there is interest in the amount of $66,726.17. The parcel is comprised of 59.5% wetlands and 40.5% uplands. A portion of the assessment in the amount of $207,076.07 and Interest in the amount of $39,702.07 will be held in abeyance without interest until a development permit is issued for any part or portion of the Wetlands, with the part of portion of the Wetlands Assessment becoming so due and payable bearing the same percentage to the total Wetlands Assessment as the area encompassed within the development permit bears to the total overall Wetlands. No interest shall accrue on the Wetlands Assessment during the time it is held in abeyance.

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5. This agreement shall be binding on all subsequent owners of the Property.

Executed effective on the last date signed by any of the Parties hereto.

COUNTY OF BRUNSWICK

_____
By:_____
Date:_____

TAXPAYER:

_____

STATE OF NORTH CAROLINA

COUNTY OF _____

I certify that the following person personally appeared before me this day, acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ of County of Brunswick.

Date:_____

_____
Notary Public
Printed Name:_____

My Commission Expires: _____ [Notarial Stamp or Seal]

STATE OF _____

COUNTY OF _____

I certify that _____ personally appeared before me this day, acknowledging to me that he voluntarily signed the foregoing document for the purpose stated therein and in the capacity as _____ of BSLNC, Inc..

Date: _____

_____
Notary Public
Printed/Typed Name of Notary:_____

My Commission Expires: _____ [Notarial Stamp or Seal]

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 13.

From:
Assistant County Attorney - Bryan Batton

County Attorney - The Farm at Brunswick, Phase 16 and 17 DOD

Issue/Action Requested:
Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for The Farm at Brunswick, Phase 16 and 17.

Background/Purpose of Request:
DR Horton, Inc. has submitted a Deed of Dedication for water and sewer infrastructure in The Farm at Brunswick, Phase 16 and 17. The lines have been approved and are ready to be incorporated into our utility system.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
$ 248,923.00 for water
$ 220,284.00 for sewer

Approved By County Attorney:
Yes

County Attorney's Recommendation:
Accept the Deed of Dedication for water and sewer infrastructure from DR Horton, Inc.

County Manager's Recommendation:
Recommend the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for The Farm at Brunswick, Phase 16 and 17.

ATTACHMENTS:

Description

- The Farm at Brunswick, Phase 16 and 17 DOD

Prepared by:

Michael R. Ganley, Attorney, Bagwell Holt Smith P.A.
111 Cloister Court, Ste. 200, Chapel Hill, NC 27514

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK **DEED OF DEDICATION**

THIS DEED, made and entered into this 30th day of November, 2020, by and between **DR HORTON, INC.,** a Delaware corporation, with an office and place of business in Brunswick County, North Carolina, party of the first part, hereinafter referred to as "Developer", Grantor and **BRUNSWICK COUNTY**, a governmental entity created and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as Grantee;

W I T N E S S E T H:

THAT WHEREAS, said Developer is the owner of a certain tract or parcel located in Shallotte Township, Town of Carolina Shores, Brunswick County, North Carolina and known as The Farm at Brunswick, Phase 16 and Phase 17; and

WHEREAS Developer has caused to be installed water and sewer distribution lines under and along the road rights of way hereinafter described and referenced; and

WHEREAS Developer wishes to obtain water from Grantee for The Farm at Brunswick, Phase 16 and Phase 17 and to make water and sewer service from Grantee's system available to the individual lot owners of said Farm at Brunswick, Phase 16 and Phase 17; and

WHEREAS Grantee has adopted through appropriate resolution stated policy regarding water and sewer distribution systems under the terms of which, among other things, in order to obtain water and sewer service for said subdivision Developer must convey title to the water and sewer distribution system to Grantee through an instrument of dedication acceptable to Grantee;

NOW, THEREFORE, in consideration of Grantee accepting said water and sewer lines and making water and sewer service available to said subdivision, Developer has conveyed and by these presents does hereby convey to Grantee its lawful successors and assigns, the following described property;

ONE

All of the water and sewer distribution lines and equipment located under, along and within the road, street and cul-de-sac rights of way shown on the plats thereof being more particularly described as follows:

Fence Post Lane, Silos Way and Creek Ridge Lane as more particularly described on those plats entitled "Water Record Drawings of The Farm at Brunswick Phase 16 & 17" and "Sewer Record Drawings of The Farm at Brunswick Phase 16 & 17" prepared by Thomas and Hutton Engineering Company, Inc. dated November 5, 2020 consisting of pages 1 - 12, copies of which are duly filed among the records of the Brunswick County Water Department.

TWO

Non-Exclusive easements over, along and upon the entire area of the streets, roads and cul-de-sacs as depicted on the plats and serving the areas referenced in Item One above for purposes of entry into the subdivision for maintenance, repair, and upkeep of the water and sewer distribution systems and for connecting the same to the individual lots developed or to be developed lying adjacent to said streets and cul-de-sacs; reserving unto Developer, its successors and assigns, equal rights of easement and access over, in, along and upon said streets and cul-de-sacs for purposes of installing and maintaining such utilities as may be required for the development of said subdivision, including, but not limited to electric, gas, telephone and cable.

TO HAVE AND TO HOLD said water and sewer lines and easement above described together with the privileges and appurtenances thereto to Grantee forever, and

DEVELOPER does hereby covenant that it is seized of said water and sewer lines and easement described above in fee simple and has the right to convey the same in fee simple that the same are free and clear of encumbrances and that it will warrant and defend the title to the same against all persons whomsoever.

Developer warrants to Grantee that the system herein conveyed is of good quality and free from faults and defects, and conforms to as-built drawings. Developer warrants said system for a period of one (I) year from the date of recording this Deed of Dedication in the office of the Brunswick County Register of Deeds.

IN WITNESS WHEREOF, the Developer has caused this instrument to be duly executed, the day and year first above written.

D. R. Horton, Inc.

By: _____

Bradford C. Brundage, Division President

STATE OF SOUTH CAROLINA

COUNTY OF HORRY

I, Sharon Weisgerber, a Notary Public of the County and State aforesaid, certify that Bradford C. Brundage, personally came before me this day and acknowledged that he is the Division President of D.R. Horton, Inc., and that he, as Division President being authorized to do so, executed the foregoing on behalf of the corporation. Witness my hand and official seal, this the 30th day of November, 2020.

My commission expires: April 13, 2027

Sharon B. Weisgerber
Notary Public

SHARON B. WEISGERBER
My Commission Expires
NOTARY PUBLIC
04-13-2027
STATE OF SOUTH CAROLINA

ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit for DR Horton, Inc. was accepted by The Brunswick County Board of Commissioners on the day of _____ day of _____, 2019

Brunswick County Board of Commissioners

_____

Chairman

_____

Clerk to the Board

NORTH CAROLINA PROFESSIONAL SEAL 25939 ENGINEER JOHN H. RICHARDS

THOMAS & HUTTON ENGINEERING CO. No. F-0871 CERTIFICATE OF AUTHORIZATION

9 DEC 2020

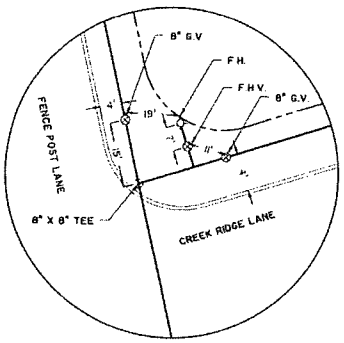
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025939
REGISTRATION NUMBER

LEGEND

- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
- WATER VALVE
- CURB INLET

INSET "A"
-NOT TO SCALE-



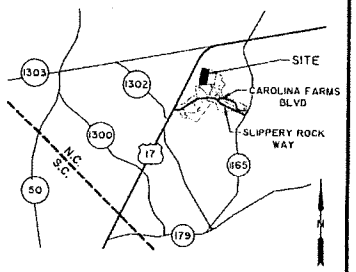
WATER & WASTE WATER SYSTEMS
HAVE BEEN INSTALLED BY
W.L. CAUSEY
ADDRESS P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE: 843-651-1799

DESIGN / INSPECTING ENGINEER:
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD SUITE 202
MYRTLE BEACH, SC 29579
PHONE 843-839-3545

THE FARM AT BRUNSWICK PHASE 16 & 17
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D.R. HORTON, INC.
ADDRESS: 4045 BELLE TERRE BLVD
MYRTLE BEACH, SC 29579
PHONE: 843-357-6400

NOTES:
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NORTH CAROLINA PROFESSIONAL SEAL L-3130 LAND SURVEYOR GASTON WAYNE SHELLEY

I, GASTON WAYNE SHELLEY, CERTIFY THAT THIS WATER SYSTEM RECORD DRAWING IS BASED ON AND DRAWN FROM AN ACTUAL FIELD SURVEY MADE UNDER MY DIRECT SUPERVISION; THAT THE FIELDWORK WAS COMPLETED ON 5TH DAY OF OCT. 2020; THAT THE EXISTING UTILITY INFORMATION HEREON IS BASED ON PREVIOUSLY APPROVED RECORD DRAWINGS; THAT THE BOUNDARY LINES SHOWN ARE COMPILED FROM PREVIOUSLY RECORDED MAPS WITNESS MY HAND AND SEAL THIS 10TH DAY OF NOV., 2020

GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR
LICENSE NO. L-3130

WATER
RECORD DRAWINGS
OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

No	Revision	By	Date

THOMAS & HUTTON
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plot	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

job ph 16-17 WATER

NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO. No F-0871 CERTIFICATE OF AUTHORIZATION

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WATER & WASTE WATER SYSTEMS HAVE BEEN INSTALLED BY:
G.L. CAUSEY
ADDRESS: P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE: 843-651-1799

DESIGN / INSPECTING ENGINEER
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD SUITE 202
MYRTLE BEACH, SC 29579
PHONE 843-839-3545

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D.R. HORTON, INC
ADDRESS: 4049 BELLE TERRE BLVD
MYRTLE BEACH, SC 29579
PHONE: 843-357-8400

LEGEND
- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
- WATER VALVE
- CURB INLET

GRID NAD 83(86)

JENNINGS D. & BETTY JO EDGE
2260008603
D.B. 3009, P.G. 1054
P.B. 34, PG 266

MATCH LINE - SEE SHEET NO. 3

MATCH LINE - SEE SHEET NO. 2

N: 65,788.46
E: 231,064.97

1722 1723 1724 1725 1726 1627 1628 1629 1623 1624 1625 1721 1720 1719 1718 1717 1716 1715 1714 1713 1712 1727 1728 1729 1730 1731 1732 1733 1734 1735 1736

FENCE POST LANE (PUBLIC 50' R/W)

8" DR 18 PVC WATERLINE

(2) 8" 45° BENDS

10' NON-EXCLUSIVE UTILITY EASEMENT

30' PUBLIC D.E. & ACCESS EASEMENT

8" DR 18 WATERLINE CROSSES OVER 30" RCP SEPARATION IS 12"

SEE INSET "C"

SEE INSET "B"

COMMON AREA 2

COMMON AREA 1

20' PRIVATE DRAINAGE EASEMENT

PHASE 16

PHASE 17

INSET "B" -NOT TO SCALE-

F.H.V.

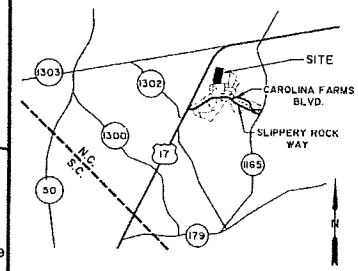
F.H.

8" G.V.

FENCE POST LANE

INSET "C" -NOT TO SCALE-

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GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR LICENSE NO. L-3130

WATER RECORD DRAWINGS OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

No.	Revision	By	Date

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1 INCH = 50 FEET

plat	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

job ph 16-17 WATER

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R.L. CAUSEY
ADDRESS: P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE: 843-651-1799

DESIGN / INSPECTING ENGINEER:
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD SUITE 202
MYRTLE BEACH, SC 29579
PHONE: 843-839-3545

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PHONE: 843-357-8400

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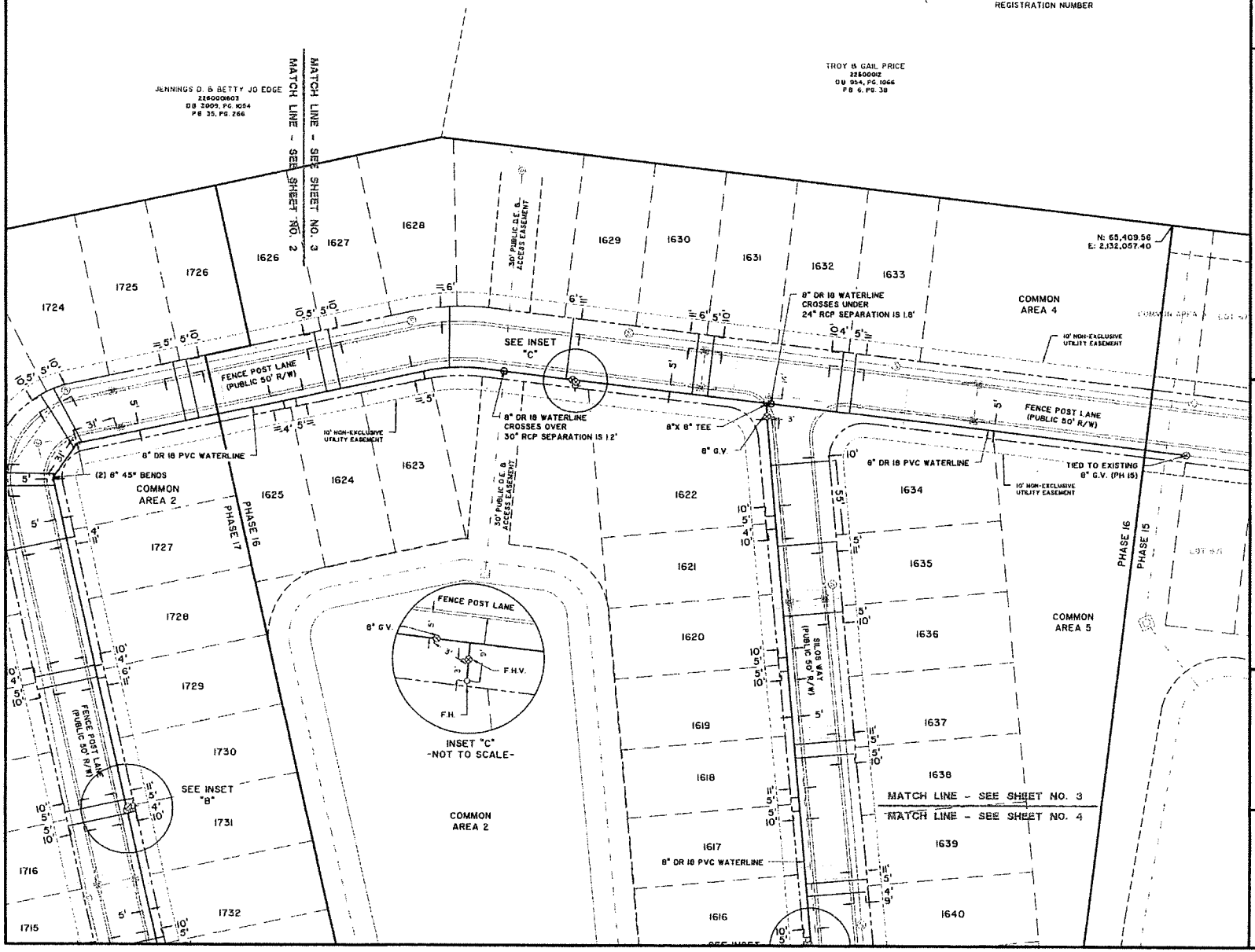
NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

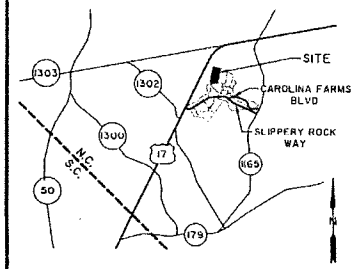
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GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR LICENSE NO. L-3130

WATER
RECORD DRAWINGS
OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

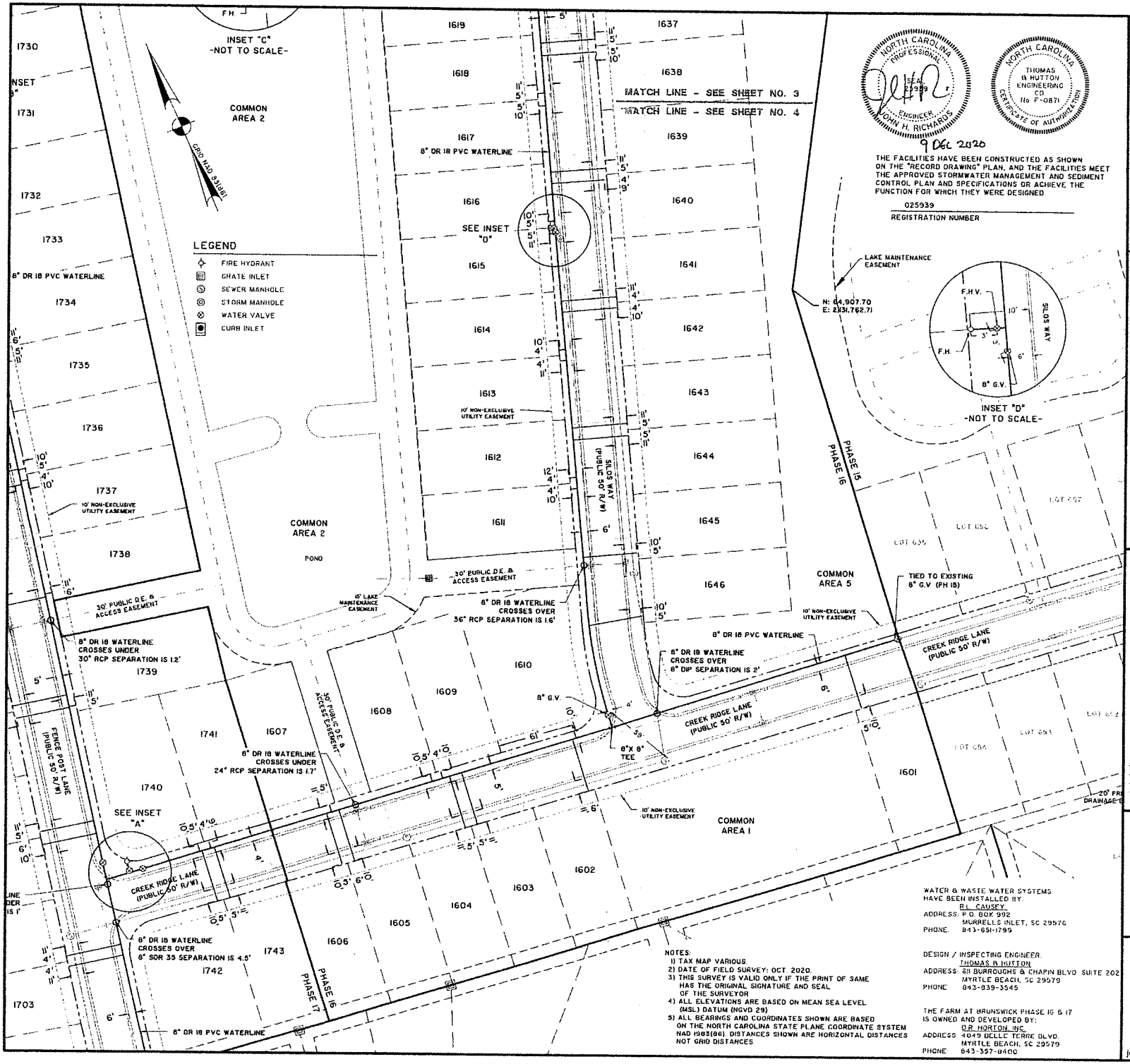
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plat	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

job ph 16-17 WATER



NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

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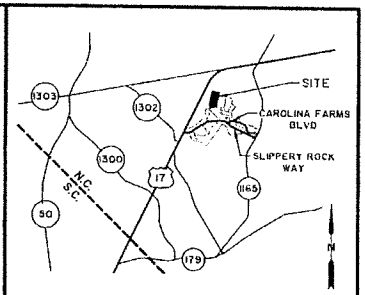
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R.L. CAUSEY
ADDRESS: P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE: 843-651-1799

DESIGN / INSPECTING ENGINEER:
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD SUITE 202
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GASTON WAYNE SHELLEY, NC PROFESSIONAL LAND SURVEYOR
LICENSE NO. L-3130

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job ph 16-17 WATER

NORTH CAROLINA PROFESSIONAL SEAL 029939 ENGINEER JOHN H. RICHARDS

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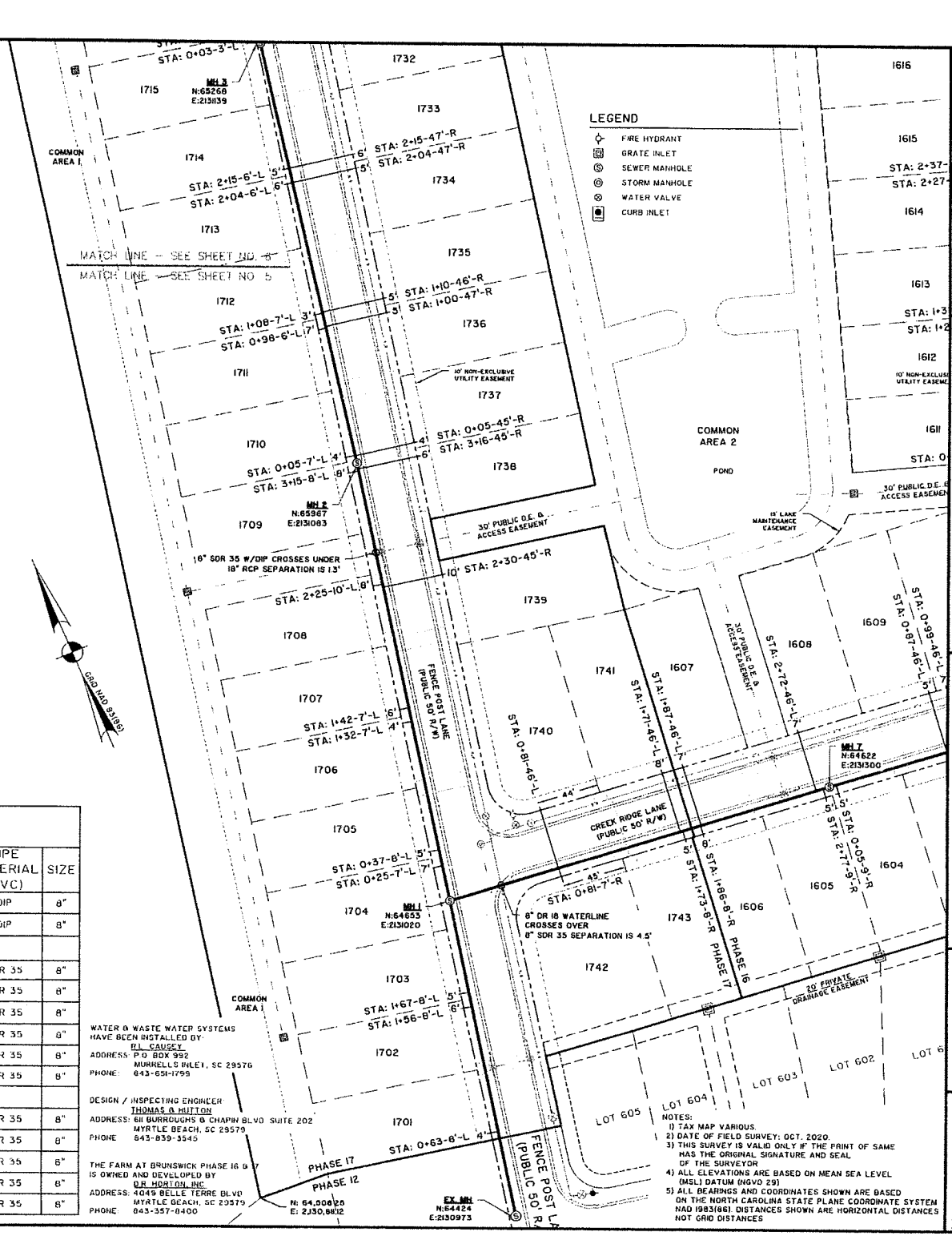
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REGISTRATION NUMBER

MANHOLE SCHEDULE

MANHOLE	RIM ELEV.	INVERT IN ELEV	INVERT OUT ELEV
MH 14	37.91		34.87
MH 13	37.03	33.91	33.07
EX. MH 5		33.00	31.34
MH 6	36.02		34.14
MH 5	37.86	33.02	32.98
MH 4	38.28	32.60	32.56
MH 3	37.40	31.19	31.15
MH 2	37.75	29.90	29.86
MH 1	38.67	28.55	28.51
EX. MH 8	37.75	27.40	27.36
MH 12	36.90		33.02
MH 11	37.70	32.78	32.74
MH 10	36.70	31.37	31.33
MH 8	38.33	30.70	30.66
MH 7	37.39	29.73	29.69
MH 1	38.67	28.55	28.51
EX. MH 8	37.75	27.40	27.36

PIPE SCHEDULE

FROM MANHOLE	TO MANHOLE	LENGTH	SLOPE	PIPE MATERIAL (PVC)	SIZE
MH 14	MH 13	195 LF	0.49%	DIP	8"
MH 13	EX. MH 5	216 LF	0.41%	DIP	8"
MH 6	MH 5	254 LF	0.44%	SDR 35	8"
MH 5	MH 4	81 LF	0.47%	SDR 35	8"
MH 4	MH 3	314 LF	0.44%	SDR 35	8"
MH 3	MH 2	306 LF	0.41%	SDR 35	8"
MH 2	MH 1	320 LF	0.41%	SDR 35	8"
MH 1	EX. MH	234 LF	0.47%	SDR 35	8"
MH 12	MH 11	252 LF	0.41%	SDR 35	8"
MH 11	MH 10	294 LF	0.47%	SDR 35	8"
MH 10	MH 8	154 LF	0.41%	SDR 35	8"
MH 8	MH 7	217 LF	0.43%	SDR 35	8"
MH 7	MH 1	282 LF	0.40%	SDR 35	8"

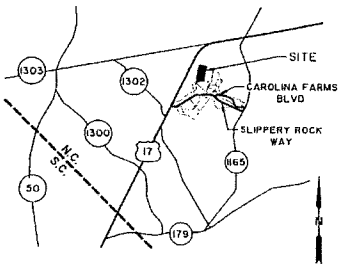


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NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO. No. F-0871 CERTIFICATE OF AUTHORIZATION

NORTH CAROLINA PROFESSIONAL SEAL L-3130 LAND SURVEYOR GASTON WAYNE SHELLEY

I, GASTON WAYNE SHELLEY, CERTIFY THAT THIS WATER SYSTEM RECORD DRAWING IS BASED ON AND DRAWN FROM AN ACTUAL FIELD SURVEY MADE UNDER MY DIRECT SUPERVISION; THAT THE FIELDWORK WAS COMPLETED ON 5TH DAY OF OCT 2020; THAT THE EXISTING UTILITY INFORMATION HEREON IS BASED ON PREVIOUSLY APPROVED RECORD DRAWINGS; THAT THE BOUNDARY LINES SHOWN ARE COMPILED FROM PREVIOUSLY RECORDED MAPS WITNESS MY HAND AND SEAL THIS 10TH DAY OF NOV 2020

GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR
LICENSE NO. L-3130

SEWER
RECORD DRAWINGS
OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

No	Revision	By	Date

THOMAS & HUTTON
Engineering | Surveying | Planning | GIS | Consulting
611 Burroughs & Chapin Boulevard
Suite 202
Myrtle Beach, SC 29577
p 843.839.3545 f 843.839.3565
www.thomasandhutton.com

50 0 50 100
1 INCH = 50 FEET

plot	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

job ph 16-17 SEWER

NORTH CAROLINA PROFESSIONAL SEAL L-3130 ENGINEER JOHN H. RICHARDS

9 DEC 2020

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025939
REGISTRATION NUMBER

WATER & WASTE WATER SYSTEMS HAVE BEEN INSTALLED BY:
R.L. CAUSEY
ADDRESS P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE 843-651-1799

DESIGN / INSPECTING ENGINEER
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD SUITE 202
MYRTLE BEACH, SC 29579
PHONE 843-839-3545

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ADDRESS 4049 BELLE TERRE BLVD
MYRTLE BEACH, SC 29579
PHONE: 843-357-0400

LEGEND

- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
- WATER VALVE
- CURB INLET

JENNINGS D. & BETTY JO EDGE
2260001603
D.B. 3009, PG. 1054
P.B. 33, PG. 288

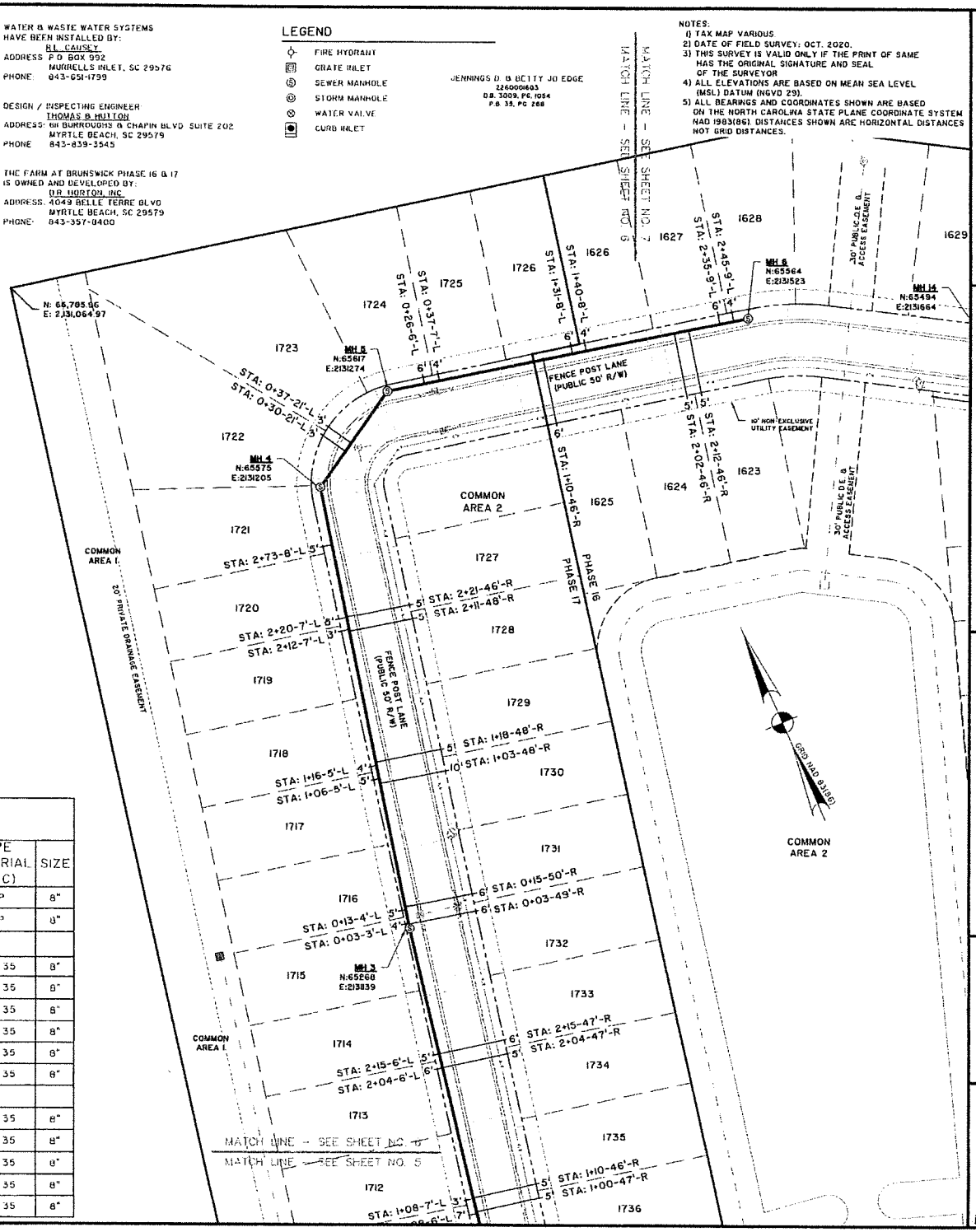
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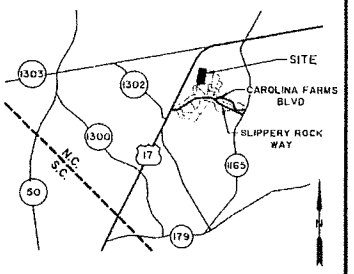
MANHOLE SCHEDULE

MANHOLE	RIM ELEV.	INVERT IN ELEV	INVERT OUT ELEV.
MH 14	37.91		34.87
MH 13	37.05	33.91	33.87
EX. MH 5		33.00	31.34
MH 6	38.82		34.14
MH 5	37.86	33.02	32.98
MH 4	38.28	32.60	32.56
MH 3	37.40	31.19	31.15
MH 2	37.75	29.90	29.86
MH 1	38.67	28.55	28.51
EX. MH 8	37.75	27.40	27.36
MH 12	36.90		33.82
MH 11	37.70	32.78	32.74
MH 10	36.70	31.37	31.33
MH 8	38.33	30.70	30.66
MH 7	37.39	29.73	29.69
MH 1	38.67	28.55	28.51
EX. MH 8	37.75	27.40	27.36

PIPE SCHEDULE

FROM MANHOLE	TO MANHOLE	LENGTH	SLOPE	PIPE MATERIAL (PVC)	SIZE
MH 14	MH 13	195 LF	0.49%	DIP	8"
MH 13	EX. MH 5	216 LF	0.41%	DIP	8"
MH 6	MH 5	254 LF	0.44%	SDR 35	8"
MH 5	MH 4	81 LF	0.47%	SDR 35	8"
MH 4	MH 3	314 LF	0.44%	SDR 35	8"
MH 3	MH 2	306 LF	0.41%	SDR 35	8"
MH 2	MH 1	320 LF	0.41%	SDR 35	8"
MH 1	EX. MH	234 LF	0.47%	SDR 35	8"
MH 12	MH 11	252 LF	0.41%	SDR 35	8"
MH 11	MH 10	294 LF	0.47%	SDR 35	8"
MH 10	MH 8	154 LF	0.41%	SDR 35	8"
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MH 7	MH 1	262 LF	0.40%	SDR 35	8"





VICINITY MAP not to scale

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plat	drawn	reviewed	field	crew
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NORTH CAROLINA PROFESSIONAL SEAL 29328 ENGINEER JOHN H. RICHARDS

NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO. No. F-0871 CERTIFICATE OF AUTHORIZATION

9 DEC 2020

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PIPE SCHEDULE

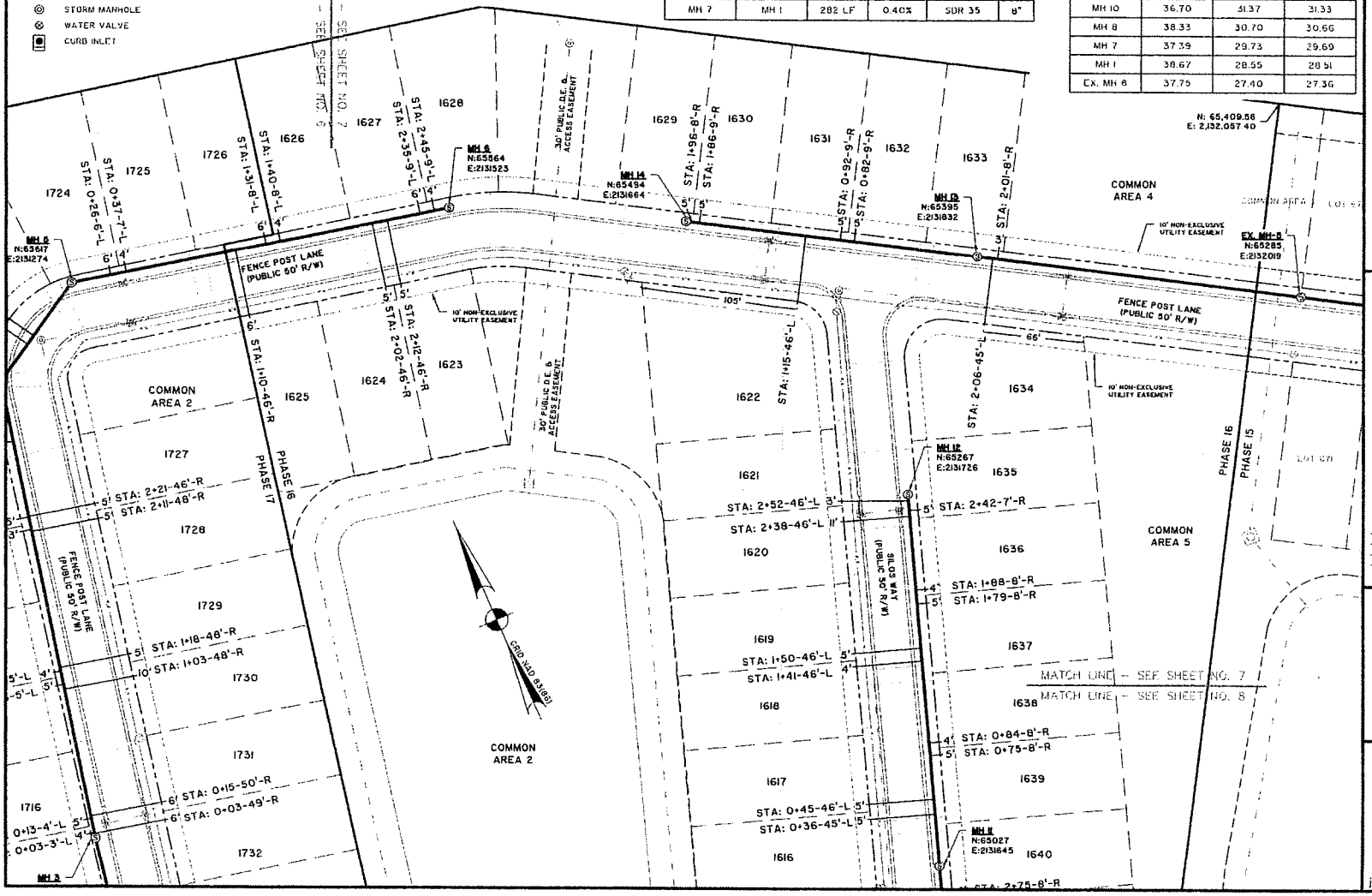
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MH 14	MH 13	195 LF	0.49%	DIP	8"
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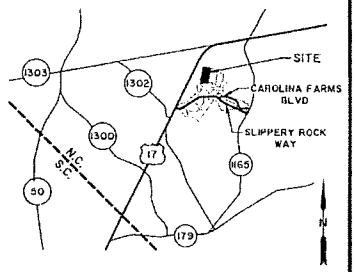
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LEGEND

- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
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- CURB INLET





VICINITY MAP not to scale

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LICENSE NO. L 3130

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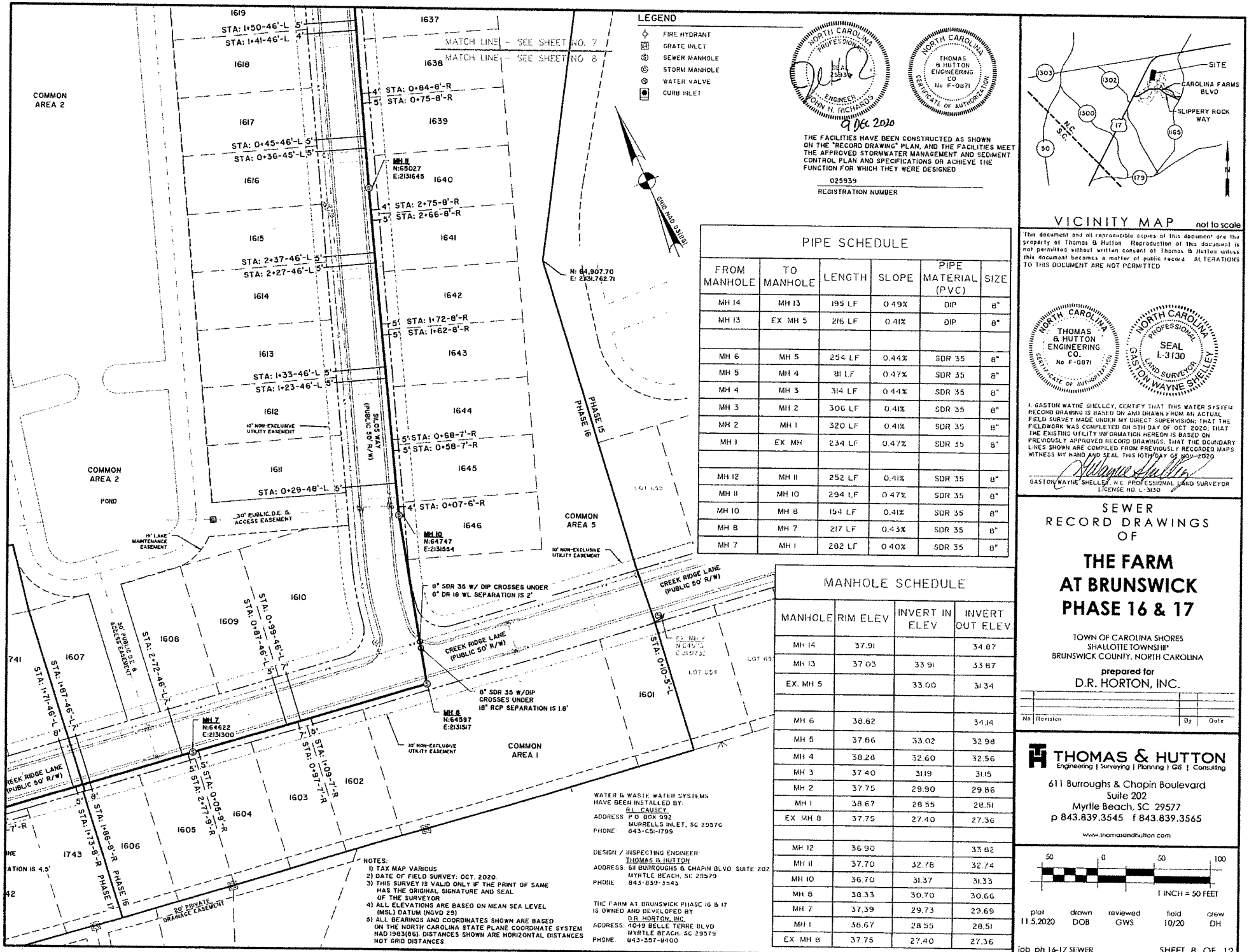
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job ph 16-17 SEWER



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NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

9 Dec 2020

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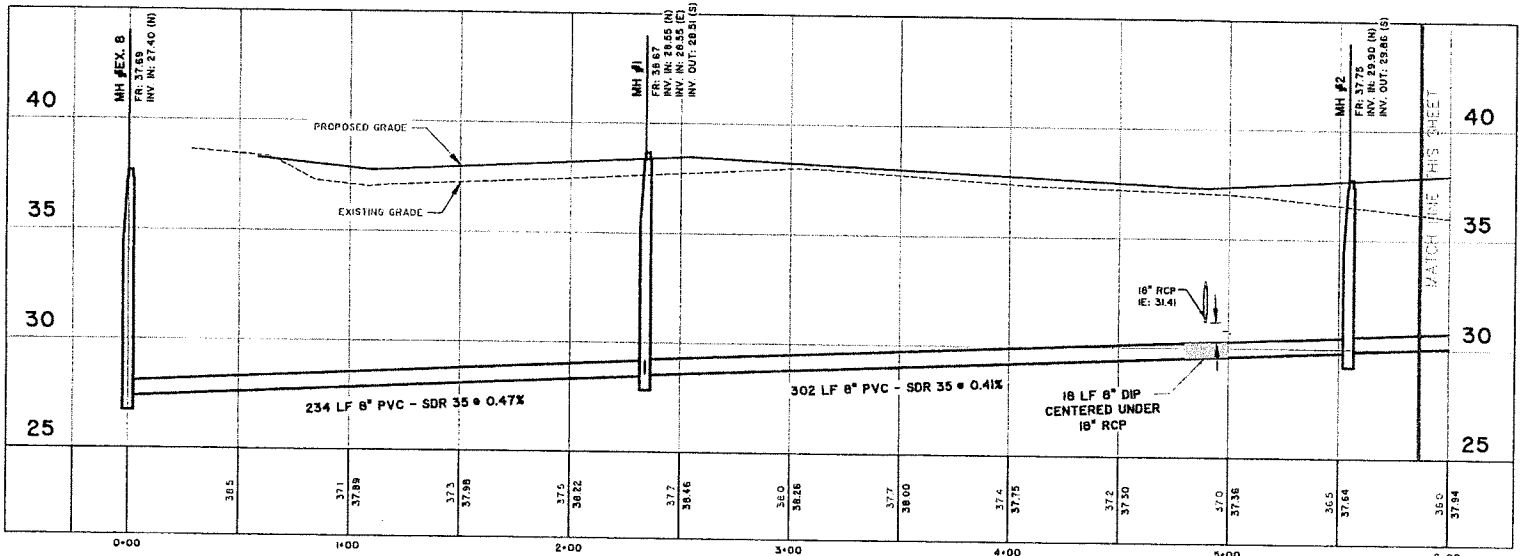
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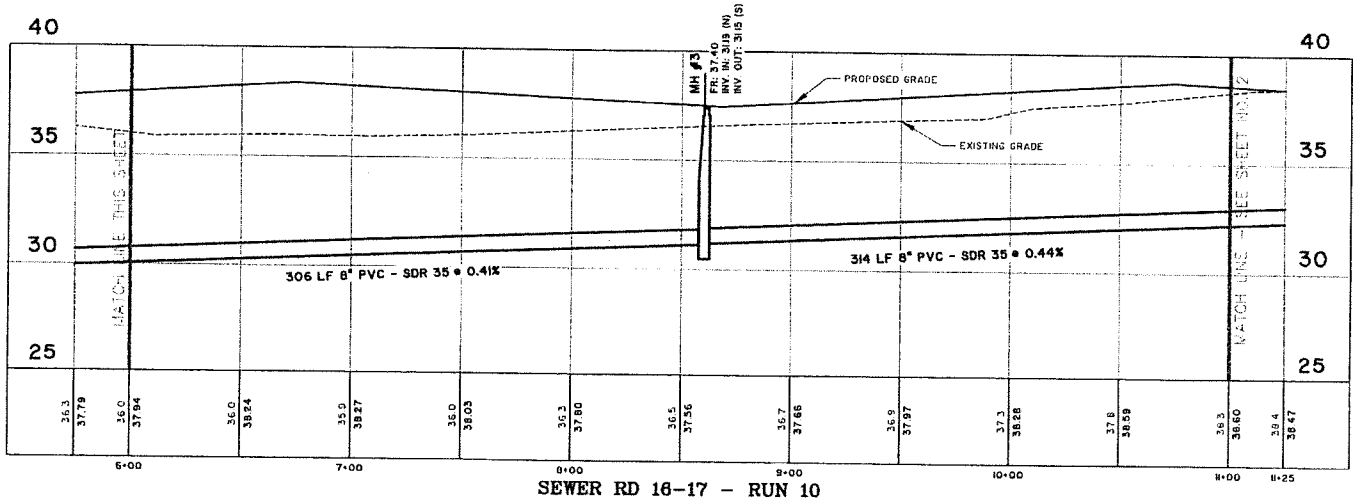
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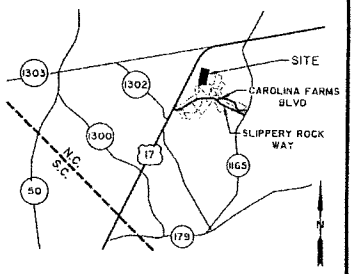
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SEWER RD 16-17 – RUN 10
STATIONS: -0+25 – 6+00
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



SEWER RD 16-17 – RUN 10
STATIONS: 5+75 – 11+25
SCALE: HORZ.: 1" = 40'
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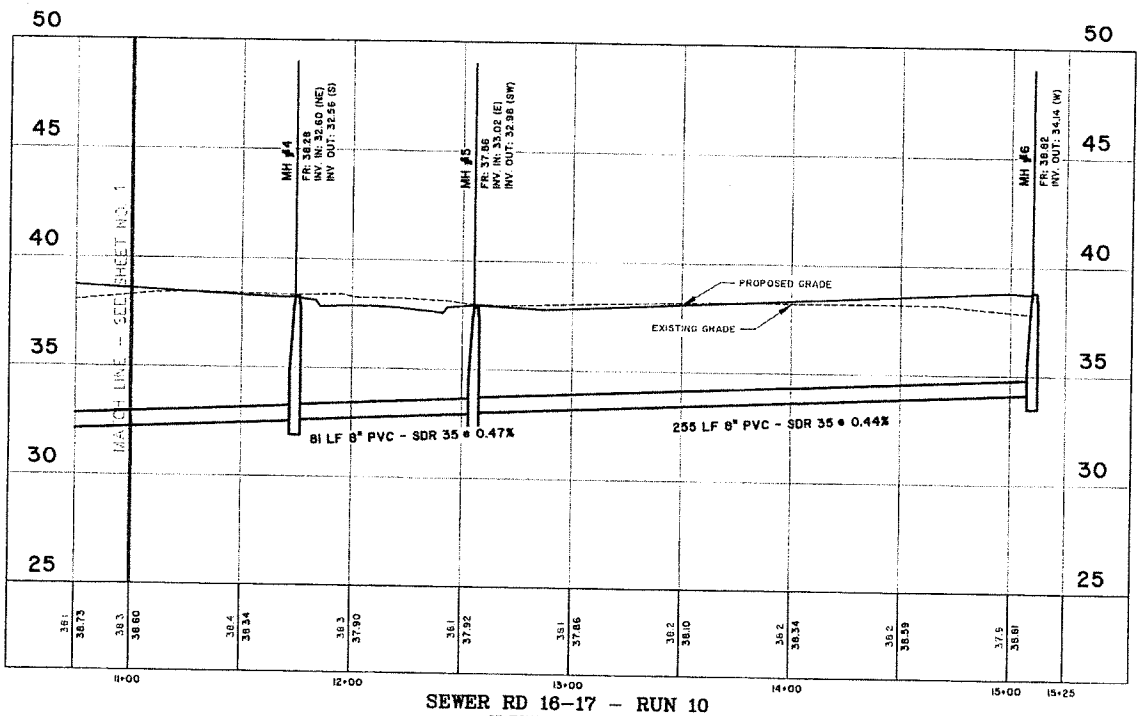
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job ph 16-17 SEWER



SEWER RD 16-17 – RUN 10

STATIONS: 10+75 – 15+25
SCALE: HORZ.: 1" = 40'
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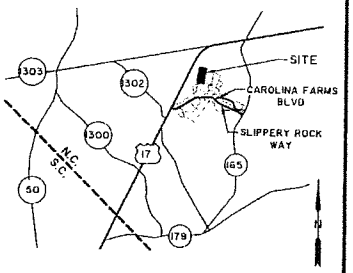
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I, GASTON WAYNE SHELLEY, CERTIFY THAT THIS WATER SYSTEM RECORD DRAWING IS BASED ON AND DRAWN FROM AN ACTUAL FIELD SURVEY MADE UNDER MY DIRECT SUPERVISION; THAT THE FIELDWORK WAS COMPLETED ON 5TH DAY OF OCT 2020; THAT THE EXISTING UTILITY INFORMATION HEREON IS BASED ON PREVIOUSLY APPROVED RECORD DRAWINGS; THAT THE BOUNDARY LINES SHOWN ARE COMPILED FROM PREVIOUSLY RECORDED MAPS WITNESS MY HAND AND SEAL THIS 10TH DAY OF NOV 2020

GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR
LICENSE NO L-3130

SEWER
RECORD DRAWINGS
OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

No	Revision	By	Date

THOMAS & HUTTON
Engineering | Surveying | Planning | GIS | Consulting
611 Burroughs & Chapin Boulevard
Suite 202
Myrtle Beach, SC 29577
p 843.839.3545 f 843.839.3565
www.thomasandhutton.com

40 0 40 80
1 INCH = 40 FEET

plat	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

job ph 16-17 SEWER

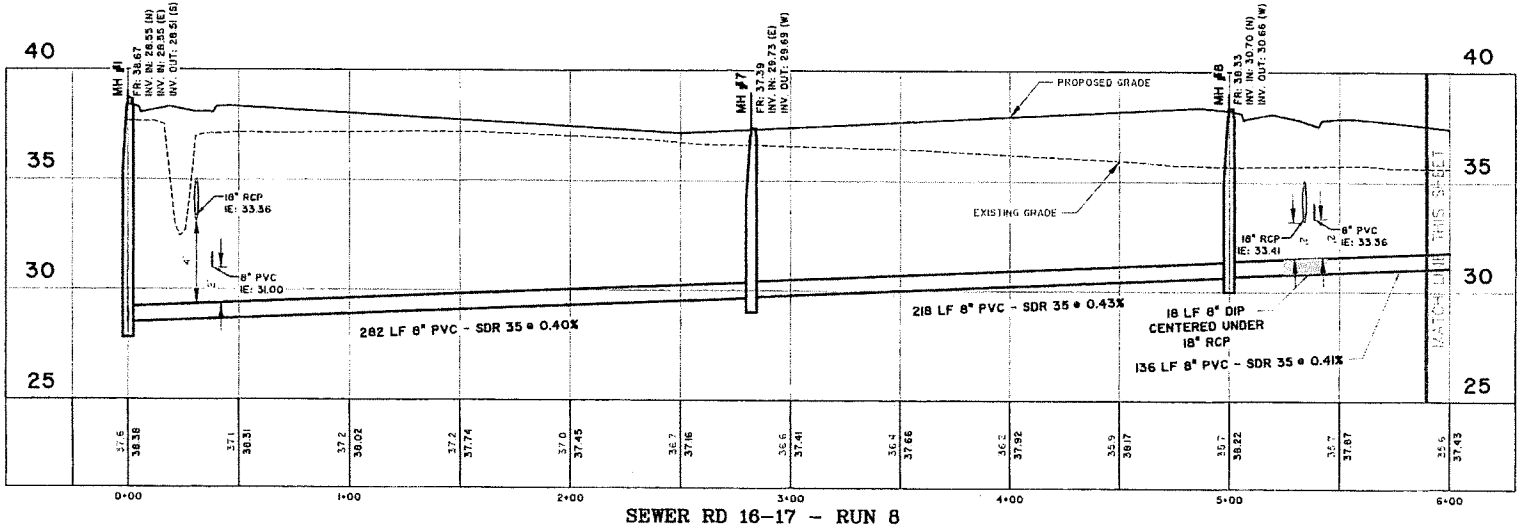
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025939
REGISTRATION NUMBER

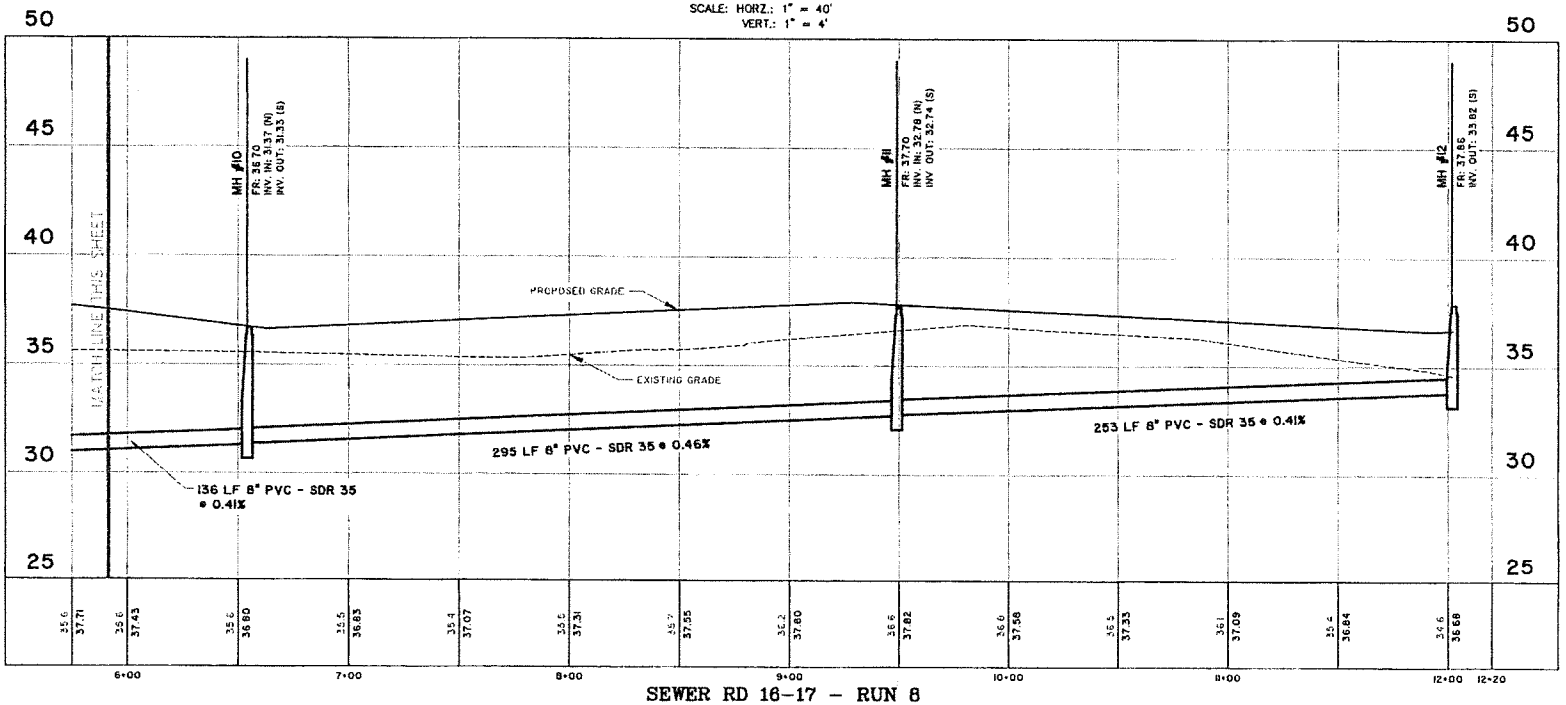
NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

9 DEC 2020

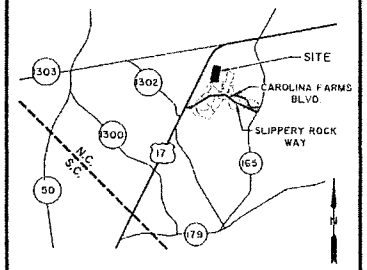
NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO. No. F-0871 CERTIFICATE OF AUTHORIZATION



SEWER RD 16-17 – RUN 8
STATIONS: -0+25 – 6+00
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



SEWER RD 16-17 – RUN 8
STATIONS: 5+75 – 12+20
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



VICINITY MAP not to scale

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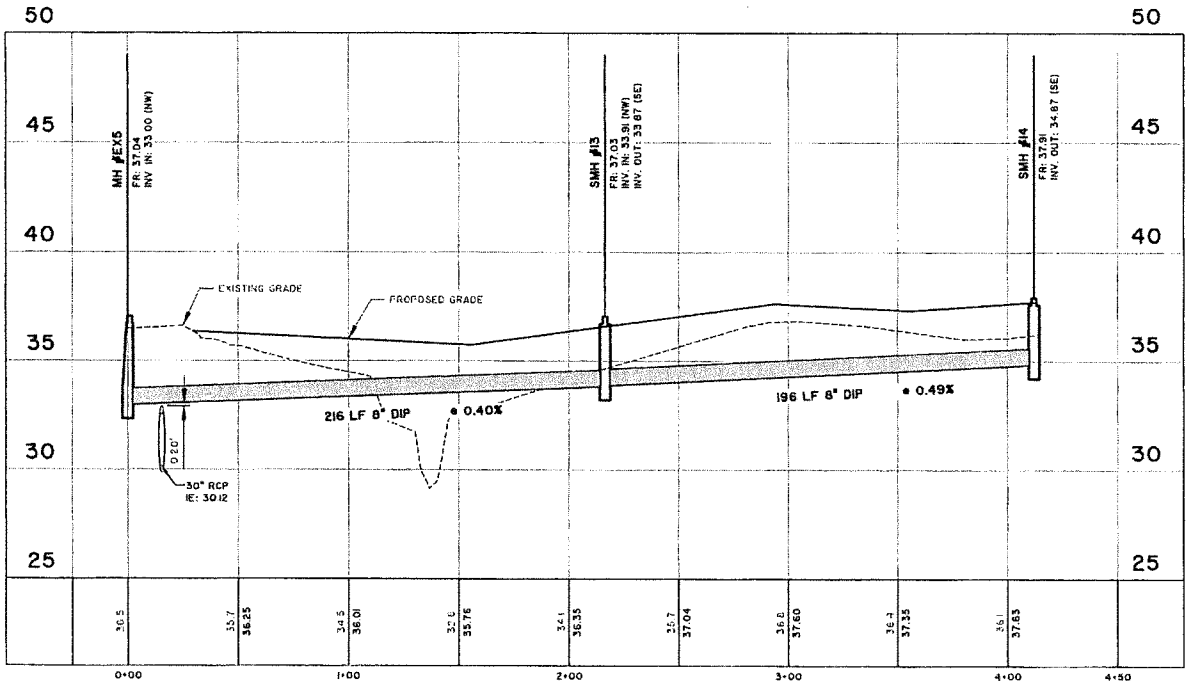
NORTH CAROLINA PROFESSIONAL SEAL 25939 ENGINEER ROBIN H. RICHARDS

9 Dec 2020

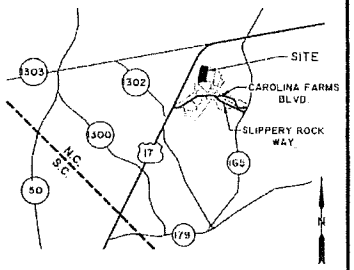
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REGISTRATION NUMBER



SEWER RD 16-17 – RUN 7
STATIONS: -0+25 – 4+50
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VERT.: 1" = 4'



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1 INCH = 40 FEET

plot	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

tph ph 16-17 SEWER

Prepared by:

Michael R. Ganley, Attorney, Bagwell Holt Smith P.A.
111 Cloister Court, Ste. 200, Chapel Hill, NC 27514

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK **AFFIDAVIT**

DR Horton, Inc., a Delaware Corporation, with an office and place of business in Brunswick County, North Carolina, hereinafter referred to as Affiant, being first duly sworn, hereby disposes and says under oath as follows:

1. That it is the owner of certain property located in Shallotte Township, Brunswick County, North Carolina, known as the Farm at Brunswick Phase 16 and Phase 17 Subdivision, as more particularly described in a Deed of Dedication in favor of Brunswick County of even date herewith.

2. That is has caused to be installed water distribution lines and sewer lines under and along the road right-of-ways properly hereinafter described and referenced:

Fence Post Lane, Silos Way and Creek Ridge Lane as more particularly described on those plats entitled "Water Record Drawings of The Farm Phase 16 & 17" and "Sewer Record Drawings of The Farm Phase 16 & 17" prepared by Thomas and Hutton Engineering Company, Inc. dated November 5, 2020, consisting of pages 1 – 12, copies of which are duly filed among the records of the Brunswick County Water Department

3. All the work which has been performed in the construction and installation of said water distribution lines and sewer lines described in paragraph 2, above, has been fully paid for and there are now no liens of any kind including any lien for labor or material against the subdivision property which would in any way jeopardize title of Affiant to the property in said subdivision nor are there any legal actions pending against Affiant or any contractor arising out of any work performed in said subdivision or the water lines and sewer lines installed therein which would in any way jeopardize the title to the subdivision or the water distribution lines and sewer lines located therein.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed by its authorized officer(s), this 30th day of November, 2020.

DR Horton, Inc.

By: _____
Bradford C. Brundage, PE, Division President

STATE OF SOUTH CAROLINA

COUNTY OF HORRY COUNTY

Signed and sworn to (or affirmed) before me this day by Bradford Brundage

Date: November 30, 2020

_____
Signature of Notary Public

(NOTARY SEAL)

SHARON B. WEISGERBER
My Commission Expires
NOTARY PUBLIC
04-13-2027
STATE OF SOUTH CAROLINA

Sharon B. Weisgerber
Printed or Typed Name of Notary Public

My Commission Expires:
April 13, 2027

NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO No. F-0871 CERTIFICATE OF AUTHORIZATION

9 DEC 2020

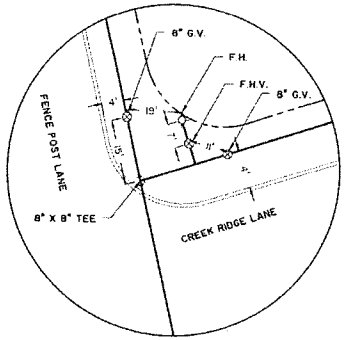
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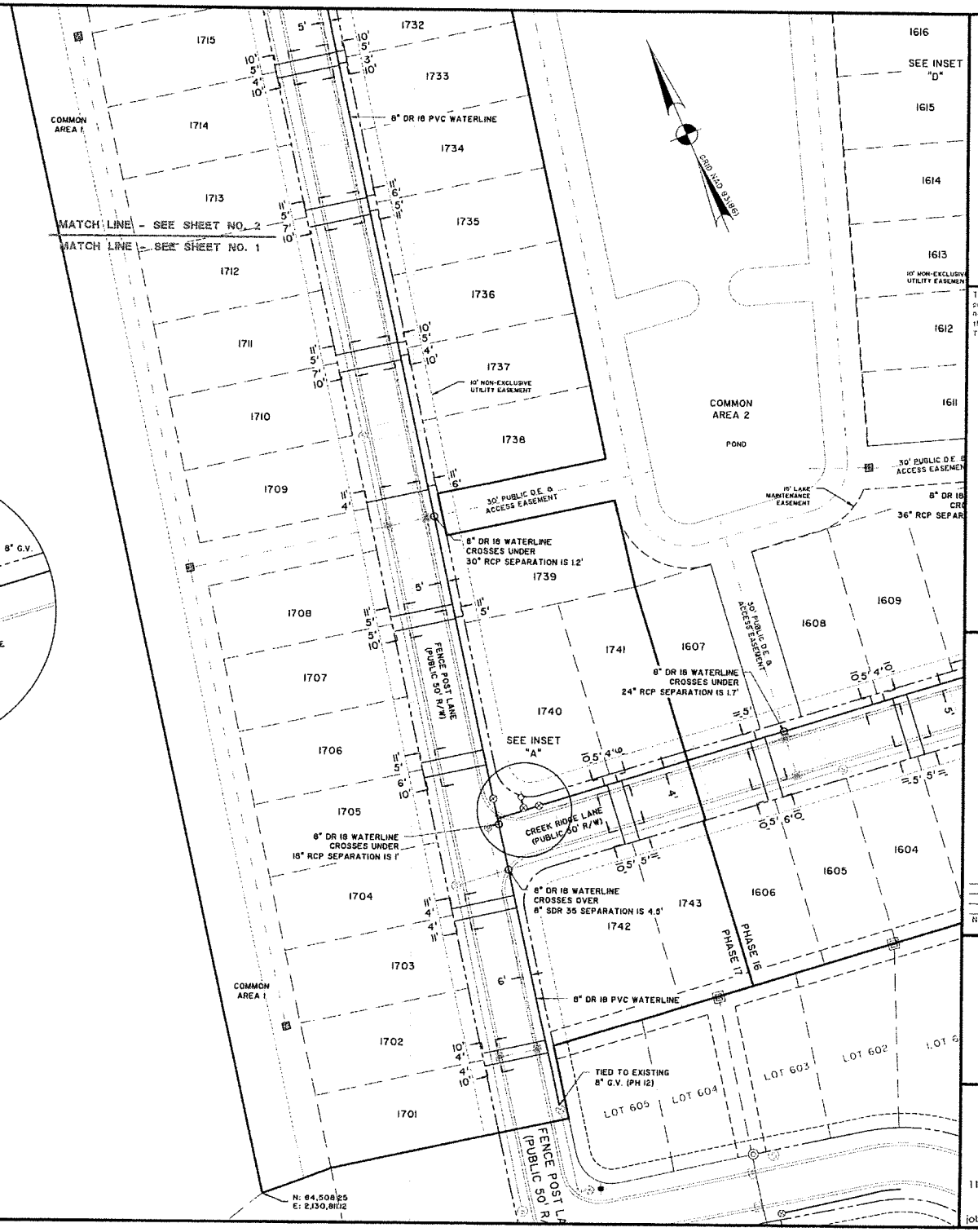
025939
REGISTRATION NUMBER

LEGEND

- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
- WATER VALVE
- CURB INLET

INSET "A"
-NOT TO SCALE-



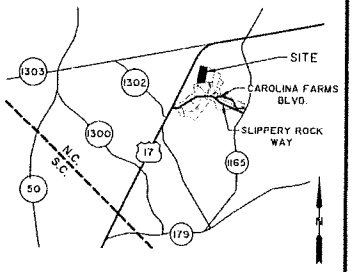


WATER & WASTE WATER SYSTEMS HAVE BEEN INSTALLED BY:
R.L. CAUSEY
ADDRESS: P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE: 843-651-1799

DESIGN / INSPECTING ENGINEER:
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD. SUITE 202
MYRTLE BEACH, SC 29579
PHONE: 843-839-3545

THE FARM AT BRUNSWICK PHASE 16 & 17 IS OWNED AND DEVELOPED BY:
D.R. HORTON, INC.
ADDRESS: 4949 RUTLE TERRE BLVD.
MYRTLE BEACH, SC 29579
PHONE: 843-357-8400

NOTES:
1) TAX MAP VARIOUS
2) DATE OF FIELD SURVEY: OCT. 2020
3) THIS SURVEY IS VALID ONLY IF THE PRINT OF SAME HAS THE ORIGINAL SIGNATURE AND SEAL OF THE SURVEYOR
4) ALL ELEVATIONS ARE BASED ON MEAN SEA LEVEL (MSL) DATUM (NGVD 29).
5) ALL BEARINGS AND COORDINATES SHOWN ARE BASED ON THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM NAD 1983(86) DISTANCES SHOWN ARE HORIZONTAL DISTANCES NOT GRID DISTANCES.



VICINITY MAP not to scale

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prepared for
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50 0 50 100
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plat	drawn	reviewed	field	crew
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job ph 16-17 WATER

NORTH CAROLINA PROFESSIONAL SEAL 25939 ENGINEER JOHN H. MICHAROS

THOMAS & HUTTON ENGINEERING CO. No. F-0871 CERTIFICATE OF AUTHORIZATION

9 DEC 2020

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PHONE: 843-651-1799

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MYRTLE BEACH, SC 29579
PHONE: 843-357-6400

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LEGEND
- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
- WATER VALVE
- CURB INLET

GRID NAD 83(86)

N: 66,785.86
E: 2,131,064.97

JENNINGS D. & BETTY JO EDGE
226000603
D.B. 3009, PG 1054
P.B. 35, PG. 266

MATCH LINE - SEE SHEET NO. 3

MATCH LINE - SEE SHEET NO. 2

MATCH LINE - SEE SHEET NO. 2

MATCH LINE - SEE SHEET NO. 1

1721 1722 1723 1724 1725 1726 1627 1628 1629 1626 1623 1624 1625 1720 1719 1718 1717 1716 1715 1714 1713 1712 1727 1728 1729 1730 1731 1732 1733 1734 1735 1736

COMMON AREA 1

COMMON AREA 2

20' PRIVATE DRAINAGE EASEMENT

FENCE POST LANE (PUBLIC 50' R/W)

PHASE 16

PHASE 17

30' PUBLIC D.E. & ACCESS EASEMENT

10' NON-EXCLUSIVE UTILITY EASEMENT

8" DR 18 PVC WATERLINE

(2) 8" 45° BENDS

8" DR 18 WATERLINE CROSSES OVER 30" RCP SEPARATION IS 1.2'

SEE INSET "B"

SEE INSET "C"

INSET "B"
-NOT TO SCALE-

F.H.V.

F.H.

8" G.V.

FENCE POST LANE

INSET "C"
-NOT TO SCALE-

8" G.V.

F.H.V.

F.H.

VICINITY MAP not to scale

SITE
CAROLINA FARMS BLVD.
SLIPPERY ROCK WAY
N.C. S.C.
303 302 300 17 165 50 79

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LICENSE NO. L-3130

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OF

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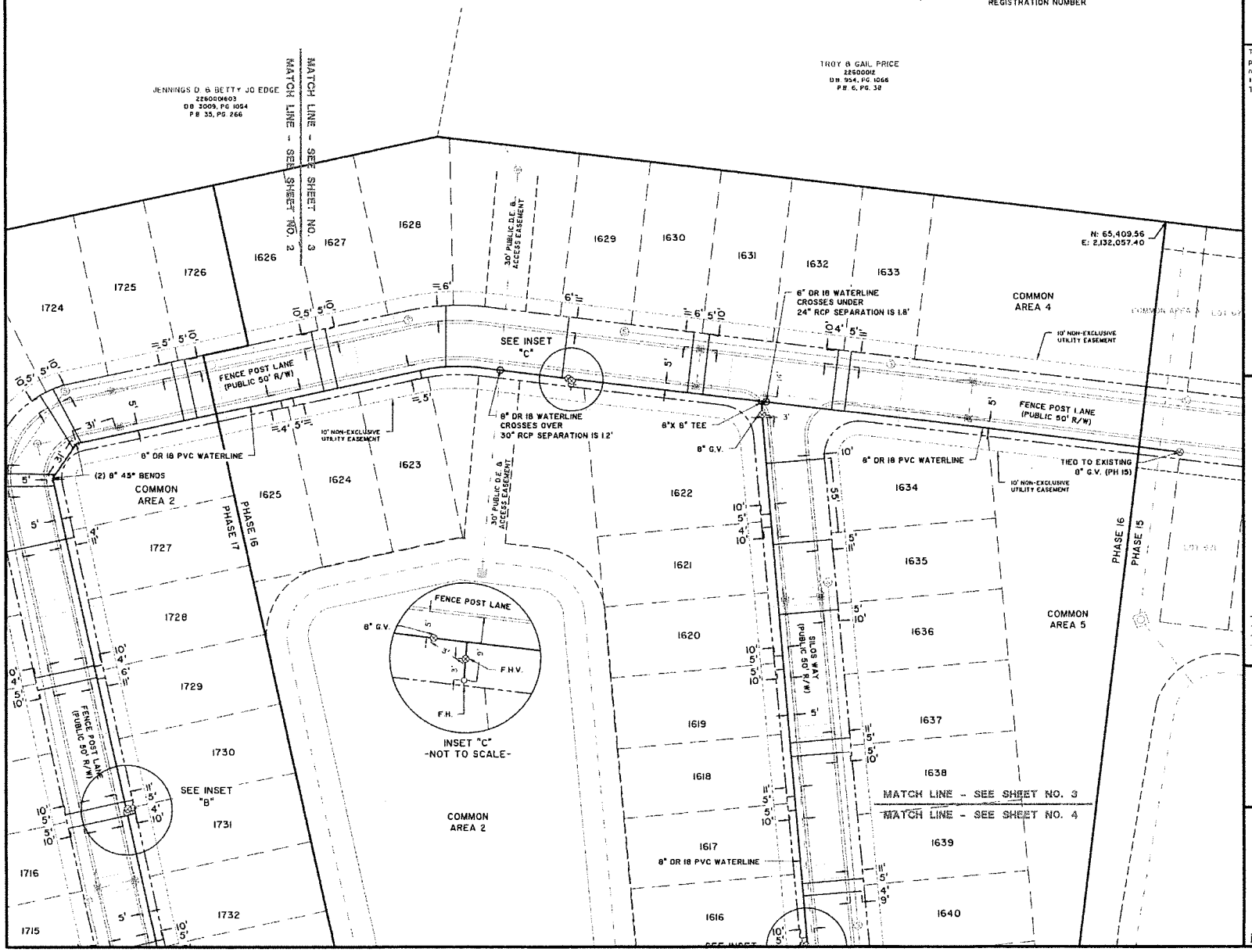
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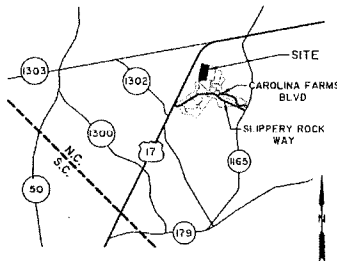
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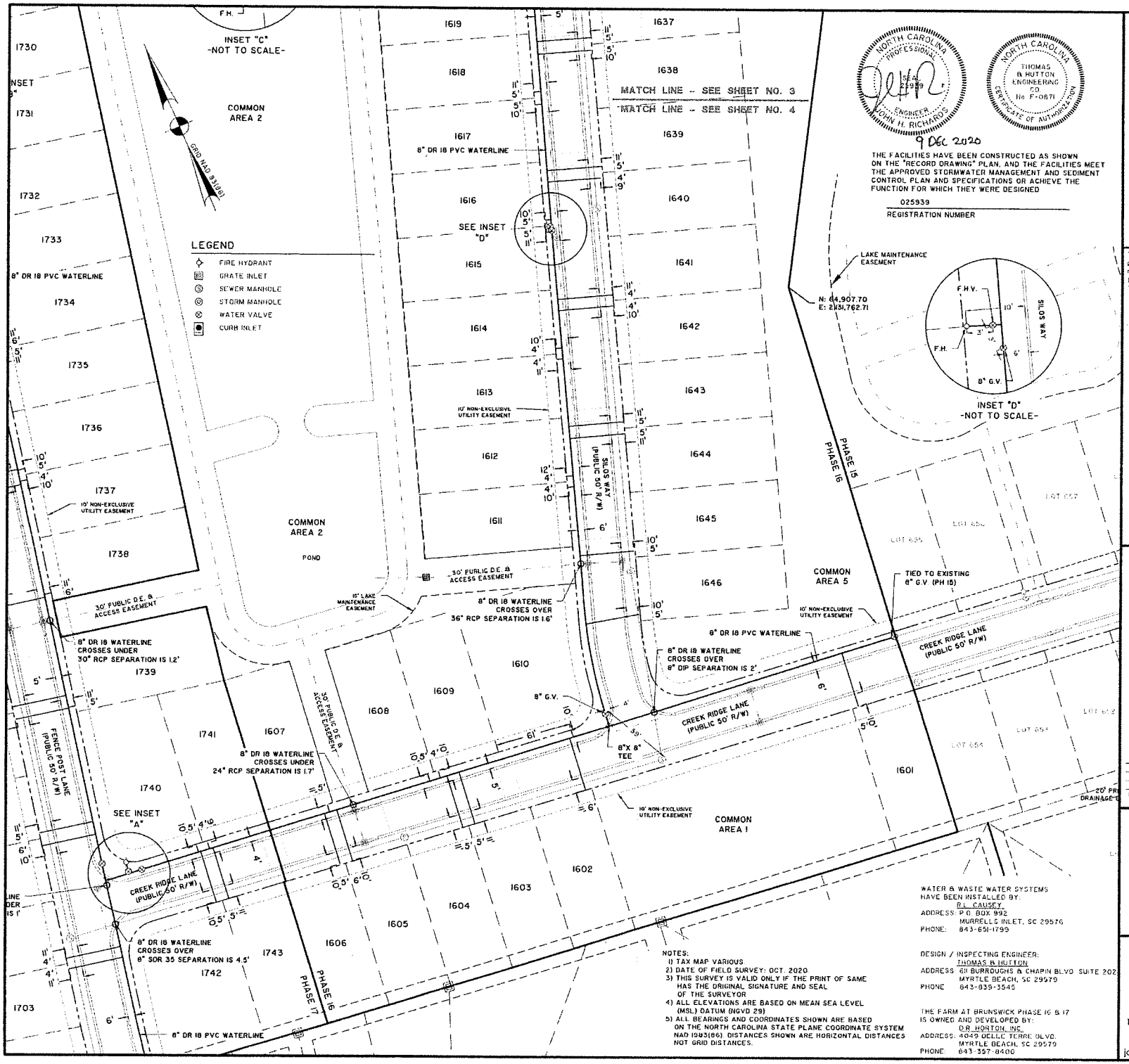
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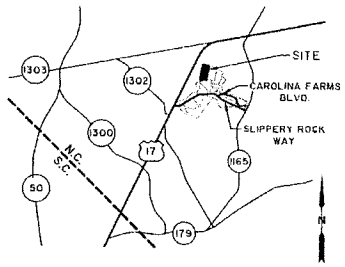
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025939
REGISTRATION NUMBER



VICINITY MAP not to scale

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THOMAS & HUTTON ENGINEERING CO. No F-0871 CERTIFICATE OF AUTHORIZATION

NORTH CAROLINA PROFESSIONAL SEAL L-3130 LAND SURVEYOR GASTON WAYNE SHELLEY

I, GASTON WAYNE SHELLEY, CERTIFY THAT THIS WATER SYSTEM RECORD DRAWING IS BASED ON AND DRAWN FROM AN ACTUAL FIELD SURVEY MADE UNDER MY DIRECT SUPERVISION; THAT THE FIELDWORK WAS COMPLETED ON 5TH DAY OF OCT. 2020; THAT THE EXISTING UTILITY INFORMATION HEREON IS BASED ON PREVIOUSLY APPROVED RECORD DRAWINGS; THAT THE BOUNDARY LINES SHOWN ARE COMPILED FROM PREVIOUSLY RECORDED MAPS WITNESS MY HAND AND SEAL THIS 10TH DAY OF NOV. 2020

GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR
LICENSE NO. L-3130

WATER
RECORD DRAWINGS
OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

No	Revision	By	Date

NOTES:
1) TAX MAP VARIOUS
2) DATE OF FIELD SURVEY: OCT. 2020
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WATER & WASTE WATER SYSTEMS HAVE BEEN INSTALLED BY:
R.L. CAUSEY
ADDRESS: P.O. BOX 992
MURRELLS INLET, SC 29576
PHONE: 843-651-1799

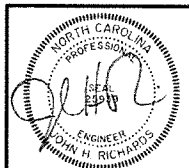
DESIGN / INSPECTING ENGINEER:
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD. SUITE 202
MYRTLE BEACH, SC 29579
PHONE: 843-839-3545

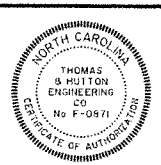
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1 INCH = 50 FEET

plat	drawn	reviewed	field	crew
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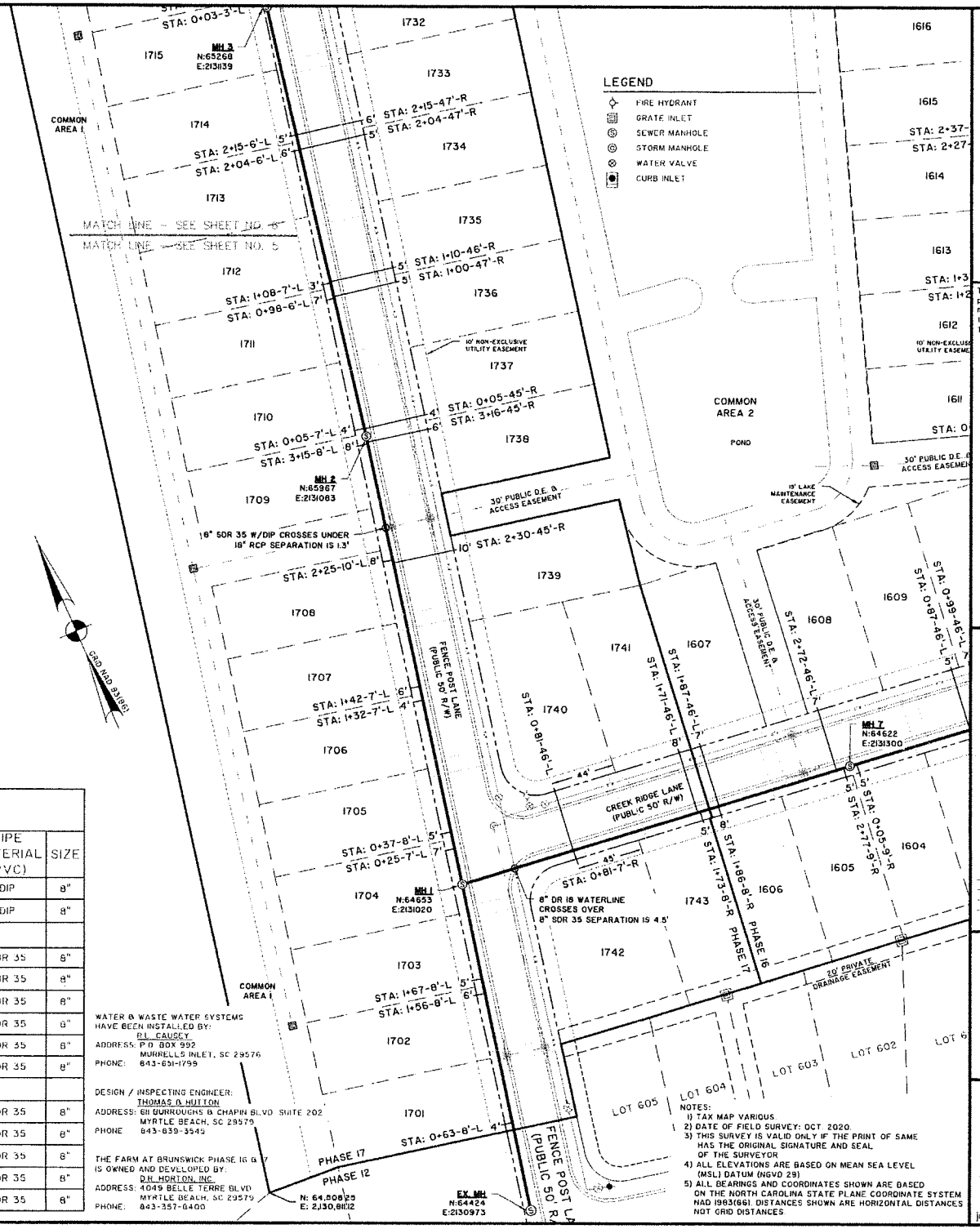
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MANHOLE SCHEDULE

MANHOLE	RIM ELEV.	INVERT IN ELEV	INVERT OUT ELEV
MH 14	37.91		34.87
MH 13	37.03	33.91	33.87
EX. MH 5		33.00	31.34
MH 6	36.82		34.14
MH 5	37.86	33.02	32.98
MH 4	36.28	32.60	32.56
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MH 8	38.33	30.70	30.66
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EX. MH 8	37.75	27.40	27.36

PIPE SCHEDULE

FROM MANHOLE	TO MANHOLE	LENGTH	SLOPE	PIPE MATERIAL (PVC)	SIZE
MH 14	MH 13	195 LF	0.49%	DIP	8"
MH 13	EX. MH 5	216 LF	0.41%	DIP	8"
MH 6	MH 5	254 LF	0.44%	SDR 35	8"
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MH 3	MH 2	306 LF	0.41%	SDR 35	8"
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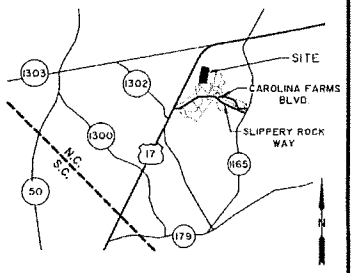


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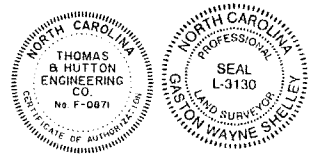
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NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

9 DEC 2020

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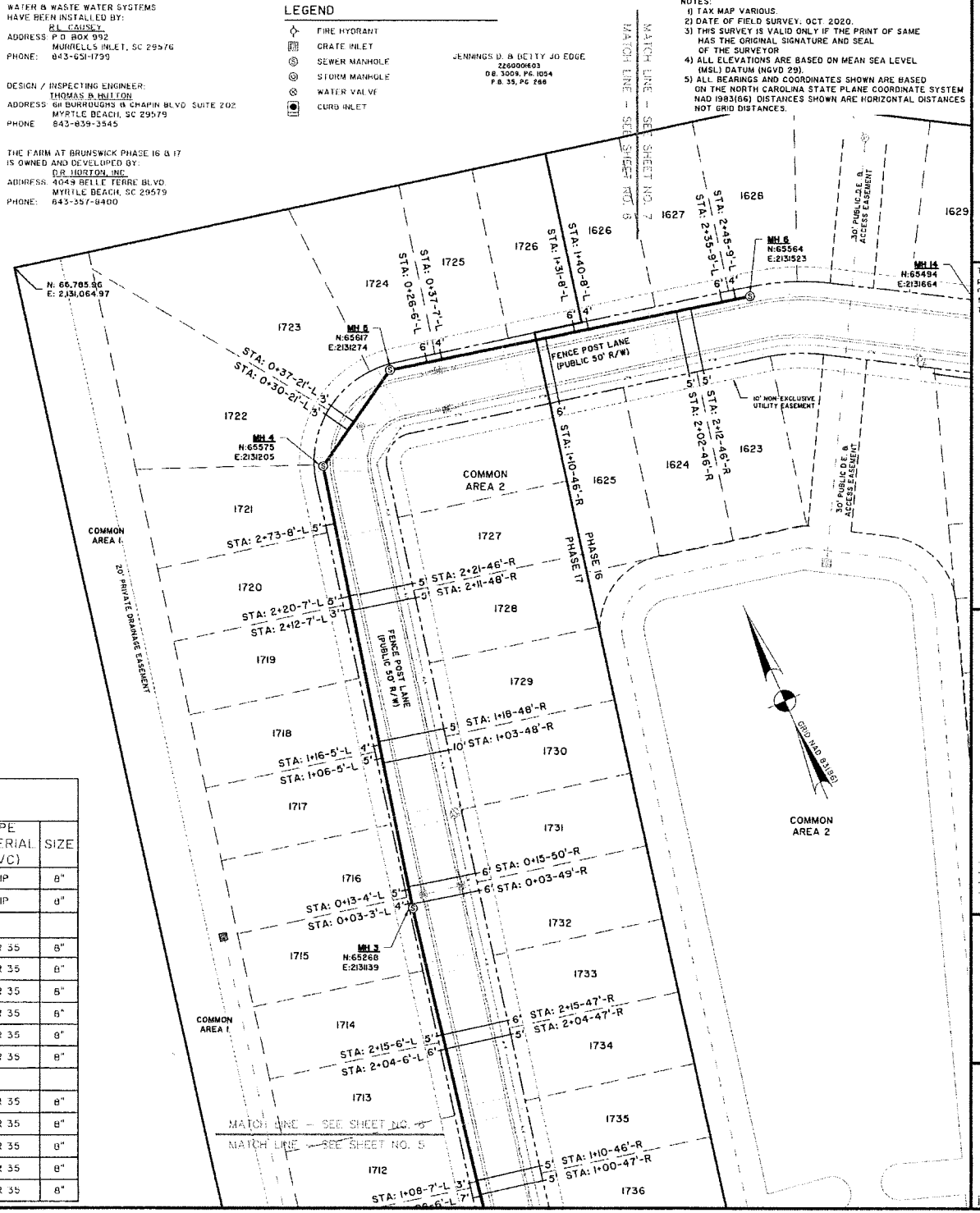
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LEGEND

- FIRE HYDRANT
- GRATE INLET
- SEWER MANHOLE
- STORM MANHOLE
- WATER VALVE
- CURB INLET

JENNINGS D. & BETTY JO EDGE
226000K603
D.B. 3009, PG. 1084
P.B. 35, PG. 288

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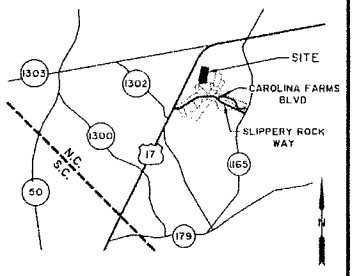


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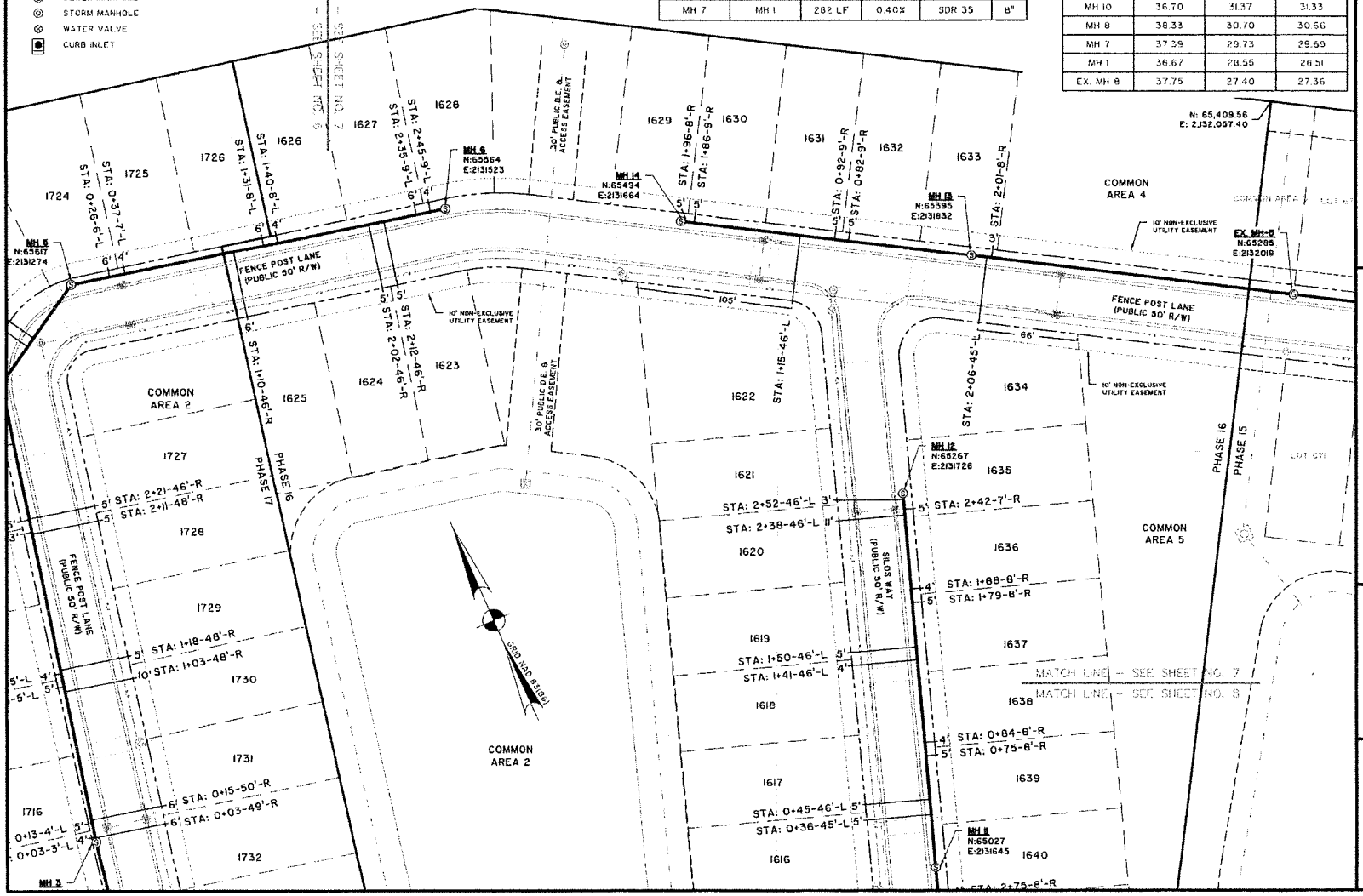
PIPE SCHEDULE

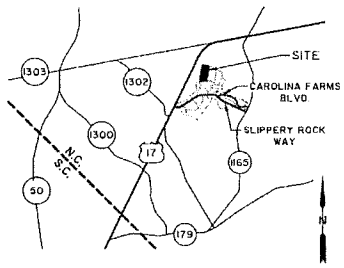
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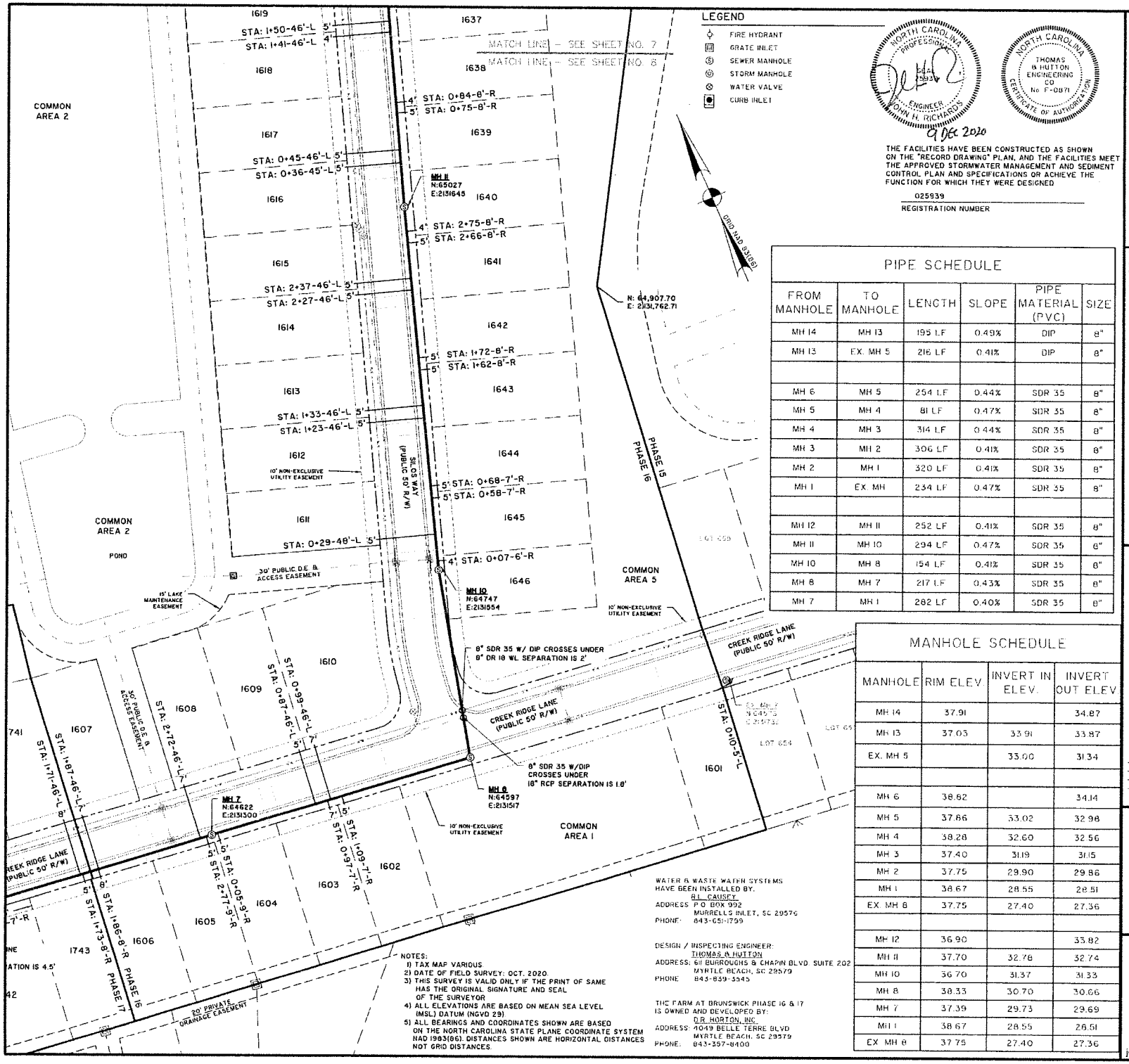
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job ph 16-17 SEWER



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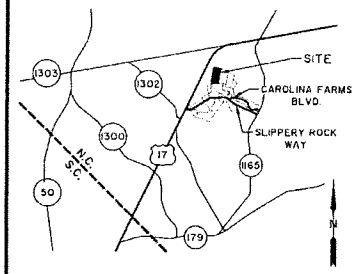
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MH 4	38.28	32.60	32.56
MH 3	37.40	31.19	31.15
MH 2	37.75	29.90	29.86
MH 1	38.67	28.55	28.51
EX. MH 8	37.75	27.40	27.36
MH 12	36.90		33.82
MH 11	37.70	32.78	32.74
MH 10	36.70	31.37	31.33
MH 8	38.33	30.70	30.66
MH 7	37.39	29.73	29.69
MH 1	38.67	28.55	28.51
EX. MH 8	37.75	27.40	27.36

WATER & WASTE WATER SYSTEMS HAVE BEEN INSTALLED BY:
R.L. CAUSEY
ADDRESS: P.O. BOX 992 MURRELLS INLET, SC 29576
PHONE: 843-651-1759

DESIGN / INSPECTING ENGINEER:
THOMAS & HUTTON
ADDRESS: 611 BURROUGHS & CHAPIN BLVD. SUITE 202 MYRTLE BEACH, SC 29579
PHONE: 843-839-3545

THE FARM AT BRUNSWICK PHASE 16 & 17 IS OWNED AND DEVELOPED BY:
D.R. HORTON, INC.
ADDRESS: 4049 BELLE TERRE BLVD MYRTLE BEACH, SC 29579
PHONE: 843-357-8400

NOTES:
1) TAX MAP VARIOUS
2) DATE OF FIELD SURVEY: OCT. 2020.
3) THIS SURVEY IS VALID ONLY IF THE PRINT OF SAME HAS THE ORIGINAL SIGNATURE AND SEAL OF THE SURVEYOR
4) ALL ELEVATIONS ARE BASED ON MEAN SEA LEVEL (MSL) DATUM (NGVD 29)
5) ALL BEARINGS AND COORDINATES SHOWN ARE BASED ON THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM NAD 1983(86). DISTANCES SHOWN ARE HORIZONTAL DISTANCES NOT GRID DISTANCES



VICINITY MAP not to scale

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NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO. No F-0871 CERTIFICATE OF AUTHORIZATION

NORTH CAROLINA PROFESSIONAL SEAL L-3130 LAND SURVEYOR GASTON WAYNE SHELLEY

I, GASTON WAYNE SHELLEY, CERTIFY THAT THIS WATER SYSTEM RECORD DRAWING IS BASED ON AND DRAWN FROM AN ACTUAL FIELD SURVEY MADE UNDER MY DIRECT SUPERVISION; THAT THE FIELDWORK WAS COMPLETED ON 5TH DAY OF OCT. 2020; THAT THE EXISTING UTILITY INFORMATION HEREON IS BASED ON PREVIOUSLY APPROVED RECORD DRAWINGS; THAT THE BOUNDARY LINES SHOWN ARE COMPILED FROM PREVIOUSLY RECORDED MAPS WITNESS MY HAND AND SEAL THIS 10TH DAY OF NOV. 2020

GASTON WAYNE SHELLEY, N.C. PROFESSIONAL LAND SURVEYOR LICENSE NO. L-3130

SEWER RECORD DRAWINGS OF

THE FARM AT BRUNSWICK PHASE 16 & 17

TOWN OF CAROLINA SHORES
SHALLOTTE TOWNSHIP
BRUNSWICK COUNTY, NORTH CAROLINA

prepared for
D.R. HORTON, INC.

No	Revision	By	Date

THOMAS & HUTTON
Engineering | Surveying | Planning | GIS | Consulting
611 Burroughs & Chapin Boulevard
Suite 202
Myrtle Beach, SC 29577
p 843.839.3545 f 843.839.3565
www.thomasandhutton.com

50 0 50 100
1 INCH = 50 FEET

plot	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

job ph 16-17 SEWER

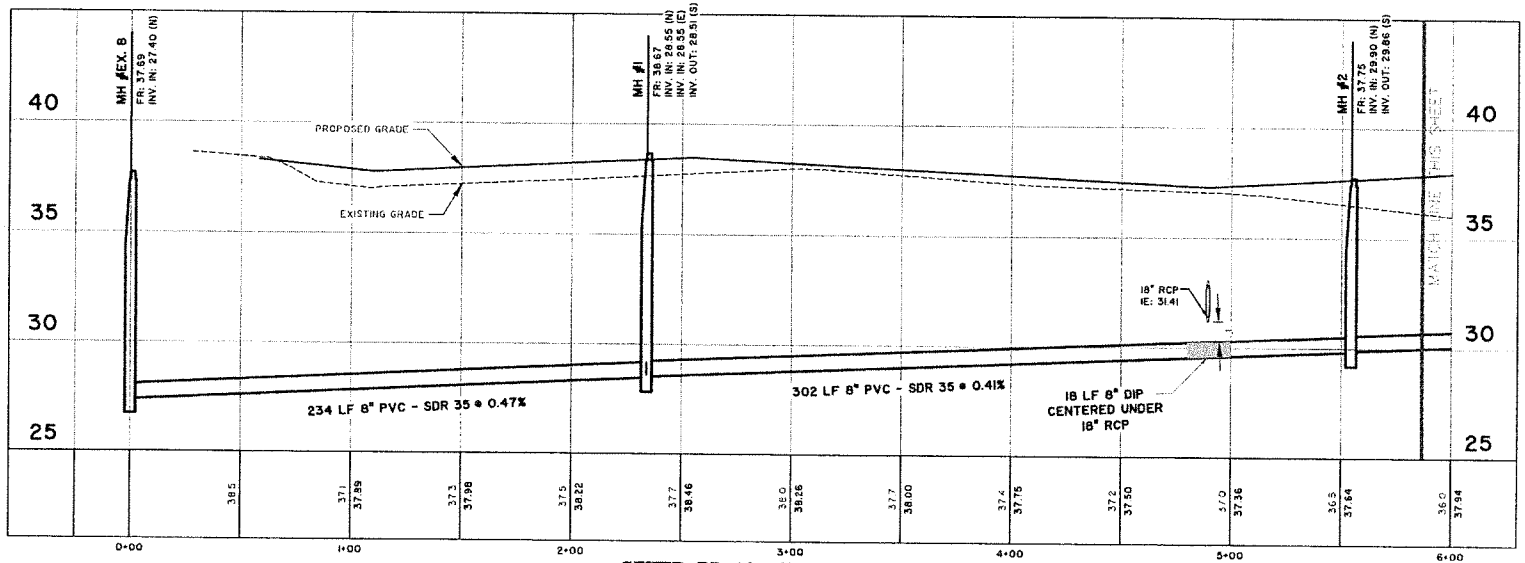
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025939
REGISTRATION NUMBER

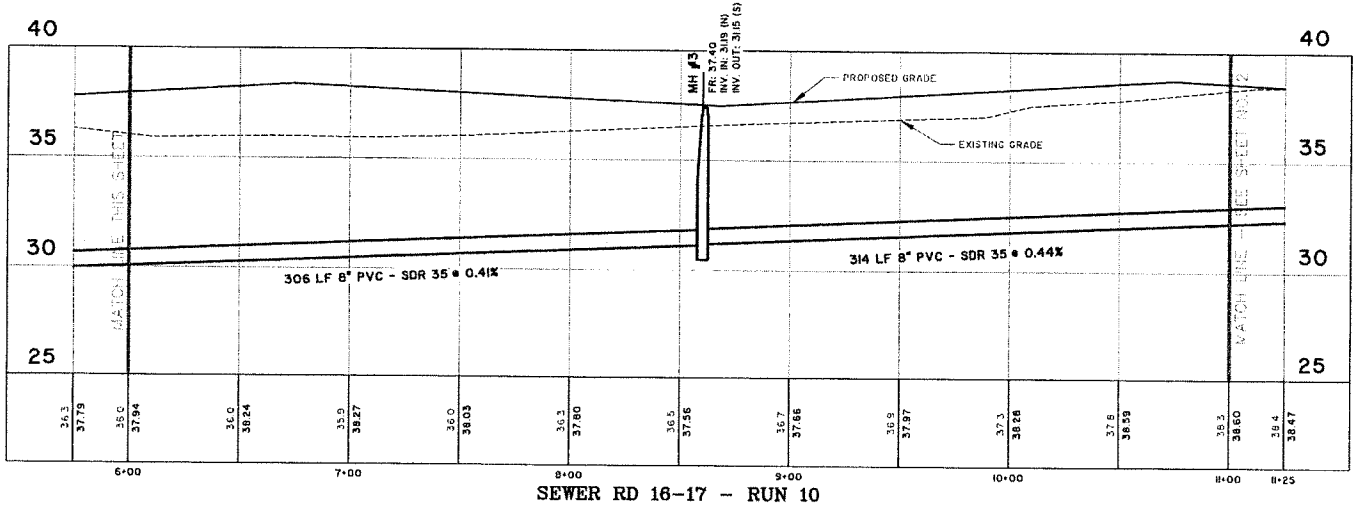
NORTH CAROLINA PROFESSIONAL SEAL 025939 ENGINEER JOHN H. RICHARDS

9 DEC 2020

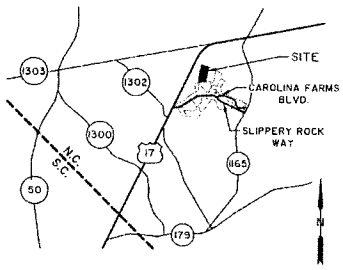
NORTH CAROLINA THOMAS & HUTTON ENGINEERING CO. No. F-0871 CERTIFICATE OF AUTHORIZATION



SEWER RD 16-17 – RUN 10
STATIONS: -0+25 – 6+00
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



SEWER RD 16-17 – RUN 10
STATIONS: 5+75 – 11+25
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



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LICENSE NO L-3130

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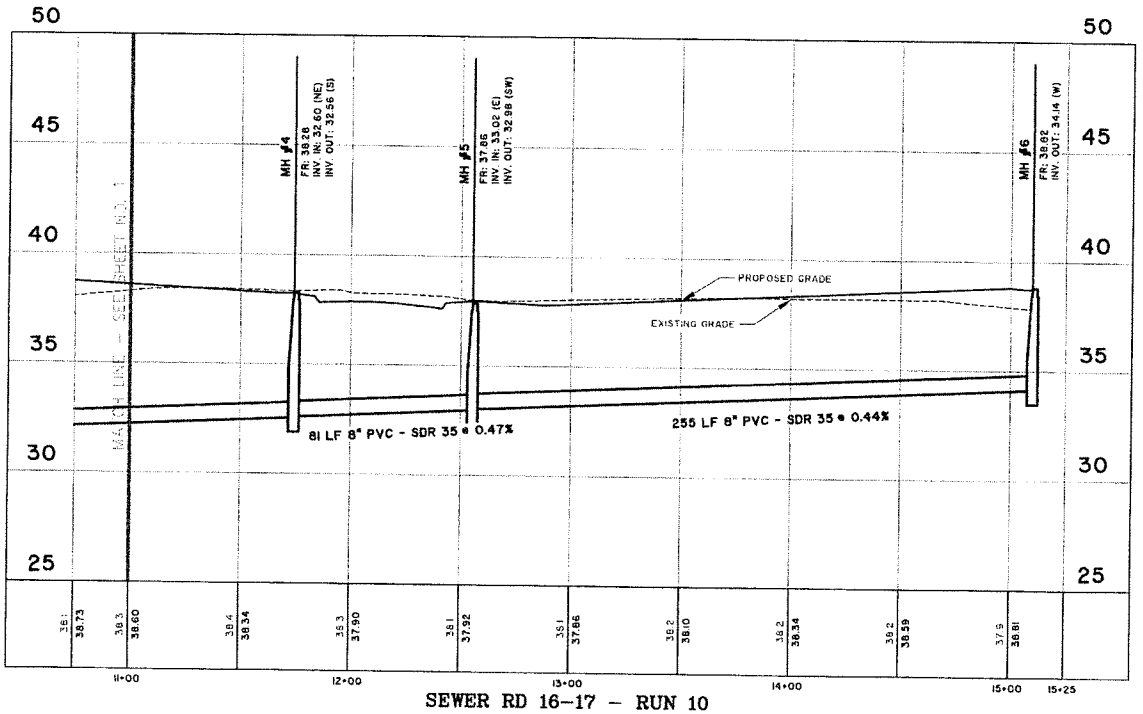
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D.R. HORTON, INC.

No	Revision	By	Date

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www.thomasandhutton.com

40 0 40 80
1 INCH = 40 FEET

plot	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH



SEWER RD 16-17 – RUN 10

STATIONS: 10+75 – 15+25
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'

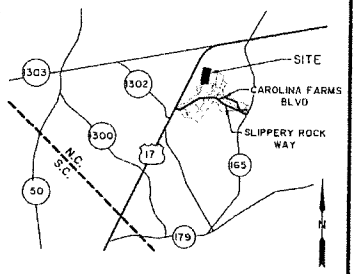
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THOMAS & HUTTON ENGINEERING CO No F-0871 CERTIFICATE OF AUTHORIZATION

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025939
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GASTON WAYNE SHELLEY, NC PROFESSIONAL LAND SURVEYOR LICENSE NO L-3130

SEWER
RECORD DRAWINGS
OF

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TOWN OF CAROLINA SHORES
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plat	drawn	reviewed	field	crew
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job ph 16-17 SEWER

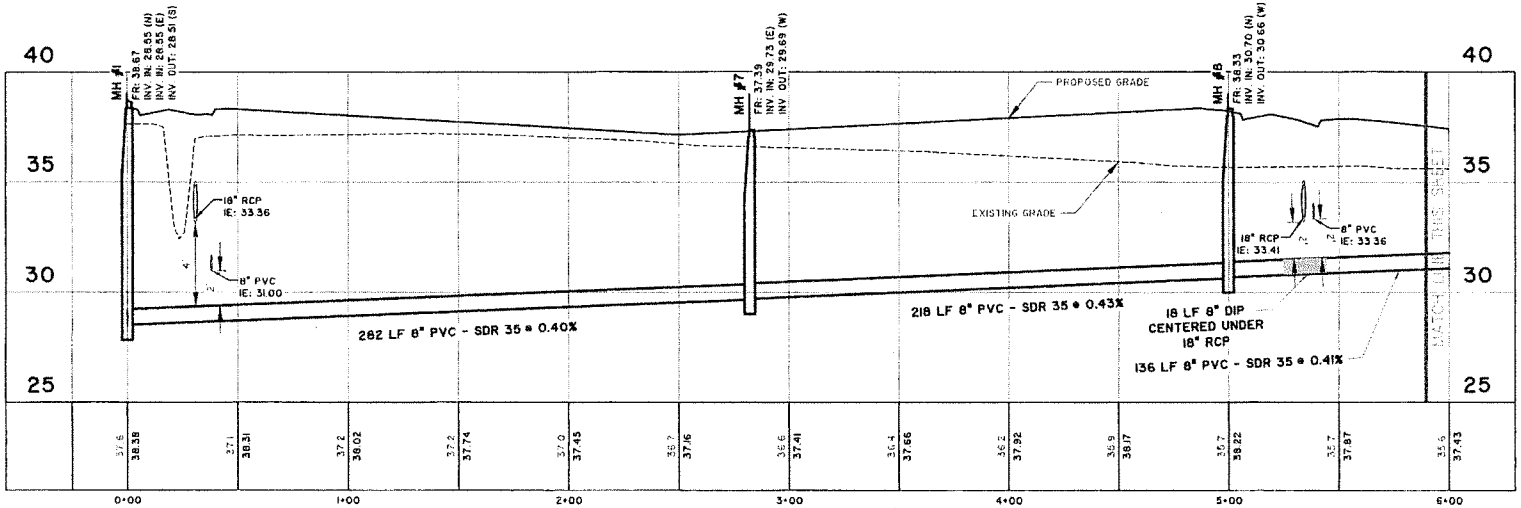
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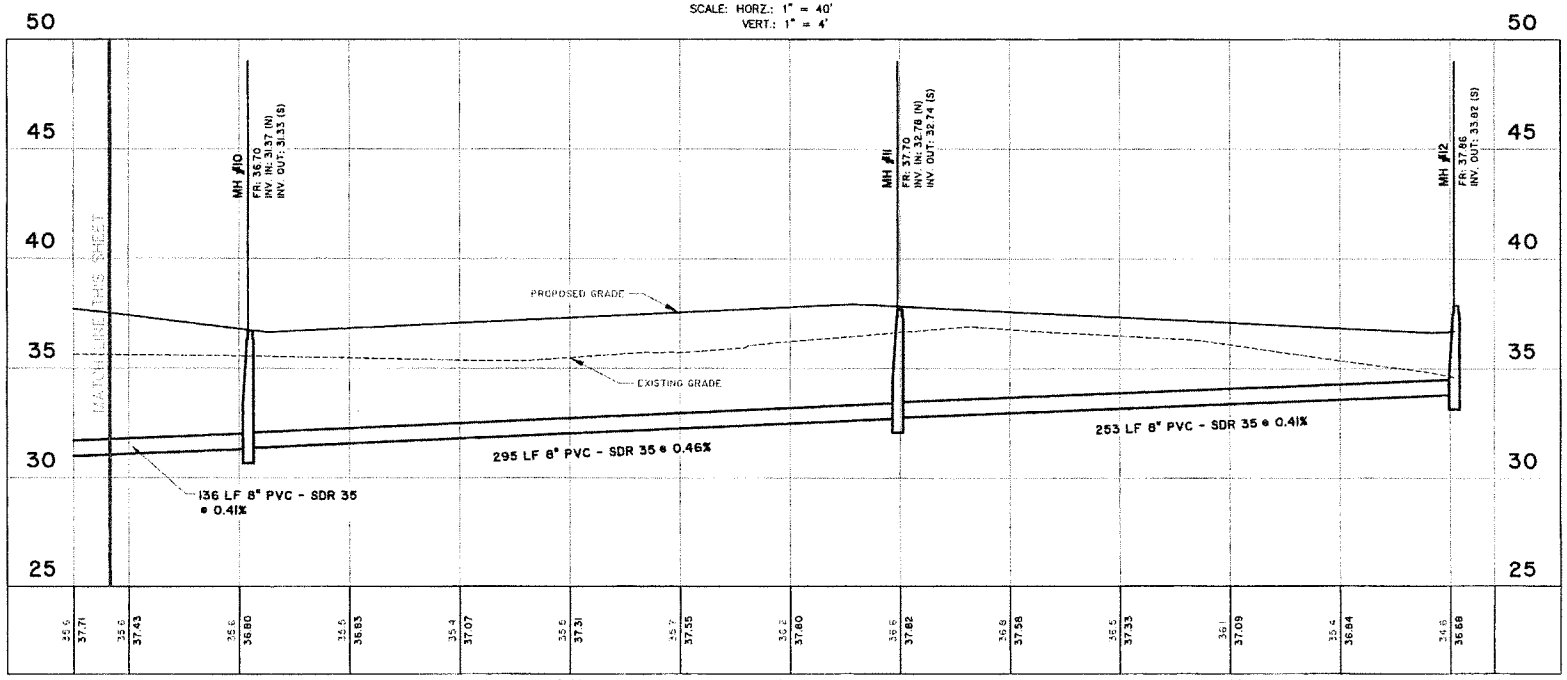
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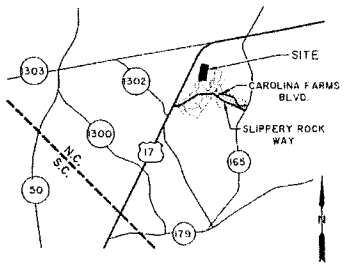
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SEWER RD 16-17 – RUN 8
STATIONS: -0+25 – 6+00
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



SEWER RD 16-17 – RUN 8
STATIONS: 5+75 – 12+20
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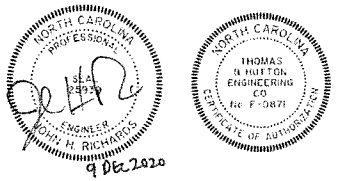
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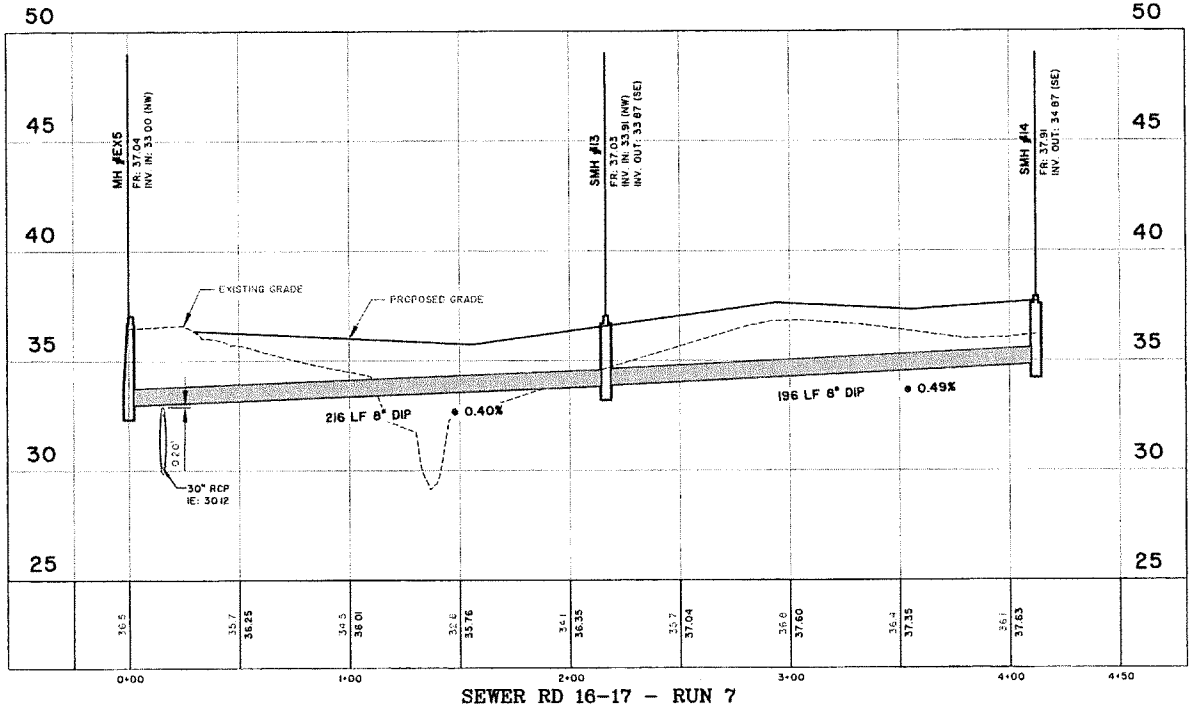
plat	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

tph ph 16-17 SEWER

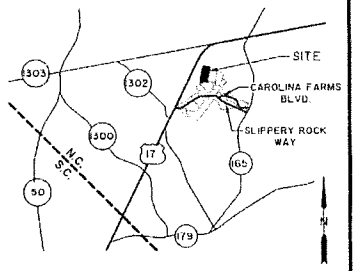


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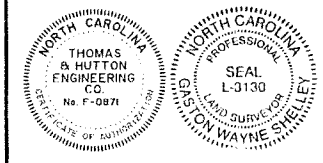


SEWER RD 16-17 – RUN 7
STATIONS: -0+25 – 4+50
SCALE: HORZ.: 1" = 40'
VERT.: 1" = 4'



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REGISTRATION NO. L-3130

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plot	drawn	reviewed	field	crew
11.5.2020	DOB	GWS	10/20	DH

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 14.
Emergency Services - Message Boards

From:
Edward Conrow

Issue/Action Requested:
Request that the Board of Commissioners approve the purchase of message boards to support current and additional COVID vaccination locations within the county.

Background/Purpose of Request:
Emergency Services is working to stand up large scale vaccination points within the county. Part of the support for this project is needed resources to allow for expansion. Additional message boards (VMS) are needed to support current operations and additional locations. With this being a national level operation it is difficult to locate and procure these resources.

Fiscal Impact:
Budget Amendment Required, Reviewed By Director of Fiscal Operations
Budget amendment appropriates Local Option Sales Tax of $40,350 for the Health Risk Event

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve the purchase of message boards to support current and additional COVID vaccination locations within the county.

ATTACHMENTS:

Description

- All Traffic - Supplier Agreement (federal) with revised quote
- 20210119 Budget Amendment All Traffic Solutions.pdf

DocuSign Envelope ID: 906760F2-4847-4698-B8D0-511ECA6162FD

NORTH CAROLINA

BRUNSWICK COUNTY

SUPPLIER AGREEMENT
[Federal with FEMA clauses]

THIS SUPPLIER AGREEMENT (hereinafter referred to as the "Agreement") is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as "County"), party of the first part, and All Traffic Solutions Inc., (hereinafter referred to as "Supplier"), party of the second part.

WITNESSETH:

1. GOODS; PRICING

The goods to be purchased under this Agreement (hereinafter referred to collectively as "Goods") and the agreed upon price(s) for said Goods are set forth on Exhibit "A" attached hereto.

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

2. TERM OF AGREEMENT

The term of this Agreement begins on 01/14/2021 (the "Effective Date") and continues in effect until 03/14/2021, unless sooner terminated as provided herein. The County may terminate this Agreement at any time without cause by giving sixty (60) days' written notice to the Supplier. As soon as practicable after receipt of a written notice of termination without cause, Supplier shall submit a statement to the County showing in detail any Goods purchased under this Agreement for which payment has not been made through the effective date of termination. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Supplier if Supplier becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Supplier, or has a receiver or trustee appointed for substantially all of its property, or if Supplier allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

3. NONAPPROPRIATION

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Supplier of the non-appropriation and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

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4. COMPENSATION

a. **TOTAL CHARGES.** The County agrees to pay the price(s) for the Goods specified in the Price List or other document set forth on Exhibit "A" or as set out above. These prices constitute the maximum total charges payable to the Supplier for the Goods, and such prices shall not be increased except as permitted herein.

b. **PRICE PROTECTION.** Supplier warrants that the prices extended to the County under this Agreement are comparable to or better than those being offered to any other customer purchasing similar quantities of the same or similar Goods. During the term of this Agreement, if Supplier enters into a contract with another entity that provides more favorable pricing and terms than this Agreement, then County shall be promptly notified of such changes to the pricing, and Supplier shall be obligated to provide the same to County for subsequent purchases. During the term of this Agreement, if lower prices and rates become effective for like quantities of the Goods through a reduction in list prices, promotional discounts or other circumstances, then County shall be promptly notified of such changes in pricing, and County must be given immediate benefit of such lower prices and rates.

c. **PRICE ADJUSTMENTS**. The price(s) stated herein shall not increase for the initial term of this Agreement. Supplier shall provide County with at least one hundred eighty (180) days' prior written notice for any price increase. If County agrees to the price increase, such changes will become effective the first day of the new applicable term and will be reflected on a new Price List or other document provided by Supplier and which will replace the existing Price List or other document attached hereto as Exhibit "A."

   Price increases shall only be allowed when justified by County in its sole discretion based on legitimate, bona fide increases in the cost of providing the Goods covered under this Agreement. No adjustment shall be made to compensate Supplier for inefficiency in operation, increase in labor costs or for additional profit.

d. **INVOICES.** Unless otherwise specified, Supplier shall submit monthly invoices to the County and include a complete list all Goods purchased under the terms of this Agreement. Invoices shall only be submitted after Acceptance of the Goods as set forth herein. The County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, the County will not pay late fees on any charges under this Agreement. If the County disputes any portion of the charges on any invoice received from the Supplier, the County shall inform the Supplier in writing of the disputed charges. Once the dispute has been resolved, the Supplier shall re-invoice the County for the previously disputed charges, and, per any resolution between the County and the Supplier, the County shall pay those charges in full at that time. No advance payment shall be made for any Goods supplied by Supplier pursuant to this Agreement.

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e. **PURCHASING VOLUME.** Supplier hereby acknowledges that this Agreement does not guarantee that any minimum or maximum purchases will be made. Orders will only be placed when County identifies a need.

5. ACCEPTANCE OF GOODS

The Goods delivered under this Agreement shall remain the property of Supplier until acceptance by County. Acceptance of Goods shall occur within fifteen (15) days after receipt by County unless:

a. The County has notified Supplier of a defect within such time period. In the event any Goods are defective, County shall be entitled to terminate the order for such Goods upon written notice to Supplier and return such Goods to Supplier at Supplier's expense.

b. The parties have agreed to provide County with a trial use period for acceptance verification or testing, in which case acceptance of the Goods shall occur upon the successful completion of the acceptance verification or testing period and any agreed upon trial use period.

6. INDEPENDENT CONTRACTOR

Both County and Supplier agree that Supplier shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Accordingly, Supplier shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including by way of illustration but not limitation, federal and state income tax, social security tax, unemployment insurance taxes, and any other taxes or business license fees as required. Supplier shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

7. SUPPLIER REPRESENTATIONS

a. Supplier is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;

b. Supplier has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;

c. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Supplier to enter into and perform its obligations under this Agreement;

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d. In connection with the Supplier's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;

e. Supplier shall not violate any agreement with any third party by entering into or providing the Goods under this Agreement;

f. Supplier will provide all Goods in conformity with the specifications and requirements of this Agreement;

g. Supplier will provide all Goods free and clear of all liens and encumbrances;

h. The Goods provided by the Supplier under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including without limitation non-compete agreements); and

i. Supplier shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

8. COMPLIANCE WITH FEDERAL LAWS, REGULATIONS, AND EXECUTIVE ORDERS

The parties acknowledge that FEMA financial assistance will be used to fund all or a portion of the Agreement. Supplier will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

9. WARRANTIES

a. **SPECIFIC WARRANTIES.** In addition to any other warranties set forth herein, Supplier shall represent, warrant and covenant the specific warranties for the Goods attached hereto and incorporated herein.

b. **ASSIGNMENT OF WARRANTIES FOR THIRD PARTY PRODUCTS.** Without limiting Supplier's obligation to provide warranty or maintenance services, Supplier hereby assigns to County all of Supplier's warranties covering any third-party product delivered under this Agreement. Supplier will provide copies of all said warranties to County upon delivery of the covered Goods.

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10. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA

Supplier shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data rising out of the negligent or willful act or omission of Supplier. In the event that Supplier causes damage to the County's equipment or facilities, the Supplier shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

11. NON-ENDORSEMENT AND PUBLICITY

County is not endorsing Supplier or the Goods supplied under this Agreement, and Supplier is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Supplier may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

12. NON-EXCLUSIVITY

Supplier acknowledges that County is not obligated to contract solely with Supplier for the Goods covered under this Agreement.

13. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

Supplier hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

14. BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (AS AMENDED)

Providers who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

15. PROCUREMENT OF RECOVERED MATERIALS

(1) In the performance of this Agreement, Supplier shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –

(i) Competitively within a timeframe providing for compliance with the Agreement performance schedule;

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(ii) Meeting Agreement performance requirements; or

(iii) At a reasonable price.

(2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.

(3) Supplier also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

16. ACCESS TO RECORDS

The following access to records requirements apply to this Agreement:

(1) Supplier agrees to provide County, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of Supplier which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Agreement.

(4) In compliance with the Disaster Recovery Act of 2018, County and Supplier acknowledge and agree that no language in this Agreement is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

17. DHS SEAL, LOGO, AND FLAGS

Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

18. SUSPENSION AND DEBARMENT

(1) This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such Supplier is required to verify that none of the Supplier's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

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(2) Supplier must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by County. If it is later determined that Supplier did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to FEMA and County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

19. INDEMNIFICATION

Supplier shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Supplier, its employees or agents. Supplier further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Supplier shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

20. FRAUD AND FALSE OR FRAUDULENT OR RELATED ACTS

Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Supplier's actions pertaining to this Agreement.

21. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the non-federal entity, Supplier, or any other party pertaining to any matter resulting from the Agreement.

22. MINORITY BUSINESS ENTERPRISES

Supplier will make "good faith efforts" to utilize Minority Business Enterprises (MBEs), pursuant to 2 C.F.R. § 200.321, for subcontractors in the performance of this Agreement.

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23. INSURANCE

Supplier shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Supplier shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Supplier shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

24. WORKERS' COMPENSATION

To the extent required by law, Supplier shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Supplier is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Supplier shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Supplier's obligations under this Agreement.

Supplier agrees to furnish County proof of compliance with said Act or adequate medical/ accident insurance coverage upon request.

25. REMEDIES

a. **RIGHT TO COVER.** If Supplier fails to provide any Goods for any reason, due to no fault of County, the County may employ such means as it may deem advisable and appropriate to obtain the Goods from a third party until the matter is resolved and Supplier is again able to provide the respective Goods under this Agreement.

b. **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Supplier fails to perform under this Agreement until such breach has been fully cured.

c. **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.

d. **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be

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deemed cumulative and not exclusive and may be exercised successively or concurrently, in addition to any other available remedy.

e. **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Supplier, notwithstanding anything to the contrary in this Agreement, Supplier agrees that it will not terminate this Agreement or suspend or limit the supply of any Goods or warranties on such Goods, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

26. TAXES

Supplier shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Supplier shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

27. HEALTH AND SAFETY

Supplier shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the supply of Goods. Supplier shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with the supply of Goods.

28. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Agreement, Supplier agrees as follows:

(1) Supplier will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Supplier will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Supplier agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) Supplier will, in all solicitations or advertisements for employees placed by or on behalf of Supplier, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

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(3) Supplier will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Supplier's legal duty to furnish information.

(4) Supplier will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of Supplier's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) Supplier will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) Supplier will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of Supplier's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and Supplier may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) Supplier will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. Supplier will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

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Provided, however, that in the event a Supplier becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, Supplier may request the United States to enter into such litigation to protect the interests of the United States.

29. COMPLIANCE WITH THE COPELAND "ANTI-KICKBACK" ACT

(1) Supplier. If applicable, Supplier shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this Agreement.

(2) Subcontracts. If applicable, Supplier or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the Agreement clauses above may be grounds for termination of the Agreement, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

30. COMPLIANCE WITH THE DAVIS-BACON ACT (AS AMENDED)

(1) If applicable, all transactions regarding this Agreement shall be done in compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) and the requirements of 29 C.F.R. Part 5, as may be applicable. Supplier shall comply with 40 U.S.C. §§ 3141-3144 and 3146-3148 and the requirements of 29 C.F.R. Part 5, as applicable.

(2) Suppliers are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

(3) Additionally, Suppliers are required to pay wages not less than once a week.

31. CLEAN AIR ACT

(1) Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

(2) Supplier agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) Supplier agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal assistance provided by FEMA.

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32. FEDERAL WATER POLLUTION CONTROL ACT

(1) Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) Supplier agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) Supplier agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal assistance provided by FEMA.

33. COMPLIANCE WITH THE CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the Services which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty (40) hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty (40) hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section Supplier and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, Supplier and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty (40) hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages. County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by Supplier or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

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(4) Subcontracts. Supplier or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

34. COMPLIANCE WITH E-VERIFY PROGRAM

Pursuant to N.C.G.S. § 143-133.3, Supplier understands that it is a requirement of this Agreement that Supplier and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Supplier agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Supplier shall require its subcontractors to do the same. Upon request, Supplier agrees to provide County with an affidavit of compliance or exemption.

35. CONFIDENTIAL INFORMATION

For purposes of this Agreement, the party disclosing Confidential Information is the "Discloser," and the party receiving Confidential Information is the "Recipient." "Confidential Information" shall mean any nonpublic information concerning the parties' respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as "Confidential." Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

a. in the public domain through no fault of the Recipient;

b. within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;

c. lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;

d. independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;

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e. disclosed with the prior written consent of the Discloser; or

f. required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser's sole expense.

36. NO ASSIGNMENT WITHOUT CONSENT

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

37. GOVERNING LAW AND VENUE

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

38. DISPUTE RESOLUTION

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

39. GOVERNMENTAL IMMUNITY

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

40. NON-WAIVER

Failure by County at any time to require the performance by Supplier of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

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41. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

42. HEADINGS

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

43. SEVERABILITY

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

44. AMENDMENTS

No amendments or changes to this Agreement, or additional Statements of Work, shall be valid unless in writing and signed by authorized agents of both Supplier and County.

45. NOTICES

a. **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.

b. **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.

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c. **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:

i. For the County: Brunswick County Manager
P.O. Box 249
Bolivia, NC 28422
Fax: 910-253-2022

ii. For the Supplier: All Traffic Solutions Inc.
12950 Worldgate Drive, #310
Herndon, VA 20170

[SIGNATURES APPEAR ON FOLLOWING PAGE]

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46. SIGNATURES

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

BRUNSWICK COUNTY

DocuSigned by:
By: Randell K. Woodruff
D90ACF07AE2946C...

Printed Name: Randell K. Woodruff

Title: County Manager

Date: 1/19/2021

ALL TRAFFIC SOLUTIONS INC.

By: Andy Souders

Printed Name: Andy Souders

Title: President and CEO

Date: 01/15/2021

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

DocuSigned by:
Julie A. Miller
02299718CD1D4B2...
Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

DocuSigned by:
Bryan W. Batton
D195D12D6EE7473...
Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

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EXHIBIT "A"

All Traffic Solutions Inc.
12950 Worldgate Dr #310
Herndon, VA 20170
Phone: 814-237-9005
Fax: 814-237-9006
DUNS #: 001225114
Tax ID: 25-1887906
CAGE Code: 34FQ5

Mail Purchase Orders to:
3100 Research Dr.
State College, PA
16801

Contract:

QUOTE Q-56358

DATE: 01/14/2021

PAGE NO: 1

Questions contact:
MANUFACTURER:
All Traffic Solutions
Max Wicklein
(571) 321-5452
x
mwicklein@alltrafficsolutions.com

Independent Sales Rep:

BILL TO:
Brunswick Cnty Ofc of Emer Svcs
PO Box 249
Bolivia NC 28422

Billing Contact:

SHIP TO:
Brunswick Cnty Ofc of Emer Svcs
Attn: Ed Conrow

PAYMENT TERMS:
Net 30

CUSTOMER: Brunswick Cnty Ofc of Emer Svcs

CONTACT:(856) 457-0864 ext, 0

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000468	instALERT 24 Message Display; base unit (select mount separately)	3	$6,500.00	$19,500.00
4000771	App, Messaging Suite (12mo); Equip Mgmt, Image Mgmt, Alerts, Mapping and PremierCare	3	$950.00	$2,850.00
4000769	Base Model CREDIT, message display; requires min 1 yr TraffiCloud Message Suite	3	($600.00)	($1,800.00)
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, ($3000 Value, requires Traffic or Message Suite)	3	$0.00	$0.00
4000173	Trailer, ATS-5 (select power separately)	3	$3,950.00	$11,850.00
4100557	hrns, Power cord, iA w/ quick connects for trailer	3	$60.00	$180.00
4001299	3 Year Warranty	3	$0.00	$0.00
4001626	VZW communications prep	3	$0.00	$0.00
4000636	Trailer Battery kit for ATS-5, 470Ah deep cycle batteries w/cover, hold down, cables& hdwr (iA24, SA24)	3	$990.00	$2,970.00
4000740	Trailer Certificate of Origin	3	$0.00	$0.00

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4000754	USB cable, 16ft, extra long for trailer or pole	3	$60.00	$180.00
4000838	Solar panel, 90W: includes bracket for ATS-5 trailer and harness	3	$940.00	$2,820.00
4000641	Shipping and Handling Common Carrier	1	$1,800.00	$1,800.00

Special Notes:

SALES AMOUNT: $40,350.00

TOTAL USD: $40,350.00

Duration: This quote is good for 60 days from date of issue.
Shipping Notes: All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.
Taxes: Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.
Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R. Supplier guarantees shipment of the goods contained herein to Brunswick County by January 29, 2021.

Authorization: By signing below, I indicate that I am authorized to commit my organization to this order.

Randell K. Woodruff, County Manager	DocuSigned by: Randell K. Woodruff D90ACF07AE2946C...	1/19/2021
Print Name, Title	Signature	Date

Request Info	
Type	Budget Amendment
Description	All Traffic Solutions
Justification	Board Meeting 01/19/2021-Appropriate sales tax revenue for Emergency Services Health Risk Event $40,350 All Traffic Solutions instALERTs and trailers.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
100000	323100	General Revenues	Local Op Sales Tax 1% 39 Co	40350	Increase	Credit
104330	449929	Emergency Services	Health Risk Event	40350	Increase	Debit

Total	
Grand Total:	80700

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 15.

From: Wm. L. Pinnix, P.E. - Engineering Director

Engineering - Courthouse Addition & Renovation Project - Architect Additional Services

Issue/Action Requested:
Request that the Board of Commissioners approve additional services compensation with the courthouse architect for design changes to the Clerk of Court's first floor office area in the amount of $7,805.00.

Background/Purpose of Request:
The courthouse addition and renovation project commenced on April 1, 2020. Soon after the Phase 1 construction began members of the Clerk of Court staff requested changes in the layout of the new addition first floor area and related changes to the planned renovations in their first floor area of the existing building. While these changes will enhance the functionality of the clerk's office overall, this request was a significant change to the designed plans that were based upon the space needs study and that were issued for construction to the contractor.

After significant discussion between county engineering, the architect, and the Clerk of Court's staff the requested floorplan changes were approved. The change with the contractor can be handled with the use of construction contingency within the contractor's contract. The design revisions affected many sheets within the plans and the architect had to work with his plumbing, mechanical, and electrical (P/M/E) subconsultants to prepare the revised plans. In addition to the plan changes the design team also reviewed the contractor's cost proposals to obtain the lowest cost for the project change for the county.

In accordance with additional services in the contract the requested additional architectural fee is $7,805.00. The sum of $4,170 will be used to compensate the architect's P/M/E firm and the remaining $3,635 is for the architect and his staff.

Staff recommends Board review and approval of the requested additional services fee in the lump sum amount of $7,805.00 with the architect.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
Funding available in the current project.

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve additional services compensation with the courthouse architect for design changes to the Clerk of Court's first floor office area in the amount of $7,805.00.

ATTACHMENTS:

Description

- BCCH Add Renov_SSA Addt Svcs Fee Ltr_ Attach (1)

- BCCH Add Renov_SSA Contract Sec 4.2.1_Attach (2)

SAWYER SHERWOOD & ASSOCIATE ARCHITECTURE

December 18, 2020

William L. Pinnix, P.E.
Director of Engineering, Brunswick County
PO Box 249
Bolivia, NC 28422

Re: Brunswick County Courthouse Addition & Renovation
Clerk of Court Office Revision, Additional Services Fee Request

Dear Bill;

Following award of the construction contract and during phase one of the construction, members of the clerk of court staff requested significant changes in the renovations planed for the first and second floor. The design had been developed following the space needs process and during design the plans had been presented, revised as requested and accepted before the construction documents, bidding and award of the construction contract phase. The changes will better serve the clerks office and its operations, and the county supported the effort to make the changes.

The revisions affected 26 drawing sheets including plumbing, mechanical and electrical changes to reflect the floor plan changes. The design team also reviewed the contractors cost proposals to make the changes negotiated lower cost and issued a construction change directive that used $51,418.00 of the construction contract contingency to fund the changes. Fortunately, no completed new construction was affected.

The design fee on this project is a fixed lump sum fee that supports an orderly design and construction process. The effort required of the design team to make this significant change during construction phase exceeds the normal process and additional fees should be considered.

The design agreement article 4.2.1 Architects Additional Services, item .1 seems to describe the condition to which the design team and county responded.

We request approval of additional fees totaling $7,805.00. Back up information for this request is enclosed. Time sheets for design team members and our record of meeting dates, drawing revision start and completion and the issuing date of the change directive all were used to make this request.

Please let me know of any additional information needed.

Sincerely



John R. Sawyer AIA

Enc:

Cost Summary
Sawyer Sherwood Associate time sheets
Email from Cheatham Associates

Clerk of Court office changes RFP 4							
Security							0
Civil							0
Structural							0
PME							4,170
Landscape							0
Architecture	John	Doug	Scott	Jenny	Kaycey	Marie	
meetings & preliminary	10						
Revised drawings				23			
floor plan, ceiling plan,							
finish & door schedules							
casework							
Cost review, negotiations & CCD	5						
Total hours	15	0	0	23	0	0	
x Hourly rates	135	110	100	70	70	80	
Cost budget / person	2,025	0	0	1,610	0	0	4170
subtotal	7,805						

john sawyer Architect

To: john sawyer Architect
Subject: RE: Brunswick Co Courthouse

From: Kay Lynch <office@cheathampa.com>
Sent: Friday, December 18, 2020 11:19 AM
To: john sawyer Architect <john@s2a3.com>
Cc: Ken Lynch <klynch@cheathampa.com>; Mark Ciarrocca <mciarrocca@cheathampa.com>; Diane Brown <admin@cheathampa.com>; Suzie Marquardt <smarquardt@cheathampa.com>; Mike Staublin <mstaublin@cheathampa.com>; Casey Gilman <cgilman@cheathampa.com>
Subject: Brunswick Co Courthouse

John,
Per our conversation, this is the information I have for the clerk of court changes. Our employees usually show on the time sheets when checking submittals and designing other items which I did not include in this time. The hours for the Clerk of Court changes (x) employee rates from July 27 to August 18 is $4170.00.

Kay Lynch

Cheatham and Associates, P.A.
Consulting Engineers
****** 38 Years of Engineering Excellence ******
Mechanical * Electrical * Plumbing * Fire Protection
3412 Enterprise Drive
Wilmington, NC 28405
(910) 452-4210
Cell (910)520-0448
office@cheathampa.com
www.cheathampa.com


Please consider the environment before printing this email

John Sawyer	June 25 - July 24																															
Proj Phase	Project	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	Totals
	BCC Allied Health																																
	Brunswick County Courthouse	5.5												2	3	6	2.5	4		2	2.5	3	3	4	5			5	4.5	3.5	3.5	4.5	63.5
	Brunswick County Multiuse Building Ash																																
	CFCC Lineman Facility																																
	CW Derek G Davis Center																																
	CW Municipal Golf Course																						2	1								0.5	3.5
	CW Portia-Hines Park																																
	CJ Jack Amyette Addition & Renovation																																
	Leland Fire Station Hwy 74/76													4	2.5	0.5	2.5	1		2	4	3	2										21.5
	Lelland Fire Station Lanvale																																
	NHC Battle Park																																
	NHC Echo Farms Park																																
	NHC Florence Repairs - Judicial Building	1.5																															
	Hourly																																1.5
	NHC Florence Repairs - Cape Fear Museum																																
	Hourly																																
	NHC Florence Repairs - Hwy 421 Fire Station																																
	Hourly																																
	NHC Health & Human Services																																
	NHCS Trask Middle																																
	NHCS Wrightsville Elementary															0.5								0.5				0.5	0.5	1.5	0.5		4
	State Port Maritime Building																																
	State Port Command Center																																
	Sturgeon City Improvements																																
	Thalian Hall HVAC Improvements																																
	Thalian Hall Renovations																					0.5						0.5					1
																																Billable Totals	95
	Office Tasks	2												2	2	2	2	2		2	2	2	2	2	2			2	2	2	2	2	34
	Proposals																0.5	0.5												1	2	1	5
	Vacations		8			8	8	8	8				8																				48
	Holidays								8																								8
	Sick Leave																																
	Leave Without Pay																																
	Architect Registration Exam																																
	AIA/Continuing Ed.																																
																	Non-Billable Totals															Non-Billable Totals	
	Daily Working Totals	9	8			8	8	8	8	8			8	8	7.5	9	7.5	7.5		6	8.5	8.5	9	7.5	7			8	7	8	8	8	95
																Grand Totals															Grand Totals	190

Jenny Williams	July 25-Aug 24																															
Proj Phase / Project	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	Totals
BCC Allied Health																																
Brunswick County Courthouse						0.5	5.5			5		6	2						0.5	0.5						2.5	0.5					23
Brunswick County Multiuse Buidling Ash																																
CFCC Lineman Facility																																
CW Derek G Davis Center																																
CW Municipal Golf Course																																
CW Portia-Hines Park																																
CJ Jack Amyette Addition & Renovation			6	2	4	0.5							1.5	5			2.5	4.5		4.5	4				4.5	3	6.5	1			1.5	51
Leland Fire Station Hwy 74/76																																
Leland Fire Station Lanvale																																
Mason Guset House Storm Damage																																
NHC Battle Park																																
NHC Echo Farms Park																																
NHC Forence Repairs - Judicial Building Hourly													0.5	2			3	1.5	0.5							0.5						8
NHC Florence Repairs - HWY 421 Fire Station Hourly																																
NHC Trask Middle																																
NHC Wrightsville Elementary			2	5	3.5	4				1	0.5	0.5	2.5	0.5			1.5	1	6	2	0.5			5	1	1.5	1.5	5.5			6.5	51.5
State Port Maritime Building																																
State Port Command Center																																
WPD Southeast Command Space Needs Study																																
Sturgeon City Improvements																																
Thalian Hall Improvements																																
Thalialn Hall Renovations					1					0.5							0.5		1.5	1.5				0.5	0.5	0.5						6.5
																															Billable Totals	140
Office Tasks			0.5	2		3.5	0.5			1.5		2	2				1	2							2.5	0.5				0.5	18.5
Proposals																																
Vacations																																
Holidays																																
Sick Leave																					1			3								4
Leave Without Pay																																
Architect Registration Exam																																
AIA/Continuing Ed.																																
														Non-Billable Totals																	Non-Billable Totals	22.5
Dally Working Totals			8.5	9	8.5	8.5	6			8	0.5	8.5	8.5	7.5			8.5	9	8.5	8.5	5.5			8.5	8.5	8.5	8.5	6.5			8.5	
														Grand Totals																	Grand Totals	162.5

	John Sawyer	Sept 25-Oct 24																																
Proj Phase	Project	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	Totals
	BCC Allied Health																																
						3 hours									2 hours																		
	Brunswick County Courthouse			4.5	3	1.5	5		3	4			3	2.5	3.5	3.5	4			2.5	3	4	1.5				1.5	2.5	2	3	2		59.5
	Brunswick County Multiuse Buidling Ash																																
	CFCC Lineman Facility																																
	CW MLK Center																																
	CW Derek G Davis Center																																
	CW Municipal Golf Course			1.5	1.5	2.5	1.5		0.5	0.5			0.5	1	0.5	2	1			1	1		1.5	2			3.5	1	1				24
	CW Portia Hines Park																																
	CJ Jack Amyette Addition & Renovation																0.5																0.5
	CW Park Signage																																
	Leland Town Hall Renovations																																
	Mason Guest House Storm Damage																																
	NHC Battle Park																																
	NHC Echo Farms Park																																
	NHC Forence Repairs - Judicial Building Hourly					1			1	1			1	1	0.5					0.5	1.5		0.5	1			1	1	0.5	0.5	1		13
	NHC Florence Repairs - HWY 421 Fire Station Hourly																																
	NHC Trask Middle																																
	NHC Wrightsville Elementary																																
	State Port Maritime Building																																
	State Port Command Center																																
	WPD Southeast Command Center																																
	Sturgeon City Improvements																																
	Thalian Hall HVAC Improvements												0.5																				0.5
	Thalian Hall Renovations																														0.5		0.5
																																Billable Totals	98
	Office Tasks			2	2	2	2		2	2			2	2	3	2	2			1.5	2.5	2	2.5	2			2	2.5	2	2	2		44
	Proposals				1.5				1.5					1.5								1	2					1	2.5	2	2		15
	Vacations																																
	Holidays																																
	Sick Leave																			1.5													1.5
	Leave Without Pay																																
	Architect Registration Exam																																
	AIA/Continuing Ed.												1																				1
																	Non-Billable Totals															Non-Billable Totals	
	Daily Working Totals			8	8	7	8.5		8	7.5			8	8	7.5	7.5	7.5			7	8	7	8	5			8	8	8	7.5	7.5		61.5
																	Grand Totals															Grand Totals	159.5

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

.1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;

.2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;

.3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;

.4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;

.5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;

.6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;

(Paragraph Deleted)

.7 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;

(Paragraph Deleted)

.8 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,

(Paragraph Deleted)

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

.1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;

.2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;

.3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;

.4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,

.5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional

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Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 16.
Finance - Fiscal Items

From:
Julie A. Miller

Issue/Action Requested:
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

-Register of Deeds Additional Revenue Budget Amendment
Appropriate Register of Deeds Excise Tax revenue in the amount of $2,000,000 for the corresponding expenditures that are due to the State that are associated with the revenues collected.

-County Capital Reserve Investment Earnings Budget Amendment
Appropriate investment earnings to undesignated funds line item for future use in County Capital Reserve projects as designated by the Board of Commissioners.

-Sheriff's Office Donation Budget Amendment
Appropriate Gifts and Memorials of $40,000 for the purchase of a patrol truck and associated equipment.

-Sheriff's Office Replacement Jail Van Budget Amendment
Appropriate $27,486 of insurance proceeds for the replacement of jail van that is no longer able to be repaired.

-Ocean Isle Beach Park Project Closeout Budget Amendment and CPO
Close Ocean Isle Beach Park project and return $44,431 to the County Capital Reserve undesignated funds for future use.

-Financial Statements for November and December 2020 (unaudited)
Included are Summary Information for General and Enterprise Funds, key indicators of Revenues and Expenditures and Cash and Investments. All reports provided at http://brunswickcountync.gov/finance/reports

Background/Purpose of Request:

Fiscal Impact:
Budget Amendment Required, Capital Project/Grant Ordinance Required, Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

ATTACHMENTS:

Description

- 20210119 Budget Amendment Sheriff's Office Patrol Truck
- 20210119 Budget Amendment Sheriff's Office Insurance Proceeds
- 20210119 Budget Amendment ROD Additional Revenues
- 20210119 Budget Amendment County Capital Reserve Investment Earnings
- 20210119 CPO Ocean Isle Beach Park
- 20210119 Budget Amendment OIB Project Closeout
- November Monthly Financial Statements
- December Monthly Financial Statements.pdf

Request Info	
Type	Budget Amendment
Description	Patrol Truck
Justification	Board Meeting 01/19/2021-Appropriate Gifts and Memorials donation of $40,000 for the purchase of a patrol truck and associated equipment.
Originator	Tiffany Rogers

Items							
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr	
104310	383303	Sheriff's Office	Gifts and Memorials	40000	Increase	Credit	
104310	454000	Sheriff's Office	Cap Outlay-Vehicle on Road	40000	Increase	Debit	

Total	
Grand Total:	80000

Request Info	
Type	Budget Amendment
Description	Replacement Jail Van
Justification	Board Meeting 1/19/2021-Appropriate $27,486 of insurance proceeds for the replacement of jail van that is no longer able to be repaired.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104310	383913	Sheriff's Office	Insurance Refund	27486	Increase	Credit
104310	454000	Sheriff's Office	Cap Outlay-Vehicle on Road	27486	Increase	Debit

Total	
Grand Total:	54972

Request Info	
Type	Budget Amendment
Description	ROD Budget Increase
Justification	Board Meeting 1/19/2020-Appropriate Register of Deed Excise Tax revenue in the amount of $2,000,000 and corresponding expenditure lines due to the State associated with revenue collected.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104180	466001	Register Of Deeds	ROD-Excise Tax-St NC	1950000	Increase	Debit
104180	466003	Register Of Deeds	ROD - Floodplain Mapping	30000	Increase	Debit
104180	466004	Register Of Deeds	ROD - Deed-Cultural Resources	20000	Increase	Debit
104180	324000	Register Of Deeds	ROD-Excise Tax	2000000	Increase	Credit

Total	
Grand Total:	4000000

Request Info	
Type	Budget Amendment
Description	County Capital Reserve Investment Earnings
Justification	Board Meeting 01/19/2021-Appropriate investment earnings to undesignated funds line item for future use in County Capital Reserve projects as designated by the Board of Commissioners.
Originator	Tiffany Rogers

Items

Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
439801	383100	Interfund Trans Co Cap Reserve	Investment Earnings	713162	Increase	Credit
439801	464299	Interfund Trans Co Cap Reserve	Undesignated Funds	713162	Increase	Debit

Total	
Grand Total:	1426324

COUNTY OF BRUNSWICK, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE

Ocean Isle Beach Park Improvements
(438204)

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund:

County Capital ProjectsFund:		
Revenues:		
State Revenues Restricted		300,000
Transfer from General Fund		5,505,569
Total County Capital Project Revenues	**$**	**5,805,569**
Expenditures:		
Arch/Eng/Legal		429,869
Construction		5,375,700
Total County Capital Project Expenditures	**$**	**5,805,569**

Section 2. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated	$	5,505,569

Section 3. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contribution to Capital Project Fund	$	5,505,569

Section 4. This Capital Project Ordinance shall be entered into the minutes of the January 19, 2021 meeting of the Brunswick County Board of Commissioners.

Request Info	
Type	Budget Amendment
Description	OIB Project Closeout
Justification	Board Meeting 01/19/2021-Ocean Isle Beach Park Project closeout and return $44,431 to the County Capital Reserve undesignated funds for future use.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
438204	398110	OIB Park Improvements	Trans Frm General Fund	-44431	Decrease	Debit
438204	464001	OIB Park Improvements	Arch/Engnrg/Legal	-2131	Decrease	Credit
438204	464002	OIB Park Improvements	Construction	-42300	Decrease	Credit
439801	398110	Interfund Trans Co Cap Reserve	Trans Frm General Fund	44431	Increase	Credit
439801	464299	Interfund Trans Co Cap Reserve	Undesignated Funds	44431	Increase	Debit

Total	
Grand Total:	0

COUNTY OF BRUNSWICK
NORTH CAROLINA

MONTHLY FINANCIAL STATEMENTS
(UNAUDITED)

FOR THE PERIOD ENDED NOVEMBER 30, 2020

COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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Summary Information for General and Enterprise Funds as of November 30, 2020:

General Fund:

- Total revenues for the General Fund are $112.3 million for an increase of $4.3 million or 4.0% over the same period in the prior year. The main reason for this is a $6.6 million increase in Ad Valorem collections, a $1.1 million increase in sales tax and a $1.3 million increase in deed excise tax due to growth in the County and is partially offset by 4.9 million in FEMA disaster assistance received in the prior year. Total revenues collected are 53.5% of the amended budget for the fiscal year.
- Total expenditures for the General Fund are $83.5 million and are 39.0% of the current budget. Total expenditures are more than the expenditures of the same period in the prior year by $2.4 million or 2.9%. This is due to a $1.0 million increase in health for the COVID 19 Assistance Grant to municipalities and a $1.5 million increase in education and other increases due to growth in the county such as in the Register of Deeds and Solid Waste. This is partially offset by prior year additional $1.3 million in accumulated interest expense related to the Schools GO Bond Phase I in the prior year.
- Net transfers to county capital projects of $10.3 million were comparable to transfers of $10.7 million in the same period of the prior year.
- Revenues are greater than expenditures and net transfers by $18.6 million for the current period end compared to greater than by $18.5 million at the end of the same period of the prior year.

Water Fund:

- Total revenues for the Water Fund decreased $1.2 million under the same period in the prior year to $13.5 million. This is a result of irrigation sales decrease of 22.2% or $0.6 million and $0.6 million decrease in restricted intergovernmental due to FEMA related events under the same period in the prior year. Total revenues are 55.9% of the amended budget for the fiscal year.
- Total expenditures for the Water Fund are $8.9 million and are 36.1% of current budget. Expenditures decreased 9.8% or $1.0 million mainly due to a $0.5 million or 33.9% decrease in repair and maintenance and decreases in one-time capital outlay purchase of $0.8 million.
- There were no transfers to or from water capital projects compared to transfers of $2.8 million to water capital projects in the same period of the prior year mainly due to the decrease in Pay Go spending of projects.
- Revenues are more than expenditures and net transfers by $4.7 million compared to more than by $2.1 million in the same period of the prior year.

Wastewater Fund:

- Total revenues for the Wastewater Fund increased $1.9 million over the same period in prior year to $13.2 million. This is a result of $1.3 million increase in participant reimbursement for new debt and retail wastewater sales increase of $0.4 million or 7.1% partially due to approximately 650 new customers related to the acquisition of the City of Northwest and Navassa Wastewater System. Capital recovery also increased $0.3 million or 20.2%, and wholesale revenues increased by $0.2 million or 2.3%, over the same period in the prior year. Total revenues are 48.5% of the amended budget for the fiscal year.
- Total expenditures for the Wastewater Fund are $8.1 million and are 24.7% of the current budget. Expenditures decreased 7.6% or $0.7 million under the same period in the prior year mainly due to $1.2 million decrease in one-time capital outlay purchases in the same period in the prior year.
- Net transfers from wastewater capital projects of $0.3 million increased compared to net transfers to wastewater capital projects of $1.2 million in the same period of the prior year.
- Revenues are more than expenditures and net transfers by $5.5 million compared to more than by $1.5 million in the same period of the prior year.

COUNTY OF BRUNSWICK, NORTH CAROLINA

BALANCE SHEET - GOVERNMENTAL FUNDS
NOVEMBER 30, 2020

	Major Funds				
	General	County Capital Project	Education Capital Project	Non Major Governmental Funds	Total Governmental Funds
Assets:					
Cash and cash equivalents/investments	$ 117,070,655	$ 36,570,049	$ 12,266,978	$ 2,440,265	$ 168,347,947
Restricted cash and investments	1,762,977	-	49,965,002	-	51,727,979
Interest receivable	2,306	809	355	60	3,530
Taxes receivable - net	58,931,713	-	-	-	58,931,713
Receivables - net	1,649,008	-	-	-	1,649,008
Other governmental agencies	990,667	49,857	508,379	-	1,548,903
Due from other funds	35,697	-	-	-	35,697
Prepaid expenditures	64,000	-	-	-	64,000
Total assets	$ 180,507,023	$ 36,620,715	$ 62,740,714	$ 2,440,325	$ 282,308,777
Liabilities:					
Accounts payable and other liabilities	$ 5,685,739	$ 6,165	$ -	$ 6,664	$ 5,698,568
Due to other funds	-	-	-	35,697	35,697
Total liabilities	5,685,739	6,165	-	42,361	5,734,265
Deferred Inflows of Resources:	59,238,334	-	-	-	59,238,334
Fund Balances:					
Nonspendable	64,000	-	-	-	64,000
Restricted:					
Stabilization by State Statute	13,814,469	-	-	60	13,814,529
Restricted - other	4,408,797	-	49,965,002	2,433,601	56,807,400
Committed	214,566	36,614,550	12,775,712	-	49,604,828
Assigned	2,346,999	-	-	-	2,346,999
Unassigned	94,734,119	-	-	(35,697)	94,698,422
Total fund balances	115,582,950	36,614,550	62,740,714	2,397,964	217,336,178
Total liabilities, deferred inflow of resources and fund balances	$ 180,507,023	$ 36,620,715	$ 62,740,714	$ 2,440,325	$ 282,308,777

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED NOVEMBER 30, 2020

	Major Funds				
	General	County Capital Project	Education Capital Project	Non Major Governmental Funds	Total Governmental Funds
Revenues:					
Ad valorem taxes	$ 84,410,573	$ -	$ -	$ -	$ 84,410,573
Local option sales taxes	9,745,171	-	-	-	9,745,171
Other taxes and licenses	4,406,338	-	-	-	4,406,338
Unrestricted intergovernmental revenues	180,511	-	-	-	180,511
Restricted intergovernmental revenues	5,756,846	775,694	-	999,793	7,532,333
Permits and fees	2,402,896	-	-	115,891	2,518,787
Sales and services	5,004,276	-	-	-	5,004,276
Investment earnings	31,797	14,591	15,345	1,173	62,906
Other	404,934	-	-	-	404,934
Total revenues	112,343,342	790,285	15,345	1,116,857	114,265,829
Expenditures:					
Current:					
General government	6,113,493	3,077,513	-	121,862	9,312,868
Public safety	19,266,975	-	-	187,948	19,454,923
Central services	8,237,115	-	-	-	8,237,115
Human services	11,339,558	-	-	-	11,339,558
Transportation	69,250	574,495	-	-	643,745
Environmental protection	7,986,044	92,765	-	-	8,078,809
Culture and recreation	1,746,643	89,984	-	-	1,836,627
Economic and physical development	3,164,143	-	-	1,000,000	4,164,143
Education	21,591,689	-	7,472,026	-	29,063,715
Debt Service:					
Principal retirement	2,500,000	-	-	-	2,500,000
Interest and fiscal charges	1,472,481	-	-	-	1,472,481
Total expenditures	83,487,391	3,834,757	7,472,026	1,309,810	96,103,984
Revenues over (under) expenditures	28,855,951	(3,044,472)	(7,456,681)	(192,953)	18,161,845
Other Financing Sources (Uses):					
Transfers from other funds	-	10,000,000	-	300,000	10,300,000
Transfers to other funds	(10,300,000)	-	-	-	(10,300,000)
Premiums on bonds issued	-	-	5,754,033	-	5,754,033
Issuance of long-term debt	-	-	41,795,000	-	41,795,000
Total other financing sources (uses)	(10,300,000)	10,000,000	47,549,033	300,000	47,549,033
Net change in fund balance	18,555,951	6,955,528	40,092,352	107,047	65,710,878
Fund balance, beginning of year	97,026,999	29,659,022	22,648,362	2,290,917	151,625,300
Fund balance, end of year	$ 115,582,950	$ 36,614,550	$ 62,740,714	$ 2,397,964	$ 217,336,178

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND
FOR THE PERIOD ENDED NOVEMBER 30, 2020

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:				
Ad valorem taxes	$ 144,312,368	$ 144,312,368	$ 84,410,573	$ (59,901,795)
Local option sales taxes	21,430,183	21,899,535	9,745,171	(12,154,364)
Other taxes and licenses	4,235,000	5,045,000	4,406,338	(638,662)
Unrestricted intergovernmental revenues	1,698,000	1,698,000	180,511	(1,517,489)
Restricted intergovernmental revenues	15,712,567	18,181,080	5,756,846	(12,424,234)
Permits and fees	4,493,860	4,593,337	2,402,896	(2,190,441)
Sales and services	12,191,561	12,427,906	5,004,276	(7,423,630)
Investment earnings	500,650	500,650	31,797	(468,853)
Other	1,029,168	1,221,426	404,934	(816,492)
Total revenues	205,603,357	209,879,302	112,343,342	(97,535,960)
Expenditures:				
Current:				
General government	13,580,465	13,893,574	6,113,493	7,780,081
Central services	17,866,183	18,615,995	8,237,115	10,378,880
Public safety	49,187,468	50,869,948	19,266,975	31,602,973
Transportation	138,500	138,500	69,250	69,250
Environmental protection	18,347,433	19,881,725	7,986,044	11,895,681
Economic and physical development	7,584,003	9,286,598	3,164,143	6,122,455
Human services	27,542,339	29,522,560	11,339,558	18,183,002
Education	51,697,695	51,697,695	21,591,689	30,106,006
Culture and recreation	4,582,335	4,770,960	1,746,643	3,024,317
Debt Service:				
Principal retirement	12,305,001	12,305,001	2,500,000	9,805,001
Interest and fiscal charges	3,245,907	3,245,907	1,472,481	1,773,426
Total expenditures	206,077,329	214,228,463	83,487,391	130,741,072
Revenues over (under) expenditures	(473,972)	(4,349,161)	28,855,951	33,205,112
Other Financing Sources (Uses):				
Transfers to other funds	(3,774,548)	(14,074,548)	(10,300,000)	3,774,548
Appropriated fund balance	4,248,520	18,423,709	-	(18,423,709)
Total other financing sources (uses)	473,972	4,349,161	(10,300,000)	(14,649,161)
Net change in fund balances	$ -	$ -	18,555,951	$ 18,555,951
Fund balance, beginning of year			97,026,999	
Fund balance, end of year			$ 115,582,950	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Revenues:							
Ad Valorem Taxes:							
Current year taxes	$ 141,412,368	$ 141,412,368	$ 83,004,668	$ (58,407,700)	59%	$ 138,972,892	$ 76,271,514
Prior year taxes	2,200,000	2,200,000	1,141,959	(1,058,041)	52%	2,653,422	1,210,568
Penalties and interest	700,000	700,000	263,946	(436,054)	38%	946,057	304,171
	144,312,368	144,312,368	84,410,573	(59,901,795)	58%	142,572,371	77,786,253
Local Option Sales Taxes:							
Article 39 (1%)	8,737,236	9,206,588	4,494,616	(4,711,972)	49%	11,776,406	3,972,359
Article 40 (1/2%)	6,595,205	6,595,205	2,434,701	(4,160,504)	37%	8,456,612	2,197,391
Article 42 (1/2%)	6,097,742	6,097,742	2,815,854	(3,281,888)	46%	8,087,784	2,496,668
	21,430,183	21,899,535	9,745,171	(12,154,364)	44%	28,320,802	8,666,418
Other Taxes and Licenses:							
Scrap tire disposal fee	180,000	180,000	52,213	(127,787)	29%	190,436	54,298
Deed stamp excise tax	2,850,000	2,850,000	3,175,186	325,186	111%	4,363,659	1,916,913
Solid waste tax	55,000	55,000	16,589	(38,411)	30%	66,412	16,801
White goods disposal tax	50,000	50,000	20,569	(29,431)	41%	62,110	16,114
1% Occupancy Tax	1,100,000	1,910,000	1,141,781	(768,219)	60%	1,668,261	961,262
	4,235,000	5,045,000	4,406,338	(638,662)	87%	6,350,878	2,965,388
Unrestricted Intergovernmental:							
Medicaid hold harmless	1,000,000	1,000,000	-	(1,000,000)	0%	4,560,730	-
Beer and wine tax	248,000	248,000	-	(248,000)	0%	300,885	-
Jail fees	450,000	450,000	180,511	(269,489)	40%	569,844	210,778
	1,698,000	1,698,000	180,511	(1,517,489)	11%	5,431,459	210,778
Restricted Intergovernmental:							
State and federal grant	15,436,067	17,904,580	5,634,636	(12,269,944)	31%	26,731,313	9,742,835
State Aid to Libraries	145,000	145,000	61,865	(83,135)	43%	148,239	60,515
ARRA federal grant	-	-	-	-	na	1,533	765
Court facility fees	120,000	120,000	41,303	(78,697)	34%	114,354	43,816
Payments in lieu of taxes	-	-	-	-	na	4,362	100
ABC education requirement	-	-	-	-	na	7,500	-
ABC law enforcement services	4,000	4,000	13,043	9,043	326%	12,099	12,099
State drug tax	7,500	7,500	5,999	(1,501)	80%	32,947	16,989
	15,712,567	18,181,080	5,756,846	(12,424,234)	32%	27,052,347	9,877,119
Permits and Fees:							
Blding inspections and permits	2,505,000	2,604,477	1,335,843	(1,268,634)	51%	2,829,396	1,166,689
Recording fees	772,000	772,000	536,076	(235,924)	69%	919,861	380,047
Fire inspection fees	200,000	200,000	85,628	(114,372)	43%	216,153	80,777
Concealed handgun permit	180,000	180,000	148,994	(31,006)	83%	210,700	64,285
Other permit and fees	836,860	836,860	296,355	(540,505)	35%	940,546	273,154
	4,493,860	4,593,337	2,402,896	(2,190,441)	52%	5,116,656	1,964,952
Sales and Services:							
Solid waste fees	2,600,000	2,600,000	1,191,482	(1,408,518)	46%	3,358,572	1,191,121
School resource officer reimb.	1,506,261	1,506,261	769,083	(737,178)	51%	1,476,726	707,088
Rents	13,930	13,930	5,804	(8,126)	42%	16,399	8,273
EMS Charges	4,896,320	4,896,320	1,507,821	(3,388,499)	31%	5,109,900	2,085,328
Public health user fees	845,050	845,050	459,148	(385,902)	54%	945,678	341,840
Sheriff animal prot. serv. fees	103,500	103,500	40,715	(62,785)	39%	90,833	39,418
Social services fees	81,000	81,000	22,638	(58,362)	28%	63,582	26,019
Public housing fees	23,900	23,900	2,177	(21,723)	9%	16,979	10,620
Tax collection fees	250,000	250,000	113,957	(136,043)	46%	293,402	110,207
Other sales and services	1,187,000	1,423,345	693,841	(729,504)	49%	1,307,072	435,279
Register of deeds	325,950	325,950	174,339	(151,611)	53%	350,547	158,688

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Sales and Services (continued):							
Marriage licenses	51,300	51,300	27,240	(24,060)	53%	42,444	22,863
Recreation services	307,350	307,350	(3,969)	(311,319)	-1%	158,049	131,329
	12,191,561	12,427,906	5,004,276	(7,423,630)	40%	13,230,183	5,268,073
Investment earnings	500,650	500,650	31,797	(468,853)	6%	1,003,025	436,682
Other:							
Tax refunds - sales and gas tax	1,000	1,000	-	(1,000)	0%	-	-
ABC bottles taxes	45,000	45,000	29,881	(15,119)	66%	75,432	25,509
Cnty Brd of Alcohol Control	24,000	24,000	7,500	(16,500)	31%	22,500	7,500
Contributions	9,000	13,200	27,984	14,784	212%	142,252	31,492
Other revenues	950,168	1,138,226	339,569	(798,657)	30%	2,314,758	761,603
	1,029,168	1,221,426	404,934	(816,492)	33%	2,554,942	826,104
Total revenues	205,603,357	209,879,302	112,343,342	(97,535,960)	54%	231,632,663	108,001,767
Expenditures:							
General Government:							
Governing Body:							
Salaries	187,635	187,635	79,680	107,955	42%	181,380	76,247
Fringe benefits	74,441	74,441	23,049	51,392	31%	44,976	18,730
Operating costs	69,350	69,350	19,823	49,527	29%	51,402	28,273
	331,426	331,426	122,552	208,874	37%	277,758	123,250
County Administration:							
Salaries	651,269	703,019	288,564	414,455	41%	673,694	314,150
Fringe benefits	202,449	220,051	84,458	135,593	38%	187,399	81,169
Operating costs	49,191	60,391	16,377	44,014	27%	28,340	6,987
	902,909	983,461	389,399	594,062	40%	889,433	402,306
Human Resources:							
Salaries	337,190	337,190	144,608	192,582	43%	326,743	138,259
Fringe benefits	121,116	121,116	50,680	70,436	42%	112,928	47,497
Operating costs	11,650	11,650	2,484	9,166	21%	6,455	3,045
	469,956	469,956	197,772	272,184	42%	446,126	188,801
Finance:							
Salaries	893,082	893,082	382,955	510,127	43%	864,271	363,539
Fringe benefits	310,080	310,080	129,642	180,438	42%	287,913	120,667
Operating costs	464,300	478,972	329,634	149,338	69%	420,555	314,111
	1,667,462	1,682,134	842,231	839,903	50%	1,572,739	798,317
Tax Administration:							
Salaries	2,600,885	2,600,885	1,049,363	1,551,522	40%	2,427,417	1,029,590
Fringe benefits	1,021,277	1,021,277	410,613	610,664	40%	933,146	391,802
Operating costs	1,018,926	1,018,926	372,266	646,660	37%	862,550	394,798
	4,641,088	4,641,088	1,832,242	2,808,846	39%	4,223,113	1,816,190
County Attorney:							
Salaries	408,877	408,877	175,752	233,125	43%	394,724	168,873
Fringe benefits	129,129	129,129	53,867	75,262	42%	118,033	49,801
Operating costs	149,950	149,950	17,405	132,545	12%	49,493	20,155
	687,956	687,956	247,024	440,932	36%	562,250	238,829

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Court Facilities:							
Operating costs	244,033	244,033	60,424	183,609	25%	179,887	55,828
Board of Elections:							
Salaries	606,064	606,064	232,354	373,710	38%	577,197	198,056
Fringe benefits	148,280	148,280	58,198	90,082	39%	120,559	50,761
Operating costs	217,315	435,200	234,283	200,917	54%	430,868	99,879
Capital outlay	35,250	35,250	-	35,250	0%	305,103	-
	1,006,909	1,224,794	524,835	699,959	43%	1,433,727	348,696
Register of Deeds:							
Salaries	743,755	743,755	280,318	463,437	38%	685,283	286,225
Fringe benefits	326,066	326,066	124,411	201,655	38%	295,472	120,951
Operating costs	1,826,905	1,826,905	1,492,285	334,620	82%	2,527,339	917,035
Capital outlay	32,000	32,000	-	32,000	0%	-	-
	2,928,726	2,928,726	1,897,014	1,031,712	65%	3,508,094	1,324,211
Contingency:							
Operating Costs	700,000	700,000	-	700,000	0%	-	-
Total general government	13,580,465	13,893,574	6,113,493	7,780,081	44%	13,093,127	5,296,428
Central Services:							
Management Information Systems:							
Salaries	1,193,136	1,193,136	497,145	695,991	42%	1,122,310	469,874
Fringe benefits	413,991	413,991	169,636	244,355	41%	373,427	155,043
Operating costs	1,098,300	1,358,582	280,548	1,078,034	21%	1,384,291	458,272
Capital outlay	108,000	108,000	90,771	17,229	84%	37,747	-
	2,813,427	3,073,709	1,038,100	2,035,609	34%	2,917,775	1,083,189
Fleet Services:							
Salaries	690,618	690,618	292,961	397,657	42%	620,559	251,421
Fringe benefits	280,272	280,272	115,975	164,297	41%	241,201	98,279
Operating costs	321,971	326,571	26,611	299,960	8%	341,104	(12,019)
Capital outlay	82,402	441,595	66,858	374,737	15%	29,590	18,980
	1,375,263	1,739,056	502,405	1,236,651	29%	1,232,454	356,661
Engineering:							
Salaries	462,445	462,445	197,086	265,359	43%	436,153	179,175
Fringe benefits	158,731	158,731	66,289	92,442	42%	142,157	56,923
Operating costs	131,800	201,466	17,800	183,666	9%	22,788	12,071
	752,976	822,642	281,175	541,467	34%	601,098	248,169
Operation Services:							
Salaries	2,349,633	2,349,633	979,622	1,370,011	42%	2,282,080	1,019,206
Fringe benefits	1,024,405	1,024,405	411,836	612,569	40%	931,616	409,546
Operating costs	3,036,090	3,099,661	1,159,876	1,939,785	37%	3,453,252	1,280,080
Capital outlay	237,000	229,500	218,459	11,041	95%	478,054	413,051
	6,647,128	6,703,199	2,769,793	3,933,406	41%	7,145,002	3,121,883
Non-departmental:							
Fringe benefits	5,748,322	5,748,322	2,883,929	2,864,393	50%	5,476,889	2,726,909
Operating costs	529,067	529,067	761,713	(232,646)	144%	356,886	615,758
Capital outlay	-	-	-	-	na	36,475	-
	6,277,389	6,277,389	3,645,642	2,631,747	58%	5,870,250	3,342,667
Total central services	17,866,183	18,615,995	8,237,115	10,378,880	44%	17,766,579	8,152,569

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Public Safety:							
District Attorney:							
Operating costs	48,000	48,000	2,207	45,793	5%	30,951	2,953
Sheriff:							
Salaries	10,829,121	10,829,121	4,631,849	6,197,272	43%	10,810,258	4,653,500
Fringe benefits	4,017,019	4,017,019	1,649,004	2,368,015	41%	3,779,568	1,585,965
Operating costs	2,854,767	3,193,890	918,737	2,275,153	29%	2,911,596	1,218,234
Capital outlay	822,980	1,226,246	494,923	731,323	40%	941,545	441,701
	18,523,887	19,266,276	7,694,513	11,571,763	40%	18,442,967	7,899,400
Detention Center:							
Salaries	5,158,523	5,260,760	1,976,943	3,283,817	38%	4,751,389	2,052,378
Fringe benefits	2,047,997	2,098,760	761,116	1,337,644	36%	1,754,460	741,566
Operating costs	3,194,957	3,216,573	1,044,111	2,172,462	32%	2,662,445	1,059,383
Capital outlay	15,500	77,229	62,052	15,177	80%	645,387	15,807
	10,416,977	10,653,322	3,844,222	6,809,100	36%	9,813,681	3,869,134
Emergency Medical:							
Salaries	6,212,012	6,212,012	2,705,992	3,506,020	44%	6,263,213	2,709,517
Fringe benefits	2,255,391	2,255,391	926,810	1,328,581	41%	2,065,937	870,890
Operating costs	1,987,622	1,999,763	785,872	1,213,891	39%	1,914,800	783,356
Capital outlay	700,000	726,333	91,449	634,884	13%	1,785,485	366,075
	11,155,025	11,193,499	4,510,123	6,683,376	40%	12,029,435	4,729,838
Emergency Management:							
Salaries	261,388	261,388	118,042	143,346	45%	264,171	120,890
Fringe benefits	86,348	86,348	34,208	52,140	40%	74,259	33,332
Operating costs	432,525	570,060	246,984	323,076	43%	413,327	166,676
Capital outlay	10,800	16,223	5,334	10,889	33%	54,132	17,254
	791,061	934,019	404,568	529,451	43%	805,889	338,152
Other Agencies:							
Fire districts	60,000	60,000	15,000	45,000	25%	60,000	15,000
Rescue Squads	331,800	331,800	6,075	325,725	2%	331,800	86,525
	391,800	391,800	21,075	370,725	5%	391,800	101,525
Building Inspections and Central Permitting							
Salaries	1,754,794	1,795,766	719,220	1,076,546	40%	1,623,490	681,490
Fringe benefits	626,910	645,000	252,103	392,897	39%	566,298	236,698
Operating costs	149,230	454,930	38,776	416,154	9%	123,265	45,340
Capital outlay	-	59,103	-	59,103	0%	55,917	52,439
	2,530,934	2,954,799	1,010,099	1,944,700	34%	2,368,970	1,015,967
Fire Inspections							
Salaries	346,051	346,051	159,784	186,267	46%	337,442	120,284
Fringe benefits	123,088	123,088	48,854	74,234	40%	99,310	36,794
Operating costs	74,849	74,849	32,251	42,598	43%	48,631	23,897
Capital outlay	37,000	37,000	-	37,000	0%	61,168	57,893
	580,988	580,988	240,889	340,099	41%	546,551	238,868
Central Communications:							
Salaries	1,974,107	1,974,107	740,365	1,233,742	38%	1,706,295	720,070
Fringe benefits	762,210	762,210	283,675	478,535	37%	635,319	260,472
Operating costs	621,155	619,070	60,052	559,018	10%	224,299	114,127
Capital outlay	214,300	255,608	27,256	228,352	11%	66,296	31,652
	3,571,772	3,610,995	1,111,348	2,499,647	31%	2,632,209	1,126,321

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Animal Protective Services:							
Salaries	606,195	606,195	249,435	356,760	41%	595,236	265,186
Fringe benefits	241,571	241,571	98,085	143,486	41%	231,408	100,575
Operating costs	294,258	353,484	80,411	273,073	23%	282,620	103,615
Capital outlay	35,000	35,000	-	35,000	0%	33,684	32,697
	1,177,024	1,236,250	427,931	808,319	35%	1,142,948	502,073
Total public safety	49,187,468	50,869,948	19,266,975	31,602,973	38%	48,205,401	19,824,231
Transportation:							
Cape Fear Regional Jetport	111,000	111,000	55,500	55,500	50%	111,000	52,000
Odell Williamson Mun. Air.	27,500	27,500	13,750	13,750	50%	27,500	13,750
Cape Fear Transp. Authority	-	-	-	-	na	32,072	32,072
Brunswick Transit System	-	-	-	-	na	270,448	-
Total transportation	138,500	138,500	69,250	69,250	50%	441,020	97,822
Environmental Protection:							
Solid Waste:							
Salaries	372,565	372,565	161,571	210,994	43%	361,656	147,357
Fringe benefits	154,977	154,977	65,335	89,642	42%	142,070	56,491
Operating costs	17,333,804	18,852,205	7,472,131	11,380,074	40%	16,848,084	6,861,882
Capital outlay	229,000	229,000	216,860	12,140	95%	626,147	-
	18,090,346	19,608,747	7,915,897	11,692,850	40%	17,977,957	7,065,730
Other:							
Forestry services	257,087	272,978	70,147	202,831	26%	194,267	53,601
Total environmental protection	18,347,433	19,881,725	7,986,044	11,895,681	40%	18,172,224	7,119,331
Economic Development:							
Community Enforcement:							
Salaries	176,916	176,916	46,834	130,082	26%	123,746	54,887
Fringe benefits	75,377	75,377	18,328	57,049	24%	49,417	21,315
Operating costs	16,040	17,340	7,453	9,887	43%	6,971	3,166
Capital outlay	-	-	-	-	na	23,717	23,717
	268,333	269,633	72,615	197,018	27%	203,851	103,085
Planning:							
Salaries	480,726	480,726	209,065	271,661	43%	472,414	201,945
Fringe benefits	180,145	180,145	75,840	104,305	42%	159,495	66,386
Operating costs	206,200	434,900	84,346	350,554	19%	114,559	45,579
	867,071	1,095,771	369,251	726,520	34%	746,468	313,910
Cooperative Extension:							
Salaries	327,535	368,373	101,126	267,247	27%	261,161	87,322
Fringe benefits	161,268	164,392	49,095	115,297	30%	92,617	30,589
Operating costs	139,195	177,433	65,208	112,225	37%	98,023	46,966
Capital outlay	-	-	-	-	na	5,350	5,350
	627,998	710,198	215,429	494,769	30%	457,151	170,227
Soil and Water Conservation:							
Salaries	172,706	172,706	71,857	100,849	42%	167,077	71,227
Fringe benefits	65,794	65,794	27,158	38,636	41%	61,762	26,053
Operating costs	17,950	17,950	3,305	14,645	18%	12,009	5,411
	256,450	256,450	102,320	154,130	40%	240,848	102,691

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Public Housing Section 8:							
Salaries	178,936	178,936	50,188	128,748	28%	118,163	53,478
Fringe benefits	76,362	76,362	19,935	56,427	26%	48,821	22,507
Operating costs	2,213,813	2,314,784	821,276	1,493,508	35%	1,918,935	802,638
	2,469,111	2,570,082	891,399	1,678,683	35%	2,085,919	878,623
1% Occupancy Tax:							
Operating costs	1,100,000	1,910,000	1,141,781	768,219	60%	1,668,261	961,262
Other Economic Development:							
Holden Beach Special Obligation Bond	1,370,040	1,370,040	-	1,370,040	0%	-	-
Lockwood Folly & Shallotte Dredging	-	158,848	158,848	-	100%	405,757	149,903
Reserve for shoreline	200,000	120,576	-	120,576	0%	-	-
Brunswick Busines & Industry Development	425,000	425,000	212,500	212,500	50%	425,000	212,500
Access Road Ec. Dv. Proj.	-	400,000	-	400,000	0%	-	-
	1,995,040	2,474,464	371,348	2,103,116	15%	830,757	362,403
Total economic development	7,584,003	9,286,598	3,164,143	6,122,455	34%	6,233,255	2,892,201
Human Services:							
Health:							
Administration:							
Salaries	2,484,996	2,484,996	1,060,735	1,424,261	43%	2,346,649	1,044,519
Fringe benefits	1,346,562	1,346,562	571,260	775,302	42%	1,239,013	540,548
Operating costs	268,750	351,955	115,616	236,339	33%	197,669	78,182
Capital outlay	26,000	101,000	-	101,000	0%	85,068	85,068
	4,126,308	4,284,513	1,747,611	2,536,902	41%	3,868,399	1,748,317
Communicable Diseases:							
Operating costs	412,225	425,449	254,742	170,707	60%	340,391	235,271
Adult Health Maintenance:							
Operating costs	229,855	1,143,141	960,038	183,103	84%	1,012,361	60,343
Senior Health							
Salaries	39,969	39,969	8,654	31,315	22%	40,611	23,620
Fringe benefits	19,364	19,364	2,697	16,667	14%	13,838	9,116
Operating costs	3,835	3,835	761	3,074	20%	1,972	1,478
	63,168	63,168	12,112	51,056	19%	56,421	34,214
Maternal and Child Health:							
Salaries	360,313	360,313	137,687	222,626	38%	294,091	127,669
Fringe benefits	160,848	160,848	59,177	101,671	37%	128,497	55,721
Operating costs	592,274	671,307	219,750	451,557	33%	455,512	206,902
	1,113,435	1,192,468	416,614	775,854	35%	878,100	390,292

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Environmental Health:							
Salaries	1,254,102	1,254,102	523,236	730,866	42%	1,156,005	485,440
Fringe benefits	462,478	462,478	187,364	275,114	41%	403,912	168,975
Operating costs	147,050	604,053	132,850	471,203	22%	283,365	77,515
Capital outlay	78,600	78,600	-	78,600	0%	26,063	17,722
	1,942,230	2,399,233	843,450	1,555,783	35%	1,869,345	749,652
Total health	7,887,221	9,507,972	4,234,567	5,273,405	45%	8,025,017	3,218,089
Veterans' Services:							
Salaries	144,196	144,196	56,487	87,709	39%	132,797	56,928
Fringe benefits	58,636	58,636	23,323	35,313	40%	52,767	22,856
Operating costs	17,807	17,807	7,687	10,120	43%	10,462	7,043
Total veterans' services	220,639	220,639	87,497	133,142	40%	196,026	86,827
Social Services:							
Administration:							
Salaries	7,643,082	7,643,082	3,058,031	4,585,051	40%	7,064,534	3,014,751
Fringe benefits	3,742,053	3,742,053	1,465,230	2,276,823	39%	3,341,257	1,397,017
Operating costs	3,032,941	3,150,029	639,681	2,510,348	20%	2,317,819	603,315
Capital outlay	100,000	100,000	2,451	97,549	2%	-	-
	14,518,076	14,635,164	5,165,393	9,469,771	35%	12,723,610	5,015,083
Other Operating Costs:							
Medical assistance	20,000	20,000	1,913	18,087	10%	2,793	632
Aid to the blind	4,100	4,100	-	4,100	0%	8,153	-
Adoption assistance	270,000	270,000	71,137	198,863	26%	219,705	91,220
Special assistance	460,000	460,000	112,139	347,861	24%	291,508	124,735
Foster care	750,000	750,000	173,723	576,277	23%	557,267	181,872
State foster home	400,000	400,000	230,777	169,223	58%	572,449	144,742
Special assistance	25,121	25,121	4,461	20,660	18%	25,121	11,677
Day care	23,000	23,000	-	23,000	0%	-	-
Special child adopt. assistance	-	62,896	2,447	60,449	4%	19,787	12,470
	1,952,221	2,015,117	596,597	1,418,520	30%	1,696,783	567,348
Total social services	16,470,297	16,650,281	5,761,990	10,888,291	35%	14,420,393	5,582,431
Other Human Services:							
Trillium Health Resources	250,443	250,443	62,611	187,832	25%	250,443	62,611
Brunswick Senior Resources	2,713,739	2,713,739	1,130,724	1,583,015	42%	2,589,319	1,078,883
Other human services	-	179,486	62,169	117,317	35%	158,077	52,381
	2,964,182	3,143,668	1,255,504	1,888,164	40%	2,997,839	1,193,875
Total human services	27,542,339	29,522,560	11,339,558	18,183,002	38%	25,639,275	10,081,222
Education:							
Public schools	46,096,535	46,096,535	19,206,890	26,889,645	42%	42,840,126	17,850,055
Public schools - capital outlay	967,060	967,060	402,940	564,120	42%	898,744	374,475
Community college	4,338,757	4,338,757	1,858,799	2,479,958	43%	4,166,804	1,760,236
Community college - cap. out.	295,343	295,343	123,060	172,283	42%	323,000	134,585
Total education	51,697,695	51,697,695	21,591,689	30,106,006	42%	48,228,674	20,119,351

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Culture and Recreation:							
Parks and Recreation:							
Administration:							
Salaries	715,246	715,246	249,363	465,883	35%	639,744	291,966
Fringe benefits	212,248	212,248	82,588	129,660	39%	194,964	83,501
Operating costs	663,769	666,663	137,648	529,015	21%	486,470	230,355
Capital outlay	-	185,731	163,428	22,303	88%	28,649	-
	1,591,263	1,779,888	633,027	1,146,861	36%	1,349,827	605,822
Maintenance:							
Salaries	785,208	785,208	291,586	493,622	37%	720,837	341,370
Fringe benefits	327,225	327,225	121,697	205,528	37%	293,721	131,420
Operating costs	419,800	419,800	131,201	288,599	31%	429,663	187,985
Capital outlay	82,000	82,000	-	82,000	0%	138,081	105,880
	1,614,233	1,614,233	544,484	1,069,749	34%	1,582,302	766,655
Total Parks and Recreation	3,205,496	3,394,121	1,177,511	2,216,610	35%	2,932,129	1,372,477
Brunswick County Library:							
Salaries	792,995	792,995	333,856	459,139	42%	733,339	330,260
Fringe benefits	338,444	338,444	137,447	200,997	41%	302,215	130,770
Operating costs	245,400	245,400	97,829	147,571	40%	199,874	93,601
	1,376,839	1,376,839	569,132	807,707	41%	1,235,428	554,631
Total culture and recreation	4,582,335	4,770,960	1,746,643	3,024,317	37%	4,167,557	1,927,108
Debt Service:							
Principal retirement	12,305,001	12,305,001	2,500,000	9,805,001	20%	13,623,305	2,668,304
Interest and fees	3,245,907	3,245,907	1,472,481	1,773,426	45%	4,975,026	2,925,283
Total debt service	15,550,908	15,550,908	3,972,481	11,578,427	26%	18,598,331	5,593,587
Total expenditures	206,077,329	214,228,463	83,487,391	130,741,072	39%	200,545,443	81,103,850
Revenues over (under) expenditures	(473,972)	(4,349,161)	28,855,951	33,205,112		31,087,220	26,897,917
Transfers From Other Funds:							
Transfer from county capital project fund	-	-	-	-	na	2,304,445	2,304,445
Transfer from workers comp. internal service fund	-	-	-	-	na	1,479,553	-
	-	-	-	-	na	3,783,998	2,304,445

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Transfers To Other Funds:							
Transfer to county capital projects fund	-	(10,000,000)	(10,000,000)	-	100%	(9,575,021)	(8,425,021)
Transfer to grant projects funds	-	(300,000)	(300,000)	-	100%	-	-
Transfer to school capital projects fund	(3,774,548)	(3,774,548)	-	3,774,548	0%	(9,021,922)	(2,304,445)
	(3,774,548)	(14,074,548)	(10,300,000)	3,774,548	73%	(18,596,943)	(10,729,466)
Budgetary Financing Sources (Uses):							
Appropriated fund balance	4,248,520	18,423,709	-	(18,423,709)	0%	-	-
	4,248,520	18,423,709	-	(18,423,709)	0%	-	-
Total other financing sources (uses)	473,972	4,349,161	(10,300,000)	(14,649,161)		(14,812,945)	(8,425,021)
Net change in fund balance	$ -	$ -	18,555,951	$ 18,555,951		16,274,275	18,472,896
Fund balance, beginning of year			97,026,999			80,752,724	80,752,724
Fund balance, end of year			$ 115,582,950			$ 97,026,999	$ 99,225,620

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL - COUNTY CAPITAL PROJECTS FUND
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2020

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental-NC Dept. of Transportation	$ 26,364,366	$ 25,420,906	$ 775,694	$ 26,196,600
Restricted intergovernmental-NC Parks & Rec. Trust Fund	750,500	300,000	-	300,000
Investment earnings	128,008	826,579	14,591	841,170
Performance bonds	290,876	290,876	-	290,876
Other	554,563	553,803	-	553,803
Total revenues	28,088,313	27,392,164	790,285	28,182,449
Expenditures:				
General Government:				
Court House Renovation	13,671,860	1,921,038	3,077,513	4,998,551
Future Capital Projects	10,000,000	-	-	-
	23,671,860	1,921,038	3,077,513	4,998,551
Environmental protection:				
Landfill Transfer Station	337,000	189,259	92,765	282,024
Future Capital Projects	15,303,994	-	-	-
	15,640,994	189,259	92,765	282,024
Economic Development:				
Springlake at Maritime Shores	274,585	-	-	-
Cultural and recreation:				
OIB Park Improvements	5,850,000	5,763,018	41,868	5,804,886
Smithville Park Improvements	6,189,666	5,967,164	-	5,967,164
Brunswick Waterway Park Improvements	644,083	201,121	-	201,121
Waccamaw Multiuse Building	316,800	28,705	48,116	76,821
	13,000,549	11,960,008	89,984	12,049,992
Transportation:				
Airport Improvements	27,598,875	26,678,238	574,495	27,252,733
Other:				
Future Capital Projects	897,987	-	-	-
Total expenditures	81,084,850	40,748,543	3,834,757	44,583,300
Revenues over (under) expenditures	(52,996,537)	(13,356,379)	(3,044,472)	(16,400,851)
Other Financing Sources (Uses):				
Appropriated fund balance	4,805,618	-	-	-
Transfer from general fund	52,484,803	42,484,807	10,000,000	52,484,807
Transfer to general fund	(4,293,884)	(4,293,884)	-	(4,293,884)
Total other financing sources (uses)	52,996,537	38,190,923	10,000,000	48,190,923
Net change in fund balance	$ -	$ 24,834,544	6,955,528	$ 31,790,072
Fund balance, beginning of year			29,659,022	
Fund balance, end of year			$ 36,614,550	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL - EDUCATION CAPITAL PROJECTS FUND
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2020

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
NC Public Education Lottery	$ 7,082,039	$ 7,092,797	$ -	$ 7,092,797
Investment earnings	-	397,430	8,550	405,980
Investment earnings-debt proceeds	-	1,286,080	6,795	1,292,875
Total revenues	7,082,039	8,776,307	15,345	8,791,652
Expenditures:				
Brunswick County Schools	182,387,941	110,409,773	7,472,026	117,881,799
Brunswick Community College	2,304,445	2,004,940	-	2,004,940
Total expenditures	184,692,386	112,414,713	7,472,026	119,886,739
Revenues over (under) expenditures	(177,610,347)	(103,638,406)	(7,456,681)	(111,095,087)
Other Financing Sources (Uses):				
Transfer from general fund	70,872,731	67,098,182	-	67,098,182
Transfer to general fund	(314,013)	(314,013)	-	(314,013)
Premium on bonds issued	8,749,216	2,995,184	5,754,033	8,749,217
Debt financing issued	91,750,000	49,955,000	41,795,000	91,750,000
Appropriated fund balance	6,552,413	-	-	-
Total other financing sources (uses)	177,610,347	119,734,353	47,549,033	167,283,386
Net change in fund balance	$ -	$ 16,095,947	40,092,352	$ 56,188,299
Fund balance, beginning of year			22,648,362	
Fund balance, end of year			$ 62,740,714	

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED NOVEMBER 30, 2020

	Emergency Telephone System Fund	Grant Project	ROD-Technology Enhancement Fund	Total
Assets:				
Cash and cash equivalents/investments	$ 1,470,687	$ -	$ 969,578	$ 2,440,265
Interest receivable	36	-	24	60
Total assets	1,470,723	-	969,602	2,440,325
Liabilities:				
Accounts payable and other liabilities	3,523	-	3,141	6,664
Due to other funds	-	35,697	-	35,697
Total liabilities	3,523	35,697	3,141	42,361
Fund Balance:				
Stabilization by State Statute	36	-	24	60
Restricted - other	1,467,164	-	966,437	2,433,601
Unassigned	-	(35,697)	-	(35,697)
Total fund balances	1,467,200	(35,697)	966,461	2,397,964
Total liabilities, deferred inflow of resources and fund balances	$ 1,470,723	$ -	$ 969,602	$ 2,440,325

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED NOVEMBER 30, 2020

	Emergency Telephone System Fund	Grant Project	ROD-Technology Enhancement Fund	Total
Revenues:				
Restricted intergovernmental	$ 266,430	$ 733,363	$ -	$ 999,793
Permits and fees	-	-	115,891	115,891
Investment earnings	712	-	461	1,173
Total revenues	267,142	733,363	116,352	1,116,857
Expenditures:				
General government	-	69,060	52,802	121,862
Public safety	187,948	-	-	187,948
Economic and physical development	-	1,000,000	-	1,000,000
Total expenditures	187,948	1,069,060	52,802	1,309,810
Revenues over (under) expenditures	79,194	(335,697)	63,550	(192,953)
Other Financing Sources:				
Transfers from general fund	-	300,000	-	300,000
Net change in fund balances	79,194	(35,697)	63,550	107,047
Fund balance, beginning of year	1,388,006	-	902,911	2,290,917
Fund balance, end of year	$ 1,467,200	$ (35,697)	$ 966,461	$ 2,397,964

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - EMERGENCY TELEPHONE SYSTEM FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020

	Budget	November 30, 2020	Variance Positive (Negative)	June 30, 2020	November 30, 2019
Revenues:					
Restricted intergovernmental	$ 799,291	$ 266,430	$ (532,861)	$ 757,913	$ 252,638
Investment earnings	-	712	712	11,292	6,237
Total revenues	799,291	267,142	(532,149)	769,205	258,875
Expenditures:					
Operating costs	831,527	187,948	643,579	426,304	175,088
Capital outlay	356,172	-	356,172	-	-
Total expenditures	1,187,699	187,948	999,751	426,304	175,088
Revenues over (under) expenditures	(388,408)	79,194	467,602	342,901	83,787
Other Financing Sources (Uses):					
Appropriated fund balance	388,408	-	(388,408)	-	-
Net change in fund balance	$ -	79,194	$ 79,194	342,901	83,787
Fund balance, beginning of year		1,388,006		1,045,105	1,045,105
Fund balance, end of year		$ 1,467,200		$ 1,388,006	$ 1,128,892

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO ACTUAL - GRANT PROJECT FUND
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2020

		Actual		
	Project Authorization	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental	$ 4,509,118	$ 810,243	$ 733,363	$ 1,543,606
Expenditures:				
SAMHSA Expansion Grant FY 19-24	1,200,000	343,336	63,048	406,384
SAMHSA	1,380,527	466,907	6,012	472,919
Pacon Manufacturing Incentive and Reuse	1,300,000	-	1,000,000	1,000,000
Watershed Grant Round 1	498,919	-	-	-
Watershed Grant Round 2	381,072	-	-	-
Watershed Grant Round 3	48,600	-	-	-
Total expenditures	4,809,118	810,243	1,069,060	1,879,303
Revenues over (under) expenditures	(300,000)	-	(335,697)	(335,697)
Other Financing Sources (Uses):				
Transfers from general fund	300,000	-	300,000	300,000
Net change in fund balance	$ -	$ -	(35,697)	$ (35,697)
Fund balance, beginning of year			-	
Fund balance, end of year			$ (35,697)	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - REGISTER OF DEEDS TECHNOLOGY ENHANCEMENT FUND FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020

	Budget	November 30, 2020	Variance Positive (Negative)	June 30, 2020	November 30, 2019
Revenues:					
Permits and fees	$ 181,000	$ 115,891	$ (65,109)	$ 189,658	$ 77,534
Investment earnings	9,000	461	(8,539)	8,901	5,122
Total revenues	190,000	116,352	(73,648)	198,559	82,656
Expenditures:					
General government	209,463	52,802	156,661	150,010	52,918
Revenues over (under) expenditures	(19,463)	63,550	83,013	48,549	29,738
Other Financing Sources (Uses):					
Appropriated fund balance	19,463	-	(19,463)	-	-
Net change in fund balance	$ -	63,550	$ 63,550	48,549	29,738
Fund balance, beginning of year		902,911		854,362	854,362
Fund balance, end of year		$ 966,461		$ 902,911	$ 884,100

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WATER FUND (NON-GAAP)
NOVEMBER 30, 2020

	Water Fund	Water Capital Projects	Total
Current Assets:			
Cash, cash equivalents and investments	$ 36,723,122	$ -	$ 36,723,122
Restricted cash	2,871,400	161,695,260	164,566,660
Interest receivable	896	91	987
Receivables and special assessments, net	3,753,253	-	3,753,253
Due from other governmental agencies	762,554	38,248	800,802
Inventories	1,716,404	-	1,716,404
Total current assets	45,827,629	161,733,599	207,561,228
Current Liabilities:			
Accounts payable and other liabilities	437,498	-	437,498
Customer deposits	2,080,864	-	2,080,864
Interest payable	236,472	-	236,472
Current portion of debt	1,544,059	-	1,544,059
Total current liabilities	4,298,893	-	4,298,893
Expendable net positon	**41,528,736**	**161,733,599**	**203,262,335**
Noncurrent Items:			
Non-depreciable capital assets	21,767,867	-	21,767,867
Depreciable capital assets, net	151,371,045	-	151,371,045
Deferred outflow	1,966,660	-	1,966,660
Net pension liability	(1,672,796)	-	(1,672,796)
Compensated absences	(477,710)	-	(477,710)
Total other post-employment liability	(11,637,039)	-	(11,637,039)
Non-current portion of debt	(214,933,089)	-	(214,933,089)
Deferred inflow	(1,605,303)	-	(1,605,303)
Total net positon	$ (13,691,629)	$ 161,733,599	$ 148,041,970

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - WATER SYSTEM OPERATING FUND (NON-GAAP)
FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020
WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Revenues:							
User charges	$ 23,293,405	$ 23,293,405	$ 13,338,767	$ (9,954,638)	57%	$ 26,938,083	$ 13,773,905
Restricted intergovernmental	-	-	-	-	na	2,647,094	599,456
Investment earnings	255,000	255,000	19,191	(235,809)	8%	319,835	185,379
Other	664,358	664,358	170,421	(493,937)	26%	895,434	183,435
Total revenues	24,212,763	24,212,763	13,528,379	(10,684,384)	56%	30,800,446	14,742,175
Expenditures:							
Salaries	5,687,569	5,687,569	2,200,912	3,486,657	39%	4,980,849	2,165,989
Fringe benefits	2,642,851	2,642,851	1,099,163	1,543,688	42%	2,292,685	1,030,089
Operating expenditures	7,912,534	8,563,080	3,518,054	5,045,026	41%	7,694,860	3,165,346
Repairs and maintenance	3,002,100	3,264,369	1,007,941	2,256,428	31%	2,605,060	1,524,419
Capital outlay	1,003,500	2,240,985	603,610	1,637,375	27%	3,970,616	1,418,328
Debt Service:							
Principal	1,324,464	1,324,464	-	1,324,464	0%	1,278,275	60,972
Interest	892,351	892,351	446,175	446,176	50%	952,138	476,185
Total expenditures	22,465,369	24,615,669	8,875,855	15,739,814	36%	23,774,483	9,841,328
Revenues over (under) expenditures	1,747,394	(402,906)	4,652,524	5,055,430	-1155%	7,025,963	4,900,847
Other Financing Sources (Uses):							
Long-term debt issued	-	-	-	-	na	714,000	714,000
Premiums on debt issued	-	-	-	-	na	69,924	69,924
Payments to escrow agent for refunded bonds	-	-	-	-	na	(778,023)	(778,658)
Transfer to water capital project fund	(1,747,394)	(1,747,394)	-	1,747,394	0%	(2,780,000)	(2,780,000)
Transfer from workers comp. internal service fund	-	-	-	-	na	246,850	-
Appropriated net positon	-	2,150,300	-	(2,150,300)	0%	-	-
Total other fin. sources (uses)	(1,747,394)	402,906	-	(402,906)	0%	(2,527,249)	(2,774,734)
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ -	$ 4,652,524	$ 4,652,524		$ 4,498,714	$ 2,126,113

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO ACTUAL -
WATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2020

		Actual		
	Project Budget	Prior Year	Current Year	Total to Date
Revenues:				
Investment earnings	$ 120,276	$ 170,378	$ 5,472	$ 175,850
Investment earnings-debt proceeds	-	233,056	22,608	255,664
Assessments	52,724	39,495	-	39,495
Penalties and interest assessments	-	13,229	-	13,229
Total revenues	173,000	456,158	28,080	484,238
Expenditures:				
Southeast Water Tank	50,550	50,550	-	50,550
FY16 Water Mains Top 7 and Apollo	1,773,285	1,731,758	-	1,731,758
Raw Water Mains Project	28,683,127	8,855,441	3,647,759	12,503,200
Shallotte Transmission Main	5,892,000	260,311	143,631	403,942
NW Plant Treatment Expansion 12MGD	167,345,190	11,613,124	18,493,218	30,106,342
74-76 Industrial Park Water Main	1,727,715	160,304	66,973	227,277
74-76 Mintz Dr. to Old Maco	85,000	67,999	-	67,999
Total expenditures	205,556,867	22,739,487	22,351,581	45,091,068
Revenues over (under) expenditures	(205,383,867)	(22,283,329)	(22,323,501)	(44,606,830)
Other Financing Sources (Uses):				
Long term debt issued	178,600,000	178,600,000	-	178,600,000
Bond premium	17,428,317	17,428,317	-	17,428,317
Transfers from water fund	9,510,390	9,510,402	-	9,510,402
Transfers to water fund	(985,770)	(985,770)	-	(985,770)
Future capital projects	(952,567)	-	-	-
Appropriated fund balance	1,783,497	-	-	-
Total other financing sources (uses)	205,383,867	204,552,949	-	204,552,949
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ 182,269,620	$ (22,323,501)	$ 159,946,119

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WASTEWATER FUND (NON-GAAP)
NOVEMBER 30, 2020

	Wastewater Fund	Wastewater Capital Projects	Total
Current Assets:			
Cash and cash equivalents/investments	$ 29,644,150	$ -	$ 29,644,150
Restricted cash	5,466,415	31,654,450	37,120,865
Interest receivable	648	20	668
Receivables and special assessments, net	4,652,588	-	4,652,588
Due from other governmental agencies	615,734	251,206	866,940
Inventories	491,722	-	491,722
Total current assets	40,871,257	31,905,676	72,776,933
Current Liabilities:			
Accounts payable and other liabilities	242,419	-	242,419
Interest payable	1,124,988	-	1,124,988
Prepaid fees	259,422	-	259,422
Current portion of debt	13,543,463	-	13,543,463
Total current liabilities	15,170,292	-	15,170,292
Expendable net positon	**25,700,965**	**31,905,676**	**57,606,641**
Noncurrent Items:			
Non-depreciable capital assets	20,319,683	-	20,319,683
Depreciable capital assets, net	217,503,489	-	217,503,489
Deferred outflow	2,164,577	-	2,164,577
Net pension liability	(908,181)	-	(908,181)
Compensated absences	(211,099)	-	(211,099)
Total other post-employment liability	(6,737,820)	-	(6,737,820)
Non-current portion of debt	(116,646,131)	-	(116,646,131)
Deferred inflow	(956,069)	-	(956,069)
Total net positon	$ 140,229,414	$ 31,905,676	$ 172,135,090

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - WASTEWATER FUND (NON-GAAP)
FOR THE PERIOD ENDED NOVEMBER 30, 2020 AND THE YEAR ENDED JUNE 30, 2020
WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR

	Original Budget	Current Budget	November 30, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	November 30, 2019
Revenues:							
User charges	$ 26,786,837	$ 26,786,837	$ 13,128,217	$ (13,658,620)	49%	$ 29,958,550	$ 10,881,475
ARRA interest subsidy	-	-	-	-	na	31,775	31,775
Investment earnings	125,000	125,000	12,419	(112,581)	10%	293,843	168,214
Restricted intergovernmental	-	-	-	-	na	702,748	82,124
Other	309,000	342,176	72,420	(269,756)	21%	706,090	131,427
Total revenues	27,220,837	27,254,013	13,213,056	(14,040,957)	48%	31,693,006	11,295,015
Expenditures:							
Salaries	3,040,169	3,076,863	1,235,008	1,841,855	40%	2,883,904	1,197,228
Fringe benefits	1,419,905	1,434,594	579,591	855,003	40%	1,271,696	538,401
Operating expenditures	4,309,033	5,024,711	1,724,183	3,300,528	34%	4,195,006	1,931,489
Repairs and maintenance	1,857,000	1,949,137	806,760	1,142,377	41%	1,901,835	639,456
Capital outlay	3,602,000	4,150,235	749,761	3,400,474	18%	4,919,454	1,959,960
Debt Service:							
Principal	12,396,931	12,391,788	662,650	11,729,138	5%	10,499,224	792,929
Interest	4,618,884	4,624,027	2,298,705	2,325,322	50%	3,889,717	1,660,448
Total expenditures	31,243,922	32,651,355	8,056,658	24,594,697	25%	29,560,836	8,719,911
Revenues over (under) expenditures	(4,023,085)	(5,397,342)	5,156,398	10,553,740	-96%	2,132,170	2,575,104
Other Financing Sources (Uses):							
Issuance of long-term debt	-	-	-	-	na	15,336,000	15,336,000
Premiums on bonds issued	-	-	-	-	na	163,155	163,155
Paments to escrow agent for refunded bonds	-	-	-	-	na	(15,382,482)	(15,382,482)
Transfer to wastewater capital project	-	(618,809)	(618,809)	-	100%	(1,239,512)	(1,220,687)
Transfer from wastewater capital project	1,128,000	1,128,000	912,794	(215,206)	81%	300,346	-
Transfer from workers comp. internal service fund	-	-	-	-	na	91,951	-
Appropriated net positon	2,895,085	4,888,151	-	(4,888,151)	0%	-	-
Total other fin. sources (uses)	4,023,085	5,397,342	293,985	(5,103,357)	5%	(730,542)	(1,104,014)
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ -	$ 5,450,383	$ 5,450,383		$ 1,401,628	$ 1,471,090

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
WASTEWATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED NOVEMBER 30, 2020

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Assessments	$ 557,053	$ 557,052	$ -	$ 557,052
SAD interest and penalties	99,017	102,512	-	102,512
Investment earnings	122,078	169,373	327	169,700
Investment earnings-debt proceeds	-	450,884	(33,460)	417,424
West Brunswick Regional WWTP Southport Contribution	2,630,000	-	-	-
Total revenues	3,408,148	1,279,821	(33,133)	1,246,688
Expenditures:				
WBRWWTF Expansion Southport	2,630,000	1,037,975	26,037	1,064,012
NEBRWWTP Expansion	45,714,971	12,998,628	5,231,001	18,229,629
NEBRWWTP East Transmission Main	3,616,997	1,909,552	94,625	2,004,177
NEBRWWTP WestTransmission Main	2,891,839	2,231,350	176,555	2,407,905
Total expenditures	54,853,807	18,177,505	5,528,218	23,705,723
Revenues over (under) expenditures	(51,445,659)	(16,897,684)	(5,561,351)	(22,459,035)
Other Financing Sources (Uses):				
Long term debt issued	44,980,000	44,980,000	-	44,980,000
Bond premium	7,243,807	7,243,806	-	7,243,806
Transfer from wastewater fund	6,067,642	5,448,837	618,809	6,067,646
Transfer to wastewater fund	(7,540,274)	(7,540,274)	(912,794)	(8,453,068)
Future capital projects	(3,486,112)	-	-	-
Appropriated fund balance	4,180,596	-	-	-
Total other financing sources (uses)	51,445,659	50,132,369	(293,985)	49,838,384
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ 33,234,685	$ (5,855,336)	$ 27,379,349

Cash and Investments

A Summary of Cash and Investments is presented on the Brunswick County Government website as of November 30, 2020. It reports that the County had $249.8 million of unrestricted cash and investments in all funds including those accruing for outside agencies that the county performs collections plus $237.5 million of capital project restricted cash from debt proceeds. All cash and investments are earning an average yield of 0.04%.

BRUNSWICK COUNTY
SUMMARY OF CASH AND INVESTMENTS
AS OF NOVEMBER 30, 2020

	Purchase Date	Maturity Date	Book Value	Total Book Value	% of Portfolio	Yield
Unrestricted Cash and Investments						
Checking & Petty Cash						
Petty Cash			$ 6,200			0.00%
BB&T			57,546,594			0.00%
Total Checking & Petty Cash				$ 57,552,794	12%	
Money Markets / Savings						
BB&T Money Rate Savings			103,062,620			0.10%
SunTrust Money Market			5,063,155			0.01%
Total Money Markets / Savings				$ 108,125,775	22%	
Certificates of Deposit / CDARS						
First Bank	9/28/20	3/28/21	21,208,114			0.15%
Total Certificates of Deposit / CDARS				$ 21,208,114	4%	
NC Capital Management Trust - Government Portfolio				$ 62,928,530	13%	0.02%
Total Unrestricted Cash and Investments				**$ 249,815,213**		
Restricted Cash and Investments						
Bond Proceeds & Debt Reserve Fund						
NC Capital Management Trust-Government Portfolio			$ 235,949,265		48%	0.02%
BB&T General Fund Restricted						
Restricted for Revaluation			214,566		0%	0.00%
Restricted for Holden Beach Debt			1,370,040		0%	0.00%
Total Restricted Cash and Investments				**$ 237,533,871**		
Grand Total All Cash and Investments				**$ 487,349,084**	**100%**	**0.04%**

Cash Balances:

General Fund	**$ 117,748,269**
County Capital Reserve Fund	**27,051,701**
School Capital Projects Fund	**11,028,835**
Water Fund	**38,803,994**
Water Capital Reserve Fund	**995,315**
Wastewater Fund	**29,644,157**
Wastewater Capital Reserve Fund	**2,970,149**

Key Indicators of Revenues and Expenditures

Presented on the Brunswick County Government website are charts with actual history, current month actual and annual budget information for major revenues and expenditures in both the enterprise and general funds.

County of Brunswick
Ad Valorem and Motor Vehicle Tax Revenues

PRIOR YEARS AD VALOREM TAX REVENUE

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	546,345	305,329	377,089	414,438	297,635		401,391	35%	
Aug	438,769	324,296	420,293	345,102	270,439		176,083	-35%	
Sept	870,663	262,164	419,816	269,452	205,209		197,004	-4%	
Oct	267,307	208,607	207,830	315,241	168,570		168,939	0%	
Nov	204,432	207,774	235,025	244,032	268,715		198,542	-26%	
Dec	391,210	46,595	203,220	412,058	190,359				
Jan	381,705	305,760	189,817	214,920	293,817				
Feb	301,199	427,181	337,199	258,244	317,056				
Mar	362,693	370,146	378,028	288,344	194,186				
Apr	278,448	296,216	307,480	155,194	168,582				
May	248,619	260,659	218,586	135,962	122,872				
June	207,251	490,189	257,695	167,843	155,982				
Total	4,498,641	3,504,916	3,552,078	3,220,830	2,653,422	2,200,000	1,141,959		52%

CURRENT YEAR AD VALOREM TAX REVENUE

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	102,981	141,121	5,141,356	7,655,126	8,464,387		11,426,822	35%	
Aug	12,440,150	15,853,299	14,003,220	13,213,303	15,145,908		14,811,590	-2%	
Sept	7,799,492	6,433,818	6,763,894	5,259,838	7,225,241		9,666,084	34%	
Oct	9,641,217	9,896,672	17,631,294	10,487,256	12,078,923		6,344,889	-47%	
Nov	21,420,290	23,944,507	17,678,530	28,069,669	30,675,338		37,436,947	22%	
Dec	33,684,730	24,416,021	20,728,131	19,916,780	28,966,741				
Jan	15,517,607	23,377,586	26,045,100	26,931,609	23,866,807				
Feb	1,937,509	2,086,134	2,100,604	2,490,412	2,522,834				
Mar	811,691	957,399	928,997	1,078,484	795,566				
Apr	496,119	466,309	533,520	572,320	440,218				
May	326,905	341,102	588,170	331,238	377,697				
June	278,132	560,206	396,426	261,232	387,011				
Total	104,456,823	108,474,174	112,539,242	116,267,267	130,946,671	133,894,868	79,686,332		60%

CURRENT YEAR MOTOR VEHICLE TAX REVENUE

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	504,379	603,858	611,857	671,914	735,512		865,948	18%	
Aug	486,317	657,269	652,753	723,623	697,838		792,070	14%	
Sept	464,133	579,331	542,846	448,121	540,459		837,937	55%	
Oct	543,146	507,568	544,226	666,358	707,908		822,381	16%	
Nov	383,693	471,246	499,198	576,498	706,266				
Dec	452,656	464,226	501,030	543,041	675,364				
Jan	477,267	523,460	557,142	685,653	729,042				
Feb	465,452	485,610	572,728	600,556	632,979				
Mar	560,194	654,797	631,825	665,643	668,762				
Apr	575,935	550,623	624,293	676,850	600,272				
May	547,365	595,819	634,860	709,996	640,499				
June	570,403	627,536	651,911	709,693	691,320				
Total	6,030,941	6,721,343	7,024,669	7,677,946	8,026,221	7,517,500	3,318,336		44%

County of Brunswick
Local Option Sales Tax Revenues

ARTICLE 39 SALES TAX REVENUE 1% (POINT OF DELIVERY) (100000-323100)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	969,548	986,394	1,049,718	1,252,130	1,373,725		1,553,767	13%	
Aug	1,093,465	1,224,865	1,289,737	1,329,792	1,425,459		1,612,392	13%	
Sept	938,050	952,042	978,445	938,675	1,173,168		1,328,479	13%	
Oct	596,241	752,088	864,937	680,715	734,132				
Nov	604,948	635,873	767,798	871,829	935,348				
Dec	561,448	626,293	698,356	576,321	790,721				
Jan	585,079	436,031	558,342	775,353	820,652				
Feb	497,550	613,865	613,581	755,861	773,827				
Mar	603,870	588,222	547,868	746,104	759,800				
Apr	742,268	815,552	800,559	917,784	910,261				
May	756,471	837,814	794,102	966,306	892,802				
June	778,076	833,600	910,785	1,041,564	1,186,228				
Total	8,727,014	9,302,639	9,874,229	10,852,434	11,776,122	9,206,588	4,494,638		49%

ARTICLE 40 SALES TAX REVENUE 1/2% (PER CAPITA) 30% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE (100000-323201,323202)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	564,929	594,375	631,075	703,995	750,371		858,173	14%	
Aug	541,745	517,985	596,047	601,502	712,368		808,739	14%	
Sept	502,456	577,305	597,606	646,891	734,652		767,789	5%	
Oct	514,691	551,928	614,008	639,392	704,618				
Nov	481,606	544,444	562,350	635,351	731,594				
Dec	509,491	583,254	636,108	692,311	725,423				
Jan	619,735	667,322	699,734	736,094	769,355				
Feb	444,943	477,316	527,845	561,192	627,025				
Mar	466,949	512,277	512,954	577,546	636,198				
Apr	564,837	625,842	658,044	749,898	721,696				
May	560,378	588,735	607,640	697,346	625,357				
June	547,458	550,848	660,846	722,096	717,955				
Total	6,319,219	6,791,631	7,304,257	7,963,614	8,456,612	6,595,205	2,434,701		37%

ARTICLE 42 SALES TAX REVENUE 1/2% (POINT OF DELIVERY) (APPROXIMATELY 60% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE) (100000-323301, 323302)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	609,693	631,292	673,530	789,002	860,370		977,927	14%	
Aug	657,139	711,398	766,949	788,633	868,474		986,372	14%	
Sept	576,690	610,962	631,968	632,656	767,824		851,555	11%	
Oct	430,066	514,766	588,455	517,955	565,888				
Nov	423,295	464,016	527,365	599,197	662,923				
Dec	412,136	471,285	522,056	488,465	597,475				
Jan	459,158	415,344	482,885	591,453	625,627				
Feb	363,409	430,959	448,839	522,450	556,763				
Mar	417,515	430,745	414,149	525,003	553,242				
Apr	512,728	569,042	575,072	658,475	650,981				
May	515,232	566,462	554,566	661,360	608,865				
June	519,548	551,091	622,799	701,865	769,351				
Total	5,896,609	6,367,362	6,808,632	7,476,514	8,087,784	6,097,742	2,815,854		46%

Note: Sales Taxes are 2 months behind in reporting.

County of Brunswick
Occupancy Tax Revenues

Occupancy Tax County and Municipal (104930-327000 and -327001)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	358,430	427,339	354,812	458,624	431,392		294,802	-32%	
Aug	338,197	281,756	302,684	78,606	242,265		468,661	93%	
Sept	124,409	52,634	206,775	335,404	215,488		261,168	21%	
Oct	52,475	105,459	41,724	71,490	71,643		117,150	64%	
Nov	42,872	35,359	49,419	37,420	52,189				
Dec	19,105	29,523	25,730	52,499	40,899				
Jan	21,360	23,088	29,151	33,004	36,395				
Feb	20,704	21,918	31,404	36,711	40,439				
Mar	40,456	33,329	41,682	48,766	24,387				
Apr	39,274	75,775	80,581	60,920	19,599				
May	81,914	99,108	110,150	138,430	74,613				
June	275,292	273,477	320,356	376,807	418,691				
Total	1,414,489	1,458,765	1,594,467	1,728,681	1,667,999	1,910,000	1,141,781		60%

County of Brunswick
Water Fund Revenues

WATER RETAIL SALES REVENUE (617110-371316)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	467,682	474,405	469,373	505,818	591,725		523,514	-12%	
Aug	533,018	585,205	598,346	550,056	600,391		670,354	12%	
Sept	506,507	552,130	509,091	483,455	557,746		602,195	8%	
Oct	419,248	455,542	436,731	468,436	505,182		545,696	8%	
Nov	353,122	356,558	400,272	395,448	547,927		473,672	-14%	
Dec	357,715	358,875	401,470	360,250	412,440				
Jan	289,804	326,617	330,727	345,037	396,758				
Feb	318,297	322,884	424,539	344,991	383,230				
Mar	307,249	318,405	338,275	368,390	330,184				
Apr	302,211	317,943	323,228	295,003	349,132				
May	379,472	407,205	404,362	397,617	405,038				
June	448,286	481,962	458,544	576,215	457,978				
Total	4,682,610	4,957,731	5,094,958	5,090,716	5,537,731	5,200,000	2,815,431		54%

IRRIGATION REVENUE (617110-371319)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	242,180	274,655	303,891	272,157	499,622		377,696	-24%	
Aug	328,242	391,161	364,814	318,911	553,720		382,832	-31%	
Sept	378,978	402,057	341,474	241,677	540,455		472,949	-12%	
Oct	281,554	312,823	245,944	316,475	468,263		425,114	-9%	
Nov	159,040	170,875	230,786	171,308	480,292		318,977	-34%	
Dec	92,834	79,215	194,433	137,776	288,809				
Jan	30,866	53,423	75,964	44,935	54,445				
Feb	17,443	17,281	42,193	12,900	21,440				
Mar	10,977	23,304	26,984	10,834	15,547				
Apr	20,209	33,613	25,042	20,209	25,833				
May	91,362	111,147	80,405	91,368	136,556				
June	255,276	294,456	171,484	547,092	179,548				
Total	1,908,962	2,164,010	2,103,414	2,185,642	3,264,530	2,900,000	1,977,568		68%

WATER WHOLESALE REVENUE (617110-371317)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	571,447	549,891	502,369	648,595	706,223		680,405	-4%	
Aug	726,527	662,991	739,238	657,834	829,608		788,526	-5%	
Sept	571,125	593,390	580,350	714,447	714,837		656,650	-8%	
Oct	419,668	467,518	439,291	391,422	624,590		614,944	-2%	
Nov	372,683	315,869	468,542	452,905	597,115		547,120	-8%	
Dec	278,846	329,525	415,210	401,300	420,180				
Jan	271,780	271,848	461,637	300,896	378,791				
Feb	243,372	293,671	254,055	329,861	346,753				
Mar	258,696	257,119	297,083	304,562	320,726				
Apr	298,786	315,449	374,571	356,824	391,888				
May	347,571	381,741	399,036	442,050	463,838				
June	423,069	723,529	625,328	794,773	582,778				
Total	4,783,570	5,162,541	5,556,710	5,795,469	6,377,327	5,000,000	3,287,645		66%

County of Brunswick
Water Fund Revenues

WATER INDUSTRIAL REVENUE (617110-371318)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	206,044	193,363	171,810	220,490	189,253		182,261	-4%	
Aug	198,496	176,628	242,014	216,454	206,096		203,154	-1%	
Sept	223,590	177,912	227,218	234,523	206,417		175,903	-15%	
Oct	183,414	141,672	208,907	112,229	184,682		196,762	7%	
Nov	153,158	153,071	213,605	190,551	215,263		196,202	-9%	
Dec	126,460	140,427	181,314	194,601	133,730				
Jan	199,431	156,917	209,780	129,208	75,047				
Feb	177,624	144,230	145,744	169,457	330,804				
Mar	194,456	163,680	162,151	160,850	125,412				
Apr	179,557	153,967	200,376	138,655	203,438				
May	173,827	125,676	182,242	171,195	187,763				
June	173,052	126,581	250,422	166,681	187,056				
Total	2,189,109	1,854,124	2,395,583	2,104,894	2,244,961	1,900,000	954,282		50%

WATER BASE SERVICE CHARGE REVENUE (617110-371308)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	451,901	470,153	487,562	504,765	525,317		546,494	4%	
Aug	451,462	475,932	489,608	507,711	524,696		459,642	-12%	
Sept	453,419	476,892	490,840	508,083	526,261		640,453	22%	
Oct	454,580	476,516	493,066	512,632	528,995		553,211	5%	
Nov	455,559	475,832	494,282	512,064	526,349		554,711	5%	
Dec	464,316	477,375	495,252	513,738	529,100				
Jan	463,597	480,043	496,679	514,422	529,586				
Feb	465,506	481,021	498,450	515,996	525,462				
Mar	468,084	483,538	501,888	517,084	540,691				
Apr	469,366	482,955	500,982	518,320	536,522				
May	469,402	485,236	505,223	521,211	541,995				
June	490,097	506,112	522,511	542,329	565,179				
Total	5,557,289	5,771,605	5,976,343	6,188,355	6,400,153	6,500,000	2,754,511		42%

WATER TAPS AND CONNECTION REVENUE (617180-371305)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	88,015	79,919	83,631	98,990	92,524		104,217	13%	
Aug	63,122	73,809	104,621	97,268	83,810		136,856	63%	
Sept	79,297	69,412	81,193	43,844	82,803		115,699	40%	
Oct	60,271	60,061	91,599	86,568	94,890		112,961	19%	
Nov	57,337	77,525	99,482	73,282	73,114		119,892	64%	
Dec	50,315	59,843	54,196	61,096	83,464				
Jan	68,391	63,308	74,470	88,359	75,364				
Feb	58,684	88,268	65,659	111,682	140,452				
Mar	61,178	89,333	143,953	103,540	89,886				
Apr	88,286	76,900	79,001	120,681	55,484				
May	62,668	86,057	97,222	105,635	64,074				
June	89,289	88,308	88,973	106,785	64,804				
Prior Year's Adj					(160,000)				
Total	826,853	912,743	1,064,000	1,097,730	1,000,669	450,000	589,625		131%

County of Brunswick
Water Fund Revenues

WATER CAPITAL RECOVERY REVENUE (619100-371404)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	175,282	82,430	82,749	167,036	121,501		137,818	13%	
Aug	107,350	87,643	120,522	155,663	85,320		103,863	22%	
Sept	80,372	137,586	114,051	45,363	85,192		119,232	40%	
Oct	100,031	53,152	83,126	89,233	187,338		100,884	-46%	
Nov	80,907	89,642	128,155	84,568	81,404		125,863	55%	
Dec	67,996	49,323	40,491	65,826	98,693				
Jan	68,194	53,168	70,156	80,237	212,681				
Feb	83,303	80,368	43,033	108,298	126,263				
Mar	55,590	83,957	142,979	126,088	144,952				
Apr	103,546	191,678	78,156	136,336	54,925				
May	72,757	110,980	93,189	108,079	53,432				
June	131,407	89,349	111,500	112,809	173,356				
Total	1,126,735	1,109,276	1,108,107	1,279,536	1,425,057	688,000	587,660		85%

WATER TRANSMISSION LINE REVENUE (619800-371309)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	42,850	29,279	34,402	55,946	39,806		51,532	29%	
Aug	35,126	24,946	42,390	39,850	31,354		39,432	26%	
Sept	27,267	31,882	42,063	18,567	31,475		44,492	41%	
Oct	24,152	26,858	33,713	35,876	65,131		38,196	-41%	
Nov	26,653	37,187	52,512	32,990	29,678		46,531	57%	
Dec	22,399	25,429	23,427	25,114	36,150				
Jan	28,002	25,978	28,493	36,370	77,458				
Feb	25,571	35,550	24,480	44,692	58,888				
Mar	21,952	36,122	53,897	41,813	54,147				
Apr	34,849	28,496	33,669	50,545	23,926				
May	21,459	30,911	35,926	38,462	23,723				
June	48,349	29,625	40,209	40,830	63,536				
Total	358,629	362,263	445,181	461,055	535,272	232,000	220,183		95%

County of Brunswick
Wastewater Fund Revenues

WASTEWATER RETAIL SALES REVENUE (627210-371405)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	735,074	791,640	805,054	872,549	1,033,355		1,178,919	14%	
Aug	779,627	874,819	933,343	918,675	1,063,547		1,153,679	8%	
Sept	772,094	837,178	835,710	889,327	1,038,172		1,143,466	10%	
Oct	706,281	773,191	813,375	848,410	1,016,846		1,105,444	9%	
Nov	686,159	735,391	792,739	834,354	1,120,192		1,062,364	-5%	
Dec	724,587	753,597	801,946	827,199	839,603				
Jan	700,776	739,484	778,549	823,964	982,576				
Feb	705,035	740,280	835,392	825,743	957,436				
Mar	712,260	747,301	776,766	823,196	939,142				
Apr	708,854	744,239	786,370	825,562	963,854				
May	737,235	765,249	826,002	940,447	968,081				
June	868,150	834,436	905,605	1,157,941	1,126,957				
Total	8,836,132	9,336,805	9,890,851	10,587,367	12,049,761	11,500,000	5,643,872		49%

WASTEWATER TAPS & CONNECTIONS REVENUE (627220-371402)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	114,000	76,350	108,000	216,000	227,406		262,361	15%	
Aug	97,000	152,000	133,000	202,100	158,000		199,361	26%	
Sept	73,000	84,450	95,750	80,000	133,000		187,027	41%	
Oct	57,000	95,775	185,275	156,000	221,000		151,600	-31%	
Nov	104,000	136,000	210,480	92,000	104,575		214,583	105%	
Dec	80,000	109,000	84,000	131,900	252,000				
Jan	108,400	117,775	113,840	209,000	163,712				
Feb	119,375	164,450	97,250	121,000	236,980				
Mar	100,000	103,050	276,486	205,000	144,478				
Apr	134,320	104,000	168,614	156,000	195,285				
May	69,000	110,545	140,000	218,658	163,993				
June	82,625	189,500	132,000	224,000	109,800				
Total	1,138,720	1,442,895	1,744,695	2,011,658	2,110,229	-	1,014,932		#DIV/0!

WASTEWATER CAPITAL RECOVERY REVENUE (629100-371404)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	454,950	185,127	219,750	452,432	262,301		403,076	54%	
Aug	240,374	131,836	402,208	287,165	242,580		324,206	34%	
Sept	132,623	183,719	337,302	120,331	206,331		365,057	77%	
Oct	156,607	205,927	268,123	269,318	548,140		294,779	-46%	
Nov	125,525	270,061	392,249	125,062	226,861		398,706	76%	
Dec	94,524	154,451	186,084	173,249	261,012				
Jan	172,304	196,396	218,124	289,652	230,092				
Feb	150,635	214,802	134,813	320,135	405,333				
Mar	139,552	233,802	411,900	296,269	414,943				
Apr	218,469	210,136	271,541	355,535	158,173				
May	246,595	205,427	313,000	274,019	139,759				
June	337,635	214,635	259,250	276,101	168,900				
Total	2,469,793	2,406,319	3,414,344	3,239,268	3,264,425	600,000	1,785,824		298%

County of Brunswick
Wastewater Fund Revenues

WASTEWATER TRANSMISSION LINE FEES (629800-371309)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	106,434	60,709	69,520	149,044	86,684		130,012	50%	
Aug	74,794	44,611	104,289	90,413	73,566		101,360	38%	
Sept	50,210	59,236	107,773	39,518	64,381		120,738	88%	
Oct	50,872	66,644	75,363	86,302	180,566		94,263	-48%	
Nov	44,845	83,049	122,632	39,649	74,453		130,869	76%	
Dec	31,511	47,819	52,692	54,696	91,528				
Jan	54,659	67,463	68,707	95,136	75,597				
Feb	44,213	68,932	49,027	104,837	199,392				
Mar	44,521	77,931	133,296	97,992	138,568				
Apr	70,828	61,376	83,511	121,059	51,437				
May	49,882	61,474	98,665	91,916	46,534				
June	109,443	68,211	78,581	88,282	60,775				
Total	732,212	767,455	1,044,056	1,058,844	1,143,481	200,000	577,242		289%

County of Brunswick
Water and Wastewater Number of Customers

NUMBER OF WATER RETAIL CUSTOMERS							
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	Change
July	37,165	38,912	40,199	41,676	42,979	44,682	99
Aug	37,303	39,036	40,345	41,855	43,169	45,244	562
Sept	37,398	39,155	40,518	41,896	43,258	45,380	136
Oct	37,418	39,238	40,581	41,973	43,338	45,517	137
Nov	38,133	39,338	40,758	42,186	43,460		
Dec	38,209	39,466	40,908	42,291	43,632		
Jan	38,318	39,573	40,982	42,379	43,703		
Feb	38,415	39,690	41,094	42,466	44,122		
Mar	38,448	39,736	41,248	42,481	44,248		
Apr	38,587	39,894	41,365	42,647	44,345		
May	38,704	39,998	41,402	42,725	44,443		
June	38,760	40,101	41,557	42,934	44,583		
Average	38,072	39,511	40,913	42,292	43,773	45,206	934

NUMBER OF WASTEWATER RETAIL CUSTOMERS							
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	Change
July	14,556	15,862	16,695	17,861	18,822	19,904	79
Aug	14,632	15,878	16,758	17,925	18,930	20,383	479
Sept	14,682	15,940	16,908	18,011	19,004	20,475	92
Oct	14,708	16,014	17,017	18,023	19,040	20,569	94
Nov	15,269	16,070	17,026	18,083	19,157		
Dec	15,357	16,157	17,193	18,145	19,215		
Jan	15,382	16,235	17,241	18,206	19,242		
Feb	15,460	16,295	17,300	18,331	19,551		
Mar	15,498	16,371	17,471	18,449	19,647		
Apr	15,593	16,506	17,549	18,681	19,721		
May	15,651	16,537	17,675	18,741	19,785		
June	15,847	16,579	17,719	18,816	19,825		
Average	15,220	16,204	17,213	18,273	19,328	20,333	744

COUNTY OF BRUNSWICK
NORTH CAROLINA

MONTHLY FINANCIAL STATEMENTS
(UNAUDITED)

FOR THE PERIOD ENDED DECEMBER 31, 2020

COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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COUNTY OF BRUNSWICK, NORTH CAROLINA
Monthly Financial Statements

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Summary Information for General and Enterprise Funds as of December 31, 2020:

General Fund:

- Total revenues for the General Fund are $151.2 million for an increase of $7.9 million or 5.5% over the same period in the prior year. The main reason for this is a $6.3 million increase in Ad Valorem collections, a $1.9 million increase in sales tax and a $1.6 million increase in deed excise tax due to growth in the County and is partially offset by $4.9 million in FEMA disaster assistance received in the prior year. Total revenues collected are 72.1% of the amended budget for the fiscal year.
- Total expenditures for the General Fund are $101.2 million and are 47.3% of the current budget. Total expenditures are more than the expenditures of the same period in the prior year by $4.9 million or 5.1%. This is due to a $0.9 million increase in health for the COVID 19 Assistance Grant to municipalities, a $0.6 million increase in elections, a $1.7 million increase in education and other increases due to growth in the county such as in the Register of Deeds and Solid Waste. This is partially offset by prior year additional $1.3 million in accumulated interest expense related to the Schools GO Bond Phase I in the prior year.
- Net transfers to county capital projects of $10.5 million were comparable to transfers of $10.7 million in the same period of the prior year. The County also transferred $0.3 million to the grant projects fund for a local match requirement.
- Revenues are greater than expenditures and net transfers by $39.2 million for the current period end compared to greater than by $38.6 million at the end of the same period of the prior year.

Water Fund:

- Total revenues for the Water Fund decreased $1.3 million under the same period in the prior year to $15.8 million. This is a result of irrigation sales decrease of 21.8% or $0.6 million and $0.6 million decrease in restricted intergovernmental due to FEMA related events under the same period in the prior year. Total revenues are 65.1% of the amended budget for the fiscal year.
- Total expenditures for the Water Fund are $10.3 million and are 41.7% of current budget. Expenditures decreased 8.5% or $1.0 million mainly due to a $0.5 million or 32.0% decrease in repair and maintenance and decreases in one-time capital outlay purchase of $0.9 million.
- There were no transfers to or from water capital projects compared to transfers of $2.8 million to water capital projects in the same period of the prior year mainly due to the decrease in Pay Go spending of projects.
- Revenues are more than expenditures and net transfers by $5.5 million compared to more than by $3.1 million in the same period of the prior year.

Wastewater Fund:

- Total revenues for the Wastewater Fund increased $2.3 million over the same period in prior year to $15.7 million. This is a result of $1.3 million increase in participant reimbursement for new debt and retail wastewater sales increase of $0.6 million or 9.8% partially due to approximately 650 new customers related to the acquisition of the City of Northwest and Navassa Wastewater System. Capital recovery also increased $0.4 million or 23.0%, and wholesale revenues increased by $0.2 million or 2.4%, over the same period in the prior year. Total revenues are 57.5% of the amended budget for the fiscal year.
- Total expenditures for the Wastewater Fund are $9.1 million and are 27.9% of the current budget. Expenditures decreased 10.6% or $1.1 million under the same period in the prior year mainly due to $1.8 million decrease in one-time capital outlay purchases in the same period in the prior year.
- Net transfers from wastewater capital projects of $0.3 million increased compared to net transfers to wastewater capital projects of $1.2 million in the same period of the prior year.
- Revenues are more than expenditures and net transfers by $6.8 million compared to more than by $2.1 million in the same period of the prior year.

COUNTY OF BRUNSWICK, NORTH CAROLINA

BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2020

	Major Funds				
	General	**County Capital Project**	**Education Capital Project**	**Non Major Governmental Funds**	**Total Governmental Funds**
Assets:					
Cash and cash equivalents/investments	$137,554,118	$ 34,465,389	$ 12,314,456	$ 2,487,803	$186,821,766
Restricted cash and investments	1,585,047	-	48,572,434	-	50,157,481
Interest receivable	3,594	1,211	490	86	5,381
Taxes receivable - net	30,044,119	-	-	-	30,044,119
Receivables - net	1,961,508	-	-	-	1,961,508
Other governmental agencies	1,025,751	80,062	529,804	-	1,635,617
Due from other funds	3,963	-	-	-	3,963
Prepaid expenditures	64,000	-	-	-	64,000
Total assets	$172,242,100	$ 34,546,662	$ 61,417,184	$ 2,487,889	$270,693,835
Liabilities:					
Accounts payable and other liabilities	$ 5,681,925	$ -	$ -	$ 9,127	$ 5,691,052
Due to other funds	-	-	-	3,963	3,963
Total liabilities	5,681,925	-	-	13,090	5,695,015
Deferred Inflows of Resources:	30,374,741	-	-	-	30,374,741
Fund Balances:					
Nonspendable	64,000	-	-	-	64,000
Restricted:					
Stabilization by State Statute	13,814,469	-	-	86	13,814,555
Restricted - other	4,408,797	-	48,572,434	2,483,056	55,464,287
Committed	214,566	34,546,662	12,844,750	-	47,605,978
Assigned	2,346,999	-	-	-	2,346,999
Unassigned	115,336,603	-	-	(8,343)	115,328,260
Total fund balances	136,185,434	34,546,662	61,417,184	2,474,799	234,624,079
Total liabilities, deferred inflow of resources and fund balances	$172,242,100	$ 34,546,662	$ 61,417,184	$ 2,487,889	$270,693,835

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2020

	Major Funds				
	General	County Capital Project	Education Capital Project	Non Major Governmental Funds	Total Governmental Funds
Revenues:					
Ad valorem taxes	$113,997,283	$ -	$ -	$ -	$113,997,283
Local option sales taxes	12,558,480	-	-	-	12,558,480
Other taxes and licenses	5,273,137	-	-	-	5,273,137
Unrestricted intergovernmental revenues	238,342	-	-	-	238,342
Restricted intergovernmental revenues	8,365,256	777,119	-	1,166,297	10,308,672
Permits and fees	3,027,353	-	-	136,899	3,164,252
Sales and services	7,233,773	-	-	8,625	7,242,398
Investment earnings	37,842	16,474	16,395	1,298	72,009
Other	493,289	-	-	-	493,289
Total revenues	151,224,755	793,593	16,395	1,313,119	153,347,862
Expenditures:					
Current:					
General government	7,851,830	5,081,426	-	215,505	13,148,761
Public safety	23,979,992	-	-	213,732	24,193,724
Central services	9,691,915	-	-	-	9,691,915
Human services	14,232,401	-	-	-	14,232,401
Transportation	69,250	628,391	-	-	697,641
Environmental protection	9,563,958	92,765	-	-	9,656,723
Culture and recreation	2,111,249	103,371	-	-	2,214,620
Economic and physical development	3,706,030	-	-	1,000,000	4,706,030
Education	25,873,794	-	9,332,095	-	35,205,889
Debt Service:					
Principal retirement	2,500,000	-	-	-	2,500,000
Interest and fiscal charges	1,650,412	-	-	-	1,650,412
Total expenditures	101,230,831	5,905,953	9,332,095	1,429,237	117,898,116
Revenues over (under) expenditures	49,993,924	(5,112,360)	(9,315,700)	(116,118)	35,449,746
Other Financing Sources (Uses):					
Transfers from other funds	-	10,000,000	535,489	300,000	10,835,489
Transfers to other funds	(10,835,489)	-	-	-	(10,835,489)
Premiums on bonds issued	-	-	5,754,033	-	5,754,033
Issuance of long-term debt	-	-	41,795,000	-	41,795,000
Total other financing sources (uses)	(10,835,489)	10,000,000	48,084,522	300,000	47,549,033
Net change in fund balance	39,158,435	4,887,640	38,768,822	183,882	82,998,779
Fund balance, beginning of year	97,026,999	29,659,022	22,648,362	2,290,917	151,625,300
Fund balance, end of year	$136,185,434	$ 34,546,662	$ 61,417,184	$ 2,474,799	$234,624,079

COUNTY OF BRUNSWICK, NORTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND
FOR THE PERIOD ENDED DECEMBER 31, 2020

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:				
Ad valorem taxes	$144,312,368	$144,312,368	$113,997,283	$ (30,315,085)
Local option sales taxes	21,430,183	21,899,535	12,558,480	(9,341,055)
Other taxes and licenses	4,235,000	5,045,000	5,273,137	228,137
Unrestricted intergovernmental revenues	1,698,000	1,698,000	238,342	(1,459,658)
Restricted intergovernmental revenues	15,712,567	18,181,080	8,365,256	(9,815,824)
Permits and fees	4,493,860	4,593,337	3,027,353	(1,565,984)
Sales and services	12,191,561	12,427,906	7,233,773	(5,194,133)
Investment earnings	500,650	500,650	37,842	(462,808)
Other	1,029,168	1,221,426	493,289	(728,137)
Total revenues	205,603,357	209,879,302	151,224,755	(58,654,547)
Expenditures:				
Current:				
General government	13,580,465	13,893,574	7,851,830	6,041,744
Central services	17,866,183	18,615,995	9,691,915	8,924,080
Public safety	49,187,468	50,869,948	23,979,992	26,889,956
Transportation	138,500	138,500	69,250	69,250
Environmental protection	18,347,433	19,881,725	9,563,958	10,317,767
Economic and physical development	7,584,003	9,286,598	3,706,030	5,580,568
Human services	27,542,339	29,522,560	14,232,401	15,290,159
Education	51,697,695	51,697,695	25,873,794	25,823,901
Culture and recreation	4,582,335	4,770,960	2,111,249	2,659,711
Debt Service:				
Principal retirement	12,305,001	12,305,001	2,500,000	9,805,001
Interest and fiscal charges	3,245,907	3,245,907	1,650,412	1,595,495
Total expenditures	206,077,329	214,228,463	101,230,831	112,997,632
Revenues over (under) expenditures	(473,972)	(4,349,161)	49,993,924	54,343,085
Other Financing Sources (Uses):				
Transfers to other funds	(3,774,548)	(14,074,548)	(10,835,489)	3,239,059
Appropriated fund balance	4,248,520	18,423,709	-	(18,423,709)
Total other financing sources (uses)	473,972	4,349,161	(10,835,489)	(15,184,650)
Net change in fund balances	$ -	$ -	39,158,435	$ 39,158,435
Fund balance, beginning of year			97,026,999	
Fund balance, end of year			$136,185,434	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Revenues:							
Ad Valorem Taxes:							
Current year taxes	$141,412,368	$141,412,368	$112,233,814	$ (29,178,554)	79%	$ 138,972,892	$105,944,521
Prior year taxes	2,200,000	2,200,000	1,429,303	(770,697)	65%	2,653,422	1,400,927
Penalties and interest	700,000	700,000	334,166	(365,834)	48%	946,057	366,500
	144,312,368	144,312,368	113,997,283	(30,315,085)	79%	142,572,371	107,711,948
Local Option Sales Taxes:							
Article 39 (1%)	8,737,236	9,206,588	5,686,304	(3,520,284)	62%	11,776,406	4,706,486
Article 40 (1/2%)	6,595,205	6,595,205	3,248,092	(3,347,113)	49%	8,456,612	2,902,009
Article 42 (1/2%)	6,097,742	6,097,742	3,624,084	(2,473,658)	59%	8,087,784	3,062,556
	21,430,183	21,899,535	12,558,480	(9,341,055)	57%	28,320,802	10,671,051
Other Taxes and Licenses:							
Scrap tire disposal fee	180,000	180,000	52,213	(127,787)	29%	190,436	54,298
Deed stamp excise tax	2,850,000	2,850,000	3,917,304	1,067,304	137%	4,363,659	2,278,662
Solid waste tax	55,000	55,000	16,589	(38,411)	30%	66,412	16,801
White goods disposal tax	50,000	50,000	20,569	(29,431)	41%	62,110	16,114
1% Occupancy Tax	1,100,000	1,910,000	1,266,462	(643,538)	66%	1,668,261	1,013,451
	4,235,000	5,045,000	5,273,137	228,137	105%	6,350,878	3,379,326
Unrestricted Intergovernmental:							
Medicaid hold harmless	1,000,000	1,000,000	-	(1,000,000)	0%	4,560,730	-
Beer and wine tax	248,000	248,000	-	(248,000)	0%	300,885	-
Jail fees	450,000	450,000	238,342	(211,658)	53%	569,844	283,057
	1,698,000	1,698,000	238,342	(1,459,658)	14%	5,431,459	283,057
Restricted Intergovernmental:							
State and federal grant	15,436,067	17,904,580	8,219,792	(9,684,788)	46%	26,731,313	10,788,757
State Aid to Libraries	145,000	145,000	74,797	(70,203)	52%	148,239	73,047
ARRA federal grant	-	-	-	-	na	1,533	765
Court facility fees	120,000	120,000	50,648	(69,352)	42%	114,354	54,230
Payments in lieu of taxes	-	-	-	-	na	4,362	100
ABC education requirement	-	-	-	-	na	7,500	-
ABC law enforcement services	4,000	4,000	13,043	9,043	326%	12,099	12,099
State drug tax	7,500	7,500	6,976	(524)	93%	32,947	19,547
	15,712,567	18,181,080	8,365,256	(9,815,824)	46%	27,052,347	10,948,545
Permits and Fees:							
Blding inspections and permits	2,505,000	2,604,477	1,660,096	(944,381)	64%	2,829,396	1,447,962
Recording fees	772,000	772,000	649,206	(122,794)	84%	919,861	453,512
Fire inspection fees	200,000	200,000	95,969	(104,031)	48%	216,153	105,292
Concealed handgun permit	180,000	180,000	180,689	689	100%	210,700	73,905
Other permit and fees	836,860	836,860	441,393	(395,467)	53%	940,546	513,500
	4,493,860	4,593,337	3,027,353	(1,565,984)	66%	5,116,656	2,594,171
Sales and Services:							
Solid waste fees	2,600,000	2,600,000	1,405,578	(1,194,422)	54%	3,358,572	1,523,736
School resource officer reimb.	1,506,261	1,506,261	1,522,213	15,952	101%	1,476,726	722,728
Rents	13,930	13,930	6,965	(6,965)	50%	16,399	9,434
EMS Charges	4,896,320	4,896,320	2,338,756	(2,557,564)	48%	5,109,900	2,398,268
Public health user fees	845,050	845,050	568,086	(276,964)	67%	945,678	443,607
Sheriff animal prot. serv. fees	103,500	103,500	47,893	(55,607)	46%	90,833	48,413
Social services fees	81,000	81,000	27,157	(53,843)	34%	63,582	30,363
Public housing fees	23,900	23,900	2,359	(21,541)	10%	16,979	12,578
Tax collection fees	250,000	250,000	187,744	(62,256)	75%	293,402	173,122
Other sales and services	1,187,000	1,423,345	891,900	(531,445)	63%	1,307,072	556,179
Register of deeds	325,950	325,950	207,389	(118,561)	64%	350,547	185,016

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Sales and Services (continued):							
Marriage licenses	51,300	51,300	30,602	(20,698)	60%	42,444	25,167
Recreation services	307,350	307,350	(2,869)	(310,219)	-1%	158,049	137,049
	12,191,561	12,427,906	7,233,773	(5,194,133)	58%	13,230,183	6,265,660
Investment earnings	500,650	500,650	37,842	(462,808)	8%	1,003,025	546,185
Other:							
Tax refunds - sales and gas tax	1,000	1,000	-	(1,000)	0%	-	-
ABC bottles taxes	45,000	45,000	35,782	(9,218)	80%	75,432	31,271
Cnty Brd of Alcohol Control	24,000	24,000	7,500	(16,500)	31%	22,500	7,500
Contributions	9,000	13,200	78,683	65,483	596%	142,252	38,332
Other revenues	950,168	1,138,226	371,324	(766,902)	33%	2,314,758	844,923
	1,029,168	1,221,426	493,289	(728,137)	40%	2,554,942	922,026
Total revenues	205,603,357	209,879,302	151,224,755	(58,654,547)	72%	231,632,663	143,321,969
Expenditures:							
General Government:							
Governing Body:							
Salaries	187,635	187,635	101,267	86,368	54%	181,380	90,091
Fringe benefits	74,441	74,441	28,292	46,149	38%	44,976	22,317
Operating costs	69,350	69,350	21,923	47,427	32%	51,402	39,778
	331,426	331,426	151,482	179,944	46%	277,758	152,186
County Administration:							
Salaries	651,269	703,019	360,785	342,234	51%	673,694	360,606
Fringe benefits	202,449	220,051	102,827	117,224	47%	187,399	94,751
Operating costs	49,191	60,391	19,835	40,556	33%	28,340	10,185
	902,909	983,461	483,447	500,014	49%	889,433	465,542
Human Resources:							
Salaries	337,190	337,190	183,238	153,952	54%	326,743	162,981
Fringe benefits	121,116	121,116	63,034	58,082	52%	112,928	56,361
Operating costs	11,650	11,650	2,882	8,768	25%	6,455	3,603
	469,956	469,956	249,154	220,802	53%	446,126	222,945
Finance:							
Salaries	893,082	893,082	485,161	407,921	54%	864,271	428,349
Fringe benefits	310,080	310,080	160,432	149,648	52%	287,913	142,436
Operating costs	464,300	478,972	354,804	124,168	74%	420,555	327,420
	1,667,462	1,682,134	1,000,397	681,737	59%	1,572,739	898,205
Tax Administration:							
Salaries	2,600,885	2,600,885	1,328,474	1,272,411	51%	2,427,417	1,216,806
Fringe benefits	1,021,277	1,021,277	508,897	512,380	50%	933,146	465,446
Operating costs	1,018,926	1,018,926	422,599	596,327	41%	862,550	445,319
	4,641,088	4,641,088	2,259,970	2,381,118	49%	4,223,113	2,127,571
County Attorney:							
Salaries	408,877	408,877	222,001	186,876	54%	394,724	197,296
Fringe benefits	129,129	129,129	66,071	63,058	51%	118,033	58,295
Operating costs	149,950	149,950	20,698	129,252	14%	49,493	23,806
	687,956	687,956	308,770	379,186	45%	562,250	279,397

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Court Facilities:							
Operating costs	244,033	244,033	76,647	167,386	31%	179,887	72,652
Board of Elections:							
Salaries	606,064	606,064	655,186	(49,122)	108%	577,197	222,958
Fringe benefits	148,280	148,280	81,804	66,476	55%	120,559	60,166
Operating costs	217,315	435,200	290,736	144,464	67%	430,868	113,944
Capital outlay	35,250	35,250	-	35,250	0%	305,103	-
	1,006,909	1,224,794	1,027,726	197,068	84%	1,433,727	397,068
Register of Deeds:							
Salaries	743,755	743,755	361,326	382,429	49%	685,283	343,034
Fringe benefits	326,066	326,066	155,159	170,907	48%	295,472	145,588
Operating costs	1,826,905	1,826,905	1,776,888	50,017	97%	2,527,339	1,129,863
Capital outlay	32,000	32,000	864	31,136	3%	-	-
	2,928,726	2,928,726	2,294,237	634,489	78%	3,508,094	1,618,485
Contingency:							
Operating Costs	700,000	700,000	-	700,000	0%	-	-
Total general government	13,580,465	13,893,574	7,851,830	6,041,744	57%	13,093,127	6,234,051
Central Services:							
Management Information Systems:							
Salaries	1,193,136	1,193,136	636,266	556,870	53%	1,122,310	560,762
Fringe benefits	413,991	413,991	212,789	201,202	51%	373,427	186,097
Operating costs	1,098,300	1,358,582	346,291	1,012,291	25%	1,384,291	552,839
Capital outlay	108,000	108,000	96,271	11,729	89%	37,747	-
	2,813,427	3,073,709	1,291,617	1,782,092	42%	2,917,775	1,299,698
Fleet Services:							
Salaries	690,618	690,618	371,310	319,308	54%	620,559	297,283
Fringe benefits	280,272	280,272	143,683	136,589	51%	241,201	116,569
Operating costs	321,971	326,571	24,176	302,395	7%	341,104	9,850
Capital outlay	82,402	441,595	66,858	374,737	15%	29,590	29,590
	1,375,263	1,739,056	606,027	1,133,029	35%	1,232,454	453,292
Engineering:							
Salaries	462,445	462,445	251,329	211,116	54%	436,153	214,652
Fringe benefits	158,731	158,731	82,934	75,797	52%	142,157	68,802
Operating costs	131,800	201,466	19,312	182,154	10%	22,788	13,781
	752,976	822,642	353,575	469,067	43%	601,098	297,235
Operation Services:							
Salaries	2,349,633	2,349,633	1,240,508	1,109,125	53%	2,282,080	1,237,367
Fringe benefits	1,024,405	1,024,405	510,558	513,847	50%	931,616	494,031
Operating costs	3,036,090	3,099,661	1,404,492	1,695,169	45%	3,453,252	1,563,747
Capital outlay	237,000	229,500	218,459	11,041	95%	478,054	469,737
	6,647,128	6,703,199	3,374,017	3,329,182	50%	7,145,002	3,764,882
Non-departmental:							
Fringe benefits	5,748,322	5,748,322	3,284,495	2,463,827	57%	5,476,889	3,121,973
Operating costs	529,067	529,067	782,184	(253,117)	148%	356,886	603,325
Capital outlay	-	-	-	-	na	36,475	-
	6,277,389	6,277,389	4,066,679	2,210,710	65%	5,870,250	3,725,298
Total central services	17,866,183	18,615,995	9,691,915	8,924,080	52%	17,766,579	9,540,405

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Public Safety:							
District Attorney:							
Operating costs	48,000	48,000	2,258	45,742	5%	30,951	3,124
Sheriff:							
Salaries	10,829,121	10,829,121	5,855,397	4,973,724	54%	10,810,258	5,490,296
Fringe benefits	4,017,019	4,017,019	2,047,805	1,969,214	51%	3,779,568	1,883,792
Operating costs	2,854,767	3,193,890	1,079,407	2,114,483	34%	2,911,596	1,396,700
Capital outlay	822,980	1,226,246	494,923	731,323	40%	941,545	453,620
	18,523,887	19,266,276	9,477,532	9,788,744	49%	18,442,967	9,224,408
Detention Center:							
Salaries	5,158,523	5,260,760	2,567,009	2,693,751	49%	4,751,389	2,423,486
Fringe benefits	2,047,997	2,098,760	959,279	1,139,481	46%	1,754,460	882,934
Operating costs	3,194,957	3,216,573	1,304,554	1,912,019	41%	2,662,445	1,392,970
Capital outlay	15,500	77,229	69,937	7,292	91%	645,387	261,283
	10,416,977	10,653,322	4,900,779	5,752,543	46%	9,813,681	4,960,673
Emergency Medical:							
Salaries	6,212,012	6,212,012	3,462,484	2,749,528	56%	6,263,213	3,178,486
Fringe benefits	2,255,391	2,255,391	1,165,005	1,090,386	52%	2,065,937	1,031,553
Operating costs	1,987,622	1,999,763	888,556	1,111,207	44%	1,914,800	889,684
Capital outlay	700,000	726,333	91,449	634,884	13%	1,785,485	1,192,891
	11,155,025	11,193,499	5,607,494	5,586,005	50%	12,029,435	6,292,614
Emergency Management:							
Salaries	261,388	261,388	147,589	113,799	56%	264,171	139,751
Fringe benefits	86,348	86,348	42,407	43,941	49%	74,259	38,614
Operating costs	432,525	570,060	249,746	320,314	44%	413,327	174,382
Capital outlay	10,800	16,223	5,334	10,889	33%	54,132	17,254
	791,061	934,019	445,076	488,943	48%	805,889	370,001
Other Agencies:							
Fire districts	60,000	60,000	30,000	30,000	50%	60,000	15,000
Rescue Squads	331,800	331,800	6,075	325,725	2%	331,800	86,525
	391,800	391,800	36,075	355,725	9%	391,800	101,525
Building Inspections and Central Permitting							
Salaries	1,754,794	1,795,766	914,369	881,397	51%	1,623,490	799,368
Fringe benefits	626,910	645,000	313,694	331,306	49%	566,298	279,529
Operating costs	149,230	454,030	51,062	402,968	11%	123,265	54,595
Capital outlay	-	60,003	-	60,003	0%	55,917	52,439
	2,530,934	2,954,799	1,279,125	1,675,674	43%	2,368,970	1,185,931
Fire Inspections							
Salaries	346,051	346,051	197,770	148,281	57%	337,442	144,748
Fringe benefits	123,088	123,088	60,413	62,675	49%	99,310	44,246
Operating costs	74,849	74,849	35,305	39,544	47%	48,631	26,791
Capital outlay	37,000	37,000	1,113	35,887	3%	61,168	57,893
	580,988	580,988	294,601	286,387	51%	546,551	273,678
Central Communications:							
Salaries	1,974,107	1,974,107	944,167	1,029,940	48%	1,706,295	850,505
Fringe benefits	762,210	762,210	352,912	409,298	46%	635,319	310,133
Operating costs	621,155	619,070	71,364	547,706	12%	224,299	133,167
Capital outlay	214,300	255,608	27,256	228,352	11%	66,296	31,652
	3,571,772	3,610,995	1,395,699	2,215,296	39%	2,632,209	1,325,457

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Animal Protective Services:							
Salaries	606,195	606,195	318,085	288,110	52%	595,236	309,930
Fringe benefits	241,571	241,571	122,402	119,169	51%	231,408	118,826
Operating costs	294,258	353,484	100,866	252,618	29%	282,620	143,881
Capital outlay	35,000	35,000	-	35,000	0%	33,684	32,697
	1,177,024	1,236,250	541,353	694,897	44%	1,142,948	605,334
Total public safety	49,187,468	50,869,948	23,979,992	26,889,956	47%	48,205,401	24,342,745
Transportation:							
Cape Fear Regional Jetport	111,000	111,000	55,500	55,500	50%	111,000	52,000
Odell Williamson Mun. Air.	27,500	27,500	13,750	13,750	50%	27,500	13,750
Cape Fear Transp. Authority	-	-	-	-	na	32,072	32,072
Brunswick Transit System	-	-	-	-	na	270,448	-
Total transportation	138,500	138,500	69,250	69,250	50%	441,020	97,822
Environmental Protection:							
Solid Waste:							
Salaries	372,565	372,565	202,124	170,441	54%	361,656	184,278
Fringe benefits	154,977	154,977	79,919	75,058	52%	142,070	69,767
Operating costs	17,333,804	18,852,205	8,965,266	9,886,939	48%	16,848,084	8,248,305
Capital outlay	229,000	229,000	216,860	12,140	95%	626,147	-
	18,090,346	19,608,747	9,464,169	10,144,578	48%	17,977,957	8,502,350
Other:							
Forestry services	257,087	272,978	99,789	173,189	37%	194,267	72,250
Total environmental protection	18,347,433	19,881,725	9,563,958	10,317,767	48%	18,172,224	8,574,600
Economic Development:							
Community Enforcement:							
Salaries	176,916	176,916	64,009	112,907	36%	123,746	67,873
Fringe benefits	75,377	75,377	24,335	51,042	32%	49,417	26,904
Operating costs	16,040	17,340	7,934	9,406	46%	6,971	4,037
Capital outlay	-	-	-	-	na	23,717	23,717
	268,333	269,633	96,278	173,355	36%	203,851	122,531
Planning:							
Salaries	480,726	480,726	263,774	216,952	55%	472,414	237,074
Fringe benefits	180,145	180,145	93,943	86,202	52%	159,495	78,880
Operating costs	206,200	434,900	123,469	311,431	28%	114,559	57,445
	867,071	1,095,771	481,186	614,585	44%	746,468	373,399
Cooperative Extension:							
Salaries	327,535	368,373	126,088	242,285	34%	261,161	111,370
Fringe benefits	161,268	164,392	57,944	106,448	35%	92,617	38,786
Operating costs	139,195	177,433	67,842	109,591	38%	98,023	55,858
Capital outlay	-	-	-	-	na	5,350	5,350
	627,998	710,198	251,874	458,324	35%	457,151	211,364
Soil and Water Conservation:							
Salaries	172,706	172,706	111,450	61,256	65%	167,077	85,382
Fringe benefits	65,794	65,794	37,643	28,151	57%	61,762	31,244
Operating costs	17,950	17,950	3,874	14,076	22%	12,009	6,039
	256,450	256,450	152,967	103,483	60%	240,848	122,665

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Public Housing Section 8:							
Salaries	178,936	178,936	72,203	106,733	40%	118,163	63,037
Fringe benefits	76,362	76,362	27,141	49,221	36%	48,821	26,730
Operating costs	2,213,813	2,314,784	986,571	1,328,213	43%	1,918,935	958,162
	2,469,111	2,570,082	1,085,915	1,484,167	42%	2,085,919	1,047,929
1% Occupancy Tax:							
Operating costs	1,100,000	1,910,000	1,266,462	643,538	66%	1,668,261	1,013,451
Other Economic Development:							
Holden Beach Special Obligation Bond	1,370,040	1,370,040	-	1,370,040	0%	-	-
Lockwood Folly & Shallotte Dredging	-	158,848	158,848	-	100%	405,757	149,903
Reserve for shoreline	200,000	120,576	-	120,576	0%	-	-
Brunswick Busines & Industry Development	425,000	425,000	212,500	212,500	50%	425,000	212,500
Access Road Ec. Dv. Proj.	-	400,000	-	400,000	0%	-	-
	1,995,040	2,474,464	371,348	2,103,116	15%	830,757	362,403
Total economic development	7,584,003	9,286,598	3,706,030	5,580,568	40%	6,233,255	3,253,742
Human Services:							
Health:							
Administration:							
Salaries	2,484,996	2,484,996	1,340,967	1,144,029	54%	2,346,649	1,226,640
Fringe benefits	1,346,562	1,346,562	695,358	651,204	52%	1,239,013	642,106
Operating costs	268,750	351,955	120,154	231,801	34%	197,669	118,349
Capital outlay	26,000	101,000	-	101,000	0%	85,068	85,068
	4,126,308	4,284,513	2,156,479	2,128,034	50%	3,868,399	2,072,163
Communicable Diseases:							
Operating costs	412,225	425,449	279,263	146,186	66%	340,391	249,194
Adult Health Maintenance:							
Operating costs	229,855	1,143,141	971,310	171,831	85%	1,012,361	73,853
Senior Health							
Salaries	39,969	39,969	14,423	25,546	36%	40,611	26,878
Fringe benefits	19,364	19,364	4,735	14,629	24%	13,838	10,838
Operating costs	3,835	3,835	993	2,842	26%	1,972	1,659
	63,168	63,168	20,151	43,017	32%	56,421	39,375
Maternal and Child Health:							
Salaries	360,313	360,313	180,281	180,032	50%	294,091	150,328
Fringe benefits	160,848	160,848	75,296	85,552	47%	128,497	66,253
Operating costs	592,274	671,307	254,783	416,524	38%	455,512	250,802
	1,113,435	1,192,468	510,360	682,108	43%	878,100	467,383

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Environmental Health:							
Salaries	1,254,102	1,254,102	669,251	584,851	53%	1,156,005	574,588
Fringe benefits	462,478	462,478	234,831	227,647	51%	403,912	201,615
Operating costs	147,050	604,053	286,530	317,523	47%	283,365	87,030
Capital outlay	78,600	78,600	-	78,600	0%	26,063	17,722
	1,942,230	2,399,233	1,190,612	1,208,621	50%	1,869,345	880,955
Total health	7,887,221	9,507,972	5,128,175	4,379,797	54%	8,025,017	3,782,923
Veterans' Services:							
Salaries	144,196	144,196	72,229	71,967	50%	132,797	67,108
Fringe benefits	58,636	58,636	29,074	29,562	50%	52,767	27,193
Operating costs	17,807	17,807	7,987	9,820	45%	10,462	7,266
Total veterans' services	220,639	220,639	109,290	111,349	50%	196,026	101,567
Social Services:							
Administration:							
Salaries	7,643,082	7,643,082	3,891,503	3,751,579	51%	7,064,534	3,554,317
Fringe benefits	3,742,053	3,742,053	1,801,808	1,940,245	48%	3,341,257	1,664,544
Operating costs	3,032,941	3,150,029	1,045,681	2,104,348	33%	2,317,819	907,549
Capital outlay	100,000	100,000	2,451	97,549	2%	-	-
	14,518,076	14,635,164	6,741,443	7,893,721	46%	12,723,610	6,126,410
Other Operating Costs:							
Medical assistance	20,000	20,000	2,116	17,884	11%	2,793	907
Aid to the blind	4,100	4,100	4,100	-	100%	8,153	8,153
Adoption assistance	270,000	270,000	84,338	185,662	31%	219,705	109,439
Special assistance	460,000	460,000	136,293	323,707	30%	291,508	138,373
Foster care	750,000	750,000	215,736	534,264	29%	557,267	225,712
State foster home	400,000	400,000	301,595	98,405	75%	572,449	178,766
Special assistance	25,121	25,121	5,901	19,220	23%	25,121	14,752
Day care	23,000	23,000	4,207	18,793	18%	-	-
Special child adopt. assistance	-	62,896	2,863	60,033	5%	19,787	13,693
	1,952,221	2,015,117	757,149	1,257,968	38%	1,696,783	689,795
Total social services	16,470,297	16,650,281	7,498,592	9,151,689	45%	14,420,393	6,816,205
Other Human Services:							
Trillium Health Resources	250,443	250,443	62,611	187,832	25%	250,443	62,611
Brunswick Senior Resources	2,713,739	2,713,739	1,356,869	1,356,870	50%	2,589,319	1,294,661
Other human services	-	179,486	76,864	102,622	43%	158,077	62,877
	2,964,182	3,143,668	1,496,344	1,647,324	48%	2,997,839	1,420,149
Total human services	27,542,339	29,522,560	14,232,401	15,290,159	48%	25,639,275	12,120,844
Education:							
Public schools	46,096,535	46,096,535	23,048,268	23,048,267	50%	42,840,126	21,420,066
Public schools - capital outlay	967,060	967,060	483,528	483,532	50%	898,744	449,370
Community college	4,338,757	4,338,757	2,194,326	2,144,431	51%	4,166,804	2,100,064
Community college - cap. out.	295,343	295,343	147,672	147,671	50%	323,000	161,502
Total education	51,697,695	51,697,695	25,873,794	25,823,901	50%	48,228,674	24,131,002

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Culture and Recreation:							
Parks and Recreation:							
Administration:							
Salaries	715,246	715,246	308,928	406,318	43%	639,744	338,203
Fringe benefits	212,248	212,248	100,931	111,317	48%	194,964	98,638
Operating costs	663,769	666,663	151,698	514,965	23%	486,470	256,831
Capital outlay	-	185,731	164,052	21,679	88%	28,649	27,809
	1,591,263	1,779,888	725,609	1,054,279	41%	1,349,827	721,481
Maintenance:							
Salaries	785,208	785,208	367,309	417,899	47%	720,837	395,891
Fringe benefits	327,225	327,225	149,224	178,001	46%	293,721	155,737
Operating costs	419,800	419,800	145,173	274,627	35%	429,663	207,122
Capital outlay	82,000	82,000	27,936	54,064	34%	138,081	105,880
	1,614,233	1,614,233	689,642	924,591	43%	1,582,302	864,630
Total Parks and Recreation	3,205,496	3,394,121	1,415,251	1,978,870	42%	2,932,129	1,586,111
Brunswick County Library:							
Salaries	792,995	792,995	424,486	368,509	54%	733,339	384,749
Fringe benefits	338,444	338,444	170,958	167,486	51%	302,215	154,216
Operating costs	245,400	245,400	100,554	144,846	41%	199,874	99,665
	1,376,839	1,376,839	695,998	680,841	51%	1,235,428	638,630
Total culture and recreation	4,582,335	4,770,960	2,111,249	2,659,711	44%	4,167,557	2,224,741
Debt Service:							
Principal retirement	12,305,001	12,305,001	2,500,000	9,805,001	20%	13,623,305	2,668,304
Interest and fees	3,245,907	3,245,907	1,650,412	1,595,495	51%	4,975,026	3,129,114
Total debt service	15,550,908	15,550,908	4,150,412	11,400,496	27%	18,598,331	5,797,418
Total expenditures	206,077,329	214,228,463	101,230,831	112,997,632	47%	200,545,443	96,317,370
Revenues over (under) expenditures	(473,972)	(4,349,161)	49,993,924	54,343,085		31,087,220	47,004,599
Transfers From Other Funds:							
Transfer from county capital project fund	-	-	-	-	na	2,304,445	2,304,445
Transfer from workers comp. internal service fund	-	-	-	-	na	1,479,553	-
	-	-	-	-	na	3,783,998	2,304,445

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020 WITH COMPARATIVE ACTUAL AMOUNTS FOR PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Transfers To Other Funds:							
Transfer to county capital projects fund	-	(10,000,000)	(10,000,000)	-	100%	(9,575,021)	(8,425,021)
Transfer to grant projects funds	-	(300,000)	(300,000)	-	100%	-	-
Transfer to school capital projects fund	(3,774,548)	(3,774,548)	(535,489)	3,239,059	14%	(9,021,922)	(2,304,445)
	(3,774,548)	(14,074,548)	(10,835,489)	3,239,059	77%	(18,596,943)	(10,729,466)
Budgetary Financing Sources (Uses):							
Appropriated fund balance	4,248,520	18,423,709	-	(18,423,709)	0%	-	-
	4,248,520	18,423,709	-	(18,423,709)	0%	-	-
Total other financing sources (uses)	473,972	4,349,161	(10,835,489)	(15,184,650)		(14,812,945)	(8,425,021)
Net change in fund balance	$ -	$ -	39,158,435	$ 39,158,435		16,274,275	38,579,578
Fund balance, beginning of year			97,026,999			80,752,724	80,752,724
Fund balance, end of year			$136,185,434			$ 97,026,999	$119,332,302

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL - COUNTY CAPITAL PROJECTS FUND
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2020

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental-NC Dept. of Transportation	$ 26,364,366	$ 25,420,906	$ 777,119	$ 26,198,025
Restricted intergovernmental-NC Parks & Rec. Trust Fund	750,500	300,000	-	300,000
Investment earnings	128,008	826,579	16,474	843,053
Performance bonds	290,876	290,876	-	290,876
Other	554,563	553,803	-	553,803
Total revenues	28,088,313	27,392,164	793,593	28,185,757
Expenditures:				
General Government:				
Court House Renovation	13,671,860	1,921,038	5,081,426	7,002,464
Future Capital Projects	10,000,000	-	-	-
	23,671,860	1,921,038	5,081,426	7,002,464
Environmental protection:				
Landfill Transfer Station	337,000	189,259	92,765	282,024
Future Capital Projects	15,303,994	-	-	-
	15,640,994	189,259	92,765	282,024
Economic Development:				
Springlake at Maritime Shores	274,585	-	-	-
Cultural and recreation:				
OIB Park Improvements	5,850,000	5,763,018	41,868	5,804,886
Smithville Park Improvements	6,189,666	5,967,164	-	5,967,164
Brunswick Waterway Park Improvements	644,083	201,121	-	201,121
Waccamaw Multiuse Building	316,800	28,705	61,503	90,208
	13,000,549	11,960,008	103,371	12,063,379
Transportation:				
Airport Improvements	27,598,875	26,678,238	628,391	27,306,629
Other:				
Future Capital Projects	897,987	-	-	-
Total expenditures	81,084,850	40,748,543	5,905,953	46,654,496
Revenues over (under) expenditures	(52,996,537)	(13,356,379)	(5,112,360)	(18,468,739)
Other Financing Sources (Uses):				
Appropriated fund balance	4,805,618	-	-	-
Transfer from general fund	52,484,803	42,484,807	10,000,000	52,484,807
Transfer to general fund	(4,293,884)	(4,293,884)	-	(4,293,884)
Total other financing sources (uses)	52,996,537	38,190,923	10,000,000	48,190,923
Net change in fund balance	$ -	$ 24,834,544	4,887,640	$ 29,722,184
Fund balance, beginning of year			29,659,022	
Fund balance, end of year			$ 34,546,662	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET TO ACTUAL - EDUCATION CAPITAL PROJECTS FUND
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2020

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
NC Public Education Lottery	$ 7,082,039	$ 7,092,797	$ -	$ 7,092,797
Investment earnings	-	397,430	9,182	406,612
Investment earnings-debt proceeds	-	1,286,080	7,213	1,293,293
Total revenues	7,082,039	8,776,307	16,395	8,792,702
Expenditures:				
Brunswick County Schools	182,387,941	110,409,773	9,332,095	119,741,868
Brunswick Community College	2,304,445	2,004,940	-	2,004,940
Total expenditures	184,692,386	112,414,713	9,332,095	121,746,808
Revenues over (under) expenditures	(177,610,347)	(103,638,406)	(9,315,700)	(112,954,106)
Other Financing Sources (Uses):				
Transfer from general fund	70,872,731	67,098,182	535,489	67,633,671
Transfer to general fund	(314,013)	(314,013)	-	(314,013)
Premium on bonds issued	8,749,216	2,995,184	5,754,033	8,749,217
Debt financing issued	91,750,000	49,955,000	41,795,000	91,750,000
Appropriated fund balance	6,552,413	-	-	-
Total other financing sources (uses)	177,610,347	119,734,353	48,084,522	167,818,875
Net change in fund balance	$ -	$ 16,095,947	38,768,822	$ 54,864,769
Fund balance, beginning of year			22,648,362	
Fund balance, end of year			$ 61,417,184	

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2020

	Emergency Telephone System Fund	Grant Project	ROD-Technology Enhancement Fund	Total
Assets:				
Cash and cash equivalents/investments	$ 1,510,958	$ -	$ 976,845	$ 2,487,803
Interest receivable	52	-	34	86
Total assets	1,511,010	-	976,879	2,487,889
Liabilities:				
Accounts payable and other liabilities	2,911	4,380	1,836	9,127
Due to other funds	-	3,963	-	3,963
Total liabilities	2,911	8,343	1,836	13,090
Fund Balance:				
Stabilization by State Statute	52	-	34	86
Restricted - other	1,508,047	-	975,009	2,483,056
Unassigned	-	(8,343)	-	(8,343)
Total fund balances	1,508,099	(8,343)	975,043	2,474,799
Total liabilities, deferred inflow of resources and fund balances	$ 1,511,010	$ -	$ 976,879	$ 2,487,889

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
NON MAJOR SPECIAL REVENUE GOVERNMENTAL FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2020

	Emergency Telephone System Fund	Grant Project	ROD-Technology Enhancement Fund	Total
Revenues:				
Restricted intergovernmental	$ 333,038	$ 833,259	$ -	$ 1,166,297
Permits and fees	-	-	136,899	136,899
Other sales and services	-	8,625	-	8,625
Investment earnings	787	-	511	1,298
Total revenues	333,825	841,884	137,410	1,313,119
Expenditures:				
General government	-	150,227	65,278	215,505
Public safety	213,732	-	-	213,732
Economic and physical development	-	1,000,000	-	1,000,000
Total expenditures	213,732	1,150,227	65,278	1,429,237
Revenues over (under) expenditures	120,093	(308,343)	72,132	(116,118)
Other Financing Sources:				
Transfers from general fund	-	300,000	-	300,000
Net change in fund balances	120,093	(8,343)	72,132	183,882
Fund balance, beginning of year	1,388,006	-	902,911	2,290,917
Fund balance, end of year	$ 1,508,099	$ (8,343)	$ 975,043	$ 2,474,799

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - EMERGENCY TELEPHONE SYSTEM FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020

	Budget	December 31, 2020	Variance Positive (Negative)	June 30, 2020	December 31, 2019
Revenues:					
Restricted intergovernmental	$ 799,291	$ 333,038	$ (466,253)	$ 757,913	$ 315,797
Investment earnings	-	787	787	11,292	7,467
Total revenues	799,291	333,825	(465,466)	769,205	323,264
Expenditures:					
Operating costs	831,527	213,732	617,795	426,304	191,611
Capital outlay	356,172	-	356,172	-	-
Total expenditures	1,187,699	213,732	973,967	426,304	191,611
Revenues over (under) expenditures	(388,408)	120,093	508,501	342,901	131,653
Other Financing Sources (Uses):					
Appropriated fund balance	388,408	-	(388,408)	-	-
Net change in fund balance	$ -	120,093	$ 120,093	342,901	131,653
Fund balance, beginning of year		1,388,006		1,045,105	1,045,105
Fund balance, end of year		$ 1,508,099		$ 1,388,006	$ 1,176,758

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO ACTUAL - GRANT PROJECT FUND
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2020

		Actual		
	Project Authorization	Prior Years	Current Year	Total to Date
Revenues:				
Restricted intergovernmental	$ 4,509,118	$ 810,243	$ 833,259	$ 1,643,502
Other sales and services	-	-	8,625	8,625
Total revenues	4,509,118	810,243	841,884	1,652,127
Expenditures:				
SAMHSA Expansion Grant FY 19-24	1,200,000	343,336	144,215	487,551
SAMHSA	1,380,527	466,907	6,012	472,919
Pacon Manufacturing Incentive and Reuse	1,300,000	-	1,000,000	1,000,000
Watershed Grant Round 1	498,919	-	-	-
Watershed Grant Round 2	381,072	-	-	-
Watershed Grant Round 3	48,600	-	-	-
Total expenditures	4,809,118	810,243	1,150,227	1,960,470
Revenues over (under) expenditures	(300,000)	-	(308,343)	(308,343)
Other Financing Sources (Uses):				
Transfers from general fund	300,000	-	300,000	300,000
Net change in fund balance	$ -	$ -	(8,343)	$ (8,343)
Fund balance, beginning of year			-	
Fund balance, end of year			$ (8,343)	

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL AND CHANGES IN FUND BALANCE - REGISTER OF DEEDS TECHNOLOGY ENHANCEMENT FUND FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020

	Budget	December 31, 2020	Variance Positive (Negative)	June 30, 2020	December 31, 2019
Revenues:					
Permits and fees	$ 181,000	$ 136,899	$ (44,101)	$ 189,658	$ 92,088
Investment earnings	9,000	511	(8,489)	8,901	6,089
Total revenues	190,000	137,410	(52,590)	198,559	98,177
Expenditures:					
General government	209,463	65,278	144,185	150,010	60,362
Revenues over (under) expenditures	(19,463)	72,132	91,595	48,549	37,815
Other Financing Sources (Uses):					
Appropriated fund balance	19,463	-	(19,463)	-	-
Net change in fund balance	$ -	72,132	$ 72,132	48,549	37,815
Fund balance, beginning of year		902,911		854,362	854,362
Fund balance, end of year		$ 975,043		$ 902,911	$ 892,177

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WATER FUND (NON-GAAP)
DECEMBER 31, 2020

	Water Fund	Water Capital Projects	Total
Current Assets:			
Cash, cash equivalents and investments	$ 37,656,504	$ 6,188,372	$ 43,844,876
Restricted cash	3,027,231	152,668,804	155,696,035
Interest receivable	1,316	91	1,407
Receivables and special assessments, net	3,452,893	-	3,452,893
Due from other governmental agencies	780,574	38,248	818,822
Inventories	1,716,404	-	1,716,404
Total current assets	46,634,922	158,895,515	205,530,437
Current Liabilities:			
Accounts payable and other liabilities	379,608	-	379,608
Customer deposits	2,090,703	-	2,090,703
Interest payable	236,472	-	236,472
Current portion of debt	1,544,059	-	1,544,059
Total current liabilities	4,250,842	-	4,250,842
Expendable net positon	**42,384,080**	**158,895,515**	**201,279,595**
Noncurrent Items:			
Non-depreciable capital assets	21,767,867	-	21,767,867
Depreciable capital assets, net	151,371,045	-	151,371,045
Deferred outflow	1,966,660	-	1,966,660
Net pension liability	(1,672,796)	-	(1,672,796)
Compensated absences	(477,710)	-	(477,710)
Total other post-employment liability	(11,637,039)	-	(11,637,039)
Non-current portion of debt	(214,933,089)	-	(214,933,089)
Deferred inflow	(1,605,303)	-	(1,605,303)
Total net positon	$ (12,836,285)	$ 158,895,515	$ 146,059,230

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - WATER SYSTEM OPERATING FUND (NON-GAAP)
FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020
WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Revenues:							
User charges	$ 23,293,405	$ 23,293,405	$ 15,521,004	$ (7,772,401)	67%	$ 26,938,083	$ 15,961,705
Restricted intergovernmental	-	-	-	-	na	2,647,094	648,025
Investment earnings	255,000	255,000	21,164	(233,836)	8%	319,835	219,468
Other	664,358	664,358	222,133	(442,225)	33%	895,434	223,032
Total revenues	24,212,763	24,212,763	15,764,301	(8,448,462)	65%	30,800,446	17,052,230
Expenditures:							
Salaries	5,687,569	5,687,569	2,815,546	2,872,023	50%	4,980,849	2,562,283
Fringe benefits	2,642,851	2,642,851	1,333,269	1,309,582	50%	2,292,685	1,210,451
Operating expenditures	7,912,534	8,563,080	3,874,186	4,688,894	45%	7,694,860	3,635,727
Repairs and maintenance	3,002,100	3,264,369	1,123,020	2,141,349	34%	2,605,060	1,651,545
Capital outlay	1,003,500	2,240,985	664,237	1,576,748	30%	3,970,616	1,611,004
Debt Service:							
Principal	1,324,464	1,324,464	-	1,324,464	0%	1,278,275	60,972
Interest	892,351	892,351	446,175	446,176	50%	952,138	476,185
Total expenditures	22,465,369	24,615,669	10,256,433	14,359,236	42%	23,774,483	11,208,167
Revenues over (under) expenditures	1,747,394	(402,906)	5,507,868	5,910,774	-1367%	7,025,963	5,844,063
Other Financing Sources (Uses):							
Long-term debt issued	-	-	-	-	na	714,000	714,000
Premiums on debt issued	-	-	-	-	na	69,924	69,924
Payments to escrow agent for refunded bonds	-	-	-	-	na	(778,023)	(778,658)
Transfer to water capital project fund	(1,747,394)	(1,747,394)	-	1,747,394	0%	(2,780,000)	(2,780,000)
Transfer from workers comp. internal service fund	-	-	-	-	na	246,850	-
Appropriated net positon	-	2,150,300	-	(2,150,300)	0%	-	-
Total other fin. sources (uses)	(1,747,394)	402,906	-	(402,906)	0%	(2,527,249)	(2,774,734)
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ -	$ 5,507,868	$ 5,507,868		$ 4,498,714	$ 3,069,329

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET TO ACTUAL -
WATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2020

		Actual		
	Project Budget	Prior Year	Current Year	Total to Date
Revenues:				
Investment earnings	$ 120,276	$ 170,378	$ 5,542	$ 175,920
Investment earnings-debt proceeds	-	233,056	23,239	256,295
Assessments	52,724	39,495	-	39,495
Penalties and interest assessments	-	13,229	-	13,229
Total revenues	173,000	456,158	28,781	484,939
Expenditures:				
Southeast Water Tank	50,550	50,550	-	50,550
FY16 Water Mains Top 7 and Apollo	1,773,285	1,731,758	-	1,731,758
Raw Water Mains Project	28,683,127	8,855,441	4,671,582	13,527,023
Shallotte Transmission Main	5,892,000	260,311	147,107	407,418
NW Plant Treatment Expansion 12MGD	167,345,190	11,613,124	20,279,507	31,892,631
74-76 Industrial Park Water Main	1,727,715	160,304	92,170	252,474
74-76 Mintz Dr. to Old Maco	85,000	67,999	-	67,999
Total expenditures	205,556,867	22,739,487	25,190,366	47,929,853
Revenues over (under) expenditures	(205,383,867)	(22,283,329)	(25,161,585)	(47,444,914)
Other Financing Sources (Uses):				
Long term debt issued	178,600,000	178,600,000	-	178,600,000
Bond premium	17,428,317	17,428,317	-	17,428,317
Transfers from water fund	9,510,390	9,510,402	-	9,510,402
Transfers to water fund	(985,770)	(985,770)	-	(985,770)
Future capital projects	(952,567)	-	-	-
Appropriated fund balance	1,783,497	-	-	-
Total other financing sources (uses)	205,383,867	204,552,949	-	204,552,949
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$182,269,620	$ (25,161,585)	$157,108,035

COUNTY OF BRUNSWICK, NORTH CAROLINA

COMBINING BALANCE SHEET - WASTEWATER FUND (NON-GAAP)
DECEMBER 31, 2020

	Wastewater Fund	Wastewater Capital Projects	Total
Current Assets:			
Cash and cash equivalents/investments	$ 30,702,717	$ -	$ 30,702,717
Restricted cash	6,271,507	28,912,917	35,184,424
Interest receivable	963	20	983
Receivables and special assessments, net	4,145,138	-	4,145,138
Due from other governmental agencies	639,470	359,727	999,197
Inventories	491,722	-	491,722
Total current assets	42,251,517	29,272,664	71,524,181
Current Liabilities:			
Accounts payable and other liabilities	226,906	103	227,009
Interest payable	1,124,988	-	1,124,988
Prepaid fees	259,422	-	259,422
Current portion of debt	13,543,463	-	13,543,463
Total current liabilities	15,154,779	103	15,154,882
Expendable net positon	**27,096,738**	**29,272,561**	**56,369,299**
Noncurrent Items:			
Non-depreciable capital assets	20,319,683	-	20,319,683
Depreciable capital assets, net	217,503,489	-	217,503,489
Deferred outflow	2,164,577	-	2,164,577
Net pension liability	(908,181)	-	(908,181)
Compensated absences	(211,099)	-	(211,099)
Total other post-employment liability	(6,737,820)	-	(6,737,820)
Non-current portion of debt	(116,646,131)	-	(116,646,131)
Deferred inflow	(956,069)	-	(956,069)
Total net positon	$ 141,625,187	$ 29,272,561	$ 170,897,748

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - WASTEWATER FUND (NON-GAAP)
FOR THE PERIOD ENDED DECEMBER 31, 2020 AND THE YEAR ENDED JUNE 30, 2020
WITH COMPARATIVE ACTUAL AMOUNTS FOR THE PRIOR YEAR

	Original Budget	Current Budget	December 31, 2020	Variance Positive (Negative)	% of Budget	June 30, 2020	December 31, 2019
Revenues:							
User charges	$ 26,786,837	$ 26,786,837	$ 15,574,195	$ (11,212,642)	58%	$ 29,958,550	$ 12,918,441
ARRA interest subsidy	-	-	-	-	na	31,775	31,775
Investment earnings	125,000	125,000	13,912	(111,088)	11%	293,843	200,253
Restricted intergovernmental	-	-	-	-	na	702,748	82,124
Other	309,000	342,176	80,032	(262,144)	23%	706,090	142,542
Total revenues	27,220,837	27,254,013	15,668,139	(11,585,874)	57%	31,693,006	13,375,135
Expenditures:							
Salaries	3,040,169	3,076,863	1,576,044	1,500,819	51%	2,883,904	1,411,000
Fringe benefits	1,419,905	1,434,594	709,499	725,095	49%	1,271,696	636,013
Operating expenditures	4,309,033	5,024,711	1,940,542	3,084,169	39%	4,195,006	2,221,712
Repairs and maintenance	1,857,000	1,949,137	1,072,237	876,900	55%	1,901,835	771,393
Capital outlay	3,602,000	4,150,235	856,291	3,293,944	21%	4,919,454	2,700,527
Debt Service:							
Principal	12,396,931	12,391,788	662,650	11,729,138	5%	10,499,224	792,929
Interest	4,618,884	4,624,027	2,298,705	2,325,322	50%	3,889,717	1,660,448
Total expenditures	31,243,922	32,651,355	9,115,968	23,535,387	28%	29,560,836	10,194,022
Revenues over (under) expenditures	(4,023,085)	(5,397,342)	6,552,171	11,949,513	-121%	2,132,170	3,181,113
Other Financing Sources (Uses):							
Issuance of long-term debt	-	-	-	-	na	15,336,000	15,336,000
Premiums on bonds issued	-	-	-	-	na	163,155	163,155
Paments to escrow agent for refunded bonds	-	-	-	-	na	(15,382,482)	(15,382,482)
Transfer to wastewater capital project	-	(618,809)	(618,809)	-	100%	(1,239,512)	(1,220,687)
Transfer from wastewater capital project	1,128,000	1,128,000	912,794	(215,206)	81%	300,346	-
Transfer from workers comp. internal service fund	-	-	-	-	na	91,951	-
Appropriated net positon	2,895,085	4,888,151	-	(4,888,151)	0%	-	-
Total other fin. sources (uses)	4,023,085	5,397,342	293,985	(5,103,357)	5%	(730,542)	(1,104,014)
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ -	$ 6,846,156	$ 6,846,156		$ 1,401,628	$ 2,077,099

COUNTY OF BRUNSWICK, NORTH CAROLINA

SCHEDULE OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
WASTEWATER CAPITAL PROJECT FUNDS (NON-GAAP)
FROM INCEPTION AND FOR THE PERIOD ENDED DECEMBER 31, 2020

		Actual		
	Project Budget	Prior Years	Current Year	Total to Date
Revenues:				
Assessments	$ 557,053	$ 557,052	$ -	$ 557,052
SAD interest and penalties	99,017	102,512	-	102,512
Investment earnings	122,078	169,373	348	169,721
Investment earnings-debt proceeds	-	450,884	(33,327)	417,557
West Brunswick Regional WWTP Southport Contribution	2,630,000	-	-	-
Total revenues	3,408,148	1,279,821	(32,979)	1,246,842
Expenditures:				
WBRWWTF Expansion Southport	2,630,000	1,037,975	101,594	1,139,569
NEBRWWTP Expansion	45,714,971	12,998,628	7,590,536	20,589,164
NEBRWWTP East Transmission Main	3,616,997	1,909,552	209,672	2,119,224
NEBRWWTP WestTransmission Main	2,891,839	2,231,350	259,685	2,491,035
Total expenditures	54,853,807	18,177,505	8,161,487	26,338,992
Revenues over (under) expenditures	(51,445,659)	(16,897,684)	(8,194,466)	(25,092,150)
Other Financing Sources (Uses):				
Long term debt issued	44,980,000	44,980,000	-	44,980,000
Bond premium	7,243,807	7,243,806	-	7,243,806
Transfer from wastewater fund	6,067,642	5,448,837	618,809	6,067,646
Transfer to wastewater fund	(7,540,274)	(7,540,274)	(912,794)	(8,453,068)
Future capital projects	(3,486,112)	-	-	-
Appropriated fund balance	4,180,596	-	-	-
Total other financing sources (uses)	51,445,659	50,132,369	(293,985)	49,838,384
Revenues and other financing sources over (under) expenditures and other financing uses	$ -	$ 33,234,685	$ (8,488,451)	$ 24,746,234

Cash and Investments

A Summary of Cash and Investments is presented on the Brunswick County Government website as of December 31, 2020. It reports that the County had $279.8 million of unrestricted cash and investments in all funds including those accruing for outside agencies that the county performs collections plus $223.8 million of capital project restricted cash from debt proceeds. All cash and investments are earning an average yield of 0.04%.

BRUNSWICK COUNTY
SUMMARY OF CASH AND INVESTMENTS
AS OF DECEMBER 31, 2020

	Purchase Date	Maturity Date	Book Value	Total Book Value	% of Portfolio	Yield
Unrestricted Cash and Investments						
Checking & Petty Cash						
Petty Cash			$ 6,200			0.00%
BB&T			67,333,251			0.00%
Total Checking & Petty Cash				$ 67,339,451	13%	
Money Markets / Savings						
BB&T Money Rate Savings			123,016,666			0.10%
SunTrust Money Market			5,063,198			0.01%
Total Money Markets / Savings				$ 128,079,864	25%	
Certificates of Deposit / CDARS						
First Bank	9/28/20	3/28/21	21,208,114			0.15%
Total Certificates of Deposit / CDARS				$ 21,208,114	4%	
NC Capital Management Trust - Government Portfolio				$ 63,213,988	13%	0.01%
Total Unrestricted Cash and Investments				**$ 279,841,417**		
Restricted Cash and Investments						
Bond Proceeds & Debt Reserve Fund						
NC Capital Management Trust-Government Portfolio			$ 222,250,719		44%	0.01%
BB&T General Fund Restricted						
Restricted for Revaluation			214,566		0%	0.00%
Restricted for Holden Beach Debt			1,370,040		0%	0.00%
Total Restricted Cash and Investments				**$ 223,835,325**		
Grand Total All Cash and Investments				**$ 503,676,742**	**100%**	**0.04%**

Cash Balances:

General Fund	**$ 137,551,517**
County Capital Reserve Fund	**27,053,182**
School Capital Projects Fund	**11,309,171**
Water Fund	**39,749,224**
Water Capital Reserve Fund	**995,315**
Wastewater Fund	**30,700,672**
Wastewater Capital Reserve Fund	**2,970,170**

Key Indicators of Revenues and Expenditures

Presented on the Brunswick County Government website are charts with actual history, current month actual and annual budget information for major revenues and expenditures in both the enterprise and general funds.

County of Brunswick
Ad Valorem and Motor Vehicle Tax Revenues

PRIOR YEARS AD VALOREM TAX REVENUE

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	546,345	305,329	377,089	414,438	297,635		401,391	35%	
Aug	438,769	324,296	420,293	345,102	270,439		176,083	-35%	
Sept	870,663	262,164	419,816	269,452	205,209		197,004	-4%	
Oct	267,307	208,607	207,830	315,241	168,570		168,939	0%	
Nov	204,432	207,774	235,025	244,032	268,715		198,542	-26%	
Dec	391,210	46,595	203,220	412,058	190,359		287,344	51%	
Jan	381,705	305,760	189,817	214,920	293,817				
Feb	301,199	427,181	337,199	258,244	317,056				
Mar	362,693	370,146	378,028	288,344	194,186				
Apr	278,448	296,216	307,480	155,194	168,582				
May	248,619	260,659	218,586	135,962	122,872				
June	207,251	490,189	257,695	167,843	155,982				
Total	4,498,641	3,504,916	3,552,078	3,220,830	2,653,422	2,200,000	1,429,303		65%

CURRENT YEAR AD VALOREM TAX REVENUE

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	102,981	141,121	5,141,356	7,655,126	8,464,387		11,426,822	35%	
Aug	12,440,150	15,853,299	14,003,220	13,213,303	15,145,908		14,811,590	-2%	
Sept	7,799,492	6,433,818	6,763,894	5,259,838	7,225,241		9,666,084	34%	
Oct	9,641,217	9,896,672	17,631,294	10,487,256	12,078,923		6,344,889	-47%	
Nov	21,420,290	23,944,507	17,678,530	28,069,669	30,675,338		37,436,947	22%	
Dec	33,684,730	24,416,021	20,728,131	19,916,780	28,966,741		28,595,685	-1%	
Jan	15,517,607	23,377,586	26,045,100	26,931,609	23,866,807				
Feb	1,937,509	2,086,134	2,100,604	2,490,412	2,522,834				
Mar	811,691	957,399	928,997	1,078,484	795,566				
Apr	496,119	466,309	533,520	572,320	440,218				
May	326,905	341,102	588,170	331,238	377,697				
June	278,132	560,206	396,426	261,232	387,011				
Total	104,456,823	108,474,174	112,539,242	116,267,267	130,946,671	133,894,868	108,282,017		81%

CURRENT YEAR MOTOR VEHICLE TAX REVENUE

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	504,379	603,858	611,857	671,914	735,512		865,948	18%	
Aug	486,317	657,269	652,753	723,623	697,838		792,070	14%	
Sept	464,133	579,331	542,846	448,121	540,459		837,937	55%	
Oct	543,146	507,568	544,226	666,358	707,908		822,381	16%	
Nov	383,693	471,246	499,198	576,498	706,266		633,461	-10%	
Dec	452,656	464,226	501,030	543,041	675,364				
Jan	477,267	523,460	557,142	685,653	729,042				
Feb	465,452	485,610	572,728	600,556	632,979				
Mar	560,194	654,797	631,825	665,643	668,762				
Apr	575,935	550,623	624,293	676,850	600,272				
May	547,365	595,819	634,860	709,996	640,499				
June	570,403	627,536	651,911	709,693	691,320				
Total	6,030,941	6,721,343	7,024,669	7,677,946	8,026,221	7,517,500	3,951,797		53%

County of Brunswick
Local Option Sales Tax Revenues

ARTICLE 39 SALES TAX REVENUE 1% (POINT OF DELIVERY) (100000-323100)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	969,548	986,394	1,049,718	1,252,130	1,373,725		1,553,767	13%	
Aug	1,093,465	1,224,865	1,289,737	1,329,792	1,425,459		1,612,392	13%	
Sept	938,050	952,042	978,445	938,675	1,173,168		1,328,479	13%	
Oct	596,241	752,088	864,937	680,715	734,132		1,191,688	62%	
Nov	604,948	635,873	767,798	871,829	935,348				
Dec	561,448	626,293	698,356	576,321	790,721				
Jan	585,079	436,031	558,342	775,353	820,652				
Feb	497,550	613,865	613,581	755,861	773,827				
Mar	603,870	588,222	547,868	746,104	759,800				
Apr	742,268	815,552	800,559	917,784	910,261				
May	756,471	837,814	794,102	966,306	892,802				
June	778,076	833,600	910,785	1,041,564	1,186,228				
Total	8,727,014	9,302,639	9,874,229	10,852,434	11,776,122	9,206,588	5,686,326		62%

ARTICLE 40 SALES TAX REVENUE 1/2% (PER CAPITA) 30% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE (100000-323201,323202)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	564,929	594,375	631,075	703,995	750,371		858,173	14%	
Aug	541,745	517,985	596,047	601,502	712,368		808,739	14%	
Sept	502,456	577,305	597,606	646,891	734,652		767,789	5%	
Oct	514,691	551,928	614,008	639,392	704,618		813,391	15%	
Nov	481,606	544,444	562,350	635,351	731,594				
Dec	509,491	583,254	636,108	692,311	725,423				
Jan	619,735	667,322	699,734	736,094	769,355				
Feb	444,943	477,316	527,845	561,192	627,025				
Mar	466,949	512,277	512,954	577,546	636,198				
Apr	564,837	625,842	658,044	749,898	721,696				
May	560,378	588,735	607,640	697,346	625,357				
June	547,458	550,848	660,846	722,096	717,955				
Total	6,319,219	6,791,631	7,304,257	7,963,614	8,456,612	6,595,205	3,248,092		49%

ARTICLE 42 SALES TAX REVENUE 1/2% (POINT OF DELIVERY) (APPROXIMATELY 60% RESTRICTED FOR SCHOOL CAPITAL OUTLAY OR DEBT SERVICE) (100000-323301, 323302)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	609,693	631,292	673,530	789,002	860,370		977,927	14%	
Aug	657,139	711,398	766,949	788,633	868,474		986,372	14%	
Sept	576,690	610,962	631,968	632,656	767,824		851,555	11%	
Oct	430,066	514,766	588,455	517,955	565,888		808,230	43%	
Nov	423,295	464,016	527,365	599,197	662,923				
Dec	412,136	471,285	522,056	488,465	597,475				
Jan	459,158	415,344	482,885	591,453	625,627				
Feb	363,409	430,959	448,839	522,450	556,763				
Mar	417,515	430,745	414,149	525,003	553,242				
Apr	512,728	569,042	575,072	658,475	650,981				
May	515,232	566,462	554,566	661,360	608,865				
June	519,548	551,091	622,799	701,865	769,351				
Total	5,896,609	6,367,362	6,808,632	7,476,514	8,087,784	6,097,742	3,624,084		59%

Note: Sales Taxes are 2 months behind in reporting.

County of Brunswick
Occupancy Tax Revenues

Occupancy Tax County and Municipal (104930-327000 and -327001)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	358,430	427,339	354,812	458,624	431,392		294,802	-32%	
Aug	338,197	281,756	302,684	78,606	242,265		468,661	93%	
Sept	124,409	52,634	206,775	335,404	215,488		261,168	21%	
Oct	52,475	105,459	41,724	71,490	71,643		117,150	64%	
Nov	42,872	35,359	49,419	37,420	52,189		124,681	139%	
Dec	19,105	29,523	25,730	52,499	40,899				
Jan	21,360	23,088	29,151	33,004	36,395				
Feb	20,704	21,918	31,404	36,711	40,439				
Mar	40,456	33,329	41,682	48,766	24,387				
Apr	39,274	75,775	80,581	60,920	19,599				
May	81,914	99,108	110,150	138,430	74,613				
June	275,292	273,477	320,356	376,807	418,691				
Total	1,414,489	1,458,765	1,594,467	1,728,681	1,667,999	1,910,000	1,266,462		66%

County of Brunswick
Water Fund Revenues

WATER RETAIL SALES REVENUE (617110-371316)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	467,682	474,405	469,373	505,818	591,725		523,514	-12%	
Aug	533,018	585,205	598,346	550,056	600,391		670,354	12%	
Sept	506,507	552,130	509,091	483,455	557,746		602,195	8%	
Oct	419,248	455,542	436,731	468,436	505,182		545,696	8%	
Nov	353,122	356,558	400,272	395,448	547,927		473,672	-14%	
Dec	357,715	358,875	401,470	360,250	412,440		448,165	9%	
Jan	289,804	326,617	330,727	345,037	396,758				
Feb	318,297	322,884	424,539	344,991	383,230				
Mar	307,249	318,405	338,275	368,390	330,184				
Apr	302,211	317,943	323,228	295,003	349,132				
May	379,472	407,205	404,362	397,617	405,038				
June	448,286	481,962	458,544	576,215	457,978				
Total	4,682,610	4,957,731	5,094,958	5,090,716	5,537,731	5,200,000	3,263,596		63%

IRRIGATION REVENUE (617110-371319)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	242,180	274,655	303,891	272,157	499,622		377,696	-24%	
Aug	328,242	391,161	364,814	318,911	553,720		382,832	-31%	
Sept	378,978	402,057	341,474	241,677	540,455		472,949	-12%	
Oct	281,554	312,823	245,944	316,475	468,263		425,114	-9%	
Nov	159,040	170,875	230,786	171,308	480,292		318,977	-34%	
Dec	92,834	79,215	194,433	137,776	288,809		236,541	-18%	
Jan	30,866	53,423	75,964	44,935	54,445				
Feb	17,443	17,281	42,193	12,900	21,440				
Mar	10,977	23,304	26,984	10,834	15,547				
Apr	20,209	33,613	25,042	20,209	25,833				
May	91,362	111,147	80,405	91,368	136,556				
June	255,276	294,456	171,484	547,092	179,548				
Total	1,908,962	2,164,010	2,103,414	2,185,642	3,264,530	2,900,000	2,214,109		76%

WATER WHOLESALE REVENUE (617110-371317)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	571,447	549,891	502,369	648,595	706,223		680,405	-4%	
Aug	726,527	662,991	739,238	657,834	829,608		788,526	-5%	
Sept	571,125	593,390	580,350	714,447	714,837		656,650	-8%	
Oct	419,668	467,518	439,291	391,422	624,590		614,944	-2%	
Nov	372,683	315,869	468,542	452,905	597,115		547,120	-8%	
Dec	278,846	329,525	415,210	401,300	420,180		437,859	4%	
Jan	271,780	271,848	461,637	300,896	378,791				
Feb	243,372	293,671	254,055	329,861	346,753				
Mar	258,696	257,119	297,083	304,562	320,726				
Apr	298,786	315,449	374,571	356,824	391,888				
May	347,571	381,741	399,036	442,050	463,838				
June	423,069	723,529	625,328	794,773	582,778				
Total	4,783,570	5,162,541	5,556,710	5,795,469	6,377,327	5,000,000	3,725,504		75%

County of Brunswick
Water Fund Revenues

WATER INDUSTRIAL REVENUE (617110-371318)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	206,044	193,363	171,810	220,490	189,253		182,261	-4%	
Aug	198,496	176,628	242,014	216,454	206,096		203,154	-1%	
Sept	223,590	177,912	227,218	234,523	206,417		175,903	-15%	
Oct	183,414	141,672	208,907	112,229	184,682		196,762	7%	
Nov	153,158	153,071	213,605	190,551	215,263		196,202	-9%	
Dec	126,460	140,427	181,314	194,601	133,730		183,074	37%	
Jan	199,431	156,917	209,780	129,208	75,047				
Feb	177,624	144,230	145,744	169,457	330,804				
Mar	194,456	163,680	162,151	160,850	125,412				
Apr	179,557	153,967	200,376	138,655	203,438				
May	173,827	125,676	182,242	171,195	187,763				
June	173,052	126,581	250,422	166,681	187,056				
Total	2,189,109	1,854,124	2,395,583	2,104,894	2,244,961	1,900,000	1,137,356		60%

WATER BASE SERVICE CHARGE REVENUE (617110-371308)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	451,901	470,153	487,562	504,765	525,317		546,494	4%	
Aug	451,462	475,932	489,608	507,711	524,696		459,642	-12%	
Sept	453,419	476,892	490,840	508,083	526,261		640,453	22%	
Oct	454,580	476,516	493,066	512,632	528,995		553,211	5%	
Nov	455,559	475,832	494,282	512,064	526,349		554,711	5%	
Dec	464,316	477,375	495,252	513,738	529,100		553,984	5%	
Jan	463,597	480,043	496,679	514,422	529,586				
Feb	465,506	481,021	498,450	515,996	525,462				
Mar	468,084	483,538	501,888	517,084	540,691				
Apr	469,366	482,955	500,982	518,320	536,522				
May	469,402	485,236	505,223	521,211	541,995				
June	490,097	506,112	522,511	542,329	565,179				
Total	5,557,289	5,771,605	5,976,343	6,188,355	6,400,153	6,500,000	3,308,495		51%

WATER TAPS AND CONNECTION REVENUE (617180-371305)

Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	88,015	79,919	83,631	98,990	92,524		104,217	13%	
Aug	63,122	73,809	104,621	97,268	83,810		136,856	63%	
Sept	79,297	69,412	81,193	43,844	82,803		115,699	40%	
Oct	60,271	60,061	91,599	86,568	94,890		112,961	19%	
Nov	57,337	77,525	99,482	73,282	73,114		119,892	64%	
Dec	50,315	59,843	54,196	61,096	83,464		95,350	14%	
Jan	68,391	63,308	74,470	88,359	75,364				
Feb	58,684	88,268	65,659	111,682	140,452				
Mar	61,178	89,333	143,953	103,540	89,886				
Apr	88,286	76,900	79,001	120,681	55,484				
May	62,668	86,057	97,222	105,635	64,074				
June	89,289	88,308	88,973	106,785	64,804				
Prior Year's Adj					(160,000)				
Total	826,853	912,743	1,064,000	1,097,730	1,000,669	450,000	684,975		152%

County of Brunswick
Water Fund Revenues

WATER CAPITAL RECOVERY REVENUE (619100-371404)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	175,282	82,430	82,749	167,036	121,501		137,818	13%	
Aug	107,350	87,643	120,522	155,663	85,320		103,863	22%	
Sept	80,372	137,586	114,051	45,363	85,192		119,232	40%	
Oct	100,031	53,152	83,126	89,233	187,338		100,884	-46%	
Nov	80,907	89,642	128,155	84,568	81,404		125,863	55%	
Dec	67,996	49,323	40,491	65,826	98,693		141,178	43%	
Jan	68,194	53,168	70,156	80,237	212,681				
Feb	83,303	80,368	43,033	108,298	126,263				
Mar	55,590	83,957	142,979	126,088	144,952				
Apr	103,546	191,678	78,156	136,336	54,925				
May	72,757	110,980	93,189	108,079	53,432				
June	131,407	89,349	111,500	112,809	173,356				
Total	1,126,735	1,109,276	1,108,107	1,279,536	1,425,057	688,000	728,838		106%

WATER TRANSMISSION LINE REVENUE (619800-371309)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	42,850	29,279	34,402	55,946	39,806		51,532	29%	
Aug	35,126	24,946	42,390	39,850	31,354		39,432	26%	
Sept	27,267	31,882	42,063	18,567	31,475		44,492	41%	
Oct	24,152	26,858	33,713	35,876	65,131		38,196	-41%	
Nov	26,653	37,187	52,512	32,990	29,678		46,531	57%	
Dec	22,399	25,429	23,427	25,114	36,150		47,704	32%	
Jan	28,002	25,978	28,493	36,370	77,458				
Feb	25,571	35,550	24,480	44,692	58,888				
Mar	21,952	36,122	53,897	41,813	54,147				
Apr	34,849	28,496	33,669	50,545	23,926				
May	21,459	30,911	35,926	38,462	23,723				
June	48,349	29,625	40,209	40,830	63,536				
Total	358,629	362,263	445,181	461,055	535,272	232,000	267,887		115%

County of Brunswick
Wastewater Fund Revenues

WASTEWATER RETAIL SALES REVENUE (627210-371405)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	735,074	791,640	805,054	872,549	1,033,355		1,178,919	14%	
Aug	779,627	874,819	933,343	918,675	1,063,547		1,153,679	8%	
Sept	772,094	837,178	835,710	889,327	1,038,172		1,143,466	10%	
Oct	706,281	773,191	813,375	848,410	1,016,846		1,105,444	9%	
Nov	686,159	735,391	792,739	834,354	1,120,192		1,062,364	-5%	
Dec	724,587	753,597	801,946	827,199	839,603		1,067,872	27%	
Jan	700,776	739,484	778,549	823,964	982,576				
Feb	705,035	740,280	835,392	825,743	957,436				
Mar	712,260	747,301	776,766	823,196	939,142				
Apr	708,854	744,239	786,370	825,562	963,854				
May	737,235	765,249	826,002	940,447	968,081				
June	868,150	834,436	905,605	1,157,941	1,126,957				
Total	8,836,132	9,336,805	9,890,851	10,587,367	12,049,761	11,500,000	6,711,744		58%

WASTEWATER TAPS & CONNECTIONS REVENUE (627220-371402)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	114,000	76,350	108,000	216,000	227,406		262,361	15%	
Aug	97,000	152,000	133,000	202,100	158,000		199,361	26%	
Sept	73,000	84,450	95,750	80,000	133,000		187,027	41%	
Oct	57,000	95,775	185,275	156,000	221,000		151,600	-31%	
Nov	104,000	136,000	210,480	92,000	104,575		214,583	105%	
Dec	80,000	109,000	84,000	131,900	252,000		267,888	6%	
Jan	108,400	117,775	113,840	209,000	163,712				
Feb	119,375	164,450	97,250	121,000	236,980				
Mar	100,000	103,050	276,486	205,000	144,478				
Apr	134,320	104,000	168,614	156,000	195,285				
May	69,000	110,545	140,000	218,658	163,993				
June	82,625	189,500	132,000	224,000	109,800				
Total	1,138,720	1,442,895	1,744,695	2,011,658	2,110,229	-	1,282,820		#DIV/0!

WASTEWATER CAPITAL RECOVERY REVENUE (629100-371404)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	454,950	185,127	219,750	452,432	262,301		403,076	54%	
Aug	240,374	131,836	402,208	287,165	242,580		324,206	34%	
Sept	132,623	183,719	337,302	120,331	206,331		365,057	77%	
Oct	156,607	205,927	268,123	269,318	548,140		294,779	-46%	
Nov	125,525	270,061	392,249	125,062	226,861		398,706	76%	
Dec	94,524	154,451	186,084	173,249	261,012		363,938	39%	
Jan	172,304	196,396	218,124	289,652	230,092				
Feb	150,635	214,802	134,813	320,135	405,333				
Mar	139,552	233,802	411,900	296,269	414,943				
Apr	218,469	210,136	271,541	355,535	158,173				
May	246,595	205,427	313,000	274,019	139,759				
June	337,635	214,635	259,250	276,101	168,900				
Total	2,469,793	2,406,319	3,414,344	3,239,268	3,264,425	600,000	2,149,762		358%

County of Brunswick
Wastewater Fund Revenues

WASTEWATER TRANSMISSION LINE FEES (629800-371309)									
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ANNUAL BUDGET 2020-21	ACTUAL 2020-21	CY Actual % Change of Same PY Month	% of ANNUAL BUDGET
July	106,434	60,709	69,520	149,044	86,684		130,012	50%	
Aug	74,794	44,611	104,289	90,413	73,566		101,360	38%	
Sept	50,210	59,236	107,773	39,518	64,381		120,738	88%	
Oct	50,872	66,644	75,363	86,302	180,566		94,263	-48%	
Nov	44,845	83,049	122,632	39,649	74,453		130,869	76%	
Dec	31,511	47,819	52,692	54,696	91,528		119,197	30%	
Jan	54,659	67,463	68,707	95,136	75,597				
Feb	44,213	68,932	49,027	104,837	199,392				
Mar	44,521	77,931	133,296	97,992	138,568				
Apr	70,828	61,376	83,511	121,059	51,437				
May	49,882	61,474	98,665	91,916	46,534				
June	109,443	68,211	78,581	88,282	60,775				
Total	732,212	767,455	1,044,056	1,058,844	1,143,481	200,000	696,439		348%

County of Brunswick
Water and Wastewater Number of Customers

NUMBER OF WATER RETAIL CUSTOMERS							
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	Change
July	37,165	38,912	40,199	41,676	42,979	44,682	99
Aug	37,303	39,036	40,345	41,855	43,169	45,244	562
Sept	37,398	39,155	40,518	41,896	43,258	45,380	136
Oct	37,418	39,238	40,581	41,973	43,338	45,517	137
Nov	38,133	39,338	40,758	42,186	43,460	45,726	209
Dec	38,209	39,466	40,908	42,291	43,632		
Jan	38,318	39,573	40,982	42,379	43,703		
Feb	38,415	39,690	41,094	42,466	44,122		
Mar	38,448	39,736	41,248	42,481	44,248		
Apr	38,587	39,894	41,365	42,647	44,345		
May	38,704	39,998	41,402	42,725	44,443		
June	38,760	40,101	41,557	42,934	44,583		
Average	38,072	39,511	40,913	42,292	43,773	45,310	1,143

NUMBER OF WASTEWATER RETAIL CUSTOMERS							
Month	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	Change
July	14,556	15,862	16,695	17,861	18,822	19,904	79
Aug	14,632	15,878	16,758	17,925	18,930	20,383	479
Sept	14,682	15,940	16,908	18,011	19,004	20,475	92
Oct	14,708	16,014	17,017	18,023	19,040	20,569	94
Nov	15,269	16,070	17,026	18,083	19,157	20,648	79
Dec	15,357	16,157	17,193	18,145	19,215		
Jan	15,382	16,235	17,241	18,206	19,242		
Feb	15,460	16,295	17,300	18,331	19,551		
Mar	15,498	16,371	17,471	18,449	19,647		
Apr	15,593	16,506	17,549	18,681	19,721		
May	15,651	16,537	17,675	18,741	19,785		
June	15,847	16,579	17,719	18,816	19,825		
Average	15,220	16,204	17,213	18,273	19,328	20,396	823

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 17.

From:
Andrea White

Governing Body - Regular Meeting Schedule FY 2021-2022

Issue/Action Requested:
Request that the Board of Commissioners adopt the Regular Meeting schedule for FY 2021-2022.

Background/Purpose of Request:
Staff recommends that the Board consider approving the Regular Meeting Schedule for FY 2021-2022. The schedule does not include a meeting on July 19, 2021 due to the Commissioners attendance at the NACo Annual Conference, December 20, 2021 and January 3, 2022 due to the Christmas and New Year's Day holidays.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend that the Board of Commissioners adopt the Regular Meeting schedule for FY 2021-2022.

ATTACHMENTS:

Description

- Resolution Establishing Regular Meeting Schedule 2021-2022
- Draft Calendar 2021-2022

County of Brunswick

Office of the County Commissioners

RESOLUTION OF THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS ESTABLISHING THE FY 2021-2022 REGULAR MEETING SCHEDULE

WHEREAS, N.C.G.S. 153A-40, provides for a resolution establishing regular meeting dates of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Brunswick County Board of Commissioners' establishes the FY 2021-2022 meeting schedule to include one Regular meeting to occur the first Monday of each month at 3:00 p.m. and one Regular meeting to occur the third Monday of each month at 6:00 p.m., excluding holidays as shown below, and that such meetings will be held in the David R. Sandifer County Administration Building, 30 Government Center Drive NE, Bolivia, NC, in the County Commissioners' Chambers. Special meetings will be scheduled as needed.

REGULAR MEETING SCHEDULE

July 6, 2021 at 3:00 p.m.
August 2, 2021 at 3:00 p.m.
August 16, 2021 at 6:00 p.m.
September 7, 2021 at 3:00 p.m.
September 20, 2021 at 6:00 p.m.
October 4, 2021 at 3:00 p.m.
October 18, 2021 at 6:00 p.m.
November 1, 2021 at 3:00 p.m.
November 15, 2021 at 6:00 p.m.
December 6, 2021 at 3:00 p.m.
January 18, 2022 at 6:00 p.m.
February 7, 2022 at 3:00 p.m.
February 21, 2022 at 6:00 p.m.
March 7, 2022 at 3:00 p.m.
March 21, 2022 at 6:00 p.m.
April 4, 2022 at 3:00 p.m.
April 18, 2022 at 6:00 p.m.
May 2, 2022 at 3:00 p.m.
May 16, 2022 at 6:00 p.m.
June 6, 2022 at 3:00 p.m.
June 20, 2022 at 6:00 p.m.

Adopted this the 19th day of January, 2021.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

Andrea White
Clerk to the Board

FY 2021/2022 Board Meeting Calendar with Novus Deadlines DRAFT

BOC Regular Meeting 3:00 p.m. Commissioners Chambers (1st Monday)	BOC Regular Meeting 6:00 p.m. Commissioners Chambers (3rd Monday, except 9/7 & 1/18)	Department Head Deadline 5:00 p.m.	Finance/Legal/ Admin/Clerk Deadline to publish for BOC 5:00 p.m.	Conference Call with Chair/Vice-Chair to Establish Agenda 3:00 p.m.	Clerk Publishing Deadline 5:00 p.m.	Important Notes	Leadership Team Meeting 9:30 a.m. 2nd Floor Training Room Admin Bldg. or virtual
2021							
07/06		06/24	06/30	07/01	07/02		
08/02		07/22	07/28	07/29	07/30		
	08/16	08/05	08/11	08/12	08/13		08/18
09/7*		08/26	09/01	09/02	09/03	*Meeting moved due to Labor Day	
	09/20	09/09	09/15	09/16	09/17		09/22
10/04		09/23	09/29	09/30	10/01		
	10/18	10/07	10/13	10/14	10/15		10/20
11/01		10/21	10/27	10/28	10/29		
	11/15	11/04	11/09*	11/10	11/12	*Deadline moved due to Veterans Day	11/17
12/06		11/24*	12/01	12/02	12/03	*Deadline moved due to Thanksgiving	
2022							
	1/18*	01/06	01/12	01/13	01/14	*Meeting moved due to Martin Luther King Jr Day	01/19
02/07		01/27	02/02	02/03	02/04		
	2/21	02/10	02/16	02/17	02/18		02/23
03/07		02/24	03/02	03/03	03/04		
	3/21	03/10	03/16	03/17	03/18		03/23
04/04		03/24	03/30	03/31	04/01		
	04/18	04/07	04/12*	04/13	04/14	*Deadline moved due to Good Friday	04/20
05/02		04/21	04/27	04/28	04/29		
	05/16	05/05	05/11	05/12	05/13		05/18
06/06		05/26	06/01	06/02	06/03		
	06/20	06/09	06/15	06/16	06/17		06/22

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 18.

From:
David Stanley, HHS Executive Director

Health and Human Services - BSRI - Council of Governments Grant Agreement

Issue/Action Requested:
Request that the Board of Commissioners approve the Cape Fear Council of Governments Grant Agreement for Senior Center General Purpose Funding FY 2021.

Background/Purpose of Request:
North Carolina General Statute 143B-181.1(a)(11) establishes a Home and Community Care Block Grant for Older Adults to be administered by the North Carolina Division of Aging.
Attached, please find the Cape Fear Council of Governments Grant Agreement for Senior Center General Purpose Funding FY 2021. Local match is provided through funds previously committed to BSRI as the Lead Home and Community Care Block Grant agency for Brunswick County by Brunswick County's FY 2021 budget allocation. No additional county funding is required. Staff recommends approval of the grant agreement.

Fiscal Impact:
Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve the Cape Fear Council of Governments Grant Agreement for Senior Center General Purpose Funding FY 2021.

ATTACHMENTS:

Description

- Cape Fear Council of Governments Grant Agreement for Senior Center General Purpose Funding FY 2021

Mailed 12/4/20

Addressee:
David Stanley, Executive Director Health & Human Services.
25 COURTHOUSE DRIVE, BUILDING A
PO BOX 9
BOLIVIA, NC 28422

Re: SFY 2020/2021 General Purpose Contract (requires County Official signature) - 2 Copies

Message:
Please review and forward as appropriate. Contract requires the signature of the authorized official of the County providing matching funds. There are two originals, please have all sets signed and mail directly to Ginny Brinson in the enclosed envelope. Please email me a copy of the executed contract.

As in the past, any matching funds requests that occur with AAA / HCCBG programs are covered by the concurrent year's County Allocation to BSRI.

Thank you for your assistance with this 2020/2021 General Purpose Contract execution.

Judith Benson, CPA, CFO
Brunswick Senior Resources, Inc.
jbenson.bsri@gmail.com

Brunswick Senior Resources, Inc.
Making a Difference

(910) 754-2300 x 1009
(910) 754-9269 (fax)
(910) 512-1301 (mobile)

ORIGINAL

GRANT AGREEMENT FOR SENIOR CENTER GENERAL PURPOSE FUNDING FY 2021

I. PARTIES TO THE CONTRACT

This agreement is made and entered into this 23rd day of November, 2020 between the CAPE FEAR COUNCIL OF GOVERNMENTS, hereinafter referred to as the "CFCOG," and BRUNSWICK SENIOR RESOURCES, INC., hereinafter referred to as the "Grantee."

II. EFFECTIVE PERIOD OF CONTRACT

This contract shall be effective July 1, 2020 and shall terminate on June 30, 2021.

III. GENERAL PROVISIONS

Subject to the terms and conditions hereinafter set forth, the CFCOG agrees to grant Senior Center General Purpose funds per the NC Division of Aging and Adult Services authorized through Senate Bill 1366, Section 12.18A on a recurring basis. Funding may be used to support and develop programming and general operations or to construct, renovate, or maintain senior center facilities. The terms set forth in this agreement for payment are contingent upon availability of funding.

IV. GRANT AMOUNT

The total payment under this contract shall not exceed $52,575. The attached funding budget form outlines each senior center within the county and their allocation. The Grantee is accountable for ensuring the local cash matching requirement is provided. A 732R Budget Revision must be completed and signed by county officials to show increase in funding.

V. DOCUMENTATION OF EXPENSES

The Grantee shall maintain full and complete documentation of all expenses associated with performing Senior Center General Purpose activities. Documentation in the form of paid invoices and canceled checks shall be submitted to the CFCOG at the time of the reimbursement request. Grantee shall maintain all financial and program records for a period of three (3) years from the date of final payment under this agreement.

VI. COMPENSATION AND PAYMENTS TO GRANTEE

The Grantee shall be compensated for the services and/or activities actually performed under this contract by a line item accounting showing how these grant funds were expended. Payments will be made monthly upon request for reimbursement by Grantee. Reimbursement requests, along with paid invoices, must be submitted to the CFCOG no later than the fifth working day of the month in order to be considered for payment at the end of that month. Final invoices must be at the CFCOG offices no later than 5 p.m. on June 30, 2020. Any invoices received after that time will not be considered for payment.

Payment of funds will be based upon the Management Information System (MIS) Provider Reimbursement Report. The CFCOG will forward payment of the approved budget expenditure at the end of each month.

VII. REALLOCATION OF GRANT FUNDS

It is understood and agreed, that in the event that the Grantee's rate of progress on this contract is leading to underutilization of the funds allocated, and if the Grantee cannot demonstrate how funds will be fully utilized during the contract period, then, upon notice to the Grantee, the CFCOG may decrease the total compensation to be paid hereunder in order to reallocate funds to other Grantees.

VIII. AMENDMENTS AND REPROGRAMMING OF FUNDS

This contract may be modified by written amendment at any time. It is understood and agreed that, in the event that the amount of funds received from the NC Division of Aging and Adult Services is reduced or increased from the amount(s) quoted, the CFCOG may, in turn, decrease or increase the total compensation and reimbursement to be paid. Such changes, including any increase or decrease in the amount of the Grantee's compensation shall be incorporated in written amendments to this contract and signed by both parties.

IX. MONITORING, AUDITING, AND REPORTING

Audit. The Grantee agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200 but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. Federal funds may not be used to pay for a Single or Yellow Book audit unless it is a federal requirement. State funds will not be used to pay for a Single or Yellow Book audit if the provider receives less than $500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at https://www.ncgrants.gov/NCGrants/PublicReportsRegulations.jsp

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider's fiscal year.

Annual Expenditures	Report Required to AAA	Allowable Cost for Reporting
Less than $25,000 in State or Federal funds	Certification form and State Grants Compliance Reporting <$25,000 (item # 11, Activities and Accomplishments does not have to be completed) OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	N/A
Greater than $25,000 and less than $500,000 in State funds or $750,000 in Federal funds	Certification form and Schedule of Grantee Receipts >$25,000 and Schedule of Receipts and Expenditures OR Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	N/A
$500,000 or more in State funds but less than $750,000 in Federal pass through funds	Audited Financial Statements in Compliance with GAO/GAS (i.e. Yellow Book)	May use State funds, but not Federal Funds
$500,000 or more in State funds and $750,000 or more in Federal pass through funds	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)	May use State and Federal funds
Less than $500,000 in State funds and $750,000 or more in Federal pass through funds	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)	May use Federal funds, but not State funds.

Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

Representatives of the CFCOG and the NC Division of Aging and Adult Services may at any reasonable times review and inspect the service activities and data collected pursuant to this Agreement. All reports and computations prepared by or for the Grantee shall be made available

to authorized representatives of the CFCOG, and the NC Division of Aging and Adult Services for inspection and review at any reasonable time in the Grantee's office. Approval and acceptance of such material shall not relieve the Grantee of its professional obligation to discover and correct, at its expense, any errors found in the work.

X. COMPLIANCE WITH TITLE VI & VIII OF CIVIL RIGHTS ACT, SECTION 504 OF THE REHABILITATION ACT, AND AMERICANS WITH DISABILITIES ACT

The Grantee shall comply with Title VI and VIII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA) and all requirements imposed by Federal regulations, rules and guidelines issued pursuant to these Titles and the ADA for both personnel employed and clients served.

XI. CONFLICT OF INTEREST

The Grantee expressly states that presently he has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. The Grantee shall not employ any person having such interest during the performance of this contract. The Grantee further agrees to notify the AAA in writing of any instance that might have the appearance of a conflict of interest. **See Attachment A for signature.**

XII. CONFIDENTIALITY

Any reports, recipient information, data, or other materials given to or prepared or assembled by the Grantee under this Agreement which the CFCOG requests to be kept confidential shall not be made available to any individual or organization by the Grantee without prior written approval of the CFCOG.

XIII. INDEMNITY

Grantee shall indemnify and hold the CFCOG, its agents and employees, harmless against any and all claims, demands, causes of action, or other liability, including attorney fees, on account of personal injuries or death or an account of property damages arising out of or relating to the work to be performed by the Grantee hereunder, resulting from the negligence of or the willful act of omission of the Grantee, his agents, employees, and subcontractors.

XIV. ATTENDANCE AT REGION O AREA AGENCY ON AGING MEETINGS

The Grantee, upon request of the AAA Administrator/Designee, will make efforts to attend any committee or special meeting relating to the project.

XV. TERMINATION OF AGREEMENT FOR CAUSE

If through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement or if the Grantee shall violate any of the covenant, agreements or stipulations of this Agreement, the CFCOG shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof. The date of notice shall be at least fifteen (15) days before the effective date of such termination.

The Grantee shall have the right to terminate this Agreement by giving the CFCOG written notice of such termination at least 15 days prior to the effective date of the termination. In such event, all finished documents and other materials collected or produced under this Agreement shall, at the option of the CFCOG, become its property.

The Grantee shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.

IN WITNESS THEREOF, THE COUNCIL OF GOVERNMENTS AND THE GRANTEE HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST WRITTEN ABOVE.

CAPE FEAR COUNCIL OF GOVERNMENTS:

By: _____
Allen Serkin, Executive Director

By: _____
Holly Pilson, Area Agency on Aging Administrator

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Dawn Tucker, Finance Officer

GRANTEE:

Brunswick Senior Resources, Inc.
Name of Organization

01-0656674
Organization SSAN and/or Federal Tax ID No.

By: _____
Authorized Lead Agency Official

By: _____
Authorized Official of County or Organization Providing Matching Funds

2021 FUNDING BUDGET FORM
County: Brunswick

Senior Center	Allocation	Required County Match	Total
The Brunswick Center at Shallotte	$10,515	$3,505	$14,020
The Brunswick Center at Southport	$10,515	$3,505	$14,020
The Brunswick Center at Leland	$10,515	$3,505	$14,020
The Brunswick Center at Supply	$10,515	$3,505	$14,020
The Brunswick Center at Calabask	$10,515	$3,505	$14,020

Attachment A

CONFLICT OF INTEREST POLICY

In accordance with G.S. 143-6.1 and related legislation, we, the undersigned entity, have adopted the following policy regarding conflicts of interest:

The undersigned entity is aware that in the process of fund allocation by its management, employees, members of the board of directors or other governing body, instances may arise which have the appearance of a conflict of interest or appearance of impropriety.

In order to avoid conflicts of interest or the appearance of impropriety, should instances arise where a conflict may be perceived, any individual who may benefit, directly or indirectly, from the entity's disbursement of funds shall abstain from participating in any decisions or deliberation by the entity regarding the disbursement of funds.

The undersigned entity recognizes the possibility that it may be the recipient of funds which are allocated consistent with the purpose and goals of its programs. If such allocations are made, the undersigned entity will strive to ensure that funds are expended in such a manner that no individual will benefit, directly or indirectly, from the expenditure of such funds in a manner inconsistent with its programs.

Brunswick Senior Resources, Inc
Name of Agency

Chairman, Executive Director, or
other Authorized Official

Sworn to and subscribed before me,

This the 3rd day of December 2020

Anita Langin
Notary Public

My Commission expires: June 2, 2024

ANITA LANGIN
NOTARY
MY COMMISSION EXPIRES
6/2/2024
PUBLIC
BRUNSWICK COUNTY, NC

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 19.

From:
Catherine Lytch

Health and Human Services - Social Services: Social Worker III Child Welfare Positions

Issue/Action Requested:
Request that the Board of Commissioners approve three new full-time Social Worker III- Child Welfare positions in Social Services.

Background/Purpose of Request:
Request that the Board of Commissioners approve three new full-time Social Worker III -Child Welfare positions in Social Services. The number of child welfare cases continues to increase in the county. Staff continually monitors staffing patterns and needs to ensure the department is providing quality services to children and families. However, the dramatic increase is straining our social workers and supervisors.
Fiscal year 19/20, Brunswick County DSS investigated 960 cases of child abuse, neglect, or dependency (A/N/D). Approximately 65% of the reports received met the screen in criteria, requiring the department to investigate. However, as of the end of November, the department has investigated 473 cases of A/N/D and 97 cases in December as of this write up. The Department is investigating approximately 72% of the reports received.
Additionally, the number of children entering foster care continues to increase at a rate faster than they can exit. This fiscal year (as of the end of November) 54 children have entered foster care while only 22 children have exited. As of the end of November, we had 184 children in custody.
While working on the budget, staff tries to anticipate staffing needs. Staff has appreciated the County's support over the past several years by approving additional social work positions. However, the rate at which the county is growing and the increase in CPS reports has not allowed the department to keep up. Although the department will add a social worker and social work supervisor position effective January 1st, we continue to be understaffed. The complexity of the reports received continues to increase. Additional positions cannot wait until the new year due to the social worker to case ratio more than the state mandate of 1:10 maximum. To comply with state caseload standards, we need 3 additional Social Worker III positions – 2 for investigations and 1 in foster care.
Social Work positions are reimbursed at 50% by the state. After reviewing the budget, staff believes the county portion for the positions can be absorbed in the current budget. Therefore, additional county dollars would not be needed to meet our immediate staffing need. Staff will continue to monitor the child welfare monthly statistics. Over time, if the number of child welfare cases decrease, staff would not fill positions as we have vacancies.
Positions are at a Grade 70 with a base salary of $53,045 plus benefits. Positions would also require a desk and cell phone stipend for a total of $1200.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
Funds available in the current budget from lapsed salary and benefits.

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve three new full-time Social Worker III- Child Welfare positions in Social Services.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 20.
Human Resources - Policy Revision for Retiree Health Insurance

From:
Melanie Turrise, Human Resources Director

Issue/Action Requested:
Request that the Board of Commissioners adopt a revision to the County Personnel Policy #255, Section 3 Retiree Health Insurance.

Background/Purpose of Request:
Request an update to the Retiree Health Insurance to provide a consistent benefit related to the Medicare cost sharing. Currently, the Medicare supplement benefit is treated inconsistently between employees hired on or after Jan. 1, 2012 and employees hired on or after July 1, 2015.

The employees hired on or after Jan. 1, 2012 did not gain the benefit of a Medicare supplement if they retired with disability retirement between 5 and 10 years of service with Brunswick County.

Also, employees hired on or after Jan. 1, 2012 share in the cost of the Medicare supplement based on years of service with Brunswick County. Employees hired after July 1, 2015 share in the cost based on years of service in the Retirement System. Employees with fewer years of service currently have a better benefit. The proposed revisions would provide a consistent benefit.

In addition, there are a few updates to one section to further explain the cost sharing for retiree health insurance.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners adopt a revision to the County Personnel Policy #255, Section 3 Retiree Health Insurance.

ATTACHMENTS:

Description

- Proposed Retiree Health Insurance Revisions

3. RETIREE HEALTH INSURANCE

3.1 Employees may qualify for continued coverage under the County's group medical insurance program, as outlined in this section as long as their required monthly premium is timely paid to the County.

3.2 Retiring employees must make an election to continue or terminate coverage at the time of their retirement. If they waive the right to continue coverage at the date of retirement, they may not elect coverage at a future date.

3.3 **For employees who were hired on or before 12/31/2011**

3.3.1 An eligible employee who retires from Brunswick County active service through regular retirement with at least ten (10) years of creditable service with the retirement system; or who through disability retirement has five (5) years of creditable service may continue his or her own health insurance coverage until age 65 at no cost to the retiree. A Medicare Supplement shall be available to retirees who are 65 or older.

3.4 **For employees hired/rehired on or after 1/1/2012**

3.4.1 An eligible employee who retires from Brunswick County active service through regular retirement with at least ten (10) years of continuous creditable service with Brunswick County or fifteen (15) years of total creditable service with Brunswick County; or who through disability retirement has at least five (5) years of continuous creditable service with Brunswick County may continue his or her own health insurance coverage until age 65.

For example, an eligible employee works for Brunswick County for eight (8) years and their employment with the County terminates (either through RIF or in pursuit of a better opportunity) and they later return to work for Brunswick County for an additional eight (8) years; they will be credited with 16 years of creditable service with Brunswick County.

3.4.2 The cost of the health insurance to be paid by the retiree will be consistent with active employee premiums; the county reserves the right to review on an annual basis the health insurance premiums required at the time of plan renewal as it does with active employees.

3.4.3 A Medicare Supplement shall be available to eligible retirees who are 65 or older with at least ten (10) years of continuous creditable service with Brunswick County or fifteen (15) years of total creditable service with Brunswick County; or who through disability retirement has at least five (5) years of continuous creditable service with Brunswick County. The County will share in the cost of this benefit based on retiree's total years of service with the North Carolina Retirement System as follows:

25+ years of service – cost of this benefit is fully paid by the county
15 – 24 years of service – retiree pays 25% of individual premium cost
10 – 14 years of service – retiree pays 50% of individual premium cost

5 years of service (disability retirement only) – retiree pays 50% of individual premium cost

~~A Medicare Supplement shall be available to eligible retirees who are 65 or older. The County will share in the cost of this benefit based on retiree's years of service with Brunswick County as follows:~~

~~25+ years of service – 100% paid by the County~~
~~15 – 24 years of service – 75% paid by the County~~
~~10 – 14 years of service – 50% paid by the County~~

Retiree must satisfy requirements for retiree health insurance to qualify for this benefit.

3.5 **For employees hired/rehired on or after 7/1/2015**

3.5.1 An eligible employee who retires from Brunswick County active service through regular retirement with at least ten (10) years of continuous creditable service with Brunswick County or fifteen (15) years of total creditable service with Brunswick County; or who through disability retirement has at least five (5) years of continuous creditable service with Brunswick County may continue his or her own health insurance coverage until age 65. Dependent coverage is not available for retirees hired/rehired on or after 7/1/2015.

3.5.2 The cost of ~~the~~ health insurance ~~to be paid by the~~for an eligible retiree ~~will be consistent with active employee premiums~~is subject to cost sharing as outlined in this section; the county reserves the right to review on an annual basis the health insurance premiums required at the time of plan renewal as it does with active employees. Individual premium cost will be consistent with rates ~~established~~ determined for COBRA continuation each year at the time of renewal.

3.5.3 The County will share in the cost of pre-65 health insurance benefit based on retiree's total years of creditable service with the North Carolina Retirement System as follows:

25+ years of service – retiree pays cost consistent with active employee premium
15 – 24 years of service – retiree pays 25% of individual premium cost
10 – 14 years of service – retiree pays 50% of individual premium cost
5 years of service (disability retirement only) – retiree pays 50% of individual premium cost

3.5.4 A Medicare Supplement shall be available to eligible retirees who are 65 or older with at least ten (10) years of continuous creditable service with Brunswick County or fifteen (15) years of total creditable service with Brunswick County; or who through disability retirement has at least five (5) years of continuous creditable service with Brunswick County. The County will share in the cost of this benefit based on retiree's total years of service with the North Carolina Retirement System as follows:

25+ years of service – cost of this benefit is fully paid by the county
15 – 24 years of service – retiree pays 25% of individual premium cost
10 – 14 years of service – retiree pays 50% of individual premium cost

5 years of service (disability retirement only) – retiree pays 50% of individual premium cost

Retiree must satisfy requirements for retiree health insurance to qualify for this benefit. ~~Medicare Supplement is not available to the dependents of retirees.~~

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 21.
Human Resources - Temporary Advancement of Sick Leave Policy

From:
Melanie Turrise, Human Resources Director

Issue/Action Requested:
Request that the Board of Commissioners ratify the County Manager's decision to temporarily allow advancement of sick leave effective January 1, 2021 and approve the Temporary Advancement of Sick Leave Policy.

Background/Purpose of Request:
Request that the Board of Commissioners ratify the County Manager's decision to temporarily allow advancement of sick leave effective January 1, 2021 and approve the Temporary Advancement of Sick Leave Policy.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners ratify the County Manager's decision to temporarily allow advancement of sick leave effective January 1, 2021 and approve the Temporary Advancement of Sick Leave Policy.

ATTACHMENTS:

Description

- Temporary Advancement of Sick Leave policy

Brunswick County
Temporary Advancement of Sick Leave Policy
Effective January 1, 2021 through June 30, 2021

PURPOSE:

The County realizes that in extreme circumstances, employees may be in a situation where they are unable to work due to issues related to the recent outbreak of the novel coronavirus (COVID-19). It is recognized that such employees may enter a leave without pay status due to lack of accumulated leave, and therefore; may experience a loss of income. For this reason, we have set forth a temporary advancement of sick leave policy.

POLICY AND PROCEDURE:

ELIGIBILITY

Advanced sick leave may be granted to an employee if they meet the following criteria:

- Employee is in a benefit eligible position; and
- Employee has exhausted all available leave options including sick leave, comp time, petty leave and annual leave; and
- Employee is unable to work or telework due to the following:
    a. Employee's own sickness, quarantine, isolation, or exposure to COVID-19; or
    b. A need to provide care for an immediate family member due to the family member's sickness, quarantine, isolation, or exposure to COVID-19

Sick leave cannot be advanced when an employee has given notice of separation through resignation or retirement.

METHOD OF TAKING LEAVE

An employee is not entitled to the advancement of sick leave and must provide a written request to the Department Head for approval.

- Requests for the advancement of sick leave should be submitted prior to taking the leave when possible.
- Approved written requests must be forwarded to the Human Resources Department for the coordination of repayment.

The amount of advanced sick leave will be determined on a case by case basis but shall not exceed 84 hours without the approval of the County Manager.

REPAYMENT OF ADVANCED SICK LEAVE

An employee will repay advanced sick leave incrementally as leave accrues each month. The advanced sick leave balance will be repaid from both sick and annual leave accruals automatically.

REPAYMENT UPON SEPARATION

An employee who separates employment while indebted for advanced sick leave will be required to reimburse the monetary value of the advanced sick leave to the County at the time of separation. The employee, through their participation in the temporary advancement of sick leave program, authorizes the County to deduct the repayment amount, if applicable, from wages for hours worked, leave, or other funds due to the employee at the time of separation.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 22.
Operation Services - Tip Fee Exemption Cape Fear River Watch

From:
Stephanie Lewis, Operation Services Director

Issue/Action Requested:
Request that the Board of Commissioners approve a tip fee exemption at the Brunswick County Landfill for Cape Fear River Watch.

Background/Purpose of Request:
The county has typically waived tipping fees for churches and other non-profits in the past. This organization has applied to be exempt from tipping fees. This exemption of fees applies only to the county landfill in Bolivia and does not include regular household trash or yard debris.

Fiscal Impact:
Reviewed By Director of Fiscal Operations
Recommend the Board of Commissioners approve a tip fee exemption at the Brunswick County Landfill for Cape Fear River Watch.

Approved By County Attorney:
Not Applicable

County Manager's Recommendation:
Recommend the Board of Commissioners approve a tip fee exemption at the Brunswick County Landfill for Cape Fear River Watch.

ATTACHMENTS:

Description

- Tip Fee Exemption Request

Brunswick County Solid Waste & Recycling
P.O. Box 249, Bolivia, NC 28422
Phone (910) 253-2520 Fax (910) 253-2539

Application for Charitable Organizations to be Exempt from Tipping Fees at the Brunswick County Transfer Station and C & D Landfill

Please complete the following form and return it to the above address. Completed applications will be reviewed by the Board of Commissioners. If approved, authorized members of your organization will receive a card that should be shown to the Scalehouse Operator at the Landfill in order to dispose of materials free of charge. Up to three officers of your organization will receive this authorization card. In order to dispose of materials for free, an authorized individual from the organization would need to show the card to the Scalehouse Operator. An authorized individual may give the card to another member of the organization as long as the authorized individual calls the Scalehouse Operator in advance. **The exemption from tipping fees does not apply to regular household trash or yard debris. Only materials from the operation of the approved organization qualify for the exemption.**

Name of Organization Cape Fear River Watch

Address of Organization 617 Surry St. Wilmington, NC 28401

Phone Number of Organization 910-762-5606 (office)
501-563-6552 (cell - Audrey)

Please briefly describe your organization's mission

CFRW's mission is to protect & improve the water quality of the Cape Fear River Basin for all people through education, advocacy, & action.

Please briefly explain why your organization needs to be exempt from tipping fees

We host watershed cleanups throughout New Hanover & Brunswick counties, & our volunteers host individual cleanups on/near waterbodies they have "adopted"

Please list the name, title, home address and phone number of each officer that would be authorized to dispose of materials at the Landfill. Each of these individuals would need to read and sign this form to indicate that they understand the terms of the exemption.

Name	Title	Address	Phone	Signature
1) Audrey Dunn	Outreach & Programs Officer	1913 Ann St. Wilm, NC 28403	501-563-6552	Audrey Dunn
2)				
3)				

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 23.
Operation Services - Transfer Station Repair Change Orders

From:
Stephanie Lewis, Operation Services Director

Issue/Action Requested:
Request that the Board of Commissioners approve six change orders to the contract with Stonehenge Building, Inc. for repairs to the existing transfer station.

Background/Purpose of Request:
Stonehenge Building, Inc. was awarded a contract for repairs to the existing transfer station on June 15, 2020 and two change orders were previously approved on November 16, 2020. Six additional change orders are needed to complete these repairs. Change Order #3 is in the amount of $10,848.39 and is due to an unforeseen steel beam that required removal. Change Order #4 is in the amount of $10,156.11 and is due to a miscommunication regarding a specific line item and the work is needed to protect the structure of the building. Change Order #5 is in the amount of $5,624.37 and is due to unforeseen circumstances that required additional equipment rental. Change Order #6 is in the amount of $38,007 and is due to the quantity of concrete needed in excess of the estimated quantity included on the contract. Change Order #7 is a deduction in the amount of $7,750 and is a credit for some line items not used for this project. Change Order #8 is a deduction in the amount of $500 and is a credit for usage of county equipment. Funds are budgeted in 104720-435100.

Fiscal Impact:
Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Funds available in the current budget

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve six change orders to the contract with Stonehenge Building, Inc. for repairs to the existing transfer station.

ATTACHMENTS:

Description

- Change Order #3
- Change Order #4
- Change Order #5
- Change Order #6
- Change Order #7
- Change Order #8

BRUNSWICK COUNTY
CHANGE ORDER NO. 3

PROJECT:	Existing Transfer Station Repairs
ORIG. TIME OF COMP.	90 Days
ORIG. DATE OF COMP.	December 7, 2020

CAUSE CODE:

FOR BC USE ONLY

- ☐ *OR Owner Request*
- ☐ *CR Contractor Request*
- ☐ *DR Designer Request*
- ☐ *CC Concealed Condition*
- ☐ *DE Design Error*
- ☐ *DO Design Omission*
- ☐ *SC Schedule Change*
- ☐ *OT Other*

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: (Description of change order with detailed breakdown attached)

An existing steel beam which was embedded in concrete along the back ledge had to be removed in order for the new hopper to be installed. Attached are the associated costs for the removal. Note that the Contractor provided a credit in their Attachment for the concrete quantity that was previously billed for.

The Time of Completion including previous orders is 100 calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of 100. (Detailed analysis supporting the requirements for a change in duration is attached)

CONTRACT COST SUMMARY					TOTALS
1. Original Contract Amount					$281,180.20
2. Amount of Previous Orders	ADD	$38,309.26	Deduct	$2,040.00	
3. Amount of This Order:	ADD	$14,436.39	Deduct	$3,588.00	
4. Total additions lines 2 & 3		$52,745.65	Minus Total Deducts:	$5,628.00	$47,117.65

(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)

5. Revised Contract Total Amount $328,297.85

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Stonehenge Building, Inc. (Contractor) By: Jennifer Lancaster 1/4/2021 (Date)

Dewberry Engineers, Inc. (Designer) By: Ann Hyzinski 1/4/2021 (Date)

_____ (Owner) By: _____ (Date)

_____ (County Commissioners) By: _____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Brunswick County Finance Officer

Approved as to Form

Brunswick County Attorney

DISTRIBUTION: 1 original to Owner 1 original to Contractor

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:	**January 4, 2021**	PROJECT NAME:	**Existing Transfer Station Repairs**
REQUEST NO.:	**3**	CONTRACTOR:	**Stonehenge Building, Inc.**
OWNER:	**Brunswick County**	CONTRACTOR FOR:	**Existing Transfer Station Repairs**
DESIGNER:	**Dewberry Engineers, Inc.**		

REASON FOR CHANGE:

After discussing with Stonehenge, this change order was submitted due to unforeseen conditions. It is associated with an existing steel beam which was embedded in concrete along the back ledge of the existing transfer station. It was removed in Phase 1 to allow the new hopper to be constructed and was required to be removed for Phase 2. The change order has been revised to credit back the amount of concrete that should have been included within the bid line item #7, selective demolition. The amount of concrete credited back is 276 square feet at $13 per square feet which equates to $3,588. This credit applies to Phase 1 (COR #1) and Phase 2 (COR #3). The remaining amount is for the necessary removal of the discovered metal object that was encased in concrete.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

See Attached Breakdown

DESIGNER SUMMARY:

1. Schedule items affected by this change: No

2. Can Contractor mitigate the change without requiring a Contract time extension? Yes

3. Will the change require a Contract time extension for other Contractors? No Which? N/A

4. Are additional costs indicated by reason of the time extension? No If so they must be included in 5 & 6 Below.

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:	$10,848.39	$10,848.39
6. Estimated time extension field cost (if any):	N/A	N/A

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: [signature] Date: 1/4/2021

Title: Project Manager

CHANGE PROPOSAL WORKSHEET SUMMARY
Contractor Form PR#3

STONEHENGE BUILDING • INC

Project: Brunswick County Transfer Station Repairs
Cut concrete and steel along back ledge PH II

A. Notice to Contractor

1. Use this form as a cover sheet and summary for costs associated with construction change directives, requests for proposal and change orders. Use one form for Contractor, and a form for each subcontractor. Indicate allowable overhead and profit for contractor, subcontractors, and sub-subcontractors in accordance with the Conditions of the Contract.

B.	Materials				
	1. Direct cost of materials	Concrete	0 at $360/cy		0.00
	a) Attach list with quantity, item, unit cost, unit manhours, total manhours, OT manhours, total cost.				
	2. Overhead and Profit on item B.1	20 %	not allowed for u/p		0.00
	a) Include % max for small tools and consumables				
	3. Sales Tax	7 %	not allowed for u/p		0.00
	4. Shipping and Transportation				
	5. Materials Subtotal				0.00
C.	Labor	**Stonehenge Supervision**			
	1. Direct cost of labor:	Hours:	0 @	25 per hr	0.00
	a) Include time sheets if requested (see backup sheet)				
	2. Overhead and Profit on Item C.1	20 %			0.00
	a) Show O&P percentage on straight labor cost, not ot				
	b) O&P includes supervisors time				
	3. Payroll Taxes and Insurance @	0 %			0.00
	4. Labor subtotal				0.00
D.	Equipment Rental				
	1. Equipment Rental	Concrete Pump Truck Rental			0.00
	a)Include quotes and pick-up delivery tickets.				
	2. Overhead and Profit on Item D.1	20 %	max		0.00
	3. Equipment Rental Subtotal				0.00
E.	Subcontractors				
	1. Subcontractors				11,736.90
	a) Include quotes with material and equipment back up				
	2. Overhead and Profit on E.1	20 %	max		2,347.38
	3. Subcontractors Subtotal				14,084.28
F.	Subtotal of Proposal				14,084.28
	1. Bonds	2.5 %	of proposal		352.11
	Credit for back ledge 3x92x1.67 included in original contract				-3,588.00
G.	Total of Change Order Proposal				10,848.39
H.	Time Extension Requested	0	days	to	

I. Contractors Signature: Jessica Lancaster 12/10/2020

SeaCoast Concrete Cutting

PO Box 12949
Wilmington, NC 28405
(910) 762-5400

Change Order Request

Change Order: **00359**

Change Order Date: 9 Dec 2020
Change Order Expires: **8 Jan 2021**

Task Type(s): DSFS,DXR,480WS
Sales Rep: Joseph Cottle

Prepared For	JOB SITE
Stonehenge Building 6733 Market Street Wilmington, NC 28405	LANDFILL ANCHOR BOLT TIE-IN NOTCH 172 Landfill Rd NE, Bolivia, NC 28422

Qty	Description			Total
1	Diesel Flat Saw	Dimensions: Material:	130LF x 12" Thick Concrete Slab on Grade	
1	Robotic Demolition	Dimensions: Material: Attachment:	22"D x 3'W x 35'L Concrete Slab on Grade SB152 Breaker	
1	480 Wall Saw	Dimensions: Material:	35LF Concrete Wall	
	Relief cut to leave a clean edge for pour back.			

11,736.90

11,736.90

This quote is for the change order work Anchor Bolt Tie-In Notch Phase 2

Contractor to provide all layout.
SeaCoast Concrete Cutting, Inc. is not responsible for utilities in or under the work area.
Any standby incurred will be charged at the rate of $150.00 per hour, per 2 man crew.
No phasing is included in this quote.
No pressure washing is included in this quote.
All cutting will done to OSHA Table 1 Silica Standards.

You agree to pay for work performed and further agree to pay all costs (i.e. collection, attorney, court costs, and all other costs accrued) required to collect payment for for services rendered. Main Office reserves all rights to collect this debt.

Change Order Approved By:

_____

BRUNSWICK COUNTY
CHANGE ORDER NO. 4

PROJECT:	Existing Transfer Station Repairs
ORIG. TIME OF COMP.	90 Days
ORIG. DATE OF COMP.	December 7, 2020

CAUSE CODE:

FOR BC USE ONLY

- ☐ OR Owner Request
- ☐ CR Contractor Request
- ☐ DR Designer Request
- ☐ CC Concealed Condition
- ☐ DE Design Error
- ☐ DO Design Omission
- ☐ SC Schedule Change
- ☐ OT Other

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: (Description of change order with detailed breakdown attached)

Additional costs assocaited with the Push wall being modified from a cost per linear foot and pair for as CIP Concrete pay item. Note that Contractor provided a credit in their Attachment for the previously billed work.

The Time of Completion including previous orders is 100 calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of 100. (Detailed analysis supporting the requirements for a change in duration is attached)

CONTRACT COST SUMMARY					TOTALS
1. Original Contract Amount					$281,180.20
2. Amount of Previous Orders	ADD	$52,745.65	Deduct	$5,628.00	
3. Amount of This Order:	ADD	$12,196.11	Deduct	$2,040.00	
4. Total additions lines 2 & 3		$64,941.76	Minus Total Deducts:	$7,668.00	$57,273.76

(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)

5. Revised Contract Total Amount $338,453.96

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Stonehenge Building, Inc. (Contractor) By: Jennifer Lancaster 1/4/2021 (Date)

Dewberry Engineers, Inc. (Designer) By: [signature] 1/4/2021 (Date)

(Owner) By: _____ (Date)

(County Commissioners) By: _____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Brunswick County Finance Officer

Approved as to Form

Brunswick County Attorney

DISTRIBUTION: 1 original to Owner 1 original to Contractor

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:	**January 4, 2021**	PROJECT NAME:	**Existing Transfer Station Repairs**
REQUEST NO.:	**4**	CONTRACTOR:	**Stonehenge Building, Inc.**
OWNER:	**Brunswick County**	CONTRACTOR FOR:	**Existing Transfer Station Repairs**
DESIGNER:	**Dewberry Engineers, Inc.**		

REASON FOR CHANGE:

This Change Order is a continuation from Change Order No. 2. During Progress Meeting #2 on September 24, 2020, the Contractor and Brunswick County Representatives discussed that the Contractor did not properly bid line item 10, CIP Concrete Barrier. It is the understanding of the Engineer that the Contractor and Owner had come to an agreement that the Bid Item 10 value would be credited back to the Owner, and that the CIP Concrete Barrier would be paid for at the Bid Unit Price for Furnish CIP Concrete 5,000 psi. Line item 10 is clearly labeled as a LF unit price, and the plans indicated the lengths, and sections required to construct this bid item. It should also be noted that the remaining bidders all bid more that 10 times that of the Contractor. Dewberry is recommending approval on the assumption that the Owner had agreed upon this action with the Contractor. A $2040 deduct is shown since a deduction from line item 10 is being made from the contract as part of this Change Order.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

See Attached Breakdown

DESIGNER SUMMARY:

1. Schedule items affected by this change: No

2. Can Contractor mitigate the change without requiring a Contract time extension? Yes

3. Will the change require a Contract time extension for other Contractors? No Which? N/A

4. Are additional costs indicated by reason of the time extension? No If so they must be included in 5 & 6 Below.

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:	$10,156.11	$10,156.11
6. Estimated time extension field cost (if any):	N/A	N/A

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: [signature] Date: 1/4/2021

Title: Project Manager

CHANGE PROPOSAL WORKSHEET SUMMARY
Contractor Form PR#4

STONEHENGE BUILDING • INC

Project: Brunswick County Transfer Station Repairs
Additional work associated with push wall Phase II

A. Notice to Contractor

1. Use this form as a cover sheet and summary for costs associated with construction change directives, requests for proposal and change orders. Use one form for Contractor, and a form for each subcontractor. Indicate allowable overhead and profit for contractor, subcontractors, and sub-subcontractors in accordance with the Conditions of the Contract.

B.	Materials				
	1. Direct cost of materials	Concrete	14 at $360/cy		5,040.00
	a) Attach list with quantity, item, unit cost, unit manhours, total manhours, OT manhours, total cost.				
	2. Overhead and Profit on item B.1	20 %	not allowed for u/p		0.00
	a) Include % max for small tools and consumables				
	3. Sales Tax	7 %	not allowed for u/p		0.00
	4. Shipping and Transportation				
	5. Materials Subtotal				5,040.00
C.	Labor				
	1. Direct cost of labor:	Hours:	0 @	0 per hr	0.00
	a) Include time sheets if requested (see backup sheet)				
	2. Overhead and Profit on Item C.1	20 %			0.00
	a) Show O&P percentage on straight labor cost, not ot				
	b) O&P includes supervisors time				
	3. Payroll Taxes and Insurance @	0 %			0.00
	4. Labor subtotal				0.00
D.	Equipment Rental				
	1. Equipment Rental	Coastal Carolina Pumping			957.00
	a)Include quotes and pick-up delivery tickets.				
	2. Overhead and Profit on Item D.1	20 %	max		191.40
	3. Equipment Rental Subtotal				1,148.40
E.	Subcontractors	Medina Concrete			
	1. Subcontractors				4,800.00
	a) Include quotes with material and equipment back up				
	2. Overhead and Profit on E.1	20 %	max		960.00
	3. Subcontractors Subtotal				5,760.00
	Credit for previously billed amount in contract				-2,040.00
F.	Subtotal of Proposal				9,908.40
	1. Bonds	2.5 %	of proposal		247.71
G.	Total of Change Order Proposal				10,156.11
H.	Time Extension Requested	0	days	to	
I.	Contractors Signature: Jessica Lancaster				12/10/2020

Change order

Invoice

Crete Solutions, LLC
2005 Eastwood Rd, Suite 200
Wilmington, NC 28403
910-726-1687

Date	Invoice #
11/30/2020	17552

Bill To	Ship To
STONEHENGE BUILDING INC 6621 AMSTERDAM WAY #2 WILMINGTON, NC 28405	172 LAND FILL ROAD NE - SLAB LELAND, NC 28451 push wall Ph II

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
10	5000 PSI AIR-ENTRAINED (Ticket: 505010)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
2	EXPANSION	65.00	130.00T
4	5000 PSI AIR-ENTRAINED (Ticket: 505012)	126.00	504.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
	Sales Tax	6.75%	129.20

14 @ $360 = $5,040

Thank you for your business.

Total $2,043.20

4
5/7

323 EASTWOOD RD STE A Tel: 910-791-0908
WILMINGTON, NC 28403

Remit To:
M&N Construction Supply, INC
PO BOX 12729
WILMINGTON, NC 28405

c/o

Web: www.MNConstructionSupply.com

SALES INVOICE

Customer: 3449
STONEHENGE BUILDING INC.
6621 AMSTERDAM WAY #2
WILMINGTON, NC 28405

Ship To:
BRUNSWICK CO LANDFILL
172 LANDFILL RD NE
BOLIVIA, NC 28422

pushwall

Invoice #...	**769662-0001**
System date.	11/10/20
Invoice date	11/10/20 10:00 AM
Job Loc.....	172 LANDFILL RD NE, BOLIVIA
P.O. #.....	TRANSFER DUMP STATIO
Ordered By..	JOHN SORGE
Authorized By	
Written by..	MADYSON SHEEHAN
Order Taken By	

Qty	Item number	Unit	Price	
501.00	#5 GRADE 60 REINFORCING STEEL RE #5LB 24 20' sticks	LB	.670	335.67
541.00	#6 GRADE 60 REINFORCING STEEL RE #6LB 60 6' sticks	LB	.600	324.60
12.00	A7-10 CARTRIDGE W/NOZZLE-A7 10 F A7-10 DELIVERY CHARGE	EA	23.000	276.00

Sub-total:	936.27
Tax:	65.54
Total:	1001.81

Customer Signature Date Customer Name Printed M&N Employee

MNINV

323 EASTWOOD RD STE A
WILMINGTON, NC 28403
Tel: 910-791-0908

Remit To:
M&N Construction Supply, INC
PO BOX 12729
WILMINGTON, NC 28405

c/o

Web: www.MNConstructionSupply.com

SALES INVOICE

Customer: 3449
STONEHENGE BUILDING INC.
6621 AMSTERDAM WAY #2
WILMINGTON, NC 28405

Ship To:
BRUNSWICK CO LANDFILL
172 LANDFILL RD NE
BOLIVIA, NC 28422

push wall

Invoice #...	**770450-0001**
System date.	11/23/20
Invoice date	11/23/20 12:04 PM
Job Loc.....	172 LANDFILL RD NE, BOLIVIA
P.O. #.....	BRUNS CO DUMP
Ordered By..	JOHN SORGE
Authorized By	
Written by..	MADYSON SHEEHAN
Order Taken By	

Qty	Item number	Unit	Price	
209.00	#5 GRADE 60 REINFORCING STEEL RE #5LB 10 20' sticks	LB	.498	104.08
	DELIVERY CHARGE			45.00
			Sub-total:	149.08
			Tax:	10.43
			Total:	159.51

Customer Signature Date Customer Name Printed M&N Employee

MNINV

Invoice

Medina Construction Services Llc
201 Broken Spur Ct.
Rocky Point, NC 28457
Mobile Phone: (910) 508-4556
amedina.ccs@hotmail.com

Invoice Number: I201207659
Invoice Date: Dec 07, 2020
Payment Terms: Due On Receipt
Invoice Amount: 4,800.00
Created By: Ambrosio Medina

Billing Address
Stonehenge Building Inc.
6621 Amsterdam Way Unit 2 Wilmington Nc...

Shipping Address
Stonehenge Building Inc.
6621 Amsterdam Way Unit 2 Wilmington Nc...

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1548	Brunswwick Coumty Landfill Concrete wall Labor 4300 Materials 500 Total. $4800.00	1.00	4,800.00		4,800.00

Subtotal: $ 4,800.00
Invoice Amount **$ 4,800.00**

Coastal Carolina Pumping, Inc.
P.O. Box 7767
Charlotte, NC 28241
P: 7045526000; 8778807867 F: 7045530052

Invoice

DATE	NUMBER
11/30/2020	269714

Job Name: STONEHINDGE CONCRETE
Job Number:
Building/Lot #:
P.O. :
Job Date: 11/30/2020
Size Requested: 36
Unit Sent: 1615
Poured Amount: 14.00
Job Type: Walls
Term: C.O.D.

TO: COD ACCOUNT

pushway Ph II

Jobsite: LAND FILL RD NE*, BOLIVIA, NC

ITEM DESCRIPTION	QUANTITY	RATE	ITEM TOTAL
Equipment: Hourly Charge	3.00	$270.00	$810.00
Trip Charge	1.00	$100.00	$100.00
Primer Service	1.00	$35.00	$35.00
Environmental Fee	1.00	$12.00	$12.00

PAID 12-1-20

Subtotal: $957.00

GRAND TOTAL: $957.00

BRUNSWICK COUNTY
CHANGE ORDER NO. 5

PROJECT:	Existing Transfer Station Repairs
ORIG. TIME OF COMP.	90 Days
ORIG. DATE OF COMP.	December 7, 2020

CAUSE CODE:

FOR BC USE ONLY
- ☐ OR Owner Request
- ☐ CR Contractor Request
- ☐ DR Designer Request
- ☐ CC Concealed Condition
- ☐ DE Design Error
- ☐ DO Design Omission
- ☐ SC Schedule Change
- ☐ OT Other

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: (Description of change order with detailed breakdown attached)

Additional equipment rentail time required due to time extension for void in Phase 1.

The Time of Completion including previous orders is 100 calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of 100. (Detailed analysis supporting the requirements for a change in duration is attached)

CONTRACT COST SUMMARY					TOTALS
1. Original Contract Amount					$281,180.20
2. Amount of Previous Orders	ADD	$64,941.76	Deduct	$7,668.00	
3. Amount of This Order:	ADD	$5,624.37	Deduct	$0	
4. Total additions lines 2 & 3		$70,566.13	Minus Total Deducts:	$7,668.00	$62,898.13

(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)

5. Revised Contract Total Amount $344,078.33

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Stonehenge Building, Inc. (Contractor) By: Jennifer Lancaster 1/4/2021 (Date)

Dewberry Engineers, Inc. (Designer) By: Ann Hughes 1/4/2021 (Date)

(Owner) By: _____ (Date)

(County Commissioners) By: _____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Brunswick County Finance Officer

Approved as to Form

Brunswick County Attorney

DISTRIBUTION: 1 original to Owner 1 original to Contractor

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:	**January 4, 2021**	PROJECT NAME:	**Existing Transfer Station Repairs**
REQUEST NO.:	**5**	CONTRACTOR:	**Stonehenge Building, Inc.**
OWNER:	**Brunswick County**	CONTRACTOR FOR:	**Existing Transfer Station Repairs**
DESIGNER:	**Dewberry Engineers, Inc.**		

REASON FOR CHANGE:

Stonehenge's steel subcontractor claims that they had cost over runs on the equipment rental costs due to the time extension approved for Phase 1. A 10-day time extension was approved as part of unforeseen conditions in Phase 1. The steel subcontractor has submitted receipts for rental costs from September 8th through December 15th. The paperwork submitted shows the cost for rental for each month that equipment was rented for.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

See Attached Breakdown

DESIGNER SUMMARY:

1. Schedule items affected by this change: No

2. Can Contractor mitigate the change without requiring a Contract time extension? Yes

3. Will the change require a Contract time extension for other Contractors? No Which? N/A

4. Are additional costs indicated by reason of the time extension? No If so they must be included in 5 & 6 Below.

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:	$5,624.37	$5,624.37
6. Estimated time extension field cost (if any):	N/A	N/A

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: Ann Hagins Date: 1/4/2021

Title: Project Manager

CHANGE PROPOSAL WORKSHEET SUMMARY
Contractor Form PR#5 REV 1

STONEHENGE BUILDING • INC

Project: Brunswick County Transfer Station Repairs
Additional equipment rental time required due to time extension for void in Phase I

A. Notice to Contractor

1. Use this form as a cover sheet and summary for costs associated with construction change directives, requests for proposal and change orders. Use one form for Contractor, and a form for each subcontractor. Indicate allowable overhead and profit for contractor, subcontractors, and sub-subcontractors in accordance with the Conditions of the Contract.

B. Materials

1. Direct cost of materials	Concrete	0 at $360/cy		0.00
a) Attach list with quantity, item, unit cost, unit manhours, total manhours, OT manhours, total cost.				
2. Overhead and Profit on item B.1	20 %	not allowed for u/p		0.00
a) Include % max for small tools and consumables				
3. Sales Tax	7 %	not allowed for u/p		0.00
4. Shipping and Transportation				
5. Materials Subtotal				0.00

C. Labor

1. Direct cost of labor:	Hours:	0 @	0 per hr	0.00
a) Include time sheets if requested (see backup sheet)				
2. Overhead and Profit on Item C.1	20 %			0.00
a) Show O&P percentage on straight labor cost, not ot				
b) O&P includes supervisors time				
3. Payroll Taxes and Insurance @	0 %			0.00
4. Labor subtotal				0.00

D. Equipment Rental

1. Equipment Rental	Watson's Portable Welding			4,572.66
a)Include quotes and pick-up delivery tickets.				
2. Overhead and Profit on Item D.1	20 %	max		914.53
3. Equipment Rental Subtotal				5,487.19

E. Subcontractors — Medina Concrete

1. Subcontractors				0.00
a) Include quotes with material and equipment back up				
2. Overhead and Profit on E.1	20 %	max		0.00
3. Subcontractors Subtotal				0.00

F. Subtotal of Proposal				5,487.19
1. Bonds	2.5 %	of proposal		137.18
G. Total of Change Order Proposal				5,624.37
H. Time Extension Requested	0	days	to	

I. Contractors Signature: Jennifer Lancaster 12/17/2020

Watson's Portable Welding, Inc.

1402 S. Front Street
Wilmington, NC 28401

Phone #	Fax #
9107992494	910-392-6021

Estimate

Date	Estimate #
10/7/2020	2139

Name / Address
Stonehenge Building Inc. 6621 Amsterday Way Unit 2 Wilmington, NC 28405

Project

Description	Qty	Cost	Total
Provide all Labor & Welding Equipment to Demo Existing Steel Package and Install New Steel Package at Brunswick Municipal Solid Waste Transfer Station. Work to be done in (2) Phases 1 & 2	1	22,500.00	22,500.00
Equipment Rental and Delivery Charge (Estimate) 1) 50' 10,000# Lull 1) 30' 2- Man Basket $ 2250.00 each for 1 Month	1	4,500.00	4,500.00
Equipment Rental and Delivery Charge Additional Equipment Rental per Invoices for October, November, December	1	4,572.~~67~~ 66	4,572.~~67~~ 66

Subtotal	$31,572.~~67~~ 66
Sales Tax (7.0%)	$0.00
Total	$31,572.~~67~~ 66

Watson's Portable Welding, Inc.

1402 S. Front Street
Wilmington, NC 28401

Phone #	Fax #
9107992494	910-392-6021

Estimate

Date	Estimate #
10/7/2020	2139

Name / Address
Stonehenge Building Inc. 6621 Amsterday Way Unit 2 Wilmington, NC 28405

Project

Description	Qty	Cost	Total
Provide all Labor & Welding Equipment to Demo Existing Steel Package and Install New Steel Package at Brunswick Municipal Solid Waste Transfer Station. Work to be done in (2) Phases 1 & 2	1	22,500.00	22,500.00
Equipment Rental and Delivery Charge (Estimate) 1) 50' 10,000# Lull 1) 30' 2- Man Basket $ 2250.00 each for 1 Month	1	4,500.00	4,500.00

EQUIPMENT RENTAL SUMMARY

AUG – SEPT 8-422.73
700.28
1062.16

OCT 1275.66
~~NOV~~
NOV 1062.16
2775.50
7298.49 TOTAL

ACT. EST.
DEC ~~1062.16~~ 566.84
~~2775.50~~ 1207.34

1774.18 3837.66 DEC TOTAL

9072.66
EQUIPMENT TOTAL ~~11,136.15~~
– 4500.00 EST FOR 1 MONTH
OVER BUDGET 6636.15
4572.66

Subtotal	$27,000.00
Sales Tax (7.0%)	$0.00
Total	$27,000.00

WHITEVILLE RENTALS, INC.

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344 Vinson Blvd. • Highway 130 East • Whiteville, NC 28472
(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Rec 325-5941

CUSTOMER'S PURCHASE ORDER NO.	PHONE	DATE
		9-8-21

Name Watson Welding Inc.

Address 1462 S. Front Street

Wilmington, NC 28401

JOB # Brunswick County Landfill 172 Landfill Rd Bolivia

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	3268 AU Terrain		
	sn 41453		
	9-9-20/9-11-20		360.00
	24 gallons @ 4.00/gal.		96.00
	Taxable Amount		396.00
	TAX		26.73
	Nontaxable Amt.		
	TOTAL		422.73

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage; (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss, including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee.

RECEIVED BY:

Thank You!

WHITEVILLE RENTALS, INC.

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(910) 642-6642 (Bus) • (910) 640-3797 (Fax)

Rec 325-5941

CUSTOMER'S PURCHASE ORDER NO.	PHONE	DATE
		9-8-21

Name Watson Welding Inc

Address 1462 S. Front Street

Wilmington, NC 28401

JOB # 172 Landfill Rd Bolivia Brunswick County Landfill

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	842 Bobcat Rear Broom (sub for UK)		
	sn 17321		
	9-9-20/9-11-20 (2 days)		440.00
	delivery charge		110.00
	pickup charge		110.00
	14 gallons @ 4.00/gal		56.00
	Taxable Amount		656.00
	TAX		44.25
	Nontaxable Amt.		
	TOTAL		700.25

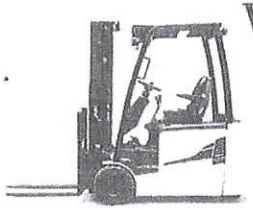
Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

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RECEIVED BY:

Thank You!



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(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Ric [illegible]

CUSTOMER'S PURCHASE ORDER NO.	PHONE	DATE
		[illegible]

Name Watson Welding Inc

Address 1412 S. Front Street

Wilmington NC 28401

JOB # Brunswick Landfill 173 Landfill Rd Ballinger

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Parts		
	16.5L Reach forklift		
	s/n [illegible]		
	11-2-20 to 5-28		[illegible]
	11-9-21		
	delivery charge		[illegible]
	pick up charge		[illegible]

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

Taxable Amount	[illegible]
TAX	[illegible]
Nontaxable Amt.	
TOTAL	[illegible]

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater.(24% ANNUAL PERCENTAGE RATE)

Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage; (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss, including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee.

RECEIVED BY:

Thank You!

1278.9

84195

WHITEVILLE RENTALS, INC.

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344 Vinson Blvd. • Highway 130 East • Whiteville, NC 28472

(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Ric 228-8961

CUSTOMER'S PURCHASE ORDER NO	PHONE	DATE
		9-30-20

Name Watson Welding Inc

Address 1402 S. Front St.

Wilmington, NC 28401

JOB # 172 Landfill Rd Bolivia

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	3369 All Terrain		
	slp		
	9-30-20 / 10-6-20		
	10-7-20 / 10-13-20		995.00
	10-14-20 / 10-20-20		
	10-21-20 / 10-27-20		
	Taxable Amount		995.00
	TAX		67.16
	Nontaxable Amt.		
	TOTAL		1,062.16

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss, including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee

RECEIVED BY

Thank You!

watsonsweld@bellsouth.net

1278.9

84407

WHITEVILLE RENTALS, INC

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(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Ric-228-8961

CUSTOMER'S PURCHASE ORDER NO	PHONE	DATE
		10-27-20

Name Watson Welding Inc.

Address 1402 S. Front Street

Wilmington, NC 28401

JOB # 172 Landfill Rd Bolivia

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	3369 All Terrain		
	10-28-20 / 11-3-20		
	11-4-20 / 11-10-20		995.00
	11-11-20 / 11-17-20		
	11-18-20 / 11-24-20		
	Taxable Amount		995.00
	TAX		67.17
	Nontaxable Amt.		
	TOTAL		1,062.16

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

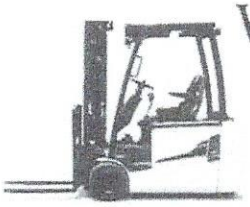
Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss, including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee

RECEIVED BY

Thank You

4178.8

84409



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(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Ric 328-8961

CUSTOMER'S PURCHASE ORDER NO	PHONE	DATE
		10-29-20

Name Watson Welding Inc

Address 1402 S Front Street

Wilmington NC 28401

JOB # 172 Landfill Rd Bolivia

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	1056 Reach Forklift		
	s/n 15137		
	10-29-20 / 11-4-20		
	11-5-20 / 11-11-20		2,500.00
	11-12-20 / 11-18-20		
	11-19-20 / 11-25-20		
	Delivery		100.00
	Taxable Amount		2,600.00
	TAX		175.50
	Nontaxable Amt.		
	TOTAL		2,775.50

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage, (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee.

RECEIVED BY

Thank You!

Watsons Weld @ bell south .net
1278.9 | 1313.0

84908

WHITEVILLE RENTALS, INC.

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344 Vinson Blvd. • Highway 130 East • Whiteville, NC 28472
(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Ric-228-8961

CUSTOMER'S PURCHASE ORDER NO.	PHONE	DATE
		11-24-25

Name Watson Welding Inc.
Address 1402 S. Front Street
Wilmington, NC 28401
JOB # 172 Landfill Rd Bolivia

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	3369 All Terrain S/n 12818		
	11-25-20 / 12-1-20		
	12-2-20 / 12-8-20 (1 week)		495. 00
	12-9-20 / 12-15-20		
	12-16-20 / ~~12-22-20~~		
	9 gallons @ 4.00 / gal		36. 00

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

Taxable Amount		531. 00
TAX		35. 84
Nontaxable Amt.		
TOTAL		566. 84

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage; (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss, including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee.

RECEIVED BY:

4178.8 | 4205.94

84907

WHITEVILLE RENTALS, INC.

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(910) 642-6642 (Bus.) • (910) 640-3797 (Fax)

Ric-228-8961

CUSTOMER'S PURCHASE ORDER NO.	PHONE	DATE
		11-25-20

Name Watson Welding Inc.
Address 1402 S. Front Street
Wilmington, NC 28401
JOB # 172 Landfill Rd Bolivia

QUAN.	DESCRIPTION	NONTAXABLE	TAXABLE
	Rental		
	1056 Reach Forklift S/n 15137		
	11-26-20 / 12-2-20		995. 00
	12-3-20 / 12-9-20 (1 week)		
	12-10-20 / 12-16-20		
	12-17-20 / ~~12-23-20~~		
	pickup charge		100. 00
	9 gallons @ 4.00 / gal		36. 00

Machine Is not to be moved from job site!
Safe and reasonable Care will be used with machine
Customer Will Be Responsible For Damages!
Including Theft and/or Vandalism. **Customer is to turn gas off during travel on all small engines.**

Taxable Amount		1131. 00
TAX		76. 34
Nontaxable Amt.		
TOTAL		1207. 34

All accounts due 10th of month following purchases. Past due accounts are subject to a FINANCE CHARGE of $2.00 minimum, or 2% per month, whichever is greater. (24% ANNUAL PERCENTAGE RATE)

Obtain a signed lease/rental agreement, which requires the lessee to: (a) be fully responsible for all loss or damage; (b) provide insurance (for physical damage to the leased/rented property for loss or damage caused by risks of direct physical loss, including but not limited to fire, wind, hail, theft, collision, overturn, breakage and vandalism); and 2. If the actual cash value of the property leased/rented to any one customer exceeds $50,000, attempt to obtain evidence of such physical damage insurance prior to release of the equipment, naming you (or the owner, if the property is not owned by you), as loss payee.

RECEIVED BY:

BRUNSWICK COUNTY
CHANGE ORDER NO. 6

PROJECT:	Existing Transfer Station Repairs
ORIG. TIME OF COMP.	90 Days
ORIG. DATE OF COMP.	December 7, 2020

CAUSE CODE:

FOR BC USE ONLY

- ☐ *OR Owner Request*
- ☐ *CR Contractor Request*
- ☐ *DR Designer Request*
- ☐ *CC Concealed Condition*
- ☐ *DE Design Error*
- ☐ *DO Design Omission*
- ☐ *SC Schedule Change*
- ☐ *OT Other*

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: (Description of change order with detailed breakdown attached)

Additional amount of concrerte required for slab and approach ramp for Phase 2.

The Time of Completion including previous orders is 100 calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of 100. (Detailed analysis supporting the requirements for a change in duration is attached)

CONTRACT COST SUMMARY

					TOTALS
1. Original Contract Amount					$281,180.20
2. Amount of Previous Orders	ADD	$70,566.13	Deduct	$7,668.00	
3. Amount of This Order:	ADD	$38,007.00	Deduct	$0	
4. Total additions lines 2 & 3		$108,573.13	Minus Total Deducts:	$7,668.00	$100,905.13

(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)

5. Revised Contract Total Amount $382,085.33

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Stonehenge Building, Inc. (Contractor) By: Jennifer Lancaster 1/4/2021 (Date)

Dewberry Engineers, Inc. (Designer) By: Kim Higgins 1/4/2021 (Date)

_____ (Owner) By: _____ (Date)

_____ (County Commissioners) By: _____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Approved as to Form

_____
Brunswick County Finance Officer

_____
Brunswick County Attorney

DISTRIBUTION: 1 original to Owner 1 original to Contractor

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:	**January 4, 2021**	PROJECT NAME:	**Existing Transfer Station Repairs**
REQUEST NO.:	**6**	CONTRACTOR:	**Stonehenge Building, Inc.**
OWNER:	**Brunswick County**	CONTRACTOR FOR:	**Existing Transfer Station Repairs**
DESIGNER:	**Dewberry Engineers, Inc.**		

REASON FOR CHANGE:

As previously discussed with all parties, it was established that the concrete amount would exceed the estimated quantities in the Contract due to the amount of concrete required for removal. The plans required that 4" of existing concrete be removed and replaced. However, during construction it was determined that 8"-9" needed to be removed. Several steps were taken to mitigate the additional concrete required. The original bid quantity for the concrete slab concrete slab replacement did have contingency built into it in the case additional concrete was needed. The bid quantity included 115 cubic yards of concrete. A total of 223 cubic yards of concrete was required. This change order is to compensate the Contractor for the additional 108 cubic yards of concrete.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

See Attached Breakdown

DESIGNER SUMMARY:

1. Schedule items affected by this change: No

2. Can Contractor mitigate the change without requiring a Contract time extension? Yes

3. Will the change require a Contract time extension for other Contractors? No Which? N/A

4. Are additional costs indicated by reason of the time extension? No If so they must be included in 5 & 6 Below.

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:	$38,007.00	$38,007.00
6. Estimated time extension field cost (if any):	N/A	N/A

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: [signature] Date: 1/4/2021

Title: Project Manager

CHANGE PROPOSAL WORKSHEET SUMMARY
Contractor Form PR#6

STONEHENGE BUILDING • INC

Project: Brunswick County Transfer Station Repairs
Additional Concrete requred for slab and ramp PH II over run eng. Estimate

A. Notice to Contractor

1. Use this form as a cover sheet and summary for costs associated with construction change directives, requests for proposal and change orders. Use one form for Contractor, and a form for each subcontractor. Indicate allowable overhead and profit for contractor, subcontractors, and sub-subcontractors in accordance with the Conditions of the Contract.

B.	Materials				
	1. Direct cost of materials	Concrete	103 at $360/cy		37,080.00
	a) Attach list with quantity, item, unit cost, unit manhours, total manhours, OT manhours, total cost.				
	2. Overhead and Profit on item B.1	20 %	not allowed for u/p		0.00
	a) Include % max for small tools and consumables				
	3. Sales Tax	7 %	not allowed for u/p		0.00
	4. Shipping and Transportation				
	5. Materials Subtotal				37,080.00
C.	Labor				
	1. Direct cost of labor:	Hours:	0 @	0 per hr	0.00
	a) Include time sheets if requested (see backup sheet)				
	2. Overhead and Profit on Item C.1	20 %			0.00
	a) Show O&P percentage on straight labor cost, not ot				
	b) O&P includes supervisors time				
	3. Payroll Taxes and Insurance @	0 %			0.00
	4. Labor subtotal				0.00
D.	Equipment Rental				
	1. Equipment Rental	Watson's Portable Welding			0.00
	a)Include quotes and pick-up delivery tickets.				
	2. Overhead and Profit on Item D.1	20 %	max		0.00
	3. Equipment Rental Subtotal				0.00
E.	Subcontractors	Medina Concrete			
	1. Subcontractors				0.00
	a) Include quotes with material and equipment back up				
	2. Overhead and Profit on E.1	20 %	max		0.00
	3. Subcontractors Subtotal				0.00
F.	Subtotal of Proposal				37,080.00
	1. Bonds	2.5 %	of proposal		927.00
G.	Total of Change Order Proposal				38,007.00
H.	Time Extension Requested	0	days	to	
I.	Contractors Signature: Jennifer Lancaster				12/10/2020

P 1

Invoice

Crete Solutions, LLC
2005 Eastwood Rd, Suite 200
Wilmington, NC 28403
910-726-1687

Date	Invoice #
12/4/2020	17647

Bill To	Ship To
STONEHENGE BUILDING INC 6621 AMSTERDAM WAY #2 WILMINGTON, NC 28405	172 LAND FILL ROAD NE - TRANSFER STATION LELAND, NC 28451 Phase II slab

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
10	5000 PSI AIR-ENTRAINED (Ticket: 217804)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505140)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505147)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505151)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505156)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505158)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505161)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505163)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505164)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
	Sales Tax	6.75%	771.53
	90 cy		

Thank you for your business.

Total $12,201.53

Crete Solutions, LLC
2005 Eastwood Rd, Suite 200
Wilmington, NC 28403
910-726-1687

Invoice

Date	Invoice #
12/1/2020	17569

Bill To
STONEHENGE BUILDING INC 6621 AMSTERDAM WAY #2 WILMINGTON, NC 28405

Ship To
172 LAND FILL ROAD NE LELAND, NC 28451 ramp - Phase II

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
5	5000 PSI AIR-ENTRAINED (Ticket: 217711)	126.00	630.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
10	5000 PSI AIR-ENTRAINED (Ticket: 505018)	126.00	1,260.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
3	5000 PSI AIR-ENTRAINED (Ticket: 505022)	126.00	378.00T
1	ENVIRONMENTAL FEE	10.00	10.00T
	Sales Tax	6.75%	155.12

18 cy

Thank you for your business.

Total $2,453.12

BRUNSWICK COUNTY
CHANGE ORDER NO. 7

PROJECT:	Existing Transfer Station Repairs	CAUSE CODE:	FOR BC USE ONLY
ORIG. TIME OF COMP.	90 Days		☐ OR Owner Request
			☐ CR Contractor Request
ORIG. DATE OF COMP.	December 7, 2020		☐ DR Designer Request
			☐ CC Concealed Condition
			☐ DE Design Error
			☐ DO Design Omission
			☐ SC Schedule Change
			☐ OT Other

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: (Description of change order with detailed breakdown attached)

Line items that have not been used by the Contrctor will be credited back to the Owner.

The Time of Completion including previous orders is 100 calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of 100. (Detailed analysis supporting the requirements for a change in duration is attached)

CONTRACT COST SUMMARY					TOTALS
1. Original Contract Amount					$281,180.20
2. Amount of Previous Orders	ADD	$108,573.13	Deduct	$7,668.00	
3. Amount of This Order:	ADD	$0	Deduct	$7,750.00	
4. Total additions lines 2 & 3		$108,573.13	Minus Total Deducts:	$15,418	$93,155.13
(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)					
5. Revised Contract Total Amount					$374,335.33

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Stonehenge Building, Inc. (Contractor) By: Jennifer Lancaster 1/4/2021 (Date)

Dewberry Engineers, Inc. (Designer) By: [signature] 1/4/2021 (Date)

(Owner) By: _____ (Date)

(County Commissioners) By: _____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Brunswick County Finance Officer

Approved as to Form

Brunswick County Attorney

DISTRIBUTION: 1 original to Owner 1 original to Contractor

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:	**January 4, 2021**	PROJECT NAME:	**Existing Transfer Station Repairs**
REQUEST NO.:	**6**	CONTRACTOR:	**Stonehenge Building, Inc.**
OWNER:	**Brunswick County**	CONTRACTOR FOR:	**Existing Transfer Station Repairs**
DESIGNER:	**Dewberry Engineers, Inc.**		

REASON FOR CHANGE:

The Contractor has agreed to credit back the line items that were not used for this project. The Contractor will credit back the amount in the attached breakdown to the Owner.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

See Attached Breakdown

DESIGNER SUMMARY:

1. Schedule items affected by this change: No

2. Can Contractor mitigate the change without requiring a Contract time extension? Yes

3. Will the change require a Contract time extension for other Contractors? No Which? N/A

4. Are additional costs indicated by reason of the time extension? No If so they must be included in 5 & 6 Below.

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:	($7,750.00)	($7,750.00)
6. Estimated time extension field cost (if any):	N/A	N/A

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: Kim Higgins Date: 1/4/2021

Title: Project Manager

Line Items 2-5, 17, & 18 will be credited back since they were not used to complete the project.

Total amount = $7,750.00

BID TABULATION
PROJECT: Municipal Solid Waste Transfer Station Repairs
OWNER: Brunswick County
BID OPENING DATE: May 28, 2020

Line	Description	Pay Unit	QTY	Stonehenge Building, Inc. Unit Price	Total
1	Mobilization (MAX 1.5% TOTAL BID)	LS	1	$ 3,900.00	$ 3,900.00
2	Clearing and Grubbing	LS	1	$ 1,500.00	$ 1,500.00
3	Silt Fence	LF	40	$ 12.50	$ 500.00
4	Silt Fence Outlet	EA	1	$ 250.00	$ 250.00
5	Maintenance of Erosion Control	LS	1	$ 1,500.00	$ 1,500.00
6	Temporary Safety Barrier	LF	80	$ 6.25	$ 500.00
7	Hydro-Demolition or Selective Demo	SF	8000	$ 13.00	$ 104,000.00
8	Furnish CIP Concrete 5,000 psi	CY	115	$ 360.00	$ 41,400.00
9	Remove Existing Concrete Barrier	LF	60	$ 111.00	$ 6,660.00
10	CIP Concrete Barrier	LF	120	$ 34.00	$ 4,080.00
11	Selective Demolition	LS	1	$ 5,000.00	$ 5,000.00
12	CIP Concrete (Column Encasement)	CY	1	$ 360.00	$ 360.00
13	Structural Steel	LB	17116	$ 4.20	$ 71,887.20
14	Cold Formed Metal Framing	LB	1527	$ 9.00	$ 13,743.00
15	Aluminum Siding	SF	2600	$ 4.00	$ 10,400.00
16	Electrical Relocation	LS	1	$ 1,500.00	$ 1,500.00
17	Excavation	CY	5	$ 1,500.00	$ 1,500.00
18	Structural Fill	CY	35	$ 2,500.00	$ 2,500.00
	ALTERNATE - STEEL WORK ONLY				
19	Selective Demolition	CY	17	$ 220.00	$ 3,740.00
20	Furnish CIP Concrete 5,000 psi	CY	17	$ 360.00	$ 6,120.00
21	Selective Demolition	LS	1	$ 5,000.00	$ 5,000.00
22	CIP Concrete (Column Encasement)	CY	1	$ 360.00	$ 360.00
23	Structural Steel	LB	17116	$ 4.20	$ 71,887.20
24	Cold Formed Metal Framing	LB	1527	$ 9.00	$ 13,743.00
25	Aluminum Siding	SF	1500	$ 4.00	$ 6,000.00
26	Electrical Relocation	LS	1	$ 1,500.00	$ 1,500.00
27	CIP Concrete Barrier	LF	60	$ 111.00	$ 6,660.00
	ALTERNATE - CONCRETE WORK ONLY				
28	Selective Demolition	SF	8000	$ 30.00	$ 240,000.00
29	Furnish CIP Concrete 5,000 psi	CY	115	$ 360.00	$ 41,400.00
30	Remove Existing Concrete Barrier	LF	60	$ 111.00	$ 6,660.00
31	CIP Concrete Barrier	LF	120	$ 34.00	$ 4,080.00
32	Selective Demolition	LS	1	$ 5,000.00	$ 5,000.00
33	CIP Concrete (Column Encasement)	CY	1	$ 360.00	$ 360.00
34	Structural Steel	LB	100	$ 100.00	$ 10,000.00
35	Cold Formed Metal Framing	LB	1527	$ 9.00	$ 13,743.00
36	Aluminum Siding	SF	1000	$ 4.00	$ 4,400.00
	BID ADD ITEM				
38	Misc. Metal Building Repairs	LS	1	$ 10,000.00	$ 10,000.00

Contigency
Check MOBILIZATION OK

BASE BID TOTAL (Items 1-18)	**$ 271,180.20**
Bid Alternate - STEEL ONLY (Items 19-27)	$ 115,010.20
Bid Alternate - CONCRETE ONLY (Items 28-36)	$ 325,643.00
Bid Add Item - Misc. Metal Building Repairs (Item 38)	$ 10,000.00

RECOMMENDED LOW BID AWARD (Base Bid + BID ADD ITEM) $ 281,180.20

NORTH CAROLINA PROFESSIONAL SEAL 030046 6/3/2020 ENGINEER MATTHEW PAYNE

Matthew Payne

BRUNSWICK COUNTY
CHANGE ORDER NO. 8

PROJECT:	Existing Transfer Station Repairs	CAUSE CODE:	FOR BC USE ONLY
ORIG. TIME OF COMP.	90 Days		☐ OR Owner Request
			☐ CR Contractor Request
ORIG. DATE OF COMP.	December 7, 2020		☐ DR Designer Request
			☐ CC Concealed Condition
			☐ DE Design Error
			☐ DO Design Omission
			☐ SC Schedule Change
			☐ OT Other

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: (Description of change order with detailed breakdown attached)

Deduct for use of County eqpuiment during the duration of this project. The Contractor has agreed to credit this amount back to the Owner.

The Time of Completion including previous orders is 100 calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of 100. (Detailed analysis supporting the requirements for a change in duration is attached)

CONTRACT COST SUMMARY					TOTALS
1. Original Contract Amount					$281,180.20
2. Amount of Previous Orders	ADD	$108,573.13	Deduct	$15,418.00	
3. Amount of This Order:	ADD	$0	Deduct	$500.00	
4. Total additions lines 2 & 3		$108,573.13	Minus Total Deducts:	$15,918	$92,655.13

(Line 4 shall show the net amount to be added or [deducted] from the **original** Contract amount.)

5. Revised Contract Total Amount $373,835.33

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Stonehenge Building, Inc. (Contractor) By: Jennifer Lancaster 1/4/2021 (Date)

Dewberry Engineers, Inc. (Designer) By: [signature] 1-4-21 (Date)

(Owner) By: _____ (Date)

(County Commissioners) By: _____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Brunswick County Finance Officer

Approved as to Form

Brunswick County Attorney

DISTRIBUTION: 1 original to Owner 1 original to Contractor

DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:	**January 4, 2021**	PROJECT NAME:	**Existing Transfer Station Repairs**
REQUEST NO.:	**8**	CONTRACTOR:	**Stonehenge Building, Inc.**
OWNER:	**Brunswick County**	CONTRACTOR FOR:	**Existing Transfer Station Repairs**
DESIGNER:	**Dewberry Engineers, Inc.**		

REASON FOR CHANGE:

At the beginning of the project, the Contractor did not coordinate the use of the County's equipment for subcontractor use. The County is requested to be reimbursed for the use of their equipment. The Contractor has agreed to pay the below amount back to the County.

SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

See Attached Breakdown

DESIGNER SUMMARY:

1. Schedule items affected by this change: No

2. Can Contractor mitigate the change without requiring a Contract time extension? Yes

3. Will the change require a Contract time extension for other Contractors? No Which? N/A

4. Are additional costs indicated by reason of the time extension? No If so they must be included in 5 & 6 Below.

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:	($500.00)	($500.00)
6. Estimated time extension field cost (if any):	N/A	N/A

DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: [signature] Date: 1-4-21

Title: Project Manager

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 24.

From:
Elizabeth Bynum

Sheriff's Office - Notice of Award (911 Center RFP)

Issue/Action Requested:
Request that the Board of Commissioners accept the proposal submission associated with the Sheriff's Office 911 Center Request for Proposals (RFP), and award the contract for the video delivery project to North Carolina Sound of Goldsboro, LLC, subject to review and approval by the County Attorney.

Background/Purpose of Request:
The sheriff issued an RFP for the overhaul of the A/V system within the 911 Center. Two vendors responded to the RFP. Pursuant to N.C.G.S. § 143-129.8 and N.C.G.S. § 143-135.9, the proposal deemed best overall for the project in terms of compatibility and budget was submitted by North Carolina Sound of Goldsboro, LLC, in the amount of $590,000. Funding will be split between county and state budgets.

Fiscal Impact:
Budget Amendment Required, Reviewed By Director of Fiscal Operations
Budget amendment appropriates SRO Reimbursement revenues of $63,810 and transfers $15,942 from Health Insurance in the general fund and appropriates Emergency Telephone System Fund Balance of $10,148 for contract award.

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners accept the proposal submission associated with the Sheriff's Office 911 Center Request for Proposals (RFP), and award the contract for the video delivery project to North Carolina Sound of Goldsboro, LLC, subject to review and approval by the County Attorney.

ATTACHMENTS:

Description

- 2021 Budget Amendment 911 Center AV Contract 10 Fund.pdf
- 2021 Budget Amendment 911 Center AV Contract 22 Fund.pdf
- Bid Tabulation
- Notice of Award
- Goods and Services Agreement

Request Info	
Type	Budget Amendment
Description	911 Center AV system overhaul
Justification	Board Meeting 01/19/2021-Appropraite and transfer funding for award of 911 Center AV system overhaul contract award to North Carolina Sound of Goldsboro, LLC in the amount of $590,000.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104310	383960	Sheriff's Office	School Resource Officer Reimb	63810	Increase	Credit
104375	418300	Central Communications Center	Health Insurance	-15942	Decrease	Credit
104375	455000	Central Communications Center	Cap Outlay-Equipment	79752	Increase	Debit

Total	
Grand Total:	127620

Request Info	
Type	Budget Amendment
Description	911 Center AV Contract 22 Fund
Justification	Board Meeting 01/19/2021-Appropraite and transfer funding for award of 911 Center AV system overhaul contract award to North Carolina Sound of Goldsboro, LLC in the amount of $590,000.
Originator	Tiffany Rogers

Items

Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
224376	399100	Emergency Telephone System	Fund Balance Appropriated	10148	Increase	Credit
224376	455000	Emergency Telephone System	Cap Outlay-Equipment	10148	Increase	Debit

Total	
Grand Total:	20296

RFP: 911 Center A/V/USB System

TOTAL BUDGET	$ 500,100.00	
POSS. COUNTY PORTION	$ 214,300.00	43%
POSS. STATE PORTION	$ 285,800.00	57%

PROPOSAL 1: PORT CITY SOUND

TOTAL BUDGET (PRE TAX)	$ 691,603.19
POSS. COUNT PORTION	
POSS. STATE PORTION	

PROPOSAL 2: NC SOUND

TOTAL BUDGET (PRE TAX)	$ 590,000.00
POSS. COUNTY PORTION	
POSS. STATE PORTION	

RFP: 911 Center A/V/USB System					
Proposal: Port City Sound					
AREA	SUB SECTION	QTY	PRICE	TOTAL	TOTAL/FINAL
Supervisor Console					
	NVX	1	$ 11,287.63	$ 11,287.63	
		300	$ 1.31	$ 392.00	
	Network	1	$ 283.00	$ 283.00	
	Control	1	$ 2,125.00	$ 2,125.00	
	USB Routing	2	$ 429.45	$ 858.90	
	Power	1	$ 618.00	$ 618.00	
		1	$ 418.00	$ 418.00	
	Displays	6	$ 363.95	$ 2,183.70	
		2	$ 377.21	$ 754.42	
	Racks	1	$ 559.98	$ 559.98	
	Audio	2	$ 345.34	$ 690.68	
	TOTAL			**$ 20,171.31**	**$ 20,171.31**
Console Racks					
	NVX	1	$ 10,053.76	$ 10,053.76	
		1	$ -	$ -	
		1	$ -	$ -	
		1	$ -	$ -	
		1	$ -	$ -	
		6	$ 28.34	$ 170.04	
	Network	1	$ 1,318.24	$ 1,318.24	
	USB Routing	2	$ 429.45	$ 858.90	
	Power	1	$ 618.00	$ 618.00	**(9 Racks)**
	TOTAL			**$ 13,018.94**	**$ 117,170.46**
Consoles					
	NVX	1	$ 11,287.63	$ 11,287.63	
		300	$ 1.31	$ 392.00	
	Network	1	$ 283.00	$ 283.00	
	Control	1	$ 1,416.67	$ 1,416.67	
	USB Routing	2	$ 429.45	$ 858.90	
	Power	1	$ 618.00	$ 618.00	
		1	$ 418.00	$ 418.00	
	Displays	6	$ 363.95	$ 2,183.70	
		2	$ 377.21	$ 754.42	
	Racks	1	$ 559.98	$ 559.98	
	Audio	2	$ 345.34	$ 690.68	**(9 Consoles)**
	TOTAL			**$ 19,462.98**	**$ 175,166.82**
Console 7: Rack					
	NVX	1	$ 10,053.76	$ 10,053.76	
		1	$ -	$ -	
		1	$ -	$ -	
		1	$ -	$ -	
		1	$ -	$ -	
		6	$ 28.34	$ 170.04	
	USB Routing	2	$ 429.45	$ 858.90	
	Power	1	$ 618.00	$ 618.00	
	TOTAL			**$ 11,700.70**	**$ 11,700.70**
Conference Room					
	NVX	5	$ 1,724.34	$ 8,621.70	

		7	$ 1,500.00	$ 10,500.00	
	Network	1	$ 283.00	$ 283.00	
		1	$ 715.99	$ 715.99	
	Control	1	$ 2,125.00	$ 2,125.00	
	USB Routing	1	$ 429.45	$ 429.45	
	Power	4	$ 169.77	$ 679.08	
		2	$ 418.00	$ 836.00	
	Displays	2	$ 1,216.22	$ 2,432.44	
		1	$ 1,080.62	$ 1,080.62	
		1	$ 2,299.00	$ 2,299.00	
	TOTAL			**$ 30,002.28**	**$ 30,002.28**
Video Wall/Common Display					
	NVX	1	$ 11,514.35	$ 11,514.35	
		1	$ 1,724.34	$ 1,724.34	
		2	$ -	$ -	
	Power	1	$ 169.77	$ 169.77	
		1	$ 618.00	$ 618.00	
	Displays	1	$ 2,088.82	$ 2,088.82	
	TOTAL			**$ 16,115.28**	**$ 16,115.28**
Common Sources					
	NVX	1	$ 11,514.35	$ 11,514.35	
		1	$ 1,724.34	$ 1,724.34	
		3	$ -	$ -	
		1	$ -	$ -	
		4	$ -	$ -	
	Network	1	$ 715.99	$ 715.99	
	USB Routing	3	$ 429.45	$ 1,288.35	
	Power	1	$ 169.77	$ 169.77	
		2	$ 618.00	$ 1,236.00	
	TOTAL			**$ 16,648.80**	**$ 16,648.80**
Facility Wide					
	NVX	1	$ 14,166.67	$ 14,166.67	
	Network	1	$ 307.62	$ 307.62	
		2	$ 1,061.17	$ 2,122.34	
	Control	2	$ 1,983.33	$ 3,966.66	
		1	$ 266.67	$ 266.67	
		1	$ 10,000.00	$ 10,000.00	
	Shipping	1	$ 1,000.00	$ 1,000.00	
	Cloud Management	197	$ 493.75	$ 97,268.75	
	Attic Stock	2	$ 1,084.00	$ 2,168.00	
		2	$ 1,399.00	$ 2,798.00	
		1	$ 3,886.00	$ 3,886.00	
		1	$ 8,819.89	$ 8,819.89	
		2	$ 342.74	$ 685.48	
		1	$ 9,011.16	$ 9,011.16	
		2	$ 1,500.00	$ 3,000.00	
		2	$ 425.00	$ 850.00	
		2	$ 425.00	$ 850.00	
		2	$ 279.00	$ 558.00	
		2	$ 322.50	$ 645.00	
	TOTAL			**$ 162,370.24**	**$ 162,370.24**
EQUIPMENT SUBTOTAL					**$ 549,345.89**
LABOR SUBTOTAL					**$ 142,257.30**
(Labor Breakdown)	Support	1	$ 60,000.00	$ 60,000.00	
	Crestron Programming	1	$ 25,900.00	$ 25,900.00	

	Design & Docs	1	$ 3,600.00	$ 3,600.00	
	Programming	1	$ 8,100.00	$ 8,100.00	
	Misc. Labor	1	$ 44,657.30	$ 44,657.30	
	Labor Balance	1	$ -	$ -	
				TOTAL	**$ 691,603.19**

RFP: 911 Center A/V/USB

Proposal: NC Sound

Total Project Total Pre-Tax

$ 590,000.00

Brunswick County 911 Center AV Upgrade

Typical Workstation Consoles 1-9 Bill of Materials

Radio Communications/ Phone Communications					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
3	Biamp	Tesira Modular Expander	Tesira EX-MOD	$ 1,765.28	$ 5,295.84
9	Biamp	Tesira 4 channel mic/line output card	Tesira SOC-4	$ 292.27	$ 2,630.43
3	Biamp	Tesira 4 channel input expander	Tesira EX-IN	$ 1,307.13	$ 3,921.39
27	Extron	Stereo Amp - 15 Watts/Ch	MPA 152 Plus	$ 300.20	$ 8,105.40
27		Desktop Speakers		$ 135.00	$ 3,645.00
18	ELO	24" Open Frame Touch Screen Monitor	E330019	$ 768.00	$ 13,824.00
18	ELO	Touch Monitor Power Supply	E005277	$ 39.52	$ 711.36
9	Extron	7" Tabletop Touchlink Pro Touchpanel (White)	TLP Pro 725T(60-1562-03)	$ 1,565.85	$ 14,092.65
9	Adder	8-Port KVM Switch	CCS-PRO8-US	$ 1,458.60	$ 13,127.40
9	Adder	LED Light Module	CCS-XB	$ 316.00	$ 2,844.00
63	Adder	LED Light Module Moniter for use w/ CCS-XB	CCS-LED	$ 25.28	$ 1,592.64
18	Extron	DTP Receiver for HDMI 4K 230'	DTP HDMI 4K 230 Rx (60-1271-13)	$ 347.80	$ 6,260.40
18	Extron	DTP Transmitter for Display Port (230'	DTP T DP 4K 230 (60-1076-12)	$ 497.28	$ 8,951.04
18	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 8,880.30
18	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 8,880.30
18	Vertiv-Geist	NS30003	rPDU Monitored Power Strips	$ 1,551.05	$ 27,918.90
18	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 183.24
18	Extron	9' Display Port Cable Ultra Flexible	DisplayPort Ultra/9 (26-691-09)	$ 63.20	$ 1,137.60
54		USB Connecting Cables		$ 23.70	$ 1,279.80
90	Extron	versal Rack Shelf Kit for 6" Deep Produ	RSU 126 (60-190-10)	$ 102.70	$ 9,243.00
36		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 18.36
72		RJ45 Boots	RJ45 Boots	$ 0.12	$ 8.64
36		RJ45 Cat6a 10Gig Shielded Connector w/ Liner, Solid	106190	$ 1.47	$ 52.92
2,500	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 1,375.00
2,500	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 525.00
1000	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 90.00
250		Install Labor		$ 47.50	$ 11,875.00
100		Programming Labor		$ 65.00	$ 6,500.00
				TOTAL	**$ 162,969.61**

Backup Communications Display					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
9	Extron	1G Pro AV over IP Decoder - HDMI	NAV SD 101 (60-1525-14)	$ 1,651.10	$ 14,859.90
9	Lenovo	27" Near Edgeless 16:9 QHD Monitor	P27Q-20	$ 409.22	$ 3,682.98
9	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 91.62

18		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 9.18
18		RJ45 Boots	RJ45 Boots	$ 0.12	$ 2.16
1,200	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 252.00
500	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 45.00
100		Install Labor		$ 47.50	$ 4,750.00
50		Programming Labor		$ 65.00	$ 3,250.00
				TOTAL	**$ 26,942.84**

CAD Monitoring					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
36	Lenovo	27" Near Edgeless 16:9 QHD Monitor	P27Q-20	$ 409.22	$ 14,731.92
36	Extron	DTP Receiver for HDMI 4K 230'	DTP HDMI 4K 230 Rx (60-1271-13)	$ 347.80	$ 12,520.80
36	Extron	DTP Transmitter for Display Port (230'	DTP T DP 4K 230 (60-1076-12)	$ 497.28	$ 17,902.08
9	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 4,440.15
9	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 4,440.15
36	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 366.48
36	C2G	10' Mini Display Port to Display Port Cable (White)	CG54299	$ 13.51	$ 486.36
45		USB Connecting Cables		$ 23.70	$ 1,066.50
18		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 9.18
90		RJ45 Boots	RJ45 Boots	$ 0.12	$ 10.80
72		RJ45 Cat6a 10Gig Shielded Connector w/ Liner, Solid	106190	$ 1.47	$ 105.84
5,000	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 2,750.00
5,000	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 1,050.00
2000	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 180.00
200		Install Labor		$ 47.50	$ 9,500.00
75		Programming Labor		$ 65.00	$ 4,875.00
				TOTAL	**$ 74,435.26**

Browser PC					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
9	Lenovo	27" Near Edgeless 16:9 QHD Monitor	P27Q-20	$ 409.22	$ 3,682.98
9	Extron	DTP Receiver for HDMI 4K 230'	DTP HDMI 4K 230 Rx (60-1271-13)	$ 347.80	$ 3,130.20
9	Extron	DTP Transmitter for Display Port (230')	DTP T DP 4K 230 (60-1076-12)	$ 497.28	$ 4,475.52
9	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 4,440.15
9	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 4,440.15
9	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 91.62
9	Extron	9' Display Port Cable Ultra Flexible	DisplayPort Ultra/9 (26-691-09)	$ 63.20	$ 568.80
27		USB Connecting Cables		$ 23.70	$ 639.90
4		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 2.04
22		RJ45 Boots	RJ45 Boots	$ 0.12	$ 2.64
18		RJ45 Cat6a 10Gig Shielded Connector w/ Liner, Solid	106190	$ 1.47	$ 26.46
1,200	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 660.00

1,200	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 252.00
500	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 45.00
200		Install Labor		$ 47.50	$ 9,500.00
75		Programming Labor		$ 65.00	$ 4,875.00
				TOTAL	**$ 36,832.46**

CONSOLES 1-9 TOTAL	**$ 301,180.17**

Brunswick County 911 Center AV Upgrade
Main Workstation Console Bill of Materials

Radio Communications/ Phone Communications					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
1	Biamp	Tesira Modular Expander	Tesira EX-MOD	$ 1,765.28	$ 1,765.28
1	Biamp	Tesira 4 channel mic/line output card	Tesira EIC-4	$ 340.34	$ 340.34
1	Biamp	Tesira 4 channel input expander	Tesira EOC-4	$ 354.20	$ 354.20
3	ELO	24" Open Frame Touch Screen Monitor	E330019	$ 768.00	$ 2,304.00
3	ELO	Touch Monitor Power Supply	E005277	$ 39.52	$ 118.56
1	Extron	4K TouchLink Interface	TLI Pro 201 (60-1669-01)	$ 3,152.10	$ 3,152.10
2	Extron	DTP Transmitter for HDMI Tx - 230'	DTP HDMI 4K 230 Tx (60-1271-12)	$ 371.30	$ 742.60
2	Extron	1G Pro AV over IP Encoder - HDMI	NAV E 101 (60-1525-12)	$ 1,494.35	$ 2,988.70
2	Quicktron	Cat6 Patch Cable, 10', Blue	566-110-010	$ 3.14	$ 6.28
1	Adder	8-Port KVM Switch	CCS-PRO8-US	$ 1,458.60	$ 1,458.60
1	Adder	LED Light Module	CCS-XB	$ 316.00	$ 316.00
7	Adder	LED Light Module Moniter for use w/ CCS-XB	CCS-LED	$ 25.28	$ 176.96
2	Extron	DTP Receiver for HDMI 4K 230'	DTP HDMI 4K 230 Rx (60-1271-13)	$ 347.80	$ 695.60
2	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 986.70
2	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 986.70
2	Vertiv-Geist	NS30003	rPDU Monitored Power Strips	$ 1,551.05	$ 3,102.10
4	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 40.72
2	C2G	10' Display Port Male to HDMI Male	CG54327	$ 53.70	$ 107.40
6		USB Connecting Cables		$ 23.70	$ 142.20
15	Extron	versal Rack Shelf Kit for 6" Deep Prod	RSU 126 (60-190-10)	$ 102.70	$ 1,540.50
4		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 2.04
8		RJ45 Boots	RJ45 Boots	$ 0.12	$ 0.96
4		RJ45 Cat6a 10Gig Shielded Connector w/ Liner, Solid	106190	$ 1.47	$ 5.88
300	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 165.00
300	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 63.00
150	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 13.50
15		Install Labor		$ 47.50	$ 712.50
5		Programming Labor		$ 65.00	$ 325.00
				TOTAL	**$ 22,613.42**

Backup Communications Display					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**

1	Lenovo	27" Near Edgeless 16:9 QHD Monitor	P27Q-20	$ 409.22	$ 409.22
1	Extron	1G Pro AV over IP Encoder - HDMI	NAV E 101 (60-1525-12)	$ 1,494.35	$ 1,494.35
1	Quicktron	Cat6 Patch Cable, 10', Blue	566-110-010	$ 3.14	$ 3.14
1	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 10.18
3		USB Connecting Cables		$ 23.70	$ 71.10
2		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 1.02
2		RJ45 Boots	RJ45 Boots	$ 0.12	$ 0.24
150	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 31.50
75	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 6.75
5		Install Labor		$ 47.50	$ 237.50
5		Programming Labor		$ 65.00	$ 325.00
				TOTAL	**$ 2,590.00**

CAD Monitoring					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
4	Lenovo	27" Near Edgeless 16:9 QHD Monitor	P27Q-20	$ 409.22	$ 1,636.88
4	Extron	DTP Transmitter for HDMI Tx - 230'	DTP HDMI 4K 230 Tx (60-1271-12)	$ 371.30	$ 1,485.20
4	Extron	1G Pro AV over IP Encoder - HDMI	NAV E 101 (60-1525-12)	$ 1,494.35	$ 5,977.40
4	Quicktron	Cat6 Patch Cable, 10', Blue	566-110-010	$ 3.14	$ 12.56
4	Extron	DTP Receiver for HDMI 4K 230'	DTP HDMI 4K 230 Rx (60-1271-13)	$ 347.80	$ 1,391.20
1	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 493.35
1	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 493.35
8	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 81.44
4	C2G	0' MiniDisplay Port Male to HDMI Mal	CG54422	$ 52.12	$ 208.48
3		USB Connecting Cables		$ 23.70	$ 71.10
2		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 1.02
10		RJ45 Boots	RJ45 Boots	$ 0.12	$ 1.20
8		RJ45 Cat6a 10Gig Shielded Connector w/ Liner, Solid	106190	$ 1.47	$ 11.76
300	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 165.00
300	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 63.00
150	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 13.50
15		Install Labor		$ 47.50	$ 712.50
5		Programming Labor		$ 65.00	$ 325.00
				TOTAL	**$ 13,143.94**

Browser PC					
1	Lenovo	27" Near Edgeless 16:9 QHD Monitor	P27Q-20	$ 409.22	$ 409.22
1	Extron	DTP Transmitter for HDMI Tx - 230'	DTP HDMI 4K 230 Tx (60-1271-12)	$ 371.30	$ 371.30
1	Extron	1G Pro AV over IP Encoder - HDMI	NAV E 101 (60-1525-12)	$ 1,494.35	$ 1,494.35
1	Quicktron	Cat6 Patch Cable, 10', Blue	566-110-010	$ 3.14	$ 3.14
1	Extron	DTP Receiver for HDMI 4K 230'	DTP HDMI 4K 230 Rx (60-1271-13)	$ 347.80	$ 347.80

1	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 493.35
1	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 493.35
2	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 20.36
1	C2G	10' Display Port Male to HDMI Male	CG54327	$ 53.70	$ 53.70
3		USB Connecting Cables		$ 23.70	$ 71.10
2		Crimp-on Connector for Cat 5 cable	RJ45 Crimp	$ 0.51	$ 1.02
4		RJ45 Boots	RJ45 Boots	$ 0.12	$ 0.48
2		RJ45 Cat6a 10Gig Shielded Connector w/ Liner, Solid	106190	$ 1.47	$ 2.94
300	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 165.00
300	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 63.00
150	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 13.50
15		Install Labor		$ 47.50	$ 712.50
5		Programming Labor		$ 65.00	$ 325.00
				TOTAL	**$ 5,041.11**

Wall Display					
1	Extron	1G Pro AV over IP Decoder - HDMI	NAV SD 101 (60-1525-14)	$ 1,651.10	$ 1,651.10
1	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 10.18
				TOTAL	**$ 1,661.28**

CONSOLE 0 TOTAL	**$ 45,049.75**

Brunswick County 911 Center AV Upgrade
Conference Room Bill of Materials

Quantity	Manufacture	Description	Model #	Unit Cost	Total Cost
1	Extron	17" Tabletop TouchLink Pro Touchpanel, Black	TLP Pro 1725TG (60-1792-02)	$ 5,139.42	$ 5,139.42
8	Extron	XTP 4K Transmitter for DP, HDMI, VGA	XTP T USW 103 4K (60-1717-12)	$ 1,494.35	$ 11,954.80
4	Extron	XTP HDMI Scaling Receiver	XTP SR HD 4K (60-1524-01)	$ 1,098.10	$ 4,392.40
2	Extron	1G Pro AV over IP Decoder - HDMI	NAV SD 101 (60-1525-14)	$ 1,651.10	$ 3,302.20
2	Extron	USB Extender Plus Receiver	USB Extender Plus R (60-1471-13)	$ 493.35	$ 986.70
2	Extron	USB Extender Plus Transmitter	USB Extender Plus T (60-1471-12)	$ 493.35	$ 986.70
1	Vertiv-Geist	NS30003	rPDU Monitored Power Strips	$ 1,551.05	$ 1,551.05
8	Extron	1/8, 1/4 & 1/2 Rack Width Low-Profile Mount Kit	MBU 123 (70-212-01)	$ 39.50	$ 316.00
8	Extron	Male to Male 15-pin VGA HD Micro HR with Audio Cables	MVGA-A M-M/9 (26-566-09)	$ 55.30	$ 442.40
3	Sharp	55" 4K Commercial LCD Display	PN-UH551	$ 1,180.26	$ 3,540.78
3	Chief	Medium Thinstall Dual Sing Arm TV Mount	TS525TU	$ 626.00	$ 1,878.00
12	C2G	0' Ultra Flexible High Speed HDMI Cab	CG56784	$ 10.18	$ 122.16
300	Berk-Tek	LANmark-10G FTP Cat 6A Riser 4-Pair, F/UTP. 1000', Blue	10189567	$ 0.55	$ 165.00
300	Berk-Tek	LANmark-6 Cat6 Riser 4-Pair UTP, 1000', Blue	10136339	$ 0.21	$ 63.00
150	West Penn	22/2 Shielded CMR, 1000', Grey	291-GY-1000	$ 0.09	$ 13.50

40		Install Labor		$ 47.50	$ 1,900.00
20		Programming Labor		$ 65.00	$ 1,300.00
			CONFERENCE ROOM TOTAL		**$ 38,054.11**

Brunswick County 911 Center AV Upgrade
Control Room Bill of Materials

Radio Communications/ Phone Communications Control Room Equipment					
Quantity	**Manufacture**	**Description**	**Model #**	**Unit Cost**	**Total Cost**
1	Biamp	Configurable I/O DSP	Tesira SERVER	$ 6,471.30	$ 6,471.30
2	Biamp	Configurable I/O DSP	Tesira SERVER-IO AVB	$ 5,882.25	$ 11,764.50
21	Biamp	Tesira 4 channel mic/line input card	Tesira SEC-4	$ 649.77	$ 13,645.17
10	Biamp	Tesira 4 channel mic/line input card	Tesira SOC-4	$ 292.27	$ 2,922.70
1	Extron	17" Tabletop TouchLink Pro Touchpanel, Black	TLP Pro 1725TG (60-1792-02)	$ 5,139.42	$ 5,139.42
1	Lowell	Rack Utility Shelf-1U, 14"D, Black	US 114	$ 53.70	$ 53.70
2	Cisco	48 Port Network Switch	C9300-48T-E	$ 10,010.00	$ 20,020.00
1	Extron	IP Link Pro Control Processor	IPCP Pro 555Q xi w/LinkLicense (60-1917-01A)	$ 5,289.84	$ 5,289.84
150		Install Labor		$ 47.50	$ 7,125.00
100		Programming Labor		$ 65.00	$ 6,500.00
				TOTAL	**$ 78,931.63**

AV Distribution Control Room Equipment					
1	Biamp	TesiraFORTE AVB VT	Fixed I/O DSP	$ 3,738.13	$ 3,738.13
4	Lowell	4U 14"D CRS 19"W x 14.437"D, 50lbs Capacity, Slam-Latch w/ Key Lock	UDP-414	$ 215.70	$ 862.80
12	Extron	1G Pro AV over IP Decoder - HDMI	NAV SD 101 (60-1525-14)	$ 1,494.35	$ 17,932.20
1	Extron	Modular Digital Matrix Switcher	XTP II Crosspoint 3200	$ 45,269.37	$ 45,269.37
1	Extron	Pro AV over IP System Manager (16 Endpoints)	NAVigator (60-1534-01)	$ 1,572.10	$ 1,572.10
1	Extron	NAVigator 48 Endpoints Upgrade	NAVigator 48 Endpoints Upgrade (79-2551-02)	$ 2,000.00	$ 2,000.00
80		Install Labor		$ 47.50	$ 3,800.00
80		Programming Labor		$ 65.00	$ 5,200.00
				TOTAL	**$ 80,374.60**

CONTROL ROOM TOTAL	**$ 159,306.23**

SUBTOTAL OF ABOVE	**$ 543,590.26**
ADDITIONAL COSTS NOT ITEMIZED	**$ 46,409.74**
GRAND TOTAL	**$ 590,000.00**

NOTICE OF AWARD

Dated **January 19**, 20 **21**

To: **North Carolina Sound of Goldsboro, LLC**
(BIDDER)

Address: **5413 US Hwy 117 North**
Pikeville, NC 27863

Owner: **Brunswick County**

Owner's Contract No. **N/A**

Project: **BCSO 911 Center Audio/Video/USB System**
(Insert Name of Contract as it Appears in the Construction Documents)

You are hereby notified that pursuant to N.C.G.S. § 143-129.8 and N.C.G.S. § 143-135.9, your bid dated **December 10, 2020**, has been considered by the Owner and deemed to be the best overall for the above-described project.

The amount of your contract is: **$590,000.00**

You must comply with the following conditions precedent within twelve (12) days of the date of this Notice of Award, that is by **January 31, 2021** :

1. You must execute the contract by electronic signature. A DocuSign email with an electronic form of Goods and Services Agreement has been/will be sent to you for electronic signature.

2. You must deliver to the Owner a Certificate of Insurance.

3. List other conditions precedent:

None

Failure to comply with these conditions within the time specified will entitle Owner to consider your bid in default and to annul this Notice of Award.

BRUNSWICK COUNTY
(OWNER)

By: _____
(AUTHORIZED SIGNATURE)

_____
(TITLE)

ACCEPTANCE OF AWARD

_____
(CONTRACTOR)

By: _____
(AUTHORIZED SIGNATURE)

_____
(TITLE)

_____
(DATE)

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NORTH CAROLINA

GOODS AND SERVICES AGREEMENT

BRUNSWICK COUNTY

THIS GOODS AND SERVICES AGREEMENT (hereinafter referred to as the "Agreement") is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as "County"), party of the first part and North Carolina Sound of Goldsboro, LLC, (hereinafter referred to as "Provider"), party of the second part.

WITNESSETH:

1. GOODS AND SERVICES; FEES

The goods to be purchased and the services to be performed under this Agreement (hereinafter referred to collectively as the "Project") are more fully set forth in the Request for Proposals entitled "911 Center Audio/Video/USB System" as published by Brunswick County online on October 9, 2020, and in a newspaper having general circulation on October 10, 2020, and any addenda thereto, and the Scope of Work attached hereto as Exhibit "A," all of which are incorporated herein by reference. The agreed upon fees for the Project are also set forth on Exhibit "A."

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

2. TERM OF AGREEMENT AND TERMINATION

The term of this Agreement begins on 01/19/2021 (the "Effective Date") and continues in effect until 01/18/2022, unless sooner terminated as provided herein. The County may terminate this Agreement at any time without cause by giving sixty (60) days' written notice to Provider. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to County showing in detail the work performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

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3. NONAPPROPRIATION

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Provider of the non-appropriation and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

4. COMPENSATION

The County agrees to pay costs as specified in Exhibit "A" or as set out above for the satisfactory completion of the Project. Unless otherwise specified, Provider shall submit monthly invoices to County and include detail of all product delivered or work performed under the terms of this Agreement. County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, County will not pay late fees on any charges under this Agreement. If County disputes any portion of the charges on any invoice received from Provider, the County shall inform Provider in writing of the disputed charges. Once the dispute has been resolved, Provider shall re-invoice County for the previously disputed charges, and, per any resolution between County and Provider, the County shall pay those charges in full at that time. No advance payment shall be made for the work to be performed by Provider under this Agreement.

5. INDEPENDENT CONTRACTOR

Both County and Provider agree that Provider shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Provider represents that it has or will secure, at its own expense, all personnel required in performing the work under this Agreement. Accordingly, Provider shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including, without limitation, federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required. Provider shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

In the event the Internal Revenue Service should determine that Provider is, according to Internal Revenue Service guidelines, an employee subject to withholding and social security contributions, then Provider hereby acknowledges that all payments hereunder are gross payments, and the Provider is responsible for all income taxes and social security payments thereon.

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6. PROVIDER REPRESENTATIONS

a. Provider is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;

b. Provider has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;

c. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Provider to enter into and perform its obligations under this Agreement;

d. In connection with Provider's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;

e. Provider shall not violate any agreement with any third party by entering into or performing the work under this Agreement;

f. Provider will provide all goods and perform all work in conformity with the specifications and requirements of this Agreement;

g. The goods and services provided by Provider under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including, without limitation, non-compete agreements);

h. Provider shall exercise reasonable care and diligence when performing the work hereunder and will ensure that it adheres to the highest generally accepted standards in the industry when performing said work;

i. Provider acknowledges that if any specific licenses, certifications or related credentials are required in its performance of the work, it will ensure that such credentials remain current and active and not in a state of suspension or revocation; and

j. Provider shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

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7. WARRANTIES

Without limiting Provider's obligation to provide warranty or maintenance services, and in addition to any other warranties available, Provider hereby assigns to County all of Provider's warranties covering any third-party goods purchased under this Agreement. Provider will provide copies of all said warranties to County upon delivery of the goods.

8. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA

Provider shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data arising out of the negligent or willful act or omission of Provider or its subcontractors. In the event that Provider causes damage to the County's equipment or facilities, Provider shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

9. NON-ENDORSEMENT AND PUBLICITY

County is not endorsing Provider or the goods or services covered under this Agreement, and Provider is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Provider may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

10. NON-EXCLUSIVITY

Provider acknowledges that County is not obligated to contract solely with Provider for the goods or services covered under this Agreement.

11. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

Provider hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

12. DEBARMENT

Provider hereby certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this Agreement by any governmental department or agency. Provider must notify County within thirty (30) days if debarred by any governmental entity during this Agreement.

13. INDEMNIFICATION

Provider shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings

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or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Provider, its employees or agents. Provider further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Provider shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

14. INSURANCE

Provider shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Provider shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Provider shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

15. WORKERS' COMPENSATION

To the extent required by law, Provider shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Provider is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Provider shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Provider's obligations under this Agreement.

Provider agrees to furnish County proof of compliance with said Act or adequate medical/accident insurance coverage upon request.

16. REMEDIES

a. **RIGHT TO COVER.** If Provider fails to meet any completion date or resolution time set forth, due to no fault of County, the County may take any of the following actions with or without terminating this Agreement, and in addition to, and without limiting, any other remedies it may have:

   i. Employ such means as it may deem advisable and appropriate to perform itself or obtain the goods and/or services from a third party until the matter is resolved and Provider is again able to resume performance under this Agreement; and

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ii. Deduct any and all expenses incurred by County in obtaining the goods and/or performing the services from any money then due or to become due Provider and, should the County's cost of obtaining the goods and/or performing the services exceed the amount due Provider, collect the amount due from Provider.

b. **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Provider fails to perform under this Agreement until such breach has been fully cured.

c. **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.

d. **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently in addition to any other available remedy.

e. **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Provider, notwithstanding anything to the contrary in this Agreement, Provider agrees that it will not terminate this Agreement or suspend or limit any services or warranties, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

17. TAXES

Provider shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Provider shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

18. HEALTH AND SAFETY

Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with completing the Project. Provider shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with completing the Project and other persons who may be affected thereby.

19. NON-DISCRIMINATION IN EMPLOYMENT

Provider shall not discriminate against any employee or applicant for employment because of race, ethnicity, gender, gender identity, sexual orientation, age, religion, national origin, disability, color, ancestry, citizenship, genetic information, political affiliation or military/veteran status, or any other status protected by federal, state or local law or other unlawful form of discrimination. Provider shall take affirmative action to ensure that applicants are employed and

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that employees are treated fairly during employment. In the event Provider is determined by the final order of an appropriate agency or court of competent jurisdiction to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be cancelled, terminated or suspended in whole or in part by County, and Provider may be declared ineligible for further County agreements.

20. COMPLIANCE WITH E-VERIFY PROGRAM

Pursuant to N.C.G.S. § 143-133.3, Provider understands that it is a requirement of this Agreement that Provider and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Provider agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Provider shall require its subcontractors to do the same. Upon request, Provider agrees to provide County with an affidavit of compliance or exemption.

21. CONFIDENTIAL INFORMATION

For purposes of this Agreement, the party disclosing Confidential Information is the "Discloser," and the party receiving Confidential Information is the "Recipient." "Confidential Information" shall mean any nonpublic information concerning the parties' respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as "Confidential." Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

a. in the public domain through no fault of the Recipient;

b. within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;

c. lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;

d. independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;

e. disclosed with the prior written consent of the Discloser; or

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f. required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser's sole expense.

22. OWNERSHIP OF WORK PRODUCT

Should Provider's performance under this Agreement generate documents or other work product that are specific to the Project hereunder, such documents or work product shall become the property of County and may be used by County on other projects without additional compensation to Provider.

23. NO ASSIGNMENT WITHOUT CONSENT

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

24. GOVERNING LAW AND VENUE

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

25. DISPUTE RESOLUTION

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

26. GOVERNMENTAL IMMUNITY

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

27. NON-WAIVER

Failure by County at any time to require the performance by Provider of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

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28. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

29. HEADINGS

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

30. SEVERABILITY

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

31. AMENDMENTS

No amendments or changes to this Agreement, or additional Proposals or Statements of Work, shall be valid unless in writing and signed by authorized agents of both Provider and County.

32. NOTICES

a. **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.

b. **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.

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c. **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:

i. For the County: Brunswick County Manager
P.O. Box 249
Bolivia, NC 28422
Fax: 910-253-2022

ii. For the Provider: North Carolina Sound of Goldsboro, LLC
2925 Boundary Street, Unit 29
Wilmington, NC 28405

With a copy to: Gary Lee Hinton, Registered Agent
North Carolina Sound of Goldsboro, LLC
5413 US Highway 117 North
Pikeville, NC 27863

[SIGNATURES APPEAR ON FOLLOWING PAGE}

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33. SIGNATURES

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

BRUNSWICK COUNTY

_____

Clerk to the Board /
Deputy Clerk to the Board

By: _____
Chairman, Board of Commissioners

[SEAL]

NORTH CAROLINA SOUND OF GOLDSBORO, LLC

By: DocuSigned by: Chris Jordan
0054782051048E...

Printed Name: Chris Jordan

Title: VP of Operations

Date: 1/12/2021

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

DocuSigned by: Julie A. Miller
02299718CD1D4B2...

Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

DocuSigned by: Robert V. Shaver, Jr.
3876116C174D4A8...

Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

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EXHIBIT "A"

NCS Scope of Work

Project: Brunswick County 911 Center A/V System Upgrade

Scope Statement:

Provide professional installation services including but not limited to the following Audio and Video equipment in the Brunswick County 911 Center. The emergency command center/ conference room, control room and each 911 workstation will all receive A/V upgrades. The purpose of the upgrade is to put in place a backup A/V system configuration based on a point to point topology which will allow the avoidance of a catastrophic systemwide failure. The current A/V system is based on a central processing network which allows a complete system failure if a single component fails. With the proposed system individual component failure will not affect the functionality of the rest of the system.

Emergency Command Center/ Conference Room: The ECC/ Conference room will be operated by a 17" tabletop touch panel located on the conference room table. Currently there are (6) HDMI/VGA inputs in the conference room. These HDMI/VGA inputs will be replaced with updated HDMI/VGA digital transmitters connected to a new digital switcher containing seamless switching technology. Seamless switching is crucial during an emergency to reduce the time between presenting various sources of information and critical content. In addition to replacing the (6) existing HDMI/VGA inputs, (2) new HDMI/VGA inputs will be installed in the existing recessed table compartments in the conference room table. All inputs will be used to send critical content from a local source to the projector or other displays in the room. The existing projector/ displays will also be able to receive audio/video content from the main 911 console, local news feeds or camera servers accessed by the county. (3) new Sharp 55" commercial 4K displays will be installed in the conference room. Each display will be mounted to the wall on an articulating tv mount. The mount will allow the displays to be pulled out from the wall up to 25 inches and pointed in any direction in the room. The mounts are low profile and collapse to 1.5" off the wall. These displays will be necessary for the display of critical content during a crisis. (2) new A/V outputs will be installed in the hollow table legs of the conference table. These outputs will be Extron NAV encoders and will be used as backup output sources during an emergency operation event. (2) owner furnished PCs will be installed in the control room. Audio and video from these PCs will feed into the AV system to allow content to be routable to the desired locations. USB transmitters and receivers will be installed from the control room to the conference room for control of these PCs.

Control Room: The current centralized A/V system will be removed from the control room and a new point to point A/V system will be installed in its place. The video from each dedicated workstation pc/server will be distributed directly from the control room to the 911 workstation without traveling through a centralized video switcher or network switch. The video to the main console will also travel point to point from the control room to the displays while simultaneously feeding a signal into a dedicated A/V network which will allow content to be sent to the 911 center video wall or shared with the emergency command center/ conference room. A network switch will be supplied for connection of network AV encoders and decoders. Control of the A/V system from the control room will be achieved using a 17" touch panel located in the control rack. The control room will have (4) additional HDMI inputs into the matrix, (10) additional network AV decoders and (10) additional network AV encoders for connection of auxiliary devices to the AV system. These additional inputs will be displayed as selectable routable sources on the control room touch panel, emergency command center/ conference room touch panel and the main workstation console touch panel. (4) rack drawers will be installed in the AV racks for storage of backup spare parts, cables, etc.

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Typical 911 Workstation: Each of the (9) 911 workstations will house point to point receivers to receive direct video content from the dedicated 911 pc/ servers. This content will then be routed to 7 individual displays located on the workstation. USB receivers will also be installed in each workstation for keyboard/ mouse control of the pc/servers located in the control room. A new USB KVM switch will be installed at each workstation for combined control of the (4) dedicated PCs. The mouse pointer will flow across 7 displays with keyboard and mouse control determined by the pointer location. An LED will light up at the top of each monitor to let the user know which PC is currently being controlled. An 8th display will be installed at each workstation for MARVLIS. Each workstation will have a tabletop 7" touch panel for volume control of the multiple audio sources routed to the workstation. Multiple video sources can be sent to the MARVLIS monitor. Content source selection to the MARVLIS monitor will be through the 7" touch panel.

911 Workstation Console 0: Workstation console 0 will consist of the same equipment as the typical workstation with a few exceptions. This workstation will have a 24" touch panel in lieu of the 7" touch panel that will be installed on the typical workstation. Additional tasks will be performed from this console such as video wall routing which will require more room for controls on the touch panel. All dedicated PCs for console 0 will have their content travel through NAV encoders before looping out to point to point transmitter/receiver pairs. This will allow any content that is currently being sent to Console 0 to be routed to the ECC/ conference room displays, video wall, display behind console 0 and the MARVLIS monitors at each workstation console. The wall behind console 0 will be prepped to receive a monitor. An AV connection plate will be provided along with a NAV decoder. Content that is being sent into the AV system from the control room can be routed to this display. Source selection to this display will be through the 24" touch panel at console 0.

Workstation Console Monitors: The displays at each typical workstation console and at the main workstation console will be replaced with new 24" touch monitors and 27" non-touch monitors. The current displays at each workstation are delivering content via DVI connectivity. According to current AV technology trends, DVI connectivity will soon be phased out. The new displays will contain HDMI and Display Port inputs which is the current standard for AV content distribution. A total of (70) displays will be replaced and (10) new displays will be added. The size of the displays at each workstation console are as follows:

(4) 27" CAD

(1) 27" Browser

(1) 27" MARVLIS

(1) 24" Phone

(1) 24" Radio

Video Wall: The existing video wall displays and video wall server will remain in place and be integrated into the new AV system. Content will be delivered to the video wall from the new Extron video matrix switcher located in the control room. The video wall will be able to receive and display crucial real time video content from the main 911 console PCs, local news feeds, or camera servers accessed by the county.

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Power: All new monitored power strip rPDUs will be installed to replace the existing rack mounted power. The Vertiv Geist rPDUs have network input power monitoring capability, circuit/breaker current monitoring and outlet switching.

System Installation: The new AV system will be installed in a way to minimize any disruptions of the critical 24/7 emergency functions of the 911 center. The first step will be to install and test the new headend control and matrix switcher components in the control room while leaving the existing system still functioning. After the new system headend is up and running we will transition one workstation at a time to the new system. Once all workstations have been switched to the new system, we will remove the old AV components that are no longer needed.

Parts Inventory: In order to minimize down time, the following spare parts will be provided for quick replacement by the end user in case of a device failure. None of the components require programming when replaced.

- (2) Extron USB transmitters
- (2) Extron USB receivers
- (2) Extron HDMI transmitters
- (2) Extron HDMI receivers
- (2) Extron Display Port transmitters
- (2) Elo 24" touchscreen monitors

Future Expandability: Based on the point-to-point topology of the new AV system, additional local workstations can be added to the system with minimal effect on the rest of the system. Additional workstations can quickly be added to the new system by installing additional USB and HDMI transmitters and receivers, Biamp DSPs and Extron touch panels. Critical content can also be sent offsite to remote locations to view through the network AV encoders in the control room.

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TOTAL PROJECT INVESTMENT TAX NOT INCLUDED

Total system upfit based on RFP/Addendum 1 and above Scope of Work

$590,000.00

NC Sales tax will be added to each invoice

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 25.

From:
Jeffery P Niebauer

Tax Administration - January 2021 Releases

Issue/Action Requested:
Request that the Board of Commissioners approve the January 2021 releases.

Background/Purpose of Request:
Approval of the tax releases for January 2021. A summary is of the releases is listed below.

County real property release value $2,318,542 (27 releases)
Calabash real property release value $45,000 (1 release)
Leland real property release value $42,000 1 release)
St James real property release value $245,412 (1 release)

County personal property release value $511,122 (12 releases)
Calabash personal property release value $1,169 (1 release)
Sunset Beach personal property release value $144,295 (1 release)

County VTS December 2020 release value $127,295 (11 releases)
Smithville VTS December 2020 release value $6,066 (1 release)
Boiling Spring Lakes VTS December 2020 release value $3,293 (1 release)
Calabash VTS December 2020 release value $8,288 (1 release)
Carolina Shores VTS December 2020 release value $9,776 (1 release)
Leland VTS December 2020 release value $68,517 (3 releases)
Southport VTS December 2020 release value $6,066 (1 release)
Sunset Beach VTS December 2020 release value $2,860 (1 release)

For information purposes only

Leland fire district $16.50 (1 release)
Shallotte Point fire district $332.60 (20 releases)

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners approve the January 2021 releases.

ATTACHMENTS:

Description

- Tax Releases January 2021
- Motor Vehicle Releases (VTS) January 2021 Processed December 2020 (NCDMV Tax & Tag)
- Fire Fee Releases

Tax Releases for January 2021
Appraisal RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047906	12/3/2020	ANDERSON JOHN ALBERT ETUX ANDERSON CAMILLE WALKER	2814 (2020)	80086648	Leland	048HB001		$203.70-C $88.20-LEL	$42,000.00	Incorrect owner/Taxpayer name
047908	12/4/2020	BOWDEN JOSEPH THOMAS ET BOWDEN BARBARA	14749 (2020)	51095901	Brunswick County	214LE006		$218.25-C	$45,000.00	Did not list late
047966	1/6/2021	FMJ HOLDINGS LLC ETALS	48505 (2021)	50537790	Brunswick County	18100054		$7163.74-C	$1,477,060.00	Clerical error/DE error
047967	1/6/2021	MASSARA ALAN G ETUX MASSARA VICTORIA J	92016 (2020)	80078953	St James	220AA019		$1190.25-C $147.25-SJ	$245,412.00	Elderly Exemption
047968	1/6/2021	GREGORY JOHN R JR	302020 (2020)	80022645	Brunswick County	12600003		$307.34-C	$63,370.00	Clerical error/DE error
047969	1/6/2021	LEWELLYN DARIUS R ETUX LEWELLYN AUTUMN J	84216 (2020)	80057385	Calabash	241PB014		$218.25-C $39.38-CAL	$45,000.00	Military Exemption
047970	1/6/2021	LUCAS MATTIE P R ET LUCAS HUBERT	87999 (2020)	53449170	Brunswick County	1540004506		$249.78-C	$51,500.00	Elderly Exemption

Tax Releases for January 2021
PERSONAL RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047909	12/4/2020	WELLS CHARLES E	153053 (2020)	55129700		230DF016	LOCKWOOD FOLLY	$6.64-C	$1,370.00	Duplicate Listing
047910	12/14/2020	WELLS CHARLES E	149461 (2018)	55129700		230DF016	LOCKWOOD FOLLY	$7.36-C	$1,518.00	Duplicate Listing
047911	12/14/2020	WELLS CHARLES E	151383 (2017)	55129700		230DF016	LOCKWOOD FOLLY	$7.75-C	$1,598.00	Duplicate Listing
047917	12/30/2020	GORDON RALPH D ET DOROTHY	055038 (2020)	62319000	CALABASH	255GC055	SHALLOTTE	$5.67-C $1.02-CAL	$1,169.00	Did Not Own January 1
047918	12/30/2020	SMITH RICHARD ETUX LISA	132555 (2020)	54664710		184NA102	LOCKWOOD FOLLY	$25.07-C	$5,170.00	Did Not Own January 1
047959	12/31/2020	ANDRUSKO HENRY	301278 (2015)	60888481		231IA025	SHALLOTTE	$20.66-C $2.07-LL	$4,260.00	Did Not Own January 1
047960	12/31/2020	ANDRUSKO HENRY	302086 (2014)	60888481		231IA025	SHALLOTTE	$20.05-C $2.01-LL	$4,532.00	Did Not Own January 1
047961	12/31/2020	ANDRUSKO HENRY	002538 (2013)	60888481		231IA025	SHALLOTTE	$21.11-C	$4,770.00	Did Not Own January 1
047962	12/31/2020	NEILL CALVIN A	103272 (2020)	23069021		010JE056	NORTHWEST	$30.55-C	$6,299.00	Did Not Own January 1
047963	12/31/2020	BROWN CHARLES M AND BROWN SHARON O TRUSTEE	017340 (2020)	80002113	SUNSET BEACH	243OE0315	SHALLOTTE	$230.87-SB	$144,295.00	Not Within City Limits
047964	1/6/2021	JACKSON WILLIAM JAMES	072052 (2020)	80013605		NULL	LOCKWOOD FOLLY	$7.28-C	$1,500.00	SITUS IN ANOTHER COUNTY
047965	1/6/2021	JACKSON WILLIAM JAMES	072051 (2020)	53035330		NULL	LOCKWOOD FOLLY	$19.40-C	$3,999.00	Did Not Own January 1

Tax Releases for January 2021
BUSINESS PERSONAL RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047912	12/30/2020	DR ROBERT POE DBA	300761 (2020)	80028005	SOUTHPORT	237DE025	SMITHVILLE	$161.07-LL $98.17-LSM $13.28-SPLL	$332,112.00	RELEASING LATE LIST PENALTIES ONLY
047913	12/30/2020	DR ROBERT POE DBA	300762 (2020)	80028005	SOUTHPORT	237DE025	SMITHVILLE	$370.78-LL $225.99-LSM $30.58-SPLL	$382,250.00	RELEASING LATE LIST PENALTIES ONLY
047914	12/30/2020	DR ROBERT POE DBA	300763 (2020)	80028005	SOUTHPORT	237DE025	SMITHVILLE	$621.83-LL $378.99-LSM $51.29-SPLL	$427,372.00	RELEASING LATE LIST PENALTIES ONLY
047915	12/30/2020	DR ROBERT POE DBA	300764 (2020)	80028005	SOUTHPORT	237DE025	SMITHVILLE	$416.55-LL $253.88-LSM $34.36-SPLL	$214,715.00	RELEASING LATE LIST PENALTIES ONLY
047916	12/30/2020	FEDERAL EXPRESS CORP MOTOR FREIGHT	160973 (2020)	80099612		NULL	LOCKWOOD FOLLY	$2303.44-C	$474,937.00	Situs in Another County

Tax Releases for January 2021
Land Records RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047919	12/30/2020	TURNER ANN F	145141 (2019)	65644040	Brunswick County	229MC04002		$82.94-C	$17,100.00	Mapping correction
047921	12/30/2020	TURNER ANN F	143856 (2018)	65644040	Brunswick County	229MC04002		$82.94-C	$17,100.00	Mapping correction
047923	12/30/2020	TURNER ANN F	145690 (2017)	65644040	Brunswick County	229MC04002		$82.94-C	$17,100.00	Mapping correction
047925	12/30/2020	FREDERICK H KART TRUST	49712 (2020)	80046956	Brunswick County	229MC04005		$87.30-C	$18,000.00	Mapping correction
047927	12/30/2020	FREDERICK H KART TRUST	49709 (2020)	80046956	Brunswick County	229MC04002		$82.94-C	$17,100.00	Mapping correction
047929	12/30/2020	TURNER ANN F	145144 (2019)	65644040	Brunswick County	229MC04005		$87.30-C	$18,000.00	Mapping correction
047931	12/30/2020	TURNER ANN F	143859 (2018)	65644040	Brunswick County	229MC04005		$87.30-C	$18,000.00	Mapping correction
047933	12/30/2020	TURNER ANN F	145693 (2017)	65644040	Brunswick County	229MC04005		$87.30-C	$18,000.00	Mapping correction
047935	12/30/2020	FREDERICK H KART TRUST	49711 (2020)	80046956	Brunswick County	229MC04004		$82.94-C	$17,100.00	Mapping correction
047937	12/30/2020	TURNER ANN F	145143 (2019)	65644040	Brunswick County	229mc04004		$82.94-C	$17,100.00	Mapping correction
047939	12/30/2020	TURNER ANN F	143858 (2018)	65644040	Brunswick County	229mc04004		$82.94-C	$17,100.00	Mapping correction
047941	12/30/2020	TURNER ANN F	145692 (2017)	65644040	Brunswick County	229mc04004		$82.94-C	$17,100.00	Mapping correction
047943	12/30/2020	FREDERICK H KART TRUST	49710 (2020)	80046956	Brunswick County	229MC04003		$82.94-C	$17,100.00	Mapping correction
047945	12/30/2020	TURNER ANN F	145142 (2019)	65644040	Brunswick County	229MC04003		$82.94-C	$17,100.00	Mapping correction
047947	12/30/2020	TURNER ANN F	143857 (2018)	65644040	Brunswick County	229MC04003		$82.94-C	$17,100.00	Mapping correction
047949	12/30/2020	TURNER ANN F	145691 (2017)	65644040	Brunswick County	229MC04003		$82.94-C	$17,100.00	Mapping correction
047951	12/31/2020	FREDERICK H KART TRUST	49708 (2020)	80046956	Brunswick County	229MC04001		$87.30-C	$18,000.00	Mapping correction

Tax Releases for January 2021
Land Records RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047953	12/31/2020	FREDERICK H KART TRUST	49278 (2019)	80046956	Brunswick County	229MC04001		$87.30-C	$18,000.00	Mapping correction
047955	12/31/2020	FREDERICK H KART TRUST	48556 (2018)	80046956	Brunswick County	229MC04001		$87.30-C	$18,000.00	Mapping correction
047957	12/31/2020	FREDERICK H KART TRUST	49376 (2017)	80046956	Brunswick County	229MC04001		$87.30-C	$18,000.00	Mapping correction

Release Category Codes

Release Code	Release Type
BHI	BALD HEAD ISLAND
BEL	BELVILLE
BSL	BOILING SPRING LAKES
BOL	BOLIVIA
CLF	C LIEN FEE
CALLL	CALABASH LATE LIST
CSLL	CAROLINA SHORES LATE LIST
CASLL	CASWELL BEACH LATE LIST
FF	FIRE FEE
HBLL	HOLDEN BEACH LATE LIST
LL	LATE LIST PENALTY
LEL	LELAND
LB	LONG BEACH
NAV	NAVASSA
NW	NORTHWEST
OI	OAK ISLAND
OIB	OCEAN ISLE BEACH
PL02	OFF PREMISES MALT
BHILL	BALH HEAD ISLAND LATE LIST
BELLL	BELVILLE LATE LIST
BSLLL	BOILING SPRING LAKES LATE LIST
BOLLL	BOLIVIA LATE LIST
CAL	CALABASH
CS	CAROLINA SHORES
CAS	CASWELL BEACH
C	COUNTY
HB	HOLDEN BEACH
INT	INTEREST
LSM	LATE LIST SMITHVILLE
LELLL	LELAND LATE LIST
LBLL	LONG BEACH LATE LIST
NAVLL	NAVASSA LATE LIST
NWLL	NORTHWEST LATE LIST
OILL	OAK ISLAND LATE LIST
OIBLL	OCEAN ISLE BEACH LATE LIST
PL04	OFF PREMISES WINE

Release Category Codes

Release Code	Release Type	Release Code	Release Type
PL01	ON PREMISES MALT	PL03	ON PREMISES WINE
SAD24	SAD 24	SAD25	SAD 25
SAD27	SAD 27	SAD28	SAD 28
SC	SANDY CREEK	SCLL	SANDY CREEK LATE LIST
SBSD	SE BRUNSWICK SAN DIST	SHA	SHALLOTTE
SHALL	SHALLOTTE LATE LIST	SM	SMITHVILLE HOSPITAL
SP	SOUTHPORT	SPLL	SOUTHPORT LATE LIST
SAD	SPECIAL ASSESSMENT DISTRICT	SJ	ST JAMES
SJLL	ST JAMES LATE LIST	SB	SUNSET BEACH
SBLL	SUNSET BEACH LATE LIST	T	TOTAL TAX
VAR	VARNAMTOWN	VARLL	VARNAMTOWN LATE LIST
YP	YAUPON BEACH	YPLLL	YAUPON BEACH LAST LIST

VTS RELEASES PROCESSED DECEMBER 2020

Abstract #	Name-Last, First, Middle	Tag #	Year	Make	B-VAL	New Value	Diff.	City	Twp.	Overide %	Overide Value	Overide Status	Acquisition Cost	Acquisition Year	Dep Sch	Exempt Type	Notes	Date	Code	Code Description
45971152	WINTER, CRYSTAL MARIE	FLM3023	2006	ACURA	5,000	2,753	2,247	31					3,050	2019			BOS 2019=$3050	11/25/20	1	Adjusted per Purchase Price
58164799	ROPKE, BRADLEY STEVEN	JAK3224	2009	ACURA	7,550	-	7,550	31				TEMP				MILITARY	HOR- OH	12/09/20	4	Military Exempt
56903841	BILLINGS, ROBERT EUGENE	HD6614E	2013	HYUN	6,140	4,605	1,535			75	4,605	PERM					TOTAL LOSS TITLE	12/09/20	12	High Mileage/Condition
9407779	MASSARO, ANDREW PHIL	AHX5748	2011	CHEV	20,010	17,150	2,860	11			17,150						ADJ PER NADA VALUE	12/09/20	20	Appealed value
57321305	BRYANT, WALTER ALLEN	SZX7581	2020	CADI	71,730	61,954	9,776	18					61,954	2020			BOS 2020=$61954	12/10/20	1	Adjusted per Purchase Price
58415470	THOMPSON, CHUCKIE ALE	CM63621	2019	FREE	10,860	2,572	8,288	19					2,850	2019	B-20		OVERVALUED TRAILER/ PRG OWNER'S BOS 2019=$2850-	12/18/20	15	TEC Value Issue
10116135	FISCHER, RAYMOND ALAN JR	EM1804	2014	RAM	20,580	17,287	3,293	20			17,287						NC INSPECTION 132,599 MILES	12/21/20	12	High Mileage/Condition
57393015	SEPULVEDAGUZMAN, WILFREDO	CDW9613	2019	FORD	58,720	-	58,720	31				TEMP				MILITARY	HOR- IA	12/21/20	4	Military Exempt
57855812	LAUMAN, WAYNE ROBERT	8016FP	2019	CHEV	39,600	33,534	6,066	21	3				35,299	2020			BOS 2020=$33534-5%DEP	12/30/20	1	Adjusted per Purchase Price
58520515	FLORES, MIGUEL ANGEL	TDZ2104	2013	KIA	9,820	-	9,820					TEMP				MILITARY	HOR- IL	12/31/20	4	Military Exempt
58520401	FLORES, MIGUEL ANGEL	TDZ2103	2014	HONDA	17,140	-	17,140					TEMP				MILITARY	HOR- IL	12/31/20	4	Military Exempt

JANUARY 2021
Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047907	12/3/2020	ANDERSON JOHN ALBERT ETUX ANDERSON CAMILLE WALKER	2814 (2020)	80086648	Leland	048HB001		$16.50-LELF	$42,000.00	Incorrect owner/Taxpayer name
047920	12/30/2020	TURNER ANN F	145141 (2019)	65644040	Brunswick County	229MC04002		$18.57-SHPF	$17,100.00	Mapping correction
047922	12/30/2020	TURNER ANN F	143856 (2018)	65644040	Brunswick County	229MC04002		$16.88-SHPF	$17,100.00	Mapping correction
047924	12/30/2020	TURNER ANN F	145690 (2017)	65644040	Brunswick County	229MC04002		$12.50-SHPF	$17,100.00	Mapping correction
047926	12/30/2020	FREDERICK H KART TRUST	49712 (2020)	80046956	Brunswick County	229MC04005		$18.57-SHPF	$18,000.00	Mapping correction
047928	12/30/2020	FREDERICK H KART TRUST	49709 (2020)	80046956	Brunswick County	229MC04002		$18.57-SHPF	$17,100.00	Mapping correction
047930	12/30/2020	TURNER ANN F	145144 (2019)	65644040	Brunswick County	229MC04005		$18.57-SHPF	$18,000.00	Mapping correction
047932	12/30/2020	TURNER ANN F	143859 (2018)	65644040	Brunswick County	229MC04005		$16.88-SHPF	$18,000.00	Mapping correction
047934	12/30/2020	TURNER ANN F	145693 (2017)	65644040	Brunswick County	229MC04005		$12.50-SHPF	$18,000.00	Mapping correction
047936	12/30/2020	FREDERICK H KART TRUST	49711 (2020)	80046956	Brunswick County	229MC04004		$18.57-SHPF	$17,100.00	Mapping correction
047938	12/30/2020	TURNER ANN F	145143 (2019)	65644040	Brunswick County	229mc04004		$18.57-SHPF	$17,100.00	Mapping correction
047940	12/30/2020	TURNER ANN F	143858 (2018)	65644040	Brunswick County	229mc04004		$16.88-SHPF	$17,100.00	Mapping correction
047942	12/30/2020	TURNER ANN F	145692 (2017)	65644040	Brunswick County	229mc04004		$12.50-SHPF	$17,100.00	Mapping correction
047944	12/30/2020	FREDERICK H KART TRUST	49710 (2020)	80046956	Brunswick County	229MC04003		$18.57-SHPF	$17,100.00	Mapping correction
047946	12/30/2020	TURNER ANN F	145142 (2019)	65644040	Brunswick County	229MC04003		$18.57-SHPF	$17,100.00	Mapping correction

JANUARY 2021
Fire Fee RELEASES

Release Number	Release Date	Tax Payer Name	Bill Number (Year)	Account Number	City	Parcel Number	Township	Amount Released	Value Released	Release Reason
047948	12/30/2020	TURNER ANN F	143857 (2018)	65644040	Brunswick County	229MC04003		$16.88-SHPF	$17,100.00	Mapping correction
047950	12/30/2020	TURNER ANN F	145691 (2017)	65644040	Brunswick County	229MC04003		$12.50-SHPF	$17,100.00	Mapping correction
047952	12/31/2020	FREDERICK H KART TRUST	49708 (2020)	80046956	Brunswick County	229MC04001		$18.57-SHPF	$18,000.00	Mapping correction
047954	12/31/2020	FREDERICK H KART TRUST	49278 (2019)	80046956	Brunswick County	229MC04001		$18.57-SHPF	$18,000.00	Mapping correction
047956	12/31/2020	FREDERICK H KART TRUST	48556 (2018)	80046956	Brunswick County	229MC04001		$16.88-SHPF	$18,000.00	Mapping correction
047958	12/31/2020	FREDERICK H KART TRUST	49376 (2017)	80046956	Brunswick County	229MC04001		$12.50-SHPF	$18,000.00	Mapping correction

Release Category Codes

Release Code	Release Type	Release Code	Release Type
BHI	BALD HEAD ISLAND	BHILL	BALH HEAD ISLAND LATE LIST
BEL	BELVILLE	BELLL	BELVILLE LATE LIST
BSL	BOILING SPRING LAKES	BSLLL	BOILING SPRING LAKES LATE LIST
BOL	BOLIVIA	BOLLL	BOLIVIA LATE LIST
CLF	C LIEN FEE	CAL	CALABASH
CALLL	CALABASH LATE LIST	CS	CAROLINA SHORES
CSLL	CAROLINA SHORES LATE LIST	CAS	CASWELL BEACH
CASLL	CASWELL BEACH LATE LIST	C	COUNTY
FF	FIRE FEE	HB	HOLDEN BEACH
HBLL	HOLDEN BEACH LATE LIST	INT	INTEREST
LL	LATE LIST PENALTY	LSM	LATE LIST SMITHVILLE
LEL	LELAND	LELLL	LELAND LATE LIST
LB	LONG BEACH	LBLL	LONG BEACH LATE LIST
NAV	NAVASSA	NAVLL	NAVASSA LATE LIST
NW	NORTHWEST	NWLL	NORTHWEST LATE LIST
OI	OAK ISLAND	OILL	OAK ISLAND LATE LIST
OIB	OCEAN ISLE BEACH	OIBLL	OCEAN ISLE BEACH LATE LIST
PL02	OFF PREMISES MALT	PL04	OFF PREMISES WINE

Release Category Codes

Release Code	Release Type	Release Code	Release Type
PL01	ON PREMISES MALT	PL03	ON PREMISES WINE
SAD24	SAD 24	SAD25	SAD 25
SAD27	SAD 27	SAD28	SAD 28
SC	SANDY CREEK	SCLL	SANDY CREEK LATE LIST
SBSD	SE BRUNSWICK SAN DIST	SHA	SHALLOTTE
SHALL	SHALLOTTE LATE LIST	SM	SMITHVILLE HOSPITAL
SP	SOUTHPORT	SPLL	SOUTHPORT LATE LIST
SAD	SPECIAL ASSESSMENT DISTRICT	SJ	ST JAMES
SJLL	ST JAMES LATE LIST	SB	SUNSET BEACH
SBLL	SUNSET BEACH LATE LIST	T	TOTAL TAX
VAR	VARNAMTOWN	VARLL	VARNAMTOWN LATE LIST
YP	YAUPON BEACH	YPLLL	YAUPON BEACH LAST LIST

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # V. - 26.
Utilities - Ocean Ridge Reclaimed Water Project

From:
Donald Dixon

Issue/Action Requested:
Request that the Board of Commissioners approve a budget amendment and authorize the Chairman and Clerk to the Board to execute the contract with Cape Fear Engineering, Inc., in an amount not to exceed $115,800 for engineering services associated with the On-Call Engineering Contract Task Order No. 1.

Background/Purpose of Request:
Task Order No. 1 is to design, permit, bid, and provide construction administration for approximately 7,000 LF of reclaimed water line connecting the Ocean Isle Beach Wastewater Treatment Plant to the existing reclaimed water line serving the Ocean Ridge Plantation Golf Course. The project will include a hydraulic model to determine the optimal size of the reclaimed line based on the projected flow to serve the Ocean Ridge Plantation Golf Course and other developments and golf courses in the vicinity.

In 2006, Brunswick County entered into an agreement with MAS Properties LLC, and Ocean Ridge Plantation Golf, Inc., to take over the Ocean Ridge Wastewater Treatment Plant owned by the developers and replace the plant with a pump station to deliver the development's wastewater to the County's existing treatment facility. As consideration for the County's acceptance of the plant and wastewater treatment responsibility, the golf course agreed to accept 900,000 GPD of reclaimed water.

This project will initially serve Ocean Ridge Plantation Golf Course with up to 900,000 GPD of reclaimed water for use as irrigation. The golf course currently has two ponds and the utility infrastructure to receive and distribute the reclaimed water.

The design will include a future connection to sever other developments in the southern portion of the County. In 2004, Sea Tail Plantation entered into an agreement with Brunswick County to accept and disperse reclaimed water on the golf courses.
It is recommended that the Board approve the proposed Task Order No. 1 with Cape Fear Engineering Inc., in the amount of $115,800.

Fiscal Impact:
Budget Amendment Required, Capital Project/Grant Ordinance Required, Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Budget amendment and the associated capital project ordinance appropriates Investment earnings transfers $115,800 to the project for contract award.

Approved By County Attorney:
Yes

Advisory Board Recommendation:
Not Applicable

County Manager's Recommendation:
Recommend the Board of Commissioners approve a budget amendment and authorize the Chairman and Clerk to the Board to execute the contract with Cape Fear Engineering, Inc., in an amount not to exceed $115,800 for engineering services associated with the On-Call Engineering Contract Task Order No. 1.

ATTACHMENTS:

Description

- Utilities - Cape Fear Engineering (On-Call) Task Order No. 1 - Attach 1
- 20210119 Budget Amendment Ocean Ridge Reclaimed Water Main.pdf
- 20210119 CPO Ocean Ridge Reclaimed Water Main.pdf

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TASK ORDER -001

CAPE FEAR ENGINEERING, INC.

Date: January 19, 2021

Provider: CAPE FEAR ENGINEERING, INC.

Project: OCEAN RIDGE RECLAIMED WATER PROJECT

Engineer's Services

This Task Order**,** consisting of 13 pages, referred to in and part of the **Professional Services Agreement between Owner and Engineer** dated August 20, 2020.

Engineer shall provide services in accordance with the in accordance with the Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 *Study and Report Phase*

A. Engineer shall:

Consult with Owner to define and clarify Owner's requirements for the Project and available data. *The project consists of extension of the existing reclaimed water line, located near the existing spray fields at the Ocean Isle Beach WWTF, approximately 7,200-feet along Old Georgetown Road to a point of connection inside the Ocean Ridge Plantation property near the existing entrance gate on Old Georgetown Road. The existing point of connection at the WWTF is on the east side of Old Georgetown Road and therefore a bore and jack under the NCDOT controlled roadway will be required. It is our understanding that the new line will connect to an existing developer owned irrigation line near the irrigation pond just inside the Ocean Ridge boundary. The purpose of the proposed reclaimed water line will be to transfer treated effluent to existing golf courses for use in supplementing the irrigation demands as well as providing a back up to application on the spray fields. In addition, two flow meters with County specified telemetry will be installed near the two existing irrigation ponds inside Ocean Ridge at locations agreed upon by the County and land owners. This equipment will allow the County to monitor how much flow will be delivered to each irrigation pond for tracking purposes. A hydraulic analysis will be performed on the proposed reclaimed line to determine the best size required to meet the flow and volume conditions. County will provide any existing hydraulic models and proposed volume data for each development that is projected to receive the reclaimed water. The hydraulic analysis will extend to other developments beyond Ocean Ridge that include Sea Trails, The Pearl and The Thistle for the purpose of confirming the best line size needed at this phase.*

1. Advise Owner of any need for Owner to provide data or services which are not part of Engineer's Basic Services.

2. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by Engineer, including but not limited to mitigating measures identified in the environmental assessment.

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3. Identify and evaluate alternate solutions available to Owner and, after consultation with Owner, recommend to Owner those solutions which in Engineer's judgment meet Owner's requirements for the Project.

4. Prepare a report (the "Preliminary Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and those alternate solutions available to Owner which Engineer recommends. For each recommended solution Engineer will provide the following, which will be separately itemized: opinion of probable Construction Cost; proposed allowances for contingencies; the estimated total costs of design, professional, and related services to be provided by Engineer and its Consultants, proposed schedule, permit requirements, government requirements including mitigation efforts and cost, bore and jack locations, directional drill locations, any easements required, ability to acquire easements and easement cost; and, on the basis of information furnished by Owner, a summary of allowances for other items and services included within the definition of Total Project Costs.

5. Perform or provide the following additional Study and Report Phase tasks or deliverables: N/A

6. Furnish two review copies of the Preliminary Report and any other deliverables to Owner and review it with Owner. Within fourteen business days of receipt, Owner shall submit to Engineer any comments regarding the Report and any other deliverables. Approval of the alternate shall be given by the Owner prior to commencing design.

7. Revise the Preliminary Report and any other deliverables in response to Owner's comments, as appropriate, and furnish up to seven copies of the revised Preliminary Report and any other deliverables to the Owner in accordance with the schedule outlined here in.

B. Wetlands Delineation: Consultant shall perform wetlands delineation sufficient for receipt of all Army Corps and NCDEQ permitting. Wetland areas that are sufficiently dry that would result in only temporary impacts to wetlands shall be evaluated for pipe installation using open trench techniques.

C. Geotechnical Investigation: Consultant shall perform geotechnical evaluation at all likely directional drill locations and, if determined prudent, provide geotechnical evaluations at bore and jack locations and for structures having significant foundations or significant embedment into the existing ground. Geotechnical borings shall be advanced to refusal or to a depth adequate for foundation design (though not less than 5' below the maximum depth of installation), whichever is encountered first. Geotechnical recommendations and soil boring logs shall be incorporated into the Contract Documents. The cost for geotechnical investigation shall be provided on a per each basis

D. Survey: Consultant shall provide base mapping of the route inclusive of all aboveground and underground features. All aboveground features shall be surveyed, including breaks in elevation (centerline and top of ditch, etc.). An adequate number of elevation points shall be surveyed to develop contours of the area. Consultant shall clearly indicate all utilities, indicating size, type, and owner information. Survey data shall be supplemented by existing maps, as-builts, and utility locates. As appropriate, base mapping will indicate both edges of pavement and existing utilities on both sides of the roadway. Additionally, edges of wetlands, geotechnical boring sites, and Subsurface Utility Engineering Quality Level A locates (potholing) shall be surveyed and clearly shown on the base mapping. Adjacent properties shall be identified by owner and parcel ID number.

E. Engineer's services under the Study and Report Phase will be considered complete on the date when the revised Report and any other deliverables have been delivered to Owner.

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A1.02 *Preliminary Design Phase*

A. After acceptance by Owner of the Report and any other deliverables, selection by Owner of a recommended solution and indication of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, and upon written authorization from Owner, Engineer shall:

1. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary design drawings, detail, technical specifications to apply for and receive all necessary governmental approvals (zoning approval, permits, encroachments, etc.).

2. Provide necessary field surveys and topographic and utility mapping for design purposes. Utility mapping will be based upon information obtained from utility owners.

3. Preliminary Drawings shall clearly indicate easement areas, check valves, shut-off valves, directional drill locations, bore and jack location, air release valves, vaults, and bypass piping as needed.

4. Advise Owner if additional reports, data, information, or services of the types described herein are necessary and assist Owner in obtaining such reports, data, information, or services.

5. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and assist Owner in collating the various cost categories which comprise Total Project Costs.

6. Perform or provide the following additional Preliminary Design Phase tasks or deliverables: N/A

7. Furnish two review copies of the Preliminary Design Phase documents and any other deliverables to Owner and review them with Owner. Within fourteen business days of receipt, Owner shall submit to Engineer any comments regarding the Preliminary Design Phase documents and any other deliverables.

8. Revise the Preliminary Design Phase documents and any other deliverables in response to Owner's comments, as appropriate, and furnish two review copies of the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables to the Owner in accordance with the schedule outlined in herein.

B. Engineer's services under the Preliminary Design Phase will be considered complete on the date when the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables have been delivered to Owner.

A1.03 *Permitting*

A. Upon approval of the Preliminary Drawings, the Consultant shall prepare and submit permits and permit fees to regulatory agencies. At a minimum, these shall include:

1. NCDOT Encroachment Agreement

2. US Army Corps Permits and/or Notifications (401/404 Permits)

3. NCDEQ Division of Water Quality Wetlands Permits

4. NCDEQ Division of Water Quality Water Supply Section Permit including Engineering Report

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5. NCDEQ Division of Land Resources Erosion and Sediment Control Permit

6. NCDEQ Division of Water Quality Stormwater Permit

7. Brunswick County Stormwater Permit (as needed)

8. Brunswick County Zoning and Planning Approval inclusive of all required Departmental Approvals (Engineering, Fire Marshal, etc.)

B. The Consultant shall perform field work, furnish plans and specifications, document preparation, regulatory and governmental meetings, responses, evaluate alternatives, and provide recommendations concerning wetland permitting.

A1.04 *Easement Maps*

A. Upon receipt of the NCDOT Encroachment Agreement or notice by the Owner, the Consultant shall prepare easement maps. Mapping shall comply with the requirements of the local zoning officer, Register of Deeds, and the Brunswick County Planning Department. Consultant shall receive all signatures from Zoning Compliance Officers and Planning Department personnel necessary for recording of the maps. Initially, five easements will be required with provision in the final contract to add or delete easement maps as necessary on a per each basis.

A1.05 *Final Design Phase*

A. After acceptance by Owner of the Preliminary Design Phase documents and receipt of the NCDOT Encroachment Agreement, revised opinion of probable Construction Cost as determined in the Preliminary Design Phase, and any other deliverables subject to any Owner-directed modifications or changes in the scope, extent, character, or design requirements of or for the Project, and upon written authorization from Owner, Engineer shall:

1. Prepare final Drawings, details, Specifications and Contract Documents indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.

2. Prepare Contract Documents. Standard County "front end" documents shall be provided to the Consultant for use in preparing the final Contract Documents. These shall be modified by the Consultant for items specific to the project. The Consultant shall review and utilize Brunswick County standard technical specifications when available and applicable and shall supplement Brunswick County technical specifications as needed. The Consultant shall ensure there is no overlap between the Consultant's technical specifications and the County's standard "front end" documents.

3. Advise Owner of any adjustments to the opinion of probable Construction Cost known to Engineer.

4. The Owner shall submit comments to the Consultant which the Consultant shall then incorporate into the Final Plans

5. Perform or provide the following additional Final Design Phase tasks or deliverables: N/A

B. Engineer's services under the Final Design Phase will be considered complete on the date when the submittals have been delivered to Owner.

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C. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime contract, or if Engineer's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), Owner and Engineer shall, prior to commencement of the Final Design Phase, develop a schedule for performance of Engineer's services during the Final Design, Bidding or Negotiating, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to herein whether or not the work under such contracts is to proceed concurrently.

D. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is one. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

A1.06 *Bidding or Negotiating Phase*

A. After acceptance by Owner of the bidding documents and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed, Engineer shall:

1. Assist Owner in advertising for and obtaining bids or proposals for the Work, post bid documents to plan room internet sites, provide all necessary hard copy Contract Documents, conduct a pre-bid meeting, respond to Contractor questions and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, and receive and process contractor deposits or charges for the bidding documents.

2. Issue addenda as appropriate to clarify, correct, or change the bidding documents.

3. Provide information or assistance needed by Owner in the course of any negotiations with prospective contractors.

4. Consult with Owner as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.

5. If bidding documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by bidders.

6. Attend the Bid opening, prepare certified bid tabulation sheets, and assist Owner in evaluating Bids or proposals and in assembling, assist with bid protest and awarding contracts for the Work. Provide a Recommendation of Award letter to Owner. Consult with Owner on the acceptability of Contractors, suppliers, and manufacturers.

7. Perform or provide the following additional Bidding or Negotiating Phase tasks or deliverables: N/A

B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.

A1.07 *Construction Phase*

A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

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1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer as assigned in the Construction Contract shall not be modified, except as Engineer may otherwise agree in writing. Engineer shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.

2. *Selecting Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform testing services and review all test reports.

3. *Pre-Construction Conference:* Conduct a Pre-Construction Conference prior to commencement of Work at the Site.

4. *Conduct Monthly Progress meetings:* Prepare a monthly meeting agenda and issue meeting minutes.

5. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.

6. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.

7. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:

    a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of Contractor's Work in progress or to involve detailed inspections of Contractor's Work in progress beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

    b. The purpose of Engineer's visits to, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents. Engineer's visits shall be of sufficient quantity, duration, and thoroughness so that the Engineer may provide the needed certifications to the governmental authorities having jurisdiction over the project. Engineer shall not, during such visits or as a result of such observations of Contractor's Work in progress, supervise, direct, or have control over Contractor's Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor,

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for security or safety at the Site, for safety precautions and programs incident to Contractor's Work, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish or perform the Work in accordance with the Contract Documents.

8. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work (a) is defective under the standards set forth in the Contract Documents, (b) will not produce a completed Project that conforms to the Contract Documents, or (c) will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.

9. *Clarifications and Interpretations; Field Orders:* Issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. Subject to any limitations in the Contract Documents, Engineer may issue field orders authorizing minor variations in the Work from the requirements of the Contract Documents.

10. *Change Orders and Work Change Directives:* Recommend change orders and work change directives to Owner, as appropriate, and prepare change orders and work change directives as required.

11. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

12. *Substitutes and "or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.

13. *Inspections and Tests:* Require such special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Engineer shall be entitled to rely on the results of such tests.

14. *Disagreements between Owner and Contractor*: Provide written recommendations on all duly submitted issues relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution, performance, or progress of Contractor's Work; review each duly submitted Claim by Owner or Contractor, and in writing either recommend denial of such Claim in whole or in part, recommend approval of such Claim, or decline to resolve such Claim if Engineer in its discretion concludes that to do so would be inappropriate. In making such recommendations, Engineer shall be fair and not show partiality to Owner or Contractor and shall not be liable in connection with any recommendation made in good faith in such capacity.

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15. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

    a. Determine the amounts that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents). However, quantity determinations shall be made only in so far as it is Engineer's responsibility to observe Contractor's Work. The Engineer may rely on quantities confirmed by Inspectors or other Resident Project Representatives assigned by the Owner.

    b. By recommending any payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

16. *Contractor's Completion Documents:* Receive, review, and transmit to Engineer maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data approved, and transmit the annotated record documents which are to be assembled by Engineer in accordance with the Contract Documents to obtain final payment. The Engineer shall develop a punch list of any items needed to be addressed and conduct final walk-throughs as required to determine project completeness.

17. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Project to determine if the Work is substantially complete. If after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor.

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18. *Additional Tasks:* Perform or provide the following additional Construction Phase tasks or deliverables: N/A

19. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the completed Work of Contractor is acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice that the Work is acceptable to the best of Engineer's knowledge, information, and belief and based on the extent of the services provided by Engineer under this Agreement. Engineer shall provide a "Certificate of Compliance" and "Certificate of Completion" with the recommendation for final payment.

20. Preparing Record Drawings showing appropriate record information based on Project annotated record documents received from Contractor and furnishing such Record Drawings to Owner.

21. Preparation of operation and maintenance manuals.

B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors in accordance with the Contract Documents. If the Project involves more than one prime contract, then Construction Phase services may be rendered at different times in respect to the separate contracts.

A1.08 *Post-Construction Phase*

A. During the Post-Construction Phase Engineer shall:

1. Visit the Project to observe any apparent defects in the Work, assist Owner in consultations and discussions with Contractor concerning correction of any such defects, and make recommendations as to replacement or correction of defective Work, if any.

2. Visit the Project within one month before the end of the Construction Contract's warranty period to ascertain whether any portion of the Work is subject to correction and provide Owner a report of findings. Verify any warranty work completed by the Contractor is in compliance with the Contract Documents.

3. Perform or provide the following additional Post-Construction Phase tasks or deliverables: N/A

B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified as set forth herein, will terminate two months after the conclusion of the Construction Contract's warranty period.

PART 2 – ADDITIONAL SERVICES

A2.01 *Additional Services Requiring Owner's Written Authorization*

A. If authorized in writing by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below.

1. N/A

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Payments to Engineer for Services
Basic Services - Lump Sum

The Professional Services Agreement is supplemented to include the following agreement of the parties.

Compensation for Basic Services - Method of Payment

B. Owner shall pay Engineer for Basic Services as follows:

1. A Lump Sum amount based on the following estimated distribution of compensation:

		Amount	Duration
a.	Study and Report Phase	$ 9,200.00	90 days
b.	Wetlands Delineation	$ 4,200.00	
c.	Geotechnical Investigation	$ N/A	
	____ Borings @ $_____ each		
d.	Survey	$ 28,800.00	60 days
	(Wetlands and Geotechnical work to be performed concurrent with Survey work)		
e.	Preliminary Design Phase	$ 28,400.00	45 days
f.	Permitting	$ 6,000.00	30 days
g.	Easement Maps	$ 900.00	15 days
	1 Easements @ $ 900.00 each		
h.	Final Design Phase	$ 22,300.00	60 days
i.	Bidding and Negotiating Phase	$ 4,000.00	60 days
j.	Construction Phase	$ 10,000.00	120 days
k.	Post-Construction Phase	$ 2,000.00	30 days
	Basic Services Total	**$ 115,800.00**	**510 days**

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2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.

3. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

4. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period.

5. The date for project completion shall be determined by adding the above noted Total Duration, also known as the "Time for Completion" to the Effective Date of the Task Order.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

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This Task Order, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same. This Task Order may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Task Order by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

BRUNSWICK COUNTY

_____

Clerk to the Board /
Deputy Clerk to the Board

By: _____

Chairman, Board of Commissioners

[SEAL]

CAPE FEAR ENGINEERING, INC.

By: DocuSigned by: CEE59ADAE83D43A...

Printed Name: Matthew Haley

Title: Vice President

Date: 12/17/2020

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

DocuSigned by: Julie A. Miller 02299718CD1D4B2...

Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

DocuSigned by: Bryan W. Batton D195D13D6EE7473...

Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

Request Info	
Type	Budget Amendment
Description	Ocean Ridge Water Main
Justification	Board Meeting 1/19/2021-Appropriate investment earnings and transfer funds to Ocean Ridge Water Main for award of design contract in the amount of $115,800.
Originator	Tiffany Rogers

Items

Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
449800	383100	Interfund Trans Wstwtr Cap Rsv	Investment Earnings	47552	Increase	Credit
449800	464299	Interfund Trans Wstwtr Cap Rsv	Undesignated Funds	47552	Increase	Debit
449800	383100	Interfund Trans Wstwtr Cap Rsv	Investment Earnings	-115800	Decrease	Debit
449800	464299	Interfund Trans Wstwtr Cap Rsv	Undesignated Funds	-115800	Decrease	Credit
448272	383100	Ocean Ridge Reclaimed Wtr Main	Investment Earnings	115800	Increase	Credit
448272	464001	Ocean Ridge Reclaimed Wtr Main	Arch/Engnrg/Legal	115800	Increase	Debit

Total

Grand Total:	95104

COUNTY OF BRUNSWICK, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE

Ocean Ridge Reclaimed Water Main
(448272)

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Wastewater Capital Projects Fund:

Wastewater Capital ProjectsFund:		
Revenues:		
Investment Earnings		115,800
Total Wastewater Capital Project Revenues	**$**	**115,800**
Expenditures:		
Arch/Eng/Legal		115,800
Total Wastewater Capital Project Expenditures	**$**	**115,800**

Section 2. It is estimated that the following revenues will be available in the Brunswick County Wastewater Fund:

Current Funds Appropriated	$	115,800

Section 3. The following amounts are hereby appropriated in the Brunswick County Wastewater Fund:

Contribution to Capital Project Fund	$	115,800

Section 4. This Capital Project Ordinance shall be entered into the minutes of the January 19, 2021 meeting of the Brunswick County Board of Commissioners.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # VI. - 1.

From:
Randell Woodruff

Administration - Water Rate Presentation (Randell Woodruff, County Manager)

Issue/Action Requested:
Request that the Board of Commission receive information for water rate methodology and recommended water rate changes.

Background/Purpose of Request:
The county issued debt and is in the process of constructing the Northwest Water Plant Expansion with Low Pressure Reverse Osmosis Treatment. The bulk of the advanced treatment was necessitated by contamination of the Cape Fear River raw water by Chemours.

Raftelis Financial Consultants prepared a water rate study in May 2019 (presentation to the Board of Commissioners), prepared a feasibility study in October 2019 and prepared an updated financial forecast determining the rate requirements in May 2020. The May 2020 financial forecast was reviewed and refined for the current known information for wholesale and industrial flows in recommending needed upcoming rate changes in the next fiscal year.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commission receive information for water rate methodology and recommended water rate changes.

ATTACHMENTS:

Description

- Water Rate Methodology and Rate Changes Presentation

Water Rate Methodology and Rate Increase Recommendations

Randell Woodruff, County Manager

Rate Setting Methodology

- **Current rates:**
  - Do not allocate costs equitably among customer classes
  - Wholesale and Industrial contracts are inconsistent in rate determination and the current rate has been determined using PPI escalator which does not distribute an equitable share of the costs

- **AWWA-M-1 Manual cash needs:**
  - Industry standard for rate setting (best practice)
  - Identifies costs to be recovered from rates
  - Allocates costs to the different customer classes
  - Unit costs design rate structure

Need For Water Rate Changes Beginning January 1, 2022

- **Capital Improvements**:
  - The bulk of the capital cost is for Advanced Treatment necessitated by contamination of the Cape Fear River raw water by Chemours
  - Northwest Water Plant 45 MGD Expansion & 36 MGD LPRO Treatment costing $156.8 million with an operating cost increase of $2.9 million. Average annual debt service payments of $8.4 million that begin October 2022
  - King's Bluff 54" Raw Water Transmission Main costing $26.7 million. Average annual debt service payments of $1.5 million that begin April 2022
- **Loss in Revenues**:
  - Although the agreement is in force through June 30, 2034, H2GO is moving forward with another alternative to meet their needs for treated water beginning January 2022. Based on the FY 20 revenues from user base and volumetric charges, H2G0 represents $2.3 million or 10%
  - The announced closure of the industrial customer Capital Power Corporation represents $0.6 million or 3% of revenue generated from user base and volumetric rates and charges
- **Raw Water Rate Increases**:
  - Proposed increase in rates for raw water purchases from Lower Cape Fear Water and Sewer Authority

Background Information

- May 2019 - Water Rate Study completed and presented to the Board of Commissioners by Raftelis Financial Consultants, Inc. using the AWWA-M-1 Manual cash needs method of setting rates (Study presented prior to a reduction in flows for wholesale and Industrial customers)

- October 2019 - Feasibility Study completed by Raftelis Financial Consultants, Inc. incorporating the recent Water Rate Study for the 2019 Debt issue financing the 54” Raw Water Transmission Line (Study prepared with a reduction in flows for wholesale customers)

- May 2020 – Engaged Raftelis Financial Consultants, Inc. to develop a financial forecast and determine the water rate requirements using the AWWA-M-1 Manual cash needs method for the 2020 Debt issue financing the 45 MGD Expansion & 36 MGD LPRO Treatment (Study prepared with a reduction in flows for wholesale customers and an increase in debt service for increased costs)

- January 2021 – Reviewed and refined the May 2020 forecast for the current known information for wholesale and industrial flows

Recommended Water Rate Changes - Retail

- **Increase water base monthly service charge $4.00 per month for all retail meter sizes**
- **Volumetric blocks (tiered) rate increases are the same for all meter sizes**

Retail	Current FY 21 Rate	Proposed FY 2022 Rate
Block 1	$ 2.85	$ 4.15
Block 2	$ 3.30	$ 4.80
Block 3	$ 3.85	$ 5.70

Average Retail Customer billed at 4,500 gallons increases $9.85 from $24.83 to $34.68

Recommended Water Rate Changes - Irrigation

- **Implement $5.00 monthly Irrigation base service charge to allocate additional costs associated with billing, collection, and metering**
- **Volumetric blocks (tiered) rate increases are the same for Residential and Commercial/Multi-Family**

Irrigation	Current FY 21 Rate	Proposed FY 2022 Rate
Block 1	$ 3.30	$ 4.80
Block 2	$ 4.30	$ 6.20
Block 3	$ 5.70	$ 8.30

→ Residential customer billed at 6,000 gallons Increases $14.40 from $20.80 to $35.20

Recommended Water Rate Changes - Industrial

- **Increase water base monthly service charge $4.00 per month for all Industrial meter sizes**

- Recommend to Increase **Industrial Rate** from annual practice of PPI determined rates to the AWWA-M-1 Manual cash needs determined rate of $4.35 (change is $1.46)

- The increase is impacted by the costs for transmission and treatment capacity that was not distributed equitably to the Industrial customer in using the PPI rate.

Recommended Water Rate Changes - Wholesale

- **Increase water base monthly service charge $4.00 per month for all Wholesale meter sizes**

- Recommend to Increase **Wholesale Rate** from annual practice of PPI determined rates AWWA-M-1 Manual cash needs determined rate to $5.25 (change is $2.36)

- The wholesale customer base is mainly residential and commercial

- The increase is impacted by the costs for transmission and treatment capacity that was not distributed equitably to the wholesale customer in using the PPI rate

Other Rates and Fee Considerations for FY 2022

- Evaluate the volumes and the rates associated with the 4”, 6”, 8”, 10”, and 12” meters Minimum Usage Charge
- Evaluate if the county is recouping its costs associated with tap installation and other service fees

Questions

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # VI. - 2.

From:
Cris Harrelson, Health Director

Health and Human Services - Health Services – Brunswick County Substance Use & Addiction Commission (Joshua Torbich, Chair BCSUAC)

Issue/Action Requested:
Request that members of the Brunswick County Substance Use and Addiction Commission present the latest local and state data and trends of substance misuse to the Board of Commissioners.

Background/Purpose of Request:
On September 18, 2018, a resolution was passed by the Brunswick County Board of Commissioners establishing the Brunswick County Substance Use and Addiction Commission. The Commission's charge is to address the crisis of substance addiction and advocate to improve treatment options for individuals with substance use disorder for the betterment of health and the well-being of our communities. The Commission meets monthly on the first Thursday at 5:00 pm.

Members of the Commission would like to share their progress toward their mission, the latest local and state substance misuse data trends, and substance misuse treatment needs for Brunswick County.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend members of the Brunswick County Substance Use and Addiction Commission present the latest local and state data and trends of substance misuse to the Board of Commissioners.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # VII. - 1.
Planning - Z-800 (Kirstie Dixon, Planning Director)

From:
Kirstie Dixon, Planning Director

Issue/Action Requested:
Request that, after the Public Hearing, the Board of Commissioners consider amending the Brunswick County Unified Development Ordinance Map from C-LD (Commercial Low Density) to C-I (Commercial Intensive).

Background/Purpose of Request:
The proposed rezoning will rezone Tax Parcels 20400048, 20400014, 20400013, 20400012, 20400011, 20400010, and 20400009 from C-LD (Commercial Low Density) to C-I (Commercial Intensive) to allow for more intensive commercial uses.

At the Planning Board Meeting held on November 9, 2020, the Planning Board held a public hearing considered the rezoning request.

* The applicant, Mr. Dan Weeks, addressed the Board representing the property owner. He stated that the property was rezoned to C-LD in March 2015 and approved for a planned development (Mirasol Planned Development). The planned development approval expired in June 2020 due to inactivity on the site. He stated that the property owner feels C-I zoning would be the most appropriate zoning designation for the property at this time. There were many people in opposition to the rezoning.

* During the public hearing, several people from the Town of St. James (Mayor Jean Toner, Dan Kingsbury, Stephen Dragos, Jerry Iverson, Don McGuire, Pauline Haran, Taylor Ryan, and Edward Dickie) spoke in opposition to the zoning change. The concerns shared included current and past mining activities, public safety concerns, the need for more local shopping, the ability to attract new businesses to the area, the ability to keep a qualified workforce, the need for affordable housing in the County, incompatible uses, and potential negative impacts to the surrounding area due to the allowed uses in the C-I Zoning District such as emissions from hazardous materials and hazardous spills.

* Planning Staff committed to looking into the mining activities. *The mining research task is on-going.*

* Mr. Weeks re-addresses the board and agreed with the necessity for affordable housing along with a balance for commercial and industrial uses to sustain a viable workforce area.

Following the public hearing, the Planning Board **DENIED** the rezoning noting within the Consistency Statement that "*There is a potential negative impact to the immediate area, there is no major corridor nearby and the proposed zoning change is not compatible with the surrounding development*" with a vote of 6 to 1 with Mr. Dunham voting no.

The applicant appealed the Planning Board's decision to DENY the rezoning request on November 16, 2020, in compliance with the rezoning appeal option within the Brunswick County Unified Development Ordinance.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

Advisory Board Recommendation:
At their meeting on 09-Nov-20, the Planning Board denied the rezoning 6 to 1 with Mr. Dunham voting no.

Members Present: Eric Dunham, Joy Easley, Richard Leary, William Clark, William Bittenbender, Brett Riggs, and Ron Medlin

Members Absent: Eileene Shake

County Manager's Recommendation:
Recommend after the Public Hearing, the Board of Commissioners consider amending the Brunswick County Unified Development Ordinance Map from C-LD (Commercial Low Density) to C-I (Commercial Intensive).

ATTACHMENTS:

Description

- Continuance Letter #Z-800
- Appeal Letter
- Staff Report
- Rezoning Map
- Land Use Plan Map
- Application
- Photos
- Board of Commissioners Consistency Statement
- Minutes

H+W DESIGN

January 18, 2021

Marc A. Pagès
Brunswick County Senior Planner
Brunswick County Government Complex
30 Government Center Drive NE
Bolivia, NC 28422

Re: Continuance request of rezoning case # Z-800

Dear Marc,

On behalf of the Owner, Jones Holdings NC LLC, we are formally requesting a continuance of one month regarding ***Case number Z-800***. We feel given the complexities of this parcel, our team needs to work with Brunswick County concerning some critical issues that relate to the proposed use, zoning, approval process and long-term plans for this site.

Based upon our understanding, this request would be heard by the Brunswick County Commissioners at the regularly scheduled February, 2021 hearing date. Should you have any questions or comments please contact me at 910-470-9383.

Sincerely,



Daniel H. Weeks, RLA

910.470.9383
2512
Independence Blvd.
Suite 200
Wilmington, NC
28412

H+W DESIGN

November 16, 2020

Mr. Randell Woodruff
Brunswick County Manager
Brunswick County Government Complex
30 Government Center Drive NE
Bolivia, NC 28422

Re: Formal appeal of rezoning case # Z-800

Dear Mr. Woodruff,

On behalf of the Owner, Jones Holdings NC LLC, we are formally requesting to appeal the decision of the Planning Board on November 9, 2020 to deny the rezoning request of the subject parcel (135 acres) from CLD to CI.

Based upon our understanding of the process, this appeal request would be heard by the Brunswick County Commissioners. Should you have any questions or comments please contact me at 910-470-9383.

Sincerely,



Daniel H. Weeks, RLA

910.470.9383
2512
Independence Blvd.
Suite 200
Wilmington, NC
28412

REZONING STAFF REPORT

Prepared by Marc Pages, Senior Planner
Rezoning Case#: Z-800
November 9, 2020

APPLICATION SUMMARY

The applicant, Dan Weeks, requests to rezone Tax Parcels 20400048, 20400014, 20400013, 20400012, 20400011, 20400010 and 20400009 from CLD (Commercial Low Density) to C-I (Commercial Intensive). This rezoning request is conventional therefore, no conditions or site plans are proposed. All owners and adjacent owners have been notified via first class mail.

Location
3940, 3950, and 3954 Southport-Supply Road SE (NC 211)

Tax Parcels
20400048, 20400014, 20400013, 20400012, 20400011, 20400010 and 20400009

Current Zoning
CLD (Commercial Low Density)

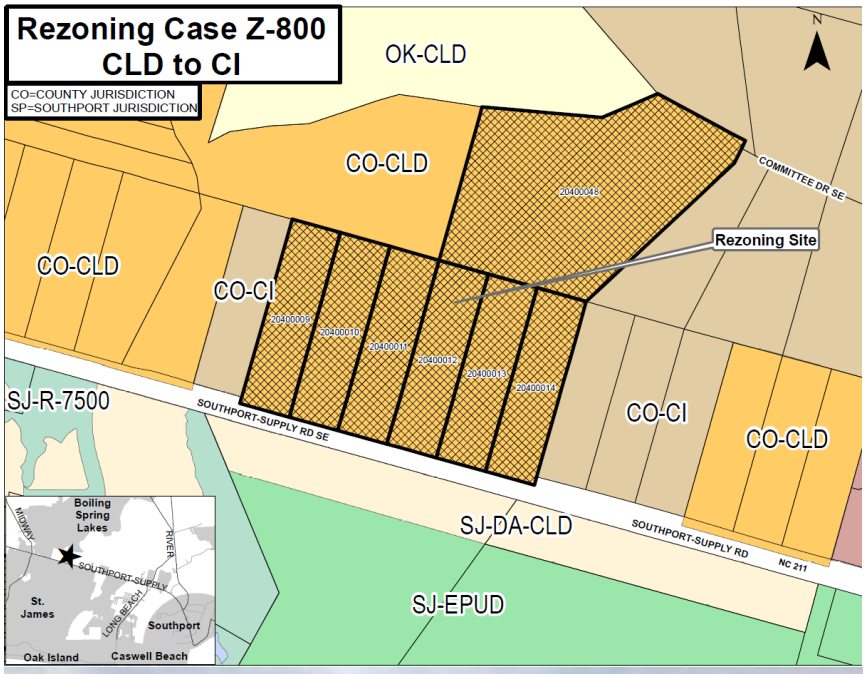
Proposed Zoning
C-I (Commercial Intensive)

Surrounding Zoning
CLD, C-I and OK-CLD (Oak Island Jurisdiction)

Current Use
Vacant, Sand Mine

Surrounding Land Uses
Vacant Land

Size
135.7 Acres





SITE CONSIDERATIONS

Zoning History: These parcels were rezoned in March 2015 from C-I to CLD as part of Rezoning Case Z-728. These parcels are also the site of the previously approved Mirasol Planned Development which was approved on June 8, 2015 and consisted of 200 single-family lots, 415 multifamily units and 28.33 acres of commercial space. That preliminary plan expired on June 8, 2020.

Buffers: If rezoned to C-LD, all non-residential uses will require a 0.2 (vacant) or 0.4 (developed) opacity buffer to CLD areas. A buffer is not required for adjacent non-residential uses zoned C-I unless there is existing residential then a 0.4 opacity buffer will be required.

Traffic: There are capacity deficiencies for this section of Southport -Supply Road (NC 211) however the road is scheduled to be widened in the near future. The developer shall be responsible for obtaining an NCDOT driveway permit prior to construction.

Utilities: Water and Sewer is available from Brunswick County Utilities along Southport -Supply Road (NC 211). It is the developer's responsibility to coordinate with Brunswick County Utilities to connect to the water and sewer system.

Schools: Southport Elementary School, South Brunswick Middle School and South Brunswick High School have adequate capacity.

CIP Projects in Area: NC 211 R-5021 NCDOT Utility Relocation (FY 2020), New Early College High School (FY 2022)

NCDOT Road Improvements in Area: Widen NC 211 from Midway Road (NC 906) to NC 87 (Project R-5021) – Pre-Construction Phase (Anticipated Construction 2019 - 2021). Convert US 17 & NC 211 intersection to interchange (Project U-5932) – Design Phase (Anticipated Construction 2024).

Environmental Impacts: Biodiversity & Wildlife Habitat Assessment Score: Portions of the rezoning site score a 9 out of 10 due to wetlands on site.

ANALYSIS

" The C-I District is intended for uses which require close access to major highways. Anticipated uses include those which are necessary to service more intensive commercial and industrial districts, such as warehousing, storage, moving, service and repair, distribution, wholesaling, marketing of specialty goods and light manufacturing plants."

CAMA Land Use Plan Classification: *Commercial*

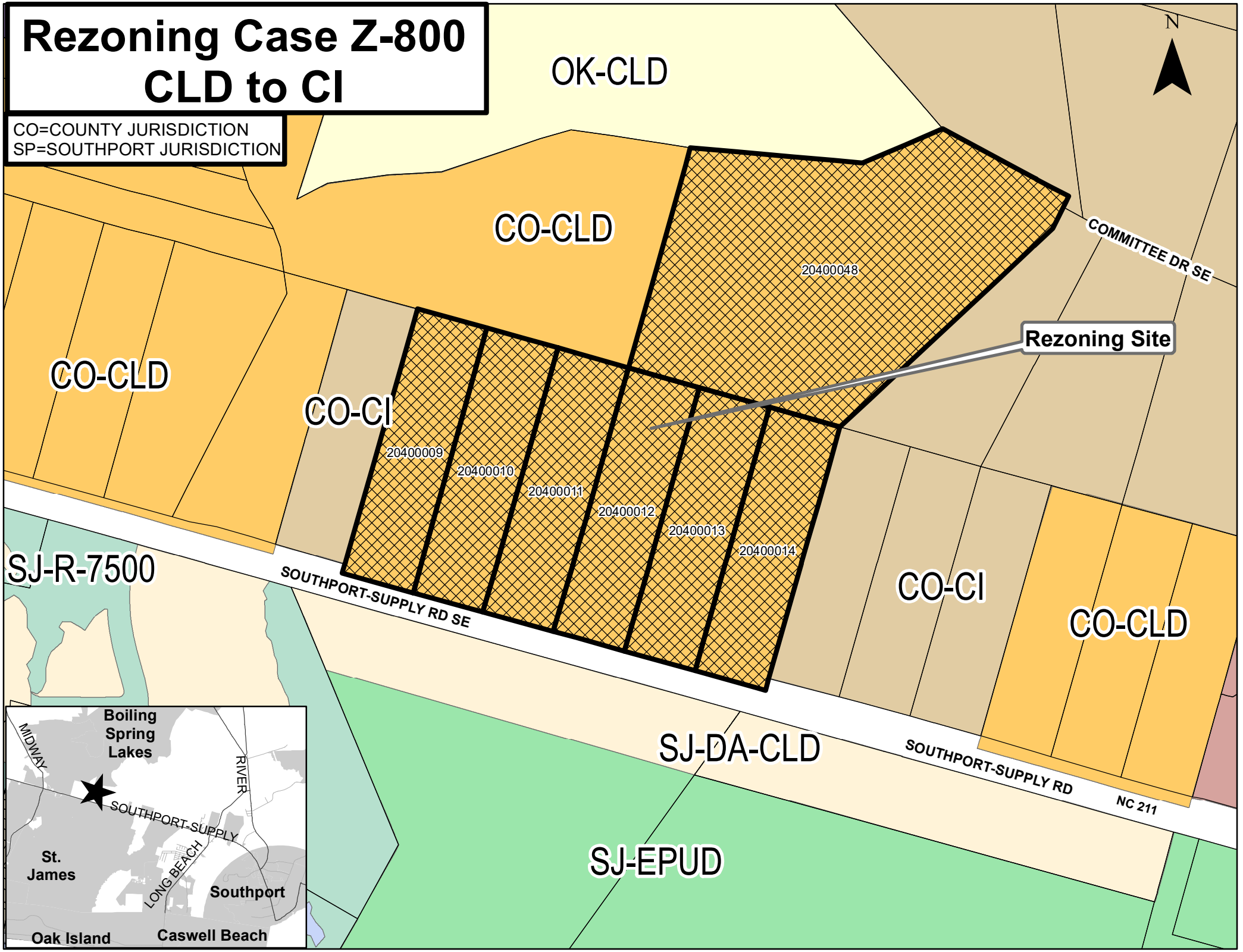
- Proposed Zoning is consistent with CAMA Land Use Plan.

Applicable CAMA Land Use Policies:

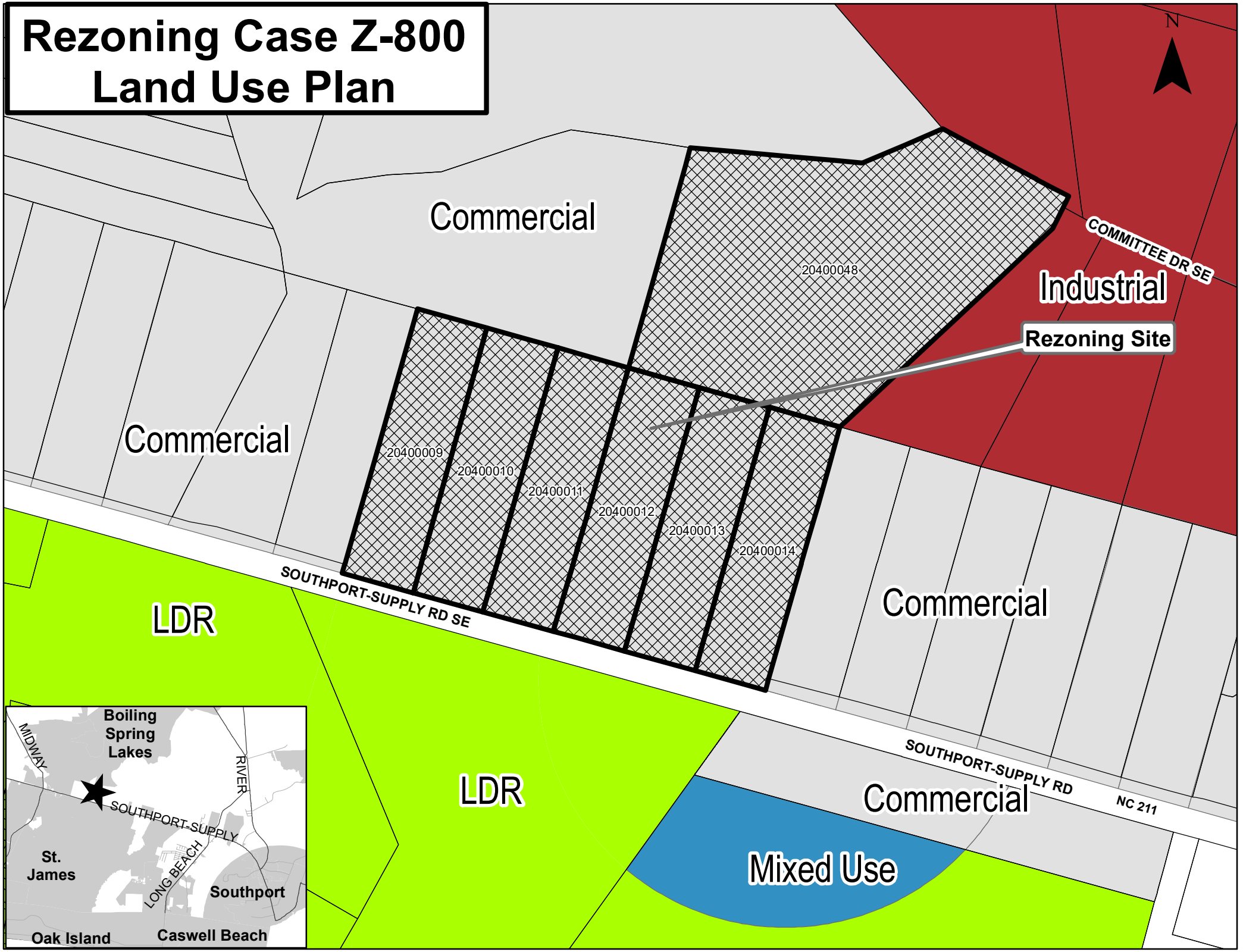
- P.16 states that Brunswick County strongly supports commercial nodes, including town or village centers, and the prohibition of strip commercialization.
- P.49 states that Brunswick County supports directing more intensive land uses to areas that have existing or planned infrastructure.

STAFF RECOMMENDATION SUMMARY

Staff recommends *APPROVAL TO C-I FOR TAX PARCELS 20400048, 20400014, 20400013, 20400012, 20400011, 20400010 AND 20400009* based upon information provided, surrounding area, current uses, the Brunswick County CAMA CORE Land Use Plan, and other adopted Brunswick County plans and policies.


Rezoning Case Z-800
CLD to CI
CO=COUNTY JURISDICTION
SP=SOUTHPORT JURISDICTION
N
OK-CLD
CO-CLD
CO-CLD
CO-CI
CO-CI
CO-CLD
SJ-R-7500
SJ-DA-CLD
SJ-EPUD
20400048
20400009
20400010
20400011
20400012
20400013
20400014
Rezoning Site
COMMITTEE DR SE
SOUTHPORT-SUPPLY RD SE
SOUTHPORT-SUPPLY RD
NC 211
Boiling Spring Lakes
MIDWAY
RIVER
SOUTHPORT-SUPPLY
St. James
LONG BEACH
Southport
Oak Island
Caswell Beach

Rezoning Case Z-800
Land Use Plan



REZONING APPLICATION

For Office Use Only

Rezoning Case Z-_____ Invoice #_____

Date Received _____

Northwest Jurisdiction ☐ YES ☐ NO

Brunswick County Planning • PO Box 249, Bolivia, NC 28422 • Phone: (910) 253-2025/1-800-621-0609 • Fax: (910) 754-2740

Complete the following application. This form must be *completely* filled out. Incomplete applications will result in a delay of this application and slow down the rezoning process.

APPLICANT INFORMATION (This person will be the contact person and will receive all mailings)

Applicant Name(s): DAN WEEKS
H + W DESIGN

Mailing Address: 2512 INDEPENDENCE BLVD. STE 200
WILMINGTON, NC 28412

Phone: 910 470 9383 Email: DWEEKS@H-WDESIGN.COM

PROPERTY OWNER INFORMATION (If different from above)

Owner Name(s): JONES HOLDINGS NC LLC
MALCOLM JONES

Mailing Address: 150 SANTIAGO DRIVE
JUPITER, FL 33458

Phone: 561 248 3505 Email: MJONES@ULTIMATECOMMUNITES.COM

PROPERTY INFORMATION

Property Address and/or Description of Location:

Parcel Tax ID #(s): 204000048, 204000014, 204000013, 204000012, 204000011, 204000010, 204000009

Total Site Acreage: 175.70

Current Zoning District(s): CLD

Proposed Zoning District(s): C-1

Conditional Zoning Request ☐ YES ☒ NO

Conditional Zoning have additional submittal requirements such as Conceptual Site Plan, Proposed Conditions, Proposed Uses, and the holding of a neighborhood meeting. Please include the additional information as an attachment to this application.

NOTE: If multiple parcels are being proposed for rezoning then write "see attached" and attach the list of the parcels. Make sure to include the Tax Parcel ID #, owner name(s)/address, and acreage information.

STATEMENT OF REASONABLENESS

Please explain why the proposed zoning is reasonable for the area. Possible reasons could be the rezoning is consistent with the character of the area, the rezoning will match the surrounding zoning, or the rezoning is consistent with the Land Use Plan:

ADJACENT PROPERTY TO THE EAST IS ZONED C-1. SITE HAS SUFFICIENT INFRASTRUCTURE, DIRECT FRONTAGE ON HWY 211. ALL SURROUNDING LAND USES ARE ZONED CLD and C-1 and ARE BUFFERED TO RESIDENTIAL USES. THE C-1 ZONING IS A TRANSITIONAL ZONING TO THE CLD.

LAND USE COMPATIBILITY

Future Land Use Map Classification: COMMERCIAL – INDUSTRIAL

Is the proposed rezoning consistent with the Land Use Plan? ☒ YES ☐ NO

If not consistent, please explain the change in conditions of the community which justify amending the Land Use Plan Map:

0

NOTE: The future Land Use Map Classification comes from the Brunswick Co. CAMA CORE Land Use Plan. If a rezoning request is not consistent then an amendment is required. Planning Staff can assist with this determination.

APPLICANT/OWNER SIGNATURE

In signing of this Rezoning Application, I certify that I have understand the application guidelines and that incomplete applications will delay my application and my rezoning. I ALSO UNDERSTAND THAT MY REZONING REQUEST MUST BE CONSISTENT WITH THE LAND USE PLAN. I further certify that I am authorized to submit this application and that all the information presented in this application is accurate to the best of my knowledge, information, and belief.

Applicant Signature: _____ Date: 9/25/2020

Owner Signature: _____ Date: 9/25/2020

Owner Signature: _____ Date: _____

NOTE: If there are multiple owners that need to sign have them sign under the owner signature or attached additional sheets.

Brunswick County Jurisdiction Fees

☐ <1.0 acres ($350) ☐ 1.0 to <5 acres ($400) ☐ 5.0 to <25 acres ($450)

☐ 25 to <50 acres ($600) ☒ 50+ acres ($1,200) ☐ Conditional Zoning (Add $200)

City of Northwest Jurisdiction Fees

☐ <1.0 acres ($1,650) ☐ 1.0 to <5 acres ($1,760) ☐ 5.0 to <25 acres ($1,870)

☐ 25 to <50 acres ($2,090) ☐ 50+ acres ($2,200) ☐ Conditional Zoning (Add $550)

Please note that any continuance request after initial advertising will incur and additional $500 fee for Brunswick County Jurisdiction and $550 for City of Northwest Jurisdiction.

Site Images



View of Rezoning Site



View of opposite side of Southport-Supply Road

Site Images



View of Southport-Supply Road Facing East



View of Southport-Supply Road Facing West

CONSISTENCY STATEMENT

FOR BRUNSWICK COUNTY BOARD OF COMMISSIONERS

ZONING AMENDMENT DESCRIPTION: *Z-800 (C-LD to C-I)*

THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS HEREBY ORDER, on the basis of all the foregoing, that the UNIFIED DEVELOPMENT ORDINANCE ZONING AMENDMENT be

☐ **APPROVED – CONSISTENT WITH COMPREHENSIVE PLAN**

- The Board of Commissioners finds that the proposed zoning amendment *is consistent with the CAMA Land Use Plan (Comprehensive Plan)* for the following reasons: _____
  _____
  _____

  PLANNING BOARD RECOMMENDATION: _____
- The Board of Commissioners further finds that the proposed zoning amendment *is reasonable and in the public's interest* for the following reasons: _____
  _____
  _____

  PLANNING BOARD RECOMMENDATION: _____

☐ **APPROVED – NOT CONSISTENT WITH COMPREHENSIVE PLAN**

- The Board of Commissioners finds that the proposed zoning amendment *is NOT consistent* with the CAMA Land Use Plan (Comprehensive Plan) for the following reasons: _____
  _____
- The Board of Commissioners further finds that the approval of the proposed zoning amendment will amend the CAMA Land Use Plan (Comprehensive Plan) and the following changes have been considered to meet the needs of the community: _____
  _____

  PLANNING BOARD RECOMMENDATION: _____
- The Board of Commissioners further finds that the proposed zoning amendment *is reasonable and in the public interests* for the following reasons: _____
  _____

  PLANNING BOARD RECOMMENDATION: _____

☒ **DENIED – INCONSISTENT WITH COMPREHENSIVE PLAN**

- The Board of Commissioners finds that the proposed zoning amendment ☒ **is** ☐ **is not** consistent with the CAMA Land Use Plan (Comprehensive Plan) and ☐ **is** ☒ **is not** in the public interests for the following reasons: _____
  _____

  PLANNING BOARD RECOMMENDATION: **There is a potential negative impact to the immediate area, there is no major corridor nearby and the proposed zoning change is not compatible with the surrounding development.** _____

☐ **TABLED**

- The Board of Commissioners TABLES the proposed zoning amendment to ☐ **Next Board of Commissioners Meeting** ☐ **A Future Board of Commissioners' Meeting in _____ months.**

MINUTES

PLANNING BOARD

BRUNSWICK COUNTY, NC

6:00 P.M. Monday
November 9, 2020

Commissioners Chambers
David R. Sandifer Administration Bldg.
County Government Center
Old U.S 17 East

MEMBERS PRESENT

Eric Dunham, Chair
Joy Easley, Vice Chair
Richard Leary
William Clark
William Bittenbender
Brett Riggs, Alternate
Ron Medlin

MEMBERS ABSENT

Eileene Shake

STAFF PRESENT

Kirstie Dixon, Director
Marc Pages, Senior Planner
Connie Marlowe, Admin. Asst. II
Justin Brantley, Project Planner
Bryan Batton, Asst. County Attorney

OTHERS PRESENT

John Hankins
Scott Stewart
Rodney Conlogue
Pauline Haran
Don McGuire
Stephen Dragos
Jean Toner, Mayor of St. James
James McGarry
Joseph Bland, Norris & Tunstall Engineering
Dan Weeks
Patricia McGarry
Taylor Ryan
Jerry Iverson
Dan Kingsbury
Edward Dickie

I. CALL TO ORDER.

Mr. Dunham called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE.

Mr. Dunham said a prayer. The Chair asked everyone to stand and face the U.S. Flag to say the Pledge of Allegiance.

III. ROLL CALL.

Ms. Eileene Shake was absent.

IV. CONSIDERATION OF MINUTES OF THE 12-OCT-20 MEETING.

Mr. Leary made a motion to approve the minutes as presented and the motion was unanimously carried.

V. AGENDA AMENDMENTS.

There were none.

VI. PUBLIC COMMENT.

There were none.

VII. PUBLIC HEARING.

A. Planned Development – PD-34

Name:	Hickmans Branch Cove Planned Development
Applicant:	J. Phillip Norris, Norris and Tunstall Engineering
Tax Parcels:	22500136 and portions of 22500132 and 2250013208
Location:	993 Calabash Road NW (SR 1300)
Description:	Hickmans Branch Cove is a proposed planned development consisting of 65 single-family units on a gross site of 16.84 acres creating an overall density of 3.86 units per acre.

Mr. Pages addressed the Board. He read the Staff Report (attached). Mr. Pages identified the subject property and surrounding properties on a visual map. He further stated that there is a cemetery on the site with an existing access road from Calabash Road NW (SR 1300) that will be preserved.

Mr. Pages said staff recommends approval based on the following conditions:

- That the development shall proceed in conformity with all plans and design features submitted as part of the Planned Development application and kept on file by the Brunswick County Planning Department; and

- That the development of the parcel(s) shall comply with all regulations as specified in the Brunswick County Unified Development Ordinance

Mr. Dunham asked staff if the proposed development will be impacted by S.C. 31 route through Brunswick County? Mr. Pages said there are no definitive locations for S.C. 31 at this time, but 1 of the routes could potentially impact this area.

Ms. Easley made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Joseph Bland, representative for Norris and Tunstall Engineering, addressed the Board. He stated that they will meet the minimum requirements of the Brunswick County Unified Development Ordinance (UDO) and they will continue to work with the North Carolina Department of Transportation (NCDOT) regarding minimum access requirements. He further stated that they will comply with all State and local minimum requirements for stormwater and erosion control. Mr. Bland concluded that they will, also, continue to work with Brunswick County regarding the utility connections.

Mr. Dunham asked Mr. Bland if they have explored whether or not the routing of S.C. 31 through Brunswick County will impact this project? Mr. Bland said they have notified the developer that the plan may have to be modified if the project is impacted by the location of S.C. 31 through Brunswick County.

Ms. Patricia McGarry, property owner in Meadowlands, addressed the Board. She clarified that the old Brunswick County Library is not at the end of Calabash Road NW (SR 1300); rather; it was off McLamb Road NW (SR 1301).

Mr. Rodney Conlogue, owner of Tax Parcel 22500135, addressed the Board. Mr. Conlogue expressed concern regarding potential stormwater runoff that will be generated from this development. Mr. Dunham said the County's Stormwater Engineer, Brigit Flora, will address stormwater issues prior to approval of development on the site. Mr. Conlogue was also concerned with potential safety issues associated with the additional traffic generated from this development. Mr. Dunham said NCDOT will address traffic concerns. Mr. Conlogue asked the type of housing that will be in the area? Mr. Dunham said the applicant is proposing single family units. Mr. Bland reiterated that they will comply with State and local minimum requirements regarding stormwater.

With no further comments, Mr. Bittenbender made a motion to close the Public Hearing and the motion was unanimously carried

Ms. Easley made a motion to approve PD-34 (Hickmans Branch Cove Planned Development) with the noted conditions presented in the Staff Report and the motion was unanimously carried.

B. <u>Planned Development – PD-35</u>

Name:	Demarest Park Planned Development
Applicant:	Scott D. Stewart
Tax Parcels:	0570006539
Location:	On Maco Road NE (NC 87) near the intersection of I-140 and Ocean Hwy E (US 17)

Description: Demarest Park is a proposed planned development consisting of 90 townhome lots on a gross site of 38.11 acres creating an overall density of 2.36 units per acre.

Mr. Pages addressed the Board. He read the Staff Report (attached). Mr. Pages identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval based on the following conditions:

- That the development shall proceed in conformity with all plans and design features submitted as part of the Planned Development application and kept on file by the Brunswick County Planning Department; and
- That the development of the parcel(s) shall comply with all regulations as specified in the Brunswick County Unified Development Ordinance

Ms. Easley made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Scott Stewart addressed the Board. Mr. Stewart stated that he previously appeared before the Board for a zoning change to C-LD for this property. Mr. Stewart provided a site layout (attached) of the property including the potential neighborhood features and existing site conditions. Mr. Stewart said he is seeking approval for 90 units that will be a mixture of townhomes and/or single-family units. He further stated that he intends to preserve as many heritage trees as possible.

With no further comments, Ms. Easley made a motion to close the Public Hearing and the motion was unanimously carried

Mr. Leary made a motion to approve PD-35 (Demarest Park Planned Development) with the noted conditions presented in the Staff Report and the motion was unanimously carried.

C. Rezoning Z-800 – Dan Weeks.

Request rezoning of approximately 135.70 acres located at 3940, 3950 and 3954 Southport-Supply Road SE (NC 211) from C-LD (Commercial Low Density) to C-I (Commercial Intensive) for Tax Parcels 20400048, 20400014, 20400013, 20400012, 20400011, 20400010 and 20400009.

Mr. Pages addressed the Board. Mr. Pages read the Staff Report (attached). He identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval from C-LD (Commercial Low Density) to C-I (Commercial Intensive) for Tax Parcels 20400048, 20400014, 20400013, 20400012, 20400011, 20400010 and 20400009.

Mr. Bittenbender asked staff if the mining activity on Tax Parcel 20400048 is permissible in the current zoning district? Mr. Pages said that mining activity was an NCDOT project that was exempt from zoning requirements. Mr. Bittenbender asked staff if the current mining operation is part of an NCDOT project? Mr. Pages said Helen Bunch, Zoning Administrator, said the mining operation was part of an NCDOT project. Ms. Dixon interjected that staff is not sure if NCDOT is still conducting the mining activities on the site because they are not required to notify the Planning Department.

Ms. Easley made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. Dan Weeks addressed the Board. Mr. Weeks stated that the property was rezoned to C-LD in March 2015 and approved in June 2015 for a planned development (Mirasol Planned Development) that expired June 2020. He stated that the property owner feels C-I zoning is the most appropriate zoning designation at this time.

Ms. Jean Toner, Mayor of the Town of St. James, addressed the Board in opposition to the zoning change and provided the Board with a copy (attached) of her concerns regarding public safety and the potential negative impact to the surrounding area should the property be rezoned to C-I.

Mr. Dan Kingsbury, Broker for St. James Properties, addressed the Board. Mr. Kingsbury said there is a need for more housing in the area. He felt that C-I zoning is not appropriate for this area.

Mr. Stephen Dragos, resident of the Town of St. James, addressed the Board. He provided the Board with a map (attached) of the Town of St. James and Pine Forest development indicating the demographics for both areas. Mr. Dragos said there is a market for commercial development along the roadway, but C-I zoning is not appropriate for this area. He further stated that the subject property is being used by 18 wheelers entering and exiting the property on a 2-lane road, which is not conducive to the residential area. Mr. Dragos said C-I zoning is intended for uses which require close access to major highways and Southport-Supply Road SE (NC 211) is not a major highway.

Mr. Jerry Iverson, President of the Property Owners Association (POA) in St. James Plantation, addressed the Board. Mr. Iverson said the POA is responsible for the infrastructure, amenities, parks, roads, common areas, wetlands, ponds, security and stormwater system. He felt potential industrial substances would be will be harmful to St. James Plantation's ponds, creeks, Carolina Bays and the residential community as a whole. He provided the Board with statistical information regarding the existing and proposed homes in St. James Plantation. Mr. Iverson was opposed to the zoning change.

Mr. Don McGuire, President of the Board of Directors of St. James Fire Department, addressed the Board. Mr. McGuire stated that there have been several traffic incidents in the area and he provided statistics of accidents (145) in this area (intersection of Midway Road to St. James Plantation main gate and to the Regency gate) from 2017 to the present. Mr. McGuire was concerned with hazardous spills that cannot be contained and the potential emissions from the hazardous materials in their residential neighborhood. He further stated that the Military Ocean Terminal – Sunny Point (MOTSU) normally assists with hazardous spills. However, if MOTSU cannot respond, they contact a hazardous team from Wilmington, which could be detrimental if response time is delayed. Mr. McGuire concluded that C-I zoning is not the right fit for this area.

Ms. Pauline Haran addressed the Board. Ms. Haran expressed concerns with the need for local shopping, the ability to attract new businesses to the area, the ability to keep a qualified workforce and affordable housing. Ms. Haran said that sales tax dollars will leave the County if qualified workforce is not available. She felt that industry is needed in the County, but the proposed zoning is not appropriate for this area.

Mr. Taylor Ryan addressed the Board. Mr. Ryan read a statement (attached) of his concerns regarding the living shoreline along the St. James Intracoastal Waterway (ICW). Mr. Ryan said the proposed zoning change is in close proximity to a residential, tourist area with several ponds

that could be polluted should industrial activity be permitted on the subject property. Mr. Ryan reiterated opposition to the zoning change.

Mr. Edward Dickie, resident of St. James Plantation and Town Manager of St. James, addressed the Board. Mr. Dickie concurred with the previous comments. He, too, was opposed to the proposed zoning change.

Mr. Dunham asked staff if the proposed zoning district is commercial intensive and Mr. Pages replied, yes. Mr. Pages proceeded to read some of the commercial and light industrial uses allowed in the C-I zoning district. Mr. Dunham asked staff the minimum buffer requirement along NC 211? Mr. Pages said the minimum buffer is, typically, a 20' landscaped buffer, but the minimum setbacks are 50' for the front yard.

Ms. Easley asked staff if residential uses are allowed in the C-I zoning district and Mr. Pages replied, yes.

Mr. Leary clarified that there are currently 4 C-I zoned parcels (3 to the east and 1 to the west) abutting the subject property off Southport-Supply Road SE (NC 211) and Mr. Pages concurred.

Ms. Easley asked staff if the current use of Tax Parcel 20400048 is exempted from zoning because it is an NCDOT project and Mr. Pages, replied yes. Ms. Easley asked if the property remained C-LD, would the current mining operation be allowed if NCDOT was not involved? Mr. Pages replied, no. Ms. Easley asked if mining operations are allowed in the C-I zoning district? Mr. Pages said mining operations are permissible by Board of Adjustment approval in the C-I zoning district.

Mr. Bittenbender asked staff if the fill material extracted from Tax Parcel 20400048 was for an NCDOT project? Mr. Pages reiterated that the County's Zoning Administrator said the mining operation was for an NCDOT project. Ms. Dixon interjected that the fill material was used for the Long Beach Road connection. Mr. Bittenbender said there has been activity on the site post the Long Beach Road connection opening. Ms. Dixon said the Long Beach Road connection was the initial site the fill material was used for, but staff is uncertain of any other NCDOT projects that fill material would be needed from this particular site.

Mr. Dunham asked Mr. Weeks how the property is being used at the current time? Mr. Weeks said Tax Parcel 20400048 is a borrow pit that NCDOT used for the widening on NC 133. Mr. Dunham asked if there is any activity occurring on the site at the current time? Mr. Weeks said there is a smaller borrow pit on Tax Parcel 20400012 that the owner received a permit to mine.

Mr. Weeks addressed concerns previously expressed. He stated that a private company (Land Management) toured the site and determined that there are no wetlands on the property. Mr. Weeks said there is a need for industry in this area to mesh with the existing light commercial use(s) to serve the needs of the community. He, too, felt the necessity for the affordable housing along with a balance for commercial and industrial uses to sustain a viable workforce area. Mr. Weeks said the developer has no plans to develop the property in the immediate future.

Mayor Toner readdressed the Board. Mayor Toner said there are several uses that are allowed in the C-I zoning district other than those read by staff. She proceeded to read more intensive uses allowed in the C-I zoning district. She reminded the Board that any permitted use in C-I zoning can be placed on the subject property. Mr. Pages clarified that Mayor Toner read items permitted in the Industrial General zoning district rather than Commercial Intensive zoning district. Ms.

Dixon added that C-I uses were previously added to planned developments for those citizens that like to live where they work.

With no further comments, Ms. Easley made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Bittenbender made a motion to deny the zoning change and the motion carried 6 to 1 with Mr. Dunham voting no.

☒ **DENIED – INCONSISTENT WITH COMPREHENSIVE PLAN**

- The Planning Board finds that the proposed zoning amendment is consistent with the CAMA Land Use Plan (Comprehensive Plan) and is not in the public's interest for the following reasons:

  There is a potential negative impact to the immediate area, there is no major corridor nearby and the proposed zoning change is not compatible with the surrounding development.

The Chairman stated that any person with standing may appeal the decision of the Planning Board. If an appeal is received in the allotted time, the case will move forward to the Brunswick County Board of Commissioners for a Public Hearing and their consideration. He further stated that if notice of the appeal is not provided in writing within 15 days, then the decision of the Planning Board shall be final.

D. Rezoning Z-801 – Henry Bennett.

Request rezoning of approximately 24.21 acres located at 341 Shingletree Road NW (SR 1302) from Undesignated to R-7500 (Medium Density Residential) for Tax Parcel 2250003911.

LAND USE PLAN MAP AMENDMENT LUM-801:
Request to amend Tax Parcel 2250003911 located at 341 Shingletree Road NW (SR 1302) from Undesignated to LDR (Low Density Residential).

Mr. Pages addressed the Board. Mr. Pages read the Staff Report (attached). He stated that the property owner supports the R-7500 (Medium Density Residential) zoning designation for the subject property. He identified the subject property and surrounding properties on a visual map.

Mr. Pages said staff recommends approval from Undesignated to R-7500 (Medium Density Residential) for Tax Parcel 2250003911 in conjunction with an amendment to the Official Brunswick County CAMA Land Use Plan Map to LDR (Low Density Residential) for Tax Parcel 2250003911.

Ms. Easley made a motion to open the Public Hearing and the motion was unanimously carried.

Mr. James McGarry, property owner in Meadowlands, addressed the Board. He asked what advertisements were sent to notify property owners in the area of the proposed zoning change? Mr. Pages said abutting property owners are notified via US Mail, a sign is posted on the property and the zoning change is advertised in the local newspaper. He provided Mr. McGarry with a copy of the adjacent property owners that were notified. Mr. Pages further stated that property owners in Meadowlands would not have received a letter regarding the proposed zoning change

because they are not directly adjacent to the subject property. Mr. McGarry asked the difference in the R-7500 (Medium Density Residential) and LDR (Low Density Residential)? Mr. Pages said R-7500 is the zoning designation and LDR is the CAMA Land Use Plan classification that is proposed for the subject property so the property will be consistent with the CAMA Land Use Plan. Mr. Pages also explained the maximum dwelling units allowed in the R-7500 zoning district. Mr. McGarry was concerned with a ditch in the area and the potential of flooding when the subject property is developed. Mr. Dunham said stormwater will be addressed by the County's Stormwater Engineer when a project is submitted for approval.

Ms. Patricia McGarry addressed the Board. Ms. McGarry said there is a lot of development in the area. She, too, was concerned with potential flooding in the area. Mr. Dunham said a stormwater permit will be required from the County and State prior to developing the property. Ms. McGarry asked staff to clarify whether or not minimum buffers will be required? Mr. Pages said conventional development will not require buffers, but a planned development will require a 30' buffer.

With no further comments, Mr. Leary made a motion to close the Public Hearing and the motion was unanimously carried.

Mr. Leary made a motion to approve Tax Parcel 2250003911 from Undesignated to R-7500 (Medium Density Residential) in conjunction with an amendment to the Official Brunswick County CAMA Land Use Plan Map to LDR (Low Density Residential) and the motion was unanimously carried.

THEREFORE, on the basis of all the foregoing, IT IS ORDERED that the application for REZONING be

☒ **APPROVED – NOT CONSISTENT WITH COMPREHENSIVE PLAN**

- The Planning Board finds that the proposed zoning amendment is not consistent with the CAMA Land Use Plan (Comprehensive Plan) for the following reasons:

  The property is currently undesignated as the property was in the Town of Carolina Shores planning and zoning jurisdiction. However, a CAMA Land Use Plan amendment has been requested to LDR (Low Density Residential).

- The Planning Board further finds that the approval of the proposed zoning amendment will amend the CAMA Land Use Plan (Comprehensive Land Use Plan) and the following changes have been considered to meet the needs of the community:

  The property will become consistent with the surrounding area(s).

- The Planning Board further finds that the proposed zoning amendment is reasonable and in the public's interests for the following reasons:

  The property is undesignated and it is being proposed to be designated to LDR (Low Density Residential).

The Chairman stated that any person with standing may appeal the decision of the Planning Board. If an appeal is received in the allotted time, the case will move forward to the Brunswick County Board of Commissioners for a Public Hearing and their consideration. He further stated

that if notice of the appeal is not provided in writing within 15 days, then the decision of the Planning Board shall be final.

VIII. OTHER BUSINESS.

- Planning Board Cases Update

Mr. Pages addressed the Board. He stated that Z-797, Z-798 and Z-799 were approved at the Planning Board's 12-Oct-20 meeting and no rezoning appeals were received so the Planning Board's decision stands.

- Blueprint Brunswick Project Update.

Mr. Pages addressed the Board. He stated that Blueprint Brunswick Project is in the early stages and he provided the Board with a flyer (attached) of the Focus Group meeting dates. He encouraged participation from the Board members.

IX. ADJOURNMENT.

With no further business, Mr. Bittenbender made a motion to adjourn and the motion was unanimously carried.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # VIII. - 1.

From:
Randell Woodruff

Administration - Agreement with Brunswick County Board of Education for Fiscal Years 2022, 2023, 2024, & 2025 (Randell Woodruff, County Manager)

Issue/Action Requested:
Request that the Board of Commissioners consider approval of the Agreement between the Brunswick County Board of Education and Brunswick County for appropriation of 36.5% of County tax revenue (rate) for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025 after deducting the portion of the tax rate for the general government debt service budget and bond refunding costs.

Background/Purpose of Request:
Representatives of the county met with representatives of the Board of Education to discuss school funding needs for operations, capital and moving forward with a funding agreement for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025. There are no changes from the current funding agreement.

Fiscal Impact:
Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

County Manager's Recommendation:
Recommend the Board of Commissioners consider approval of the Agreement between the Brunswick County Board of Education and Brunswick County for appropriation of 36.5% of County tax revenue (rate) for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025 after deducting the portion of the tax rate for the general government debt service budget and bond refunding costs.

ATTACHMENTS:

Description

- Draft Brunswick County School Funding Agreement FY 22 - FY 25

NORTH CAROLINA

BRUNSWICK COUNTY

AGREEMENT

THIS AGREEMENT entered into this __ day of _____2021, by and between the **Brunswick County Board of Education**, hereinafter referred to as Board of Education, and **Brunswick County**, hereinafter referred to as County.

WITNESSETH

In consideration of the mutual covenants and agreements herein, the parties agree as follows:

1. That the County shall appropriate and make available to the Board of Education 36.5 percent (36.5%) of the County tax revenue (rate) for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025 (i.e., 2021, 2022, 2023 and 2024 ad Valorem tax levies) after deducting the portion of the tax rate for the general government debt service budget, and bond refunding costs budget, if any. It is further agreed that the intent of both parties is a rate that will allow for growth in the school system.
2. That the general government debt service and refunding costs for each fiscal year shall exclude the 2012 Limited Obligation Refunding Bonds (originally 2008 BB&T installment) and the 2015 Limited Obligation Bonds budget serviced by school lottery proceeds as first choice and then Local Option Sales Taxes Articles 40 and 42 restricted for school capital outlay and debt service by legislation of the North Carolina General Assembly.

3. That the 36.5 percent (36.5%) of the County tax rate less the portion of the tax rate needed to fund general government debt service shall be determined based on actual taxes levied and collected the given fiscal year with the actual amount levied and collected minus the actual debt service and refunding costs placed in a special school capital reserve fund. In the event that the actual taxes levied and collected the given fiscal year minus the actual debt service and refunding costs are less than the budget amount provided, the deficit will be subtracted from the school's portion of prior year taxes collected before transferring any remainder to the special school capital reserve fund. The Board of Education shall continue to receive the stated agreed upon percent for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025 fiscal year taxes (i.e. 2021, 2022, 2023 and 2024 ad Valorem tax levies) levied during the year and collected in that year after the aforementioned debt service and refunding costs, and additionally shall receive taxes (i.e., 2021, 2022, 2023 and 2024 ad Valorem tax levies) collected at the same rate at some later year. All agreements for previous fiscal year future collections over the budget amount will remain in effect.

4. Of the 36.5 percent (36.5%) appropriated from the County for the fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025, the Board of Education agrees to designate 35.75 percent for Current Expense and .75 percent for Category II and III Capital Outlay.

5. The parties agree that the Board of Education may utilize the Half Cent Sales Tax Proceeds designated for schools remaining after servicing the debt of the 2012 and 2015 Limited Obligation Bonds for category I, II, and III capital outlay budget requests. The parties further agree that for fiscal years 2021-2022, 2022-2023, 2023-2024 and 2024-2025 the Board of Education may submit a request to the County and upon approval by the Commissioners may utilize funds from the special school reserve fund (excess ad Valorem).

6. The parties further agree to coordinate all Capital Outlay Category I needs of the Board of Education in coordination with the County's needs in the area of Capital Improvements taking into consideration the half-cent sales tax, lottery proceeds, public school building fund, and any funds available from federal, State and local government and other funds available to the Board of Education for Capital Improvements.

7. Both parties agree, that if and when, the County increases the tax rate to fund a fire tax to support fire services in the county and designates that portion of the tax rate to be used exclusively for the support of fire services, that designated portion of the tax rate shall be excluded entirely from this agreement and the schools shall receive no portion of the tax rate increase designated for fire services.

8. Both parties agree that should the Board of Education desire to change or amend its budget for funds between Program Report Codes (PRC) or among capital projects for funds greater than $100,000 that derive from local options sales tax or ad valorem tax to proceeds including school held fund balance that the Board of Education shall submit the change or amendment to the County Manager.

9. Both parties agree, now and in further budget processes that they should make all attempts to reduce costs without reducing service or quality or service with an effort not to increase taxes.

10. The Board of Education reserves the right to present Brunswick County with additional funding requests as needs may arise.

IN WITNESS WHEREOF the parties hereunto set their hands and seals the day and year first written above.

BRUNSWICK COUNTY BOARD OF EDUCATION

Mr. Harry E. Lemon, Jr, Chairman

ATTEST:

Dr. Jerry L. Oates

BRUNSWICK COUNTY COMMISSIONERS

Mr. Randell Thompson, Chairman

ATTEST:

Andrea G. White, Clerk to the Board

This instrument has been pre-audited in the manner required by the school budget and fiscal control act.

By: _____
Julie A. Miller, Director of Fiscal Operations

This instrument has been pre-audited in the manner required by the school budget and fiscal control act.

By: _____
Freyja Cahill, Finance Officer Brunswick County Schools

NORTH CAROLINA
BRUNSWICK COUNTY

I, _____, a Notary Public in and for said County and State, do hereby certify that Jerry L. Oates personally came before me this day and acknowledged that he is Secretary for the Board of Education of Brunswick County, and that by authority duly given, and as the act of the Board of Education, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by himself as its Secretary.

Witness my hand and official seal this the ___th day of _____ 2021.

_____
, Notary Public

My commission expires:_____.

I, _____, a Notary Public in and for said County and State, do hereby certify that **Andrea G. White** personally came before me this day and acknowledged that she is Clerk for the Board of Commissioners of Brunswick County, and that by authority duly given, and as the act of the Board of Commissioners, the foregoing instrument was signed in its name by its Chairman, sealed with its corporate seal and attested by herself as its Clerk.

Witness my hand and official seal this the ____th day of _____ 2021.

_____

_____, Notary Public

My commission expires:_____.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # VIII. - 2.

From:
David Stanley, HHS Executive Director

Health and Human Services - Health Services - DLX Enterprises, LLC Sole Source Resolution and Supplier Agreement (David Stanley, HHS Executive Director)

Issue/Action Requested:
Request that the Board of Commissioners approve the resolution for the use of a sole-source vendor - DLX Enterprises, LLC - and authorize the County Manager to execute the supplier agreement with DLX Enterprises, LLC for the purchase of two rapid deployment tents.

Background/Purpose of Request:
Brunswick County Health and Human Services and Emergency Management have been working in harmony to bring plans for the efficient deployment of the COVID-19 vaccine to fruition. Among the many resources we have been grateful to receive, we still have some additional needs to allow our agencies to continue to build effective deployment sites.

The DLX ASAP tents referenced herein are essential to these plans. Emergency Management already has one unit that has been used for years in various response activities, so they know its value well. We need two more to allow for the continued operation at Brunswick Community College as well as the standing up of two more vaccination sites within the County.

These tents can be set up by two individuals in about 20 minutes and can host a variety of activities from the administration of the site itself, drawing up of vaccine, and many others, but will be primarily used for activities related to the vaccine itself. They are more stable than other tents like them as they are more resistant to harsh conditions, so they can be left up for days on end. Additionally, they can be climate controlled by their coordinating HVAC units to allow for a proper environment for such work as we are performing.

DLX Enterprises created and fabricates these units, so there are no other vendors to quote or purchase from. As such, we need to the sole source exemption granted to allow the purchase.

Staff recommends approval of the sole source exemption, the execution of the supplier agreement, and subsequent purchase of the tents.

The total cost of the units requested herein is $57,506.50.

Fiscal Impact:
Budget Amendment Required, Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations
Budget amendment appropriates Local Options Sales Taxes of $57,707 in the Health Fund for the Health Risk Event.

Approved By County Attorney:
Yes

County Manager's Recommendation:

Recommend the Board of Commissioners approve the resolution for the use of a sole-source vendor - DLX Enterprises, LLC - and authorize the County Manager to execute the supplier agreement with DLX Enterprises, LLC for the purchase of two rapid deployment tents.

ATTACHMENTS:

Description

- Quote from DLX Enterprises
- 20210119 Budget Amendment DLX Tent and HVAC GF.pdf
- 20210119 Budget Amendment DLX Tent and HVAC Health.pdf
- Sole Source Resolution
- Supplier Agreement

Quote

DATE	ESTIMATE #
1/15/2021	63526

541.357.5978 // DEPLOYEDLOGIX.COM

DLX Enterprises, LLC
Deployed Logix
520 S Bertelsen Rd.
Eugene, OR 97402

BILL TO
Director Edward W Conrow NC // Brunswick County Emergency Services 3325 Old Ocean Highway Bolivia, NC 28422 USA

SHIP TO
Director Edward W Conrow NC // Brunswick County Emergency Services 3325 Old Ocean Highway Bolivia, NC 28422 USA edward.conrow@brunswickcountync.gov (910) 253-5383

Item	Description	Qty	Rate	Amt
SMRPA18T	MRP // ASAP-18 // TAN • ASAP-18 Shelter 16 x 18 ft (4.88 x 5.49 cm) Mil Spec blackout vinyl • (2) Removable endwalls • Insulation liner w/ radiant barrier aluminized backing • Waterproof vinyl floor • LED stringable lights • Wiring harness (110V) • ATLAS® Anchors & stake kit • Repair poles and spare parts • DLX interlockable wheeled hard case w/ table kit, 75 x 25 x 24 in (190.50 x 63.50 x 60.96 cm)	1	$14,326.67	$14,326.67
SMRPAHUBT	MRP // ASAP-HUB // TAN • ASAP-HUB Shelter 16 x 16 ft (4.88 x 4.88 m) Mil Spec blackout vinyl • (4) Removable endwalls • Insulation liner w/ radiant barrier aluminized backing • Waterproof vinyl floor • (4) ASAP® Connector w/ peak, floor, insulation connecting strip • ATLAS® Anchors & stake kit • LED stringable lights • Wiring harness 110V • Frame components with carry bag • DLX interlockable wheeled hard cases	1	$23,831.41	$23,831.41
CCHVAC3T	XACT 3.0 HVAC • Dimensions LWH: 49.5 x 35 x 44 in (126 x 89 x 112 cm) • 230V Single Phase / 60HZ • Finish Powder Coated Cabinet	2	$7,901.67	$15,803.34

	• Thermostat • All-Way Wheeled Caster System with Brakes • (1) Duct, diameter 12 in (30.5 cm) • (1) Duct, diameter 14 in (35.5 cm)			
CCA18AP	ASAP-18 AIR PLENUM • ASAP-18 Air Plenum (18 ft) • Carry Bag	1	$627.98	$627.98
CCH16AP	ASAP-HUB AIR PLENUM • ASAP-HUB16 Air Plenum (16 ft) • Carry Bag	1	$762.08	$762.08
Shipping	Charges are for transportation, packaging materials and handling May or may not include the following incidental costs: Freight costs, pallets, crates, plastic wrap, custom straps, etc	1	$2,155.02	$2,155.02
			SUBTOTAL	$57,506.50
			TAX	$0.00
			TOTAL	$57,506.50

Price Tier	
Artwork	
Liftgate	
Receiving Hours	
Receiving Point of Contact	
Expiration Date	
Sales Rep	Jean-Louis Gomes 910-551-2804

Terms & Conditions

1. QUOTATION: is Valid for 90 days, any modifications may result in re-quotation.
2. PRODUCTION: Position in the production schedule is not reserved until acceptance of a valid Purchase Order.
3. PAYMENT TERMS: Government Entity Net 30, payment in full. International/Distributor & Private parties are 50% upfront and the remaining 50% prior to shipment.
4. FREIGHT: is estimated and charges based on FOB Eugene, Oregon 97402 unless otherwise specified. All weights are approximate.
5. TAXES: Deployed Logix (DLX) is registered in the State of Oregon and has no sales tax. DLX may be responsible to collect any State/Local Sales and/or Service Tax generated by this transaction. Any taxes assessed will be included on the invoice created by DLX as an additional cost and are not reflected in the quote above. Determination of applicable taxes cannot accurately be estimated until the transaction is processed as tax rates may change after this quotation has been issued.
6. PURCHASE ORDERS: valid PO's must be submitted for processing, verbal Purchase Orders will not be accepted.
7. WARRANTY: Deployed Logix products are warranted with a limited three-year warranty for all handmade products it manufactures. The warranty on workmanship is limited to defects at the time of manufacturing and does not cover general wear and tear. Component manufacturer's warranty may be less then or exceed that of Deployed Logix.
8. CREDIT CARD PAYMENTS: are subject to a 3% processing fee for Visa & Master Card and 5% for American Express.
9. PAST DUE ACCOUNTS: are subject to a 1.5% late charge per month.
10. GSA: contract items available under the GSA Schedule of General Scientific Sources.

Request Info	
Type	Budget Amendment
Description	DLX Tent and HVAC GF
Justification	Board Meeting 01/19/2021-Appropriate Local Option Sales Tax Revenue and transfer to the Health Fund for Health Risk Event $57,507 tent and HVAC purchase.
Originator	Tiffany Rogers

Items							
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr	
100000	323100	General Revenues	Local Op Sales Tax 1% 39 Co	57507	Increase	Credit	
109800	498013	Interfund Trans General Fund	Trans To Health	57507	Increase	Debit	

Total	
Grand Total:	115014

Request Info	
Type	Budget Amendment
Description	DLX Tent and HVAC Health
Justification	Board Meeting 01/19/2021-Appropriate Local Option Sales Tax Revenue and transfer to the Health Fund for Health Risk Event $57,507 tent and HVAC purchase.
Originator	Tiffany Rogers

Items							
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr	
139800	398110	Interfund Transfer Health	Trans Frm General Fund	57507	Increase	Credit	
135186	449929	Bioterrorism Preparedness	Health Risk Event	57507	Increase	Debit	

Total	
Grand Total:	115014

County of Brunswick

Office of the County Commissioners

RESOLUTION AUTHORIZING PURCHASE OF
ASAP Tent Structures by DLX Enterprises, LLC
UNDER SOLE SOURCE EXCEPTION TO FORMAL BIDDING REQUIREMENTS

WHEREAS, N.C.G.S 143-129(e)(6), Procedure for Letting of Public Contracts, allows for the waiver of formal bidding requirements for purchases of apparatus, supplies, materials, or equipment when performance or price competition for a product are not available, or a needed product is available from only one source of supply, or standardization or compatibility is the overriding consideration; and

WHEREAS, Brunswick County Health and Human Services has been charged with the administration of the COVID-19 vaccine, and in the process of executing the setup of remote sites, has identified the need for the referenced units. The vendor, DLX Enterprises, LLC, is the creator and sole fabricator of these units; and

WHEREAS, the ASAP Tent Structure offers climate control and a frame structure that is both easy to set up and has the durability to withstand strong winds and harsh conditions. This structure will also be compatible with the tent structure already owned by Brunswick County Emergency Services. The modular nature of the structures allows for the use of the structures together; and

WHEREAS, the governing board must approve the purchase under this bidding exemption prior to awarding the contract.

NOW, THEREFORE BE IT RESOLVED, that the Brunswick County Board of Commissioners approves the purchases described herein utilizing the exception to formal bidding requirements contained in N.C.G.S. 143-129(e)(6) and finds that the conditions described in that statute have been met.

Adopted this the 19th day of January, 2021.

_____
Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

_____
Andrea White, NCCCC
Clerk to the Board

NORTH CAROLINA

BRUNSWICK COUNTY

SUPPLIER AGREEMENT
[Federal with FEMA clauses]

THIS SUPPLIER AGREEMENT (hereinafter referred to as the "Agreement") is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as "County"), party of the first part, and DLX Enterprises, LLC, an Oregon limited liability company, (hereinafter referred to as "Supplier"), party of the second part.

WITNESSETH:

1. GOODS; PRICING

The goods to be purchased under this Agreement (hereinafter referred to collectively as "Goods") and the agreed upon price(s) for said Goods are set forth on Exhibit "A" attached hereto.

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

2. TERM OF AGREEMENT

The term of this Agreement begins on 01/19/2021 (the "Effective Date") and continues in effect until 04/30/2021, unless sooner terminated as provided herein. The County may terminate this Agreement at any time without cause by giving sixty (60) days' written notice to the Supplier. As soon as practicable after receipt of a written notice of termination without cause, Supplier shall submit a statement to the County showing in detail any Goods purchased under this Agreement for which payment has not been made through the effective date of termination. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Supplier if Supplier becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Supplier, or has a receiver or trustee appointed for substantially all of its property, or if Supplier allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

3. NONAPPROPRIATION

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Supplier of the non-appropriation and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

4. COMPENSATION

a. **TOTAL CHARGES.** The County agrees to pay the price(s) for the Goods specified in the Price List or other document set forth on Exhibit "A" or as set out above. These prices constitute the maximum total charges payable to the Supplier for the Goods, and such prices shall not be increased except as permitted herein.

b. **PRICE PROTECTION.** Supplier warrants that the prices extended to the County under this Agreement are comparable to or better than those being offered to any other customer purchasing similar quantities of the same or similar Goods. During the term of this Agreement, if Supplier enters into a contract with another entity that provides more favorable pricing and terms than this Agreement, then County shall be promptly notified of such changes to the pricing, and Supplier shall be obligated to provide the same to County for subsequent purchases. During the term of this Agreement, if lower prices and rates become effective for like quantities of the Goods through a reduction in list prices, promotional discounts or other circumstances, then County shall be promptly notified of such changes in pricing, and County must be given immediate benefit of such lower prices and rates.

c. **PRICE ADJUSTMENTS**. The price(s) stated herein shall not increase for the initial term of this Agreement. Supplier shall provide County with at least one hundred eighty (180) days' prior written notice for any price increase. If County agrees to the price increase, such changes will become effective the first day of the new applicable term and will be reflected on a new Price List or other document provided by Supplier and which will replace the existing Price List or other document attached hereto as Exhibit "A."

   Price increases shall only be allowed when justified by County in its sole discretion based on legitimate, bona fide increases in the cost of providing the Goods covered under this Agreement. No adjustment shall be made to compensate Supplier for inefficiency in operation, increase in labor costs or for additional profit.

d. **INVOICES.** Unless otherwise specified, Supplier shall submit monthly invoices to the County and include a complete list all Goods purchased under the terms of this Agreement. Invoices shall only be submitted after Acceptance of the Goods as set forth herein. The County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, the County will not pay late fees on any charges under this Agreement. If the County disputes any portion of the charges on any invoice received from the Supplier, the County shall inform the Supplier in writing of the disputed charges. Once the dispute has been resolved, the Supplier shall re-invoice the County for the previously disputed charges, and, per any resolution between the County and the Supplier, the County shall pay those charges in full at that time. No advance payment shall be made for any Goods supplied by Supplier pursuant to this Agreement.

e. **PURCHASING VOLUME.** Supplier hereby acknowledges that this Agreement does not guarantee that any minimum or maximum purchases will be made. Orders will only be placed when County identifies a need.

5. ACCEPTANCE OF GOODS

The Goods delivered under this Agreement shall remain the property of Supplier until acceptance by County. Acceptance of Goods shall occur within fifteen (15) days after receipt by County unless:

a. The County has notified Supplier of a defect within such time period. In the event any Goods are defective, County shall be entitled to terminate the order for such Goods upon written notice to Supplier and return such Goods to Supplier at Supplier's expense.

b. The parties have agreed to provide County with a trial use period for acceptance verification or testing, in which case acceptance of the Goods shall occur upon the successful completion of the acceptance verification or testing period and any agreed upon trial use period.

6. INDEPENDENT CONTRACTOR

Both County and Supplier agree that Supplier shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Accordingly, Supplier shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including by way of illustration but not limitation, federal and state income tax, social security tax, unemployment insurance taxes, and any other taxes or business license fees as required. Supplier shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

7. SUPPLIER REPRESENTATIONS

a. Supplier is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;

b. Supplier has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;

c. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Supplier to enter into and perform its obligations under this Agreement;

d. In connection with the Supplier's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;

e. Supplier shall not violate any agreement with any third party by entering into or providing the Goods under this Agreement;

f. Supplier will provide all Goods in conformity with the specifications and requirements of this Agreement;

g. Supplier will provide all Goods free and clear of all liens and encumbrances;

h. The Goods provided by the Supplier under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including without limitation non-compete agreements); and

i. Supplier shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

8. COMPLIANCE WITH FEDERAL LAWS, REGULATIONS, AND EXECUTIVE ORDERS

The parties acknowledge that FEMA financial assistance will be used to fund all or a portion of the Agreement. Supplier will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

9. WARRANTIES

a. **SPECIFIC WARRANTIES.** In addition to any other warranties set forth herein, Supplier shall represent, warrant and covenant the specific warranties for the Goods attached hereto and incorporated herein.

b. **ASSIGNMENT OF WARRANTIES FOR THIRD PARTY PRODUCTS.** Without limiting Supplier's obligation to provide warranty or maintenance services, Supplier hereby assigns to County all of Supplier's warranties covering any third-party product delivered under this Agreement. Supplier will provide copies of all said warranties to County upon delivery of the covered Goods.

10. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA

Supplier shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data rising out of the negligent or willful act or omission of Supplier. In the event that Supplier causes damage to the County's equipment or facilities, the Supplier shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

11. NON-ENDORSEMENT AND PUBLICITY

County is not endorsing Supplier or the Goods supplied under this Agreement, and Supplier is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Supplier may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

12. NON-EXCLUSIVITY

Supplier acknowledges that County is not obligated to contract solely with Supplier for the Goods covered under this Agreement.

13. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

Supplier hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

14. BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (AS AMENDED)

Providers who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

15. PROCUREMENT OF RECOVERED MATERIALS

(1) In the performance of this Agreement, Supplier shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –

(i) Competitively within a timeframe providing for compliance with the Agreement performance schedule;

(ii) Meeting Agreement performance requirements; or

(iii) At a reasonable price.

(2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program.

(3) Supplier also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

16. ACCESS TO RECORDS

The following access to records requirements apply to this Agreement:

(1) Supplier agrees to provide County, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of Supplier which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.

(2) Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

(3) Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Agreement.

(4) In compliance with the Disaster Recovery Act of 2018, County and Supplier acknowledge and agree that no language in this Agreement is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

17. DHS SEAL, LOGO, AND FLAGS

Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

18. SUSPENSION AND DEBARMENT

(1) This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such Supplier is required to verify that none of the Supplier's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) Supplier must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by County. If it is later determined that Supplier did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to FEMA and County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

19. INDEMNIFICATION

Supplier shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Supplier, its employees or agents. Supplier further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Supplier shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

20. FRAUD AND FALSE OR FRAUDULENT OR RELATED ACTS

Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Supplier's actions pertaining to this Agreement.

21. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this Agreement and is not subject to any obligations or liabilities to the non-federal entity, Supplier, or any other party pertaining to any matter resulting from the Agreement.

22. MINORITY BUSINESS ENTERPRISES

Supplier will make "good faith efforts" to utilize Minority Business Enterprises (MBEs), pursuant to 2 C.F.R. § 200.321, for subcontractors in the performance of this Agreement.

23. INSURANCE

Supplier shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Supplier shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Supplier shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

24. WORKERS' COMPENSATION

To the extent required by law, Supplier shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Supplier is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Supplier shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Supplier's obligations under this Agreement.

Supplier agrees to furnish County proof of compliance with said Act or adequate medical/ accident insurance coverage upon request.

25. REMEDIES

a. **RIGHT TO COVER.** If Supplier fails to provide any Goods for any reason, due to no fault of County, the County may employ such means as it may deem advisable and appropriate to obtain the Goods from a third party until the matter is resolved and Supplier is again able to provide the respective Goods under this Agreement.

b. **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Supplier fails to perform under this Agreement until such breach has been fully cured.

c. **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.

d. **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be

deemed cumulative and not exclusive and may be exercised successively or concurrently, in addition to any other available remedy.

e. **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Supplier, notwithstanding anything to the contrary in this Agreement, Supplier agrees that it will not terminate this Agreement or suspend or limit the supply of any Goods or warranties on such Goods, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

26. TAXES

Supplier shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Supplier shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

27. HEALTH AND SAFETY

Supplier shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the supply of Goods. Supplier shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with the supply of Goods.

28. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Agreement, Supplier agrees as follows:

(1) Supplier will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Supplier will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Supplier agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) Supplier will, in all solicitations or advertisements for employees placed by or on behalf of Supplier, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) Supplier will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Supplier's legal duty to furnish information.

(4) Supplier will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of Supplier's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) Supplier will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) Supplier will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of Supplier's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and Supplier may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) Supplier will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. Supplier will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Supplier becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, Supplier may request the United States to enter into such litigation to protect the interests of the United States.

29. COMPLIANCE WITH THE COPELAND "ANTI-KICKBACK" ACT

(1) Supplier. If applicable, Supplier shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this Agreement.

(2) Subcontracts. If applicable, Supplier or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the Agreement clauses above may be grounds for termination of the Agreement, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

30. COMPLIANCE WITH THE DAVIS-BACON ACT (AS AMENDED)

(1) If applicable, all transactions regarding this Agreement shall be done in compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) and the requirements of 29 C.F.R. Part 5, as may be applicable. Supplier shall comply with 40 U.S.C. §§ 3141-3144 and 3146-3148 and the requirements of 29 C.F.R. Part 5, as applicable.

(2) Suppliers are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

(3) Additionally, Suppliers are required to pay wages not less than once a week.

31. CLEAN AIR ACT

(1) Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

(2) Supplier agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) Supplier agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal assistance provided by FEMA.

32. FEDERAL WATER POLLUTION CONTROL ACT

(1) Supplier agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) Supplier agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) Supplier agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with federal assistance provided by FEMA.

33. COMPLIANCE WITH THE CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the Services which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty (40) hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty (40) hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section Supplier and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, Supplier and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty (40) hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages. County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by Supplier or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

(4) Subcontracts. Supplier or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

34. COMPLIANCE WITH E-VERIFY PROGRAM

Pursuant to N.C.G.S. § 143-133.3, Supplier understands that it is a requirement of this Agreement that Supplier and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Supplier agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Supplier shall require its subcontractors to do the same. Upon request, Supplier agrees to provide County with an affidavit of compliance or exemption.

35. CONFIDENTIAL INFORMATION

For purposes of this Agreement, the party disclosing Confidential Information is the "Discloser," and the party receiving Confidential Information is the "Recipient." "Confidential Information" shall mean any nonpublic information concerning the parties' respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as "Confidential." Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

a. in the public domain through no fault of the Recipient;

b. within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;

c. lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;

d. independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;

e. disclosed with the prior written consent of the Discloser; or

f. required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser's sole expense.

36. NO ASSIGNMENT WITHOUT CONSENT

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

37. GOVERNING LAW AND VENUE

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

38. DISPUTE RESOLUTION

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

39. GOVERNMENTAL IMMUNITY

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

40. NON-WAIVER

Failure by County at any time to require the performance by Supplier of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

41. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

42. HEADINGS

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

43. SEVERABILITY

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

44. AMENDMENTS

No amendments or changes to this Agreement, or additional Statements of Work, shall be valid unless in writing and signed by authorized agents of both Supplier and County.

45. NOTICES

a. **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.

b. **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.

c. **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:

i. For the County: Brunswick County Manager
P.O. Box 249
Bolivia, NC 28422
Fax: 910-253-2022

ii. For the Supplier: DLX Enterprises, LLC
520 South Bertelsen Road
Eugene, OR 97402

[SIGNATURES APPEAR ON FOLLOWING PAGE]

46. SIGNATURES

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

BRUNSWICK COUNTY

By: _____

Printed Name: Randell K. Woodruff

Title: County Manager

Date: _____

DLX ENTERPRISES, LLC

By: _____

Printed Name: Jean-Louis Gomes

Title: DLX Sales Director

Date: _____

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

_____
Julie A. Miller, Director of Fiscal Operations
Brunswick County, North Carolina

APPROVED AS TO FORM

_____
Robert V. Shaver, Jr., County Attorney /
Bryan W. Batton, Assistant County Attorney

EXHIBIT "A"

Quote

DATE	ESTIMATE #
1/15/2021	63526

541.357.5978 // DEPLOYEDLOGIX.COM

DLX Enterprises, LLC
Deployed Logix
520 S Bertelsen Rd.
Eugene, OR 97402

BILL TO
Director Edward W Conrow NC // Brunswick County Emergency Services 3325 Old Ocean Highway Bolivia, NC 28422 USA

SHIP TO
Director Edward W Conrow NC // Brunswick County Emergency Services 3325 Old Ocean Highway Bolivia, NC 28422 USA edward.conrow@brunswickcountync.gov (910) 253-5383

Item	Description	Qty	Rate	Amt
SMRPA18T	MRP // ASAP-18 // TAN • ASAP-18 Shelter 16 x 18 ft (4.88 x 5.49 cm) Mil Spec blackout vinyl • (2) Removable endwalls • Insulation liner w/ radiant barrier aluminized backing • Waterproof vinyl floor • LED stringable lights • Wiring harness (110V) • ATLAS® Anchors & stake kit • Repair poles and spare parts • DLX interlockable wheeled hard case w/ table kit, 75 x 25 x 24 in (190.50 x 63.50 x 60.96 cm)	1	$14,326.67	$14,326.67
SMRPAHUBT	MRP // ASAP-HUB // TAN • ASAP-HUB Shelter 16 x 16 ft (4.88 x 4.88 m) Mil Spec blackout vinyl • (4) Removable endwalls • Insulation liner w/ radiant barrier aluminized backing • Waterproof vinyl floor • (4) ASAP® Connector w/ peak, floor, insulation connecting strip • ATLAS® Anchors & stake kit • LED stringable lights • Wiring harness 110V • Frame components with carry bag • DLX interlockable wheeled hard cases	1	$23,831.41	$23,831.41
CCHVAC3T	XACT 3.0 HVAC • Dimensions LWH: 49.5 x 35 x 44 in (126 x 89 x 112 cm) • 230V Single Phase / 60HZ • Finish Powder Coated Cabinet	2	$7,901.67	$15,803.34

	• Thermostat • All-Way Wheeled Caster System with Brakes • (1) Duct, diameter 12 in (30.5 cm) • (1) Duct, diameter 14 in (35.5 cm)			
CCA18AP	ASAP-18 AIR PLENUM • ASAP-18 Air Plenum (18 ft) • Carry Bag	1	$627.98	$627.98
CCH16AP	ASAP-HUB AIR PLENUM • ASAP-HUB16 Air Plenum (16 ft) • Carry Bag	1	$762.08	$762.08
Shipping	Charges are for transportation, packaging materials and handling May or may not include the following incidental costs: Freight costs, pallets, crates, plastic wrap, custom straps, etc	1	$2,155.02	$2,155.02
			SUBTOTAL	$57,506.50
			TAX	$0.00
			TOTAL	$57,506.50

Price Tier	
Artwork	
Liftgate	
Receiving Hours	
Receiving Point of Contact	
Expiration Date	
Sales Rep	Jean-Louis Gomes 910-551-2804

Terms & Conditions

1. QUOTATION: is Valid for 90 days, any modifications may result in re-quotation.
2. PRODUCTION: Position in the production schedule is not reserved until acceptance of a valid Purchase Order.
3. PAYMENT TERMS: Government Entity Net 30, payment in full. International/Distributor & Private parties are 50% upfront and the remaining 50% prior to shipment.
4. FREIGHT: is estimated and charges based on FOB Eugene, Oregon 97402 unless otherwise specified. All weights are approximate.
5. TAXES: Deployed Logix (DLX) is registered in the State of Oregon and has no sales tax. DLX may be responsible to collect any State/Local Sales and/or Service Tax generated by this transaction. Any taxes assessed will be included on the invoice created by DLX as an additional cost and are not reflected in the quote above. Determination of applicable taxes cannot accurately be estimated until the transaction is processed as tax rates may change after this quotation has been issued.
6. PURCHASE ORDERS: valid PO's must be submitted for processing, verbal Purchase Orders will not be accepted.
7. WARRANTY: Deployed Logix products are warranted with a limited three-year warranty for all handmade products it manufactures. The warranty on workmanship is limited to defects at the time of manufacturing and does not cover general wear and tear. Component manufacturer's warranty may be less then or exceed that of Deployed Logix.
8. CREDIT CARD PAYMENTS: are subject to a 3% processing fee for Visa & Master Card and 5% for American Express.
9. PAST DUE ACCOUNTS: are subject to a 1.5% late charge per month.
10. GSA: contract items available under the GSA Schedule of General Scientific Sources.

Brunswick County Board of Commissioners
ACTION AGENDA ITEM
January 19, 2021

Action Item # VIII. - 3.

From:
John Nichols, P.E.

Utilities - Boiling Spring Lakes Sewer Assessment District (John Nichols, PE, Director of Public Utilities)

Issue/Action Requested:
Request that the Board of Commissioners receive information concerning estimated costs associated with a potential Sewer Assessment District (SAD) within the City of Boiling Spring Lakes (BSL) that would provide sewer to 7,588 parcels, provide staff direction for responding to questions raised by city officials that would affect the cost of the SAD to city residents, and authorize staff to meet with city officials to discuss the potential project.

Background/Purpose of Request:
In 2010 the City and County entered into an agreement whereby the City conveyed its water system to the County and the County constructed a sewer system along the commercial corridor on Highway 87. Some key points within the agreement include:

1. Funding of the collection system including the intermediate pump station and force main on the north side of the lake was through a Special Assessment District inclusive of the benefitting properties. The County funded the main transmission pump station and force main.

2. "In addition to the assessment, parcels with existing structures at the time of completion of construction of the collection system that do not voluntarily connect to the system within 60 days of notification of system completion will be required to pay the sewer capital recovery fee, sewer transmission capital recovery fee, tap fee, and tap fee to include the grinder pump fee". Property owners that connected within the time frame were not required to pay a separate grinder and tap fee or the sewer capital recovery fee and sewer transmission capital recovery fee.

Similar language was also provided for the Sunset Beach and Calabash SAD projects.

In 2020, the County undertook a master-planning study to provide an orderly and economical plan to expand the utility system to the many previously platted parcels within the City. Shortly after completion, the City requested a cost estimate for providing sewer service to the entire City through a SAD and requested that the County provide input on the following three questions to help them determine whether they would like to request the County to initiate a SAD for sewer service within the City:

1. "Would the Board of Commissioners agree to a waiver period for sewer capital recovery fees and/or sewer transmission capital recovery fees for existing homeowners willing to connect to the sewer system within a designated time period?"

2. "Would the Board of Commissioners consent to a recommendation by the BSL Board to include grinder pump costs in the assessment?"

3. "Would the transmission force main be included in the assessment cost?"

A technical memorandum (attached) was completed in late December 2020 by the County's consultant that provides more detailed cost estimates for the SAD. Although assessments may be based on several different methodologies, the technical memorandum (pp. 9-10) provides the "per parcel" cost for the 7,588 parcels as follows:

$4,933 Collection System
$3,246 Grinder Systems (100% existing residences connect in 60 days)
$721 Phase 1 System Components
$463 Phase 2 System Components
TBD Other Transmission – Rivermist Pump Station Upgrades, Southport Crossings Pump Station Upgrades, NC 211 Force Main Upgrades

$2,435 Grinder Systems (75% existing residences connect in 60 days)
$1,623 Grinder Systems (50% existing residences connect in 60 days)

Other Costs – Plumbing connections, Home Electrical Connection, permit fees (if not waived), and septic tank fill-in (owner's option). Where available, a water connection is also required when connecting to the sewer.

The "other transmission" upgrades have benefit to other portions of the County's system, have been on the County's CIP for other reasons, and/or were required by other agreements. These may be phased in over time, so the costs are not immediate. County staff recommends that these costs be excluded from the assessment. If these "other transmission" costs are excluded and the rest of the specified costs included, the estimated "per parcel" assessment amounts based on several connection rates are as follows:

Total SAD	Connection Rate
$9,363	100%
$8,552	75%
$7,740	50%

This is commensurate to the $8,000 in capital recovery, transmission capital recovery, and grinder fee paid by a property owner connecting to an existing low-pressure sewer system. Another option would be to exclude the "phase 2 system components" from the SAD and have the County fund these costs. County staff also recommends favorable consideration of questions 1 and 2 above since they are consistent with previous similar cases. Staff requests input to provide to the City on the three questions noted above.

Fiscal Impact:
Reviewed By Director of Fiscal Operations

Approved By County Attorney:
Yes

Advisory Board Recommendation:
Not Applicable

County Manager's Recommendation:
Recommend the Board of Commissioners receive information concerning estimated costs associated with a potential Sewer Assessment District (SAD) within the City of Boiling Spring Lakes (BSL) that would provide sewer to 7,588 parcels, provide staff direction for responding to questions raised by city officials that would affect the cost of the SAD to city residents, and authorize staff to meet with city officials to discuss the potential project.

ATTACHMENTS:

Description

- Utilities - WK Dickson Technical Memorandum - Attach 1
- Utilities - Letter from Mayor Craig Caster - Attach 2

TECHNICAL MEMORANDUM

WK DICKSON
community infrastructure consultants

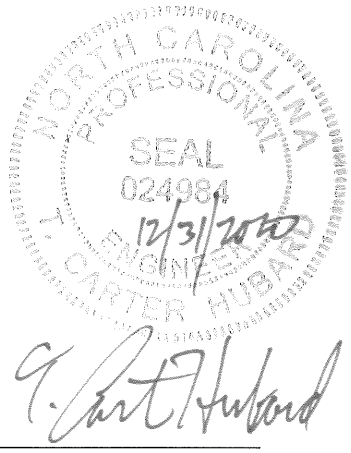
300 N. Third Street, Suite 301 Wilmington, North Carolina 28401 910.762.4200 tel.

TO: William Pinnix, P.E., Director of Engineering

FROM: T. Carter Hubard, P.E.
Danial Khan, E.I.

DATE: December 31, 2020

RE: Boiling Spring Lakes Sewer Master Plan



A. Overview

The Boiling Spring Lakes Sewer Master Plan dated February 7, 2020 outlines a plan to provide low pressure sewer service to 8,690 existing residences and undeveloped parcels by construction of low pressure force mains, a new regional pump station and transmission force main, and improvements to the existing transmission pump station and force main.

This technical memorandum provides a summary of additional modeling and analysis to determine whether the existing Boiling Spring Lakes wastewater transmission system can be upgraded in phases to support the City of Boiling Spring Lakes Sewer Master Plan. This update includes the evaluation of potentially unbuildable parcels due to natural resource concerns, evaluating the residential water usage for the City, evaluating several hydraulic model scenarios to determine phasing alternatives for the transmission force main, and the capacity of the NC 211 force main to send the wastewater to West Brunswick Water Reclamation Facility (WBWRF).

B. Natural Resource Evaluation

WK Dickson scientists have evaluated parcels in the City limits to determine whether there are parcels with significant deterrents to development due to threatened and endangered species, wetlands, and/or conservation easements. The evaluation consisted of a desktop and field verification of potential Waters of the United States, potential sensitive habitat types, and potential occurrence of federally protected threatened or endangered species within the project area. The results of the evaluation identified multiple parcels (175) that have significant deterrents to development due to the presence of extensive wetlands. These parcels typically were

undisturbed and located in remote northern, southern, and western areas of the City (See the attached Environmental Constraints Report).

Excluding the identified parcels with deterrents to development from the sewer collection system reduces the quantity of previously planned 2-inch and 3-inch low pressure sewer piping by 86,500 and 4,500 linear feet, respectively. The excluded parcels and reduced low pressure sewer quantities are presented in Figure 1.

C. Water Usage Evaluation

Water usage data for the City provided by Brunswick County Utilities was evaluated to compare actual water usage quantity and the design capacity used for permitting. The water usage records provided span from July 2019 to July 2020. The water usage records can be used to empirically approximate anticipated wastewater flows for the City. A water usage average daily flow (ADF) was calculated from total gallons of water billed and the total number of customer meters—corrected for meters that registered zero demand. The ADF per customer meter for each month over the 12-month period ranges from 112 gallons per day (gpd) to 184 gpd, with an average of 150 gpd. It should be noted that water used for irrigation is included in the total water usage. The City's water usage data are presented in Table 1 below:

Table 1 – City of Boiling Spring Lakes Water Meter Readings

Month	Water Usage (Gallons)	Total Meters	Meters with >0 Usage	ADF (Meters with >0 Usage) (Gallons Per Day)
July 2019	12,663,748	2,315	2,222	184
August 2019	11,719,456	2,328	2,219	170
September 2019	10,706,232	2,369	2,263	158
October 2019	10,424,221	2,383	2,273	148
November 2019	8,715,065	2,389	2,268	128
December 2019	8,268,349	2,403	2,270	117
January 2020	7,901,631	2,410	2,274	112
February 2020	7,619,276	2,416	2,277	115
March 2020	8,944,348	2,430	2,300	125
April 2020	10,999,113	2,442	2,310	159
May 2020	12,488,891	2,445	2,340	172
June 2020	11,913,058	2,446	2,338	170
July 2020[1]	9,253,777	2,446	2,328	181
			AVERAGE	**150**

Notes:

1. *Meter readings for July 2020 are from July 1 to July 22.*
2. *Water usage includes water used for irrigation.*

Based on the data provided, actual water usage of 150 gpd is less than the 210 gpd required by DEQ for wastewater capacity design and permitting for the WWTP sewer shed. This information can be used to gauge how new infrastructure capacity can be managed.

D. Hydraulic Modeling

Several scenarios were modeled to determine the existing capacity of the Boiling Spring Lakes transmission system and to evaluate potential transmission system phased upgrades. The number of residential connections is calculated assuming a wastewater flow of 210 gallons per day (gpd) per parcel as required by DEQ, with a peaking factor of 2.5, and accounts for the transmission pump station's existing permitted flow of 188,655 gpd. The operation of the Regional and Transmission pump stations has been evaluated herein as each pump station operating independently. The results of each of the modeled scenarios is presented in Table 2.

Scenario 1

The existing transmission pump station and force main that sends wastewater from the central collection point to the regional county force main is designed to deliver 530 gallons per minute (gpm) to the Rivermist pump station wet well. The transmission force main is discharging to atmospheric pressure, and the Rivermist pump station repumps to convey the City's wastewater flows to the WBWRF. The Boiling Spring Lakes transmission pump station and force main capacity are unaffected by the pump stations along the Highway 211 force main. However, the receiving Rivermist pump station's pumping capacity is 950 gpm when running alone but 372 gpm when the other pump stations along the regional force main are running. The system configuration for this scenario is presented in Figure 2A. This scenario was evaluated to determine existing flow capacity.

Scenario 2

This scenario involves increasing the velocity in the City's existing transmission force main to 8 feet per second (ft/s) with larger pumps. A larger pump was simulated at the transmission pump station by using a single, high total dynamic head (TDH) and high-flow design point and adjusting the TDH until a maximum velocity of 8 ft/s was observed in the transmission force main. The City's transmission system will convey 1,253 gpm to the Rivermist pump station under these conditions. However, the Rivermist pump station's capacity is 950 gpm when running alone, and 372 gpm when running simultaneously with other pump stations along the regional force main. Upgrades to the Rivermist pump station will be necessary to accommodate the increased wastewater flow from the City.

Pumping at 1,253 gpm in the 8-inch force main, the high velocity generates approximately 290 feet of frictional head loss (compared to roughly 62 feet of frictional loss in the first scenario) and the peak force main pressure is 119 psi. As a result, operational costs are expected to increase due to increased energy consumption. The operational considerations with this alternative are the cost of reduced pumping efficiency, increased energy consumption, high force main pressure, and the associated risk of water hammer from the high force main velocity. The system configuration for this scenario is presented in Figure 2B.

Scenario 3

If the 8-inch portion of the transmission force main is increased to 12-inch with no changes made to the existing Boiling Spring Lakes transmission pump station, the pumps will convey 858 gpm to the Rivermist pump station with a maximum force main velocity of 2.4 ft/s. The increased wastewater flow from this scenario will require upgrades to the Rivermist pump station. The system configuration for this scenario is presented in Figure 2C.

Scenario 4

Rerouting the existing 12-inch force main from the Rivermist pump station to the new Southport Crossing pump station on Long Beach Road will provide an opportunity for repumping at the Southport Crossing pump station site. In this scenario, a new 12-inch force main on Long Beach Road connects to the existing 12" force main on Highway 133 and discharges to the Southport Crossing pump station wet well. The Southport Crossing pump station then repumps to the Highway 211 force main. The new force main route is nearly as long as the existing force main to the Rivermist pump station and the discharge elevation is similar, so there is no significant change in the City's transmission system flow rate or velocity from the first scenario (530 gpm and 3.4 ft/s, respectively). However, the Southport Crossing pump station will pump at 502 gpm when the other pump stations on the force main are on, and 913 gpm when operating alone. The existing Southport Crossing pump station offers a higher repumping flow capacity compared to the Rivermist pump station when competing with pump stations in the regional force main. The Southport Crossing pump station also has the potential to be upgraded for additional capacity. Routing the City of Boiling Spring Lakes flow to the Southport Crossing pump station will allow for new flow into the system to serve unincorporated areas between the City of Boiling Spring Lakes and the City of Southport. The system configuration for this scenario is presented in Figure 2D.

Scenario 5

Increasing the transmission main from 8 to 12 inches and increasing the pumps in the Boiling Spring Lakes transmission system will provide a flow rate of 1,876 gpm with a velocity of 5.3 ft/s. However, upgrades to the Southport Crossing pump station will be required to accommodate the increased flow. The system configuration for this scenario is presented in Figure 2E.

Table 2 – Hydraulic Model Results

Scenario	Flow Out of BSL Transmission PS (gpm)	Max Pressure in BSL Transmission FM (psi)	Max Velocity in BSL Transmission FM (ft/s)	Flow Out of Rivermist PS (gpm)	Flow Out of Southport Crossing PS (gpm)
Boiling Spring Lakes Transmission Force Main Analysis					
1. Existing Conditions	530	23	3.4		
2. Pump upgrade at BSL Transmission PS to maximize Transmission FM velocity (Discharging to Rivermist PS wet well)	1,253	119	8		
3. Upsize 8" portion of BSL Transmission FM to 12" (Discharging to Rivermist PS wet well, using existing pump at BSL Transmission PS)	858	15	2.4		
4. BSL Transmission FM rerouted to Southport Crossing PS wet well (existing FM, existing BSL Transmission PS pump)	530	23	3.4		
5. Upsize 8" portion of BSL Transmission FM to 12" and upgrade pump at BSL Transmission PS (Discharging to Rivermist)	1,876	61	5.3		
NC 211 Force Main Analysis (Downstream)					
NC 211 All Pumps ON				372	502
Only Rivermist PS ON				950	--
Only Southport Crossing PS ON				--	913

Notes:

1. Boiling Spring Lakes Transmission FM discharges to a wet well in all scenarios. The flow is repumped by either Rivermist PS or Southport Crossing PS. NC211 Force Main upgrades are planned by Brunswick County.

2. Sandy Lane pump station is not included in the "All Pumps On" Scenario.

A summary of the evaluated scenarios with the flow capacity and the additional parcels that could be served by phasing is presented in Table 3 below:

Table 3 – Transmission Pump Station Potential Capacity

Scenario	Flow out of BSL Transmission PS (gpm)	Total Available Transmission Capacity (ADF)[1] (gpd)	Additional Equivalent Dwelling Units Served[2]
1. Existing Conditions (No upgrades)	530	305,280	555
2. Pump upgrade at BSL Transmission PS to maximize Transmission FM velocity (Discharging to Rivermist PS wet well)	1,253	721,728	2,538
3. Upsize 8" portion of BSL Transmission FM to 12" (Discharging to Rivermist PS wet well, using existing pump at BSL Transmission PS)	858	494,208	1,455
4. BSL Transmission FM rerouted to Southport Crossing PS wet well (existing FM, existing BSL Transmission PS pump)	530	305,280	555
5. Upsize 8" portion of BSL Transmission FM to 12" AND upgrade pump at BSL Transmission PS (Discharging to Rivermist)	1,876	1,080,576	4,247

Notes:

1. ADF was calculated applying a peaking factor of 2.5 to the Transmission PS flow capacity. The 2.5 peaking factor represents the flow distributing characteristics of low pressure sewer systems.

2. Additional equivalent dwelling units served is the paper flow capacity based on 188,655 gpd existing capacity and 210 per EDU additional capacity as required by DEQ for wastewater capacity design.

The model results indicate that the City's existing transmission pump station and force main currently have capacity for 555 residential connections beyond the commercial corridor permitted flow.

Based on the model results for Scenario 2 where the transmission force main velocity is increased to 8 ft/s, a pump station upgrade would support 2,538 residential parcels in addition to the transmission pump station's existing permitted flow.

In Scenario 3, the 8-inch portion of the existing transmission force main was increased to 12-inch to serve 1,455 additional parcels beyond the original commercial corridor permitted capacity. This alternative provides less capacity than the pump upgrade scenario.

In Scenario 4, rerouting the transmission force main to discharge to the Southport Crossing pump station wet well provides for a location to repump the flow utilizing the Southport Crossing

pumps which are able to deliver 130 gpm more flow than the Rivermist pump station when the other pumps along the Highway 211 force main are running.

The model results from Scenario 5 where the 8-inch segment of the transmission force main was increased to 12-inch and a higher capacity pump (from the second scenario) was used in the transmission pump station indicate that 4,247 additional dwellings can be supported with these upgrades beyond the commercial corridor capacity.

The resulting increases to the City's transmission system capacity in Scenarios 2, 3, and 5 will require upgrades to the receiving pump station (Southport Crossing or Rivermist).

The phased increase in transmission capacity must also consider the collection system development. The low pressure sewer collection system presented in the original master plan divided the City into a northern and southern service area, with the northern area (i.e. sewer basins 1 through 12) served by a proposed regional pump station, and the southern area (i.e. sewer basins 13 through 21) served by the existing transmission pump station. Phasing of the sewer collection system is problematic due to the fragmented distribution of the existing residences. Full build out of the proposed low-pressure sewer will be necessary to serve existing residences and allow for development on undeveloped parcels. However, transmission system upgrades can feasibly be phased to reduce the initial cost of the project while incrementally providing the necessary capacity for development.

The southern portion of the City consists of 2,519 planning parcels, with roughly 990 existing dwellings. The southern region includes the recent Special Assessment District (Fox Squirrel with 327 parcels and Audubon, a proposed development of 601 parcels), amounting to a total parcel count of 3,447 for the southern portion of the City.

The northern regional collector pump station and force main are necessary to provide sewer service to the region north of Boiling Spring Lake. A model evaluation of a scenario where the proposed regional collector pump station, equipped with high capacity pumps (same as the transmission pump station in Scenario 2), discharged to a new 12-inch force main which connects to the existing 8-inch force main at Cougar Road. In this scenario, only the regional pump station was in operation. The modeling results indicate that the regional pump station will deliver 1,230 gpm peak flow under these conditions, which would serve 3,374 parcels in the northern region of the city. The system configuration for this scenario is presented in Figure 3.

The existing Transmission system with upgraded pumps (per Scenario 2 discussed above) can be utilized to serve 2,538 parcels in addition to existing permitted flow which will serve the existing dwellings in the northern and southern portions of the city.

E. Highway 211 Force Main Capacity

The NCDOT project R-5021 that includes widening of NC 211 to a four-lane divided highway from NC 87 (River Road) near Southport to NC 906 (Midway Road) was previously planned to include replacement of the 16-inch force main with a 24-inch force main as a betterment during the utility relocation. The NCDOT project R-5021 was scheduled to be in construction in 2019. The project is currently delayed with an uncertain construction completion date.

Brunswick County has been managing flow allocation in the 211 Force Main based on the actual and projected flows with upgrades to the transmission system included in the Capital Improvement Plans. The NC 211 force main is a manifold system with 17 pump stations connected to the manifold force main with pump horsepower ranging from 30 to 150. The system has dynamic pressure conditions from the variability of the number of pumps operating simultaneously. The force main downstream of Midway Road is 16-inch force main. A force main improvement is planned from Midway Road to the WBWRF for increased transmission capacity for the region.

From previous modeling reports, the large pump stations at Sandy Lane in Southport and St. James #3 at the eastern end of the line have the most horsepower that creates pressure in the system that when operating prevents other pumps from being able to run. Increasing Boiling Spring Lakes flow into the existing system or the system after the DOT R-5021 project will require permitting with a detailed downstream analysis.

F. Conclusion and Recommendation

The evaluation of natural resources identified multiple parcels with deterrents to development due to potential Waters of the United States. These parcels can be removed from the wastewater master plan to reduce the quantity of collection system parcels by 175 and the low pressure sewer piping by 91,000 linear feet.

The City of Boiling Spring Lakes wastewater transmission system capacity should be coordinated with the schedule of the Brunswick County NC 211 force main improvements.

In the modeled scenarios, Scenario 2 (where the pumps at the existing transmission pump station are upgraded) provides a large increase in capacity for pump station upgrade utilizing the existing force main south of Cougar Drive. Therefore, the recommended first phase of the City's transmission system upgrades is a pump station upgrade, and construction of the proposed northern regional pump station and associated 12" force main connecting to the existing transmission force main at Cougar Road. This initial phase of the transmission system will allow the low-pressure sewer collection system to be fully constructed, and will provide transmission capacity for 100 percent of the City's existing residences and 57 percent of developable parcels. The transmission pump station upgrade should consider features to handle operating the exiting force main at high velocity and pressure. Additional consideration should be given to the

Rivermist pump station, which will require capacity upgrades to accommodate the increased wastewater flow from the City.

A Phase 2 transmission system upgrade may include a future 12-inch force main along NC 87 from Cougar Road to the intersection of NC 133 operated in tandem with the existing 8-inch transmission force main. Based on preliminary hydraulic modeling of this scenario, the new 12-inch parallel force main would provide enough additional transmission capacity to meet wastewater flows at full buildout of the low pressure collection system when existing residences and developable parcels have connected to the system.

Phasing the transmission system as described above results in an approximate Phase 1 cost-per-parcel in 2020 dollars of $721 for the transmission system and $4,933 for the collection system. The Phase 1 transmission system cost includes pump upgrades at the existing transmission pump station, and construction of the regional collector pump station off of East Boiling Spring Lakes Road with 12-inch transmission force main to Cougar Road. The collection system cost is based on construction of the low-pressure collection system for 7,588 parcels illustrated in Figure 2B. The Fox Squirrel and Audubon communities (327 and 601 parcels, respectively) are not included in the determination of cost per parcel, as these communities are to be served under the Special Assessment District.

A summary of potential transmission system phasing cost is presented in Table 4 below.

Table 4 - Summary of Potential Transmission System Phasing

	Transmission System Components	Approximate Cost Per Parcel	Total Cost
PHASE 1	Pump upgrade at Transmission PS on Cougar Road New Regional PS with 12" FM connecting to existing 8" FM at Cougar Road	$721	$5,470,800
	Rivermist PS upgrades for increased capacity1	TBD	TBD
PHASE 2	New 12" parallel to existing 8" FM from Cougar Road to NC 133	$248	$1,880,000
	New 12" FM from NC 133 to Southport Crossing PS	$215	$1,630,000
	Southport Crossing PS upgrades1	TBD	TBD
	NC 211 FM upgrades1	TBD	TBD

Notes:

1. The upgrades for Rivermist pump station, Southport Crossing pump station, and the NC 211 force main have yet to be determined and are outside the scope of this technical memorandum.

2. All costs presented in this table are in 2020 dollars.

The cost per parcel will include an additional fee for the grinder pumps and installation at each residence that connects to the low pressure system. The estimated costs for the grinder pumps and installation based on the percentage of existing residences that choose to connect to the collection system are summarized in Table 5.

Table 5 - Grinder Pump Cost Estimates by Percentage of Residential Connections

Total Planning Parcels (Excluding Fox Squirrel & Audubon	7588		Cost Per Parcel for Grinder Pump in SAD[1] (100% Connect)	**$ 3,246.00**
Existing Residences:	2967		Cost Per Parcel for Grinder Pump in SAD[2] (75% Connect)	**$ 2,435.00**
Remaining Developable Parcels	4621		Cost Per Parcel for Grinder Pump in SAD[3] (50% Connect)	**$ 1,623.00**

Notes:

1. Assumes that 100% of existing residences connect within 60 days

2. Assumes that 75% of existing residences connect within 60 days

3. Assumes that 50% of existing residences connect within 60 days

Typically, the property owner would bear the cost of the plumbing connections, electrical, and City permit fee. The County and City may consider waiving certain fees where appropriate.

City of Boiling Spring Lakes
9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

910.363.0025 • Fax: 910.363.0029 • E-mail: mayorcaster@cityofbsl.org • Web page: www.cityofbsl.org

June 3, 2020

Mr. Richard Woodruff
County Administrator
Brunswick County Government
30 Government Center Drive
David R. Sandifer Building – 3rd Floor
Bolivia, NC 28422

Re: Special Assessment District Terms & Conditions

Dear Mr. Woodruff:

First and foremost, on behalf of the Board of Commissioners of the City of Boiling Spring Lakes I would like to thank you and the Board of Commissioners for funding and completing the Wastewater Master Plan – City of Boiling Spring Lakes performed by W.K. Dickson Co. Inc. The information contained in the report was both extremely informative and concise and after the presentation by T. Carter Hubbard, P.E. on May 19, 2020 has led this Board of Commissioners to further inquire about next steps to bringing citywide sewer to our city.

A critical component to our consideration will be the cost to our residents and property owners for this critical public health service. At this juncture, the most equitable way for any extension would be the creation of a county special assessment district to cover the cost for installation.

To assist us in whether to formally request this option to the County Board of Commissioners, we respectfully request you consider the following and provide feedback to the City to further refine any special assessment district costs:

1. Would the Board of Commissioners agree to a waiver period for sewer capital recovery fees and/or sewer transmission capital recovery fees for existing homeowners willing to connect to the sewer system within a designated time period?

2. Would the Board of Commissioners consent to a recommendation by the BSL Board to include grinder pump costs in the assessment?

3. Would the transmission force main be included in the assessment cost?

Our goal is to achieve a per lot cost that our residents can afford when sewer is made available to them. The plan identifies the per lot cost with current connection fees to be in the $ 15,000 per lot range. That is, in our opinion, much too high for our residents to be burdened with in this current economic climate. By your consideration and response to the above questions, it is our hope for that cost to be reduced to a more economical figure.

If you have any questions concerning this request, please do not hesitate to contact City Manager Jeff Repp or me. The City looks forward to working with the County on this endeavor.

Respectfully,

Craig M. Caster
Mayor