BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
COUNTYWIDE GOALS WORKSHOP
FEBRUARY 1, 2021
9:00 A.M.

The Brunswick County Board of Commissioners held a Workshop on the above date at 9:00 a.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT:	Commissioner Randy Thompson, Chairman Commissioner, Mike Forte Vice-Chairman Commissioner Pat Sykes Commissioner Frank Williams
ABSENT:	Commissioner J. Martin Cooke
STAFF:	Randell Woodruff, County Manager Steve Stone, Deputy County Manager Bob Shaver, County Attorney Julie Miller, Finance Director Andrea White, Clerk to the Board Jared Galloway, Deputy Clerk to the Board Meagan Kascsak, Communications Director Neal Galloway, MIS

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 9:00 a.m.

II. ORDER OF BUSINESS

Chairman Thompson gave the Invocation and led the Pledge of Allegiance.

County Manager Randell Woodruff provided opening remarks.

Chairman Thompson asked for any adjustments to the agenda. No adjustments were requested.

Commissioner Williams moved to approve the agenda as presented. The motion was seconded by Commissioner Sykes and passed unanimously (4 to 0 Commissioner Cooke being absent).

The following items were presented and discussed:

- **Current Budget Performance Highlights and Fiscal Year 2021-2022 Preliminary Budget Review (Randell Woodruff, County Manager)**

  Received a presentation on the current budget highlights and a review of the preliminary budget for FY 2021-2022. No action was taken.

- **Preliminary General Government Capital Improvement Plan (Stephanie Lewis, Operation Services Director; Aaron Perkins, Parks & Recreation Director; William Pinnix, County Engineer; Steve Stone, Deputy County Manager)**

  Received information on the Preliminary General Government Capital Improvement Plan as follows:

  Stephanie Lewis provided a priority listing of projects, as well as updates on the C&D Pilot Program, the C&D Landfill Closure and the Landfill Transfer Station.

  Aaron Perkins provided an update on the current Smithville Park project and the future Cedar Grove Park Playground, Shallotte Park Asphalt/Lighting and Shallotte park Gazebo Repair projects.

  Bill Pinnix provided an update on the Courthouse Addition and Renovation Project, the Ash Waccamaw Multiuse Building Project, and the County Complex Site and Building Master Plan Study.

Steve Stone provided information on a proposal from the Army Corps of Engineers for an annual dredging plan for the Lockwood Folly Inlet. The plan proposes to dredge the inlet with a side-cast dredge roughly every nine weeks, with each project lasting approximately 10 days, at a cost of just under $1 million per year. The County currently pays half the local share of one-third of the project (the towns of Holden Beach and Oak Island split the remaining half), and the State pays two-thirds. If this pay arrangement continues, the County's portion would be approximately $170,000.00 per year, well within the $200,000.00 set aside each year in a reserve for Lockwood Folly Inlet and any storm damage reduction projects that may occur. The project would be funded once at the start of the year and the Lockwood Folly dredging project would take place each time the Corps dredges the Carolina Beach Inlet. Mr. Stone noted that the Coast Guard indicated that if the County signs off on an annual plan, they would coordinate with the Corps of Engineers to place the buoys after each cycle.

It was the consensus of the Board to consider this matter this during the budget process.

No action was taken following the presentation.

Chairman Thompson recessed the meeting at 10:01 a.m. for break.

Chairman Thompson called the meeting back to order at 10:19 a.m.

- **Preliminary Enterprise Fund Capital Improvement Project (John Nichols, Public Utilities Director)**

  Mr. Nichols provided information on current and future water and wastewater projects included in the Capital Improvement Plan. No action was taken.

Mr. Woodruff gave an introduction to the goals and objectives. The information provided will be included in the County's formal budget document to be submitted to the Government Finance Officer of America (GFOA).

The following items were presented and discussed:

- **Utilities - FY 21/22 Goals & Objectives (John Nichols, Public Utilities Director)**

  No action was taken following the presentation.

- **Operation Services - FY 21/22 Goals & Objectives (Stephanie Lewis, Operation Services Director)**

  The presentation included goals for Operation Services, Solid Waste, and Fleet Services. In addition to the goals presented by Ms. Lewis, the Board heard briefly from Mr. Jeff Brown, Vector Control Supervisor, with regard to aerial larvicide treatment.

  Ms. Lewis shared that the Army Corps of Engineers renewed the contract for treating the Wilmington Harbor area (Eagle Island), however, they recently notified the County that they will not renew the contract for mosquito control activities along the Intracoastal Waterway. In response to that decision, a letter was drafted for Congressman Rouzer and a meeting has been tentatively scheduled with someone from his office for assistance. The Board recommended that staff send the letter to the US Senator offices as well.

  No action was taken following the presentation.

- **Engineering - FY 21/22 Goals & Objectives (Bill Pinnix, County Engineer))**

  No action was taken following the presentation.

- **Parks & Recreation - FY 21/22 Goals & Objectives (Aaron Perkins, Parks & Recreation Director)**

  No action was taken following the presentation.

Chairman Thompson recessed the meeting at 11:56 a.m. for lunch.

Chairman Thompson called the meeting back to order at 12:47 p.m.

- **Commissioners' Goals and Major Focus Areas - Proposed Mission, Vision, Values Statements (Randell Woodruff, County Manager)**

  Mr. Woodruff reviewed the proposed Mission, Vision, and Values Statements, followed by the Focus Areas/Goals.

  The Board provided input and directed staff to incorporate the discussed changes. Mr. Woodruff stated that the proposed Mission, Vision, Values Statements, and Focus Areas/Goals would be presented to the Board for approval before the adoption of the budget.

  No action was taken following the presentation.

- **Library - FY 21/22 Goals & Objectives (Reecie Tate, Library Director)**

  No action was taken following the presentation.

- **Board of Elections - FY 21/22 Goals & Objectives (Sara Knotts, Board of Elections Director)**

  No action was taken following the presentation.

- **Code Administration - FY 21/22 Goals & Objectives (Michael Slate, Code Administration Director**

  No action was taken following the presentation.

The Board requested to hear from MIS prior to the Planning presentation.

- **MIS - FY 21/22 Goals & Objectives (Steve Randone, MIS Director)**

  In addition to the goals presented by Mr. Randone, the Board heard briefly from Mr. Mike Reed, Deputy Director - Programming, and Mr. Andy Byron, Deputy Director - Server and Communications Team regarding programming and security needs.

  No action was taken following the presentation.

- **Planning & Community Enforcement - FY 21/22 Goals & Objectives (Kirstie Dixon, Planning Director)**

  No action was taken following the presentation.

Commissioner Forte stepped out of the meeting at 2:27 p.m. and returned at 2:30 p.m.

- **Soil & Water - FY 21/22 Goals & Objectives (Elliot Swain, Soil & Water Director)**

  No action was taken following the presentation.

- **Closing Remarks**

  There were no remarks.

III. <u>ADJOURNMENT</u>

Without objection, the meeting was adjourned at 2:45 p.m.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

Andrea White, NCCCC
Clerk to the Board

BRUNSWICK COUNTY NORTH CAROLINA