

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
MARCH 1, 2021
3:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 3:00 p.m., Commissioners’ Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Randell Woodruff, County Manager
Bob Shaver, County Attorney
Steve Stone, Deputy County Manager
Julie Miller, Finance Director
Andrea White, Clerk to the Board
Jared Galloway, Deputy Clerk to the Board
Meagan Kasczak, Communications Director
Neal Galloway, MIS
Cpt. Lamar Siler, Sheriff’s Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board’s office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 3:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Williams gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Sykes moved to approve the agenda as presented. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

IV. PUBLIC COMMENTS

There were no public comments.

V. APPROVAL OF CONSENT AGENDA

Vice-Chairman Forte moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0). The following items were approved:

- 1. **Administration - Surplus Property Offers for Upset Bid Process**
Accepted, subject to the upset bid process, the following offers submitted for surplus parcels that met the value parameters previously established by the Board:

Parcel	Location	Size	Tax Value	Acquired	Cost	Bid
142JE011	Cherry Rd, BSL	.24 acre	\$11,000.00	2-6-2019	\$4,035.62	\$4,035.62

- 2. **Board Appointment - Home & Community Care Block Grant Committee**
Appointed Brenda McCants to fill an unexpired term on the Home & Community Care Block Grant Committee; term expires June 30, 2021.

3. **Clerk to the Board - Meeting Minutes**
Approved the draft minutes from the February 15, 2021 Regular Meeting and the February 23, 2021 Emergency Meeting.
4. **County Attorney - Sunset Ridge Duplexes South Parcel - Lots 19-28 DOD**
Accepted the Deed of Dedication for water and sewer infrastructure for Sunset Ridge Duplexes South Parcel Lots 19-28.
5. **Engineering - Ash Waccamaw Multiuse Building - Architect Design Contract Extension**
Renewed the professional services design contract with Sawyer Sherwood & Associate Architects and approved additional design services with a lump sum fee of \$39,000.
6. **Engineering - Courthouse Addition & Renovation - Monteith Construction Contract Change Order #1**
Reviewed and approved Change Order #1 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$95,565 and an additional 23 contract construction days.
7. **Finance - Contract to Audit Accounts Martin Starnes & Associates, CPAs, P.A.**
Approved a one-year contract for audit services with Martin Starnes & Associates, CPAs, P.A.
8. **Health and Human Services - Health Services - CureMD Services Agreement for COVID-19 Mass Scheduling / Management System**
Approved an agreement with CureMD.com, Inc. for the application of a vaccine management system to include mass scheduling functionality for administration of the COVID-19 vaccine upon review and approval of the County Attorney.
9. **Health and Human Services - WARM 2021 Urgent Repair Program Support Request**
Approved the support of an application and 20% funding match up to a maximum of \$20,000 for the 2021 Urgent Repair Program to be submitted by the Wilmington Area Rebuilding Ministry, Inc. (WARM) for their housing rehabilitation activities in Brunswick County.

**BRUNSWICK COUNTY
FY21 WARM URGENT REPAIR APPLICATION
RESOLUTION OF COMMITMENT**

WHEREAS, Brunswick County wishes to demonstrate local support for the Wilmington Area Building Ministry, Inc. (WARM) FY21 Urgent Repair application; and

WHEREAS, WARM wishes to submit a competitive application to the North Carolina Housing Finance Agency to assist Brunswick County residents.

NOW, THEREFORE, the Board of Commissioners of Brunswick County hereby resolves to commit \$20,000.00 in unrestricted local revenues to the FY21 Urgent Repair Program project. If the project is funded, these funds will be restricted in use for Brunswick County residents and be disbursed for "hard cost only" at the discretion of the Urgent Repair administrator during the FY-2022 budget year.

RESOLVED this 1st day of March, 2021.

Randy Thompson, Chair
Brunswick County Board of Commissioners

ATTEST:
Andrea White, NCCCC
Clerk to the Board

10. **Utilities - 211 WTP Well Rehabilitation**
Approved the award of a service contract with Skipper's Well Drilling and Pump Service Inc., in the amount of \$487,250.
11. **Utilities - Highfill On-Call Engineering for Sea Trail WWTP**
Approved a budget amendment and authorized the Chairman and Clerk to the Board to execute the contract with Highfill Infrastructure Engineering Inc., in an amount not to exceed \$147,000 for engineering services associated with the On-Call Engineering Contract Task Order No. 1.

12. **Utilities - Refunds and Releases for Calabash SAD #25**

Authorized the Tax Department to release and refund the special assessments for parcels #2400001717, #2400001718, #2400001719, and #2400001720 relating to the Calabash Area Special Sewer Assessment (SAD #25).

13. **Utilities - Shallotte Water Line Cape Fear Engineering Contract Amendment 2**

Approved the contract amendment with Cape Fear Engineering to extend the contract effective date by 419 days to 1,244 days for engineering services associated with the design and construction administration of the Shallotte Water Transmission Main.

VI. PRESENTATION

1. **Presentation - Administration - Department Recognition - Assistance with Fire in the Town of Shallotte (Randell Woodruff, County Manager)**

Request that the Board of Commissioners share a Proclamation from the Town of Shallotte and recognize those Brunswick County departments that assisted with the February 1, 2021 fire in Shallotte.

Mr. Woodruff announced that the County was in receipt of a Proclamation from the Town of Shallotte thanking Brunswick County EMS, Fire Marshal's Office, and Sheriff's Office for their outstanding dedication and assistance to the Town during the recent fire of Monday, February 1, 2021. Mutual aid assistance was provided from many departments in the region and the Brunswick County departments contributed greatly in the protection of property and life.

The Board and staff recognized the departments for their contributions. Chairman Thompson shared that recognition by municipal leaders was an honor and further expressed his appreciation of the services provided.

2. **Presentation - Health and Human Services - Social Services: Medicaid Managed Care (Catherine Lytch, Social Services Director)**

Request that the Board of Commissioners receive a presentation on Medicaid Managed Care.

Ms. Lytch gave a presentation on Medicaid Managed Care. In 2015, the NC General Assembly enacted Session Law 2015-245, which directed the Department of Health and Human Services (DHHS) to transition Medicaid and NC Health Choice from fee-for-service to Managed Care. The Department was on track to go live February 1, 2020; however, Medicaid Managed Care was suspended in November 2019. In July 2020, NC General Assembly legislation authorized the restart of Medicaid Managed Care transformation efforts with a July 1, 2021, launch date for Standard Plans and a July 1, 2022, launch date for Behavioral Health I/DD Tailored Plans. Open enrollment for NC Medicaid Managed Care Standard Plans begins March 15 and continues through May 14, 2021. Those not enrolled by the end of the open enrollment period will be auto enrolled on May 15, 2021. Mandatory beneficiaries will be able to choose from one of five health plans, along with a primary care provider, and will have 90 days from the effective date of enrollment in which to change plans for any reason. Ms. Lytch noted that, as of the end of January, there were 27,687 Medicaid recipients in Brunswick County and 16,847 of those will move into Managed Care.

VII. Administrative Report

1. **MIS - Commission Chambers AV Upgrade (Steve Randone, MIS Director)**

Request that the Board of Commissioner receive a presentation on two (2) Commission Chambers audio/visual upgrade proposal options from Avidex for consideration, selection and approval, and authorize the Chairman and Clerk to the Board to approve the contract, subject to review and approval by the County Attorney.

Mr. Randone presented two proposal options for an audio/visual upgrade of the Commissioners' Chambers. Option 1, without cameras, totals \$73,588 and the Option 2, with cameras, is \$81,589.

Following the presentation, Commissioner Williams moved to discuss and consider the audio/visual upgrade as part of the upcoming budget workshop. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

VIII. OTHER BUSINESS/INFORMAL DISCUSSION

No other business was brought forth.

IX. CLOSED SESSION

1. Closed Session

Request that the Board of Commissioners enter into Closed Session pursuant to NCGS 143-318.11(a)(1) to approve closed session minutes, 143-318.11(a)(3) to consult with the attorney, and 143-318.11(a)(6) to discuss personnel.

Mr. Shaver noted that the statutory requirements were included in the agenda with the purpose to approve closed session minutes, consult with the attorney, and discuss personnel.

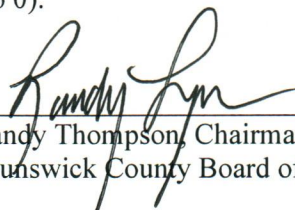
Commissioner Williams moved to enter Closed Session as stated at 3:44 p.m. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

It was the consensus of the Board to move to the 2nd floor training room for social distancing requirements.

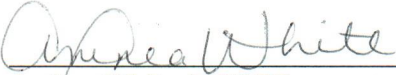
Chairman Thompson called the Regular Session to order at 6:19 p.m. Nothing was reported from Closed Session.

X. ADJOURNMENT

Vice-Chairman Forte moved to adjourn the meeting at 6:19 p.m. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).


 Randy Thompson, Chairman
 Brunswick County Board of Commissioners

Attest:


 Andrea White, NCCCC
 Clerk to the Board

